

SELECT BOARD Meeting Agenda

6:00 p.m. October 12, 2021

In Person and Via Zoom

Powers Hall

This meeting is a hybrid meeting of in person and zoom. To listen and view this meeting on a phone, computer, laptop, or tablet, download the “Zoom Cloud Meeting” app in any app store or at www.zoom.us. At the above date and time, click on “Join a Meeting” and enter the meeting or click the link below to join the webinar:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89196712402?pwd=aFl3SnJsUmNVSVEzRmQ1eERGTG9GUTo9>

Passcode: 855953

Or One tap mobile: US: +16465588656,,89196712402#

Or Telephone: Dial US: +1 646 558 8656

Webinar ID: 891 9671 2402

1.	6:00	Approval of 2020 Census Redistricting for the Town of Needham Theodora Eaton, Town Clerk
2.	6:15	2021 Citizens’ Petition: Climate and Ecological Emergency - Rebecca Phillips (Zoom) - Stephen Frail
3.	6:30	2021 Citizens’ Petition: Accessory Dwelling Units (ADUs) Oscar Mertz (Zoom)
4.	6:45	Planning Board Discussion on Zoning Articles and Positions on Warrant Articles - Lee Newman, Director of Planning & Community Development (Zoom) - Paul Alpert, Chair and members of the Planning Board
5.	7:00	Response to Community Recommendations Update - John Schlittler, Chief of Police - Chris Baker, Deputy Chief of Police
6.	7:30	Outdoor Dining Policy & Alcohol License Fees - Katie King, Assistant Town Manager - Amy Haelsen, Economic Development Manager
7.	7:45	Town Manager - Transportation Planning and Review Committee - Public Participation in Meetings Policy - Update to List of Special Municipal Employees - Select Board Calendar - Position on Special Town Meeting Warrant Articles - Town Manager Report

8.	8:15	Board Discussion Committee Reports
----	------	--

APPOINTMENTS

1.	None	
----	------	--

CONSENT AGENDA *=Backup attached

1.*	Approve minutes of September 28, 2021 (Open session)					
2.*	Approve a request from Sabiha Shah with the Indian Community of Needham (ICON) to hold an ICON Diwali Car Parade in Needham. The event is scheduled for Sunday, November 7, 2021 with a rain date of Sunday, November 14, 2021. The event has been approved by the following departments: DPW, Police, Fire and Park and Recreation.					
3.	Accept the following donations received by the Needham Public Library for the Period of July 1, 2021 – September 30, 2021. An anonymous person gave the library a \$5.00 gift. It will be used for book purchasing; Faith Fuller Wilcox gave the library a copy of her book, <i>Hope is a Bright Star: A Mother’s Memoir of Love, Loss, and Learning to Live Again</i> (\$16.95); Linda Asher donated fifty new condition children’s books (\$300.00); The following people have made donations totaling \$200.00 in memory of Kevin Doherty: Lois and Bill Bacon, Ann MacFate, Kathryn Euart; The AAPI Alliance-Needham and Surrounding Areas gave the library twelve racially diverse children’s books (\$180.00); Lisa Downey gave the library a copy of her new book, <i>The Introverted Artist: Defending My Art, My Way, Myself</i> . (\$15.95); Tara Jordan donated 265 children’s books (\$4,250); Linda Asher donated 50 children’s books (\$850); Willard and Darragh Foster gave the Children’s Room boxes of toy trains and tracks for the train table (\$1,000); Paula Pitman Brown gave the library \$287.50, 10% of the price for selling two paintings that were displayed in the Friends’ Gallery; Narinder Mehta donated a copy of his new book, <i>Jobs and COVID-19: The Pathway to a Happy Career</i> (\$14.95); The following people have donated \$150 in memory of former trustee Sally Powers: Lois and Bill Bacon, Lois Sockol, Ann MacFate.					
4.	Accept a \$100 donation made to the Needham Health Division’s Traveling Meals Program from Jerald Owen.					
5	Accept the following donations made to the Needham Youth & Family Services Department for future programming needs; \$35 Velde Family, \$45 Sanom Family, \$50 Braude-Most Family.					
6.	Grant permission for the following residents to hold block parties:					
Name		Address	Party Location	Party Date	Party Rain Date	Party Time
Kilpatrick Carroll		101 Fair Oaks Park	Fair Oaks Park b/t May and GPA	10/16/21	10/23/21	3:30pm-7pm
Mia Rizzo		64 Pinewood Road	Pinewood Road	10/30/21	N/A	4pm-10pm



**Select Board
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 10/12/2021

Agenda Item	Approval of 2020 Census Redistricting for the Town of Needham
Presenter(s)	Theodora Eaton, Town Clerk

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
The Town Clerk will present the 2020 Re-precincting Plan for the Town of Needham and will ask the Board to approve the plan.	
2.	VOTE REQUIRED BY SELECT BOARD
<i>Suggested Motion:</i> That the Board vote to approve the 2020 Re-precincting Plan for the Town of Needham.	
3.	BACK UP INFORMATION ATTACHED
(a) Re-precincting Approval Letter (b) Needham Draft Legal Boundary Descriptions (c) Needham Draft Legal Boundary List (d) Needham Draft Legal Boundary Map	



Office of the
SELECT BOARD

TOWN OF NEEDHAM

TOWN HALL
Needham, MA 02492-2669

TEL: (781) 455-7500
FAX: (781) 449-4569

October 12, 2021

Local Election District Review Commission
Office of the Secretary of the Commonwealth
c/o Elections Division
One Ashburton Place, Room 1705
Boston, MA 02108

RE: Town of Needham – 2020 Re-Precincting

We, the undersigned, hereby certify that at a meeting held on Tuesday, October 12, 2021, the Select Board voted to accept as presented by the Town Clerk, Theodora K. Eaton, the 2020 Re-Precincting Plan for the Town of Needham.

A true copy ATTEST:

Theodora K. Eaton, Town Clerk

Signed: _____
Matthew D. Borrelli, Chair

Marianne B. Cooley, Vice Chair

Marcus A. Nelson, Clerk

Daniel P. Matthews, Member

Needham Draft Legal Boundary Descriptions

Needham Precinct A.

All of that portion of Norfolk County bounded and described as follows: Beginning at the point of intersection of the Wellesley/Needham town line and Ardmore Rd, and proceeding easterly along the Wellesley/Needham town line to the Newton/Needham city/town line, and proceeding southerly along the Newton/Needham city/town line to Highland Ave, and proceeding southerly along Highland Ave to West St, and proceeding westerly along West St to Hillside Ave, and proceeding northerly along Hillside Ave to Avery St, and proceeding westerly along Avery St to Greenough St, and proceeding westerly along Greenough St to Pine Grove St, and proceeding westerly along Pine Grove St to Central Ave, and proceeding westerly along Central Ave to Hunnewell St, and proceeding westerly along Hunnewell St to Taylor St, and proceeding northerly along Taylor St to Grasmere Rd, and proceeding northerly along Grasmere Rd to Ardmore Rd, and proceeding westerly along Ardmore Rd to the point of beginning.

Needham Precinct B.

All of that portion of Norfolk County bounded and described as follows: Beginning at the point of intersection of the Wellesley/Needham town line and Forest St, and proceeding easterly along the Wellesley/Needham town line to Ardmore Rd, and proceeding easterly along Ardmore Rd to Grasmere Rd, and proceeding southerly along Grasmere Rd to Taylor St, and proceeding southerly along Taylor St to Hunnewell St, and proceeding easterly along Hunnewell St to Central Ave, and proceeding easterly along Central Ave to Pine Grove St, and proceeding southerly along Pine Grove St to Greenough St, and proceeding easterly along Greenough St to Avery St, and proceeding easterly along Avery St to Hillside Ave, and proceeding southerly along Hillside Ave to West St, and proceeding westerly along West St to Rosemary Brk, and proceeding southerly along Rosemary Brk to nonvisible boundary, and proceeding westerly along nonvisible boundary to Pershing Rd, and proceeding westerly along Pershing Rd to Parish Rd, and proceeding southerly along Parish Rd to unnamed Local road, and proceeding southerly along unnamed Local road to Nehoiden St, and proceeding northerly along Nehoiden St to Border Rd, and proceeding southerly along Border Rd to Paine Rd, and proceeding westerly along Paine Rd to Meetinghouse Cir, and proceeding westerly along Meetinghouse Cir to Central Ave, and proceeding northerly along Central Ave to Dwight Rd, and proceeding westerly along Dwight Rd to E Militia Hts, and proceeding westerly along E Militia Hts to Forest St, and proceeding northerly along Forest St to the point of beginning.

Needham Precinct C.

All of that portion of Norfolk County bounded and described as follows: Beginning at the point of intersection of the Dover/Needham town line and Central Ave, and proceeding northerly along the Dover/Needham town line to the Wellesley/Needham town line, and proceeding easterly along the Wellesley/Needham town line to the Dover/Needham town line, and proceeding easterly along the Dover/Needham town line to the Wellesley/Needham town line, and proceeding easterly along the Wellesley/Needham town line to Forest St, and proceeding easterly along Forest St to E Militia Hts, and proceeding southerly along E Militia Hts to Dwight Rd, and proceeding easterly along Dwight Rd to

Central Ave, and proceeding southerly along Central Ave to Great Plain Ave, and proceeding easterly along Great Plain Ave to Curve St, and proceeding southerly along Curve St to Marked Tree Rd, and proceeding southerly along Marked Tree Rd to Central Ave, and proceeding westerly along Central Ave to the point of beginning.

Needham Precinct D.

All of that portion of Norfolk County bounded and described as follows: Beginning at the point of intersection of Central Ave and the Dover/Needham town line, and proceeding easterly along Central Ave to Marked Tree Rd, and proceeding easterly along Marked Tree Rd to Walnut St, and proceeding easterly along Walnut St to Walnut Pl, and proceeding easterly along Walnut Pl to Linden St, and proceeding northerly along Linden St to Great Plain Ave, and proceeding easterly along Great Plain Ave to Penn Central RR, and proceeding southerly along Penn Central RR to High Rock St, and proceeding easterly along High Rock St to Chestnut St, and proceeding southerly along Chestnut St to Dedham St, and proceeding southerly along Dedham St to the Dover/Needham town line, and proceeding westerly along the Dover/Needham town line to the point of beginning.

Needham Precinct E.

All of that portion of Norfolk County bounded and described as follows: Beginning at the point of intersection of Penn Central RR and High Rock St, and proceeding northerly along Penn Central RR to physical line, and proceeding easterly along physical line to Marsh Rd, and proceeding easterly along Marsh Rd to Chestnut St, and proceeding southerly along Chestnut St to Junction St, and proceeding easterly along Junction St to nonvisible boundary, and proceeding easterly along nonvisible boundary to Penn Central RR, and proceeding easterly along Penn Central RR to physical line, and proceeding northerly along physical line to Grant St, and proceeding northerly along Grant St to Kimball St, and proceeding easterly along Kimball St to Warren St, and proceeding northerly along Warren St to School St, and proceeding easterly along School St to Dedham Ave, and proceeding easterly along Dedham Ave to Fair Oaks Park, and proceeding northerly along Fair Oaks Park to Harris Ave, and proceeding easterly along Harris Ave to Great Plain Ave, and proceeding easterly along Great Plain Ave to Greendale Ave, and proceeding southerly along Greendale Ave to Lyons St, and proceeding southerly along Lyons St to the Dedham/Needham town line, and proceeding westerly along the Dedham/Needham town line to the Westwood/Needham town line, and proceeding southerly along the Westwood/Needham town line to the Dover/Needham town line, and proceeding westerly along the Dover/Needham town line to Dedham St, and proceeding northerly along Dedham St to Chestnut St, and proceeding northerly along Chestnut St to High Rock St, and proceeding westerly along High Rock St to the point of beginning.

Needham Precinct F.

All of that portion of Norfolk County bounded and described as follows: Beginning at the point of intersection of Central Ave and Great Plain Ave, and proceeding northerly along Central Ave to Meetinghouse Cir, and proceeding easterly along Meetinghouse Cir to Paine Rd, and proceeding easterly

along Paine Rd to Border Rd, and proceeding northerly along Border Rd to Nehoiden St, and proceeding easterly along Nehoiden St to unnamed Local road, and proceeding northerly along unnamed Local road to Parish Rd, and proceeding northerly along Parish Rd to Pershing Rd, and proceeding easterly along Pershing Rd to nonvisible boundary, and proceeding easterly along nonvisible boundary to Rosemary Brk, and proceeding northerly along Rosemary Brk to West St, and proceeding easterly along West St to Penn Central RR, and proceeding southerly along Penn Central RR to Rosemary St, and proceeding easterly along Rosemary St to Highland Ave, and proceeding southerly along Highland Ave to Oakland Ave, and proceeding southerly along Oakland Ave to Kingsbury St, and proceeding easterly along Kingsbury St to Fair Oaks Park, and proceeding southerly along Fair Oaks Park to Great Plain Ave, and proceeding westerly along Great Plain Ave to Linden St, and proceeding southerly along Linden St to Walnut Pl, and proceeding westerly along Walnut Pl to Walnut St, and proceeding westerly along Walnut St to Marked Tree Rd, and proceeding southerly along Marked Tree Rd to Curve St, and proceeding westerly along Curve St to Great Plain Ave, and proceeding westerly along Great Plain Ave to the point of beginning.

Needham Precinct G.

All of that portion of Norfolk County bounded and described as follows: Beginning at the point of intersection of Penn Central RR and physical line, and proceeding northerly along Penn Central RR to Great Plain Ave, and proceeding easterly along Great Plain Ave to Fair Oaks Park, and proceeding northerly along Fair Oaks Park to Kingsbury St, and proceeding westerly along Kingsbury St to Admiral Gracey Dr, and proceeding northerly along Admiral Gracey Dr to property line, and proceeding easterly along property line to Holland St, and proceeding easterly along Holland St to Manning St, and proceeding northerly along Manning St to Upland Rd, and proceeding easterly along Upland Rd to Holmes St, and proceeding southerly along Holmes St to Washington Ave, and proceeding northerly along Washington Ave to Hawthorn Ave, and proceeding southerly along Hawthorn Ave to Nichols Rd, and proceeding easterly along Nichols Rd to Beaufort Ave, and proceeding southerly along Beaufort Ave to Mount Vernon Ave, and proceeding easterly along Mount Vernon Ave to nonvisible boundary, and proceeding southerly along nonvisible boundary to Ridgeway Ave, and proceeding southerly along Ridgeway Ave to Great Plain Ave, and proceeding westerly along Great Plain Ave to Harris Ave, and proceeding westerly along Harris Ave to Fair Oaks Park, and proceeding southerly along Fair Oaks Park to Dedham Ave, and proceeding westerly along Dedham Ave to School St, and proceeding westerly along School St to Warren St, and proceeding southerly along Warren St to Kimball St, and proceeding westerly along Kimball St to Grant St, and proceeding southerly along Grant St to physical line, and proceeding southerly along physical line to Penn Central RR, and proceeding westerly along Penn Central RR to nonvisible boundary, and proceeding westerly along nonvisible boundary to Junction St, and proceeding westerly along Junction St to Chestnut St, and proceeding northerly along Chestnut St to Marsh Rd, and proceeding westerly along Marsh Rd to physical line, and proceeding westerly along physical line to the point of beginning.

Needham Precinct H.

All of that portion of Norfolk County bounded and described as follows: Beginning at the point of intersection of nonvisible boundary and Greendale Ave, and proceeding northerly along nonvisible boundary to Cheney St, and proceeding northerly along Cheney St to nonvisible boundary, and proceeding northerly along nonvisible boundary to I- 95, and proceeding northerly along I- 95 to Kendrick St, and proceeding easterly along Kendrick St to the Newton/Needham city/town line, and proceeding southerly along the Newton/Needham city/town line to the Boston/Needham city/town line, and proceeding southerly along the Boston/Needham city/town line to the Dedham/Needham town line, and proceeding southerly along the Dedham/Needham town line to Lyons St, and proceeding northerly along Lyons St to Greendale Ave, and proceeding northerly along Greendale Ave to Great Plain Ave, and proceeding westerly along Great Plain Ave to Ridgeway Ave, and proceeding northerly along Ridgeway Ave to nonvisible boundary, and proceeding northerly along nonvisible boundary to Birds Hill Ave, and proceeding easterly along Birds Hill Ave to nonvisible boundary, and proceeding easterly along nonvisible boundary to Audrey Ave, and proceeding northerly along Audrey Ave to Highgate St, and proceeding northerly along Highgate St to Rybury Hillway, and proceeding easterly along Rybury Hillway to Greendale Ave, and proceeding northerly along Greendale Ave to the point of beginning.

Needham Precinct I.

All of that portion of Norfolk County bounded and described as follows: Beginning at the point of intersection of Penn Central RR and Rosemary St, and proceeding northerly along Penn Central RR to physical line, and proceeding easterly along physical line to Dana Pl, and proceeding easterly along Dana Pl to Highland Ave, and proceeding northerly along Highland Ave to Morton St, and proceeding easterly along Morton St to Webster St, and proceeding northerly along Webster St to Lexington Ave, and proceeding easterly along Lexington Ave to Tower Ave, and proceeding southerly along Tower Ave to Paul Revere Rd, and proceeding easterly along Paul Revere Rd to Greendale Ave, and proceeding easterly along Greendale Ave to Rybury Hillway, and proceeding westerly along Rybury Hillway to Highgate St, and proceeding southerly along Highgate St to Audrey Ave, and proceeding southerly along Audrey Ave to nonvisible boundary, and proceeding westerly along nonvisible boundary to Birds Hill Ave, and proceeding westerly along Birds Hill Ave to Mount Vernon Ave, and proceeding westerly along Mount Vernon Ave to Beaufort Ave, and proceeding northerly along Beaufort Ave to Nichols Rd, and proceeding westerly along Nichols Rd to Hawthorn Ave, and proceeding northerly along Hawthorn Ave to Washington Ave, and proceeding southerly along Washington Ave to Holmes St, and proceeding northerly along Holmes St to Upland Rd, and proceeding westerly along Upland Rd to Manning St, and proceeding southerly along Manning St to Holland St, and proceeding westerly along Holland St to property line, and proceeding westerly along property line to Admiral Gracey Dr, and proceeding southerly along Admiral Gracey Dr to Kingsbury St, and proceeding westerly along Kingsbury St to Oakland Ave, and proceeding northerly along Oakland Ave to Highland Ave, and proceeding northerly along Highland Ave to Rosemary St, and proceeding westerly along Rosemary St to the point of beginning.

Needham Precinct J.

All of that portion of Norfolk County bounded and described as follows: Beginning at the point of intersection of Penn Central RR and physical line, and proceeding northerly along Penn Central RR to West St, and proceeding easterly along West St to Highland Ave, and proceeding northerly along Highland Ave to the Newton/Needham city/town line, and proceeding easterly along the Newton/Needham city/town line to Kendrick St, and proceeding westerly along Kendrick St to I- 95, and proceeding southerly along I- 95 to nonvisible boundary, and proceeding southerly along nonvisible boundary to Cheney St, and proceeding southerly along Cheney St to nonvisible boundary, and proceeding southerly along nonvisible boundary to Greendale Ave, and proceeding southerly along Greendale Ave to Paul Revere Rd, and proceeding westerly along Paul Revere Rd to Tower Ave, and proceeding northerly along Tower Ave to Lexington Ave, and proceeding southerly along Lexington Ave to Webster St, and proceeding southerly along Webster St to Morton St, and proceeding westerly along Morton St to Highland Ave, and proceeding southerly along Highland Ave to Dana Pl, and proceeding westerly along Dana Pl to physical line, and proceeding westerly along physical line to the point of beginning.

Needham 2020

New VTD	Old VTD	Block ID	TotalPop	WHITE	BLACK	ASIAN	Other	NHPI	AIAN	Pop2Race	Hispanic	Not Hispanic
Needham Town Precinct A	Needham Town Precinct A	250214035011000	421	340	17	30	18	0	0	16	20	401
Needham Town Precinct A	Needham Town Precinct A	250214035011001	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct A	Needham Town Precinct A	250214035011002	10	8	0	0	0	0	0	2	2	8
Needham Town Precinct A	Needham Town Precinct A	250214035011003	19	9	0	2	0	0	0	8	4	15
Needham Town Precinct A	Needham Town Precinct A	250214035011018	172	132	3	30	6	0	0	1	2	170
Needham Town Precinct A	Needham Town Precinct A	250214035011023	12	1	1	3	4	0	0	3	6	6
Needham Town Precinct A	Needham Town Precinct A	250214035011024	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct A	Needham Town Precinct A	250214035012000	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct A	Needham Town Precinct A	250214035012001	25	17	0	4	0	0	0	4	0	25
Needham Town Precinct A	Needham Town Precinct A	250214035012002	7	5	0	0	2	0	0	0	1	6
Needham Town Precinct A	Needham Town Precinct A	250214035012003	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct A	Needham Town Precinct A	250214035012004	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct A	Needham Town Precinct A	250214035012005	5	0	0	0	1	0	0	4	5	0
Needham Town Precinct A	Needham Town Precinct A	250214035012006	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct A	Needham Town Precinct A	250214035012007	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct A	Needham Town Precinct A	250214035012017	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct A	Needham Town Precinct A	250214035012018	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct A	Needham Town Precinct A	250214035012019	36	22	1	5	0	0	0	8	4	32
Needham Town Precinct A	Needham Town Precinct A	250214035012020	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct A	Needham Town Precinct A	250214035012021	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct A	Needham Town Precinct A	250214035012022	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct A	Needham Town Precinct A	250214035012023	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct A	Needham Town Precinct A	250214035012028	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct A	Needham Town Precinct A	250214035021000	162	108	4	30	1	0	0	19	5	157
Needham Town Precinct A	Needham Town Precinct A	250214035021001	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct A	Needham Town Precinct A	250214035021002	36	16	3	6	5	0	0	6	6	30
Needham Town Precinct A	Needham Town Precinct A	250214035021003	12	8	1	0	0	0	0	3	4	8
Needham Town Precinct A	Needham Town Precinct A	250214035021004	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct A	Needham Town Precinct A	250214035021005	228	143	35	30	8	0	0	12	14	214
Needham Town Precinct A	Needham Town Precinct A	250214035021006	75	50	7	17	0	0	0	1	1	74
Needham Town Precinct A	Needham Town Precinct A	250214035021007	23	18	0	5	0	0	0	0	0	23
Needham Town Precinct A	Needham Town Precinct A	250214035021008	89	67	1	12	4	0	0	5	7	82
Needham Town Precinct A	Needham Town Precinct A	250214035021009	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct A	Needham Town Precinct A	250214035021010	120	71	2	37	5	0	0	5	5	115
Needham Town Precinct A	Needham Town Precinct A	250214035021011	37	21	0	6	3	0	0	7	1	36
Needham Town Precinct A	Needham Town Precinct A	250214035021012	19	14	1	3	0	0	0	1	1	18
Needham Town Precinct A	Needham Town Precinct A	250214035021013	96	68	0	22	0	0	0	6	3	93
Needham Town Precinct A	Needham Town Precinct A	250214035021014	35	27	0	0	0	0	0	8	7	28
Needham Town Precinct A	Needham Town Precinct A	250214035021015	36	26	0	3	0	0	0	7	2	34
Needham Town Precinct A	Needham Town Precinct A	250214035021016	6	3	0	0	0	0	0	3	2	4
Needham Town Precinct A	Needham Town Precinct A	250214035021017	159	124	0	29	0	0	0	6	0	159
Needham Town Precinct A	Needham Town Precinct A	250214035021018	61	51	0	5	0	0	0	5	0	61
Needham Town Precinct A	Needham Town Precinct A	250214035021019	156	115	0	32	3	0	0	6	0	156
Needham Town Precinct A	Needham Town Precinct A	250214035021020	42	31	2	6	1	0	0	2	2	40

Needham 2020

New VTD	Old VTD	Block ID	TotalPop	WHITE	BLACK	ASIAN	Other	NHPI	AIAN	Pop2Race	Hispanic	Not Hispanic
Needham Town Precinct A	Needham Town Precinct A	250214035021021	55	36	0	16	0	0	0	3	2	53
Needham Town Precinct A	Needham Town Precinct A	250214035021022	77	53	1	13	0	0	3	7	4	73
Needham Town Precinct A	Needham Town Precinct A	250214035021023	69	60	0	7	0	0	0	2	2	67
Needham Town Precinct A	Needham Town Precinct A	250214035022000	59	47	0	3	4	0	0	5	8	51
Needham Town Precinct A	Needham Town Precinct A	250214035022001	198	164	0	19	5	0	0	10	9	189
Needham Town Precinct A	Needham Town Precinct A	250214035022002	44	39	1	3	1	0	0	0	1	43
Needham Town Precinct A	Needham Town Precinct A	250214035022003	60	51	0	4	0	0	0	5	3	57
Needham Town Precinct A	Needham Town Precinct A	250214035022004	36	33	0	0	1	0	0	2	3	33
Needham Town Precinct A	Needham Town Precinct A	250214035022005	114	86	0	24	2	0	0	2	1	113
Needham Town Precinct A	Needham Town Precinct A	250214035022006	23	19	0	0	1	0	0	3	0	23
Needham Town Precinct A	Needham Town Precinct A	250214035022007	57	43	2	3	2	0	0	7	6	51
Needham Town Precinct A	Needham Town Precinct A	250214035022008	36	28	1	4	1	0	0	2	2	34
Needham Town Precinct A	Needham Town Precinct A	250214035022009	103	85	3	14	0	0	0	1	0	103
Needham Town Precinct A	Needham Town Precinct A	250214035022010	51	45	0	3	0	0	0	3	1	50
Needham Town Precinct A	Needham Town Precinct A	250214035022016	86	69	3	13	0	0	0	1	2	84
Needham Town Precinct A	Needham Town Precinct A	250214035022018	28	25	0	3	0	0	0	0	6	22
Needham Town Precinct A	Needham Town Precinct A	250214035022019	130	86	1	33	0	0	0	10	2	128
Needham Town Precinct A	Needham Town Precinct A	250214035022031	44	38	3	0	2	0	0	1	6	38
Needham Town Precinct A Total		62	3,369	2,502	93	479	80	0	3	212	162	3,207
Needham Town Precinct B	Needham Town Precinct B	250214034001000	203	178	0	16	0	0	0	9	1	202
Needham Town Precinct B	Needham Town Precinct B	250214034001001	28	26	0	0	0	0	0	2	3	25
Needham Town Precinct B	Needham Town Precinct B	250214034001002	19	11	0	0	0	0	0	8	1	18
Needham Town Precinct B	Needham Town Precinct B	250214034001003	56	48	0	2	1	0	0	5	5	51
Needham Town Precinct B	Needham Town Precinct B	250214034001004	83	70	0	9	0	0	0	4	2	81
Needham Town Precinct B	Needham Town Precinct B	250214034001005	461	445	2	5	1	0	2	6	2	459
Needham Town Precinct B	Needham Town Precinct B	250214034002001	73	71	0	0	1	0	0	1	1	72
Needham Town Precinct B	Needham Town Precinct B	250214035022011	80	62	0	13	0	0	0	5	3	77
Needham Town Precinct B	Needham Town Precinct B	250214035022012	46	38	0	5	2	0	0	1	3	43
Needham Town Precinct B	Needham Town Precinct B	250214035022013	23	18	2	0	0	0	0	3	0	23
Needham Town Precinct B	Needham Town Precinct B	250214035022014	190	148	4	26	3	0	0	9	3	187
Needham Town Precinct B	Needham Town Precinct B	250214035022015	70	63	0	1	0	0	0	6	6	64
Needham Town Precinct B	Needham Town Precinct B	250214035022017	55	48	0	2	1	0	0	4	0	55
Needham Town Precinct B	Needham Town Precinct B	250214035022020	185	130	4	51	0	0	0	0	0	185
Needham Town Precinct B	Needham Town Precinct B	250214035022021	108	75	1	31	0	0	0	1	1	107
Needham Town Precinct B	Needham Town Precinct B	250214035022022	537	427	4	76	1	0	0	29	20	517
Needham Town Precinct B	Needham Town Precinct B	250214035022023	47	34	5	4	0	0	0	4	3	44
Needham Town Precinct B	Needham Town Precinct B	250214035022024	38	28	0	6	1	0	0	3	1	37
Needham Town Precinct B	Needham Town Precinct B	250214035022025	52	41	0	0	2	0	0	9	7	45
Needham Town Precinct B	Needham Town Precinct B	250214035022026	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct B	Needham Town Precinct B	250214035022027	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct B	Needham Town Precinct B	250214035022028	75	65	0	6	1	0	0	3	2	73
Needham Town Precinct B	Needham Town Precinct B	250214035022029	29	23	0	5	0	0	0	1	0	29
Needham Town Precinct B	Needham Town Precinct B	250214035022030	37	24	3	8	0	0	0	2	1	36

Needham 2020

New VTD	Old VTD	Block ID	TotalPop	WHITE	BLACK	ASIAN	Other	NHPI	AIAN	Pop2Race	Hispanic	Not Hispanic
Needham Town Precinct B	Needham Town Precinct B	250214035022032	46	37	0	2	0	0	0	7	5	41
Needham Town Precinct B	Needham Town Precinct B	250214572003003	23	17	0	4	1	0	0	1	1	22
Needham Town Precinct B	Needham Town Precinct B	250214572003004	51	43	1	5	2	0	0	0	3	48
Needham Town Precinct B	Needham Town Precinct B	250214572003005	65	50	0	3	0	0	0	12	8	57
Needham Town Precinct B	Needham Town Precinct B	250214572003008	55	46	0	5	3	0	0	1	3	52
Needham Town Precinct B	Needham Town Precinct B	250214572003009	86	63	0	14	0	0	0	9	6	80
Needham Town Precinct B	Needham Town Precinct B	250214572003010	111	94	1	13	0	0	0	3	3	108
Needham Town Precinct B	Needham Town Precinct B	250214572003011	39	28	0	4	0	0	2	5	3	36
Needham Town Precinct B	Needham Town Precinct B	250214572003012	26	23	0	0	0	0	0	3	0	26
Needham Town Precinct B	Needham Town Precinct B	250214572003013	21	16	0	4	1	0	0	0	0	21
Needham Town Precinct B	Needham Town Precinct B	250214572003014	65	50	0	13	0	0	0	2	3	62
Needham Town Precinct B Total		35	3,083	2,540	27	333	21	0	4	158	100	2,983
Needham Town Precinct C	Needham Town Precinct C	250214034001006	230	198	0	27	2	0	0	3	6	224
Needham Town Precinct C	Needham Town Precinct C	250214034001007	43	33	0	6	2	0	0	2	4	39
Needham Town Precinct C	Needham Town Precinct C	250214034001008	67	57	0	8	0	0	0	2	0	67
Needham Town Precinct C	Needham Town Precinct C	250214034001009	21	17	0	0	0	0	0	4	0	21
Needham Town Precinct C	Needham Town Precinct C	250214034001010	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct C	Needham Town Precinct C	250214034001011	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct C	Needham Town Precinct C	250214034001012	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct C	Needham Town Precinct C	250214034001013	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct C	Needham Town Precinct C	250214034001014	322	185	7	74	45	0	0	11	38	284
Needham Town Precinct C	Needham Town Precinct C	250214034001015	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct C	Needham Town Precinct C	250214034001016	59	53	0	3	0	0	0	3	1	58
Needham Town Precinct C	Needham Town Precinct C	250214034001017	398	321	3	57	0	0	0	17	9	389
Needham Town Precinct C	Needham Town Precinct C	250214034001018	60	52	1	6	0	0	0	1	1	59
Needham Town Precinct C	Needham Town Precinct C	250214034001019	38	32	0	4	0	0	0	2	0	38
Needham Town Precinct C	Needham Town Precinct C	250214034001020	104	77	0	17	5	0	0	5	4	100
Needham Town Precinct C	Needham Town Precinct C	250214034001021	52	45	0	2	1	0	0	4	1	51
Needham Town Precinct C	Needham Town Precinct C	250214034001022	48	36	1	8	0	0	0	3	0	48
Needham Town Precinct C	Needham Town Precinct C	250214034001023	93	83	2	4	0	0	0	4	4	89
Needham Town Precinct C	Needham Town Precinct C	250214034001024	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct C	Needham Town Precinct C	250214034001025	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct C	Needham Town Precinct C	250214034001026	62	54	1	0	0	0	0	7	0	62
Needham Town Precinct C	Needham Town Precinct C	250214034001027	98	96	0	1	0	0	0	1	2	96
Needham Town Precinct C	Needham Town Precinct C	250214034001028	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct C	Needham Town Precinct C	250214034001029	59	49	3	6	0	0	0	1	0	59
Needham Town Precinct C	Needham Town Precinct C	250214034003002	242	215	8	18	0	0	0	1	1	241
Needham Town Precinct C	Needham Town Precinct C	250214034003003	25	15	0	2	0	0	0	8	6	19
Needham Town Precinct C	Needham Town Precinct C	250214034003004	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct C	Needham Town Precinct C	250214034003005	66	55	2	8	0	0	0	1	1	65
Needham Town Precinct C	Needham Town Precinct C	250214034003006	89	73	1	6	2	0	0	7	2	87
Needham Town Precinct C	Needham Town Precinct C	250214034003007	29	22	0	1	0	0	0	6	0	29
Needham Town Precinct C	Needham Town Precinct C	250214034003008	39	31	0	6	0	0	0	2	3	36

Needham 2020

New VTD	Old VTD	Block ID	TotalPop	WHITE	BLACK	ASIAN	Other	NHPI	AIAN	Pop2Race	Hispanic	Not Hispanic
Needham Town Precinct C	Needham Town Precinct C	250214034003009	24	19	0	1	2	0	0	2	2	22
Needham Town Precinct C	Needham Town Precinct C	250214034003010	34	25	1	3	0	0	0	5	1	33
Needham Town Precinct C	Needham Town Precinct C	250214034003011	27	15	0	10	2	0	0	0	2	25
Needham Town Precinct C	Needham Town Precinct C	250214034003012	87	73	0	8	0	0	0	6	4	83
Needham Town Precinct C	Needham Town Precinct C	250214034005000	280	237	6	35	0	0	0	2	6	274
Needham Town Precinct C	Needham Town Precinct C	250214034005001	13	3	3	4	0	0	0	3	4	9
Needham Town Precinct C	Needham Town Precinct C	250214034005002	152	147	0	1	1	0	0	3	3	149
Needham Town Precinct C	Needham Town Precinct C	250214034005003	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct C	Needham Town Precinct C	250214034005004	25	14	1	0	5	0	0	5	5	20
Needham Town Precinct C	Needham Town Precinct C	250214034005007	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct C	Needham Town Precinct C	250214034005008	177	156	2	8	2	0	0	9	12	165
Needham Town Precinct C	Needham Town Precinct C	250214034005009	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct C	Needham Town Precinct C	250214034005010	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct C	Needham Town Precinct C	250214034005011	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct C	Needham Town Precinct C	250214034005012	61	45	5	7	0	0	0	4	5	56
Needham Town Precinct C	Needham Town Precinct C	250214034005013	76	65	0	6	0	0	0	5	5	71
Needham Town Precinct C	Needham Town Precinct C	250214034005014	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct C Total		48	3,200	2,598	47	347	69	0	0	139	132	3,068
Needham Town Precinct D	Needham Town Precinct D	250214033003004	294	257	3	15	0	0	0	19	7	287
Needham Town Precinct D	Needham Town Precinct D	250214033003005	493	423	2	37	3	0	0	28	16	477
Needham Town Precinct D	Needham Town Precinct D	250214033003006	55	45	0	2	3	0	0	5	3	52
Needham Town Precinct D	Needham Town Precinct D	250214033003007	67	52	0	1	2	0	0	12	11	56
Needham Town Precinct D	Needham Town Precinct D	250214033003008	41	25	0	10	1	0	0	5	1	40
Needham Town Precinct D	Needham Town Precinct D	250214033003009	34	28	0	3	1	0	0	2	2	32
Needham Town Precinct D	Needham Town Precinct D	250214033003010	32	32	0	0	0	0	0	0	0	32
Needham Town Precinct D	Needham Town Precinct D	250214033003011	38	38	0	0	0	0	0	0	0	38
Needham Town Precinct D	Needham Town Precinct D	250214033003012	52	44	2	3	0	0	0	3	0	52
Needham Town Precinct D	Needham Town Precinct D	250214033003013	35	32	3	0	0	0	0	0	0	35
Needham Town Precinct D	Needham Town Precinct D	250214033003014	69	62	0	2	0	0	0	5	5	64
Needham Town Precinct D	Needham Town Precinct D	250214033003015	36	30	0	1	0	0	0	5	3	33
Needham Town Precinct D	Needham Town Precinct D	250214033003016	20	17	0	2	0	0	0	1	1	19
Needham Town Precinct D	Needham Town Precinct D	250214033003017	18	15	1	0	0	0	0	2	2	16
Needham Town Precinct D	Needham Town Precinct D	250214033003018	33	32	1	0	0	0	0	0	0	33
Needham Town Precinct D	Needham Town Precinct D	250214033003020	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct D	Needham Town Precinct D	250214033003021	52	50	0	2	0	0	0	0	0	52
Needham Town Precinct D	Needham Town Precinct D	250214033003022	146	119	6	13	2	0	1	5	0	146
Needham Town Precinct D	Needham Town Precinct D	250214033003023	25	22	0	0	0	0	0	3	0	25
Needham Town Precinct D	Needham Town Precinct D	250214033003024	8	5	0	2	0	0	0	1	1	7
Needham Town Precinct D	Needham Town Precinct D	250214033003025	50	29	9	1	7	0	0	4	12	38
Needham Town Precinct D	Needham Town Precinct D	250214033003026	51	47	2	0	0	0	0	2	3	48
Needham Town Precinct D	Needham Town Precinct D	250214033003027	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct D	Needham Town Precinct D	250214033003028	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct D	Needham Town Precinct D	250214033003029	30	29	1	0	0	0	0	0	0	30

Needham 2020

New VTD	Old VTD	Block ID	TotalPop	WHITE	BLACK	ASIAN	Other	NHPI	AIAN	Pop2Race	Hispanic	Not Hispanic
Needham Town Precinct D	Needham Town Precinct D	250214034004000	74	67	0	1	6	0	0	0	3	71
Needham Town Precinct D	Needham Town Precinct D	250214034004001	52	37	0	5	1	0	0	9	2	50
Needham Town Precinct D	Needham Town Precinct D	250214034004003	56	47	0	8	0	0	0	1	0	56
Needham Town Precinct D	Needham Town Precinct D	250214034004004	44	41	0	1	2	0	0	0	3	41
Needham Town Precinct D	Needham Town Precinct D	250214034004005	44	38	0	5	0	0	0	1	0	44
Needham Town Precinct D	Needham Town Precinct D	250214034004006	119	104	1	7	1	0	0	6	7	112
Needham Town Precinct D	Needham Town Precinct D	250214034004007	40	30	0	4	3	0	0	3	3	37
Needham Town Precinct D	Needham Town Precinct F	250214034004008	31	16	2	2	0	0	0	11	0	31
Needham Town Precinct D	Needham Town Precinct D	250214034004009	66	53	1	7	3	0	0	2	6	60
Needham Town Precinct D	Needham Town Precinct D	250214034004010	392	276	27	77	0	0	4	8	15	377
Needham Town Precinct D	Needham Town Precinct D	250214034004011	21	11	5	0	0	0	0	5	1	20
Needham Town Precinct D	Needham Town Precinct D	250214034004012	73	69	1	2	0	0	1	0	1	72
Needham Town Precinct D	Needham Town Precinct D	250214034004013	79	56	11	0	0	0	0	12	5	74
Needham Town Precinct D	Needham Town Precinct D	250214034004014	36	20	0	2	0	0	0	14	1	35
Needham Town Precinct D	Needham Town Precinct D	250214034004015	41	29	3	7	0	0	0	2	4	37
Needham Town Precinct D	Needham Town Precinct D	250214034004016	49	42	0	1	2	0	0	4	2	47
Needham Town Precinct D	Needham Town Precinct D	250214034004017	56	47	1	1	0	0	0	7	7	49
Needham Town Precinct D	Needham Town Precinct D	250214034004018	29	9	0	7	0	0	0	13	5	24
Needham Town Precinct D	Needham Town Precinct D	250214034004019	86	54	23	3	0	0	0	6	9	77
Needham Town Precinct D Total		44	3,067	2,479	105	234	37	0	6	206	141	2,926
Needham Town Precinct E	Needham Town Precinct E	250214031004000	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct E	Needham Town Precinct E	250214031004001	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct E	Needham Town Precinct E	250214031004002	191	179	1	5	0	0	0	6	2	189
Needham Town Precinct E	Needham Town Precinct E	250214031004003	46	28	2	5	0	0	0	11	3	43
Needham Town Precinct E	Needham Town Precinct E	250214031004004	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct E	Needham Town Precinct E	250214031004005	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct E	Needham Town Precinct E	250214031004006	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct E	Needham Town Precinct E	250214031004007	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct E	Needham Town Precinct E	250214031004008	93	74	0	8	0	0	0	11	1	92
Needham Town Precinct E	Needham Town Precinct E	250214031004009	35	21	0	7	0	0	0	7	0	35
Needham Town Precinct E	Needham Town Precinct E	250214031004010	120	100	0	8	0	0	0	12	4	116
Needham Town Precinct E	Needham Town Precinct E	250214031004011	105	91	0	9	0	0	0	5	0	105
Needham Town Precinct E	Needham Town Precinct E	250214031004012	105	90	0	7	0	0	0	8	0	105
Needham Town Precinct E	Needham Town Precinct E	250214031004013	42	27	0	2	0	0	0	13	3	39
Needham Town Precinct E	Needham Town Precinct E	250214031004014	49	37	0	5	0	0	0	7	3	46
Needham Town Precinct E	Needham Town Precinct E	250214031004015	38	30	0	2	0	0	0	6	2	36
Needham Town Precinct E	Needham Town Precinct E	250214031004016	18	8	3	1	0	0	0	6	3	15
Needham Town Precinct E	Needham Town Precinct E	250214031004017	48	44	0	2	0	0	0	2	1	47
Needham Town Precinct E	Needham Town Precinct E	250214031004020	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct E	Needham Town Precinct E	250214033001010	37	30	0	5	0	0	1	1	7	30
Needham Town Precinct E	Needham Town Precinct E	250214033001012	41	30	0	0	0	0	0	11	10	31
Needham Town Precinct E	Needham Town Precinct E	250214033001013	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct E	Needham Town Precinct E	250214033001014	0	0	0	0	0	0	0	0	0	0

Needham 2020

New VTD	Old VTD	Block ID	TotalPop	WHITE	BLACK	ASIAN	Other	NHPI	AIAN	Pop2Race	Hispanic	Not Hispanic
Needham Town Precinct E	Needham Town Precinct E	250214033001015	36	29	0	3	1	0	0	3	4	32
Needham Town Precinct E	Needham Town Precinct E	250214033001016	33	29	0	2	0	0	0	2	0	33
Needham Town Precinct E	Needham Town Precinct E	250214033001017	61	53	0	4	2	0	0	2	2	59
Needham Town Precinct E	Needham Town Precinct E	250214033001018	125	100	1	9	0	0	0	15	1	124
Needham Town Precinct E	Needham Town Precinct E	250214033001019	86	82	0	1	0	0	0	3	2	84
Needham Town Precinct E	Needham Town Precinct E	250214033001020	77	72	0	2	0	0	0	3	4	73
Needham Town Precinct E	Needham Town Precinct E	250214033001025	14	6	0	0	6	0	0	2	8	6
Needham Town Precinct E	Needham Town Precinct E	250214033001026	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct E	Needham Town Precinct E	250214033001027	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct E	Needham Town Precinct E	250214033002000	75	59	0	11	2	0	0	3	5	70
Needham Town Precinct E	Needham Town Precinct E	250214033002001	58	44	0	0	6	0	0	8	5	53
Needham Town Precinct E	Needham Town Precinct E	250214033002002	37	21	0	5	0	0	0	11	7	30
Needham Town Precinct E	Needham Town Precinct E	250214033002003	92	89	0	0	0	0	0	3	4	88
Needham Town Precinct E	Needham Town Precinct E	250214033002004	164	139	0	15	0	0	0	10	0	164
Needham Town Precinct E	Needham Town Precinct E	250214033002005	227	207	0	11	2	0	0	7	1	226
Needham Town Precinct E	Needham Town Precinct E	250214033002006	19	10	0	0	0	0	0	9	0	19
Needham Town Precinct E	Needham Town Precinct E	250214033002007	252	214	1	31	0	0	0	6	1	251
Needham Town Precinct E	Needham Town Precinct E	250214033002008	106	92	0	4	0	0	0	10	0	106
Needham Town Precinct E	Needham Town Precinct E	250214033002009	109	95	0	9	1	0	0	4	2	107
Needham Town Precinct E	Needham Town Precinct E	250214033002010	54	41	0	11	0	0	0	2	0	54
Needham Town Precinct E	Needham Town Precinct E	250214033002011	87	75	0	6	0	0	0	6	1	86
Needham Town Precinct E	Needham Town Precinct E	250214033003000	275	245	3	18	0	0	0	9	10	265
Needham Town Precinct E	Needham Town Precinct E	250214033003001	33	25	0	1	0	0	0	7	1	32
Needham Town Precinct E	Needham Town Precinct E	250214033003002	37	28	0	7	0	0	0	2	0	37
Needham Town Precinct E	Needham Town Precinct E	250214033003003	91	63	5	16	0	0	0	7	1	90
Needham Town Precinct E	Needham Town Precinct E	250214033003019	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct E Total		49	3,116	2,607	16	232	20	0	1	240	98	3,018
Needham Town Precinct F	Needham Town Precinct F	250214034002000	77	65	0	3	0	1	0	8	5	72
Needham Town Precinct F	Needham Town Precinct F	250214034002002	53	53	0	0	0	0	0	0	2	51
Needham Town Precinct F	Needham Town Precinct F	250214034002003	34	33	0	0	0	0	0	1	0	34
Needham Town Precinct F	Needham Town Precinct F	250214034002004	47	32	0	13	1	0	0	1	1	46
Needham Town Precinct F	Needham Town Precinct F	250214034002005	61	59	0	2	0	0	0	0	0	61
Needham Town Precinct F	Needham Town Precinct F	250214034002006	21	19	0	0	0	0	0	2	2	19
Needham Town Precinct F	Needham Town Precinct F	250214034002007	40	28	2	6	2	0	1	1	4	36
Needham Town Precinct F	Needham Town Precinct F	250214034002008	23	20	0	0	0	0	0	3	4	19
Needham Town Precinct F	Needham Town Precinct F	250214034002009	34	23	6	0	0	0	0	5	3	31
Needham Town Precinct F	Needham Town Precinct F	250214034002010	227	216	0	5	1	0	0	5	0	227
Needham Town Precinct F	Needham Town Precinct F	250214034002011	27	20	3	0	0	0	0	4	4	23
Needham Town Precinct F	Needham Town Precinct F	250214034002012	32	26	1	4	1	0	0	0	0	32
Needham Town Precinct F	Needham Town Precinct F	250214034002013	31	23	0	7	0	0	0	1	1	30
Needham Town Precinct F	Needham Town Precinct F	250214034002014	28	25	0	0	0	0	0	3	2	26
Needham Town Precinct F	Needham Town Precinct F	250214034002015	24	17	1	4	0	0	0	2	1	23
Needham Town Precinct F	Needham Town Precinct F	250214034002016	64	55	0	6	2	0	0	1	2	62

Needham 2020

New VTD	Old VTD	Block ID	TotalPop	WHITE	BLACK	ASIAN	Other	NHPI	AIAN	Pop2Race	Hispanic	Not Hispanic
Needham Town Precinct F	Needham Town Precinct F	250214034002017	187	165	0	18	0	0	0	4	0	187
Needham Town Precinct F	Needham Town Precinct F	250214034002018	28	21	0	2	0	0	0	5	2	26
Needham Town Precinct F	Needham Town Precinct F	250214034002019	46	37	0	2	1	0	0	6	3	43
Needham Town Precinct F	Needham Town Precinct F	250214034002020	67	58	2	1	0	0	0	6	2	65
Needham Town Precinct F	Needham Town Precinct F	250214034002021	25	16	0	6	3	0	0	0	3	22
Needham Town Precinct F	Needham Town Precinct F	250214034002022	78	66	0	0	0	0	0	12	2	76
Needham Town Precinct F	Needham Town Precinct F	250214034002023	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct F	Needham Town Precinct F	250214034002024	22	13	0	1	4	0	0	4	1	21
Needham Town Precinct F	Needham Town Precinct F	250214034003000	72	60	0	0	2	0	0	10	0	72
Needham Town Precinct F	Needham Town Precinct F	250214034003001	38	31	0	7	0	0	0	0	0	38
Needham Town Precinct F	Needham Town Precinct F	250214034004002	64	61	1	1	0	0	0	1	0	64
Needham Town Precinct F	Needham Town Precinct F	250214572001008	5	1	0	0	0	0	0	4	0	5
Needham Town Precinct F	Needham Town Precinct F	250214572001013	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct F	Needham Town Precinct F	250214572001014	50	50	0	0	0	0	0	0	0	50
Needham Town Precinct F	Needham Town Precinct F	250214572001015	16	13	0	3	0	0	0	0	0	16
Needham Town Precinct F	Needham Town Precinct F	250214572001016	13	5	0	5	0	0	0	3	2	11
Needham Town Precinct F	Needham Town Precinct F	250214572001017	67	62	1	0	0	0	0	4	0	67
Needham Town Precinct F	Needham Town Precinct F	250214572001018	46	34	0	5	0	0	0	7	0	46
Needham Town Precinct F	Needham Town Precinct F	250214572001020	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct F	Needham Town Precinct F	250214572001021	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct F	Needham Town Precinct F	250214572001024	75	69	0	0	0	0	0	6	4	71
Needham Town Precinct F	Needham Town Precinct F	250214572001025	74	68	0	1	0	0	0	5	0	74
Needham Town Precinct F	Needham Town Precinct F	250214572003000	15	3	0	8	0	0	0	4	1	14
Needham Town Precinct F	Needham Town Precinct F	250214572003001	84	71	0	12	0	0	0	1	0	84
Needham Town Precinct F	Needham Town Precinct F	250214572003002	314	239	3	42	2	0	0	28	13	301
Needham Town Precinct F	Needham Town Precinct F	250214572003006	233	183	1	40	1	0	1	7	1	232
Needham Town Precinct F	Needham Town Precinct F	250214572003007	35	31	0	1	0	0	2	1	6	29
Needham Town Precinct F	Needham Town Precinct F	250214572003015	49	44	0	5	0	0	0	0	2	47
Needham Town Precinct F	Needham Town Precinct F	250214572003016	176	147	2	17	1	0	0	9	6	170
Needham Town Precinct F	Needham Town Precinct F	250214572003017	121	99	0	21	0	0	0	1	0	121
Needham Town Precinct F	Needham Town Precinct F	250214572003018	51	43	0	4	0	0	0	4	6	45
Needham Town Precinct F	Needham Town Precinct F	250214572003019	136	116	0	17	2	0	0	1	1	135
Needham Town Precinct F	Needham Town Precinct F	250214572003020	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct F	Needham Town Precinct F	250214572003021	51	42	3	4	0	0	0	2	0	51
Needham Town Precinct F Total		50	3,061	2,562	26	273	23	1	4	172	86	2,975
Needham Town Precinct G	Needham Town Precinct G	250214031005000	38	32	3	0	1	0	0	2	2	36
Needham Town Precinct G	Needham Town Precinct G	250214031005001	49	36	0	9	0	0	0	4	3	46
Needham Town Precinct G	Needham Town Precinct G	250214031005002	87	76	0	4	0	0	0	7	4	83
Needham Town Precinct G	Needham Town Precinct G	250214031005003	101	87	2	10	0	0	0	2	1	100
Needham Town Precinct G	Needham Town Precinct G	250214031005004	103	93	0	5	3	0	0	2	3	100
Needham Town Precinct G	Needham Town Precinct G	250214031005005	85	82	1	1	0	0	0	1	1	84
Needham Town Precinct G	Needham Town Precinct G	250214031005006	99	83	0	9	0	0	0	7	4	95
Needham Town Precinct G	Needham Town Precinct G	250214031005007	104	95	0	1	0	0	0	8	4	100

Needham 2020

New VTD	Old VTD	Block ID	TotalPop	WHITE	BLACK	ASIAN	Other	NHPI	AIAN	Pop2Race	Hispanic	Not Hispanic
Needham Town Precinct G	Needham Town Precinct G	250214031005008	84	83	0	0	0	0	0	1	1	83
Needham Town Precinct G	Needham Town Precinct G	250214031005009	90	81	0	4	0	0	0	5	3	87
Needham Town Precinct G	Needham Town Precinct G	250214031005010	100	99	0	0	0	0	0	1	0	100
Needham Town Precinct G	Needham Town Precinct G	250214031005011	87	74	0	10	1	0	0	2	3	84
Needham Town Precinct G	Needham Town Precinct G	250214031005012	51	47	0	3	0	0	0	1	0	51
Needham Town Precinct G	Needham Town Precinct H	250214031005013	64	55	0	7	0	0	0	2	1	63
Needham Town Precinct G	Needham Town Precinct G	250214031005014	61	57	0	2	0	0	0	2	1	60
Needham Town Precinct G	Needham Town Precinct I	250214031006007	48	41	0	7	0	0	0	0	2	46
Needham Town Precinct G	Needham Town Precinct G	250214031006008	60	60	0	0	0	0	0	0	0	60
Needham Town Precinct G	Needham Town Precinct G	250214031006009	86	65	4	14	0	0	0	3	1	85
Needham Town Precinct G	Needham Town Precinct G	250214031006010	113	96	0	6	4	0	0	7	4	109
Needham Town Precinct G	Needham Town Precinct G	250214031006011	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct G	Needham Town Precinct G	250214031006012	65	58	0	0	0	0	0	7	3	62
Needham Town Precinct G	Needham Town Precinct G	250214031006013	41	33	0	1	0	0	0	7	0	41
Needham Town Precinct G	Needham Town Precinct G	250214031006014	56	44	3	6	0	0	0	3	3	53
Needham Town Precinct G	Needham Town Precinct G	250214031006015	47	42	1	1	2	0	0	1	2	45
Needham Town Precinct G	Needham Town Precinct G	250214031006016	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct G	Needham Town Precinct G	250214031006017	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct G	Needham Town Precinct G	250214033001000	51	47	0	1	1	0	0	2	1	50
Needham Town Precinct G	Needham Town Precinct G	250214033001001	74	65	0	2	0	0	0	7	1	73
Needham Town Precinct G	Needham Town Precinct G	250214033001002	46	43	0	0	0	0	0	3	0	46
Needham Town Precinct G	Needham Town Precinct G	250214033001003	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct G	Needham Town Precinct G	250214033001004	26	26	0	0	0	0	0	0	0	26
Needham Town Precinct G	Needham Town Precinct G	250214033001005	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct G	Needham Town Precinct G	250214033001006	29	21	0	1	0	0	0	7	1	28
Needham Town Precinct G	Needham Town Precinct G	250214033001007	60	57	0	0	2	0	0	1	3	57
Needham Town Precinct G	Needham Town Precinct G	250214033001008	34	32	0	2	0	0	0	0	0	34
Needham Town Precinct G	Needham Town Precinct G	250214033001009	50	40	2	3	0	0	0	5	5	45
Needham Town Precinct G	Needham Town Precinct G	250214033001011	4	3	0	1	0	0	0	0	0	4
Needham Town Precinct G	Needham Town Precinct G	250214033001021	35	33	0	0	0	0	0	2	6	29
Needham Town Precinct G	Needham Town Precinct G	250214033001022	100	87	5	2	1	0	0	5	4	96
Needham Town Precinct G	Needham Town Precinct G	250214033001023	10	4	0	4	0	0	0	2	2	8
Needham Town Precinct G	Needham Town Precinct G	250214033001024	7	7	0	0	0	0	0	0	1	6
Needham Town Precinct G	Needham Town Precinct I	250214572001012	16	15	1	0	0	0	0	0	2	14
Needham Town Precinct G	Needham Town Precinct G	250214572001019	53	43	2	4	0	0	0	4	2	51
Needham Town Precinct G	Needham Town Precinct G	250214572001022	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct G	Needham Town Precinct G	250214572001023	79	70	0	8	0	0	0	1	0	79
Needham Town Precinct G	Needham Town Precinct G	250214572002010	78	68	0	0	6	0	0	4	4	74
Needham Town Precinct G	Needham Town Precinct G	250214572002011	44	43	1	0	0	0	0	0	0	44
Needham Town Precinct G	Needham Town Precinct G	250214572002012	37	33	0	1	1	0	0	2	1	36
Needham Town Precinct G	Needham Town Precinct G	250214572002013	91	84	0	1	0	0	0	6	6	85
Needham Town Precinct G	Needham Town Precinct G	250214572002014	85	79	1	2	0	0	0	3	0	85
Needham Town Precinct G	Needham Town Precinct G	250214572002015	27	26	0	0	0	0	0	1	0	27
Needham Town Precinct G	Needham Town Precinct G	250214572002016	42	36	5	0	1	0	0	0	0	42

Needham 2020

New VTD	Old VTD	Block ID	TotalPop	WHITE	BLACK	ASIAN	Other	NHPI	AIAN	Pop2Race	Hispanic	Not Hispanic
Needham Town Precinct G	Needham Town Precinct G	250214572002017	43	30	0	3	0	0	0	10	9	34
Needham Town Precinct G	Needham Town Precinct G	250214572002018	74	67	5	0	0	0	0	2	0	74
Needham Town Precinct G	Needham Town Precinct G	250214572004017	36	32	0	3	0	0	0	1	1	35
Needham Town Precinct G	Needham Town Precinct G	250214572004018	49	45	0	2	2	0	0	0	0	49
Needham Town Precinct G	Needham Town Precinct G	250214572004021	39	36	0	2	1	0	0	0	0	39
Needham Town Precinct G	Needham Town Precinct G	250214572004022	35	34	0	0	0	0	0	1	0	35
Needham Town Precinct G	Needham Town Precinct G	250214572004023	46	37	0	5	0	0	0	4	3	43
Needham Town Precinct G	Needham Town Precinct G	250214572004025	64	63	0	0	0	0	0	1	0	64
Needham Town Precinct G Total		60	3,183	2,825	36	147	26	0	0	149	98	3,085
Needham Town Precinct H	Needham Town Precinct H	250214031001001	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct H	Needham Town Precinct H	250214031001002	13	8	0	0	0	0	0	5	6	7
Needham Town Precinct H	Needham Town Precinct H	250214031002000	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct H	Needham Town Precinct H	250214031002001	273	155	23	47	17	0	0	31	46	227
Needham Town Precinct H	Needham Town Precinct H	250214031002002	178	152	0	20	0	0	1	5	5	173
Needham Town Precinct H	Needham Town Precinct H	250214031002003	231	188	0	38	0	0	0	5	8	223
Needham Town Precinct H	Needham Town Precinct H	250214031002008	53	39	0	6	5	0	0	3	4	49
Needham Town Precinct H	Needham Town Precinct H	250214031002009	99	85	1	12	0	0	0	1	0	99
Needham Town Precinct H	Needham Town Precinct H	250214031002010	65	54	0	8	0	0	0	3	0	65
Needham Town Precinct H	Needham Town Precinct H	250214031002011	34	25	0	7	0	0	0	2	1	33
Needham Town Precinct H	Needham Town Precinct H	250214031002013	67	59	0	7	0	0	0	1	2	65
Needham Town Precinct H	Needham Town Precinct H	250214031003000	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct H	Needham Town Precinct H	250214031003001	106	96	4	3	2	0	0	1	5	101
Needham Town Precinct H	Needham Town Precinct H	250214031003002	226	207	0	13	1	0	0	5	5	221
Needham Town Precinct H	Needham Town Precinct H	250214031003003	72	61	0	8	0	0	0	3	1	71
Needham Town Precinct H	Needham Town Precinct H	250214031003004	27	17	3	6	0	0	0	1	1	26
Needham Town Precinct H	Needham Town Precinct H	250214031003005	93	78	1	4	0	0	0	10	11	82
Needham Town Precinct H	Needham Town Precinct H	250214031003006	90	85	0	1	0	0	0	4	0	90
Needham Town Precinct H	Needham Town Precinct H	250214031003007	10	10	0	0	0	0	0	0	0	10
Needham Town Precinct H	Needham Town Precinct H	250214031003008	93	77	2	10	0	0	0	4	4	89
Needham Town Precinct H	Needham Town Precinct H	250214031003009	41	36	0	0	1	0	0	4	7	34
Needham Town Precinct H	Needham Town Precinct H	250214031003010	17	8	0	4	0	0	0	5	0	17
Needham Town Precinct H	Needham Town Precinct H	250214031003011	29	22	0	6	0	0	0	1	0	29
Needham Town Precinct H	Needham Town Precinct H	250214031003012	43	35	1	1	1	0	0	5	2	41
Needham Town Precinct H	Needham Town Precinct H	250214031004018	196	174	0	11	3	0	0	8	10	186
Needham Town Precinct H	Needham Town Precinct H	250214031004019	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct H	Needham Town Precinct H	250214031005015	10	9	0	1	0	0	0	0	0	10
Needham Town Precinct H	Needham Town Precinct H	250214031005016	31	21	0	5	4	0	0	1	1	30
Needham Town Precinct H	Needham Town Precinct H	250214031005017	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct H	Needham Town Precinct H	250214031007000	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct H	Needham Town Precinct H	250214031007001	216	156	2	48	1	0	1	8	5	211
Needham Town Precinct H	Needham Town Precinct H	250214031007002	68	56	0	10	1	0	0	1	0	68
Needham Town Precinct H	Needham Town Precinct H	250214031007003	32	30	0	0	0	0	0	2	0	32
Needham Town Precinct H	Needham Town Precinct H	250214031007004	168	138	0	17	0	0	0	13	9	159

Needham 2020

New VTD	Old VTD	Block ID	TotalPop	WHITE	BLACK	ASIAN	Other	NHPI	AIAN	Pop2Race	Hispanic	Not Hispanic
Needham Town Precinct H	Needham Town Precinct H	250214031007005	26	24	0	0	0	0	0	2	1	25
Needham Town Precinct H	Needham Town Precinct H	250214031007006	60	56	0	4	0	0	0	0	1	59
Needham Town Precinct H	Needham Town Precinct H	250214031007007	54	49	0	2	2	0	0	1	0	54
Needham Town Precinct H	Needham Town Precinct H	250214031007008	108	99	0	1	1	0	0	7	0	108
Needham Town Precinct H	Needham Town Precinct H	250214031007009	71	63	0	2	0	1	2	3	6	65
Needham Town Precinct H	Needham Town Precinct H	250214031007010	87	81	0	2	3	0	0	1	0	87
Needham Town Precinct H	Needham Town Precinct H	250214031007011	54	49	0	2	0	0	0	3	1	53
Needham Town Precinct H	Needham Town Precinct H	250214031007012	86	82	0	3	0	0	0	1	1	85
Needham Town Precinct H	Needham Town Precinct H	250214031007013	81	59	0	15	3	0	0	4	4	77
Needham Town Precinct H	Needham Town Precinct H	250214031007014	102	77	0	21	0	0	0	4	3	99
Needham Town Precinct H	Needham Town Precinct H	250214031007015	34	25	0	7	0	0	0	2	2	32
Needham Town Precinct H	Needham Town Precinct H	250214031008000	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct H	Needham Town Precinct H	250214031008001	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct H	Needham Town Precinct H	250214031008002	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct H	Needham Town Precinct H	250214031008003	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct H	Needham Town Precinct H	250214031008004	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct H	Needham Town Precinct H	250214031008005	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct H	Needham Town Precinct H	250214031008006	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct H	Needham Town Precinct H	250214031008007	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct H	Needham Town Precinct H	250214035012027	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct H Total		54	3,344	2,745	37	352	45	1	4	160	152	3,192
Needham Town Precinct I	Needham Town Precinct I	250214031001003	28	24	0	1	1	0	0	2	3	25
Needham Town Precinct I	Needham Town Precinct I	250214031001004	121	85	0	33	0	0	0	3	5	116
Needham Town Precinct I	Needham Town Precinct I	250214031001006	53	44	0	3	0	0	0	6	2	51
Needham Town Precinct I	Needham Town Precinct I	250214031001007	87	78	3	3	0	0	0	3	1	86
Needham Town Precinct I	Needham Town Precinct I	250214031001008	74	68	0	5	0	0	0	1	0	74
Needham Town Precinct I	Needham Town Precinct I	250214031001009	96	78	0	17	0	0	0	1	1	95
Needham Town Precinct I	Needham Town Precinct I	250214031001010	55	53	0	0	1	0	0	1	2	53
Needham Town Precinct I	Needham Town Precinct I	250214031001011	10	2	0	1	0	0	0	7	0	10
Needham Town Precinct I	Needham Town Precinct I	250214031001012	44	37	0	3	0	0	0	4	3	41
Needham Town Precinct I	Needham Town Precinct I	250214031001013	48	44	0	0	1	0	0	3	4	44
Needham Town Precinct I	Needham Town Precinct I	250214031001014	42	41	0	0	0	0	0	1	1	41
Needham Town Precinct I	Needham Town Precinct I	250214031001015	68	55	4	0	0	0	0	9	5	63
Needham Town Precinct I	Needham Town Precinct I	250214031001016	64	61	0	0	0	0	0	3	1	63
Needham Town Precinct I	Needham Town Precinct I	250214031002004	56	46	0	3	0	0	0	7	0	56
Needham Town Precinct I	Needham Town Precinct I	250214031002005	119	99	0	13	0	0	0	7	5	114
Needham Town Precinct I	Needham Town Precinct I	250214031002006	37	33	0	1	0	0	0	3	1	36
Needham Town Precinct I	Needham Town Precinct I	250214031002007	98	84	0	6	2	0	0	6	5	93
Needham Town Precinct I	Needham Town Precinct I	250214031002012	35	31	1	2	0	0	0	1	0	35
Needham Town Precinct I	Needham Town Precinct I	250214031006000	35	20	0	11	0	0	0	4	2	33
Needham Town Precinct I	Needham Town Precinct I	250214031006001	19	17	0	1	0	0	0	1	0	19
Needham Town Precinct I	Needham Town Precinct I	250214031006002	76	67	0	4	1	0	0	4	4	72
Needham Town Precinct I	Needham Town Precinct I	250214031006003	80	78	0	0	0	0	0	2	1	79

Needham 2020

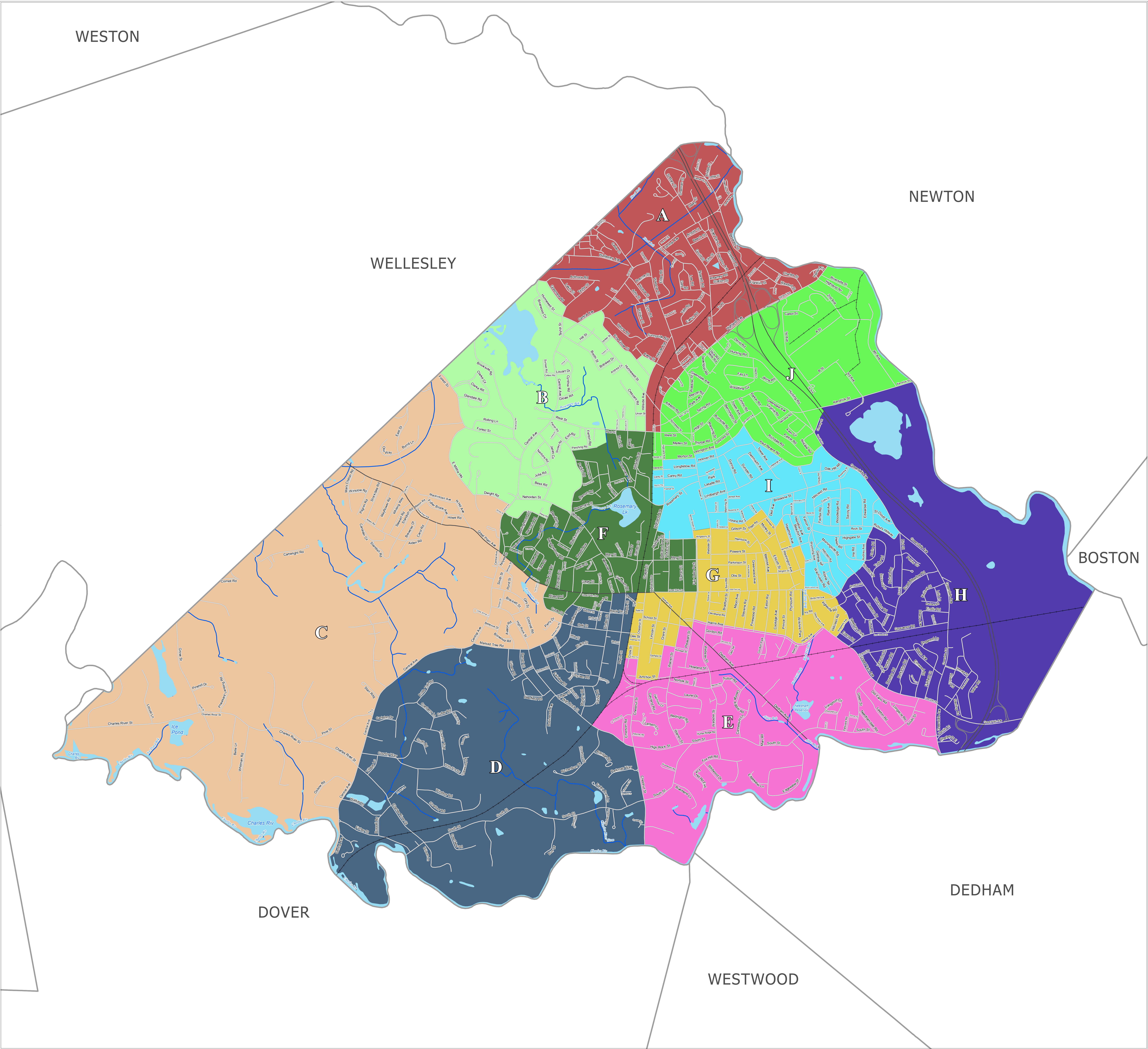
New VTD	Old VTD	Block ID	TotalPop	WHITE	BLACK	ASIAN	Other	NHPI	AIAN	Pop2Race	Hispanic	Not Hispanic
Needham Town Precinct I	Needham Town Precinct I	250214031006004	33	28	0	0	2	0	0	3	4	29
Needham Town Precinct I	Needham Town Precinct I	250214031006005	81	70	1	5	1	0	0	4	2	79
Needham Town Precinct I	Needham Town Precinct I	250214031006006	48	46	0	2	0	0	0	0	0	48
Needham Town Precinct I	Needham Town Precinct I	250214031006018	77	51	0	17	2	0	0	7	5	72
Needham Town Precinct I	Needham Town Precinct I	250214031006019	16	13	0	3	0	0	0	0	0	16
Needham Town Precinct I	Needham Town Precinct I	250214031006020	13	13	0	0	0	0	0	0	1	12
Needham Town Precinct I	Needham Town Precinct J	250214572001005	76	66	0	0	6	0	0	4	0	76
Needham Town Precinct I	Needham Town Precinct I	250214572001006	74	71	1	0	0	0	0	2	2	72
Needham Town Precinct I	Needham Town Precinct I	250214572001007	29	25	1	1	1	0	0	1	0	29
Needham Town Precinct I	Needham Town Precinct I	250214572001009	67	57	3	3	1	0	0	3	1	66
Needham Town Precinct I	Needham Town Precinct I	250214572001010	69	67	0	0	0	0	0	2	1	68
Needham Town Precinct I	Needham Town Precinct I	250214572001011	27	25	2	0	0	0	0	0	0	27
Needham Town Precinct I	Needham Town Precinct J	250214572002002	39	35	1	3	0	0	0	0	0	39
Needham Town Precinct I	Needham Town Precinct I	250214572002003	60	54	0	3	0	0	0	3	0	60
Needham Town Precinct I	Needham Town Precinct I	250214572002004	68	67	0	0	0	0	0	1	0	68
Needham Town Precinct I	Needham Town Precinct I	250214572002005	56	53	0	2	1	0	0	0	0	56
Needham Town Precinct I	Needham Town Precinct I	250214572002006	64	48	0	0	2	0	0	14	5	59
Needham Town Precinct I	Needham Town Precinct I	250214572002007	14	12	0	0	0	0	0	2	0	14
Needham Town Precinct I	Needham Town Precinct I	250214572002008	22	20	0	1	1	0	0	0	0	22
Needham Town Precinct I	Needham Town Precinct I	250214572002009	79	62	0	8	0	0	0	9	7	72
Needham Town Precinct I	Needham Town Precinct I	250214572004000	29	17	0	1	0	0	0	11	5	24
Needham Town Precinct I	Needham Town Precinct J	250214572004002	35	29	0	1	0	0	0	5	5	30
Needham Town Precinct I	Needham Town Precinct I	250214572004003	44	30	0	9	1	0	0	4	2	42
Needham Town Precinct I	Needham Town Precinct J	250214572004004	68	52	0	9	3	0	0	4	6	62
Needham Town Precinct I	Needham Town Precinct I	250214572004005	135	123	5	1	0	0	0	6	6	129
Needham Town Precinct I	Needham Town Precinct I	250214572004006	56	50	0	0	1	0	0	5	1	55
Needham Town Precinct I	Needham Town Precinct J	250214572004007	39	33	0	2	0	0	0	4	1	38
Needham Town Precinct I	Needham Town Precinct I	250214572004008	86	62	0	14	5	0	0	5	8	78
Needham Town Precinct I	Needham Town Precinct I	250214572004009	90	71	0	10	0	0	0	9	0	90
Needham Town Precinct I	Needham Town Precinct I	250214572004010	55	42	0	8	2	1	0	2	4	51
Needham Town Precinct I	Needham Town Precinct I	250214572004011	23	18	0	0	3	0	0	2	2	21
Needham Town Precinct I	Needham Town Precinct I	250214572004012	54	45	0	7	0	0	0	2	0	54
Needham Town Precinct I	Needham Town Precinct I	250214572004013	38	31	0	3	1	0	0	3	1	37
Needham Town Precinct I	Needham Town Precinct I	250214572004014	9	7	0	0	0	0	0	2	2	7
Needham Town Precinct I	Needham Town Precinct I	250214572004015	34	25	0	4	0	0	0	5	0	34
Needham Town Precinct I	Needham Town Precinct I	250214572004016	70	62	0	2	2	0	0	4	2	68
Needham Town Precinct I	Needham Town Precinct I	250214572004019	48	42	0	5	0	0	0	1	2	46
Needham Town Precinct I	Needham Town Precinct I	250214572004020	58	33	0	16	0	0	1	8	2	56
Needham Town Precinct I	Needham Town Precinct I	250214572004024	27	25	0	1	0	0	0	1	0	27
Needham Town Precinct I Total		61	3,355	2,825	22	248	41	1	1	217	123	3,232
Needham Town Precinct J	Needham Town Precinct J	250214031001000	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct J	Needham Town Precinct J	250214031001005	33	21	0	7	1	0	0	4	2	31
Needham Town Precinct J	Needham Town Precinct J	250214035011004	25	22	0	2	0	0	0	1	0	25

Needham 2020

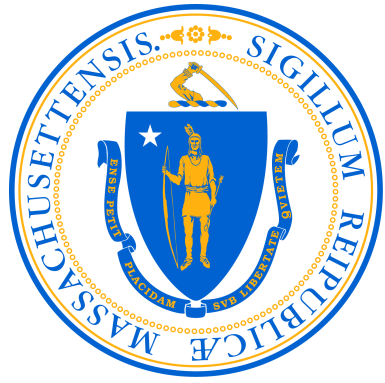
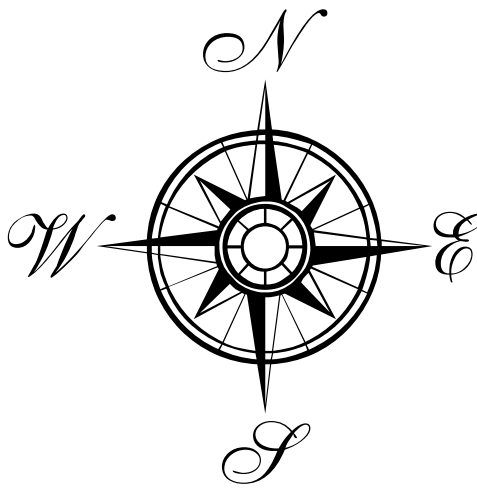
New VTD	Old VTD	Block ID	TotalPop	WHITE	BLACK	ASIAN	Other	NHPI	AIAN	Pop2Race	Hispanic	Not Hispanic
Needham Town Precinct J	Needham Town Precinct J	250214035011005	24	7	0	11	0	0	0	6	2	22
Needham Town Precinct J	Needham Town Precinct J	250214035011006	27	20	0	2	1	0	0	4	0	27
Needham Town Precinct J	Needham Town Precinct J	250214035011007	73	34	3	30	0	0	0	6	5	68
Needham Town Precinct J	Needham Town Precinct J	250214035011008	363	301	0	55	0	0	0	7	8	355
Needham Town Precinct J	Needham Town Precinct J	250214035011009	45	39	0	3	3	0	0	0	0	45
Needham Town Precinct J	Needham Town Precinct J	250214035011010	72	67	2	3	0	0	0	0	1	71
Needham Town Precinct J	Needham Town Precinct J	250214035011011	32	15	0	10	0	0	0	7	0	32
Needham Town Precinct J	Needham Town Precinct J	250214035011012	58	56	1	0	0	0	0	1	1	57
Needham Town Precinct J	Needham Town Precinct J	250214035011013	27	16	0	9	0	0	0	2	0	27
Needham Town Precinct J	Needham Town Precinct J	250214035011014	101	88	0	8	1	0	0	4	2	99
Needham Town Precinct J	Needham Town Precinct J	250214035011015	73	66	0	0	2	0	0	5	1	72
Needham Town Precinct J	Needham Town Precinct J	250214035011016	33	21	0	8	0	0	0	4	0	33
Needham Town Precinct J	Needham Town Precinct J	250214035011017	72	54	8	6	0	0	0	4	5	67
Needham Town Precinct J	Needham Town Precinct J	250214035011019	35	26	1	3	0	0	0	5	2	33
Needham Town Precinct J	Needham Town Precinct J	250214035011020	50	39	3	3	0	0	0	5	3	47
Needham Town Precinct J	Needham Town Precinct J	250214035011021	36	22	0	7	0	0	0	7	3	33
Needham Town Precinct J	Needham Town Precinct J	250214035011022	10	7	0	1	2	0	0	0	2	8
Needham Town Precinct J	Needham Town Precinct J	250214035011025	25	14	8	0	0	0	0	3	1	24
Needham Town Precinct J	Needham Town Precinct J	250214035011026	43	41	0	1	0	0	0	1	1	42
Needham Town Precinct J	Needham Town Precinct J	250214035012008	102	79	5	14	2	0	0	2	2	100
Needham Town Precinct J	Needham Town Precinct J	250214035012009	56	36	0	7	0	0	2	11	5	51
Needham Town Precinct J	Needham Town Precinct J	250214035012010	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct J	Needham Town Precinct J	250214035012011	324	207	26	46	10	0	0	35	45	279
Needham Town Precinct J	Needham Town Precinct J	250214035012012	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct J	Needham Town Precinct J	250214035012013	17	6	4	0	5	0	0	2	9	8
Needham Town Precinct J	Needham Town Precinct J	250214035012014	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct J	Needham Town Precinct J	250214035012015	421	346	13	48	4	0	0	10	14	407
Needham Town Precinct J	Needham Town Precinct J	250214035012016	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct J	Needham Town Precinct J	250214035012024	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct J	Needham Town Precinct J	250214035012025	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct J	Needham Town Precinct J	250214035012026	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct J	Needham Town Precinct J	250214572001000	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct J	Needham Town Precinct J	250214572001001	35	32	0	2	0	0	0	1	1	34
Needham Town Precinct J	Needham Town Precinct J	250214572001002	0	0	0	0	0	0	0	0	0	0
Needham Town Precinct J	Needham Town Precinct J	250214572001003	17	16	1	0	0	0	0	0	0	17
Needham Town Precinct J	Needham Town Precinct J	250214572001004	54	43	0	6	0	0	0	5	1	53
Needham Town Precinct J	Needham Town Precinct J	250214572002000	72	67	0	3	0	0	0	2	1	71
Needham Town Precinct J	Needham Town Precinct J	250214572002001	55	48	0	2	1	0	1	3	1	54
Needham Town Precinct J	Needham Town Precinct J	250214572004001	161	133	0	20	1	0	0	7	3	158
Needham Town Precinct J	Needham Town Precinct J	250214572005000	7	7	0	0	0	0	0	0	0	7
Needham Town Precinct J	Needham Town Precinct J	250214572005001	113	96	0	12	3	0	0	2	1	112
Needham Town Precinct J	Needham Town Precinct J	250214572005002	47	32	0	14	0	0	0	1	1	46
Needham Town Precinct J	Needham Town Precinct J	250214572005003	79	58	0	18	0	0	0	3	0	79
Needham Town Precinct J	Needham Town Precinct J	250214572005004	51	45	0	3	2	0	0	1	2	49

Needham 2020

New VTD	Old VTD	Block ID	TotalPop	WHITE	BLACK	ASIAN	Other	NHPI	AIAN	Pop2Race	Hispanic	Not Hispanic
Needham Town Precinct J	Needham Town Precinct J	250214572005005	36	32	0	1	0	0	0	3	3	33
Needham Town Precinct J	Needham Town Precinct J	250214572005006	37	37	0	0	0	0	0	0	0	37
Needham Town Precinct J	Needham Town Precinct J	250214572005007	50	45	0	0	0	0	0	5	0	50
Needham Town Precinct J	Needham Town Precinct J	250214572005008	120	104	0	7	1	0	0	8	3	117
Needham Town Precinct J	Needham Town Precinct J	250214572005009	37	31	0	4	0	0	0	2	0	37
Needham Town Precinct J	Needham Town Precinct J	250214572005010	40	39	0	1	0	0	0	0	0	40
Needham Town Precinct J	Needham Town Precinct J	250214572005011	39	37	0	0	0	0	0	2	0	39
Needham Town Precinct J	Needham Town Precinct J	250214572005012	22	20	0	2	0	0	0	0	0	22
Needham Town Precinct J	Needham Town Precinct J	250214572005013	24	23	0	1	0	0	0	0	0	24
Needham Town Precinct J	Needham Town Precinct J	250214572005014	40	19	0	20	0	0	0	1	0	40
Needham Town Precinct J Total		57	3,313	2,614	75	400	39	0	3	182	131	3,182
Grand Total		520	32,091	26,297	484	3,045	401	3	26	1,835	1,223	30,868



Town of Needham



DRAFT

Map Prepared for the Town of Needham
Courtesy of William F. Galvin, Census Liaison
Secretary of the Commonwealth

2020 Population - - 32,091

Minimum 5%	Target Population	Maximum 5%
3,049	3,209	3,369

Precinct Boundaries Needham

Precinct		2020 Population	Variance
A		3,369	4.99
B		3,083	-3.93
C		3,200	-0.28
D		3,067	-4.43
E		3,116	-2.90
F		3,061	-4.61
G		3,183	-0.81
H		3,344	4.21
I		3,355	4.55
J		3,313	3.24

Population is based on the official U.S. 2020 Census block-level data.
Boundaries effective December 31, 2021

Legend

- Municipal Boundary
- Geographical Features**
 - Major Road
 - Local Road
 - Railroad
 - Other Municipal Features
 - Streams, Rivers
 - Coastal Water, Lakes, Ponds, Major Rivers





**Select Board
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 10/12/2021

Agenda Item	2021 Citizens' Petition: Climate and Ecological Emergency
Presenter(s)	Rebecca Phillips, Petitioner Stephen Frail

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
Mr. Frail and Ms. Phillips will discuss the citizens' petition "A Resolution Concerning Declaration of Climate and Ecological Emergency" submitted for the 2021 Annual Town Meeting Warrant.	
2.	VOTE REQUIRED BY SELECT BOARD
Discussion Only.	
3.	BACK UP INFORMATION ATTACHED
a. October 25, 2021 Special Town Meeting Warrant provided under separate cover.	



**Select Board
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 10/12/2021

Agenda Item	2021 Citizens' Petition: Accessory Dwelling Units (ADUs)
Presenter(s)	Oscar Mertz, Petitioner

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
Mr. Mertz will discuss the citizens' petition "A Non-binding Resolution Concerning the Amendment of the Current Accessory Dwelling Units (ADUs) By-law" submitted for the 2021 Annual Town Meeting Warrant.	
2.	VOTE REQUIRED BY SELECT BOARD
Discussion Only.	
3.	BACK UP INFORMATION ATTACHED
a. October 25, 2021 Special Town Meeting Warrant provided under separate cover.	



**Select Board
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 10/12/2021

Agenda Item	Planning Board Discussion on Zoning Articles
Presenter(s)	Paul S. Alpert, Planning Board Chair Adam Block, Vice Chair Natasha Espada, Member Martin Jacobs, Member (remote) Jeanne McKnight, Member Kate Fitzpatrick, Town Manager Lee Newman, Director of Planning & Community Development (remote)

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
The Board will review zoning articles on the Special Town Meeting Warrant with the Planning Board.	
2.	VOTE REQUIRED BY SELECT BOARD
Discussion only.	
3.	BACK UP INFORMATION ATTACHED
a. October 25, 2021 Special Town Meeting Warrant provided under separate cover.	



**Select Board
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 10/12/2021

Agenda Item	Response to Community Recommendations Update
Presenter(s)	John Schlittler, Chief of Police Chris Baker, Deputy Chief

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
The Chief and Deputy Chief will provide updates regarding community recommendations that have been made about policing in Needham.	
2.	VOTE REQUIRED BY SELECT BOARD
Discussion Only.	
3.	BACK UP INFORMATION ATTACHED
a. Status of Recommendations Relating to Law Enforcement in Needham	

Status of Recommendations Relating to Law Enforcement in Needham

DRAFT June 4, 2021

(UPDATED October 2021)

NUARI Recommendations

Recommendation: Meet regularly with stakeholder groups and communities of color to build mutual trust and respect.

Current Status: The Chief will establish connections with representatives of community resource groups and individuals who have reached out about their personal experiences with race and policing in Needham and will report back to the Board on progress in October 2021.

(UPDATE October 2021) The Chief met with a local AAPI group and participated in a panel discussion with the Norfolk County DA regarding violence and bias-based crimes against AAPI community. The Chief has set up quarterly meetings with Needham Housing residents to discuss policing and services the Department provides. The Chief will be a panelist during the Diversity Summit in November. He has met with BIPOC leaders to gain insight on how to engage members of the BIPOC community. In addition, he has had conversations with the Needham Human Rights Committee and Assistant Town Manager to assist in the potential creation of a response team to biased based incidents. The Chief has also reached out to the Indian Community of Needham to meet with the group and discuss the Needham Police Department and answer questions regarding policing.

Recommendation: Work with stakeholders to sponsor a series of conversations between the public and police officers, including especially BIPOC individuals, to build relationships and a stronger understanding of different perspectives and lived experiences.

Current Status: The Chief will work with the Town Manager, Assistant Town Manager/Operations and outside experts to develop a framework for individual discussions between police officers and members of the BIPOC community and will report back to the Board on progress in October, 2021. The Department will also participate in Town-sponsored community conversations about race and policing as appropriate

Recommendation: Find ways to educate the public on the role of police officers, such as through a Citizen Academy.

Current Status:

(UPDATE October 2021) The Police Department is hosting a Citizens Police Academy October 13th - November 22nd. In addition, the Department hosted a Junior police academy in June.

Recommendation: Emphasize training on mental health issues, threshold inquiries, de-escalation techniques and the impact of implicit bias on policing. Further de-escalation training in non-life-threatening conditions should also be considered.

Current Status: All officers will have completed de-escalation mental health techniques for first responders by the end of May. De-escalation is emphasized in every use of force training scenario. Training tactics include verbal communication, slowing down the pace of incidents, warnings, waiting out a person, creating distance and cover, and calling in additional resources to assist. Since December, the Community Outreach Officer (COO) and embedded clinical social worker have had outreach/contacts 66 different times. This is important because such intervention can help address issues proactively prior to an individual going into crisis. Having this embedded clinician who works with our COO or available officers on scene creates positive interaction and develops trust with the family and individual who is in crisis. Threshold inquiries was addressed in annual in-service training this spring. We will also address this in department training this fall/winter. De-escalation is in every use of force and scenario-based training.

(UPDATE October 2021) De-escalation is mandatory for all officers this year as part of the MPTC annual in-service training. All officers and dispatchers have recently completed implicit bias training. All officers and dispatchers attended Fair and Impartial Policing training in September. The Needham Cable Channel did a story on this topic. <https://youtu.be/nBk9UtCHQQw>

Recommendation: Prioritize leaving Civil Service to gain greater flexibility within the hiring and promotional process to achieve a more diverse department which reflects the broader community.

Current Status: This matter is subject to on-going collective bargaining.

Recommendation: Implement all local components of the new state police reform law once additional guidance is made available. Following that, the Select Board should identify if any local policies or practices warrant additional review or changes or whether additional reforms should be made.

Current Status: The POST Commission [members](#) have been appointed. Staff will monitor the progress of the Commission and attend public meetings.

Recommendation: Review the Use of Force Policy after the Peace Officer Standards and Training (POST) Commission issues the model policy and determine whether NPD's policy should include a stronger focus on de-escalation.

Current Status: This review will occur after the POST Commission issues the model policy.

(UPDATE October 2021) The Department has updated, and all officers have reviewed, the new Use of Force Policy, which is consistent with language required by the legislation. It will be reviewed when sample policy is released. The Department has updated School Resource Officers MOU to include any changes regarding POST. The Chief is working with the Needham Public Schools superintendent to finalize the document. The Chief has assigned a lieutenant to monitor POST compliance.

Recommendation: Have the Select Board serve as the oversight body of the Needham Police Department until the POST Commission role is defined.

Current Status: The Select Board serves as the oversight body until the POST Commission role is more clearly defined.

Recommendation: Report regularly and make publicly available key enforcement data, broken down by race, gender and residency, to identify potential disparities and monitor trends over time.

Current Status: NPD Enforcement Data [Dashboards](#) have been compiled for 2018, 2019 and 2020. The dashboard will continue to be refined and revised based on stakeholder input. The dashboard will be issued annually in the February/March timeframe.

(UPDATE October 2021) The Department is hiring an administrative analyst who will be responsible for updating the dashboard. The Chief intends to update the dashboard and issue an annual report by March.

Recommendation: Support funding for a regional collaboration with the Needham Police Department, Dedham Police Department, and Riverside Community Care to provide clinical support services for individuals with mental illness, co-occurring substance use disorders and trauma histories who might otherwise become incarcerated (see May 2021 Special Town Meeting Warrant Article 15).

Current Status: This program, which began as a PILOT in late 2020, was funded for an additional year at the May 1, 2021 Special Town Meeting.

Tidwell Report Recommendations

Recommendation: NPD Policy § 1.01: Use of Force - The policy itself, while consistent with best practices in its recognition of de-escalation as a critical part of ongoing use of force training, does not espouse de-escalation as a guiding principle in use of force decision-making nor does it require that officers attempt to de-escalate a situation when reasonably and safely able to do so. We recommend that the policy be revised to incorporate these safeguards.

Current Status: We are awaiting direction from POST on a template Use of Force policy and will review other policies based on this recommendation. See above for de-escalation used in NPD training.

(UPDATE October 2021) The Department has updated, and all officers have reviewed, the new Use of Force Policy, which is consistent with language required by the legislation. It will be reviewed when sample policy is released.

Recommendation: NPD Policy § 1.07: Threshold Inquiries – NPD’s Use of Force policy does not require that officers report handcuffing of compliant individuals. However, the Threshold Inquiries policy does require the reporting of every investigative detention to include the identity of the person stopped and “all important facts relative to the incident.” In our view, handcuffing qualifies as an “important fact”

and, as such, we recommend that the policy be revised to require officers to include handcuffing as part of any investigative detention report even where, like here, the handcuffing does not meet the requirements for reporting under the Use of Force policy.

Current Status: The NPD added a handcuffing special reporting feature to all incident reports, which will allow for tracking of incidents that individuals were handcuffed. Information on the incidence of handcuffing will be included in the annual public safety report.

(UPDATE October 2021) In addition to MPTC annual criminal law and criminal procedure updates and training, the topic of Threshold Inquiries was addressed in annual in-service training this spring. The Department will also address this in department training this fall/winter. De-escalation is in every use of force and scenario-based training. De-escalation is mandatory for all officers this year as part of the 2021-22 MPTC annual in-service training.

Recommendation: NPD policy 4.01, Internal Affairs – This policy governs the conduct of the department’s internal investigations and notes that, “[T]o a large degree, the public image of this department is determined by how well it responds to allegations of misconduct against the department or its officers.” The Tidwell report suggests the NPD review its IA practices with respect to Internal Affairs investigations in the following areas.

NPD Policy § 1.12: Eyewitness Identifications – This policy governs the conduct of eyewitness identification procedures and cautions officers as to the unreliability of eyewitness identifications as well as the need to avoid circumstances that are unnecessarily suggestive of criminality. The policy also cautions against the use of RMV photos to identify suspects.

Current Status: This policy is being reviewed and adjusted as needed. The Chief will report on the review of this policy in October 2021. It must be understood that as a last resort, RMV photos may be the only photo available at the time of the investigation, and further investigative methods are needed to positively ID a suspect.

NPD Policy § 2.01: Follow-up Investigations – While the policy does permit patrol officers to conduct follow-up investigations, the manner in which such are conducted appear to warrant assessment as part of a thorough internal investigation.

Current Status: The Chief will ensure that officers are training on appropriate investigative methods.

(UPDATE October 2021) This policy has been updated and was issued in August.

NPD Rules & Regulations 7.3: Courtesy to the Public – Further review of actions that appear to be in violation of the policy’s requirement that officers “answer questions from citizens in a courteous manner.”

Current Status: The Chief is committed to ensuring that officers are courteous and respectful.

(UPDATE October 2021) The rules and regulations for this and requests for officer identification was issued and reviewed and acknowledged by officers in August.

NPD Rules & Regulations 7.4: Requests for Officer Identification (Name/Badge Number) – Further review of whether any officers walked away without providing said information which, if proven, would constitute a policy violation.

Current Status: The Chief will ensure that officers are aware of and comply with the Officer Identification policy.

(UPDATE October 2021) The rules and regulations for this and requests for officer identification was issued and reviewed and acknowledged by officers in August.

Articulation of Standard of Proof We recommend that the Internal Affairs policy be amended to include the standard of proof for sustaining a complaint. Notice of the evidentiary burden/standard of proof serves an important due process function for individual officers. It also offers the community some assurance that complaints are investigated fairly and uniformly. We believe that a preponderance of the evidence standard comports with best practices for conduct of police internal investigations and recommend that the department incorporate same here.

Current Status: NPD will update the articulation of the standard of proof included in the Internal Affairs policy by September 1, 2021.

(UPDATE October 2021) The Department is working on this as more study is needed.

Review and Oversight of Internal Investigations. In our view, implementation of a meaningful civilian oversight function to buttress the police department's internal investigations process would promote transparency while enhancing trust and community confidence in compliant investigations.

Current Status: The review and oversight of internal investigations will be a function of the POST Commission as all complaints or IA investigations will have to be forwarded. The Select Board serves as the oversight body until the POST Commission role is more clearly defined.

The department should adopt a practice of recording IA interviews to protect the integrity of internal investigations in the event that a witness later recants his/her account or where allegations are raised that the investigation was somehow manipulated to achieve a desired outcome. Recording of interviews would also better enable outside reviewers, such as those in a civilian oversight role, to evaluate and assess the quality of completed investigations.

Current Status: NPD typically does record IA interviews, but Covid-19 precautions and the inadequate interview room at the temporary station did not provide for appropriate social distancing. It should be noted that in some cases, officers have legal rights which allows them to not be recorded.

Equal Justice in Needham Public Safety Report Recommendations

Recommendation: Create a dashboard of relevant metrics, disaggregated by race, developed in partnership with the Community and based on academic research on important data to track.

Current Status: Staff are reviewing the research of the [Police Foundation](#) and feedback provided by Equal Justice in Needham members to evaluate best practices in data benchmarking. Other sources will also be identified and reviewed. The dashboard will be issued in the February/March timeline each year.

Recommendation: IT systems should be modified to capture relevant data fields and relieve the burden on manual analysis.

Current Status: NPD has added some reporting collection features. The Department is constrained by the limitations of the software.

Recommendation: Particular attention should be paid to measuring data on race.

Current Status: NPD is working with the Town Manager and Select Board on refining the Enforcement Data Dashboards and on planning for an Annual Public Safety Report.

Recommendation: An annual public safety report should provide a comparative perspective on public safety outcomes, disaggregated by race.

Current Status: NPD will develop and issue an Annual Public Safety Report in the February/March timeframe. The Chief will report on the planning for the report in October 2021. NPD Enforcement Data [Dashboards](#) have been compiled for 2018, 2019 and 2020. The dashboard will continue to be refined and revised based on stakeholder input.

Recommendation: Publish the names, rank/role and training of all NPD employees on the Police Department website

Current Status: **(UPDATE October 2021)** Rank and Division are listed on website and summary of training will be part of the annual report.

Recommendation: Ensure robust and regular oversight of metrics and identify and act upon areas needing improvement.

Current Status: NPD leadership will continue to monitor metrics and act on areas needing improvement. The Chief will meet regularly with the Select Board to discuss metrics.

Recommendation: De-escalation should be the foundation of all interactions and policies of the Department.

Current Status: De-escalation is emphasized in every use of force training scenario provided to employees. These de-escalation tactics include verbal communication, slowing down the pace of

incidents, warnings, waiting out a person, creating distance and cover, and calling in additional resources to assist. De-escalation is a core value of NPD leadership.

Recommendation: The Use of Force policy should be rewritten based on modern models.

Current Status: NPD will review the Use of Force Policy after the Peace Officer Standards and Training (POST) Commission issues the model policy to determine whether NPD's policy should include a stronger focus on de-escalation.

(UPDATE October 2021) The Department has updated, and all officers have reviewed, the new Use of Force Policy, which is consistent with language required by the legislation. It will be reviewed when sample policy is released.

Recommendation: Policies related to mental health, complaints and disciplinary procedures, bias and hiring should be audited and revised.

Current Status: These policies will be reviewed after the model policies are issued by the POST Commission.

recommendation: Modernize policies related to mental health and ensure that all officers receive crisis training.

Current Status: NPD completed the [One Mind Pledge](#) in February of 2019. Needham is one of roughly 50 towns or agencies that have completed the One Mind Pledge requirements. These practices include:

- Establishing a clearly defined and sustainable partnership with one or more community health organizations.
- Developing and implementing a model policy addressing law enforcement response to people in crisis and/or with mental health issues or disorders.
- Training and certifying 100 percent of sworn officers (and selected non-sworn staff, such as dispatchers) in mental health awareness courses by:
 - Providing Mental Health First Aid training (or equivalent) to 100% of officers (and selected non-sworn staff); and
 - 100% of officers have completed De-escalation mental health techniques for first responders in 20/21
 - All officers are trained in Mental health First Aid.
 - Approximately over 50% all of officers are trained Crisis intervention. We plan on training department but currently only offered 2 seats to this training when available. Covid has delayed the availability of these classes but we will continue to train our officers.

- We have 2 officers signed up for October and 2 for November. We will add officers when seats become available.

Recommendation: Create an oversight body to monitor and be aware of NPD needs; the oversight body's reviews should be publicly available and published on the Town's website.

Current Status: The Select Board serves as the oversight body to monitor NPD needs; the POST Commission will serve as an oversight body once it is in operation.

Recommendation: The Oversight Body should commission an audit of key NPD policies, training and staffing in order to better align them with Needham's values and better reflect 21st century knowledge about best practices in community policing.

Current Status: The policy recommendations compiled in this document are the result of multiple analyses and discussions, from a variety of stakeholders, about best practices in community policing. They are being proposed to the Select Board as priority areas for NPD to focus on in the coming year. Updates on progress towards these recommendations will inform future actions.

Recommendation: There should be a Town-wide review of existing mental health resources with the goal of better servicing those with mental health needs.

Current Status: An initial gap analysis is [here](#).

Recommendation: The recent police reform bill allows school superintendents to opt out of the mandate that schools must have an SRO, and Needham should consider whether an armed police officer is best suited to carry out these duties within the school setting.

Current Status: The Superintendent has provided the following response as to why the School Resource Officer Positions are crucial in the Needham Public Schools:

The role of the School Resource Officer (SRO) in the Needham Public Schools is critical to promoting the safety, security, and wellbeing of all students, staff, and visitors to our schools. The Needham community, through the leadership and support of Town Manager Kate Fitzpatrick and Police Chief John Schlittler, has prioritized this crucial position to ensure that the key principles articulated in the [Memorandum of Understanding](#) are implemented in a way that promotes the education and welfare of all students.

The SROs maintain a regular, steady, and positive presence in the school community by supporting students and staff through, for example, consultations, meeting with family members, teaching classes, and participating in school and learning activities. Their presence is welcomed, anticipated, and encouraged through daily and ongoing collaborative conversations with staff, students, and parents. The arrival of "Officer Rocket" with one of our SROs in a classroom is always an exciting and comforting experience for all students, regardless of age.

Some of the key activities that highlight the responsibilities of the SRO in the NPS include:

- Advising and assisting the administration with issues of residency, truancy, or matters brought before the juvenile courts.
- Providing training and guidance on school safety, especially the implementation of active shooter drills and education around school security.
- Working and consulting with students, families, administrators, and counselors around issues of domestic violence, sexual assault, and cyber bullying.
- Coordinates services with the Boston Police Department to support Boston resident students and families.
- Advising school administration and staff about school security, safety and emergency management measures, protocols, and planning designed to protect students, staff, and property.
- Developing respectful and nurturing relationships with staff, families, and students to ensure a safe learning environment for all members of the school community.
- Advises the public and private school administrators and staff about issues of student safety and security;

In addition to the official responsibilities outlined in the MOU, the SRO provides significant and important service to students and staff in myriad ways as reported by building principals. Examples include:

- SRO delivered food to families in subsidized housing who did not have transportation
- The SRO has brought students to doctor's appointments provides resources to families in need
- The SRO is the conduit between the school and community; he/she has on many occasions brought much needed materials/ supplies to homes including wi-fi Hot Spots and even picking up children who missed their buses.
- The SRO is a presence as a support in our school community and demonstrates not to be afraid of police- the presence actually reduces stress and anxiety about police because the relationship is so positive.
- The SRO teaches multiple classes every year to students on particular topics involving police and the justice system. The SRO provides instruction and serves as a resource in Wellness classes, Science classes, and in our American Law classes, among many other situations.
- The SRO lives the vision of community policing and positive relationships.

- The SROs are prepared, trained and ready to de-escalate situations; SROs focus on education vs. punishment.
- The high school SRO has deep relationships of trust with some of our most disconnected and disenfranchised students. Many of these close relationships are with students of color, and he is among the important list of people they trust and seek out to talk, for advice, and to confide in.
- The SRO's reassuring presence and kind demeanor provide a strong model of compassion and support by a police officer. The SRO is at athletic events, in classrooms, and constantly available in the hallways, supporting and encouraging students in all environments.
- The presence of Rocket, the support dog, further softens the image and provides yet another connection between the students. As they walk the halls or drive through town, students and other community members flock to Rocket and shout to him in the car. Students often come seeking time with Rocket - and, in turn, the SRO - in the office setting throughout the day.

The presence of the School Resource Officer in the Needham Public Schools is essential to the overall programming in our community's schools. Without this position, and the ongoing and strong support of the entire Needham Police Department as well as the Needham Fire Department, our schools and students would be less safe, less secure, and their educational program and growth would be diminished.

Our schools are safer, our students are more secure with the ongoing collaboration and partnership we have established with the Needham Police Department.

Recommendation: The Department should consider becoming an accredited Department.

Current Status: It has long been a goal of the Department to participate in the accreditation process through the Massachusetts Police Accreditation Commission. The Department has been constrained by staff resources and the inadequacies of the old police station, as many aspects of the accreditation review process include the physical characteristics of the station and the Town could not meet the standard. After the new station is complete, NPD will begin the certification process and will explore the accreditation process.

Needham Police Citizens Academy October 13th, 2021 – November 22nd, 2021

Week 1 (October 13th)

- Introductions/What to expect
- Organizational Chart
- Tour of 88 Chestnut/Dispatch where calls originate importance of the position

Week 2 (October 20th)

- Crim Law/Procedure

Week 3 (October 27th)

- Use of Force
- MILO
- Traffic Stops

Week 4 (Nov 3rd)

- Traffic (Accident Investigation) Lidar/Radar try it out
- Resources (Kim/COO)
- Juvenile/Domestic Violence
- SRO's/Rocket

Week 5 (Nov 10th)

- Detectives (Crime Scene Demonstration)
- U-30 Presentation

Week 6 (Nov 17th)

- Metro
- SWAT
- Crisis Negotiation
- Graduation



**Select Board
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 10/12/2021

Agenda Item	Outdoor Dining Policy & Alcohol License Fees
Presenter(s)	Katie King, Assistant Town Manager/Director of Operations Amy Haelsen, Economic Development Manager

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
Staff will discuss proposed changes to the Select Board's draft Outdoor Dining Policy based on public input. Ms. King and Ms. Haelsen will also discuss alcohol licensing fees for calendar year 2022	
2.	VOTE REQUIRED BY SELECT BOARD
<i>Suggested Motion:</i> That the Board vote to adopt the Outdoor Dining Licenses policy dated October 12, 2021.	
3.	BACK UP INFORMATION ATTACHED
(a) Outdoor Dining Policy 10.12.2021 - red line (b) Outdoor Dining Policy - clean (c) Cost Estimates (d) 2020 & 2021 License Fees	

Town of Needham Select Board

Policy Number:	SB-LIC-016
Policy:	Outdoor Dining Licenses
Date Approved:	
Date Revised:	
Approved:	_____ Chair, Select Board

Section 1. Purpose

The purpose of this policy is to establish a process and application criteria for licensing local businesses to use public rights-of-way, public parking lots, on-street parking spaces, sidewalks and/or other Town-owned property for outdoor dining. The Select Board will consider these guiding principles for outdoor dining:

- Create quality public spaces that contribute to people's health, happiness, and sense of connection to Needham and with each other.
- Support small businesses through added vibrancy and engagement in our business districts.
- Maintain safe and accessible sidewalk access for all users.
- Balance the needs of other street activities, including adequate parking infrastructure.

Section 2. Policy

- 2.1 No outdoor restaurant seating shall be permitted within the public right-of-way, public sidewalks and/or on public property unless the Select Board authorizes the placement of temporary outdoor seating.
- 2.2 Under Zoning Bylaw Section 6.9, the Select Board may authorize the placement of seasonal, temporary outdoor seating including but not limited to tables, chairs, serving equipment, planters, and umbrellas, within the public way and on public property, for eat-in restaurants during normal hours of operation, provided that:
 - 2.2.1 The Select Board holds a public hearing and deems that pedestrian and vehicular circulation, the safety of restaurant patrons and the public, and parking for patrons

of restaurants, retail establishments and service establishments in the vicinity of the outdoor seating, is adequately provided for;

- 2.2.2 The seating is within the public sidewalk abutting the front, rear, or side of the restaurant's owned or leased property or on a public way or on other public property abutting the front, rear, or side of the restaurant's owned or leased property;
- 2.2.3 Such use is clearly related to the restaurant conducted inside the principal building;
- 2.2.4 ~~Unless otherwise permitted by law, a~~ minimum sidewalk width of forty-eight inches (48"), ~~or as otherwise permitted by law, shall be continuously maintained and a minimum width of thirty-six inches (36") of unobstructed pedestrian paths unobstructed for the sidewalk or entrance into the principal building, shall be continuously maintained or any other designated sidewalks or pedestrian paths,~~ as shown on the plan provided to the Select Board;
- 2.2.5 Such use does not obstruct or otherwise interfere with visibility at intersections;
- 2.2.6 During all operating hours and thereafter, the area of outdoor seating must be kept clean, including clearing of all tables and removal of all trash; and
- 2.2.7 The application and proposed plans adhere to all health, safety, access, and operational requirements established by the Town, as outlined in Appendix A: Outdoor Dining Requirements. The Town Manager is authorized to update these requirements, as needed, and will ensure the application form reflects any changes.
- 2.3 Items 2.2.1, 2.2.2 and 2.2.3 shall not apply during special town-wide festivals or events during the year as designated by the Select Board.
- 2.4 A restaurant applying for outdoor seating must possess a Common Victuallers License.
- 2.5 Operation of outdoor restaurant seating areas is only permitted when the main place of business is open.
- 2.6 Two or more restaurants may apply jointly for a shared outdoor seating area, subject to all requirements that apply to individual applicants.
- 2.7 The Board may not approve more than 3 public parking spaces for any single applicant. The three spaces include any area taken by concrete safety barriers.

- 2.8 If an applicant is requesting the use of a designated handicap parking space for outdoor dining, the Board may not approve unless a suitable alternative location for handicap parking is identified.
- 2.9 The outdoor dining season shall be April 1 - October 31. The Select Board may authorize seasonal temporary outdoor seating under Zoning Bylaw Section 6.9.2 (b) earlier than April 1 and later than October 31 of each year. Applicants should specify the requested start and end date for their outdoor seating area. Board ~~C~~consideration shall be given to snow removal operations, roadway and sidewalk construction schedules, and other needs of the Town.
- 2.10 Outdoor dining licenses must be renewed annually. For those applications seeking a renewal from the prior year, the Town Manager will determine whether a public hearing is required, taking into consideration any compliance issues, resident or abutter complaints, and safety concerns in the prior year. Renewals will be reviewed subject to the criteria above and to the operational needs of the Town, including but not limited to anticipated roadway or sidewalk construction, potential changes in use of the public property, and changes in the Town's overall parking infrastructure.
- 2.11 An application for outdoor seating on public property that increases the restaurant's overall seating capacity by more than thirty percent (30%) must receive approval by the Special Permit Granting Authority that granted the special permit allowing the use of the premises as a restaurant (either the Planning Board or the Zoning Board of Appeals), before the Select Board will review the outdoor dining application.
- 2.12 If an applicant currently has a liquor license that allows consumption on premises and intends to extend that service to the Outdoor Seating area, the applicant must file an Alcoholic Beverages Control Commission's Alteration of Premises form with the Select Board.
- 2.13 Applicants must provide a certificate of liability insurance covering the approved outdoor dining area and naming the Town of Needham as an additionally insured party in the amount of \$500,000/\$1 million.
- 2.14 Permission to use Town land does not modify or amend any applicable state or local rules, requirements, permits, licenses or approvals. To the extent that modifications of any existing permits, licenses or approvals may be necessary, they should be separately applied for by the applicant.
- 2.15 Permission to use Town land may be modified or terminated by the Town, in its sole discretion, at any time. Upon termination, the restaurant shall be responsible for removing all of its property from the designated area.

Section 3. Procedures

- 3.1 The applicant shall file an application for outdoor dining on the form prescribed by the Town of Needham and submit requisite plans, photographs, and information.
- 3.2 The application and related plans that are submitted must adhere to all health, safety, and access requirements established by the Town, as outlined in this policy and in Appendix A: Outdoor Dining Requirements.
- 3.3 Applicants must provide a certificate of liability insurance covering the approved outdoor dining area and naming the Town of Needham as an additionally insured party in the amount of \$500,000/\$1 million.
- 3.4 Upon receipt of an application, the Town Manager or their designee, will review the application for completeness, request any missing documentation, and circulate the completed application to relevant Town departments for review and comments.
 - 3.4.1 An application for outdoor seating on public property that increases the restaurant's overall seating capacity by more than thirty percent (30%) must receive approval by the Special Permit Granting Authority that granted the special permit allowing the use of the premises as a restaurant (either the Planning Board or the Zoning Board of Appeals), before the Select Board will review the outdoor dining application.
 - 3.4.2 If an applicant currently has a liquor license that allows consumption on premises and intends to extend that service to the outdoor seating area, the applicant must file an Alcoholic Beverages Control Commission's Alteration of Premises form with the Select Board.
 - 3.4.3 Applicants are encouraged to apply in late fall/early winter prior to the next outdoor dining season. Applicants may need approval from multiple local boards including the Select Board, Planning Board, and/or Zoning Board of Appeals depending on the specifics of the application. Applicants with liquor licenses will also require approval from the Alcoholic Beverages Control Commission, after local approval is received. While the Town will work diligently to process applications, applicants are not guaranteed a decision by April 1.
- 3.5 The Office of the Town Manager will notify the applicant and all owners of property within a 300-foot radius of the premises to be licensed of any public hearing via certified mail, at least seven (7) days prior to the scheduled hearing date.
- 3.6 Applicants that are approved by the Board will be required to sign a license agreement with the Town of Needham for the use of the public right of way.

- 3.7 Approved applicants may be required to obtain additional permits, subject to the specific furniture and accessories proposed for outdoor dining. Tents and outdoor structures with roofs require a permit from the Building Department. Outdoor electrical wiring and lighting require an electrical permit from the Building Department. Outdoor heaters require a permit from the Fire Department.
- 3.8 Applicants with outdoor seating approved in on-street parking spaces or in a parking lot must coordinate with the Department of Public Works for the placement of concrete jersey barriers, before outdoor dining furniture can be installed or used.
- 3.9 Outdoor dining licenses must be renewed annually. The Select Board will determine whether a public hearing is required for renewal, taking into consideration any compliance issues, resident or abutter complaints, and safety concerns in the prior year. Renewals will be reviewed subject to the criteria above and to the operational needs of the Town, including but not limited to anticipated roadway or sidewalk construction, potential changes in use of the public property, and changes in the Town's overall parking infrastructure.

Section 4. Fees

4.1 There shall be an annual application fee of \$25, which will be credited toward the annual licensing fee, as defined in Section 4.2, when the application is approved. ~~waived if a restaurant submits an outdoor dining application when applying for or renewing their Common Victualler license.~~

4.14.2 ~~For all approved applications, there shall be an additional annual licensing fee for all approved applications~~ for the sole use of public space for outdoor dining at the rate of \$250 per public parking space and \$100 for the use of the sidewalk. If an applicant is approved for the use of public parking space(s) and the sidewalk, the \$100 sidewalk licensing fee will be waived.

Section 5. Exceptions

The Select Board reserves the right to make exceptions to this policy if it determines that it is in the best interest of the Town to do so.

Appendix A. Outdoor Dining Requirements

All outdoor dining applications will be reviewed by the relevant Town Department(s) to ensure compliance with the following requirements:

Public Safety & Accessibility

1. The plan submitted must show ~~that~~ a minimum sidewalk width of 48” and a minimum width of 36” (or as otherwise prescribed by law) is maintained and unobstructed from the sidewalk or entrances into the building or any other designated walkways or pedestrian paths. The table and chairs must be placed within the outdoor seating area in such a manner as to allow free and safe passage of pedestrian traffic.
2. The outdoor seating arrangement may not obstruct or interfere with visibility at any street intersection and must not impede Police or Fire access.
3. The outdoor seating arrangement may not obstruct any fire exit, fire escape or other required ingress or egress.
4. The outdoor seating area must be accessible to people with disabilities and the applicant must at all times comply with all applicable laws, ordinances and regulations concerning accessibility and non-discrimination in the providing of services.
5. Outdoor seating placed on sidewalks or in outdoor areas should maintain a 36’ clear path between and around all tables and chairs.
6. Seating placed near or adjacent to public ways or parking lots that vehicles can pull up to or travel by must have crash protection, such as concrete barriers.

Public Health

7. All entrances and exit doors through the kitchen used by food service personnel and customers must be screened and provided with air curtains meeting National Sanitation Foundation standards. All windows or openings through the kitchen used for the transfer of food must also be screened and provided with air curtains. (If your entrance and exit or service opening to the outdoor seating area is through the kitchen, you must get Health Department approval.)
8. All food must be prepared inside the facility’s kitchen and kept inside until served. No food may be prepared outside.
9. A system for washing down the outside seating area must be provided.
10. Food service personnel may not serve patrons beyond the outdoor seating area as shown on the plan approved by the licensing authority.
11. Food service personnel must constantly police the outdoor seating area for waste paper, garbage and other trash. Covered trash receptacles should be provided and must be emptied as needed to prevent overflowing. They must also be emptied at the end of each evening’s service.
12. If dumpsters are located near these proposed seating areas, need to ensure that areas around dumpsters are clean and sanitary, and no public health nuisance issues with odors or attraction of pests exist.
13. During the operating hours and thereafter, strict clean-up practices must be adhered to. Food service personnel must clear up after each patron and remove all trash and dirty dishes.

14. Outside food handlers must have easy access to handwash sinks and cleaning cloths. Facilities for preparation and disposal of sanitizing solutions must be accessible.
15. Outdoor seating areas shall be considered as part of the restaurant and shall comply with Board of Health regulations, including a prohibition of smoking in seasonal outdoor dining areas and only service animals being allowed in those same areas.
16. Pets not allowed in outdoor seating areas. Only service animals are permitted.

Furniture, Fixtures, Lighting & Heating

17. Tents and outdoor structures with roofs will require a permit from the Building Department.
18. Electrical wiring and lighting for outdoor seating will require an electrical permit from the Building Department.
19. Outdoor heaters require a permit from the Fire Department.
20. The applicant shall be responsible for the maintenance and upkeep of the public right-of-way used for the outdoor seating area and the replacement of damaged public property, including brick pavers. No furniture or furnishings may be permanently attached by any means to the public sidewalk or any other public property.
21. Planters may be used to provide added visual interest and create a more attractive and welcoming atmosphere. Planters may not be used to define the area of outdoor seating where the service of alcohol is involved.
22. If a patio is constructed, the patio or other ground surface must be constructed of material readily cleanable and not susceptible to dust, mud or debris. (Brick, bluestone, tile, and concrete are examples of acceptable materials.)
23. Outdoor dining furniture and fixtures must be maintained in good visual appearance and in clean condition. Table tops must be easily cleanable and durable and maintained in a clean and sanitary condition.
24. Umbrellas may be used but must be, when extended, at least 7 feet above the sidewalk or patio level and contained within the outdoor seating area. Umbrellas should be closed when the restaurant is not open for business.
25. Furniture and fixtures must be removed or safely secured when inclement weather is forecasted.
26. At the end of each outdoor dining season, all furniture, umbrellas, and trash receptacles must be removed.
27. All outdoor seating, furnishings and obstructions must be removed from November 1 through and including March 31, unless you have received written approval from the Town of Needham extending your outdoor dining license beyond April 1 - October 31.
28. Electrical or lighting used in or around outdoor seating needs to be UL listed for outdoor continuous use, such as power outlets, lighting and cords or cables. Exterior feeds for lighting or power should not be laid on the ground and installed overhead without code compliant cable and supporting hardware. Electrical wiring for lighting and power shall require a permit and inspection, this work shall be installed by a licensed electrician.
29. Tents, membrane structures and their accessories such as sidewalls, drops, tarpaulins, floor coverings, bunting and combustible decorations shall be certified by an approved testing laboratory meeting the design criteria of NFPA 701. Each Membrane structure or tent shall have a permanently affixed label bearing the size, fabric, and material type, testing agency and standard that fabric was tested under.

30. Portable fire extinguishers are required for each tent or membrane structure.
31. Open or exposed flame or other devices emitting flame, fire or heat or any other flammable or combustible liquids, gas, charcoal, or other cooking device or any other unapproved devices shall not be permitted inside or located within 20 feet of the tent or membrane structure while open to the public unless approved by the Fire Code Official.
32. LP Gas containers shall be located on the outside. Containers of 500 gallons or less shall have a minimum separation distance of 10 feet between the container and the structure. Storage of over 500 gallons shall have a minimum distance of 25 feet between the container and the structure.
33. Portable LP Gas containers, piping, valves, and fittings located outside and are being used to fuel equipment inside the tent or membrane structure shall be adequately protected to prevent tampering, damage by vehicles or other hazards and shall be in an approved location. Portable LP Gas containers shall be securely fastened in place to prevent unauthorized movement.

Licensing Authority

34. A restaurant requesting outdoor seating must possess a Common Victuallers License.
35. The outdoor seating area must be clearly related to the restaurant conducted in the principal building.
36. Operation of outdoor restaurant seating areas is permitted only when the main place of business is open.
37. If an applicant currently has an alcoholic license and intends to extend that service to the Outdoor Seating area, it must file an Alteration of Premises ABCC form with the Select Board.

Town of Needham Select Board

Policy Number:	SB-LIC-016
Policy:	Outdoor Dining Licenses
Date Approved:	10/12/2021
Date Revised:	
Approved:	_____ Chair, Select Board

Section 1. Purpose

The purpose of this policy is to establish a process and application criteria for licensing local businesses to use public rights-of-way, public parking lots, on-street parking spaces, sidewalks and/or other Town-owned property for outdoor dining. The Select Board will consider these guiding principles for outdoor dining:

- Create quality public spaces that contribute to people's health, happiness, and sense of connection to Needham and with each other.
- Support small businesses through added vibrancy and engagement in our business districts.
- Maintain safe and accessible sidewalk access for all users.
- Balance the needs of other street activities, including adequate parking infrastructure.

Section 2. Policy

- 2.1 No outdoor restaurant seating shall be permitted within the public right-of-way, public sidewalks and/or on public property unless the Select Board authorizes the placement of temporary outdoor seating.
- 2.2 Under Zoning Bylaw Section 6.9, the Select Board may authorize the placement of seasonal, temporary outdoor seating including but not limited to tables, chairs, serving equipment, planters, and umbrellas, within the public way and on public property, for eat-in restaurants during normal hours of operation, provided that:
 - 2.2.1 The Select Board holds a public hearing and deems that pedestrian and vehicular circulation, the safety of restaurant patrons and the public, and parking for patrons

of restaurants, retail establishments and service establishments in the vicinity of the outdoor seating, is adequately provided for;

- 2.2.2 The seating is within the public sidewalk abutting the front, rear, or side of the restaurant's owned or leased property or on a public way or on other public property abutting the front, rear, or side of the restaurant's owned or leased property;
- 2.2.3 Such use is clearly related to the restaurant conducted inside the principal building;
- 2.2.4 Unless otherwise permitted by law, a minimum sidewalk width of forty-eight inches (48") and a minimum width of thirty-six inches (36") of unobstructed pedestrian paths , shall be continuously maintained, as shown on the plan provided to the Select Board;
- 2.2.5 Such use does not obstruct or otherwise interfere with visibility at intersections;
- 2.2.6 During all operating hours and thereafter, the area of outdoor seating must be kept clean, including clearing of all tables and removal of all trash; and
- 2.2.7 The application and proposed plans adhere to all health, safety, access, and operational requirements established by the Town, as outlined in Appendix A: Outdoor Dining Requirements. The Town Manager is authorized to update these requirements, as needed, and will ensure the application form reflects any changes.
- 2.3 Items 2.2.1, 2.2.2 and 2.2.3 shall not apply during special town-wide festivals or events during the year as designated by the Select Board.
- 2.4 A restaurant applying for outdoor seating must possess a Common Victuallers License.
- 2.5 Operation of outdoor restaurant seating areas is only permitted when the main place of business is open.
- 2.6 Two or more restaurants may apply jointly for a shared outdoor seating area, subject to all requirements that apply to individual applicants.
- 2.7 The Board may not approve more than 3 public parking spaces for any single applicant. The three spaces include any area taken by concrete safety barriers.

- 2.8 If an applicant is requesting the use of a designated handicap parking space for outdoor dining, the Board may not approve unless a suitable alternative location for handicap parking is identified.
- 2.9 The outdoor dining season shall be April 1 - October 31. The Select Board may authorize seasonal temporary outdoor seating under Zoning Bylaw Section 6.9.2 (b) earlier than April 1 and later than October 31 of each year. Applicants should specify the requested start and end date for their outdoor seating area. Board consideration shall be given to snow removal operations, roadway and sidewalk construction schedules, and other needs of the Town.
- 2.10 Outdoor dining licenses must be renewed annually. For those applications seeking a renewal from the prior year, the Town Manager will determine whether a public hearing is required, taking into consideration any compliance issues, resident or abutter complaints, and safety concerns in the prior year. Renewals will be reviewed subject to the criteria above and to the operational needs of the Town, including but not limited to anticipated roadway or sidewalk construction, potential changes in use of the public property, and changes in the Town's overall parking infrastructure.
- 2.11 An application for outdoor seating on public property that increases the restaurant's overall seating capacity by more than thirty percent (30%) must receive approval by the Special Permit Granting Authority that granted the special permit allowing the use of the premises as a restaurant (either the Planning Board or the Zoning Board of Appeals), before the Select Board will review the outdoor dining application.
- 2.12 If an applicant currently has a liquor license that allows consumption on premises and intends to extend that service to the Outdoor Seating area, the applicant must file an Alcoholic Beverages Control Commission's Alteration of Premises form with the Select Board.
- 2.13 Applicants must provide a certificate of liability insurance covering the approved outdoor dining area and naming the Town of Needham as an additionally insured party in the amount of \$500,000/\$1 million.
- 2.14 Permission to use Town land does not modify or amend any applicable state or local rules, requirements, permits, licenses or approvals. To the extent that modifications of any existing permits, licenses or approvals may be necessary, they should be separately applied for by the applicant.
- 2.15 Permission to use Town land may be modified or terminated by the Town, in its sole discretion, at any time. Upon termination, the restaurant shall be responsible for removing all of its property from the designated area.

Section 3. Procedures

- 3.1 The applicant shall file an application for outdoor dining on the form prescribed by the Town of Needham and submit requisite plans, photographs, and information.
- 3.2 The application and related plans that are submitted must adhere to all health, safety, and access requirements established by the Town, as outlined in this policy and in Appendix A: Outdoor Dining Requirements.
- 3.3 Applicants must provide a certificate of liability insurance covering the approved outdoor dining area and naming the Town of Needham as an additionally insured party in the amount of \$500,000/\$1 million.
- 3.4 Upon receipt of an application, the Town Manager or their designee, will review the application for completeness, request any missing documentation, and circulate the completed application to relevant Town departments for review and comments.
 - 3.4.1 An application for outdoor seating on public property that increases the restaurant's overall seating capacity by more than thirty percent (30%) must receive approval by the Special Permit Granting Authority that granted the special permit allowing the use of the premises as a restaurant (either the Planning Board or the Zoning Board of Appeals), before the Select Board will review the outdoor dining application.
 - 3.4.2 If an applicant currently has a liquor license that allows consumption on premises and intends to extend that service to the outdoor seating area, the applicant must file an Alcoholic Beverages Control Commission's Alteration of Premises form with the Select Board.
 - 3.4.3 Applicants are encouraged to apply in late fall/early winter prior to the next outdoor dining season. Applicants may need approval from multiple local boards including the Select Board, Planning Board, and/or Zoning Board of Appeals depending on the specifics of the application. Applicants with liquor licenses will also require approval from the Alcoholic Beverages Control Commission, after local approval is received. While the Town will work diligently to process applications, applicants are not guaranteed a decision by April 1.
- 3.5 The Office of the Town Manager will notify the applicant and all owners of property within a 300-foot radius of the premises to be licensed of any public hearing via certified mail, at least seven (7) days prior to the scheduled hearing date.
- 3.6 Applicants that are approved by the Board will be required to sign a license agreement with the Town of Needham for the use of the public right of way.
- 3.7 Approved applicants may be required to obtain additional permits, subject to the specific furniture and accessories proposed for outdoor dining. Tents and outdoor

structures with roofs require a permit from the Building Department. Outdoor electrical wiring and lighting require an electrical permit from the Building Department. Outdoor heaters require a permit from the Fire Department.

- 3.8 Applicants with outdoor seating approved in on-street parking spaces or in a parking lot must coordinate with the Department of Public Works for the placement of concrete jersey barriers, before outdoor dining furniture can be installed or used.
- 3.9 Outdoor dining licenses must be renewed annually. The Select Board will determine whether a public hearing is required for renewal, taking into consideration any compliance issues, resident or abutter complaints, and safety concerns in the prior year. Renewals will be reviewed subject to the criteria above and to the operational needs of the Town, including but not limited to anticipated roadway or sidewalk construction, potential changes in use of the public property, and changes in the Town's overall parking infrastructure.

Section 4. Fees

- 4.1 There shall be an annual application fee of \$25, which will be credited toward the annual licensing fee, as defined in Section 4.2, when the application is approved.
- 4.2 For all approved applications, there shall be an additional annual licensing fee for the sole use of public space for outdoor dining at the rate of \$250 per public parking space and \$100 for the use of the sidewalk. If an applicant is approved for the use of public parking space(s) and the sidewalk, the \$100 sidewalk licensing fee will be waived.

Section 5. Exceptions

The Select Board reserves the right to make exceptions to this policy if it determines that it is in the best interest of the Town to do so.

Appendix A. Outdoor Dining Requirements

All outdoor dining applications will be reviewed by the relevant Town Department(s) to ensure compliance with the following requirements:

Public Safety & Accessibility

1. The plan submitted must show a minimum sidewalk width of 48” and a minimum width of 36” (or as otherwise prescribed by law) is maintained and unobstructed from the sidewalk or entrances into the building or any other designated walkways or pedestrian paths. The table and chairs must be placed within the outdoor seating area in such a manner as to allow free and safe passage of pedestrian traffic.
2. The outdoor seating arrangement may not obstruct or interfere with visibility at any street intersection and must not impede Police or Fire access.
3. The outdoor seating arrangement may not obstruct any fire exit, fire escape or other required ingress or egress.
4. The outdoor seating area must be accessible to people with disabilities and the applicant must at all times comply with all applicable laws, ordinances and regulations concerning accessibility and non-discrimination in the providing of services.
5. Outdoor seating placed on sidewalks or in outdoor areas should maintain a 36” clear path between and around all tables and chairs.
6. Seating placed near or adjacent to public ways or parking lots that vehicles can pull up to or travel by must have crash protection, such as concrete barriers.

Public Health

7. All entrances and exit doors through the kitchen used by food service personnel and customers must be screened and provided with air curtains meeting National Sanitation Foundation standards. All windows or openings through the kitchen used for the transfer of food must also be screened and provided with air curtains. (If your entrance and exit or service opening to the outdoor seating area is through the kitchen, you must get Health Department approval.)
8. All food must be prepared inside the facility’s kitchen and kept inside until served. No food may be prepared outside.
9. A system for washing down the outside seating area must be provided.
10. Food service personnel may not serve patrons beyond the outdoor seating area as shown on the plan approved by the licensing authority.
11. Food service personnel must constantly police the outdoor seating area for wastepaper, garbage and other trash. Covered trash receptacles should be provided and must be emptied as needed to prevent overflowing. They must also be emptied at the end of each evening’s service.
12. If dumpsters are located near these proposed seating areas, need to ensure that areas around dumpsters are clean and sanitary, and no public health nuisance issues with odors or attraction of pests exist.
13. During the operating hours and thereafter, strict clean-up practices must be adhered to. Food service personnel must clear up after each patron and remove all trash and dirty dishes.

14. Outside food handlers must have easy access to handwash sinks and cleaning cloths. Facilities for preparation and disposal of sanitizing solutions must be accessible.
15. Outdoor seating areas shall be considered as part of the restaurant and shall comply with Board of Health regulations, including a prohibition of smoking in seasonal outdoor dining areas and only service animals being allowed in those same areas.
16. Pets not allowed in outdoor seating areas. Only service animals are permitted.

Furniture, Fixtures, Lighting & Heating

17. Tents and outdoor structures with roofs will require a permit from the Building Department.
18. Electrical wiring and lighting for outdoor seating will require an electrical permit from the Building Department.
19. Outdoor heaters require a permit from the Fire Department.
20. The applicant shall be responsible for the maintenance and upkeep of the public right-of-way used for the outdoor seating area and the replacement of damaged public property, including brick pavers. No furniture or furnishings may be permanently attached by any means to the public sidewalk or any other public property.
21. Planters may be used to provide added visual interest and create a more attractive and welcoming atmosphere. Planters may not be used to define the area of outdoor seating where the service of alcohol is involved.
22. If a patio is constructed, the patio or other ground surface must be constructed of material readily cleanable and not susceptible to dust, mud or debris. (Brick, bluestone, tile, and concrete are examples of acceptable materials.)
23. Outdoor dining furniture and fixtures must be maintained in good visual appearance and in clean condition. Tabletops must be easily cleanable and durable and maintained in a clean and sanitary condition.
24. Umbrellas may be used but must be, when extended, at least 7 feet above the sidewalk or patio level and contained within the outdoor seating area. Umbrellas should be closed when the restaurant is not open for business.
25. Furniture and fixtures must be removed or safely secured when inclement weather is forecasted.
26. At the end of each outdoor dining season, all furniture, umbrellas, and trash receptacles must be removed.
27. All outdoor seating, furnishings and obstructions must be removed from November 1 through and including March 31, unless you have received written approval from the Town of Needham extending your outdoor dining license beyond April 1 - October 31.
28. Electrical or lighting used in or around outdoor seating needs to be UL listed for outdoor continuous use, such as power outlets, lighting and cords or cables. Exterior feeds for lighting or power should not be laid on the ground and installed overhead without code compliant cable and supporting hardware. Electrical wiring for lighting and power shall require a permit and inspection, this work shall be installed by a licensed electrician.
29. Tents, membrane structures and their accessories such as sidewalls, drops, tarpaulins, floor coverings, bunting and combustible decorations shall be certified by an approved testing laboratory meeting the design criteria of NFPA 701. Each Membrane structure or tent shall have a permanently affixed label bearing the size, fabric, and material type, testing agency and standard that fabric was tested under.

30. Portable fire extinguishers are required for each tent or membrane structure.
31. Open or exposed flame or other devices emitting flame, fire or heat or any other flammable or combustible liquids, gas, charcoal, or other cooking device or any other unapproved devices shall not be permitted inside or located within 20 feet of the tent or membrane structure while open to the public unless approved by the Fire Code Official.
32. LP Gas containers shall be located on the outside. Containers of 500 gallons or less shall have a minimum separation distance of 10 feet between the container and the structure. Storage of over 500 gallons shall have a minimum distance of 25 feet between the container and the structure.
33. Portable LP Gas containers, piping, valves, and fittings located outside and are being used to fuel equipment inside the tent or membrane structure shall be adequately protected to prevent tampering, damage by vehicles or other hazards and shall be in an approved location. Portable LP Gas containers shall be securely fastened in place to prevent unauthorized movement.

Licensing Authority

34. A restaurant requesting outdoor seating must possess a Common Victuallers License.
35. The outdoor seating area must be clearly related to the restaurant conducted in the principal building.
36. Operation of outdoor restaurant seating areas is permitted only when the main place of business is open.
37. If an applicant currently has an alcoholic license and intends to extend that service to the Outdoor Seating area, it must file an Alteration of Premises ABCC form with the Select Board.

Outdoor Seating: Town Cost Estimates

Costs to the Town	Annual Cost Estimates Per Seating Area	Notes
Jersey Barriers	\$153 - \$276	Barriers cost \$460 each and have a lifespan of 15 years. This is the range of annual costs for providing 5 - 9 barriers per seating area. The number required depends on each location. For the "typical" on-street set up with three parking spots, the annual cost will run \$184/year for the jersey barriers.
DPW Labor	\$360 - \$535	To install and remove barriers. Higher end of the range is if the installation requires overtime.
Lost Meter Revenue	\$0 - \$1,350	\$900 is the foregone revenue for 1 meter if fully occupied April 1 - October 31. 3 meters = \$2700. Reduced this amount by half for conservative estimate.
Total	\$513 - 2,161	

The updated annual fee proposal (Section 4.2) is:

- \$25 application fee, which is credited toward the licensing fee when an application is approved.
- \$100 sidewalk licensing fee, which is waived if the applicant is also approved for the use of parking spaces.
- \$250 per public parking space licensing fee (max of 3 spaces allowed).
- Under this structure, the maximum annual fee would be \$750. The range of possible fees is \$100 - \$750.

On average, these fees will not cover the Town's anticipated costs. The proposal aims to recognize that the Town is providing something of value to businesses, through the exclusive use of public property, and that businesses are providing a public benefit to Needham through expanded outdoor dining.



Schedule of Town of Needham *FEES*

CALENDAR YEAR **2020**

Town of Needham Fees: Checks payable to Town of Needham

ON PREMISE ALCOHOLIC BEVERAGE

\$4,525	Innholders
\$4,025	Restaurants - All Alcoholic
\$1,500	Restaurants –Wine /Malt
\$ 510	Clubs
\$ 150	New License/Transfer License (On Premise & Off Premise Licenses)
\$ 100	Change in License (On Premise & Off Premise Licenses)
	Includes: Change of Manager
	Pledge of License/Stock
	Alteration of Premises
	New Officer/Director
	Change of Corporate Name or D/B/A
	Most other changes

OFF PREMISE PACKAGE STORE

<u>Initial</u>	<u>Renewal</u>	
<u>License</u>	<u>License</u>	
\$3,500	\$2,500	Retail Package Goods Store, All Kinds of Alcoholic Beverages
\$3,000	\$2,000	Retail Package Goods Store, Wine & Malt Beverages Only

MISC. LICENSES/PERMITS

Automatic Amusement	\$ 50 each machine
Bowling	\$ 10 each lane
Class I and Class II	\$ 200
Common Victualler Licenses	\$ 100
Innkeeper	\$ 25
Livery	\$ 25
Lodging License	\$ 50
One-Day Special Liquor License	\$ 25
Pool Table	\$ 25
Public Entertainment	\$ 100
Second Hand Articles	\$ 25
Sunday Entertainment	\$ 100
Taxi	\$ 10 each cab



Schedule of Town of Needham *FEES*

CALENDAR YEAR **2021**

Town of Needham Fees: Checks payable to Town of Needham

ON PREMISE ALCOHOLIC BEVERAGE

\$2,262	Innholders
\$2,012	Restaurants - All Alcoholic
\$ 750	Restaurants –Wine /Malt
\$ 255	Clubs
\$ 150	New License/Transfer License (On Premise & Off Premise Licenses)
\$ 100	Change in License (On Premise & Off Premise Licenses)
	Includes: Change of Manager
	Pledge of License/Stock
	Alteration of Premises
	New Officer/Director
	Change of Corporate Name or D/B/A
	Most other changes

OFF PREMISE PACKAGE STORE

<u>Initial</u>	<u>Renewal</u>	
<u>License</u>	<u>License</u>	
\$3,500	\$2,500	Retail Package Goods Store, All Kinds of Alcoholic Beverages
\$3,000	\$2,000	Retail Package Goods Store, Wine & Malt Beverages Only

MISC. LICENSES/PERMITS

Automatic Amusement	\$ 50 each machine
Bowling	\$ 10 each lane
Class I and Class II	\$ 200
Common Victualler Licenses	\$ 100
Innkeeper	\$ 25
Livery	\$ 25
Lodging License	\$ 50
One-Day Special Liquor License	\$ 25
Pool Table	\$ 25
Public Entertainment	\$ 100
Second Hand Articles	\$ 25
Sunday Entertainment	\$ 100
Taxi	\$ 10 each cab



**Select Board
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 10/12/2021

Agenda Item	Transportation Planning & Review Committee
Presenter(s)	Kate Fitzpatrick, Town Manager

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
The Select Board adopted a goal to “Evaluate the role and composition of the TMAC, Transportation Committee, Rail Trail Advisory Committee and Complete Streets Committee.” At its meeting on September 28, 2021, the Select Board reviewed and discussed the committee charge and composition of the proposed committee. The Town Manager will recommend that the Board approve the committee charge and composition for the Transportation Planning & Review Committee. The composition has been updated to include two citizens at large.	
2.	VOTE REQUIRED BY SELECT BOARD
Suggested Motion: That the Board approve the committee charge and composition for the Transportation Planning & Review Committee.	
3.	BACK UP INFORMATION ATTACHED
a. Transportation Planning & Review Committee Charge & Composition dated 10/12/2021	

COMMITTEE CHARGE

[illegible]

Composition: Eleven (11) voting members:

- Two (2) current Select Board Members*
- One (1) current member of the Transportation Committee
- One (1) current member of the Rail Trail Advisory Committee
- One (1) current member of the Traffic Management Advisory Committee
- One (1) representative appointed by the Planning Board
- The Town's Designated Representative to the MBTA Advisory Board
- The Town's Designated Representative to the Regional Transportation Advisory Council
- The Town Moderator or Designated Representative
- Two (2) Community Members at Large

Purpose:

The Transportation Planning & Review Committee (TPRC) shall guide the Town evaluating the existing structure in place for transportation planning and make recommendations to the Select Board.

Charge: The TPRC shall:

- 1) Review the Town's existing committee structure including the Transportation Committee, Traffic Management Advisory Committee, and Rail Trail Advisory Committee, and identify areas of need not presently covered like Complete Streets.
- 2) Recommend for adoption to the Select Board and/or Town Meeting a new committee structure, if appropriate.
- 3) If a new committee structure is recommended, the TPRC will recommend a charge and composition for any structure that is proposed.

Charge Adopted: October 12, 2021

Charge Revised:

SME Status Voted: October 12, 2021

*Per M.G.L. Ch. 268A Sec. 1(n), the Select Board Members serving on TPRC cannot claim SME status, even though the TPRC Committee, as an entity, is designated as such.



**Select Board
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 10/12/2021

Agenda Item	Public Participation in Meetings Policy
Presenter(s)	Kate Fitzpatrick, Town Manager

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
The Select Board adopted a goal to “create a public comment component at Select Board meetings as part of the formal agenda.” At its meeting on September 28, 2021 the Board reviewed and discussed a draft policy. The Town Manager will recommend that the Board adopt the Public Participation in Meetings Policy.	
2.	VOTE REQUIRED BY SELECT BOARD
<i>Suggested Motion:</i> That the Select Board adopt the Public Participation in Meetings Policy.	
3.	BACK UP INFORMATION ATTACHED
a. Policy on Public Participation in Meetings dated October 12, 2021	

Select Board

Policy Number:	SB-ADMIN-006
Policy:	Public Participation in Meetings
Date Approved:	October 12, 2021
Date Revised:	
Approved:	_____ Chair, Select Board

Policy

In accordance with State law, all meetings of the Select Board, its subcommittees, and its advisory committees shall be open to the public, except for Executive Sessions. While the law grants the public the right only to observe public meetings, the Board recognizes that meetings may provide an important opportunity for the Board to hear the viewpoints of residents, business owners, and others who visit our community.

Public Comment Period

The Select Board may provide a period during meetings, generally not to exceed ten minutes, for public statements or comments. This “Public Comment Period” is a forum limited to only comments on subject matters within the scope of the Select Board’s authority. Those who wish to speak during the Public Comment Period are encouraged to inform the Office of the Town Manager in advance, by telephone, e-mail, or in person, by the end of the business day prior to the meeting. Such advance notice is not mandatory to speak but is helpful and, during the Public Comment Period, the Chair will recognize first those who have communicated in advance their desire to speak. If time allows, other individuals wishing to speak will be recognized in an order determined at the discretion of the Chair.

Rules for Public Comments

1. All public comments are to be addressed to the Chair.
2. Persons making public comments must identify themselves by name and city or town of residence.
3. Comments may be either oral or written; if written, seven hard copies should be provided for the Select Board, or alternatively, a copy provided by email to selectboard@needhamma.gov two business days before the noticed meeting.
4. Speakers will have three minutes to speak.
5. The Public Comment Period shall be a forum limited only to comments on matters that are within the scope of the Select Board’s authority.
6. As the time allotted to public comments is limited, large groups addressing the same topic are encouraged to consolidate their remarks and/or select a single spokesperson.
7. The Chair will not interrupt speakers who have been recognized to speak, except to terminate speech that is not Constitutionally protected because it constitutes a threat, incites others to imminent lawless conduct, is sexually explicit, is in excess of the three minutes

allotted for each speaker, or concerns a matter outside the scope of the Select Board's authority.

8. The Board shall not be required to respond to any public comments and shall generally refrain from asking questions or commenting on public comments, other than to ask questions of clarification.

Select Board Members' Role in Public Comment Period

The Public Comment Period is not a time for debate or response by Select Board members. Comments made during the Public Comment Period do not necessarily reflect the views or the positions of the Select Board.

Communications to and from Select Board Members

Speaking during the Public Comment Period is only one means of communicating with the members of the Select Board. Members of the public are encouraged to ask questions of or express opinions to the Board by U.S. mail, e-mail, or by phone. Emailing selectboard@needhamma.gov will reach all five members. Whether received through the Public Comment Period or other methods, the Chair may summarize questions and answers of general interest at the start of a future Select Board meeting and/or may include some matters on the agenda of a future meeting. Other matters may be referred to the Town Manager for administrative response.



**Select Board
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 10/12/2021

Agenda Item	Update to List of Special Municipal Employees
Presenter(s)	Kate Fitzpatrick, Town Manager

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
	The State Guidance on special municipal employees states that the Town should file with the Ethics Commission a list of all local special municipal employees. (“A list of all the ‘special municipal employee’ positions should be on file at the town or city clerk’s office. This list should also be filed with the Ethics Commission.”) The State Guidance also states that “[v]otes should be taken individually for each board or position being designated, expressly naming the positions being designated.” This is not a requirement in M.G.L. c.268A, but for purposes of complying with the Guidance, separate votes are recommended for each position that will be designated as a special municipal employee for the first time. The Town Manager will recommend that the Select Board designate the positions of members of the Climate Action Plan Committee and the Transportation Planning & Review Committee as special municipal employee.
2.	VOTES REQUIRED BY SELECT BOARD
	<i>Suggested Motions:</i> 1. That the Board vote to designate the position of member of the Climate Action Plan Committee as special municipal employee pursuant to General Laws Chapter 268A. 2. That the Board vote to designate the position of member of the Transportation Planning & Review Committee as special municipal employee pursuant to General Laws Chapter 268A. 3. That the Board vote to place a list of special municipal employees, updated in accordance with its prior votes taken during this meeting, on file with the Town Clerk and to deliver a copy to the State Ethics Commission.
3.	BACK UP INFORMATION ATTACHED
	a. Updated Special Municipal Employee List, 10.12.2021

TOWN OF NEEDHAM
SPECIAL MUNICIPAL EMPLOYEE DESIGNATION

Additions in bold/Deletions in ~~Strikethrough~~

Per Vote of the Select Board 10/12/2021

Affordable Housing Trust
Board of Appeals
Board of Assessors
Board of Health
Climate Action Plan Committee
Commission on Disabilities
Commissioners of Trust Funds
Community Preservation Committee
Conservation Commission
Council of Economic Advisors
Constables
Contributory Retirement Board
Council on Aging
Needham Council for Arts & Culture
Design Review Board
Finance Committee
Future School Needs Committee
Golf Course Advisory Committee
Historical Commission
Housing Authority
Human Rights Committee
Local Emergency Planning Committee
MAPC Three Rivers Interlocal Council
Member Representative
MBTA Advisory Board Representative
Metropolitan Area Planning Council
Representative
Minuteman School Committee
Representative
Moderator
MWRA Advisory Board Representative
Needham Community. Revitalization Trust
Fund
Needham Community Television
Development Corporation
Needham Domestic Violence Action
Committee
Norfolk County Advisory Board
Representative

Needham Unite Against Racism Working
Group
Park & Recreation Commission
Permanent Public Building Committee
Personnel Board
Planning Board
Property Tax Assistance Committee
Rail Trail Advisory Committee
Regional Transportation Advisory Council
Representative
Registrar of Voters
School Committee
Solid Waste Disposal/Recycling Advisory
Subcommittee to Study Minuteman School
Taxation Aid Committee
Technology Advisory Board
Traffic Management Advisory Committee
Transportation Committee
**Transportation Planning & Review
Committee**
Trustees of Memorial Park
Trustees of Public Library
Water/Sewer Rate Structure Committee
Youth Commission



**Select Board
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 10/12/2021

Agenda Item	Select Board Calendar
Presenter(s)	Kate Fitzpatrick, Town Manager

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
The Town Manager will recommend that the Board reschedule its December 7, 2021 meeting to December 14, 2021 due to the Special Election.	
2.	VOTE REQUIRED BY SELECT BOARD
<i>Suggested Motion:</i> That the Board vote to reschedule its December 7, 2021 meeting to December 14, 2021 due to the Special Election.	
3.	BACK UP INFORMATION ATTACHED
(a) None	



**Select Board
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 10/12/2021

Agenda Item	Positions on Warrant Articles
Presenter(s)	Kate Fitzpatrick, Town Manager

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
The Board will review articles on the Special Town Meeting Warrant.	
2.	VOTE REQUIRED BY SELECT BOARD
<i>Suggested Motion:</i> That the Board vote to support (not to support) article _____ in the Special Town Meeting Warrant.	
3.	BACK UP INFORMATION ATTACHED
a. October 25, 2021 Special Town Meeting Warrant b. Status of Articles as of 10.6.2021	

TOWN OF NEEDHAM



SPECIAL TOWN MEETING WARRANT

MONDAY, OCTOBER 25, 2021

7:30 P.M.

JAMES HUGH POWERS HALL, NEEDHAM TOWN HALL

1471 HIGHLAND AVENUE

Additional information on particular warrant articles will be made available from time to time at www.needhamma.gov/townmeeting during the weeks leading up to the Special Town Meeting.

COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss.

To either of the constables in the Town of Needham in said County, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify the qualified Town Meeting Members of the Town of Needham to meet in the Needham Town Hall on:

MONDAY, THE TWENTY FIFTH DAY OF OCTOBER 2021

At 7:30 in the afternoon, then and there to act upon the following articles:

FINANCE ARTICLES

ARTICLE 1: AMEND THE FY2022 SEWER ENTERPRISE FUND BUDGET

To see if the Town will vote to amend and supersede certain parts of the fiscal year 2022 Sewer Enterprise Fund adopted under Article 21 of the May 1, 2021 Special Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating the new amounts as follows:

<u>Line Item</u>	<u>Appropriation</u>	<u>Changing From</u>	<u>Changing To</u>
201A	Salary & Wages	\$1,029,212	\$1,041,733
201D	MWRA Assessment	\$6,662,310	\$6,614,690

or take any other action relative thereto.

INSERTED BY: Select Board & Finance Committee

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: This article provides funding for the salary and wage increases for Sewer Enterprise personnel approved at the May 1, 2021 Special Town Meeting in the amount of \$12,521 and reduces the MWRA Assessment by \$47,620 based on the final assessment issued by the Massachusetts Water Resources Authority after the original amount was approved. The net change to the budget is a reduction of \$35,099.

ARTICLE 2: AMEND THE FY2022 WATER ENTERPRISE FUND BUDGET

To see if the Town will vote to amend and supersede certain parts of the fiscal year 2022 Water Enterprise Fund adopted under Article 22 of the May 1, 2021 Special Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating the new amounts as follows:

<u>Line Item</u>	<u>Appropriation</u>	<u>Changing From</u>	<u>Changing To</u>
301A	Salary & Wages	\$1,413,248	\$1,457,409
301D	MWRA Assessment	\$1,677,742	\$1,670,433

or take any other action relative thereto.

INSERTED BY: Select Board & Finance Committee

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: This article provides funding for the salary and wage increases for Water Enterprise personnel approved at the May 1, 2021 Special Town Meeting in the amount of \$44,161 and reduces the MWRA Assessment by \$7,309 based on the final assessment issued by the Massachusetts Water Resources Authority after the original amount was approved. The net change to the budget is an increase of \$36,852.

ARTICLE 3: APPROPRIATE TRANSPORTATION IMPROVEMENT FEES

To see if the Town will vote to appropriate funds from the Commonwealth Transportation Infrastructure Fund in the amount of \$7,603.90 for the purpose of transportation infrastructure improvements, said sum to be spent under the direction of the Town Manager; or take any other action relative thereto.

INSERTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: Chapter 187 of the Acts of 2016 established a Commonwealth Transportation Infrastructure Fund. Each Transportation Network Company (such as Uber and Lyft) is assessed \$0.20 per ride to fund transportation improvements. One-half of the amount received from the Fund is to be distributed proportionately to each city and town based on the number of rides that originated in that city or town. The distributed funds must be used to address the impact of transportation network services on municipal roads, bridges and other transportation infrastructure or any other public purpose substantially related to the operation of transportation network services in the city or town. Funding for Transportation Improvements will be allocated to pedestrian and bicycle safety initiatives unless circumstances require otherwise.

ZONING ARTICLES

ARTICLE 4: AMEND THE ZONING BY-LAW – OUTDOOR SEATING

To see if the Town will vote to amend the Needham Zoning By-Law, as follows:

- (a) Amend Section 6.9. Outdoor Seating, Subsection 6.9.1, Applicability, by (i) adding the word “eat-in” before the word “restaurants”; (ii) deleting the words “serving meals for consumption on the premises and at tables with service provided by waitress or waiter is” before the words “permitted under”; and (iii) adding the word “are” before the words “permitted under”; so that it reads as follows:

“Section 6.9.2 shall apply in any business district in which eat-in restaurants are permitted under Section 3.2.2 of this By-Law.”

- (b) Amend the first sentence of Section 6.9. Outdoor Seating, Subsection 6.9.2, Basic Requirements Seasonal Outdoor Seating, by (i) adding the word “eat-in” before the word “restaurants”; (ii) deleting the words “serving meals for consumption on the premises and at tables with service provided by waitress or waiter” before the words “is permitted during”; (iii) replacing the words “Section 7.4.4 and 7.4.6” with the words “Sections 7.4.4 and 7.4.6”; and (iv) replacing the words “Board of Selectmen” with the words “Select Board”; so that it reads as follows:

“Seasonal temporary (i.e. April through October) outdoor seating, including but not limited to tables, chairs, serving equipment, planters, and umbrellas, for eat-in restaurants is permitted during normal hours of operation, subject to minor project site plan review with waiver of all requirements of Sections 7.4.4 and 7.4.6 except as are necessary to demonstrate compliance with Section 6.9 by the Planning Board in the case of (a) below and the Select Board in the case of (b) below, provided that:”

- (c) Amend Section 6.9. Outdoor Seating, Subsection 6.9.2, Basic Requirements Seasonal Outdoor Seating, Subparagraph (a) by deleting the words “, licensed,” so that it reads as follows:

“(a) It is within the front yard, rear yard, or side yard of the restaurant’s owned or leased property, but only if said yard abuts a public right-of-way, public property, or other public uses, provided that:”

- (d) Amend Section 6.9. Outdoor Seating, Subsection 6.9.2, Basic Requirements Seasonal Outdoor Seating, Subparagraph (b) by (i) deleting the words “so long as there remains no less than forty-eight inches (48”)”, or as otherwise permitted by law, of unencumbered sidewalk width remaining”; (ii) deleting the word “alternatively” before the words “on a public way”; and (iii) adding the word “on” before the words “other public property”; so that it reads as follows:

“(b) It is within the public sidewalk abutting the front, rear, or side yard of the restaurant’s owned or leased property or on a public way or on other public property abutting the front, rear, or side yard of the restaurant’s owned or leased property, provided that:”

- (e) Amend Section 6.9. Outdoor Seating, Subsection 6.9.2, Basic Requirements Seasonal Outdoor Seating, Subparagraph (b)(i) by replacing the words “Board of Selectmen” with the words “Select Board”, so that it reads as follows:

“(i) No temporary outdoor restaurant seating shall be permitted, unless the Select Board authorizes the placement of temporary outdoor seating within the public right-of-way, public sidewalks and/or on public property;”

- (f) Amend Section 6.9. Outdoor Seating, Subsection 6.9.2, Basic Requirements Seasonal Outdoor Seating, Subparagraph (b)(iii) by replacing the words “Board of Selectmen” with the words “Select Board”, so that it reads as follows:

“(iii) A minimum width of forty-eight inches (48”)”, or as otherwise permitted by law, shall be continuously maintained and unobstructed for the sidewalk or entrance into the principal building, or any other designated sidewalks or pedestrian paths, as shown on the plan provided to the Select Board;”

- (g) Amend Section 6.9. Outdoor Seating, Subsection 6.9.2, Basic Requirements Seasonal Outdoor Seating, Subparagraph (b)(iv) by (i) adding the words “shall not be authorized” after the words “Outdoor seating”; (ii) deleting the words “is prohibited” before the words “in designated or required landscape areas”; and (iii) by adding the words “, or in parking spaces located within a public way, except for good cause, and where the Select Board finds, after holding a public hearing, that pedestrian and vehicular circulation, the safety of restaurant patrons and the public, and parking for patrons of restaurants, retail establishments and service establishments in the vicinity of the outdoor seating, shall be adequately provided for;” at the end of the subparagraph so that it reads as follows:
- “(iv) Outdoor seating shall not be authorized in designated or required landscaped areas, parking lots or drive aisles, or in parking spaces located within a public way, except for good cause, and where the Select Board finds, after holding a public hearing, that pedestrian and vehicular circulation, the safety of restaurant patrons and the public, and parking for patrons of restaurants, retail establishments and service establishments in the vicinity of the outdoor seating, shall be adequately provided for;”
- (h) Amend Section 6.9. Outdoor Seating, Subsection 6.9.2, Basic Requirements Seasonal Outdoor Seating, Subparagraph (b) by adding the following sentence at the end of the section:
- “The Select Board may authorize seasonal temporary outdoor seating under this Section 6.9.2 (b) earlier than April 1 and later than October 31 of each year.”
- (i) Amend Section 6.9. Outdoor Seating, Subsection 6.9.2, Basic Requirements Seasonal Outdoor Seating, by replacing the words “Board of Selectmen” with the words “Select Board”, in the second paragraph of the section so that it reads as follows:
- “Items (a)(i), (a)(iii), (a)(v) and (b)(ii), (b)(iv), and (b)(vi) shall not apply during special town-wide festivals or events during the year as designated by the Select Board.”
- (j) Amend Section 6.9. Outdoor Seating, Subsection 6.9.2, Basic Requirements Seasonal Outdoor Seating, by deleting the last paragraph of the section and replacing it with the following paragraph to read as follows:
- “Where there is authorization for the placement of seasonal temporary outdoor restaurant seating and where such seating could be interpreted to be an increase in the number of seats serving a restaurant, such seating shall not be counted toward the off-street parking or loading requirements, provided that (1) such seating remains seasonal and temporary; and (2) such seating does not increase capacity by more than thirty percent (30%) unless such increase is authorized by the Special Permit Granting Authority that granted the special permit allowing the use of the premises as a restaurant, with or without a hearing, as said Special Permit Granting Authority shall determine.”
- (k) Amend Section 3.2, Schedule of Use Regulations, Subsection 3.2.1, Uses in Rural Residence-Conservation, Single Residence A, Single Residence B, General Residence, Apartment A-1, Apartment A-2, Apartment A-3, Institutional, Industrial and Industrial 1 Districts, by revising Accessory Uses to replace the term “Seasonal temporary outdoor seating for restaurants serving meals for consumption on the premises and at tables with service provided by waitress or waiter” with the term “Seasonal temporary outdoor seating for eat-in restaurants”.

- (l) Amend Section 3.2, Schedule of Use Regulations, Subsection 3.2.2, Uses in Business, Chestnut Street Business, Center Business, Avery Square Business and Hillside Avenue Business Districts, by revising Accessory Uses to replace the term “Seasonal temporary outdoor seating for restaurants serving meals for consumption on the premises and at tables with service provided by waitress or waiter” with the term “Seasonal temporary outdoor seating for eat-in restaurants”.
- (m) Amend the second sentence of Section 3.2.4 Uses in the New England Business Center District, Subsection 3.2.4.1 Permitted Uses, paragraph (k) by (i) adding the word “eat-in” before the word “restaurants”; (ii) deleting the words “serving meals for consumption on the premises and at tables with service provided by waitress or waiter” before the words “shall be allowed”; and (iii) replacing the words “Board of Selectmen” with the words “Select Board”; so that it reads as follows:
- “Further provided, accessory uses for seasonal temporary outdoor seating for eat-in restaurants shall be allowed upon minor project site plan review with waiver of all requirements of Section 7.4.4 and 7.4.6 except as are necessary to demonstrate compliance with Section 6.9 by the Planning Board or Select Board in accordance with Section 6.9.”
- (n) Amend the second sentence of Section 3.2.5 Uses in the Highland Commercial-128 District, Subsection 3.2.5.1 Permitted Uses, paragraph (i) by (i) adding the word “eat-in” before the word “restaurants”; (ii) deleting the words “serving meals for consumption on the premises and at tables with service provided by waitress or waiter” before the words “shall be allowed”; and (iii) replacing the words “Board of Selectmen” with the words “Select Board”; so that it reads as follows:
- “Further provided, accessory uses for seasonal temporary outdoor seating for eat-in restaurants shall be allowed upon minor project site plan review with waiver of all requirements of Section 7.4.4 and 7.4.6 except as are necessary to demonstrate compliance with Section 6.9 by the Planning Board or Select Board in accordance with Section 6.9.”
- (o) Amend the second sentence of Section 3.2.6 Uses in the Mixed Use-128 District, Subsection 3.2.6.1 Permitted Uses, paragraph (m) by adding (i) the word “eat-in” before the word “restaurants”; (ii) deleting the words “serving meals for consumption on the premises and at tables with service provided by waitress or waiter” before the words “shall be allowed”; and (iii) replacing the words “Board of Selectmen” with the words “Select Board”; so that it reads as follows:
- “Further provided, accessory uses for seasonal temporary outdoor seating for eat-in restaurants shall be allowed upon minor project site plan review with waiver of all requirements of Section 7.4.4 and 7.4.6 except as are necessary to demonstrate compliance with Section 6.9 by the Planning Board or Select Board in accordance with Section 6.9.”

Or take any other action relative thereto.

INSERTED BY: Planning Board

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: Under current zoning rules, the Planning Board may permit seasonal temporary outdoor seating at restaurants with waiter or waitress service on private property and the Select Board may permit such use on public property. This is implemented through an expedited permitting process (minor site plan review) where the outdoor seating meets the following criteria: (1) The outdoor seating is provided during the temporary outdoor seating season defined as April 1 thru October 31; (2) The outdoor seating is not located on a designated or required landscape area, parking lot, or driveway aisle; (3) The

outdoor seating is not located on a parking space within a public way; and (4) The outdoor seating does not increase the restaurant's overall seating capacity by more than thirty percent. Restaurants seeking outdoor seating outside of these criteria must currently seek a formal special permit from the Planning Board for seating located on private property. No authority is currently provided to the Select Board to deviate from the above-noted rules on public property.

This article would extend the circumstances under which the Planning Board and Select Board may authorize seasonal temporary outdoor seating. First, the article extends to all eat-in restaurants the expedited permitting process (minor site plan review) currently only afforded to restaurants with waiter or waitress service. Second, the article grants to the Select Board the discretion to approve the use of a parking space located either in a municipal parking lot or within a public way for outdoor seating where the Select Board finds, after holding a public hearing, that pedestrian and vehicular circulation and parking for patrons of restaurants, retail establishments and service establishments in the vicinity of the outdoor seating, will be adequately provided for. Third, the article grants to the Select Board the discretion to allow outdoor seating outside of the normal temporary outdoor seating season of April 1 through October 31. The intent of these modifications is to enable the outdoor seating protocols that were put in place during the pandemic, which are not permissible under the current regulatory scheme.

ARTICLE 5: AMEND ZONING BY-LAW – CHESTNUT STREET BUSINESS DISTRICT FRONT SETBACK

To see if the Town will vote to amend the Needham Zoning By-Law as follows:

1. Amend Section 4.4.4, Front Setback, by replacing in the first sentence of the first paragraph the word “a” with the word “the” and by capitalizing the term “business district” to read as follows (new language underlined):

“In the Business District, there shall be a minimum front setback of ten (10) feet for all lots zoned in the Business District prior to April 14, 1952 and of twenty (20) feet for all lots changed to the Business District thereafter. The setback area shall be kept open and landscaped with grass or other plant materials; such area shall be unpaved except for walks and driveways, as defined in Section 4.4.5. Regulations relative to parking setbacks are governed by Section 5.1.”

2. Amend Section 4.4.4, Front Setback, by revising the second paragraph to read as follows (new language underlined):

“In the Chestnut Street Business District, there shall be a minimum front setback of ten (10) feet for all buildings except along both sides of Chestnut Street where there shall be a front setback of twenty (20) feet for all buildings. The landscaping treatment for the setback area shall be consistent with the Chestnut Street Landscape Design Recommendations (April 1988) on file in the office of the Planning Board. No parking shall be allowed in this setback area. Parking shall be on the side or in the back of the building.”

Or take any other action relative thereto.

INSERTED BY: Planning Board

FINANCE COMMITTEE RECOMMENDS THAT: No Position Taken

Article Explanation: This article is a technical correction to the zoning by-law designed to clarify historic interpretation and practice as relates to the front yard setback requirement for lots located within the

Chestnut Street Business District. In 1990 when the Chestnut Street Business District was created, the front yard setback requirement for the District was established at ten (10) feet for all buildings except for those located along both sides of Chestnut Street where a front yard setback of twenty (20) feet was required. This was the recommendation for the Chestnut Street Business District contained in the 1989 Needham Center Planning Study. The amendment offered above now clarifies the front yard setback requirement of ten (10) feet for all lots fronting on Keith Place, Oak Street, Chestnut Place, Clyde Street, Marsh Road, and Junction Street in the Chestnut Street Business District consistent with the recommendations of the 1989 Needham Center Planning Study.

CAPITAL ARTICLES

ARTICLE 6: APPROPRIATE FOR RIDGE HILL BUILDINGS DEMOLITION

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$603,091 for the purpose of the demolition and removal of buildings at Ridge Hill Reservation, to be spent under the direction of the Permanent Public Building Committee and Town Manager and to meet this appropriation that \$181,975 be raised from the Tax Levy, that \$48,426 be transferred from Article 41 of the 2015 Annual Town Meeting, that \$17,000 be transferred from Article 43 of the 2016 Annual Town Meeting, that \$86,000 be transferred from Article 44 of the 2017 Annual Town Meeting, that \$26,805 be transferred from Article 41 of the 2017 Annual Town Meeting, that \$155,000 be transferred from Article 32 of the 2018 Annual Town Meeting, that \$37,315 be transferred from Article 5 of the May 14, 2018 Special Town Meeting, and that \$50,570 be transferred from Article 37 of the 2019 Annual Town Meeting; or take any other action relative thereto.

INSERTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: Two of the three buildings at Ridge Hill are in advanced stages of disrepair and pose potential health and safety risks to the public. In 2019, Town Meeting approved \$25,000 in feasibility funding for the demolition of the buildings. This request would fund the demolition of the Ridge Hill Manor House and Garage at 463 Charles River Street. The existing barn structure is excluded from this scope. The Manor House and garage have hazardous building materials within the existing structures. These materials must be professionally handled, abated, and disposed of as part of the demolition project per federal and state regulations. The demolition scope of work also includes removal of an underground fuel storage tank (UST) at the garage; complete removal of all building elements, foundations, portions of the exterior paved areas and utilities associated with the subject structures and stabilization; and restoration of the site following demolition.

ARTICLE 7: APPROPRIATE FOR EMERY GROVER BUILDING DESIGN

To see if the Town will vote to raise, and/or transfer and appropriate the sum of \$1,475,000 for engineering and design of renovation of and addition to the Emery Grover Building and associated grounds, including the temporary use of the Hillside School as swing space and the creation of off-site parking at the Stephen Palmer Building, as well as costs incidental or related thereto, to be spent under the direction of the Permanent Public Building Committee and Town Manager, and to meet this appropriation that the Treasurer, with the approval of the Select Board, is authorized to borrow said sum under M.G.L., Chapter 44, Section 7; and that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of

the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; or take any other action relative thereto.

INSERTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: This article provides funds for the detailed design of a project to fully renovate the Emery Grover School Administration Building at its present location on Highland Avenue. The design also plans for the temporary use of the Hillside Elementary School as swing space for school administration personnel during construction, as well as potential creation of additional, off-site parking at the Stephen Palmer Building. This 21,108 GSF renovation project includes the following scope elements: historic renovation of the Emery Grover exterior (façade); renovation and modernization of the interior spaces; and minor modifications to the Hillside School. The proposed project modifies that originally described by BH+A Architects in the June 2020 Emery Grover Feasibility Study, which is available for review on the School Department's website. The revised concept reduces the original building scope by approximately one third from 34,717 GSF to generally fit within the building's existing envelope. It eliminates the 50 foot by 100 foot, three-story 18,415 GSF addition that was originally proposed for the rear of the building, reflects a more efficient use of interior spaces (such as the use of shared spaces and common work areas), and relocates the educational technology/head end room function to other school buildings.

The total cost of the revised project is estimated at \$20-21 million, which includes approximately \$3 million to make the Hillside School ready for temporary occupancy by school administration staff while the Emery Grover is under construction. Although BH+A estimated that approximately 85% of the project could be eligible for Community Preservation Act (CPA) funding, the anticipated contribution from CPA funds will be based upon guidance from the Community Preservation Committee. If approved by Town Meeting, the remainder of the project cost is anticipated to come from debt repaid by the General Fund within the levy limit (no debt exclusion.) The anticipated Town Meeting funding schedule is for an October 2021 Special Town Meeting request for detailed design, followed by a May 2022 Annual Town Meeting request for construction funds for both the Hillside improvements and the Emery Grover renovation. The Hillside updates are expected to take six months and the Emery Grover construction is anticipated to take between 18-20 months.

ARTICLE 8: AUTHORIZE SOLAR INSTALLATION AT JACK COGSWELL BUILDING

To see if the Town will vote to:

1. Authorize the Select Board to lease all or a portion of the rooftop of the Public Works Storage Facility/Jack Cogswell Building located at 1407 Central Avenue and shown on Assessors Map 308 as Lot 002, and any necessary space on or in said building and the associated real property, to a solar energy provider for the purposes of constructing, maintaining, and operating a roof-mounted solar facility, upon such terms and conditions as are acceptable to the Select Board, for a term of up to thirty (30) years; and further to authorize the Board to enter into a power purchase agreement with the solar energy provider and any other agreements as may be necessary in the Board's judgment to develop this solar facility.
2. Authorize the Select Board to grant any easements necessary to allow the electric utility to install, maintain, operate, repair, reinstall, or replace any utilities required for interconnection to the solar facility.

Or take any other action relative thereto.

INSERTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: The Jack Cogswell Building (JCB) at the Needham RTS was constructed in 2019-20 for the seasonal storage of DPW vehicles and equipment. The rooftop was designed to be “solar ready” in compliance with current building codes so that the structure could support the addition of a rooftop solar array. The design firm has provided a preliminary design for a 203.8 kW DC array with approximately 425 solar panels projected to provide between 210,000 kWh and 216,500 kWh per year of electrical power production. While this solar array would generate more energy than is consumed by the building, the estimated solar energy production is about equal to the total electrical demand of all the buildings at the RTS. If the Town “net meters” this excess energy to these other Town accounts, then the full benefit of this installation can be realized.

The Permanent Public Building Committee (PPBC) has evaluated several options for procurement of this solar installation. The PPBC and Building Design and Construction Department have secured an approval from the Solar Massachusetts Renewable Target (SMART) incentive program and gained approval from the Planning Board for a de minimus change to allow for this installation. Other regulatory approvals are currently being sought from the DPU. While the original project authorization (Article 35 of the 2018 Annual Town Meeting) has sufficient contingency to procure this solar array, the Select Board is recommending that the Town instead pursue a Power Purchase Agreement (PPA) with a private solar energy provider to construct, maintain and operate this roof-mounted solar facility. The funds remaining under the Warrant Article will be rescinded at a future Town Meeting. This PPA would lease the use of the rooftop to a private developer and the Town would agree to purchase the power at a low fixed or escalating rate. This approach would limit the Town’s capital investment and limit future maintenance costs of the solar asset, while providing long term financial benefit and a hedge against future energy price escalation. This installation is consistent with the Town’s goals as a Green Community and will fit within any future Climate Action Plan adopted by the Town by helping lower Greenhouse Gas (GHG) emissions by the Town.

RESERVE ARTICLES

ARTICLE 9: APPROPRIATE TO ATHLETIC FACILITY IMPROVEMENT FUND

To see if the Town will vote to raise, and/or transfer and appropriate the sum of \$674,900 to the Athletic Facility Improvement Fund, as provided under the provisions of Massachusetts General Law Chapter 40, Section 5B, as further amended by Section 22 of Chapter 218 of the Acts of 2016, and to meet this appropriation that said sum be transferred from Article 38 of the 2019 Annual Town Meeting; or take any other action relative thereto.

INSERTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: Article 38 of the 2019 Annual Town Meeting funded the replacement of the synthetic turf fields and associated improvements at Memorial Field and DeFazio Complex, and the project was completed under-budget. Town Meeting action is required to return the unspent funds to the Athletic Facility Improvement Fund. Massachusetts General Law Chapter 40, Section 5B, allows the Town to create one or more stabilization funds for different purposes. A stabilization fund is a special reserve fund into which monies may be appropriated and reserved for later appropriation for any lawful municipal

purpose. Monies accumulated in a stabilization fund carry forward from one fiscal year to another. Interest earned from the investment of monies in the stabilization fund remains with that fund. Town Meeting, by majority vote, may appropriate into the fund and by a two-thirds vote appropriate from the fund. The 2012 Annual Town Meeting approved the creation of the Athletic Facility Improvement Fund to set aside capital funds for renovation and reconstruction of the Town's athletic facilities and associated structures, particularly at Memorial Park and DeFazio Park. The balance in the fund as of June 30, 2021 was \$270,203.

GENERAL ARTICLES

ARTICLE 10 **HOME RULE PETITION TO ADJUST THE NUMBER OF OFF- PREMISES ALCOHOL LICENSES**

To see if the Town will vote to authorize the Select Board to petition the General Court for special legislation authorizing said Board, as the local licensing authority, to issue licenses for the sale of all alcoholic beverages not to be drunk on the premises and the sale of wine and malt beverages not to be drunk on the premises under section 15 of chapter 138 of the General Laws up to the maximum number of such licenses authorized by section 17 of said chapter 138, as set forth below; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Select Board approves amendments to the bill before enactment by the General Court; and provided further that the Select Board is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition:

AN ACT AUTHORIZING THE TOWN OF NEEDHAM TO GRANT LICENSES FOR THE SALE OF ALL ALCOHOLIC BEVERAGES NOT TO BE DRUNK ON THE PREMISES AND WINE AND MALT BEVERAGES NOT TO BE DRUNK ON THE PREMISES AS PROVIDED IN SECTION 17 OF CHAPTER 138 OF THE GENERAL LAWS.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

SECTION 1. The Select Board of the Town of Needham shall cause to be placed on the ballot at a regular or special election the following question:

“Shall the licensing authority in the Town of Needham be authorized to grant licenses for both the sale of all alcoholic beverages in packages not to be drunk on the premises and the sale of wine and malt beverages in packages not to be drunk on the premises in amounts up to the maximum number of such licenses authorized by section 17 of chapter 138 of the General Laws?”

Below the ballot question shall appear a fair and concise summary of the ballot question prepared by the town counsel and approved by the Select Board.

If a majority of the votes cast in answer to that question is in the affirmative, the licensing authority of the Town of Needham shall, notwithstanding anything contained in chapter 207 of the Acts of 2012 to the contrary, or in section 11 of chapter 138 of the General Laws, be authorized to issue licenses for both the sale of all alcoholic beverages not to be drunk on the premises and for the sale of wine and malt beverages not to be drunk on the premises under section 15 of chapter 138 of the General Laws in amounts up to the maximum number of such licenses authorized by section 17 of said chapter 138.

SECTION 2. This act shall take effect upon its passage.

Or to take any other action relative thereto.

INSERTED BY: Select Board

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: Article 10 is a Home Rule Petition to increase the total number of allowed package alcohol licenses in Needham, from the reduced quota set under the Town's current special legislation (Chapter 207 of the Acts of 2012) to the number allowed by general state law (G.L. Ch. 138 section 17). This change requires Town Meeting and State Legislative approval, followed by referendum approval by the Town's voters.

The current quota allows the Select Board to issue up to eight (8) package licenses, not more than six (6) for all alcoholic beverages, and the remainder for wine and/or malt only. That quota is currently issued and outstanding (as six all alcohol and two wine and malt). If approved, the Town's quota would change to the population-based (one per five thousand or fraction) numbers of package licenses authorized under G.L. Ch. 138 sec. 17. Based on Needham's estimated 2020 census population of 32,091, that would be seven (7) all alcohol and seven (7) wine and malt.

The Section 17 quota is the baseline applicable to most Massachusetts cities and towns (some of which have additional authorized licenses under special legislation). The Select Board expects that, at least over time, there will be qualified applicants for some or all of the additional licenses allowed by this change. This change affects "package" licenses only, not restaurant or other "on-premises consumption" licenses.

ARTICLE 11: A RESOLUTION CONCERNING DECLARATION OF CLIMATE AND ECOLOGICAL EMERGENCY

Whereas, Needham Town Meeting recognizes that we are in a Climate and Ecological Emergency that threatens our town, state, nation and all of humanity;

And Whereas, Needham Town Meeting believes that a mobilization to meet this challenge is imperative to stabilize the climate, remedy environmental harms which disproportionately hurt environmental justice communities, create clean-energy jobs, and improve human lives;

And Whereas, in recent years, the Town of Needham has demonstrated a commitment to reducing greenhouse gas emissions and protecting our environment by: constructing LEED Certified buildings such as the Sunita Williams Elementary School and the Needham Free Library, including EV charging stations at Sunita Williams and at Needham Public Works, implementing large solar installations at the Town Recycling and Transfer Station, passing the Stretch Building Code and becoming a Green Community, committing to pesticide and herbicide-free maintenance of town trees and parks, and currently preparing a town-wide Climate Action Plan to further lower the town's carbon footprint.

And Whereas, Town Meeting recommends that Needham join over 2,000 governments globally that have declared a climate emergency, an emergency primarily driven by human activities, most significantly the burning of fossil fuels and the destruction of forests and other carbon sinks, resulting in rising global temperatures and loss of biodiversity.

And Whereas, a warming planet poses serious risks to human health, and safety and economic security, as evidenced by recent extreme weather events including droughts, forest fires, and floods, rising sea levels, ocean acidification, soil erosion, and mass species extinctions around the globe. Massachusetts is already experiencing flooding from storms and rising sea levels, droughts, increased transmission of tick-borne illnesses, record-breaking heat waves, and loss of biodiversity, such as bird and pollinator populations.

Be It Resolved, that this day, in recognition of the urgent need to mobilize, Needham's Town Meeting goes on record as recommending that the Town of Needham, acting through the Select Board, declare a Climate and Ecological Emergency. Once declared, Town Meeting recommends that the Select Board consider taking further action including:

- Communicating to all town departments, businesses, and residents the critical need to achieve net-zero greenhouse gas emissions as soon as is fiscally and technologically possible;
- Developing policies that protect Needham's trees, forests, and open spaces because they draw carbon from the atmosphere, and provide life-sustaining food and shelter to other species;
- Prioritizing projects that reduce the town's greenhouse gas emissions and biodiversity loss;
- Ensuring that the town pursues an equitable and just transition to a zero-greenhouse gas future.

Town Meeting calls on state and federal elected officials to initiate a Climate Emergency mobilization and provide appropriate legislative, regulatory, and financial support to municipalities to implement local climate emergency initiatives. Town Meeting requests that the Town Clerk send notice of this resolution to the Office of the Governor of the Commonwealth of Massachusetts and Needham's state and federal legislators.

INSERTED BY: Rebecca Phillips, et. al.

FINANCE COMMITTEE RECOMMENDS THAT: No Position Taken

Article Information: Article 11, filed by Citizens Petition, is a non-binding resolution that the Town, acting through the Select Board, declare a Climate and Ecological Emergency, and act to address that emergency, including policies and projects to reduce the Town's greenhouse gas emissions and protect natural resources.

The Select Board's current goals include commitments to addressing climate change, efforts to meet the Commonwealth's climate mitigation and resilience goals, development of a climate action plan, and formation of a Climate Action Plan Committee to aid in that work. Efforts by the Town in recent years include achieving LEED Silver rating and constructing a 155 kW-DC solar array at the Sunita Williams School, installing eight (8) Electric Vehicle (EV) charging stations in public parking lots, becoming a Green Community, and approving a solar array on the capped landfill at the RTS.

**ARTICLE 12: A NON-BINDING RESOLUTION CONCERNING THE AMENDMENT OF
THE CURRENT ACCESSORY DWELLING UNITS (ADUS) BY-LAW**

Whereas Needham Town Meeting recognizes that the town is experiencing increasing challenges in providing potential or existing residents a range of affordable options to purchase or rent a home in Needham;

And Whereas, one of the biggest challenges to home-buying and renting in Needham is an increasingly narrow range of housing choices due to the trend to replace older, smaller homes with ever-growing new homes, the average size of which has doubled between 1980 to 2020 from 2,200 SF to 4,400 SF;

And Whereas, this economic trend continues to make Needham increasingly less affordable, creating economic challenges for potential new residents and residents who wish to stay;

And Whereas, the increasing lack of affordability and housing choice creates more challenges for a more diverse Needham community;

And Whereas, as a result of recent trends in Needham and across the region, there is not enough of a range in housing choices at the affordable end that offer smaller unit sizes with more affordable purchase or rental costs for young adults or families or existing, mostly senior, residents;

And Whereas, in 2019, Needham introduced ADUs to the town by-laws but instituted them with residency restrictions that allow use only for a “caregiver”, “family,” or “owner” which has resulted in approximately eight approved ADUs in the past 18 months;

And Whereas, a 2018 white paper written by Amy Dain for the Pioneer Institute, presenting a survey of all of the towns offering ADUs, (approximately half with residency restrictions and the rest without), indicated that the total annual number of ADUs built was uniformly very modest (mostly single-digit), and that towns without restrictions saw only about a 50% increase in the number of ADUs built annually, which means Needham would have about three (3) more ADU applications a year.

Be It Resolved, that this day, in recognition of the urgent need to create more affordable housing choices, Needham’s Town Meeting goes on record as recommending that the Town of Needham, acting through the Select Board, declare making more Affordable Housing Choices a Priority. Once declared, Town Meeting recommends that the Select Board consider taking further action including:

- Communicating to all town departments, businesses, and residents the critical need to address the lack of affordable housing choices currently in our town.
- Recommend that the Planning Board address possible remedies to the housing challenges through both the newly formed Affordable Housing Study Committee and revisions to the zoning by-laws to allow more affordable housing choices including multi-family and other smaller-sized options, like ADUs, that would expand the opportunities for potential and existing residents.
- Prioritize that the Planning Board, for Annual Town Meeting 2022, address an amendment to the current by-law (Section 3.15 – Accessory Dwelling Units [ADUs])
- Acknowledge that the Needham Health Department and the Council on Aging were critical endorsers of the concept of an ADU by-law that would provide to seniors the opportunity to have live-in assistance at their homes or, alternatively, the economic benefit of potential rental income. The current by-law, established in 2019, accomplished only half of that goal; it restricts use of ADUs to live-in assistance, and does not allow use of an ADU as a rental property.
- Encourage the Planning Board to remove the residency restriction in the above by-law, for just “caregiver”, “family” and “owner”, and allow the ADUs to be available to anyone as a more affordable housing choice in the marketplace, given that they would provide a very modest, but important, smaller housing option (850 SF maximum) across our predominantly single-family zoned town.
- Acknowledge that the economic benefit provided by ADUs expands the housing opportunities for seniors and other residents to remain in their homes, and for potential newcomers to join the Needham community.

INSERTED BY: Oscar Mertz, et. al.

FINANCE COMMITTEE RECOMMENDS THAT: Article Not be Adopted

Article Information: Article 12, filed by Citizens Petition, is a non-binding resolution recommending that the Town, acting through the Select Board, declare increasing affordable housing options a priority and take additional actions described in the article text, including amendment of Section 3.15 of the Zoning By-Law regarding Accessory Dwelling Units (ADUs). An accessory dwelling unit (ADU) is an apartment in a single-family detached dwelling that is a second, self-contained dwelling unit. ADUs are allowed by special permit, with occupancy limited to family members and caregivers. Article 12 recommends removal of that family/caregiver limitation.

Housing cost and availability issues are challenging throughout the metropolitan area. Efforts by the Town in recent years have included permitting and construction of over 500 apartment units pursuant to MGL Chapter 40B, the State affordable housing statute, support for the Needham Housing Authority's efforts to renovate and add to its affordable housing inventory, increasing the Town's Community Preservation Act affordable housing contribution, and specific housing-related amendments to the zoning by-law.

Zoning By-Law recommendations are primarily under the jurisdiction of the Planning Board. The Planning Board, following on a commitment at the May 2021 Town Meetings, is establishing a Housing Plan Working Group to review and make recommendations addressing housing issues in Needham. The Select Board is participating in that study and understands review of the ADU by-law to be within its scope.

And you are hereby directed to serve this Warrant by posting copies thereof in not less than twenty public places in said Town at least fourteen (14) days before said meeting.

Hereof fail not and make due return of this warrant with your doings thereon unto our Town Clerk on or after said day and hour.

Given into our hands at Needham aforesaid this 14th day of September 2021.

Matthew D. Borrelli, Chair
Marianne B. Cooley, Vice Chair
Lakshmi Balachandra, Clerk
Marcus A. Nelson, Member
Daniel P. Matthews, Member

Select Board of Needham

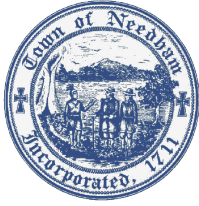
A TRUE COPY

Attest:

Constable:

Status of Articles 10.6.2021

#	Article	Status	BOS Position	FC Position	BOS	FC	CPC	Planning
1	Amend FY22 Sewer Enterprise Budget		Adopt	Adopt	M. Nelson	J. Connelly		
2	Amend FY22 Water Enterprise Budget		Adopt	Adopt	M. Nelson	J. Connelly		
3	Appropriate Transportation Improvement Fees		Adopt	Adopt	M. Borrelli	B. Coffman		
4	Amend Zoning By-law Outdoor Seating			Adopt	M. Cooley	C. Fachetti		A. Block
5	Amend Zoning By-law Chestnut Business District Front Setback			No Position	M. Nelson	D. Reilly		P. Alpert
6	Appropriate for Ridge Hill Buildings Demolition		Adopt	Adopt	M. Borrelli	R. Lunetta		
7	Appropriate for Emery Grover Design		Adopt		M. Cooley	J. Levy		
8	Authorize Solar Installation at Jack Cogswell Storage Building		Adopt		M. Borrelli	L. Miller		
9	Appropriate to Athletic Facility Improvement Fund		Adopt	Adopt	M. Nelson	T. Jacob		
10	Home Rule Petition –Off Premises Alcohol Licenses		Adopt	Adopt	D. Matthews	J. Healy		
11	Citizens Petition – Climate Resolution			No Position	D. Matthews	J. Levy		
12	Citizens Petition – Housing Resolution			Not Adopt	D. Matthews	J. Levy		

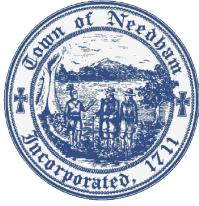


**Select Board
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 10/12/2021

Agenda Item	Town Manager's Report
Presenter(s)	Kate Fitzpatrick, Town Manager

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
The Town Manager will update the Board on issues not covered on the agenda.	
2.	VOTE REQUIRED BY SELECT BOARD
3.	BACK UP INFORMATION ATTACHED
none	



**Select Board
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 10/12/2021

Agenda Item	Committee Reports
Presenter(s)	Board Discussion

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
<i>Board members will report on the progress and / or activities of their Committee assignments.</i>	
2.	VOTE REQUIRED BY SELECT BOARD
3.	BACK UP INFORMATION ATTACHED
(Describe backup below)	
None	

**Town of Needham
Select Board
Minutes for Tuesday, September 28, 2021
Needham Town Hall
Powers Hall
and
Via ZOOM
<https://us02web.zoom.us/j/82014186576>**

6:00 p.m. Call to Order:
A meeting of the Select Board was convened by Chair Matthew D. Borrelli. Those present were Marianne Cooley, Daniel P. Matthews, Marcus Nelson, and Town Manager Kate Fitzpatrick. Dave Davison, ATM/Finance, Katie King, ATM/Operations, Myles Tucker, Support Services Manager, Kristin Scoble, Administrative Specialist, and Mary Hunt, Recording Secretary were also in attendance.

Mr. Borrelli announced Ms. Lakshmi Balachandra has resigned from the Select Board effective immediately due to a conflict of interest. He asked for nominations for clerk of the Select Board to fill the vacancy left by Ms. Balachandra.

Motion by Mr. Matthews that the Select Board appoint Marcus Nelson as clerk of the Select Board.

Second: Ms. Cooley. Unanimously approved 4-0.

Mr. Matthews explained the role of Clerk of the Select Board.

Mr. Borrelli thanked Ms. Balachandra and wished her well, and thanked Mr. Nelson for stepping into the role as Clerk of the Select Board.

Mr. Nelson thanked the Board for the opportunity and Ms. Balachandra for her service to Needham.

Ms. Cooley wished Ms. Balachandra well. She said she is saddened that the first woman of color on the Select Board is unable to serve the full term and looks forward to another woman of color serving the Town.

6:05 p.m. Public Hearing: Aboveground Fuel Storage 350 Cedar Street
Dennis Condon, Fire Chief and Dan Klasnick, Attorney spoke with the Board via Zoom regarding an application from ATC Watertown LLC to install a 300kw backup power generator with associated 1,592-gallon diesel-gallon tank on the property of 350 Cedar Street, Needham.

Ms. Fitzpatrick said all paperwork is in order.

Mr. Borrelli invited public comment. No comments were heard.

Mr. Nelson expressed environmental concerns with aboveground storage and asked about the use of the tank.

Mr. Klasnick said the tank is fully licensed by the Environmental Protection Agency and meets all standards, noting the tank is double walled, self-contained, and will be registered with the state of Massachusetts. He said the unit meets all federal, state, and local requirements.

Ms. Cooley pointed out the unit is for backup power only and fossil fuel is usually used when an alternate power source is needed.

Motion by Mr. Matthews that the Select Board vote to approve and authorize the Chair to sign a license for ATC Watertown LLC to install a 300Kw backup power generator with associated 1,592-gallon diesel-gallon tank on the property of 350 Cedar Street, Needham.

Second: Ms. Cooley. Unanimously approved 4-0.

6:12 p.m. Appointments and Consent Agenda:
Motion by Ms. Cooley that the Select Board vote to approve the Appointments and Consent Agenda as presented.

APPOINTMENTS

- 1. No appointments were made at this meeting.**

CONSENT AGENDA *=Backup attached

- 1.* Approve minutes of September 14, 2021 (Open session)**
- 2. Accept the following donation made to the Needham Community Revitalization Trust Fund: \$5000 from the Heffernan Family.**
- 3.* Ratify a One Day Special License for Paula Jacobson of the Charles River YMCA who hosted the YMCA Gratitude Gala on Saturday, September 25, 2021. The event was held at Green's Field, 6-10PM. Needham Police approved this event.**
- 4.* Approve a request from Ryan Marshall Race Coordinator for The Jog for Joy 5K to hold the road race in Needham. The event is scheduled for December 5, 2021. The route of the race has been approved by the following departments: DPW, Police, Fire and Park and Recreation.**
- 5. Approve the Drug Take Back Day by the Needham Police Department and Needham Public Health to be held on Saturday, October 23, 2021, 10am-2pm on Garrity Way.**
- 6.* Approve a 20B Exemption for Barbara Singer who is an employee of the Needham Public Schools to engage in work with the Needham Public Health Department as an on-call Public Health Nurse.**
- 7.* Approve and sign Water & Sewer Abatement #1310**
- 8. Grant permission for the following residents to hold block parties:**

Name	Address	Party Location	Party Date	Party Rain Date	Party Time
------	---------	-------------------	---------------	--------------------	---------------

Ratify – Kathryn Malpocher	115 Grant St.	Grant St. between Kimball & Junction	9/17/21	N/A	5:30 pm-7:30 pm
Ratify - Caitrin Lynch	40 Melrose Ave	57 Upland Road	9/26/21	N/A	4pm-6pm
Jaimie Scranton Pomerantz	53 Glendoon Rd	Glendoon Road	10/2/21	10/3/21	2pm-9pm
Previous approved – Julie O'Connor	89 Stockdale Road	42-89 Stockdale	10/2/21	10/3/21	Time change from 12-5pm to 3-7 pm
Nancy Wilson	25 Helen Road	Helen Road	10/3/21	10/2/21	4pm-6:30pm
Susan Pouliot	54 Eaton Road	54 Eaton Road	10/23/21	10/24/21	4pm-10pm
Kate Martin	82 Gayland Rd	Gayland Road	10/23/21	10/24/21	2pm-7pm

Second: Mr. Nelson. Unanimously approved 4-0.

6:13 p.m.

Public Hearing: Dangerous Dog Continuation

On September 14, 2021 the Select Board held a dangerous dog hearing in accordance with MGL c. 140 Section 157 and Town By-Law 3.7.5 on a complaint about a dog by the name of “Duke” residing at 83 Old Farm Road in Needham.

Mr. Borrelli noted the public hearing was continued until September 28, 2021 with conditions on the owner of the dog during the interim period including an attempt to rehome, muzzle, and contain “Duke.” He said Ms. Santamaria informed the Select Board by letter that the dog has left Needham and is not to return. He noted the public comment period remains open, additional comments have been received, and asked for further public comment.

Roberta Redpath, 75 Old Farm Road thanked the Town Manager, Select Board, and the Needham Police Department for their help in securing the neighborhood from this dangerous dog. She said she is grateful the dog is no longer in the community and understands no one expects the dog to return. However, she commented the plan has some uncertainty in terms of what happens if Duke cannot be successfully retrained or not accepted by the person Ms. Santamaria has lined up to give the dog a new home. Ms. Redpath noted the resistance demonstrated by Ms. Santamaria to take any immediate action to remove the dog, saying she hopes the Board can understand the difficulty she has in accepting a plan that is anything less than definitive. She asked for clarification as to what would happen should the dog unexpectedly return to Needham.

Mr. Borrelli clarified the next steps include determining whether the dog is dangerous, remedies including euthanization, and an immediate hearing should the dog return to Needham.

Lynne Braley, 68 Old Farm Road said it is obvious the dog is dangerous, noting Ms. Redpath is terrified in her own home, and the neighborhood must have closure. She asked the Select Board to make a clear-cut decision.

Discussion ensued on determining Duke to be a dangerous dog.

Mr. Borrelli closed the public hearing and asked for Board comment.

Discussion ensued and the Board declared Duke a dog dangerous, concurring Duke is not to return to Needham under any circumstance and that the order is permanent.

Motion by Mr. Matthews that the Select Board vote to close the hearing and to declare the dog “Duke” a dangerous dog; and further that the Board take no further action at this time based on information that the dog “Duke” has been removed from the community; and that the owner is directed to notify the Town Manager immediately if the dog is expected to return to Needham; and further that if the dog returns to Needham for any reason the Select Board will hold an immediate hearing to take appropriate action.
Second: Ms. Cooley. Unanimously approved 4-0.

Mr. Borrelli thanked the neighbors for their testimony.

6:28 p.m. Public Hearing: Outdoor Dining
Katie King, ATM/Director of Operations and Amy Haelsen, Economic Development Manager discussed with the Board feedback the Town has received from residents and the business community regarding the Select Board’s draft Outdoor Dining Policy.

Ms. King gave a recap saying the Planning Board finalized language for the warrant article. She said 15 emails were received from residents supporting the outdoor dining policy.

Ms. Haelsen said she met with businesses over the last several months to see how they are doing during the COVID pandemic and talk to them about outdoor dining. She said businesses overwhelmingly support outdoor dining as it adds vibrancy to Needham and foot traffic to nonfood businesses. She mentioned some concerns including allowing public parking spaces to be used by restaurants for free and how it will affect other businesses. Ms. Haelsen commented colleagues in other communities have told her Needham is far ahead of other towns in planning for outdoor dining. She thanked Ms. King, and everyone involved in making it a priority and setting up a proper framework to allow for outdoor dining with no gap in service next spring.

Discussion ensued on the outdoor dining season (April 1-October 31) and the discretion by the Select Board and Planning Board to allow for an earlier or later timeframe, accessibility standards, setback requirements, and fees associated with using a public asset (parking space and sidewalk space)

Ms. Cooley suggested the Select Board discuss very soon the possibility of extending the outdoor dining season for this year.

Mr. Matthews noted any changes now or in the future must be fair to people and businesses, noting the Town must also reserve its right to revisit things in the future. He said annual licensing is the way to go.

Mr. Borrelli invited public comment.

Aaron Pressman, 1012 South Street said he strongly supports the policy and thanked everyone for their work.

Greg Reibman, President, Charles River Chamber thanked the Board and the Town for their support of restaurants over the last year. He suggested keeping outdoor dining available as long as possible in the colder months.

Jay Spencer, owner French Press and Chair of the Charles River Dining Collaborative thanked the Select Board and Ms. Haelsen for their leadership, noting Needham is one of the very few towns making sure outdoor dining “lives beyond the pandemic.” He said a clear distinction is necessary between outdoor dining in public spaces vs. private spaces. He commented pricing for parking spaces should not be cost prohibitive for businesses, noting fees should not be for generating revenues, but rather for public benefit.

Mr. Borrelli closed the public hearing.

Mr. Borrelli suggested further discussion by the Select Board is necessary regarding fees.

Ms. Cooley commented further discussion is needed to discuss input from Mr. Spencer. She noted the Town’s investment in jersey barriers, accessible platforms.

Mr. Nelson concurred with Ms. Cooley, saying more thought needs to be given so things are fair across the board.

Mr. Borrelli concurred, noting fees, the public and private benefit, and that there are other businesses which cannot use the parking spaces.

6:25 p.m. COVID-19 Update & Schools Reopening:
Timothy McDonald, Director of Health & Human Services Dan Gutekanst, Superintendent, Needham Public Schools provided an update to the Board regarding COVID-19 and the reopening plans being implemented for the 2020-2021 school year.

Mr. McDonald briefly reviewed the current COVID situation in Town and showed a PowerPoint presentation with the latest data from the state of Massachusetts which included daily cases confirmed, incidence and positivity rates, cases by age, rate of breakthrough cases, and hospitalizations among other statistics. Mr. McDonald commented 81% of the community is fully vaccinated among eligible

Needham residents, which he said is fantastic. In particular, he noted a vaccination rate of 92% for 12–15-year-olds and 93% for 16–19-year-old populations. He said vaccination rates are incredibly high and should give confidence when thinking about the risk level for the community, as a whole. Mr. McDonald concluded with CDC recommendations and the use of masks. He said Needham has not mandated the use of masks due, in part, to the incredibly high vaccination rates.

Dr. Gutekanst discussed Needham schools and how they are managing to keep learning safe during the pandemic. A PowerPoint presentation was viewed titled “Needham Public Schools, Opening of School, UPDATE” dated September 28, 2021. He commented on logistics of transportation, nutrition services, and installation of tents at some schools. Dr. Gutekanst said health and safety is the priority, noting he is continually being advised by the Joint Committee on Health & Safety on appropriate safety measures. He noted the COVID-19 Dashboard on the school district website, saying folks can view updated information on a daily basis. Discussion ensued on COVID testing, the state program known as “Test and Stay,” Symptomatic Testing, and COVID Safety Checks. Dr. Gutekanst stated the school district is currently only implementing the “Test and Stay” component in which asymptomatic unvaccinated close contacts in school are tested with BinaxNOW Antigen test and, if negative, can return to class. He noted the “Test and Stay” program is just for school sponsored activities, not for activities outside of school. Discussion ensued on data since the “Test and Stay” program was launched on September 14, 2021. Dr. Gutekanst said, unlike last year when students were sent home, this year children who are healthy are in school.

Mr. Borrelli thanked Mr. McDonald and Dr. Gutekanst for their thoughtful work, commenting that this school year is as close to a normal as possible.

Mr. Nelson commented on the possibility of surveillance testing in pre-school-6th grade, asking what is the hesitancy and what would it take to begin surveillance testing?

Mr. McDonald said there is a concern for limited staff and supplies from the state, and expectations not being met. He said the Town believes it is using the best available state and school resources in a way that keeps the most children in school. He commented on Needham's high vaccination rate, positive testing rate, and false positive tests. Mr. McDonald said surveillance testing would be considered if the emergency authorization is extended for youth and if positive testing rates increase.

Dr. Gutekanst reminded folks to fill out the “Test and Stay” consent form, as families must consent in order to participate in the program. He acknowledged surveillance testing is only as successful in the number of people who participate. He concluded saying that focusing on daily Attestation and “Test and Stay” should do more to keep students safe and in school. He discussed the timeline of getting the state program up and running when announced on July 30, 2021 up until September 14, 2021 when it was launched. He said he is pleased the state offered

the program and that Needham is doing everything it can to keep healthy children in school.

Discussion ensued on “Test and Stay” and notices to families regarding participation in out of school activities, vaccines for younger children, and national trends in the number of cases.

The Board thanked Mr. McDonald and Dr. Gutekanst for the update.

7:33 p.m. Town Manager:
Kate Fitzpatrick, Town Manager spoke with the Select Board regarding seven items:

1. ARPA Update

Ms. Fitzpatrick reminded the Select Board it adopted several goals related to use of ARPA funding. She asked the Board for input on categories of spending including:

1. Economic Development including grants for small businesses, Project Pop-up extension, support for public art, support for public music and arts festivals, Needham business promotional and marketing support program, etc. **(\$500,000)**
2. Public Health, including Epidemiologist, contact tracers and a Public Health Nurse **(\$210,000)** appropriated at the August 17, 2021 Select Board meeting),
3. Mental and behavioral health services for youth, families and seniors, including a clinician, contracts for mental health experts, community education, and part-time staff for outreach, program and service delivery **(\$200,000)**.
4. Other COVID-related expenses **(\$100,000)**
5. Technology to support hybrid meetings and other accommodations associated with the pandemic **(\$175,000)**
6. Local Infrastructure (Water, Sewer and other as appropriate) **(\$8,000,000, approximately)**

Mr. Nelson commented on local infrastructure funds, asking whether funds could be allocated to “different buckets.” He suggested additional funding for behavior and mental health staff.

Ms. Fitzpatrick said specifics on the infrastructure plan is coming, but there could be further allocation to behavioral and mental health staffing.

Ms. Cooley commented on local infrastructure, suggesting money could be spent on headcount to support managing known projects the Town is contemplating.

Mr. Borrelli said monies on infrastructure would be well spent, noting a tight timeframe. He concurred with Ms. Cooley's suggestion on additional help. He said the allocations look reasonable and he looks forward to further discussion.

2. Climate Action Plan Committee

Ms. Fitzpatrick reminded the Select Board adopted a goal to "Create a Climate Action Plan." The Town Manager will recommend that the Board approve the committee charge and composition for the Climate Action Plan Committee. She noted the new form contemplates adopting special municipal employee status when creating new committees. She said, if adopted, an update would happen in October.

Motion by Ms. Cooley that the Board approve the committee charge and composition for the Climate Action Plan Committee.

Second: Mr. Nelson. Unanimously approved 4-0.

3. Transportation Planning and Review Committee

Ms. Fitzpatrick reminded the Select Board it adopted a goal to "Evaluate the role and composition of the TMAC, Transportation Committee, Rail Trail Advisory Committee and Complete Streets Committee." Ms. Fitzpatrick presented a draft committee charge and composition for a Transportation Planning & Review Committee for the Board to review and discuss.

Mr. Nelson asked about forming the committee, clarifying how citizens would apply for an appointment.

Ms. Fitzpatrick said people interested in transportation should attend the committee meeting. She noted public hearings would be held to seek input and make recommendations. She said if a new committee structure is recommended, a robust committee charge and composition would be rewritten and advertised.

Discussion ensued on Ms. Cooley's question regarding the appointment and role of citizen-at-large by the Planning Board, suggesting an appointee who has worked on the Complete Streets project.

Mr. Borrelli stated a vote will be taken at the next Select Board meeting on October 12, 2021.

4. Registered Marijuana Dispensary Community Benefit Agreement Amendment

Ms. Fitzpatrick recommended that the Board approve an amendment to the Community Benefit Agreement originally signed with Sage Cannabis, Inc. in 2016. The document, she said, outlines the agreement between the Town and Sira Naturals d/b/a Ayr related to the Registered Marijuana Dispensary on Franklin Street. The amendments include: a change in the legal name of the entity; a change in the individual to whom notices are to be provided for the entity; and a change in the audit methodology and associated payment and reconciliation dates.

Motion by Mr. Nelson that the Board vote to approve and sign the Amendment to Community Benefit Agreement Between the Town of Needham and Sira Naturals, Inc. D/B/A Ayr. (F/K/A Sage Cannabis, Inc.).
Second: Ms. Cooley. Unanimously approved 4-0.

5. Public Participation in Meetings Policy

Ms. Fitzpatrick reminded the Board it adopted a goal to “create a public comment component at Select Board meetings as part of the formal agenda.” Ms. Fitzpatrick presented a draft policy prepared in consultation with Town Counsel for consideration by the Board, to be adopted at a future meeting after receiving feedback.

Mr. Borrelli said the policy makes sense and it is good to codify.

Ms. Cooley encouraged folks to continue giving feedback to selectboard@needhamma.gov.

6. Positions on Warrant Articles

Ms. Fitzpatrick reviewed and the Board took positions on warrant articles contained in the draft Special Town Meeting Warrant dated September 24, 2021. It was noted that the Special Town Meeting is scheduled for Monday, October 25, 2021.

ARTICLE 1: AMEND THE FY2022 SEWER ENTERPRISE FUND BUDGET

Motion by Ms. Cooley that the Select Board vote to support Article 1 - Amend the FY2022 Sewer Enterprise Fund Budget in the Special Town Meeting Warrant.

Second: Mr. Nelson. Unanimously approved 4-0.

Article 2: Amend the FY2022 Water Enterprise Fund Budget

Motion by Ms. Cooley that the Select Board vote to support Article 2 - Amend the FY2022 Water Enterprise Fund Budget in the Special Town Meeting Warrant.

Second: Mr. Nelson. Unanimously approved 4-0.

Article 3: Appropriate Transportation Improvement Fees

Motion by Ms. Cooley that the Select Board vote to support Article 3 - Appropriate Transportation Improvement Fees in the Special Town Meeting Warrant.

Second: Mr. Nelson. Unanimously approved 4-0.

Article 4: Amend the Zoning By-Law – Outdoor Seating - Defer.

Article 5: Amend Zoning By-Law – Chestnut Street Business District Front Setback - Defer.

Article 6: Appropriate for Ridge Hill Buildings Demolition

Motion by Ms. Cooley that the Select Board vote to support Article 6 - Appropriate for Ridge Hill Buildings Demolition in the Special Town Meeting Warrant.

Second: Mr. Matthews. Unanimously approved 4-0.

Article 7: Appropriate for Emery Grover Building Design

Motion by Mr. Matthews that the Select Board vote to support Article 7 - Appropriate for Emery Grover Building Design in the Special Town Meeting Warrant.

Second: Ms. Cooley. Approved 3-1. Mr. Nelson voted nay.

Article 8: Appropriate for Solar Installation At Jack Cogswell Building

Motion by Mr. Matthews that the Select Board vote to support Article 8 - Appropriate for Solar Installation at Jack Cogswell Storage Building in the Special Town Meeting Warrant.

Second: Ms. Cooley. Unanimously approved 4-0.

Article 9: Appropriate to Athletic Facility Improvement Fund

Motion by Ms. Cooley that the Select Board vote to support Article 9 - Appropriate to Athletic Improvement Fund in the Special Town Meeting Warrant.

Second: Mr. Nelson. Unanimously approved 4-0.

Article 10: Home Rule Petition to Adjust The Number of Off Premises Alcohol Licenses

Motion by Mr. Nelson that the Select Board vote to support Article 10 - Home Rule Petition - Off Premises Alcohol Licenses in the Special Town Meeting Warrant.

Second: Ms. Cooley. Unanimously approved 4-0.

Article 11: A Resolution Concerning Declaration of Climate and Ecological Emergency - Defer.

Article 12: A Non-Binding Resolution Concerning The Amendment of the Current Accessory Dwelling Units (ADUs) By-Law - Defer.

7. Town Manager Report

Ms. Fitzpatrick reported on the Park and Recreation and other departments successful town-wide cleanup last weekend. She said she is grateful and thanked the volunteers for the help.

She reported Healthy Eating Week in Needham is scheduled for next week when restaurants will highlight healthy options on their menus from October 3-9.

Ms. Fitzpatrick reported the Needham Harvest Fair will be held on Sunday, October 3, 2021 from 12 pm to 4 pm.

Ms. Fitzpatrick stated a new precinct map will be discussed by the Town Clerk at the next Select Board meeting on October 12, 2021.

8:27 p.m.

Board Discussion:

1. Train Horn Noise and Quiet Zone Planning

Mr. Borrelli reminded the Board of its goal to consider the possibility of a Quiet Zone in Needham. He said the process must go through many steps and informed residents that the Select Board is continuing to look into the issue. He stated the Select Board chair and vice chair will meet with the MBTA in the next couple of months to discuss how to move forward. He said the steps to make the Great Plain Avenue crossing ready for a Quiet Zone, updating costs, and the possibility of hiring a consultant would first be considered in the process.

Ms. Cooley said discussion about minimizing noise vibration from trains, particularly in Needham Heights, will also be addressed with the MBTA.

Ms. Fitzpatrick commented on the capital planning process and the possibility of hiring a consultant to assist in the licensing aspect of the project.

Mr. Borrelli said an update will occur after meeting with the MBTA.

2. Code of Conduct

Mr. Borrelli reiterated the Select Board voted to adopt a goal to “Develop a Select Board/Committee Code of Conduct – Policy Manual.”

The Board discussed items to be included in the Code of Conduct/Policy Manual document, such as: preparation for meetings, conduct at meetings/decorum, speaking individually or on behalf of the Board, role of the Board and Board members and officers, use of technology, confidentiality, role of the Board in relation to Town Administration/staff, use of Town Counsel, compliance with Town Policy and State law, and attendance at Events.

3. Select Board Composition

The Select Board discussed the next steps related to the composition of the Board due to the resignation of Lakshmi Balachandra.

Mr. Borrelli commented on provisions in place for a Special Election. He said it is wise for the Select Board to call for a Special Election, and asked the Board for their thoughts on a possible date? He noted the work and money it takes to hold a Special Election.

Ms. Cooley clarified the Select Board does not have the ability to appoint a new member to the Board. She said state law requires a vacancy to be filled by a regular or special election.

Ms. Fitzpatrick said December 7, 2021 is the earliest date the Town Clerk could hold an election.

Mr. Nelson reviewed the timeline of important dates leading up to a special election, stating nomination papers to fill the vacancy will be available in the Town Clerk's office on Friday, October 1, 2021.

Motion by Mr. Matthews that the Select Board vote to set a date for a Special Election to fill a vacancy on the Select Board for Tuesday, December 7, 2021. Second: Mr. Nelson. Unanimously approved 4-0.

Ms. Cooley clarified the term expires in April 2024.

Mr. Matthews commented on costs, noting people expect the vacancy to be filled, if possible. He said if the Select Board does not act to fill the vacancy, any 200 voters have a right to insist a Special Election be held. He reiterated the cost is simply a cost of having a good democracy in town and the timeline is reasonable. He acknowledged the Town Clerk's office is short staffed, it is a census year, and a year of redistricting. He offered the Select Board and Town Manager's office as support to the Town Clerk for the election.

Mr. Borrelli thanked Tedi Eaton, Town Clerk and her staff, in advance, for the work during this unexpected election.

4. Committee Report

No Committee Reports were made.

8:55 p.m. Adjourn:

Motion by Mr. Nelson that the Select Board vote to adjourn the Select Board meeting of Tuesday, September 28, 2021.

Second: Ms. Cooley. Unanimously approved 4-0.

A list of all documents used at this Select Board meeting is available at:

<http://www.needhamma.gov/Archive.aspx?AMID=99&Type=&ADID>

The next Select Board meeting is scheduled for Tuesday, October 12, 2021.



**Town of Needham, Massachusetts
Road Event Form**

\$25.00

INTERNAL USE ONLY

☐ DPW ☐ Police
☐ Fire ☐ OTM
☐ Park & Rec
☐ PFD ☐ Paid

TYPE OF EVENT: (check all that apply)

CAR PARADE

☐ RUN ☐ WALK ☐ BICYCLE ☐ MOTORCYCLE

Name of Event:

ICDN Diwali Car Parade

Name of Organization:

ICDN (Indian Community of Needham)

Event Date(s) and Rain Date if requesting:

Sunday, Nov 7
Sunday, Nov 14

Earliest Time Expected in Needham:

2pm

Latest Time Expected in Needham:

3pm

Has this event been conducted in other Towns in the past? ☐ YES ☒ NO ?

If yes, name of Town and date:

Has this event been held in Needham in the past? ☐ YES ☒ NO

If yes, are you repeating the same route as in prior year(s)? ☐ YES ☐ NO

Organization Mailing Address:

c/o
81 Stevens Road Needham

☒ **Organization is Not-for-Profit**

Organization Billing Address (if Police Detail is required):

Primary Contact:

Sabiha Shah

Contact Title:

Co-Chair Social - Board member

Contact Address:

81 Stevens Road Needham MA 02492

Contact Phone (Day):

516 443 7029

Contact Phone (Cell):

Contact Email:

Sabiha.Shah@iconneedham.org

Number of Expected Participants:

15-20 cars

Number of Expected Spectators at Peak

Time: No spectators

Are participants charged a fee?

☒ YES

☐ NO

Portion to go to charity

Estimated Number of Vehicles:

15-20 cars

What type of Parking is required:

N/A working w/ St. Sebastian to use parking lot to start

Describe Parking Plan, include where participants and spectators will park and length of time expected to be parked:

car parade will begin at St. Sebastian → Greendale → Bloodmeadow → Rt Great Plains → Lft Harris → Rt Bradford → Across Manning → Rt High Street → Rt Hunnewell → Rt Central → End Sunita William Parking lot. During parade cars will be decorated and

Are event organizers available to meet with members of the Town to plan event?

☒ YES

☐ NO

Do event organizers foresee the need for any road closures (subject to police review)?

☐ YES

☒ NO

play music (interior)

What will be done in case of inclement weather?

Rain Date

Will neighborhoods be impacted by parking and traffic?

No

What activities are planned for the start of the race (if in Needham)?

St. Sebastian Parking lot - congregate and decorate cars.

What activities are planned for the end of the race (if in Needham)?

None

What facilities are needed for the start of the race (if in Needham)?

None - we will bring own garbage bins and clean up

What facilities are needed for the end of the race (if in Needham)?

None.

Once the event begins, how long will it take to complete the event?	~20min-30min
Are signs requested to post at the start of the race? At the end of the race? Are signs requested for along the route?	NO
Will volunteers be placed along the route?	NO
Will you be using a sound system? (includes music) If yes, please describe where and when it will be used.	Playing music in cars (cultural diwali songs)
Will there be any food served? (contact Needham Health Dept: 781-455-7500 x262)	NO
Will portable toilets be used? List locations.	NO
Will hydration stops be set up along route? If yes, please include these on route plan.	NO
If the event takes place after dark, what is the plan to meet lighting needs?	N/A
What safety measures are being made for participants and spectators? What are plans for handling first aid and medical emergencies?	Don't foresee any major safety issues.
Does the event take place during commuter times?	NO
Is school in session during the event? Will school drop off or pick up be impacted by the event?	NO
Are businesses open during the time of the event?	Yes
Does the route pass any business that might be impacted by the event? (e.g. funeral homes, markets, restaurants)	NO
Are there any churches/houses of worship located along the event route? Will church/house of worship services take place during the event?	Not that I know will not be impacted.
What is the plan to handle trash?	No trash @ St. Seb we will dispose of any trash.

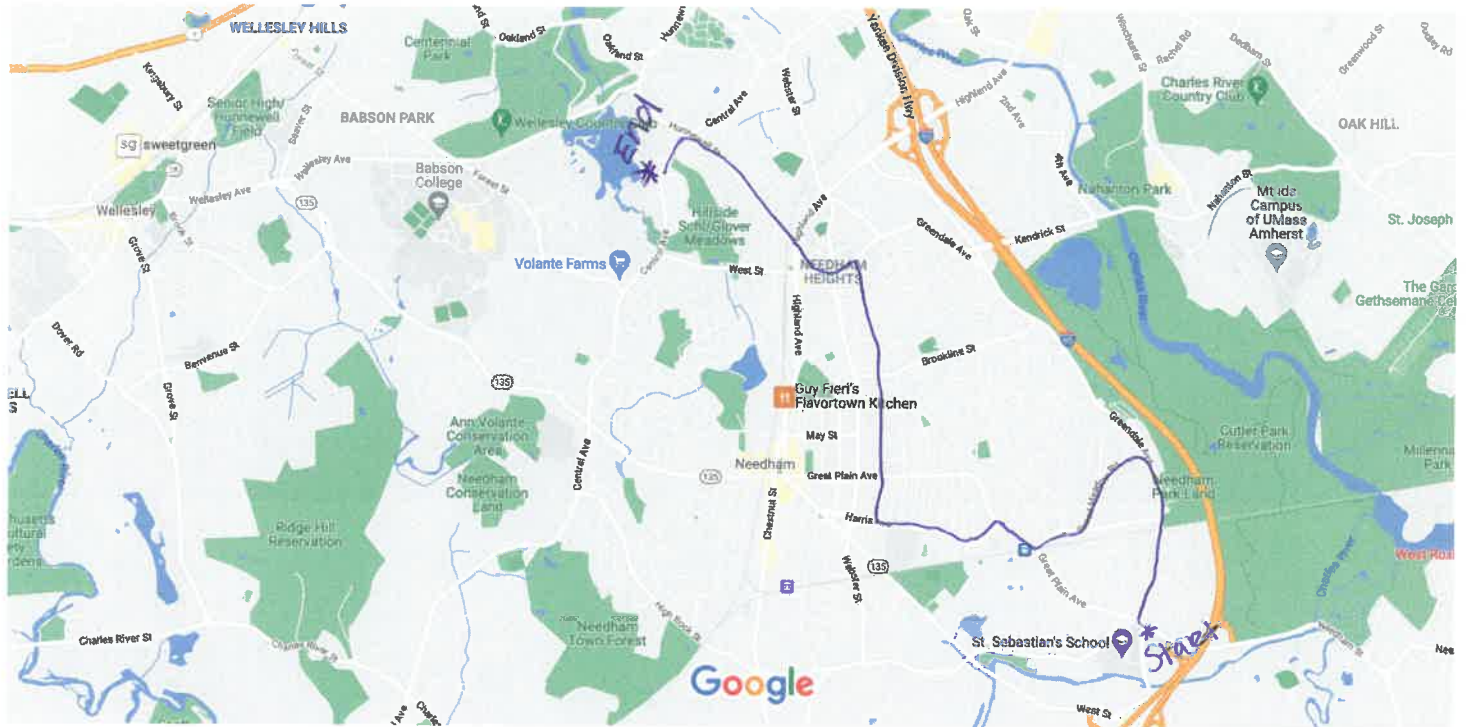
Please return the completed application and attachments to the Office of the Town Manager, Needham Town Hall, 1471 Highland Avenue, Needham, MA 02492:

- ***event route map (include map and text of route, parking plan, volunteer placement)***
- ***application fee (\$25 events that start and end in Needham; \$50 event passes through Needham)***
- ***certificate of insurance***

PLEASE NOTE:

For Road Events scheduled more than 4 months out from application receipt date, a soft hold will be placed on the date, but final approval will not be granted until under the 4 month window. This is due to unforeseen conditions which may impact this event.

Google Maps



car Parade-

objective - allow Indian community members to congregate, decorate cars in festive diwali decor, to celebrate this holy day.

~20 cars/families

Map data ©2021 2000 ft