

*Town of Needham, Massachusetts 02492
Invitation for Bids
Needham/Newton Community Way Feasibility Study
Project #23DPW085M*

Notice to All Prospective Bidders

ADDENDUM #2 RELEASED (October 12, 2022)

The Town received the following request for clarifications on this project:

[See attached Bidder Information response and Reference Sheet.](#)

The above responses were prepared by or in consultation with:

Cecilia Simchak, Director of Finance/Administration for Public Services

The Town reserves the right to reject any and all bids as determined to be in the best interests of the Town and to waive minor informalities.

**Bidder Information Response
Needham/Newton Community Way Feasibility Study
23DPW085M**

Legal Name of the Bidder: _____

Company Name: _____

Company Address: _____

City State Zip: _____

Company Web Address: _____

Company Telephone: _____ Company Fax Number: _____

State of Incorporation (Date): _____

If the bidder is a partnership, give full names and addresses of all partners; and if an individual, give residential address if different from business address.

Company Contacts – Required

Individual submitting the bid: (This is the individual who should sign the Certificate of Good Faith)

Name: _____ Title: _____

Mailing Address: _____

Telephone: _____ Fax Number: _____

Email Address: _____

Individual to be contacted about the bid: (If different from the individual submitting the bid)

Name: _____ Title: _____

Mailing Address: _____

Telephone: _____ Fax Number: _____

Email Address: _____

Best Times to Contact: _____

Individual authorized to contractually bind the company: (This will be the individual whose name and title will appear in the contract documents and will execute the contract if the contract is awarded to the company)

Name: _____ Title: _____

Mailing Address: _____

Telephone: _____ Fax Number: _____

Email Address: _____

Best Times to Contact: _____

1. Has the bid been signed by a person legally authorized to commit the Bidder (Company) to the contract, if awarded? ☐ **Yes** ☐ **No**
2. Is the Bidder prepared to provide the insurances as required? ☐ **Yes** ☐ **No**
3. Has the Bidder placed any conditions or restrictions with its bid to the Town which conflict with the Scope of Services? (If yes, the bid may be deemed conditional.) ☐ **Yes** ☐ **No**
4. Has the Bidder identified any and all exceptions to the Town's specifications and are they included in the submission? ☐ **Yes** ☐ **No**
5. Is the Bidder prepared to execute the Town's contract, if awarded? ☐ **Yes** ☐ **No**

Signature of the Bidder: _____

Printed Name and Title of Signatory: _____

Date: _____

This form must be completed and filed with bid submission

Professional References
Needham/Newton Community Way Feasibility Study
23DPW085M

Customer: _____

Mailing Address: _____

Period of Service (MM/YYYY): _____ through _____

Is this a Municipal or other Governmental Unit?: ☐ Yes ☐ No

Project Name: _____

Primary Contact: _____ Title: _____

Telephone: _____ Ext: _____

Email: _____

Customer: _____

Mailing Address: _____

Period of Service (MM/YYYY): _____ through _____

Is this a Municipal or other Governmental Unit?: ☐ Yes ☐ No

Project Name: _____

Primary Contact: _____ Title: _____

Telephone: _____ Ext: _____

Email: _____

(Make as many copies as necessary. A minimum of 5 references required)