

Town of Needham Select Board

Policy Number:	SB-ADMIN-010
Policy:	Street Parking Fee Waiver and Support Infrastructure Display Policy
Date Approved:	3/12/2024
Date Revised:	
Approved:	

Policy:

The Select Board governs the general management of paid street parking and associated support infrastructure (e.g. parking meters) via the Town Manager and Department of Public Works. Policies and practices are aligned with Town transportation, mobility, and economic development strategies.

The Board deems it necessary to establish a policy relative to requests to waive or buy-out street parking fees, a practice that has – prior to this policy – been carried out on an ad-hoc basis.

I. Municipal Fee Waivers

The Town may waive street parking fees for certain periods of time to support economic development or other community priorities. Requests by Town departments to waive street parking fees will be made through the Office of the Town Manager, accompanied by an estimated fiscal impact, certified by the Deputy Town Manager/Director of Finance (or designee).

The Town Manager (or designee) shall be the approval authority for waiver requests and will inform the Select Board if such requests are approved.

II. Street Parking Fee Buy-Out

The buy-out of street parking fees by non-municipal entities is not permitted.

III. Alteration, Decoration, or Modification of Paid Street Parking Support Infrastructure

Other than for authorized municipal use, no alterations, decorations, or other modifications may be made to paid street parking support infrastructure.