

Board of Selectmen

Policy Number:	BOS-ADMIN-001
Policy:	Determination of Board of Selectmen Agenda Items

Policy:

Board of Selectmen business meeting agendas shall be prepared by the Town Manager in consultation with the Chair. The agenda and supporting documentation shall be delivered to each Board member the Friday before the Tuesday business meeting. Prior to the Tuesday business meeting, the Town Manager, in consultation with the Chair, may add additional items to the agenda that are deemed necessary or time sensitive. Consent agenda items may be added to the agenda without prior approval of the Chair.

All meeting agendas are subject to review by the Board and items may be added, deleted, or an agenda item may be added to a subsequent meeting, by majority vote of the Board.