

Personnel Board Meeting
Tuesday, September 17, 2019, 6:30 P.M.
Great Plain Room, Town Hall, Needham, MA

Minutes

Attendance

Personnel Board

Vivian Hsu, Chair
Joseph Herlihy, Member
Rich Lunetta, Member

Staff

Chuck Murphy-Romboletti, Assistant Director of Human Resources

Call to Order – 6:31 P.M.

Ms. Vivian Hsu called for a motion to open the Personnel Board meeting. Mr. Rick Lunetta made a motion and Mr. Herlihy seconded.

Management Salary Schedule Increase

Chuck Murphy-Romboletti explained that a proposed increase of 3% to the Management Salary Schedule (K-Scale) was before the Board for consideration and approval tonight. The increase would be applied to the salary schedule only, and managers could still only receive an increase based on performance, within that salary schedule. Annual manager performance evaluations are effective on October 1st each year, which is when performance increases within the new proposed scale would go into effect.

Ms. Hsu called for a motion to approve the Management Salary Schedule increase to be effective October 1, 2019. Mr. Herlihy made a motion to approve and Mr. Lunetta seconded. The motion carried unanimously.

Adjournment - 6:36 P.M.

Ms. Hsu called for a motion to adjourn the Personnel Board Meeting. Mr. Herlihy made a motion to approve and Mr. Lunetta seconded. The meeting adjourned.