

**COMMUNITY PRESERVATION COMMITTEE
OWN OF NEEDHAM, MASSACHUSETTS**

**Minutes of Meeting
November 13, 2019**

PRESENT: Peter Pingitore – Chairman, Artie Crocker – Vice Chairman, Robert Dermody, Paul Alpert, Chris Gerstel, Rick Zimbone, Joe Barnes, Laura Dorfman

STAFF: Carys Lustig, Staff Liaison
Kristen Wright, Recording Secretary

Mr. Pingitore called the meeting to order at 7:35 PM in the Highland Room at Town Hall.

Introductions

Members introduced themselves and welcomed Laura Dorfman from the Historic Commission to the Committee.

Vote: Annual Re-Organization Meeting

There was some discussion of the committee about

Chairman:

Mr. Barnes nominated Mr. Peter Pingitore as Chairman and Mr. Gerstel seconded the motion. The vote was unanimous 7-0 with Mr. Pingitore abstaining.

Vice-Chairman:

Mr. Alpert nominated Mr. Artie Crocker as the Vice Chairman and Mr. Gerstel seconded the motion. The vote was unanimous 7-0 with Mr. Crocker abstaining.

Vote: Approve Meeting Minutes

The Committee reviewed the minutes of April 10, 2019. Mr. Zimbone moved to accept the minutes from April 10, 2019. Mr. Crocker seconded, and the motion passed unanimously 7-0 with Ms. Dorfman abstaining.

The Committee reviewed the minutes of May 8, 2019. Mr. Gerstel moved to accept the minutes from May 8, 2019. Mr. Crocker seconded, and the motion passed unanimously 7-0 with Ms. Dorfman abstaining.

The Committee reviewed the minutes of May 13, 2019. Mr. Crocker moved to accept the minutes from May 13, 2019. Mr. Alpert seconded, and the motion passed unanimously 6-0 with Ms. Dorfman and Mr. Zimbone abstaining.

Updates on Prior Approved Projects

Ms. Lustig discussed the projects that have been previously approved by this Committee and review the stage the project was in (*Appendix A*). Ms. Lustig stated she would get a further update on the Rosemary Sediment Removal Project from the Town Engineer, as it had just begun earlier this week, regarding questions about the timing, cost and truck water run-off.

Review of Anticipated Upcoming Projects and Financing

Ms. Lustig reviewed a chart from the Community Preservation Act reflecting a projection of the new Trust Fund Distributions after the updated CPA fees had increased (*Appendix B*) and a Reserve Balances sheet as of November 2019 from the Director of Finance (*Appendix C*). The revenue sheet does not yet include any new finding as it was not certified prior to this meeting.

Ms. Lustig review that the application deadline for FY20 submissions is Friday, December 6th and that project eligibility discussions would begin at the December 11th meeting.

Anticipated Meeting Dates – Wednesdays at 7:30pm

The committee discussed moving the April 8th date to April 15th due to Passover.

Other Business

Mr. Crocker shared that New Year's Needham will be held once again on December 31st with many fun activities for the entire family.

Adjournment

Mr. Gerstel made a motion to adjourn the meeting at 8:56PM. Mr. Zimbone seconded the motion and the meeting adjourned at 8:56PM.

Respectfully submitted,

Kristen Wright
Recording Secretary