

# **TOWN OF NEEDHAM TRUSTEES OF MEMORIAL PARK**

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## MEETING MINUTES

Wednesday, February 20, 2019 – 7:00 PM – Park & Rec Building at Rosemary

**PRESENT:** John Gallelo, Chair; Jim Healy, Clerk; Chuck Mangine; Bill Topham; Dan Matthews – BOS Chair / Representative to Trustees of Memorial Park

**ABSENT:** Mark Forbes, Vice Chair

**GUESTS:** Patty Carey, Park & Recreation Director; Mike Retzky, Public Facilities Construction Division; Allison Levy, ParentTalk; Ted Shaughnessy, Needham Rotary Club; and Doug Fox, Needham Junior Football

The meeting was called to order by Chair Gallelo at 7:02 pm. A quorum was declared.

The minutes of the meeting of January 16, 2019 were approved 5-0.

The following Special Event Requests were reviewed and each approved 5-0, with the exception of the American Legion Baseball request, which was approved 4-0-1 (Gallelo abstaining):

- Needham Rotary Clubs “Carnival” (for overflow parking) – July 11 to 14
- Needham Junior Football “Open House” – April 7
- American Legion Baseball “Try-Outs” – April 21 to June 2
- Needham Baseball and Softball “Williamsport Playoff Games” – dates to be determined, will not conflict with Legion Baseball
- ParentTalk “Flicks on the Field” – August 17 (August 18 rain date) – snow cone truck also approved – great care will be shown to the Memorials area

Per ZBA regulation, the following Light Waiver Requests were reviewed for a 2<sup>nd</sup> meeting and approved 5-0:

- Needham Soccer Club – May 25 till 10:00 pm
- Needham Exchange Club – July 3 till 10:00 pm or until all patrons can safely leave the premises

Per ZBA regulation, the following Light Waiver Requests were reviewed for the 1<sup>st</sup> time and will be voted on at our next regular Trustees meeting:

- ParentTalk – August 17 (or August 18) until 10:00 pm or until all patrons can safely leave the premises

- American Legion Baseball – potential night games on June 20, 24, 25 and 27; and July 8, 10, and 19 – till 10:00 pm

Mike Retzky gave an excellent photo presentation of the work on the new fieldhouse building, beginning in August 2018 and continuing up through February 2019. Although the construction schedule is tight, the project is still expected to be completed by late June 2019, and at a minimum, will be ready for issuance of a temporary occupancy certificate so the Needham Exchange Club will have access for the July 4<sup>th</sup> festivities.

The Town Manager recommended the Trustees FY'2020 budget at \$750 – same amount since the Town was founded in 1711 (back then this was a fortune). Topham requested some of this year's appropriation to purchase a solar light for the U.S. Flag in the memorials area. The Trustees voted in favor 5-0.

Carey advised the Town's consultants for the new synthetic turf will make a presentation at the Park & Rec Commissioners meeting on March 4 at 7:00 pm – this meeting will be formally posted as a joint meeting of the Commissioners and the Trustees of Memorial Park.

Town administration submitted questions about the new on-line "sign boards" process. They will be shared with our "sign boards" designee, Mark Forbes, and we will discuss same at our next regular Trustees meeting (not March 4).

A Motion to Adjourn was made, seconded, and approved 5–0 at 7:57 PM.

#### END OF MINUTES.

The next Trustees meetings are tentatively set for Monday, March 4; Wednesday, March 13; and Wednesday, April 24; all at 7:00 p.m. at the Park & Rec Building at Rosemary Pond.

Respectfully submitted,

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James G. Healy, Trustee and Clerk