

Technology Advisory Board

Meeting Minutes

Date – 02/15/2018

Time - 4:30PM

Location – Town of Needham, Town Hall, 1471 Highland Ave, 02492

Room – Highland Room

Member	Present	Absent
Carl Rubin / Chairperson	☒	☐
Cliff Hayden	☒	☐
Kerry Hurwitch	☒	☐
Michael Mathias	☒	☐
Matt Howell	☐	☐

Ex-Officio Member	Present	Absent
Town:		
Dave Davison / Asst. Town Manager / Director of Finance	☐	☒
Roger MacDonald / Director, MIS	☒	☐
School:		
Ann Gulati, or a substitute designated by the Superintendent of Schools	☐	☒
Mark Messias, or a substitute designated by the Superintendent of Schools	☐	☒

Note Taker: Roger MacDonald

Notes:

Meeting called to order

Meeting close

2nd

Unanimous

Agenda Item(s)

Future Meeting Dates

April 5, 2018

June 7, 2018

Future Meeting Topics:

Revenue/General Ledger FY 21
Permitting
Web Site

Town Technology Update

Capital Budget Handout

Revenue/General Ledger FY 21 (July of 2020)

August start looking at the timeline for the project
Assistance from TAB members
Looking at different products prior to any RFP
Help during the selection process

IT Assessment

Finance DSR 4 Administrative Analyst

Split between ITC, Accounting, Treasurer, Assessor
ITC help with a lot of the administrative items

Permitting