

SELECT BOARD

May 14, 2019

Needham Town Hall

Agenda

Note: Agenda subject to revision, start times are approximate and agenda items may be discussed at earlier or later times.

	6:15	Executive Session Exception 3: Potential Litigation & Collective Bargaining
	6:45	Informal Meeting with Citizens <i>One or more members of the Select Board will be available between 6:45 and 7:00 p.m. for informal discussion with citizens. While not required, citizens are encouraged to call the Select Board's Office at (781) 455-7500 extension 204 in advance to arrange for an appointment. This enables the Board to better assure opportunities for participation and respond to citizen concerns.</i>
1.	7:00	Director of Public Works Public Works Week Proclamation
2.	7:00	Public Hearing- Application for a License to Store Fuel Aboveground at 140 Cabot Street Evan Duval, Esq., Duval, Klasnick & Thompson LLC
3.	7:00	Public Hearing- Level 3 Communications Grant of Location- 75 Second Avenue Mike Wiemer, Century Link
4.	7:00	Olin College Presentation, "Needham RTS- Reducing Tailings" Katrina Orive and Clare Auld-Brokish, Olin College
5.	7:10	Transportation Committee David Montgomery, Chair, Transportation Committee
6.	7:30	Public Hearing – Proposed Development at 1180 Great Plain Avenue - Mike, McKay, Architect - Giorgio Petruzzello, Supreme Development - Peter Zahka, Esq.
7.	8:30	Ambulance Rates and Charges - David Davison, Assistant Town Manager/Director of Finance - Dennis Condon, Fire Chief - Evelyn Poness, Treasurer & Collector
8.	8:45	Town Manager - Summer Hours Update - Town Manager Update
9.	9:00	Board Discussion Committee Reports

APPOINTMENTS

	None.	
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CONSENT AGENDA *=Backup attached

1.*	Approve a One Day Special All Alcoholic Beverages license for Chris Brinkhaus of St. Sebastian's School to host its Reunion Dinners event on May 17, 2019. The dinners will be from 5:00 p.m. to 10:00 p.m. Dinners will be held in the West Campus Center, 1191 Greendale Avenue, Needham.
2.*	Approve a One Day Special All Alcoholic Beverages license for Chris Brinkhaus of St. Sebastian's School to host its Reunion Clambake event on May 18, 2019. Events are from 5:00 p.m. to 10:00 p.m. Events will be held in the West Campus Center and in Ward Hall, 1191 Greendale Avenue, Needham.
3.	Accept the following donation made to the Needham Community Revitalization Trust Fund: \$1000 from the Petrini Corporation.
4.	Accept the following donations made to the Needham Park and Recreation Commission's Arts in the Parks Summer Concert Series: \$600 from the Needham Exchange Club, and \$800 from Dedham Savings Bank.
5.*	Approve a One Day Special Wines & Malt Beverages license for Patricia Deroian of Needham Pool & Racquet Club to hold its New Member Reception event on Friday, June 7, 2019 from 6:00 p.m. to 9:00 p.m. The event will be held at Needham Pool & Racquet, 1545 Central Avenue, Needham.
6.*	Ratify a One Day Special Wines & Malt Beverages license for Maxwell Sparr of Trip Advisor who hosted an event for Boston Tableau User Group on Wednesday, May 8, 2019 from 5:30 p.m. to 6:30 p.m. The event was held at Trip Advisor, 400 1 st Avenue, Needham.
7.	Accept the following donations made to Needham Youth & Family Services to be used towards future programming needs: \$30 from The Kurdziel/Rivers Family, Needham residents; and \$25 from the Pachus Family, Needham residents.
8.	Accept the following donations made to Needham Youth & Family Services to sponsor the Project VAN (Volunteers Around Needham) Summer Program: \$850 from the Needham Community Council; \$100 from the Beber family; and \$20 from the Kline family.
9.	Accept a \$1,000 donation made to the Needham Health Division's Traveling Meals Program from an anonymous donor.
10.*	Approve a request from Angela Phinney of Bikes Not Bombs for its event to be held on June 9, 2019. It is a bike-a-thon event that will have cyclists riding through a portion of Needham during the 40 mile route of the ride, as well as the return path of the 60 mile ride. They will be in Needham around 12:00 p.m. The Needham portion of the route has been approved by the DPW, Police, Fire and Park and Recreation departments.
11.	Approve 2019 seasonal Mobile Food Vendor Permit for Chubby Chickpea for A Street location.
12.*	Water & Sewer Abatement Order # 1274
13.*	Approve and sign a Complaint for Voluntary Withdrawal of Land from Registration System to satisfy a condition of the Planning Board to consolidate the RTS and Cogswell parcels. Consolidation cannot occur until the parcel is "de-registered".

14.*	Approve Open Session minutes of April 23, 2019, May 6, 2019, and May 8, 2019; and Executive Session minutes of April 23, 2019.					
15.*	Approve a One Day Special Wines & Malt Beverages Only license for Megan LaPorte, who is hosting an Adult Dodgeball Party on May 18, 2019 from 6:00 p.m. to 10:00 p.m. The event will be held at the Haddad Middle School Gym, 110 May Street, Needham.					
16.*	Approve design of Eaton Square Plaza Banner as submitted by the Needham Community Revitalization Committee Trust Fund (NCRTF).					
17.	Grant permission for the following residents to hold block parties:					
	Name	Address	Party Location	Party Date	Party Rain Date	Party Time
	Ratify – Jane Carroll	11 Prince Street	End of Prince near Great Plain	5/4/19	N/A	3pm-8pm
	Robert Petitt	80 Robinwood Ave	50-94 Robinwood Ave	6/1/19	N/A	3pm-9pm
	Daniel Burns	6 Louart Drive	Wildale Circle	9/7/19	9/8/19	4pm-8pm
	Robert Klein	11 Andrea Circle	Andrea Circle	6/2/19	N/A	12pm-3pm



**Select Board
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 5 /14 /2019

Agenda Item	NATIONAL PUBLIC WORKS WEEK
Presenter(s)	Richard P. Merson, DPW Director

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
Proclaim the week of May 19 th through May 25 th as National Public Works Week.	
2.	VOTE REQUIRED BY SELECT BOARD
<i>To approve and sign the Proclamation for National Public Works Week May 19-May 25, 2019.</i>	
3.	BACK UP INFORMATION ATTACHED
a. Proclamation	

PROCLAMATION

WHEREAS: Public Works services provided in our community are an integral part of our citizens everyday lives; and

WHEREAS: The support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as water, sewers, drains, streets and highways, traffic control, public buildings, solid waste disposal, recycling, parks and forestry, and snow removal; and

WHEREAS: The health, safety and comfort of this community greatly depend on these facilities and services; and

WHEREAS: The quality and effectiveness of these facilities, as well as their planning, design and construction, are vitally dependent upon the efforts and skill of public works officials; and

WHEREAS: The efficiency of the qualified and dedicated personnel who staff public works departments is materially influenced by the people's attitude and understanding of the importance of the work they perform.

NOW THEREFORE, be it resolved that the Select Board do hereby proclaim the week of May 19th through May 25th as **NATIONAL PUBLIC WORKS WEEK** in the Town of Needham and calls upon all citizens and civic organizations to acquaint themselves with the problems involved in providing our public works and to recognize the contributions which public works employees make every day to our health, safety, comfort, and quality of life.

Signed this the 14th day of May in the year 2019.

SELECT BOARD

John A. Bulian, Chair

Maurice P. Handel, Vice-Chair

Matthew Borrelli , Clerk

Marianne B. Cooley

Daniel P. Matthews



**Select Board
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 05/14/2019

Agenda Item	Public Hearing- Application for a License to Store Fuel Aboveground at 140 Cabot Street
Presenter(s)	Evan Duval, Esq., Duval, Klasnick & Thompson LLC

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
	American Tower Corporation is requesting a license to install (1) 10,000 gallon aboveground diesel fuel tank to be used for a backup generator at the property located at 140 Cabot Street, Needham. Section 4.3 of the Town of Needham General By-laws states that any amount of liquid petroleum gas in excess of 500 gallons on a property requires a license issued by the Select Board.
2.	VOTE REQUIRED BY SELECT BOARD
	Suggested Motion: That the Select Board vote to approve and authorize the Chairman to sign a license for American Tower Corporation to install (1) 10,000 gallon aboveground diesel fuel tank to be used for a backup generator at the property located at 140 Cabot Street, Needham.
3.	BACK UP INFORMATION ATTACHED
	1. Application / License Form / Map 2. Legal Notice 3. Certified Abutters List 4. General By-Law 4.3 5. Procedures for Filing Applications for Storage of Flammable and Combustible Fluids

Note: Complete upper portion of form and forward to local fire department.
Do not make application to Department of Fire Services.



Commonwealth of Massachusetts
Department of Fire Services — Office of the State Fire Marshal



City or Town Needham Date 4/4/2019

APPLICATION FOR LICENSE

For the lawful use of the herein described building... or other structure..., application is hereby made in accordance with the provisions of Chapter 148 of the General Laws, for a license to use the land on which such building... or other structure... is/are or is/are to be situated, and only to such extent as shown on plot plan which is filed with and made a part of this application.

Location of land 140 Cabot Street, Needham, MA 02494 Nearest cross street 1st Ave / 2nd Ave
(Street & Number)

Owner of land ATS-Needham LLC Address 10 Presidential Way, Woburn, Ma 01801

Number of buildings or other structures to which this application applies 0

Occupancy or use of such buildings Unmanned Telecommunications Facility

Total capacity of containers in gallons: — Aboveground 10,000 gallons Underground _____

Kind of fluid to be stored in containers : — Diesel Fuel #2

☒ Approved ☐ Disapproved

[Signature]
(Head of Fire Dept.)
4-19-19
(Date)

[Signature]
(Signature of Applicant)
(Address)



Commonwealth of Massachusetts
Department of Fire Services — Office of the State Fire Marshal



City or Town _____ Date _____

LICENSE

In accordance with the provisions of Chapter 148 of the General Laws, a license is hereby granted to use the land herein described for the lawful use of the building... or other structure... which is/are or is/are to be situated thereon, and as described on the plot plan filed with the application for this license.

Location of land 140 Cabot Street, Needham, MA 02494 Nearest cross street 1st Ave / 2nd Ave
(Street & Number)

Owner of land ATS-Needham LLC Address 10 Presidential Way, Woburn, MA 01801

Number of buildings or other structures to which this application applies 0

Occupancy or use of such buildings Unmanned Telecommunications Facility

Total capacity of containers in gallons: — Aboveground 10,000 gallons Underground _____

Kind of fluid to be stored in containers: — Diesel Fuel #2

Restrictions - If any: _____

Signature of licensing authority

Title

THIS LICENSE OR A PHOTOSTATIC OR CERTIFIED COPY THEREOF MUST BE CONSPICUOUSLY POSTED IN A PROTECTED PLACE ON THE LAND FOR WHICH IT IS GRANTED

PLANS PREPARED FOR:



AMERICAN TOWER CORPORATION
10 PRESIDENTIAL WAY
WOBURN, MA 01801

PROJECT INFORMATION:

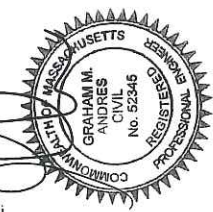
NEEDHAM 1MA
140 CABOT ST
NEEDHAM, MA 02494
(NORFOLK COUNTY)

PLANS PREPARED BY:



TOWER ENGINEERING PROFESSIONALS
325 TRYON ROAD
RALEIGH, NC 27603-5263
OFFICE: 919-861-5351
www.tepgroup.net

SEAL:



January 24, 2019

9	01-24-19	CONSTRUCTION
8	12-05-18	PRELIMINARY
7	11-09-18	PRELIMINARY
6	11-07-18	PRELIMINARY
REV	DATE	ISSUED FOR:

DRAWN BY: SAT CHECKED BY: MDO

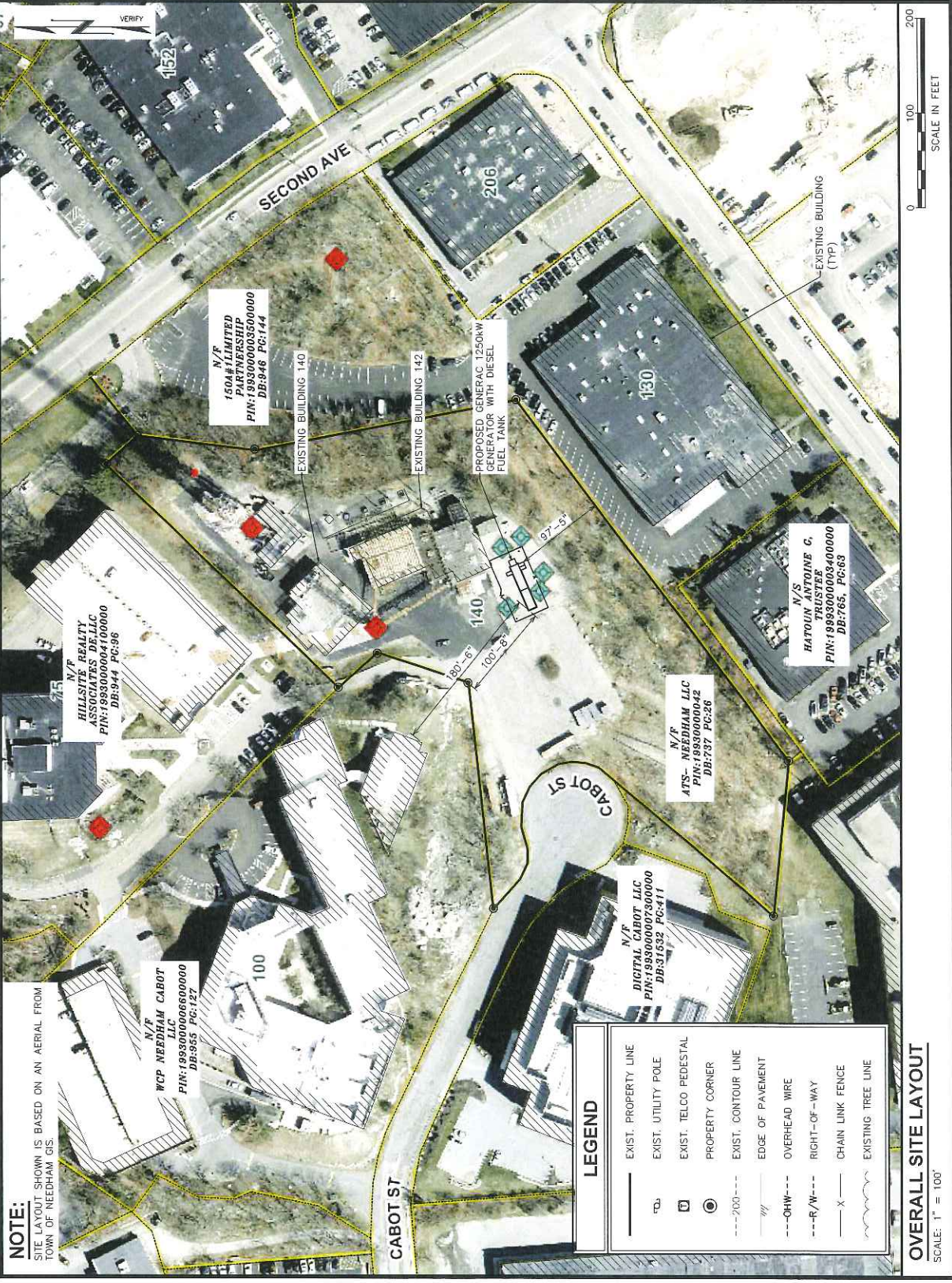
SHEET TITLE:

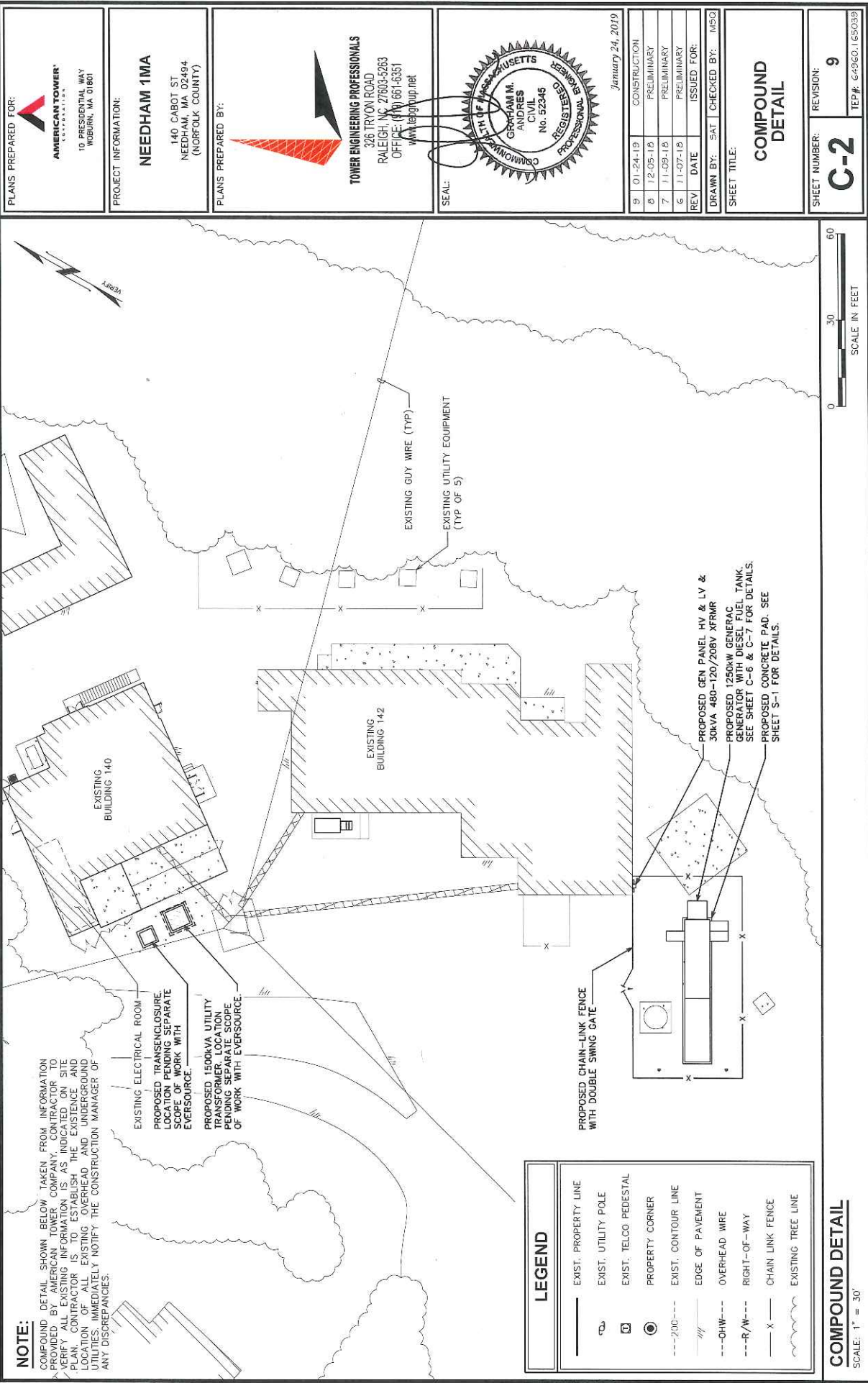
OVERALL SITE PLAN

SHEET NUMBER: **C-1**

REVISION: **9**

TEP#: 64960.1 (5/30/19)





PLANS PREPARED FOR:

AMERICAN TOWER CORPORATION
10 PRESIDENTIAL WAY
WOBBURN, MA 01801

PROJECT INFORMATION:

NEEDHAM 1MA
140 CABOT ST
NEEDHAM, MA 02494
(NORFOLK COUNTY)

PLANS PREPARED BY:

TOWER ENGINEERING PROFESSIONALS
326 TRYON ROAD
RALEIGH, NC 27603-3263
OFFICE: (919) 861-6351
www.tepgroup.net

SEAL:

COMMONWEALTH OF MASSACHUSETTS
REGISTERED PROFESSIONAL ENGINEER
GRAHAM M. ANDRES
CIVIL
No. 52345

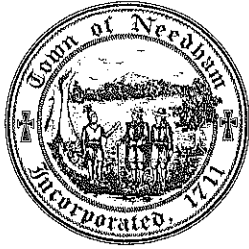
January 24, 2019

9	01-24-19	CONSTRUCTION
8	12-05-18	PRELIMINARY
7	11-09-18	PRELIMINARY
6	11-07-18	PRELIMINARY
REV	DATE	ISSUED FOR:
DRAWN BY: SAT CHECKED BY: M50		

SHEET TITLE:

COMPOUND DETAIL

SHEET NUMBER: **C-2** REVISION: **9**
TEP#: 64960.1.ES039



**LEGAL NOTICE
Town of Needham
Select Board
Public Hearing**

Public Notice is hereby given that American Tower Corporation has made an application in accordance with the provisions of Chapter 148 of the Massachusetts General Laws, for a license to install a tank that will store 10,000 gallons of diesel fuel #2 aboveground to be used for a backup generator at the property located at 140 Cabot Street, Needham, MA 02494.

Upon said application it is hereby ORDERED: That a public hearing be held at the office of the Select Board, Town Hall, 1471 Highland Avenue, Needham, MA, Tuesday, May 14, 2019 at 7:00 pm, at which time all persons interested may appear and be heard.

John A. Bulian
Maurice P. Handel
Matthew D. Borrelli
Marianne B. Cooley
Daniel P. Matthews

SELECT BOARD

Dated: Hometown Weekly, Thursday, May 2, 2019

140 CABOT STREET

OWNER NAME 1	OWNER NAME 2	MAILING ADDRESS	CITY	ST	ZIP	PARCEL ID	PROPERTY ADDRESS
ECLIPSE REALTY MANAGEMENT, LLC.		BOX 920757	NEEDHAM	MA	02492	1993000003700000	206 A ST
HILLSITE REALTY ASSOCIATES DE, LLC	C/O BULFINCH	116 HUNTINGTON AVE STE 600	BOSTON	MA	02116	1993000004100000	75 SECOND AVE
BHX, LLC, TR., SECOND AVENUE REALTY TRUST	C/O SECOND NEEDHAM DE, LLC	250 FIRST AVE -STE 200	NEEDHAM	MA	02494	1993000003900000	100 SECOND AVE
NEEDHAM NINE OWNER LLC	C/O NORMANDY REAL ESTATE PARTNERS	53 MAPLE AVE	MORRISTOWN	NJ	07960	1993000007400000	89 A ST
WCP NEEDHAM CABOT LLC	100 CABOT ST	C/O ULTIMA HOSPITALITY	NEEDHAM	MA	02494	1993000006600000	100 CABOT ST
HATOUN, ANTOINE G., TRUSTEE	THE INTEX REALTY TRUST	110 A ST	NEEDHAM	MA	02494	1993000003400000	110 A ST
DIGITAL FIRST AVENUE, LLC		128 FIRST AVENUE	NEEDHAM	MA	02494	1993000003300000	72 A ST
GCP SECOND AVENUE LLC		303 CONGRESS ST - 5TH FLOOR	BOSTON	MA	02210	1993000002600000	254 SECOND AVE
BEREJK, GEORGE, TRUSTEE	BMI REALTY TRUST	26 PINE TREE DR	BUZZARDS BAY	MA	02532	1990730001800000	100 HIGHLAND AVE
ASSTECH REALTY CORP, TR	ASHLAND TECHNOLOGY TRUST	180 WELLS AVE STE 100	NEWTON	MA	02459	1993000003800000	152 SECOND AVE
NEEDHAM RESIDENTIAL LLC	ATTN: SCOTT OSBORNE C/O TOLL BROTHERS	250 GIBRALTAR RD	HORSHAM	PA	19044	1993000007500000	275 SECOND AVE
ATS-NEEDHAM LLC	C/O AMERICAN TOWER CORPORATION	P. O. BOX 723597	ATLANTA	GA	31139	1993000004200000	140 CABOT ST
150A #1 LIMITED PARTNERSHIP		100 GALEN ST SUITE 301	WATERTOWN	MA	02472	1993000003500000	130 A ST
JMDH REAL ESTATE OF NEEDHAM, LLC		15-24 132 ST	COLLEGE POINT	NY	11356	1993000005300000	114 FIRST AVE
DIGITAL CABOT LLC		128 FIRST AVE	NEEDHAM	MA	02494	1993000007300000	105 CABOT ST

Certified as list of parties in interest under Mass. General Laws and Needham Zoning By-Law, to the Best of our knowledge
for the Needham Board of Assessors.....

4.1.4 Failure to License. In addition to the requirement that a dog shall be duly licensed as required by law, the owner of a dog not licensed on or before April 30th in any year shall be subject to a fine of fifty dollars (\$50.00), in addition to the license fee, upon the complaint of the dog officer. The owner of any unspayed and unleashed female dog found by the dog officer roaming in season (heat) off the premises of the owner or keeper shall be subject to a fine of fifty dollars (\$50.00). Each such occasion shall constitute separate violations.

4.1.5 Fees. The fees for registering and licensing dogs of all types in the Town shall be established from time to time by vote of the Selectmen.

SECTION 4.2 PUBLIC CARRIAGES AND TAXIS

4.2.1 Licenses. The Board of Selectmen may license hackney carriages or motor vehicles for the conveyance of persons for hire from place to place within the Town and may revoke such licenses at their discretion. A record of all licenses so granted or revoked shall be kept by the Selectmen.

4.2.2 Penalties. No person shall set up, use or drive in the Town any unlicensed hackney carriage or motor vehicle for the conveyance of passengers for hire from place to place within the Town. Any person violating Section 4.2 shall be subject to a penalty not exceeding twenty dollars (\$20) for each offense.

4.2.3 Expiration and Fees. Licenses shall expire on the thirtieth day of April following the date of issuance, and shall not be transferred without the written consent of the Board of Selectmen. For each license the sum of ten dollars (\$10.00) shall be paid to the Town Treasurer for use by the Town. A license so granted shall become void if the applicant neglects or refuses to take out and pay for his license within ten days after notice that it has been granted.

4.2.4 Taxi Stands. The Selectmen may grant to the holder of a license under Section 4.2 a license to use a certain portion of a public way as a taxi stand for the solicitation of passengers for hire and no person shall use any portion of any public way for such purpose without such license. Any person who violates any of the provisions of Sub-section 4.2.4 shall be punished by a fine of not more than twenty dollars (\$20.00) for each offense.

SECTION 4.3 FEES, REGISTRATION APPLICABLE TO FLAMMABLES

4.3.1 Statutory Authority. Pursuant to the authority of M.G.L. Chapter 148, Sections 10A, 13, 38A and 39A, and the Needham Fire Code, there is hereby established a fee schedule for licenses granted by the Board of Selectmen, Annual Certificate of Registration filed with the Town Clerk and Permits granted by the Chief of the Fire Department as follows:

4.3.2 Licenses for the Storage of Flammables issued by the Board of Selectmen

Class A: (all types)

166	-	40,000 gallons .	.	.	\$50.00
40,001	-	80,000 gallons .	.	.	200.00
80,001	-	100,000 gallons .	.	.	300.00
100,001	-	500,000 gallons .	.	.	400.00
500,001	-	1,000,000 gallons.	.	.	500.00
over 1,000,000 gallons	.	.	.	.	800.00

Class B Fuel: (all types)

501	-	20,000 gallons .	.	.	50.00
20,001	-	40,000 gallons .	.	.	100.00
40,001	-	80,000 gallons .	.	.	200.00
80,001	-	100,000 gallons .	.	.	300.00
100,001	-	500,000 gallons .	.	.	400.00
500,001	-	1,000,000 gallons.	.	.	500.00
over 1,000,000 gallons	.	.	.	.	800.00

Class C Fluids (all types)

1,001	-	20,000 gallons	.	.	50.00
20,001	-	40,000 gallons	.	.	100.00
40,001	-	80,000 gallons	.	.	200.00
80,001	-	100,000 gallons	.	.	300.00
100,001	-	500,000 gallons	.	.	400.00
500,001	-	1,000,000 gallons	.	.	500.00
over 1,000,000 gallons	.	.	.	.	800.00
Flammable Solids 101 lbs and up	.	.	.	.	50.00
Flammable Gases (within a building)					
3,001 cubic ft. and up	.	.	.	.	50.00
Flammable Gases (outside a building)					
10,001 cubic ft. and up	.	.	.	.	50.00
Liquid Petroleum Gases					
500	-	1,000 gallons	.	.	50.00
over	-	1,001 gallons	.	.	100.00

Automobiles

The parking of four or more vehicles in a structure - two dollars (\$2.00) per vehicle, and not less than fifty dollars (\$50.00).

Advertising costs for a hearing by the Board of Selectmen for the issuance of a license for the storage of flammables shall be paid by the applicant.

The annual fees shall include the cost of the initial registration with the Town Clerk. The fee for each annual renewal registration with the Town Clerk shall be the amount herein specified for the original license as set forth above.

4.3.3 Permit Fees

Underground Storage Tank Removal	.	.	.	.	\$100.00
Underground Storage Tank Installation	.	.	.	.	100.00
Underground Gasoline Tank Removal	.	.	.	.	100.00
Underground Gasoline Tank Installation	.	.	.	.	100.00

SECTION 4.4 GENERAL

4.4.1 Denial, Revocation or Suspension for Failure to Pay Municipal Taxes.

4.4.1.1 The tax collector or other municipal official responsible for records of all municipal taxes, assessments, betterments and other municipal charges, hereinafter referred to as the tax collector, shall annually furnish to each department, board, commission or division, hereinafter referred to as the licensing authority, that issues licenses or permits including renewals and transfers, a list of any person, corporation, or business enterprise, hereinafter referred to as the party, that has neglected or refused to pay any local taxes, fees, assessments, betterments or other municipal charges for not less than a twelve month period, and that such party has not filed in good faith a pending application for an abatement of such tax or a pending petition before the appellate tax board.

4.4.1.2 The licensing authority may deny, revoke or suspend any license or permit, including renewals and transfers of any party whose name appears on said list furnished to the licensing authority from the tax collector or with respect to any activity, event or other matter which is the subject of such license or permit and which activity, event or matter is carried out or exercised or is to be carried out or exercised on or about real estate whose owner has neglected or refused to pay local taxes, fees, assessments, betterments or any other municipal charges provided, however, that written notice is given to the party and the tax collector, as required by applicable provisions of law, and the party is given a hearing, to be held not earlier than fourteen days after said notice. Said list shall be prima facie evidence for denial, revocation or suspension of said license or permit to any party. The tax collector shall have the right to intervene in any hearing conducted with respect to such license denial, revocation or suspension. Any findings made by the licensing authority with respect to such license

Town of Needham

Procedures for filing Applications for Storage of Flammable & Combustible Fluids

Licenses, registrations and permits for the storage of flammable or combustible fluids are granted in accordance with Massachusetts General Law, Chapter 148 and the Board of Fire Prevention Regulations. Local licensing boards have the authority to issue licenses for storage and sale of flammable products. Applications for the storage of flammable and combustible fluids are available from the Needham Fire Department.

I. Definition of *license, permit, registration*

1. ***License*** is the permission by competent authority to do an act, which, without such permission, would be unlawful, a trespass, or a tort. A flammable or combustible storage license is applied for and granted by the local licensing authority. The license is granted to the land and not to an individual. Only one license may be issued to a parcel of land. This license may be amended to reflect changes in quantity, conditions or restrictions. The license may be revoked or suspended by the issuing authority. Records of application and public hearing information are maintained by the Board of Selectmen.
2. ***Registration*** is the acknowledgment by competent authority of the act of recording a formal or official record. A flammable or combustible storage registration is applied for annually at the Needham Town Clerk's Office by the holder or occupant of licensed land to inform the town that the license is still active and being exercised. A registration may be granted to an applicant who is handling a license. The registration attests to continued use of the license. Only one registration may be granted for each license. Record of registrations is maintained by the Needham Town Clerk.
3. ***Permit*** is a written authority or warrant, issued by a person in authority, empowering the grantee to do some act not forbidden by law but not allowable without such grant of authority. The law allows certain small quantities of flammable and combustibles to be kept or stored on the land without a license, but with a permit granted by the Needham Fire Chief.

II. The Application Process for Storage of Flammable and Combustible Fluids

1. Applications for a license or a permit are available at the Fire Department.
2. The Applicant must return the application to the Fire Department with a Plot Plan of the site indicating the area where the fuel is to be stored.
3. The Fire Inspector reviews the application and plot plan to determine whether the applicant requires a license or a permit. The Inspector will also determine the

classification for the storage of the flammable product.

4. When the Fire Inspector specifies the application requires a license a public hearing process is required.
5. The Fire Chief reviews and signs/approves the application. The application is forwarded to the Board of Selectmen.

III. The Public Hearing Process for issuance of a License

1. When an application is received at the Board of Selectmen's Office, the following procedure is followed.
 - a. The Selectmen's Office forwards the application to the Engineering Division for review/approval with respect to the location of utilities on the property. The Engineering Division will also identify the abutters and forward to the Assessor's Office for certification.
 - b. The licensing authority requests a certified abutters list from the Assessor's Office.
 - c. Following the receipt of the abutters list, a date for the public hearing is established [to be held at a scheduled Board of Selectmen's meeting]. The hearing must be scheduled a minimum of seven days after the advertisement of the public hearing.
 - d. The legal notice of the hearing is sent to a local newspaper with an explanation when to advertise and who to bill. The ad must run at least seven days prior to the date of the public hearing.
 - e. The applicant is sent a letter with the following enclosures: the certified abutters list, the legal notice and a copy of the letter sent to the local newspaper.
 - f. The applicant is responsible for obtaining copies of the legal advertisement for each of the individuals on the abutters list.
 - g. The applicant mails each abutter, via certified mail /return receipt, a copy of the legal notice (newspaper ad) not less than seven days prior to the hearing date.
 - h. The applicant is responsible for providing proof of payment for the legal notice to the Selectmen's office prior to the public hearing.
 - i. The applicant returns the following to the Licensing Authority no later

than the Thursday before the scheduled Public Hearing:

- 1) Copies of all Certified Return Receipt Slips sent to abutters.
 - 2) A receipt of payment for the advertisement.
- j. The applicant or his representative must attend the public hearing.
- k. The Licensing Authority will deny/grant the license at the public hearing. There may be restrictions imposed by the Licensing Authority at the time of the hearing.
- l. Upon approval of a license, the licensing authority will forward the license to the office of the town clerk.
- m. The town clerk will record the license. The fee for the license is paid to the town clerk.

Propane fuel storage licenses are granted with the following restrictions: 1) The petitioner agrees to contract for an annual gas appliance system check making sure that the entire propane system is checked for leaks; and further making sure that every element satisfies local regulations and industry standards. Evidence of such a systems check must be sent annually to the Needham Fire Department; and 2) The tank, with all its piping and equipment, and the system, when installed, will meet U.S., State and local code regulations, specifications and directives.

A fuel storage license is deemed a grant attached to the land and a certificate of registration must be filed annually on or before April 30th by the owner/occupant of the land who holds the license.

Attachments: Application for a License to Store a Flammable Product (Needham)
Application for License (State Fire Marshal)



**Select Board
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 5/14/2019

Agenda Item	Public Hearing: Level 3 Communications Grant of Location- 75 Second Avenue
Presenter(s)	Mike Wiemer, Century Link

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED Level 3 Communications requests permission to install approximately (1) 4" Schedule 40 PVC underground conduit, from an existing Pole #7 on Second Avenue to 75 Second Avenue, totaling approximately 503'. The work is necessary to provide a new fiber optic cable at 75 Second Avenue, Needham. The Department of Public Works has approved this petition, based on Comcast Corporation's commitment to adhere to the Town's regulation that all conduit installed must be 3" schedule 40 minimum; and, that when buried, the conduit must be placed at 24" below grade to the top of the conduit.
2.	VOTE REQUIRED BY SELECT BOARD <u>Suggested Motion:</u> Move that the Select Board approve and sign a petition from Level 3 Communications approximately (1) 4" Schedule 40 PVC underground conduit, from an existing Pole #7 on Second Avenue to 75 Second Avenue, totaling approximately 503'. The work is necessary to provide a new fiber optic cable at 75 Second Avenue, Needham.
3.	BACK UP INFORMATION ATTACHED (Describe backup below) a. Grant of Location Petition Review Sheet from DPW b. Petition c. Order d. Plan e. Notice Sent to Abutters f. List of Abutters

TOWN OF NEEDHAM
PUBLIC WORKS DEPARTMENT

RECEIVED
TOWN OF NEEDHAM
SELECT BOARD

P.O. Box 920364 NEEDHAM, Ma. 02492 Telephone: (781) 455-7550
www.needhamma.gov/dpw

TO: Nikki Witham, Selectmen Office

FROM: Judy Laffey, DPW Office

DATE: 5/2/19

RE: Level 3 - 75th Ave

For Selectmen Meeting of May 14, 2019

Abutters list & labels at Assessors Office.

Please email confirmation date & time of hearing

GRANT OF LOCATION PETITION REVIEW

DATE OF FIELD REVIEW: 4-29-19

REVIEWER:

R.W.W.

SITE LOCATION: #75 SECOND AVE.

UTILITY REQUESTING:

LEVEL 3

Conduit Work Area Description

A Sidewalk/Grass Strip Crossing Only

Peer Review _____

B Work Within Paved Road Perpendicular Crossing

Peer Review OK to proceed

C Work Within a Plaza Area/Landscaped Island/Parallel Along Roadway

Peer Review _____ Div. Head Review _____

D Other

Peer Review _____ Div. Head Review _____

☒ Petition Plan Consistent with Field Review

☐ Old Pole Removed N/A

☒ Diameter of Conduit

☐ Cables Transferred to New Pole

☒ Depth of Conduit

☐ New Riser on Pole

☒ Utility Conflicts

☐ Visible Trench Patch across Road/Sidewalk

☒ Crossing Perpendicular to Road

☐ Abutters List Complete

☒ Public Road

☒ Photos Included

☐ Double Pole N/A

Department Head

R. W. W.

COMMENTS:

NO CONDUIT MARKOUTS ON PAVEMENT OR GRASS BERM. NO TRENCHING/
RISER ON POLE AS YET.

April 25, 2019

To the Select Board of the Town of Needham, Massachusetts:

The undersigned respectfully petitions

Level 3, 300 Bent Street, Cambridge, MA 02141, respectfully requests permission to install (1) 4" Schedule 40 PVC underground conduit, from an existing Pole #7 on Second Ave to 75 Second Ave, totaling approximately 503', some of which is on private property

Petitioner: Level 3

Contact: Mike Wiemer

Signature: *Mike Wiemer*

Address: 300 Bent Street

Cambridge, MA 02141

Phone: 857.706.6388

Email: Mike.Wiemer@centurylink.com

ORDER OF LOCATION FOR UNDERGROUND FIBER OPTIC FACILITIES

By the Select Board of the Town of Needham, Massachusetts, as approved by law,

IT IS HEREBY ORDERED:

That Level 3 is hereby granted permission to install and maintain fiber optic telecommunications facilities in the public way hereinafter named. Consisting of underground facilities as shown upon the plan filed herewith and made part hereof, together with all necessary wires, cables, devices, equipment, and other items relating thereto, and likewise the manhole and conduit construction connected with said fiber optic facilities, as requested in petition of said company dated this 25th day of April, 2019.

All construction under this order shall be performed with due regard to public safety and shall be placed substantially at the points indicated upon the plan filed with and made part of said petition, subject to such deviations as may be required for technical, engineering, or other purposes.

Second Ave install (1) 4" Communication Conduit (Schedule 40) approximately 503' from 75 Second Ave to existing Pole #7.

Please see the attached plan marked "Proposed Conduit Installation at 75 Second Ave Needham, MA"

We hereby certify that on _____ 2019, at _____ o'clock
at _____ a public hearing was held on the petition of:

I hereby certify that the foregoing order was adopted at a meeting of the Select Board of Needham, Massachusetts, held on the ____ day of _____, 2019.

City Clerk

I hereby certify that the foregoing is a true copy of a location order adopted by the Select Board of the Town of Needham, Massachusetts on the ____ day of _____, 2019, and recorded with the records of location orders of said city, Book _____, Page _____.

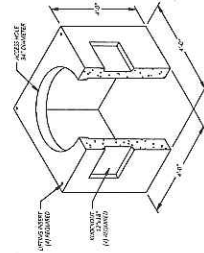
This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or attachments thereof.

Attest: _____
City Clerk

1. THE LOCATIONS OF EXISTING UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE WAY ONLY AND HAVE NOT BEEN INDEPENDENTLY VERIFIED BY THE OWNER OR ITS REPRESENTATIVE. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK, AND SHALL BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY THE CONTRACTOR'S FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES.
2. WHERE AN EXISTING UTILITY IS FOUND TO CONFLICT WITH THE PROPOSED WORK, THE LOCATION, ELEVATION AND DEPTH OF SUCH UTILITY SHALL BE FULLY DETERMINED WITHOUT DELAY BY THE CONTRACTOR, AND THE INFORMATION FURNISHED TO THE ENGINEER FOR RESOLUTION OF THE CONFLICT.
3. THE CONTRACTOR SHOULD MAINTAIN A SEPARATION OF 18 INCHES MIN. WHEN CROSSING EXISTING WATER FACILITIES.
4. THE CONTRACTOR SHALL MAKE ALL ARRANGEMENTS FOR THE ALTERATION AND ADJUSTMENT OF GAS, ELECTRIC, TELEPHONE AND ANY OTHER PRIVATE UTILITIES BY THE UTILITY COMPANY.
5. THE CONTRACTOR SHALL NOT DISTURB PUBLIC TREES AND SHRUBS.
6. AREAS OUTSIDE THE LIMITS OF PROPOSED WORK DISTURBED BY THE CONTRACTOR'S OPERATIONS SHALL BE RESTORED BY THE CONTRACTOR TO THEIR ORIGINAL CONDITION AT NO EXPENSE TO THE OWNER.
7. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PLACING AND MAINTAINING TEMPORARY RESURFACING AND JOINT PLATING FOR ALL EXCAVATIONS IN PAVED STREETS AND SIDEWALKS UNTIL PERMANENT RESURFACING IS COMPLETED.
8. JOINTS BETWEEN NEW BITUMINOUS CONCRETE ROADWAY PAVEMENT AND SAW CUT EXISTING PAVEMENT SHALL BE SEALED WITH BITUMEN AND BACK SANDED.
9. THE CONTRACTOR SHALL PROTECT AND SUPPORT ALL EXISTING UTILITY LINES THAT BECOME EXPOSED DUE TO EXCAVATION REQUIRED TO INSTALL THE PROPOSED CONDUIT.
10. THE CONTRACTOR SHALL REPLACE ALL DISTURBED TRAFFIC SIGNAL LOOP DETECTORS TO GOOD WORKING CONDITION AS REQUIRED BY THE LATEST STANDARDS OF THE MUNICIPAL TRAFFIC DEPARTMENT.
11. ALL EXISTING STATE, COUNTY, CITY, AND TOWN LOCATION LINES AND PRIVATE PROPERTY LINES HAVE BEEN ESTABLISHED FROM AVAILABLE INFORMATION AND THEIR EXACT LOCATION ARE NOT GUARANTEED.
12. THE CONTRACTOR SHALL REPLACE ALL PAVEMENT MARKINGS IN THEIR ENTIRETY THAT HAVE BEEN DAMAGED BY THE EXCAVATION OR OPERATIONS OF THE CONTRACTOR WITH SIMILAR COLOR AND SIZE THERMOPLASTIC MARKINGS.

N.T.S.

1. 24" MAXIMUM FROM TOP OF CONDUIT TO SURFACE.
2. 12" FROM TOP OF CONDUIT TO METALLIC WARNING TAPE PLACED ABOVE.
3. REPAIR SIDEWALKS AND WALKWAYS WITH SAME MATERIALS AS EXISTING.



3'x3'x3' I.D. MANHOLE W/6" WALLS & ROOF
CHASE STANDARD - 3,000 lbs.
MUST MEET OR EXCEED ALL STATE, LOCAL D.O.T.
REGULATIONS FOR ROADWAY LOADINGS
N.T.S.

(1) 4" COMMUNICATION CONDUIT (SCHEDULE 40)
WITH 1 1/4" CORRUGATED INNER DUCT
FROM PROPOSED 3X3 MH TO POLE 7

PROPOSED NEW 3' X 3' MANHOLE

LEGEND	
X	ELECTRIC POLE
□	STATE LIGHT
□	ELECTRIC POLE
□	JOINT PROPERTY POLE
□	LAAMP POLE
□	STREET LIGHT
□	CANAL FENCE
□	SEWER MAIN
□	BRIGHTEN VALVE
□	WATER METER
□	POWER GATE
□	GAS GATE
□	WATER GATE
□	MAIL BOX
□	STONE GROUND
□	RAILING METAL
□	RAILING WOOD
□	NO POST
□	US CABLE DRAIN
□	TRANSFORMER
□	CATCH BASIN
□	NO POST GUARDRAIL
□	NO POST

EXISTING UTILITIES SHOWN ARE APPROXIMATE AND NOT FOR CONSTRUCTION. THE LOCATION OF ALL PUBLIC AND PRIVATE UTILITIES PRIOR TO BEGINNING



CALL BEFORE YOU DIG
UNDERGROUND SERVICE
72 HOURS NOTICE REQ.
ENTER 1-888-DIG-SAFE

2007

AXIS
ENGINEERING GROUP

PREPARED FOR:

Level (3)
COMMUNICATIONS

[illegible]

DECEASED CONJUGAL BENEFICIARY ATION

SUBMITTED BY: AAS-ENGINEERING	PRINT NO: 2 OF 2
DRAWN BY: PNP	SCALE: AS NOTED
DATE: 04/25/2019	AS-BUILT:



NOTICE

To the Record

You are hereby notified that a public hearing will be held at the **Needham Town Hall, 1471 Highland Avenue, at 7:00 p.m. on May 14, 2019** upon petition of Level 3 Communications dated **April 25, 2019** to install approximately (1) 4" Schedule 40 PVC underground conduit, from an existing Pole #7 on Second Avenue to 75 Second Avenue, totaling approximately 503'. The work is necessary to provide a new fiber optic cable at 75 Second Avenue, Needham.

A public hearing is required and abutters should be notified.

If you have any questions regarding this petition, please contact Century Link representative, Mike Wiemer, at 857-706-6388.

John A. Bulian
Maurice P. Handel
Matthew D. Borrelli
Marianne B. Cooley
Daniel P. Matthews

SELECT BOARD

Dated: May 6, 2019

75 SECOND AVENUE

OWNER NAME 1	OWNER NAME 2	MAILING ADDRESS	CITY	ST	ZIP	PARCEL ID	PROPERTY ADDRESS
HILLSITE REALTY ASSOCIATES DE, LLC	C/O BULFINCH	116 HUNTINGTON AVE STE 600	BOSTON	MA	02116	1993000004100000	75 SECOND AVE
BHX, LLC, TR., SECOND AVENUE REALTY TRUST	C/O SECOND NEEDHAM DE, LLC	250 FIRST AVE -STE 200	NEEDHAM	MA	02494	199300000039000000	100 SECOND AVE
WCP NEEDHAM CABOT LLC	100 CABOT ST	C/O ULTIMA HOSPITALITY	NEEDHAM	MA	02494	199300000066000000	100 CABOT ST
BEREIK, GEORGE, TRUSTEE	BMI REALTY TRUST	26 PINE TREE DR	BUZZARDS BAY	MA	02532	199073000180000000	100 HIGHLAND AVE
BEREIK, ANTHONY J.	C/O BEREIK, GEORGE	26 PINE TREE DR	BUZZARDS BAY	MA	02532	199300000064000000	11 SECOND AVE
ATS-NEEDHAM LLC	C/O AMERICAN TOWER CORPORATION	P. O. BOX 723597	ATLANTA	GA	31139	199300000042000000	140 CABOT ST
150A #1 LIMITED PARTNERSHIP		100 GALEN ST SUITE 301	WATERTOWN	MA	02472	199300000035000000	130 A ST

Certified as list of parties in interest under Mass. General Laws and Needham Zoning By-Law, to the Best of our knowledge
for the Needham Board of Assessors.....



**Select Board
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 05/14/2019

Agenda Item	Olin College presentation, “Needham RTS- Reducing Tailings”
Presenter(s)	Katina Orive and Clare Auld-Brokish Olin College

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
	Babson/Olin/Wellesley College students have prepared a report on behalf of the Town to make recommendations to the DPW on how to minimize the generation of compost tailings*, as well as how to reduce the expenses associated with the disposal of compost tailings. *Compost tailings are the organic and non-organic residuals of the composting process; tailings are comprised of organic matter (sticks and rock) and non-organic matter (plastics, and trace amount of metal and ceramics) that must be disposed of as a waste product.
2.	VOTE REQUIRED BY SELECT BOARD
	None
3.	BACK UP INFORMATION ATTACHED



**Select Board
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 05/14/2019

Agenda Item	Transportation Committee
Presenter(s)	David Montgomery, Chair, Transportation Committee

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
The Transportation Committee will discuss with the Select Board the role and priorities of the Committee.	
2.	VOTE REQUIRED BY SELECT BOARD
None – Discussion Only	
3.	BACK UP INFORMATION ATTACHED
a) Memo to the Select Board from the Transportation Committee dated March 6, 2019	

MEMORANDUM

To: Needham Select Board and
Kate Fitzpatrick, Needham Town Manager

From: Needham Transportation Committee
David Montgomery, Chair and Steve McKnight, Vice Chair

Date: March 6, 2019

RE: Transportation Committee and Select Board's FY2019-FY2020 Goals

Members of the Transportation Committee have recently reviewed with great interest the FY2019-FY2020 Select Board's goals (as updated 01/18/19), with particular attention to transportation matters mentioned therein. In the interest of jointly determining how our committee might best work cooperatively with and in support of the Select Board and the Town Manager in the coming year, we offer our comments on the specific goals identified below (addressed in the same order as they appear in the FY2019-FY2020 Select Board's goals document).

Under Board Goals, **Section 2, "Ensure appropriate Regulation and Assessment of, and Investment in Infrastructure,"** we note:

Both the first item (Highland Avenue/Needham Street reconstruction) and the second item (completion of the Add-a-Lane project), are significant public infrastructure projects that will have a substantial impact on Needham's commuter traffic patterns which in turn may have implications for public transportation options in the Town. We will continue to monitor those projects and may seek opportunities to share concerns about them in the future if and when they arise.

The fourth item (establishment of a working group concerning impacts of growth on town infrastructure) makes express reference to transportation among its list of potentially impacted areas. The Committee seeks opportunities to contribute to the efforts of this working group either by direct representation or by informed, timely input. To that end, we request to be included on the working group's distribution list and welcome additional discussion about how we can participate in this initiative.

The sixth item (participation in MassDOT's "Complete Streets" funding program) may also represent an opportunity for the Committee to advance Needham's transportation infrastructure development through access to new funding sources. Specifically, it is our understanding that the Town has yet to approve a Prioritization Plan (a necessary component to a town's eligibility for the Complete Streets funding mechanism). Should it be of interest to the Select Board, the committee stands willing to assist in the development of such a Prioritization Plan.

Under Board Goals, **Section 5, “Maintain and develop amenities that contribute to the desirability of Needham as a place to live and work,”** we note:

The fourth item (reduce train horn noise) echoes the Committee’s long-held interest and support of the Town taking necessary steps to adopt a quiet zone. We continue to stand ready and willing to cooperate with and support the Select Board in pursuit of this worthwhile goal.

The eleventh item (pursuing multi-modal transportation between Newton and Needham) is an area of significant interest to the Committee, and we would be happy to play whatever role we can that would be helpful to advance the issue and related public discussions. (See also “*Governing Principles*” below). We look forward to further strategizing with the Select Board and the Town Manager about useful next steps in this effort.

The thirteenth item addresses parking at Needham Center Post Office, Hillside Avenue, and other locations. The Committee is especially concerned about the decrease in the dedicated MBTA parking at Needham Junction (caused by the BID Hospital parking expansion), Needham Center (where MBTA parking was eliminated in favor of general town parking), and Needham Heights (where the Senior Center has replaced over half of the commuter rail parking). Both planned and unexpected reduction in parking capacity at those three stations has significantly reduced commuter rail parking and driven many commuters to seek parking in nearby residential areas. The Committee encourages the Town to continue seeking creative means to address the increasingly pressing shortage in commuter rail parking.

Under “***Future Initiatives***” on the last page of the goals document, the fifth bullet item references locating alternative transportation options in town. The Committee welcomes the opportunity to participate in further consideration of this matter whenever the Select Board deems appropriate.

Under “***Governing Principles***” (also on the last page of the goals document), the second bullet item references developing a consensus with Newton regarding transportation options on Highland Avenue/Needham Street. The Committee would be interested in exploring what role(s) it could play in helping to advance this principle.

It is our understanding that since Needham sought to have commuter rail service to the Town restored in the 1980’s, the Transportation Committee has diligently attended to commuter rail issues as its primary focus. Under Section 2.7.1.2 of the Town By-Laws, the Committee is formally charged with studying “the mass transportation needs of the Town, with particular emphasis upon commuter transportation.” Diverse transportation challenges currently facing Needham extend well beyond commuter rail, and we welcome the opportunity to engage in discussion with the Select Board and other relevant parties about how best to apply this charge going forward.

At our most recent meeting, the Committee discussed the implications of the Town deliberately embracing transit oriented development (TOD) principles, which we imagine could be substantial. Measures Needham might consider taking in support of TOD principles could include:

1. requiring transit options or other transportation related improvements as a condition for zoning height waivers by special permit;
2. installation of bike sharing and/or Zipcar facilities at commuter rail stations;
3. leveraging and expanding development of publicly accessible bus and/or shuttle connections between the Newton Highlands Green Line T station, Northland Development Corp.'s Needham Street development, Needham Crossing and Needham Heights commuter rail station (and perhaps other possible locations); and
4. monitoring and advocating for changes in the 59 and 52 bus routes to encourage reduction in vehicle traffic in and through Needham.

We would be happy to explore any of the above with the Select Board and the Town Manager (and such other persons as they may direct or desire) and look forward to our future discussions and cooperation.



**Select Board
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 5/14/2019

Agenda Item	Public Hearing – Proposed Development at 1180 Great Plain Avenue
Presenter(s)	Mike McKay, Architect Giorgio Petruzzello, Supreme Development Peter Zahka, Esq.

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
Mr. McKay, Mr. Petruzzello, and Attorney Zahka will provide a brief synopsis of the proposed development at 1180 Great Plain Avenue. The Board will seek input as to whether or not to recommend the proposal to the Zoning Board of Appeals.	
2.	VOTE REQUIRED BY SELECT BOARD
<i>Suggested Motion:</i> That the Board <u>recommend/not recommend</u> that the Zoning Board of Appeals review and approve the application for a comprehensive permit for 1180 Great Plain Avenue.	
3.	BACK UP INFORMATION ATTACHED
a. Project Narrative – Proposed Development, 1180 Great Plain Avenue, Needham dated March 8, 2019 provided under separate cover b. Notice of Public Hearing c. Traffic Study – to be provided under separate cover	



Office of the
TOWN MANAGER

TOWN OF NEEDHAM

TOWN HALL
Needham, MA 02492-2669

TEL: (781) 455-7500
FAX: (781) 449-4569
TDD: (781) 455-7558

Notice of Public Hearing Proposed Residential Development at 1180 Great Plain Avenue

The Needham Select Board will hold a public hearing on Tuesday, May 14, 2019, at 7:30 p.m. at the Needham Town Hall, 1471 Highland Avenue, to gather input from neighbors and interested parties regarding the proposed redevelopment of 1180 Great Plain Avenue to a 16 unit multi-family housing structure.

Information about the project prepared by the Developer is available at www.needhamma.gov/1180gpa.

The Board seeks the input of neighbors and interested parties to make a determination as to whether or not to recommend the project to the Zoning Board of Appeals. Comments may also be submitted to the selectboard@needhamma.gov or Select Board, Needham Town Hall, 1471 Highland Avenue, Needham, MA 02492.

4.29.2019



**Select Board
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 5/14/2019

Agenda Item	Ambulance Rates and Charges
Presenter(s)	Dennis Condon, Chief of the Fire Department David Davison, Assistant Town Manager/Director of Finance Evelyn Poness, Town Treasurer/Collector

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
	In accordance with the Town's procedures for writing off departmental receivables considered uncollectible, we will review the request to abate outstanding ambulance charges for the service period between January 1, 2012 and December 31, 2017, and ask the Board to approve same. We will also discuss the recommendation to implement a fee for certain EMS calls which do not include transport.
2.	VOTE REQUIRED BY SELECT BOARD
	Suggested Motion 1: Move that the Board approve the recommendation to abate outstanding ambulance charges billed for services provided between January 1, 2012 and December 31, 2017 totaling \$_____. Suggested Motion 2: Move that the Board approve the recommendation of a \$499.00 Emergency Services without Transport fee to be effective _____.
3.	BACK UP INFORMATION ATTACHED
	Ambulance Rates and Charges Memo Dated May 10, 2019

MEMORANDUM

TO: SELECT BOARD

FROM: DAVID DAVISON, ASSISTANT TOWN MANAGER/DIRECTOR OF FINANCE

SUBJECT: AMBULANCE RATES AND CHARGES

DATE: MAY 10, 2019

CC: KATE FITZPATRICK, TOWN MANAGER; DENNIS CONDON, FIRE CHIEF; EVELYN PONESS, TOWN TREASURER AND TAX COLLECTOR; MICHELLE VAILLANCOURT TOWN ACCOUNTANT

Abatement of Uncollectible Charges

We presented to the Board at its January 29, 2019 meeting, a request for abatement of all outstanding ambulance charges billed prior to January 1, 2012 which were deemed uncollectible. At this meeting, we explained that a subsequent request will be brought to the Board for outstanding bills that were issued after December 31, 2011. The table below summarizes the ambulance charges outstanding for accounts billed July 1, 2012 through December 31, 2017. The total committed during this period was \$6,272,281 of which \$4,258,013.51 was deemed allowable to collect (67.9% of the original total). The amount that is carried as an outstanding receivable is effectively uncollectible and should be written off as such. The total outstanding ambulance balance that is recommended to be abated (written off) covers a period starting July 1, 2012 through December 31, 2017 is \$501,448.87. This represents the total balance outstanding on 908 bills of the 8,416 bills issued during the five and one half year period. The service period that ran from January 1, 2012 to June 30, 2012 was billed and monitored through a different company, and we are completing a final reconciliation. We anticipate that the additional amount to be abated will be presented the night of the Board's meeting.

CY	Number of Runs	Transports	% Transport	Number of Bills with Balance	% of Transport with Balance	Commitments	Average Bill	Required Reductions	Allowable Charges	% Allowed	Outstanding	% of Commitment*	% of Allowable
2012 (six months)		722		66	9.1%	\$466,958.00	\$646.76	\$117,944.09	\$349,013.91	74.7%	\$28,954.97	6.2%	8.3%
Total (2012 Jul - Dec)	0	722		66	9.1%	\$466,958.00	\$646.76	\$117,944.09	\$349,013.91	74.7%	\$28,954.97	6.2%	8.3%
2013	1,788	1,461	81.7%	173	11.8%	\$953,120.50	\$652.38	\$267,079.64	\$686,040.86	72.0%	\$85,711.99	9.0%	12.5%
2014	1,951	1,415	72.5%	199	14.1%	\$948,690.50	\$670.45	\$266,161.69	\$682,528.81	71.9%	\$107,113.10	11.3%	15.7%
2015	1,998	1,490	74.6%	191	12.8%	\$1,011,734.50	\$679.02	\$257,810.77	\$753,923.73	74.5%	\$114,547.14	11.3%	15.2%
2016	1,976	1,535	77.7%	169	11.0%	\$1,098,032.50	\$715.33	\$300,230.65	\$797,801.85	72.7%	\$89,899.68	8.2%	11.3%
2017	2,019	1,793	88.8%	110	6.1%	\$1,793,745.00	\$1,000.42	\$805,040.65	\$988,704.35	55.1%	\$75,221.99	4.2%	7.6%
Total (2013 - 2017)	9,732	7,694	79.1%	842	10.9%	\$5,805,323.00	\$754.53	\$1,896,323.40	\$3,908,999.60	67.3%	\$472,493.90	8.1%	12.1%

8,416	908	\$6,272,281.00	\$745.28	\$4,258,013.51	67.9%	\$501,448.87	8.0%	11.8%
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Emergency Services without Transport

The Fire Department provides a number of emergency medical services for which no fee is charged. From the time period of January 1, 2013 through December 31, 2017 (five years), approximately 1/5 of the EMS calls resulted in no transport. The Town's approved rate schedule does not provide for a charge if an ambulance transport is not made. Amongst these services is lift assistance. The Department staff assists individuals who fall and require aid to get back up. The Fire Department staff is happy to do this without any associated fees for Needham residents as needed. However, some assisted living facilities have come to overly rely on the Fire Department to do this service which their employees had always done before when any of their residents fall. We have become aware that some facilities have barred their employees from making any lift assists, presumably to decrease worker injuries. By doing so, the facilities have placed an added burden on the Town's emergency medical services without any reimbursement. We seek the Board's approval to help defray some of the cost of this service by setting a fee (Emergency Services without Transport) to be charged directly to all assisted living facilities and similar entities to reimburse for personnel and equipment costs. This type of fee is being implemented elsewhere. The Town of Franklin has a \$935 charge for this type of service. At this time, we recommend a fee of \$499.

We will be available at the Board's meeting on May 14, 2019 to answer any questions that you may have about these recommendations.

<u>Incident Date</u>	<u>Run #</u>	<u>me</u>	<u>Charges</u>	<u>Allowed</u>	<u>Payments</u>	<u>Balance</u>	<u>% Allowed</u>	<u>% Collected</u>
07/01/12	118817	GO	\$595.00	\$558.00	\$152.18	\$405.82	93.8%	27.3%
07/02/12	118820	WII	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
07/05/12	120995	SCF	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
07/06/12	120998	SO*	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
07/08/12	121006	SM	\$515.00	\$239.20	\$0.00	\$239.20	46.4%	0.0%
07/14/12	121015	ML	\$878.00	\$878.00	\$790.20	\$87.80	100.0%	90.0%
07/15/12	121016	SPE	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
07/18/12	128211	CUI	\$715.00	\$715.00	\$0.00	\$715.00	100.0%	0.0%
07/30/12	130827	MA	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
07/30/12	130828	COI	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
08/03/12	133340	DE*	\$515.00	\$515.00	\$463.50	\$51.50	100.0%	90.0%
08/12/12	141390	SAV	\$928.00	\$928.00	\$0.00	\$928.00	100.0%	0.0%
08/13/12	141419	BU*	\$863.00	\$863.00	\$0.00	\$863.00	100.0%	0.0%
08/15/12	141399	MA	\$560.00	\$560.00	\$0.00	\$560.00	100.0%	0.0%
08/17/12	143381	WA	\$575.00	\$575.00	\$0.00	\$575.00	100.0%	0.0%
08/20/12	143386	MC	\$958.00	\$518.96	\$468.96	\$50.00	54.2%	90.4%
08/26/12	148982	HA*	\$522.50	\$397.07	\$347.07	\$50.00	76.0%	87.4%
08/26/12	148984	SEC	\$878.00	\$878.00	\$0.00	\$878.00	100.0%	0.0%
08/28/12	151329	HEI	\$545.00	\$245.06	\$0.00	\$245.06	45.0%	0.0%
09/01/12	151339	CAI	\$928.00	\$928.00	\$678.00	\$250.00	100.0%	73.1%
09/04/12	161392	MC	\$825.00	\$518.96	\$468.96	\$50.00	62.9%	90.4%
09/04/12	161439	AW	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
09/09/12	161446	FLA	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
09/10/12	161403	SH/	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
09/11/12	167085	HAI	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
09/12/12	161415	GEI	\$527.00	\$399.17	\$319.34	\$79.83	75.7%	80.0%
09/13/12	161416	FOI	\$715.00	\$715.00	\$0.00	\$715.00	100.0%	0.0%
09/17/12	167089	WA	\$878.00	\$878.00	\$0.00	\$878.00	100.0%	0.0%
09/17/12	167095	SHI	\$872.00	\$470.24	\$376.19	\$94.05	53.9%	80.0%
09/17/12	181981	GEI	\$525.50	\$398.47	\$318.78	\$79.69	75.8%	80.0%
09/20/12	167099	SH/	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
09/23/12	169823	FEI	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
09/24/12	169815	SHI	\$575.50	\$398.47	\$318.78	\$79.69	69.2%	80.0%
09/28/12	175148	MC	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
10/02/12	175159	FIT	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
10/02/12	175163	RU*	\$525.50	\$398.47	\$348.47	\$50.00	75.8%	87.5%
10/06/12	181989	NE*	\$590.00	\$590.00	\$413.00	\$177.00	100.0%	70.0%
10/08/12	181990	FO*	\$913.00	\$913.00	\$226.10	\$686.90	100.0%	24.8%
10/08/12	181992	BIK	\$864.50	\$466.72	\$373.37	\$93.35	54.0%	80.0%
10/09/12	182020	GRI	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
10/14/12	182025	STL	\$768.00	\$768.00	\$0.00	\$768.00	100.0%	0.0%
10/20/12	186897	FLA	\$522.50	\$397.07	\$317.66	\$79.41	76.0%	80.0%
10/26/12	191325	FAF	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
10/27/12	194192	MC	\$930.00	\$930.00	\$0.00	\$930.00	100.0%	0.0%
11/02/12	196187	STE	\$543.50	\$406.91	\$325.53	\$81.38	74.9%	80.0%
11/08/12	200888	PET	\$1,263.00	\$1,263.00	\$0.00	\$1,263.00	100.0%	0.0%
11/09/12	202392	DIC	\$958.00	\$958.00	\$0.00	\$958.00	100.0%	0.0%
11/13/12	206567	MA	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
11/18/12	209598	KR/	\$530.00	\$242.13	\$0.00	\$242.13	45.7%	0.0%
11/19/12	209605	BA*	\$531.50	\$401.28	\$361.15	\$40.13	75.5%	90.0%

<u>Incident Date</u>	<u>Run #</u>	<u>me</u>	<u>Charges</u>	<u>Allowed</u>	<u>Payments</u>	<u>Balance</u>	<u>% Allowed</u>	<u>% Collected</u>
11/20/12	209610	SHI	\$881.00	\$474.46	\$379.57	\$94.89	53.9%	80.0%
11/24/12	213732	BR/	\$545.00	\$545.00	\$436.00	\$109.00	100.0%	80.0%
11/29/12	215979	FLY	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
12/04/12	225327	SRI	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
12/05/12	225329	BAI	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
12/05/12	225332	ME	\$700.00	\$700.00	\$0.00	\$700.00	100.0%	0.0%
12/07/12	225340	PAI	\$868.00	\$868.00	\$0.00	\$868.00	100.0%	0.0%
12/10/12	225320	VIT	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
12/11/12	225344	SH/	\$1,135.00	\$669.95	\$535.96	\$133.99	59.0%	80.0%
12/13/12	225322	LYN	\$809.00	\$809.00	\$659.00	\$150.00	100.0%	81.5%
12/15/12	228225	MC	\$715.00	\$715.00	\$0.00	\$715.00	100.0%	0.0%
12/16/12	228233	PAI	\$590.00	\$590.00	\$649.00	-\$59.00	100.0%	110.0%
12/26/12	239156	MA	\$504.50	\$388.63	\$310.91	\$77.72	77.0%	80.0%
12/28/12	239164	RIC	\$885.00	\$885.00	\$0.00	\$885.00	100.0%	0.0%
12/30/12	239148	EA1	\$833.00	\$286.43	\$0.00	\$286.43	34.4%	0.0%
12/30/12	239168	AT1	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
2012			\$44,048.50	\$38,992.65	\$10,037.68	\$28,954.97	88.5%	25.7%

<u>Incident Date</u>	<u>Run #</u>	<u>me</u>	<u>Charges</u>	<u>Allowed</u>	<u>Payments</u>	<u>Balance</u>	<u>% Allowed</u>	<u>% Collected</u>
01/01/13	3370	WA	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
01/03/13	3381	CAF	\$878.00	\$878.00	\$0.00	\$878.00	100.0%	0.0%
01/06/13	3419	MI	\$595.00	\$595.00	\$0.00	\$595.00	100.0%	0.0%
01/08/13	3392	FIC	\$565.00	\$406.64	\$0.00	\$406.64	72.0%	0.0%
01/09/13	3399	SIV	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
01/09/13	3422	MC	\$568.00	\$394.96	\$344.96	\$50.00	69.5%	87.3%
01/12/13	7364	NJI	\$595.00	\$595.00	\$0.00	\$595.00	100.0%	0.0%
01/15/13	7349	PLY	\$730.00	\$730.00	\$0.00	\$730.00	100.0%	0.0%
01/19/13	7587	SO	\$559.00	\$393.87	\$343.87	\$50.00	70.5%	87.3%
01/20/13	9684	WC	\$913.00	\$283.50	\$0.00	\$283.50	31.1%	0.0%
01/21/13	9687	KOI	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
01/21/13	9691	MC	\$545.00	\$429.52	\$379.52	\$50.00	78.8%	88.4%
01/24/13	11039	CO	\$580.00	\$580.00	\$0.00	\$580.00	100.0%	0.0%
01/25/13	11044	LEE	\$851.00	\$464.10	\$445.53	\$18.57	54.5%	96.0%
01/25/13	11047	MA	\$595.00	\$595.00	\$0.00	\$595.00	100.0%	0.0%
01/28/13	14229	PR	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
01/31/13	14237	ESP	\$878.00	\$878.00	\$0.00	\$878.00	100.0%	0.0%
02/01/13	18430	SUI	\$828.00	\$828.00	\$0.00	\$828.00	100.0%	0.0%
02/01/13	18431	ME	\$938.00	\$938.00	\$0.00	\$938.00	100.0%	0.0%
02/02/13	18416	GAI	\$1,133.00	\$708.24	\$566.60	\$141.64	62.5%	80.0%
02/03/13	18425	MII	\$557.00	\$416.56	\$366.56	\$50.00	74.8%	88.0%
02/11/13	22001	PEL	\$595.00	\$595.00	\$0.00	\$595.00	100.0%	0.0%
02/13/13	25000	JON	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
02/14/13	25005	KOI	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
02/20/13	30595	MC	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
02/21/13	30600	LAF	\$863.00	\$617.64	\$484.64	\$133.00	71.6%	78.5%
02/23/13	30582	MA	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
02/27/13	33477	ML	\$893.00	\$893.00	\$803.70	\$89.30	100.0%	90.0%
03/01/13	33864	MC	\$715.00	\$507.52	\$457.52	\$50.00	71.0%	90.1%
03/01/13	33866	MC	\$833.00	\$833.00	\$0.00	\$833.00	100.0%	0.0%
03/01/13	33867	WII	\$772.50	\$471.90	\$377.52	\$94.38	61.1%	80.0%
03/02/13	33873	GIL	\$700.00	\$700.00	\$0.00	\$700.00	100.0%	0.0%
03/05/13	38759	CO	\$833.00	\$833.00	\$0.00	\$833.00	100.0%	0.0%
03/10/13	40888	AN	\$698.50	\$476.15	\$451.15	\$25.00	68.2%	94.7%
03/11/13	40884	DE	\$575.00	\$250.92	\$0.00	\$250.92	43.6%	0.0%
03/11/13	40890	STA	\$1,153.00	\$1,153.00	\$0.00	\$1,153.00	100.0%	0.0%
03/15/13	43934	BO	\$518.00	\$398.13	\$382.21	\$15.92	76.9%	96.0%
03/15/13	43935	JON	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
03/16/13	43938	RES	\$928.00	\$928.00	\$0.00	\$928.00	100.0%	0.0%
03/19/13	46852	CR	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
03/19/13	64733	RE	\$881.00	\$478.28	\$382.62	\$95.66	54.3%	80.0%
03/24/13	48848	SUI	\$560.00	\$560.00	\$0.00	\$560.00	100.0%	0.0%
03/25/13	54449	MA	\$565.00	\$565.00	\$0.00	\$565.00	100.0%	0.0%
03/27/13	54455	NE	\$587.50	\$407.35	\$325.88	\$81.47	69.3%	80.0%
03/27/13	54456	HO	\$560.00	\$560.00	\$0.00	\$560.00	100.0%	0.0%
03/31/13	54474	JON	\$685.00	\$685.00	\$0.00	\$685.00	100.0%	0.0%
04/01/13	57517	SH	\$501.50	\$384.09	\$306.03	\$78.06	76.6%	79.7%
04/01/13	57522	ALT	\$590.00	\$590.00	\$531.00	\$59.00	100.0%	90.0%
04/04/13	57524	MC	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
04/05/13	64694	WII	\$580.00	\$580.00	\$0.00	\$580.00	100.0%	0.0%

<u>Incident Date</u>	<u>Run #</u>	<u>me</u>	<u>Charges</u>	<u>Allowed</u>	<u>Payments</u>	<u>Balance</u>	<u>% Allowed</u>	<u>% Collected</u>
04/07/13	64726	ZAI	\$540.50	\$321.03	\$255.78	\$65.25	59.4%	79.1%
04/08/13	64697	PEF	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
04/11/13	64711	DEI	\$565.00	\$565.00	\$0.00	\$565.00	100.0%	0.0%
04/13/13	64734	DU	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
04/22/13	70099	KEL	\$1,033.00	\$1,033.00	\$0.00	\$1,033.00	100.0%	0.0%
04/24/13	80242	SAI	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
05/04/13	80287	BRI	\$565.00	\$565.00	\$0.00	\$565.00	100.0%	0.0%
05/05/13	80293	BO	\$605.00	\$605.00	\$0.00	\$605.00	100.0%	0.0%
05/11/13	80257	MA	\$595.00	\$595.00	\$0.00	\$595.00	100.0%	0.0%
05/14/13	83271	JAI	\$893.00	\$893.00	\$696.00	\$197.00	100.0%	77.9%
05/15/13	85054	HE	\$545.00	\$545.00	\$100.00	\$445.00	100.0%	18.3%
05/19/13	85071	BIE	\$503.00	\$384.79	\$306.59	\$78.20	76.5%	79.7%
05/19/13	85072	SC	\$580.00	\$580.00	\$0.00	\$580.00	100.0%	0.0%
05/20/13	88097	BAI	\$625.00	\$625.00	\$0.00	\$625.00	100.0%	0.0%
05/20/13	88110	SHI	\$645.50	\$467.14	\$372.19	\$94.95	72.4%	79.7%
05/21/13	88103	AK	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
06/02/13	98297	ME	\$565.00	\$565.00	\$0.00	\$565.00	100.0%	0.0%
06/08/13	98289	HAI	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
06/12/13	115916	DEI	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
06/14/13	115929	WA	\$595.00	\$595.00	\$0.00	\$595.00	100.0%	0.0%
06/20/13	115956	RO	\$700.00	\$700.00	\$0.00	\$700.00	100.0%	0.0%
06/21/13	115983	COI	\$700.00	\$700.00	\$0.00	\$700.00	100.0%	0.0%
06/22/13	115984	WA	\$893.00	\$893.00	\$0.00	\$893.00	100.0%	0.0%
06/22/13	115985	CAI	\$1,045.00	\$1,045.00	\$0.00	\$1,045.00	100.0%	0
06/23/13	115990	LAE	\$820.00	\$587.60	\$487.60	\$100.00	71.7%	83.0%
06/24/13	115965	KIN	\$998.00	\$998.00	\$0.00	\$998.00	100.0%	0.0%
06/26/13	115975	JEN	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
07/01/13	123358	RAI	\$1,293.00	\$667.32	\$531.69	\$135.63	51.6%	79.7%
07/04/13	136939	THI	\$565.00	\$565.00	\$0.00	\$565.00	100.0%	0.0%
07/04/13	136940	FAI	\$745.00	\$745.00	\$0.00	\$745.00	100.0%	0.0%
07/05/13	123367	SAI	\$700.00	\$700.00	\$0.00	\$700.00	100.0%	0.0%
07/05/13	123368	FOI	\$563.00	\$391.76	\$313.41	\$78.35	69.6%	80.0%
07/05/13	123612	BOI	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
07/08/13	123378	RO	\$878.00	\$878.00	\$0.00	\$878.00	100.0%	0.0%
07/13/13	123403	CUI	\$536.00	\$400.65	\$343.44	\$57.21	74.7%	85.7%
07/16/13	136948	YEL	\$560.00	\$560.00	\$0.00	\$560.00	100.0%	0.0%
07/20/13	136961	KEL	\$560.00	\$440.96	\$352.77	\$88.19	78.7%	80.0%
07/22/13	136969	HAI	\$545.00	\$545.00	\$436.00	\$109.00	100.0%	80.0%
07/27/13	145762	BRI	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
07/27/13	145764	CAI	\$590.00	\$590.00	\$0.00	\$590.00	100.0%	0.0%
08/01/13	145816	COI	\$893.00	\$893.00	\$0.00	\$893.00	100.0%	0.0%
08/02/13	145780	BAI	\$848.00	\$848.00	\$0.00	\$848.00	100.0%	0.0%
08/02/13	145782	COI	\$872.00	\$487.37	\$437.37	\$50.00	55.9%	89.7%
08/04/13	145825	PEF	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
08/06/13	145790	WH	\$700.00	\$476.86	\$381.48	\$95.38	68.1%	80.0%
08/09/13	145800	SHI	\$572.50	\$393.86	\$313.81	\$80.05	68.8%	79.7%
08/09/13	145803	COI	\$928.00	\$928.00	\$0.00	\$928.00	100.0%	0.0%
08/13/13	146802	SHI	\$521.00	\$393.16	\$313.25	\$79.91	75.5%	79.1%
08/18/13	152066	KOI	\$798.00	\$798.00	\$0.00	\$798.00	100.0%	0.0%
08/22/13	152058	KOI	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%

<u>Incident Date</u>	<u>Run #</u>	<u>me</u>	<u>Charges</u>	<u>Allowed</u>	<u>Payments</u>	<u>Balance</u>	<u>% Allowed</u>	<u>% Collected</u>
08/23/13	152061	GO	\$518.00	\$391.76	\$312.14	\$79.62	75.6%	79.7%
08/25/13	167548	LIP	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
08/30/13	167566	KEE	\$715.00	\$715.00	\$0.00	\$715.00	100.0%	0.0%
08/30/13	167567	BLA	\$575.00	\$575.00	\$0.00	\$575.00	100.0%	0.0%
09/01/13	216234	PAI	\$530.00	\$397.34	\$381.19	\$16.15	75.0%	95.9%
09/04/13	176286	MC	\$775.00	\$775.00	\$0.00	\$775.00	100.0%	0.0%
09/08/13	176302	HAI	\$988.00	\$988.00	\$0.00	\$988.00	100.0%	0.0%
09/11/13	176319	HU	\$765.00	\$765.00	\$332.00	\$433.00	100.0%	43.4%
09/11/13	176320	LEA	\$765.00	\$765.00	\$612.00	\$153.00	100.0%	80.0%
09/13/13	176325	KOI	\$595.00	\$595.00	\$0.00	\$595.00	100.0%	0.0%
09/14/13	176333	AM	\$798.00	\$798.00	\$0.00	\$798.00	100.0%	0.0%
09/15/13	176337	MA	\$580.00	\$580.00	\$0.00	\$580.00	100.0%	0.0%
09/17/13	176343	STA	\$595.00	\$595.00	\$0.00	\$595.00	100.0%	0.0%
09/17/13	176344	BR	\$915.00	\$915.00	\$45.00	\$870.00	100.0%	4.9%
09/22/13	216248	ARI	\$560.00	\$560.00	\$0.00	\$560.00	100.0%	0.0%
09/23/13	176354	LEV	\$545.00	\$545.00	\$436.00	\$109.00	100.0%	80.0%
09/23/13	176356	DIS	\$588.50	\$461.56	\$367.74	\$93.82	78.4%	79.7%
09/24/13	176359	LEG	\$580.00	\$580.00	\$0.00	\$580.00	100.0%	0.0%
09/24/13	176360	O'R	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
09/25/13	176362	HU	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
09/28/13	176371	TSC	\$833.00	\$833.00	\$0.00	\$833.00	100.0%	0.0%
10/01/13	198060	LYN	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
10/01/13	204491	LAY	\$682.00	\$682.00	\$545.60	\$136.40	100.0%	80.0%
10/02/13	204495	LIV	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
10/03/13	201140	AB	\$685.00	\$685.00	\$616.50	\$68.50	100.0%	90.0%
10/03/13	204498	VE	\$878.00	\$878.00	\$0.00	\$878.00	100.0%	0.0%
10/05/13	198021	CHI	\$580.00	\$580.00	\$0.00	\$580.00	100.0%	0.0%
10/05/13	198067	WF	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
10/06/13	201146	SAE	\$590.00	\$590.00	\$0.00	\$590.00	100.0%	0.0%
10/07/13	201147	MC	\$715.00	\$715.00	\$0.00	\$715.00	100.0%	0.0%
10/07/13	201149	BR	\$723.00	\$723.00	\$0.00	\$723.00	100.0%	0.0%
10/08/13	198026	KIN	\$833.00	\$833.00	\$0.00	\$833.00	100.0%	0.0%
10/11/13	198031	MA	\$883.00	\$883.00	\$0.00	\$883.00	100.0%	0.0%
10/11/13	201158	RE	\$798.00	\$798.00	\$0.00	\$798.00	100.0%	0.0%
10/15/13	204508	PE	\$852.50	\$457.36	\$364.41	\$92.95	53.6%	79.7%
10/17/13	204440	BR	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
10/18/13	204443	FAF	\$715.00	\$715.00	\$0.00	\$715.00	100.0%	0.0%
10/20/13	204451	LEA	\$590.00	\$590.00	\$0.00	\$590.00	100.0%	0.0%
10/26/13	204465	FIS	\$595.00	\$595.00	\$0.00	\$595.00	100.0%	0.0%
10/27/13	204466	MA	\$569.50	\$391.87	\$341.87	\$50.00	68.8%	87.2%
10/28/13	198052	PRE	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
11/02/13	201163	HAI	\$878.00	\$878.00	\$935.78	-\$57.78	100.0%	106.6%
11/02/13	216230	BO	\$700.00	\$496.08	\$0.00	\$496.08	70.9%	0.0%
11/04/13	216236	SPA	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
11/05/13	204478	LES	\$524.00	\$389.78	\$339.78	\$50.00	74.4%	87.2%
11/08/13	204489	KAC	\$723.00	\$723.00	\$0.00	\$723.00	100.0%	0.0%
11/09/13	216240	MC	\$575.00	\$575.00	\$0.00	\$575.00	100.0%	0.0%
11/10/13	216241	BEF	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
11/13/13	216199	SHI	\$603.50	\$468.53	\$373.30	\$95.23	77.6%	79.7%
11/17/13	216216	LEE	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%

<u>Incident Date</u>	<u>Run #</u>	<u>me</u>	<u>Charges</u>	<u>Allowed</u>	<u>Payments</u>	<u>Balance</u>	<u>% Allowed</u>	<u>% Collected</u>
11/18/13	216220	KAI	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
11/21/13	247787	WH	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
11/26/13	220202	WA	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
11/27/13	220203	VIL	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
12/03/13	225744	JIM	\$605.00	\$440.96	\$340.96	\$100.00	72.9%	77.3%
12/04/13	225754	SAI	\$878.00	\$878.00	\$0.00	\$878.00	100.0%	0.0%
12/06/13	225762	PAI	\$700.00	\$700.00	\$366.70	\$333.30	100.0%	52.4%
12/07/13	228088	DRI	\$775.00	\$775.00	\$0.00	\$775.00	100.0%	0.0%
12/08/13	228090	HIC	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
12/09/13	228100	HAI	\$545.00	\$545.00	\$361.68	\$183.32	100.0%	66.4%
12/11/13	230765	GLI	\$595.00	\$595.00	\$0.00	\$595.00	100.0%	0.0%
12/12/13	230769	WII	\$858.50	\$460.16	\$366.63	\$93.53	53.6%	79.7%
12/12/13	230771	FEF	\$863.00	\$863.00	\$0.00	\$863.00	100.0%	0.0%
12/15/13	233569	FAI	\$914.00	\$485.98	\$387.20	\$98.78	53.2%	79.7%
12/18/13	247736	STE	\$595.00	\$595.00	\$0.00	\$595.00	100.0%	0.0%
12/19/13	247740	BRI	\$878.00	\$878.00	\$0.00	\$878.00	100.0%	0.0%
12/20/13	247750	KAI	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
12/20/13	247751	KOI	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
12/24/13	247760	RAI	\$723.00	\$723.00	\$0.00	\$723.00	100.0%	0.0%
12/26/13	247769	WII	\$521.00	\$393.16	\$313.25	\$79.91	75.5%	79.7%
12/27/13	247771	GO	\$1,115.00	\$1,115.00	\$0.00	\$1,115.00	100.0%	0.0%
12/27/13	247776	MA	\$1,223.00	\$1,223.00	\$0.00	\$1,223.00	100.0%	0.0%
12/30/13	248980	BLA	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
2013			\$116,020.00	\$106,442.41	\$20,730.42	\$85,711.99	91.7%	19

<u>Incident Date</u>	<u>Run #</u>	<u>me</u>	<u>Charges</u>	<u>Allowed</u>	<u>Payments</u>	<u>Balance</u>	<u>% Allowed</u>	<u>% Collected</u>
01/01/14	23489	PEF	\$560.00	\$511.72	\$0.00	\$511.72	91.4%	0.0%
01/02/14	6644	BAI	\$890.00	\$498.06	\$348.06	\$150.00	56.0%	69.9%
01/03/14	6646	ATI	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
01/07/14	6654	SM	\$552.50	\$391.86	\$341.86	\$50.00	70.9%	87.2%
01/11/14	6636	CET	\$750.00	\$750.00	\$737.11	\$12.89	100.0%	98.3%
01/11/14	6669	GAI	\$837.50	\$478.07	\$93.91	\$384.16	57.1%	19.6%
01/13/14	6673	FOI	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
01/14/14	6676	CUI	\$775.50	\$480.11	\$230.11	\$250.00	61.9%	47.9%
01/18/14	6689	COI	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
01/18/14	24919	REI	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
01/20/14	9994	LOI	\$813.00	\$813.00	\$569.10	\$243.90	100.0%	70.0%
01/21/14	9997	MA	\$599.50	\$413.80	\$363.80	\$50.00	69.0%	87.9%
01/21/14	10000	TUI	\$833.00	\$833.00	\$0.00	\$833.00	100.0%	0.0%
01/27/14	17767	BRC	\$943.00	\$943.00	\$898.00	\$45.00	100.0%	95.2%
01/27/14	17770	DEI	\$560.00	\$560.00	\$0.00	\$560.00	100.0%	0.0%
01/30/14	17786	LEC	\$738.00	\$738.00	\$0.00	\$738.00	100.0%	0.0%
02/01/14	17795	AUI	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
02/03/14	17797	SOI	\$712.50	\$463.98	\$369.68	\$94.30	65.1%	79.7%
02/03/14	17798	UD	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
02/09/14	23490	RIV	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
02/10/14	23486	BEI	\$1,063.00	\$1,063.00	\$987.20	\$75.80	100.0%	92.9%
02/13/14	26640	HIN	\$570.50	\$400.92	\$319.44	\$81.48	70.3%	79.7%
02/14/14	26641	ROI	\$908.00	\$908.00	\$842.07	\$65.93	100.0%	92.7%
02/21/14	30990	JAC	\$827.00	\$472.21	\$422.21	\$50.00	57.1%	89.4%
02/24/14	30982	FOI	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
02/24/14	30983	RIV	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
03/02/14	37448	PAI	\$525.50	\$400.92	\$384.62	\$16.30	76.3%	95.9%
03/03/14	37471	COI	\$753.00	\$753.00	\$0.00	\$753.00	100.0%	0.0%
03/05/14	44922	YAI	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
03/08/14	42097	FLA	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
03/09/14	42098	SOI	\$745.00	\$745.00	\$596.00	\$149.00	100.0%	80.0%
03/10/14	42088	ARI	\$525.50	\$395.37	\$345.37	\$50.00	75.2%	87.4%
03/10/14	42091	HEI	\$510.50	\$393.87	\$313.82	\$80.05	77.2%	79.7%
03/16/14	44929	DEI	\$783.00	\$286.43	\$0.00	\$286.43	36.6%	0.0%
03/18/14	59572	CAI	\$928.00	\$928.00	\$0.00	\$928.00	100.0%	0.0%
03/26/14	59607	PAI	\$878.00	\$496.08	\$396.08	\$100.00	56.5%	79.8%
03/26/14	59609	CRI	\$1,018.00	\$1,018.00	\$0.00	\$1,018.00	100.0%	0.0%
03/27/14	59612	SUI	\$501.50	\$389.65	\$310.46	\$79.19	77.7%	79.7%
04/03/14	59639	O'C	\$913.00	\$913.00	\$0.00	\$913.00	100.0%	0.0%
04/05/14	64103	LEV	\$879.50	\$476.67	\$0.00	\$476.67	54.2%	0.0%
04/08/14	64121	GR	\$738.00	\$738.00	\$0.00	\$738.00	100.0%	0.0%
04/08/14	64124	SAI	\$875.00	\$470.00	\$320.00	\$150.00	53.7%	68.1%
04/09/14	73912	DJA	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
04/14/14	73915	DAI	\$822.00	\$822.00	\$0.00	\$822.00	100.0%	0.0%
04/15/14	73920	SAI	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
04/19/14	73888	MI	\$640.00	\$640.00	\$0.00	\$640.00	100.0%	0.0%
04/19/14	73924	REI	\$595.00	\$595.00	\$0.00	\$595.00	100.0%	0.0%
04/21/14	73889	BOI	\$685.00	\$685.00	\$0.00	\$685.00	100.0%	0.0%
04/23/14	73900	TRE	\$605.00	\$605.00	\$435.60	\$169.40	100.0%	72.0%

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04/28/14	78433	DES	\$833.00	\$496.08	\$0.00	\$496.08	59.6%	0.0%
04/30/14	78446	CUI	\$591.50	\$431.92	\$344.13	\$87.79	73.0%	79.7%
05/03/14	226900	COI	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
05/05/14	226891	AVI	\$783.00	\$476.61	\$423.61	\$53.00	60.9%	88.9%
05/05/14	226893	STE	\$848.00	\$481.43	\$461.80	\$19.63	56.8%	95.9%
05/05/14	226894	PET	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
05/07/14	271004	BRI	\$580.00	\$580.00	\$0.00	\$580.00	100.0%	0.0%
05/14/14	89266	HAI	\$580.00	\$580.00	\$103.91	\$476.09	100.0%	17.9%
05/15/14	89347	LIT	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
05/16/14	89349	DHI	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
05/16/14	89350	KUN	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
05/17/14	89247	MIL	\$545.00	\$429.52	\$329.52	\$100.00	78.8%	76.7%
05/17/14	89249	WIL	\$848.00	\$848.00	\$0.00	\$848.00	100.0%	0.0%
05/21/14	97298	MA	\$818.00	\$818.00	\$0.00	\$818.00	100.0%	0.0%
05/23/14	97307	MIL	\$923.00	\$923.00	\$0.00	\$923.00	100.0%	0.0%
05/23/14	97308	ROI	\$724.00	\$483.03	\$383.03	\$100.00	66.7%	79.3%
05/24/14	97287	KEE	\$560.00	\$560.00	\$0.00	\$560.00	100.0%	0.0%
05/26/14	97309	PET	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
05/26/14	97311	ME	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
05/27/14	97312	ATH	\$730.00	\$730.00	\$0.00	\$730.00	100.0%	0.0%
05/28/14	97314	TOI	\$893.00	\$893.00	\$0.00	\$893.00	100.0%	0.0%
06/03/14	106627	LEV	\$738.00	\$738.00	\$0.00	\$738.00	100.0%	0.0%
06/07/14	106596	WH	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
06/08/14	106600	BAI	\$893.00	\$893.00	\$0.00	\$893.00	100.0%	0.0%
06/08/14	106601	WR	\$878.00	\$878.00	\$0.00	\$878.00	100.0%	0.0%
06/09/14	106604	WIL	\$803.00	\$803.00	\$0.00	\$803.00	100.0%	0.0%
06/14/14	114676	LAF	\$580.00	\$580.00	\$0.00	\$580.00	100.0%	0.0%
06/14/14	114677	WIL	\$878.00	\$878.00	\$0.00	\$878.00	100.0%	0.0%
06/15/14	114680	CAI	\$715.00	\$715.00	\$0.00	\$715.00	100.0%	0.0%
06/17/14	114687	QU	\$569.50	\$569.50	\$512.55	\$56.95	100.0%	90.0%
06/18/14	114689	SOI	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
06/20/14	114700	PIC	\$833.00	\$833.00	\$0.00	\$833.00	100.0%	0.0%
06/20/14	114702	RAI	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
06/21/14	114704	LAV	\$640.00	\$640.00	\$0.00	\$640.00	100.0%	0.0%
06/22/14	114709	MA	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
06/22/14	114711	DAI	\$833.00	\$833.00	\$0.00	\$833.00	100.0%	0.0%
06/23/14	114715	HIL	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
06/23/14	114716	PEC	\$798.00	\$798.00	\$0.00	\$798.00	100.0%	0.0%
06/29/14	121739	HAI	\$807.50	\$807.50	\$0.00	\$807.50	100.0%	0.0%
07/01/14	129435	COI	\$833.00	\$833.00	\$0.00	\$833.00	100.0%	0.0%
07/02/14	129437	HO	\$560.00	\$560.00	\$0.00	\$560.00	100.0%	0.0%
07/04/14	129444	COI	\$625.00	\$625.00	\$0.00	\$625.00	100.0%	0.0%
07/04/14	129446	BRI	\$605.00	\$256.78	\$0.00	\$256.78	42.4%	0.0%
07/05/14	129448	SCF	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
07/06/14	129453	PAI	\$565.00	\$565.00	\$0.00	\$565.00	100.0%	0.0%
07/08/14	129465	MA	\$845.00	\$477.01	\$327.01	\$150.00	56.5%	68.6%
07/10/14	129468	STE	\$858.00	\$858.00	\$0.00	\$858.00	100.0%	0.0%
07/10/14	129470	FLII	\$512.00	\$393.97	\$353.97	\$40.00	76.9%	89.8%
07/18/14	142268	CAI	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%

<u>Incident Date</u>	<u>Run #</u>	<u>me</u>	<u>Charges</u>	<u>Allowed</u>	<u>Payments</u>	<u>Balance</u>	<u>% Allowed</u>	<u>% Collected</u>
07/18/14	142271	TEI	\$640.00	\$640.00	\$0.00	\$640.00	100.0%	0.0%
07/22/14	142277	MA	\$833.00	\$833.00	\$0.00	\$833.00	100.0%	0.0%
07/22/14	142280	NEI	\$560.00	\$560.00	\$504.00	\$56.00	100.0%	90.0%
07/23/14	142289	CHI	\$590.00	\$590.00	\$0.00	\$590.00	100.0%	0.0%
07/24/14	142290	RIB	\$833.00	\$833.00	\$0.00	\$833.00	100.0%	0.0%
07/25/14	142299	GU	\$545.00	\$245.06	\$0.00	\$245.06	45.0%	0.0%
07/27/14	142306	AM	\$893.00	\$893.00	\$0.00	\$893.00	100.0%	0.0%
07/28/14	142245	SM	\$848.00	\$848.00	\$0.00	\$848.00	100.0%	0.0%
07/29/14	142251	PAI	\$736.50	\$475.24	\$455.93	\$19.31	64.5%	95.9%
07/31/14	144460	RIB	\$580.00	\$580.00	\$0.00	\$580.00	100.0%	0.0%
07/31/14	144463	RIB	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
08/02/14	144471	GO	\$938.00	\$938.00	\$0.00	\$938.00	100.0%	0.0%
08/02/14	144475	SHI	\$694.00	\$472.21	\$422.21	\$50.00	68.0%	89.4%
08/03/14	144478	RIC	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
08/03/14	156401	LICI	\$953.00	\$953.00	\$0.00	\$953.00	100.0%	0.0%
08/04/14	156358	WII	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
08/04/14	156359	COI	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
08/06/14	156372	JOS	\$818.00	\$818.00	\$0.00	\$818.00	100.0%	0.0%
08/07/14	156375	TRE	\$753.00	\$753.00	\$0.00	\$753.00	100.0%	0.0%
08/07/14	156376	FIG	\$893.00	\$893.00	\$0.00	\$893.00	100.0%	0.0%
08/09/14	156410	BRI	\$768.00	\$768.00	\$0.00	\$768.00	100.0%	0.0%
08/13/14	156388	COI	\$818.00	\$818.00	\$0.00	\$818.00	100.0%	0.0%
08/13/14	156389	FIG	\$848.00	\$848.00	\$0.00	\$848.00	100.0%	0.0%
08/14/14	156394	BR/	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
08/15/14	156397	WIK	\$560.00	\$560.00	\$0.00	\$560.00	100.0%	0.0%
08/15/14	156398	BEI	\$685.00	\$685.00	\$0.00	\$685.00	100.0%	0.0%
09/06/14	182207	ROI	\$557.00	\$415.02	\$365.02	\$50.00	74.5%	88.0%
09/06/14	182212	NO	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
09/07/14	182216	COI	\$610.00	\$610.00	\$0.00	\$610.00	100.0%	0.0%
09/08/14	182222	PAI	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
09/08/14	239281	LAV	\$590.00	\$590.00	\$0.00	\$590.00	100.0%	0.0%
09/09/14	182234	NO	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
09/12/14	182245	POI	\$783.00	\$783.00	\$0.00	\$783.00	100.0%	0.0%
09/12/14	182247	LAV	\$590.00	\$253.85	\$0.00	\$253.85	43.0%	0.0%
09/13/14	182248	WII	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
09/16/14	182264	FIG	\$898.00	\$898.00	\$0.00	\$898.00	100.0%	0.0%
09/17/14	182271	DEI	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
09/18/14	182276	DU	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
09/21/14	194817	CAI	\$893.00	\$893.00	\$0.00	\$893.00	100.0%	0.0%
09/22/14	194818	HEI	\$878.00	\$878.00	\$0.00	\$878.00	100.0%	0.0%
09/25/14	238411	HO	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
09/26/14	194826	HO	\$968.00	\$548.13	\$298.13	\$250.00	56.6%	54.4%
09/30/14	194840	DEI	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
09/30/14	194841	DIC	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
10/03/14	194850	DEI	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
10/05/14	194861	VAI	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
10/06/14	194862	KRI	\$1,115.00	\$1,115.00	\$0.00	\$1,115.00	100.0%	0.0%
10/06/14	199402	OLI	\$620.00	\$620.00	\$0.00	\$620.00	100.0%	0.0%
10/06/14	199403	ME	\$590.00	\$590.00	\$0.00	\$590.00	100.0%	0.0%

<u>Incident Date</u>	<u>Run #</u>	<u>me</u>	<u>Charges</u>	<u>Allowed</u>	<u>Payments</u>	<u>Balance</u>	<u>% Allowed</u>	<u>% Collected</u>
10/07/14	199405	ME	\$818.00	\$818.00	\$0.00	\$818.00	100.0%	0.0%
10/08/14	199409	INC	\$560.00	\$560.00	\$0.00	\$560.00	100.0%	0.0%
10/11/14	199416	STA	\$848.00	\$848.00	\$0.00	\$848.00	100.0%	0.0%
10/11/14	199419	AGI	\$605.00	\$605.00	\$0.00	\$605.00	100.0%	0.0%
10/13/14	199425	TU	\$625.00	\$625.00	\$0.00	\$625.00	100.0%	0.0%
10/16/14	203031	BOI	\$590.00	\$590.00	\$90.00	\$500.00	100.0%	15.3%
10/16/14	203035	MC	\$765.00	\$765.00	\$0.00	\$765.00	100.0%	0.0%
10/17/14	203037	FRE	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
10/17/14	203038	BUI	\$590.00	\$253.85	\$0.00	\$253.85	43.0%	0.0%
10/20/14	222506	BR/	\$988.00	\$524.13	\$474.13	\$50.00	53.0%	90.5%
10/21/14	222508	ST.	\$848.00	\$848.00	\$0.00	\$848.00	100.0%	0.0%
10/22/14	222516	BEF	\$875.00	\$474.54	\$378.09	\$96.45	54.2%	79.7%
10/24/14	222522	ME	\$893.00	\$893.00	\$0.00	\$893.00	100.0%	0.0%
10/25/14	222531	HAI	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
10/26/14	222537	JAN	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
10/27/14	222542	GRI	\$783.00	\$783.00	\$0.00	\$783.00	100.0%	0.0%
10/27/14	222543	MA	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
10/28/14	222547	CR/	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
10/30/14	222553	OD	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
10/31/14	222558	CAI	\$595.00	\$595.00	\$0.00	\$595.00	100.0%	0.0%
11/04/14	222571	D'A	\$575.00	\$575.00	\$0.00	\$575.00	100.0%	0.0%
11/05/14	222578	KEP	\$1,061.00	\$1,061.00	\$0.00	\$1,061.00	100.0%	0.0%
11/07/14	222584	ROI	\$878.00	\$878.00	\$0.00	\$878.00	100.0%	0.0%
11/13/14	238413	PAI	\$1,308.00	\$683.98	\$656.18	\$27.80	52.3%	95.9%
11/13/14	238416	NG	\$610.00	\$610.00	\$0.00	\$610.00	100.0%	0.0%
11/17/14	238430	LOI	\$818.00	\$818.00	\$0.00	\$818.00	100.0%	0.0%
11/18/14	238436	SLA	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
11/27/14	238477	LAC	\$848.00	\$848.00	\$0.00	\$848.00	100.0%	0.0%
12/01/14	238497	CAI	\$525.50	\$400.92	\$365.92	\$35.00	76.3%	91.3%
12/01/14	238500	BEI	\$506.00	\$391.75	\$312.13	\$79.62	77.4%	79.7%
12/03/14	238507	MA	\$818.00	\$818.00	\$0.00	\$818.00	100.0%	0.0%
12/04/14	246117	SAL	\$1,210.00	\$1,210.00	\$0.00	\$1,210.00	100.0%	0.0%
12/05/14	246126	JAN	\$868.00	\$868.00	\$0.00	\$868.00	100.0%	0.0%
12/07/14	246131	MA	\$531.50	\$403.09	\$353.09	\$50.00	75.8%	87.6%
12/08/14	246135	FER	\$685.00	\$685.00	\$0.00	\$685.00	100.0%	0.0%
12/09/14	246141	WE	\$958.00	\$958.00	\$500.68	\$457.32	100.0%	52.3%
12/12/14	246150	MA	\$700.00	\$700.00	\$0.00	\$700.00	100.0%	0.0%
12/12/14	246152	O'S	\$560.00	\$560.00	\$0.00	\$560.00	100.0%	0.0%
12/13/14	246157	ZIN	\$833.00	\$833.00	\$0.00	\$833.00	100.0%	0.0%
12/14/14	246161	IAF	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
12/14/14	246162	BRI	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
12/16/14	263564	WH	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
12/17/14	263568	PAI	\$685.00	\$685.00	\$616.50	\$68.50	100.0%	90.0%
12/19/14	263580	DAI	\$848.00	\$848.00	\$0.00	\$848.00	100.0%	0.0%
12/20/14	263585	WC	\$833.00	\$833.00	\$749.70	\$83.30	100.0%	90.0%
12/23/14	263596	HEI	\$560.00	\$560.00	\$0.00	\$560.00	100.0%	0.0%
12/24/14	263597	SM	\$590.00	\$590.00	\$0.00	\$590.00	100.0%	0.0%
12/26/14	263615	ATI	\$640.00	\$640.00	\$0.00	\$640.00	100.0%	0.0%
12/27/14	263620	DO	\$873.00	\$873.00	\$0.00	\$873.00	100.0%	0.0%

<u>Incident Date</u>	<u>Run #</u>	<u>me</u>	<u>Charges</u>	<u>Allowed</u>	<u>Payments</u>	<u>Balance</u>	<u>% Allowed</u>	<u>% Collected</u>
12/29/14	263628	FAC	\$833.00	\$833.00	\$0.00	\$833.00	100.0%	0.0%
12/30/14	263636	MC	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
12/30/14	263637	MA	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
2014			\$137,135.50	\$126,518.84	\$19,405.74	\$107,113.10	92.3%	15.3%

<u>Incident Date</u>	<u>Run #</u>	<u>me</u>	<u>Charges</u>	<u>Allowed</u>	<u>Payments</u>	<u>Balance</u>	<u>% Allowed</u>	<u>% Collected</u>
01/04/15	1650	PAI	\$545.00	\$396.52	\$0.00	\$396.52	72.8%	0.0%
01/04/15	1652	BOI	\$768.00	\$768.00	\$0.00	\$768.00	100.0%	0.0%
01/04/15	1654	EAK	\$803.00	\$803.00	\$0.00	\$803.00	100.0%	0.0%
01/09/15	22076	GU	\$953.00	\$953.00	\$0.00	\$953.00	100.0%	0.0%
01/09/15	22078	BEF	\$700.00	\$700.00	\$0.00	\$700.00	100.0%	0.0%
01/10/15	21940	ME	\$1,068.00	\$423.67	\$0.00	\$423.67	39.7%	0.0%
01/14/15	21953	KOI	\$798.00	\$798.00	\$0.00	\$798.00	100.0%	0.0%
01/16/15	21969	INA	\$560.00	\$560.00	\$0.00	\$560.00	100.0%	0.0%
01/17/15	47934	MA	\$528.50	\$409.44	\$359.44	\$50.00	77.5%	87.8%
01/23/15	22005	TR	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
01/23/15	22006	TOI	\$753.00	\$753.00	\$0.00	\$753.00	100.0%	0.0%
01/23/15	22007	MC	\$863.00	\$863.00	\$0.00	\$863.00	100.0%	0.0%
01/24/15	22011	RO	\$1,046.00	\$690.10	\$549.84	\$140.26	66.0%	79.7%
01/24/15	22013	RUI	\$530.00	\$530.00	\$424.00	\$106.00	100.0%	80.0%
01/25/15	22015	ZUI	\$738.00	\$738.00	\$0.00	\$738.00	100.0%	0.0%
01/26/15	22023	BEF	\$650.00	\$650.00	\$0.00	\$650.00	100.0%	0.0%
01/26/15	22024	CLH	\$783.00	\$783.00	\$0.00	\$783.00	100.0%	0.0%
01/27/15	21956	YU	\$878.00	\$878.00	\$0.00	\$878.00	100.0%	0.0%
01/29/15	22034	GAI	\$848.00	\$848.00	\$0.00	\$848.00	100.0%	0.0%
02/03/15	67695	DO	\$783.00	\$783.00	\$0.00	\$783.00	100.0%	0.0%
02/05/15	22057	WII	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
02/05/15	22062	BE	\$848.00	\$848.00	\$0.00	\$848.00	100.0%	0.0%
02/06/15	22066	GIB	\$783.00	\$783.00	\$0.00	\$783.00	100.0%	0.0%
02/06/15	47896	VEF	\$530.00	\$530.00	\$15.00	\$515.00	100.0%	2.0%
02/07/15	47941	BYF	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
02/08/15	47946	PO	\$753.00	\$753.00	\$0.00	\$753.00	100.0%	0.0%
02/09/15	47951	GE	\$738.00	\$738.00	\$0.00	\$738.00	100.0%	0.0%
02/11/15	47959	WA	\$900.00	\$900.00	\$0.00	\$900.00	100.0%	0.0%
02/13/15	47966	QU	\$818.00	\$818.00	\$0.00	\$818.00	100.0%	0.0%
02/13/15	47970	DIA	\$843.00	\$843.00	\$0.00	\$843.00	100.0%	0.0%
02/16/15	47986	FLY	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
02/17/15	47991	GRI	\$1,252.50	\$692.26	\$553.81	\$138.45	55.3%	80.0%
02/17/15	47994	LAI	\$953.00	\$953.00	\$0.00	\$953.00	100.0%	0.0%
02/17/15	47995	MA	\$560.00	\$560.00	\$0.00	\$560.00	100.0%	0.0%
02/20/15	48008	DRI	\$590.00	\$590.00	\$0.00	\$590.00	100.0%	0.0%
02/21/15	48012	MA	\$565.00	\$565.00	\$0.00	\$565.00	100.0%	0.0%
02/23/15	48020	OT	\$507.50	\$400.10	\$0.00	\$400.10	78.8%	0.0%
02/23/15	48024	SOI	\$500.00	\$500.00	\$0.00	\$500.00	100.0%	0.0%
02/25/15	48035	REY	\$883.00	\$883.00	\$0.00	\$883.00	100.0%	0.0%
02/25/15	48036	BRI	\$803.00	\$803.00	\$0.00	\$803.00	100.0%	0.0%
02/27/15	48045	SCF	\$525.50	\$408.68	\$0.00	\$408.68	77.8%	0.0%
02/27/15	48046	DEI	\$635.00	\$635.00	\$0.00	\$635.00	100.0%	0.0%
02/28/15	47898	WII	\$818.00	\$818.00	\$0.00	\$818.00	100.0%	0.0%
03/01/15	47901	GL	\$625.00	\$625.00	\$0.00	\$625.00	100.0%	0.0%
03/03/15	47912	GU	\$753.00	\$753.00	\$0.00	\$753.00	100.0%	0.0%
03/05/15	67673	MC	\$893.00	\$893.00	\$803.70	\$89.30	100.0%	90.0%
03/05/15	67675	MA	\$565.00	\$565.00	\$0.00	\$565.00	100.0%	0.0%
03/06/15	47924	ROI	\$580.00	\$580.00	\$0.00	\$580.00	100.0%	0.0%
03/07/15	47925	VAI	\$723.00	\$283.50	\$0.00	\$283.50	39.2%	0.0%

<u>Incident Date</u>	<u>Run #</u>	<u>me</u>	<u>Charges</u>	<u>Allowed</u>	<u>Payments</u>	<u>Balance</u>	<u>% Allowed</u>	<u>% Collected</u>
03/07/15	67688	YOI	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
03/07/15	67692	DU	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
03/08/15	47929	VAI	\$515.00	\$239.20	\$0.00	\$239.20	46.4%	0.0%
03/09/15	47933	DES	\$560.00	\$560.00	\$0.00	\$560.00	100.0%	0.0%
03/16/15	67710	ROI	\$1,043.00	\$1,043.00	\$0.00	\$1,043.00	100.0%	0.0%
03/20/15	67722	RIC	\$868.00	\$868.00	\$0.00	\$868.00	100.0%	0.0%
03/20/15	67757	DO	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
03/22/15	67732	AKI	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
03/26/15	67741	SOI	\$883.00	\$883.00	\$0.00	\$883.00	100.0%	0.0%
03/28/15	67746	WA	\$730.00	\$730.00	\$0.00	\$730.00	100.0%	0.0%
03/29/15	67748	DAI	\$730.00	\$730.00	\$0.00	\$730.00	100.0%	0.0%
03/29/15	67750	BOI	\$913.00	\$913.00	\$0.00	\$913.00	100.0%	0.0%
04/03/15	93897	CHI	\$833.00	\$833.00	\$0.00	\$833.00	100.0%	0.0%
04/04/15	93901	CHI	\$560.00	\$560.00	\$0.00	\$560.00	100.0%	0.0%
04/04/15	93902	HAI	\$863.00	\$863.00	\$0.00	\$863.00	100.0%	0.0%
04/05/15	93857	VOI	\$878.00	\$286.43	\$0.00	\$286.43	32.6%	0.0%
04/08/15	93916	STE	\$848.00	\$848.00	\$0.00	\$848.00	100.0%	0.0%
04/15/15	93931	HEI	\$500.00	\$396.52	\$0.00	\$396.52	79.3%	0.0%
04/15/15	93932	GO	\$500.00	\$396.52	\$0.00	\$396.52	79.3%	0.0%
04/15/15	93934	LAE	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
04/16/15	93940	GEI	\$878.00	\$878.00	\$0.00	\$878.00	100.0%	0.0%
04/17/15	93947	SHE	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
04/18/15	93868	ROI	\$550.00	\$550.00	\$0.00	\$550.00	100.0%	0.0%
4/18/15	93869	DEI	\$500.00	\$500.00	\$0.00	\$500.00	100.0%	0.0%
04/18/15	93870	GU	\$803.00	\$803.00	\$0.00	\$803.00	100.0%	0.0%
04/21/15	93951	NG	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
04/26/15	93875	POI	\$590.00	\$590.00	\$0.00	\$590.00	100.0%	0.0%
04/29/15	93981	SHE	\$545.00	\$545.00	\$429.52	\$115.48	100.0%	78.8%
05/01/15	93987	BAI	\$848.00	\$848.00	\$0.00	\$848.00	100.0%	0.0%
05/04/15	93892	BLE	\$848.00	\$848.00	\$0.00	\$848.00	100.0%	0.0%
05/04/15	93995	FLII	\$828.50	\$482.07	\$432.07	\$50.00	58.2%	89.6%
05/05/15	144083	TRI	\$610.00	\$610.00	\$0.00	\$610.00	100.0%	0.0%
05/05/15	144147	CHI	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
05/07/15	144154	TAI	\$893.00	\$893.00	\$0.00	\$893.00	100.0%	0.0%
05/07/15	144156	ML	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
05/10/15	144087	VIL	\$878.00	\$878.00	\$0.00	\$878.00	100.0%	0.0%
05/10/15	144088	KEF	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
05/14/15	144164	JOI	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
05/14/15	144168	CAI	\$798.00	\$798.00	\$0.00	\$798.00	100.0%	0.0%
05/14/15	144169	MA	\$893.00	\$893.00	\$0.00	\$893.00	100.0%	0.0%
05/14/15	294352	COI	\$565.00	\$565.00	\$0.00	\$565.00	100.0%	0.0%
05/18/15	144190	VAI	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
05/19/15	144177	VAI	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
05/19/15	144179	PEI	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
05/25/15	144206	SOI	\$818.00	\$818.00	\$0.00	\$818.00	100.0%	0.0%
05/25/15	144207	KOI	\$738.00	\$738.00	\$510.29	\$227.71	100.0%	69.1%
5/27/15	144218	LAV	\$610.00	\$610.00	\$0.00	\$610.00	100.0%	0.0%
05/28/15	144222	UD	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
05/29/15	144108	LAE	\$605.00	\$605.00	\$0.00	\$605.00	100.0%	0.0%

<u>Incident Date</u>	<u>Run #</u>	<u>me</u>	<u>Charges</u>	<u>Allowed</u>	<u>Payments</u>	<u>Balance</u>	<u>% Allowed</u>	<u>% Collected</u>
05/29/15	144109	FAF	\$595.00	\$595.00	\$0.00	\$595.00	100.0%	0.0%
05/29/15	144226	LEB	\$1,195.00	\$409.02	\$0.00	\$409.02	34.2%	0.0%
05/30/15	144110	FEL	\$798.00	\$798.00	\$0.00	\$798.00	100.0%	0.0%
05/31/15	144116	SEC	\$595.00	\$595.00	\$0.00	\$595.00	100.0%	0.0%
06/01/15	144233	MC	\$560.00	\$239.20	\$0.00	\$239.20	42.7%	0.0%
06/03/15	144244	KAC	\$1,073.00	\$1,073.00	\$0.00	\$1,073.00	100.0%	0.0%
06/04/15	144247	MA	\$1,028.00	\$1,028.00	\$0.00	\$1,028.00	100.0%	0.0%
06/06/15	144121	SPII	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
06/09/15	144258	SPE	\$753.00	\$494.50	\$444.50	\$50.00	65.7%	89.9%
06/13/15	144126	DIE	\$968.00	\$968.00	\$0.00	\$968.00	100.0%	0.0%
06/14/15	144128	ADI	\$738.00	\$738.00	\$0.00	\$738.00	100.0%	0.0%
06/15/15	144133	DO	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
06/15/15	144134	GAI	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
06/15/15	144270	WE	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
06/16/15	144274	PAT	\$560.00	\$560.00	\$0.00	\$560.00	100.0%	0.0%
06/17/15	144276	FOI	\$893.00	\$893.00	\$0.00	\$893.00	100.0%	0.0%
06/19/15	144286	WA	\$848.00	\$848.00	\$748.00	\$100.00	100.0%	88.2%
06/24/15	144302	FEII	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
06/26/15	144311	COI	\$545.00	\$245.06	\$0.00	\$245.06	45.0%	0.0%
06/27/15	144312	AGI	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
07/06/15	170951	HO	\$530.00	\$417.61	\$317.61	\$100.00	78.8%	76.1%
07/09/15	170956	MA	\$575.00	\$242.13	\$0.00	\$242.13	42.1%	0.0%
07/09/15	170957	MC	\$605.00	\$605.00	\$0.00	\$605.00	100.0%	0.0%
07/11/15	170893	DAI	\$750.00	\$750.00	\$0.00	\$750.00	100.0%	0.0%
07/13/15	170963	BET	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
07/15/15	170965	KAI	\$635.00	\$635.00	\$0.00	\$635.00	100.0%	0.0%
07/16/15	170970	MA	\$530.00	\$242.13	\$0.00	\$242.13	45.7%	0.0%
07/19/15	170979	AM	\$501.50	\$397.24	\$316.50	\$80.74	79.2%	79.7%
07/19/15	170980	HEI	\$715.00	\$715.00	\$0.00	\$715.00	100.0%	0.0%
07/23/15	170908	VEL	\$848.00	\$848.00	\$0.00	\$848.00	100.0%	0.0%
07/30/15	170911	SM	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
07/30/15	171005	MI	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
08/01/15	170916	BAI	\$503.00	\$397.95	\$1.14	\$396.81	79.1%	0.3%
08/07/15	171028	KH/	\$818.00	\$818.00	\$0.00	\$818.00	100.0%	0.0%
08/08/15	171030	BR/	\$730.00	\$730.00	\$5.00	\$725.00	100.0%	0.7%
08/11/15	197755	HU	\$788.00	\$788.00	\$0.00	\$788.00	100.0%	0.0%
08/12/15	197764	COI	\$855.50	\$517.37	\$413.90	\$103.47	60.5%	80.0%
08/13/15	197767	SEN	\$580.00	\$580.00	\$0.00	\$580.00	100.0%	0.0%
08/21/15	197791	SHI	\$723.00	\$723.00	\$0.00	\$723.00	100.0%	0.0%
08/25/15	197800	WR	\$958.00	\$958.00	\$0.00	\$958.00	100.0%	0.0%
08/28/15	197812	GEI	\$580.00	\$580.00	\$0.00	\$580.00	100.0%	0.0%
08/29/15	197813	SM	\$868.00	\$868.00	\$0.00	\$868.00	100.0%	0.0%
09/06/15	197749	GU	\$595.00	\$595.00	\$0.00	\$595.00	100.0%	0.0%
09/11/15	219874	FEE	\$728.00	\$728.00	\$0.00	\$728.00	100.0%	0.0%
09/14/15	219830	HYI	\$848.00	\$848.00	\$0.00	\$848.00	100.0%	0.0%
09/15/15	219833	PYF	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
09/18/15	219886	SIL	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
09/18/15	219887	LI, I	\$620.00	\$620.00	\$0.00	\$620.00	100.0%	0.0%
09/19/15	219840	FOI	\$575.00	\$575.00	\$0.00	\$575.00	100.0%	0.0%

<u>Incident Date</u>	<u>Run #</u>	<u>me</u>	<u>Charges</u>	<u>Allowed</u>	<u>Payments</u>	<u>Balance</u>	<u>% Allowed</u>	<u>% Collected</u>
09/21/15	219896	FR/	\$738.00	\$493.07	\$393.07	\$100.00	66.8%	79.7%
09/26/15	219857	AD,	\$803.00	\$544.52	\$494.52	\$50.00	67.8%	90.8%
09/27/15	219860	AN,	\$1,020.00	\$1,020.00	\$0.00	\$1,020.00	100.0%	0.0%
09/28/15	219903	LUE	\$519.50	\$409.19	\$159.19	\$250.00	78.8%	38.9%
09/29/15	219908	LEII	\$899.00	\$495.19	\$394.54	\$100.65	55.1%	79.7%
09/30/15	219911	GR,	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
10/07/15	219934	UTI	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
10/14/15	265404	SCH	\$565.00	\$565.00	\$0.00	\$565.00	100.0%	0.0%
10/15/15	265407	SM	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
10/18/15	265342	ANI	\$595.00	\$595.00	\$0.00	\$595.00	100.0%	0.0%
10/20/15	265418	TOI	\$1,225.00	\$1,225.00	\$0.00	\$1,225.00	100.0%	0.0%
10/28/15	265442	JOS	\$565.00	\$565.00	\$0.00	\$565.00	100.0%	0.0%
10/28/15	265443	MC	\$665.00	\$665.00	\$99.66	\$565.34	100.0%	15.0%
10/29/15	265446	ALL	\$1,003.00	\$1,003.00	\$0.00	\$1,003.00	100.0%	0.0%
10/29/15	265447	RO,	\$898.00	\$898.00	\$0.00	\$898.00	100.0%	0.0%
11/01/15	265361	MA	\$874.00	\$480.89	\$383.14	\$97.75	55.0%	79.7%
11/04/15	265367	CAI	\$565.00	\$565.00	\$0.00	\$565.00	100.0%	0.0%
11/05/15	265465	HEC	\$773.00	\$773.00	\$0.00	\$773.00	100.0%	0.0%
11/05/15	265466	RO,	\$878.00	\$878.00	\$0.00	\$878.00	100.0%	0.0%
11/12/15	265379	BIA	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
11/12/15	265380	HO	\$828.00	\$506.62	\$0.00	\$506.62	61.2%	0.0%
11/12/15	265480	DRI	\$833.00	\$833.00	\$0.00	\$833.00	100.0%	0.0%
11/12/15	265484	LI, I	\$605.00	\$605.00	\$0.00	\$605.00	100.0%	0.0%
11/18/15	265498	SAE	\$818.00	\$479.59	\$304.59	\$175.00	58.6%	63.5%
11/18/15	265502	HAI	\$883.00	\$485.18	\$386.56	\$98.62	54.9%	79.7%
11/18/15	265503	GRI	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
11/21/15	265386	MIL	\$913.00	\$913.00	\$0.00	\$913.00	100.0%	0.0%
11/24/15	265521	GAI	\$898.00	\$898.00	\$0.00	\$898.00	100.0%	0.0%
12/01/15	265533	BAI	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
12/01/15	265535	FAF	\$545.00	\$245.06	\$0.00	\$245.06	45.0%	0.0%
12/06/15	293248	STC	\$753.00	\$753.00	\$0.00	\$753.00	100.0%	0.0%
12/12/15	293623	LAF	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
12/13/15	293256	COI	\$750.00	\$750.00	\$0.00	\$750.00	100.0%	0.0%
12/15/15	293296	DO	\$883.00	\$883.00	\$0.00	\$883.00	100.0%	0.0%
12/16/15	293300	DO	\$898.00	\$898.00	\$0.00	\$898.00	100.0%	0.0%
12/16/15	293901	SZA	\$580.00	\$580.00	\$0.00	\$580.00	100.0%	0.0%
12/17/15	293303	HEI	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
12/17/15	293620	AGI	\$590.00	\$590.00	\$0.00	\$590.00	100.0%	0.0%
12/18/15	293308	KAI	\$595.00	\$595.00	\$0.00	\$595.00	100.0%	0.0%
12/23/15	293619	MC	\$723.00	\$723.00	\$485.80	\$237.20	100.0%	67.2%
12/25/15	293318	DIS	\$1,195.00	\$1,195.00	\$0.00	\$1,195.00	100.0%	0.0%
12/27/15	293275	DAI	\$878.00	\$484.21	\$434.21	\$50.00	55.1%	89.7%
12/28/15	293321	HAI	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
12/28/15	293322	LAV	\$863.00	\$863.00	\$0.00	\$863.00	100.0%	0.0%
2015			\$134,427.00	\$124,406.74	\$9,859.60	\$114,547.14	92.5%	7.9%

<u>Incident Date</u>	<u>Run #</u>	<u>me</u>	<u>Charges</u>	<u>Allowed</u>	<u>Payments</u>	<u>Balance</u>	<u>% Allowed</u>	<u>% Collected</u>
01/05/16	32055	DU	\$738.00	\$738.00	\$0.00	\$738.00	100.0%	0.0%
01/07/16	31961	GA	\$685.00	\$685.00	\$0.00	\$685.00	100.0%	0.0%
01/07/16	31962	PA	\$697.00	\$484.79	\$334.79	\$150.00	69.6%	69.1%
01/07/16	32061	RE	\$273.00	\$273.00	\$0.00	\$273.00	100.0%	0.0%
01/08/16	43082	UN	\$738.00	\$738.00	\$0.00	\$738.00	100.0%	0.0%
01/10/16	31964	LEV	\$938.00	\$938.00	\$0.00	\$938.00	100.0%	0.0%
01/13/16	32079	DA	\$527.00	\$407.75	\$0.00	\$407.75	77.4%	0.0%
01/13/16	32081	ZA	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
01/17/16	32090	GA	\$590.00	\$590.00	\$0.00	\$590.00	100.0%	0.0%
01/20/16	31973	NG	\$527.00	\$407.75	\$0.00	\$407.75	77.4%	0.0%
01/21/16	31978	EN	\$521.00	\$404.91	\$322.61	\$82.30	77.7%	79.7%
01/23/16	31981	WA	\$595.00	\$595.00	\$0.00	\$595.00	100.0%	0.0%
01/25/16	31990	BE	\$913.00	\$913.00	\$0.00	\$913.00	100.0%	0.0%
01/25/16	43145	DO	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
01/26/16	31952	GO	\$868.00	\$868.00	\$368.00	\$500.00	100.0%	42.4%
01/26/16	31992	LA	\$575.00	\$575.00	\$505.31	\$69.69	100.0%	87.9%
02/01/16	32097	PO	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
02/04/16	32015	BEL	\$590.00	\$590.00	\$100.00	\$490.00	100.0%	16.9%
02/04/16	32100	FO	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
02/06/16	32106	TO	\$575.00	\$575.00	\$0.00	\$575.00	100.0%	0.0%
02/06/16	43094	CO	\$898.00	\$898.00	\$0.00	\$898.00	100.0%	0.0%
02/07/16	43115	BR	\$515.00	\$515.00	\$15.00	\$500.00	100.0%	2.9%
02/09/16	32108	SM	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
02/12/16	69330	HE	\$590.00	\$590.00	\$0.00	\$590.00	100.0%	0.0%
02/15/16	32034	HA	\$595.00	\$595.00	\$440.24	\$154.76	100.0%	74.0%
02/15/16	32035	ZA	\$878.00	\$454.65	\$354.65	\$100.00	51.8%	78.0%
02/15/16	32124	SA	\$620.00	\$449.42	\$199.42	\$250.00	72.5%	44.4%
02/19/16	32135	SH	\$575.00	\$575.00	\$0.00	\$575.00	100.0%	0.0%
02/21/16	43096	FIN	\$822.50	\$493.77	\$170.72	\$323.05	60.0%	34.6%
02/24/16	43129	AD	\$738.00	\$738.00	\$112.80	\$625.20	100.0%	15.3%
02/26/16	43136	GO	\$580.00	\$580.00	\$0.00	\$580.00	100.0%	0.0%
02/28/16	43103	PA	\$815.00	\$815.00	\$652.00	\$163.00	100.0%	80.0%
02/29/16	43141	ST	\$560.00	\$560.00	\$0.00	\$560.00	100.0%	0.0%
03/01/16	43147	EUI	\$988.00	\$988.00	\$0.00	\$988.00	100.0%	0.0%
03/01/16	43148	SUI	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
03/05/16	43091	WII	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
03/06/16	43119	YAI	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
03/08/16	69313	BR	\$913.00	\$478.18	\$278.18	\$200.00	52.4%	58.2%
03/09/16	69237	SUI	\$1,048.00	\$1,048.00	\$0.00	\$1,048.00	100.0%	0.0%
03/11/16	69248	LUC	\$827.00	\$480.37	\$382.73	\$97.64	58.1%	79.7%
03/21/16	69282	KA	\$560.00	\$560.00	\$0.00	\$560.00	100.0%	0.0%
03/24/16	69293	MA	\$863.00	\$863.00	\$0.00	\$863.00	100.0%	0.0%
03/26/16	69381	LAN	\$554.50	\$397.07	\$316.37	\$80.70	71.6%	79.7%
03/28/16	69352	KA	\$735.00	\$735.00	\$0.00	\$735.00	100.0%	0.0%
04/02/16	93573	CRC	\$590.00	\$590.00	\$100.00	\$490.00	100.0%	16.9%
04/03/16	93557	DA	\$893.00	\$893.00	\$0.00	\$893.00	100.0%	0.0%
04/03/16	93574	DO	\$565.00	\$565.00	\$0.00	\$565.00	100.0%	0.0%
04/04/16	93559	PIE	\$753.00	\$753.00	\$723.92	\$29.08	100.0%	96.1%
04/05/16	93562	WC	\$580.00	\$409.18	\$326.01	\$83.17	70.5%	79.7%
04/05/16	93564	STE	\$955.00	\$955.00	\$0.00	\$955.00	100.0%	0.0%

<u>Incident Date</u>	<u>Run #</u>	<u>me</u>	<u>Charges</u>	<u>Allowed</u>	<u>Payments</u>	<u>Balance</u>	<u>% Allowed</u>	<u>% Collected</u>
04/05/16	93565	JOH	\$565.00	\$565.00	\$0.00	\$565.00	100.0%	0.0%
04/06/16	93556	JOH	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
04/06/16	93581	RO	\$595.00	\$595.00	\$0.00	\$595.00	100.0%	0.0%
04/09/16	112436	PAH	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
04/09/16	112438	ROI	\$610.00	\$610.00	\$0.00	\$610.00	100.0%	0.0%
04/10/16	112441	BOH	\$753.00	\$753.00	\$0.00	\$753.00	100.0%	0.0%
04/11/16	112357	HAH	\$595.00	\$595.00	\$0.00	\$595.00	100.0%	0.0%
04/15/16	112459	RO	\$595.00	\$595.00	\$0.00	\$595.00	100.0%	0.0%
04/18/16	93493	DEH	\$542.00	\$542.00	\$433.60	\$108.40	100.0%	80.0%
04/22/16	112481	BOH	\$545.00	\$423.07	\$403.07	\$20.00	77.6%	95.3%
04/24/16	112489	DEH	\$863.00	\$863.00	\$0.00	\$863.00	100.0%	0.0%
04/24/16	112490	RO	\$723.00	\$723.00	\$0.00	\$723.00	100.0%	0.0%
04/25/16	93598	ML	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
04/27/16	93657	RO	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
04/28/16	112498	ALT	\$833.00	\$833.00	\$0.00	\$833.00	100.0%	0.0%
05/04/16	133895	KOH	\$595.00	\$595.00	\$0.00	\$595.00	100.0%	0.0%
05/06/16	133373	ML	\$530.00	\$409.01	\$334.01	\$75.00	77.2%	81.7%
05/07/16	112516	UN	\$560.00	\$560.00	\$0.00	\$560.00	100.0%	0.0%
05/07/16	112517	KEH	\$506.00	\$397.78	\$316.93	\$80.85	78.6%	79.7%
05/09/16	112496	GAH	\$560.00	\$560.00	\$0.00	\$560.00	100.0%	0.0%
05/09/16	133974	ALT	\$883.00	\$883.00	\$0.00	\$883.00	100.0%	0.0%
05/10/16	133944	ROI	\$898.00	\$898.00	\$0.00	\$898.00	100.0%	0.0%
05/11/16	133981	ML	\$928.00	\$928.00	\$835.20	\$92.80	100.0%	90.0%
05/11/16	133984	KYZ	\$848.00	\$289.36	\$0.00	\$289.36	34.1%	0.0%
05/13/16	133862	BOH	\$580.00	\$409.18	\$326.01	\$83.17	70.5%	79.7%
05/20/16	134004	BOH	\$566.50	\$402.76	\$320.90	\$81.86	71.1%	79.7%
05/21/16	112528	GIB	\$575.00	\$575.00	\$0.00	\$575.00	100.0%	0.0%
05/22/16	112533	GAH	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
05/24/16	133891	ALT	\$848.00	\$848.00	\$0.00	\$848.00	100.0%	0.0%
05/25/16	133303	FER	\$580.00	\$580.00	\$0.00	\$580.00	100.0%	0.0%
05/25/16	133930	FOH	\$580.00	\$580.00	\$0.00	\$580.00	100.0%	0.0%
05/28/16	133942	ARI	\$565.00	\$565.00	\$508.50	\$56.50	100.0%	90.0%
05/30/16	133946	ELL	\$715.00	\$715.00	\$0.00	\$715.00	100.0%	0.0%
06/01/16	133886	ALT	\$848.00	\$848.00	\$0.00	\$848.00	100.0%	0.0%
06/07/16	134020	WA	\$883.00	\$883.00	\$0.00	\$883.00	100.0%	0.0%
06/08/16	133361	FLE	\$610.00	\$610.00	\$0.00	\$610.00	100.0%	0.0%
06/10/16	134028	DO	\$1,290.00	\$1,290.00	\$0.00	\$1,290.00	100.0%	0.0%
06/11/16	133918	BAH	\$883.00	\$883.00	\$300.00	\$583.00	100.0%	34.0%
06/12/16	133967	SAH	\$913.00	\$913.00	\$0.00	\$913.00	100.0%	0.0%
06/14/16	156092	HEH	\$545.00	\$545.00	\$96.72	\$448.28	100.0%	17.7%
06/17/16	156102	STE	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
06/19/16	156105	DO	\$928.00	\$928.00	\$0.00	\$928.00	100.0%	0.0%
06/22/16	156120	WII	\$565.00	\$565.00	\$0.00	\$565.00	100.0%	0.0%
06/24/16	156173	BUI	\$878.50	\$481.09	\$383.31	\$97.78	54.8%	79.7%
06/25/16	156178	HO	\$898.00	\$898.00	\$0.00	\$898.00	100.0%	0.0%
06/28/16	156183	BOH	\$577.00	\$407.75	\$324.87	\$82.88	70.7%	79.7%
06/29/16	156191	DEH	\$835.50	\$502.47	\$400.34	\$102.13	60.1%	79.7%
06/30/16	156219	MC	\$848.00	\$848.00	\$0.00	\$848.00	100.0%	0.0%
07/03/16	156230	SM	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
07/10/16	156080	ROI	\$818.00	\$818.00	\$0.00	\$818.00	100.0%	0.0%

<u>Incident Date</u>	<u>Run #</u>	<u>me</u>	<u>Charges</u>	<u>Allowed</u>	<u>Payments</u>	<u>Balance</u>	<u>% Allowed</u>	<u>% Collected</u>
07/11/16	156090	DO	\$601.00	\$419.16	\$333.97	\$85.19	69.7%	79.7%
07/16/16	181620	DO	\$863.00	\$863.00	\$0.00	\$863.00	100.0%	0.0%
07/19/16	181640	STY	\$745.00	\$745.00	\$0.00	\$745.00	100.0%	0.0%
07/23/16	181615	GAI	\$595.00	\$595.00	\$0.00	\$595.00	100.0%	0.0%
07/27/16	181658	GAI	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
07/28/16	181619	BOI	\$577.00	\$407.75	\$324.87	\$82.88	70.7%	79.7%
07/28/16	181659	MA	\$803.00	\$803.00	\$0.00	\$803.00	100.0%	0.0%
08/02/16	181674	BRC	\$715.00	\$715.00	\$0.00	\$715.00	100.0%	0.0%
08/02/16	181711	PEC	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
08/03/16	181687	MA	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
08/04/16	181684	PEC	\$580.00	\$580.00	\$0.00	\$580.00	100.0%	0.0%
08/11/16	216803	BAI	\$868.00	\$868.00	\$0.00	\$868.00	100.0%	0.0%
08/15/16	216816	JAC	\$670.00	\$670.00	\$0.00	\$670.00	100.0%	0.0%
08/17/16	216818	WA	\$580.00	\$580.00	\$0.00	\$580.00	100.0%	0.0%
08/21/16	216828	KEI	\$818.00	\$818.00	\$0.00	\$818.00	100.0%	0.0%
08/22/16	216833	WE	\$768.00	\$768.00	\$0.00	\$768.00	100.0%	0.0%
08/26/16	216862	STL	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
08/27/16	216741	BUI	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
08/29/16	216834	ALV	\$530.00	\$242.13	\$0.00	\$242.13	45.7%	0.0%
08/29/16	216835	WE	\$853.00	\$853.00	\$0.00	\$853.00	100.0%	0.0%
09/01/16	216879	SHI	\$833.00	\$833.00	\$0.00	\$833.00	100.0%	0.0%
09/02/16	216881	WE	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
09/04/16	216892	PEI	\$898.00	\$898.00	\$0.00	\$898.00	100.0%	0.0%
09/08/16	216907	SUI	\$958.00	\$958.00	\$404.46	\$553.54	100.0%	42.2%
09/10/16	216840	BEI	\$670.00	\$670.00	\$0.00	\$670.00	100.0%	0.0%
09/12/16	216844	MC	\$590.00	\$590.00	\$0.00	\$590.00	100.0%	0.0%
09/13/16	216846	QU	\$580.00	\$580.00	\$464.00	\$116.00	100.0%	80.0%
09/17/16	236431	COI	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
09/18/16	236490	DO	\$905.50	\$905.50	\$656.99	\$248.51	100.0%	72.6%
09/19/16	236492	KAI	\$650.00	\$650.00	\$0.00	\$650.00	100.0%	0.0%
09/20/16	236456	VOI	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
09/24/16	236459	BOI	\$527.00	\$407.75	\$324.87	\$82.88	77.4%	79.7%
09/26/16	236500	ESK	\$753.00	\$753.00	\$0.00	\$753.00	100.0%	0.0%
09/28/16	236502	BOI	\$525.50	\$407.04	\$324.31	\$82.73	77.5%	79.7%
09/30/16	236271	ALV	\$773.00	\$773.00	\$0.00	\$773.00	100.0%	0.0%
10/02/16	236467	BOI	\$573.50	\$408.47	\$325.45	\$83.02	71.2%	79.7%
10/03/16	260189	KOI	\$519.50	\$404.19	\$0.00	\$404.19	77.8%	0.0%
10/08/16	236476	MA	\$788.00	\$788.00	\$0.00	\$788.00	100.0%	0.0%
10/11/16	236413	PEL	\$515.00	\$404.42	\$219.42	\$185.00	78.5%	54.3%
10/11/16	236532	GU	\$878.00	\$482.77	\$407.77	\$75.00	55.0%	84.5%
10/11/16	260203	LOI	\$590.00	\$590.00	\$0.00	\$590.00	100.0%	0.0%
10/14/16	302190	BAI	\$575.00	\$514.65	\$0.00	\$514.65	89.5%	0.0%
10/21/16	260232	PEC	\$878.00	\$878.00	\$0.00	\$878.00	100.0%	0.0%
10/22/16	262531	FOI	\$580.00	\$580.00	\$0.00	\$580.00	100.0%	0.0%
10/23/16	260201	GO	\$1,312.50	\$696.59	\$555.01	\$141.58	53.1%	79.7%
10/23/16	302261	BLA	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
10/28/16	260247	OKI	\$565.00	\$565.00	\$0.00	\$565.00	100.0%	0.0%
11/03/16	260270	JOI	\$560.00	\$560.00	\$0.00	\$560.00	100.0%	0.0%
11/07/16	260282	SAI	\$560.00	\$560.00	\$0.00	\$560.00	100.0%	0.0%
11/08/16	260286	NO	\$580.00	\$580.00	\$0.00	\$580.00	100.0%	0.0%

<u>Incident Date</u>	<u>Run #</u>	<u>me</u>	<u>Charges</u>	<u>Allowed</u>	<u>Payments</u>	<u>Balance</u>	<u>% Allowed</u>	<u>% Collected</u>
11/10/16	282804	HU	\$833.00	\$833.00	\$0.00	\$833.00	100.0%	0.0%
11/13/16	282772	PRC	\$605.00	\$605.00	\$0.00	\$605.00	100.0%	0.0%
11/14/16	282811	CAI	\$883.00	\$883.00	\$706.40	\$176.60	100.0%	80.0%
11/14/16	282902	PRE	\$803.00	\$803.00	\$594.11	\$208.89	100.0%	74.0%
11/15/16	282767	SHI	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
11/21/16	293181	PEC	\$828.00	\$828.00	\$0.00	\$828.00	100.0%	0.0%
11/22/16	282746	BOI	\$788.00	\$788.00	\$0.00	\$788.00	100.0%	0.0%
11/25/16	282698	COI	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
12/02/16	282828	LIU	\$908.00	\$292.29	\$0.00	\$292.29	32.2%	0.0%
12/02/16	282829	WII	\$610.00	\$427.70	\$127.70	\$300.00	70.1%	29.9%
12/03/16	282794	MC	\$595.00	\$595.00	\$535.50	\$59.50	100.0%	90.0%
12/04/16	310514	XIA	\$595.00	\$595.00	\$0.00	\$595.00	100.0%	0.0%
12/12/16	291481	DAI	\$818.00	\$818.00	\$0.00	\$818.00	100.0%	0.0%
12/20/16	293979	WE	\$855.00	\$855.00	\$0.00	\$855.00	100.0%	0.0%
12/21/16	293983	MA	\$554.00	\$554.00	\$0.00	\$554.00	100.0%	0.0%
12/24/16	296562	BAI	\$560.00	\$560.00	\$0.00	\$560.00	100.0%	0.0%
12/24/16	296585	LUI	\$575.00	\$575.00	\$0.00	\$575.00	100.0%	0.0%
12/25/16	302277	SHI	\$595.00	\$595.00	\$0.00	\$595.00	100.0%	0.0%
12/30/16	302280	SIN	\$575.00	\$575.00	\$0.00	\$575.00	100.0%	0.0%
2016			\$114,771.00	\$106,890.72	\$16,991.04	\$89,899.68	93.1%	15.9%

<u>Incident Date</u>	<u>Run #</u>	<u>me</u>	<u>Charges</u>	<u>Allowed</u>	<u>Payments</u>	<u>Balance</u>	<u>% Allowed</u>	<u>% Collected</u>
01/02/17	443	KIR	\$889.00	\$491.86	\$481.86	\$10.00	55.3%	98.0%
01/08/17	21776	DO	\$580.00	\$580.00	\$0.00	\$580.00	100.0%	0.0%
01/10/17	3401	VE	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
01/14/17	8721	MA	\$783.00	\$783.00	\$0.00	\$783.00	100.0%	0.0%
01/15/17	8673	ZEN	\$680.00	\$680.00	\$0.00	\$680.00	100.0%	0.0%
01/20/17	12876	MA	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
01/22/17	12883	MC	\$833.00	\$833.00	\$0.00	\$833.00	100.0%	0.0%
01/23/17	12245	DW	\$788.00	\$788.00	\$0.00	\$788.00	100.0%	0.0%
01/24/17	15134	GO	\$769.50	\$506.90	\$261.90	\$245.00	65.9%	51.7%
02/08/17	25726	DE	\$783.00	\$510.49	\$0.00	\$510.49	65.2%	0.0%
02/08/17	28501	PAI	\$595.00	\$595.00	\$0.00	\$595.00	100.0%	0.0%
02/08/17	48198	ANI	\$580.00	\$580.00	\$0.00	\$580.00	100.0%	0.0%
02/09/17	28505	JAC	\$715.00	\$289.36	\$0.00	\$289.36	40.5%	0.0%
02/10/17	28508	ANI	\$695.00	\$695.00	\$0.00	\$695.00	100.0%	0.0%
02/21/17	36614	SUI	\$530.00	\$530.00	\$336.62	\$193.38	100.0%	63.5%
02/24/17	38664	HO	\$515.00	\$407.22	\$307.22	\$100.00	79.1%	75.4%
02/26/17	38670	MC	\$577.00	\$412.61	\$328.75	\$83.86	71.5%	79.7%
03/07/17	48203	ROI	\$530.00	\$414.17	\$324.17	\$90.00	78.1%	78.3%
03/18/17	57026	SLA	\$685.00	\$685.00	\$0.00	\$685.00	100.0%	0.0%
03/24/17	64349	RIC	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
03/24/17	64351	ML	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
03/26/17	64359	CAF	\$695.00	\$695.00	\$691.70	\$3.30	100.0%	99.5%
03/28/17	64712	VIC	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%
03/31/17	68176	KEC	\$670.00	\$670.00	\$504.23	\$165.77	100.0%	75.3%
03/31/17	73542	ST	\$595.00	\$595.00	\$0.00	\$595.00	100.0%	0.0%
04/03/17	68243	ME	\$863.00	\$480.85	\$430.85	\$50.00	55.7%	89.6%
04/03/17	69177	MC	\$913.00	\$481.65	\$391.65	\$90.00	52.8%	81.3%
04/03/17	73543	ZUC	\$963.00	\$963.00	\$863.00	\$100.00	100.0%	89.6%
04/04/17	69144	FOI	\$723.00	\$723.00	\$0.00	\$723.00	100.0%	0.0%
04/07/17	73549	CEF	\$620.00	\$620.00	\$0.00	\$620.00	100.0%	0.0%
04/10/17	74010	SH	\$530.00	\$530.00	\$0.00	\$530.00	100.0%	0.0%
04/13/17	79598	DA	\$905.50	\$499.75	\$398.18	\$101.57	55.2%	79.7%
04/15/17	79606	HE	\$768.00	\$768.00	\$687.44	\$80.56	100.0%	89.5%
04/19/17	81758	PEC	\$958.00	\$958.00	\$0.00	\$958.00	100.0%	0.0%
04/24/17	86045	STE	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
04/25/17	86048	GAI	\$605.00	\$605.00	\$305.61	\$299.39	100.0%	50.5%
04/30/17	89838	NIC	\$1,003.00	\$1,003.00	\$785.85	\$217.15	100.0%	78.3%
05/02/17	94522	JIM	\$515.00	\$515.00	\$365.65	\$149.35	100.0%	71.0%
05/03/17	94527	REI	\$1,013.00	\$1,013.00	\$0.00	\$1,013.00	100.0%	0.0%
05/04/17	94529	SCC	\$988.00	\$988.00	\$152.23	\$835.77	100.0%	15.4%
05/05/17	96775	WH	\$898.00	\$898.00	\$0.00	\$898.00	100.0%	0.0%
05/12/17	100312	BLA	\$833.00	\$833.00	\$0.00	\$833.00	100.0%	0.0%
05/14/17	100323	BIG	\$1,023.00	\$1,023.00	\$0.00	\$1,023.00	100.0%	0.0%
05/16/17	106524	MA	\$610.00	\$610.00	\$0.00	\$610.00	100.0%	0.0%
05/16/17	106532	GAI	\$943.00	\$943.00	\$0.00	\$943.00	100.0%	0.0%
05/18/17	106541	BEZ	\$893.00	\$893.00	\$0.00	\$893.00	100.0%	0.0%
05/31/17	118553	OSI	\$883.00	\$493.00	\$193.00	\$300.00	55.8%	39.1%
06/03/17	118565	SEC	\$863.00	\$503.49	\$393.49	\$110.00	58.3%	78.2%
06/04/17	118566	CUI	\$527.00	\$527.00	\$0.00	\$527.00	100.0%	0.0%
06/06/17	118576	LAV	\$515.00	\$515.00	\$0.00	\$515.00	100.0%	0.0%

<u>Incident Date</u>	<u>Run #</u>	<u>me</u>	<u>Charges</u>	<u>Allowed</u>	<u>Payments</u>	<u>Balance</u>	<u>% Allowed</u>	<u>% Collected</u>
06/07/17	124261	WH	\$545.00	\$545.00	\$0.00	\$545.00	100.0%	0.0%
06/19/17	130964	KOI	\$753.00	\$753.00	\$168.16	\$584.84	100.0%	22.3%
06/23/17	191996	GIA	\$745.00	\$745.00	\$0.00	\$745.00	100.0%	0.0%
06/24/17	191998	MII	\$521.00	\$521.00	\$471.00	\$50.00	100.0%	90.4%
06/24/17	192018	DA	\$863.00	\$863.00	\$0.00	\$863.00	100.0%	0.0%
07/01/17	148027	KEL	\$1,600.00	\$1,600.00	\$685.62	\$914.38	100.0%	42.9%
07/10/17	151168	ROI	\$1,200.00	\$1,200.00	\$0.00	\$1,200.00	100.0%	0.0%
07/10/17	151180	ZAC	\$1,600.00	\$1,600.00	\$0.00	\$1,600.00	100.0%	0.0%
07/19/17	161923	JUS	\$1,200.00	\$1,200.00	\$0.00	\$1,200.00	100.0%	0.0%
07/26/17	161935	HEI	\$1,200.00	\$1,200.00	\$200.00	\$1,000.00	100.0%	16.7%
08/03/17	166790	SOI	\$1,600.00	\$1,600.00	\$1,550.00	\$50.00	100.0%	96.9%
08/07/17	168816	WA	\$1,200.00	\$1,200.00	\$349.96	\$850.04	100.0%	29.2%
08/10/17	172509	SOI	\$1,600.00	\$474.64	\$378.17	\$96.47	29.7%	79.7%
08/18/17	179068	TRI	\$1,200.00	\$1,200.00	\$0.00	\$1,200.00	100.0%	0.0%
08/18/17	179069	TRI	\$1,200.00	\$1,200.00	\$0.00	\$1,200.00	100.0%	0.0%
08/19/17	179071	BU	\$1,200.00	\$1,200.00	\$0.00	\$1,200.00	100.0%	0.0%
08/21/17	182007	CLA	\$1,600.00	\$1,600.00	\$676.50	\$923.50	100.0%	42.3%
08/23/17	181950	MA	\$1,200.00	\$399.70	\$383.45	\$16.25	33.3%	95.9%
08/24/17	186080	REI	\$1,600.00	\$1,600.00	\$0.00	\$1,600.00	100.0%	0.0%
08/25/17	186158	FRE	\$1,200.00	\$1,200.00	\$0.00	\$1,200.00	100.0%	0.0%
08/29/17	186171	NIC	\$1,200.00	\$1,200.00	\$0.00	\$1,200.00	100.0%	0.0%
09/09/17	197820	TRI	\$1,600.00	\$1,600.00	\$1,280.00	\$320.00	100.0%	80.0%
09/12/17	195823	LOF	\$1,600.00	\$474.64	\$378.17	\$96.47	29.7%	79.7%
09/13/17	197825	HO	\$1,600.00	\$473.71	\$423.71	\$50.00	29.6%	89.4%
09/16/17	203091	FUI	\$1,200.00	\$236.27	\$0.00	\$236.27	19.7%	0.0%
09/17/17	203102	CAS	\$1,600.00	\$474.64	\$379.71	\$94.93	29.7%	80.0%
09/23/17	213410	BIL	\$1,600.00	\$1,600.00	\$100.00	\$1,500.00	100.0%	6.3%
09/25/17	213414	BR	\$1,600.00	\$1,600.00	\$1,550.00	\$50.00	100.0%	96.9%
09/27/17	213422	BR	\$1,640.00	\$1,640.00	\$240.00	\$1,400.00	100.0%	14.6%
09/30/17	213437	CRC	\$1,600.00	\$1,600.00	\$0.00	\$1,600.00	100.0%	0.0%
10/03/17	213408	KEI	\$1,600.00	\$1,600.00	\$482.36	\$1,117.64	100.0%	30.1%
10/05/17	218055	MA	\$1,200.00	\$236.27	\$0.00	\$236.27	19.7%	0.0%
10/13/17	222371	MC	\$1,200.00	\$399.70	\$318.46	\$81.24	33.3%	79.7%
10/14/17	222279	MII	\$1,200.00	\$1,200.00	\$0.00	\$1,200.00	100.0%	0.0%
10/16/17	227989	LOI	\$1,600.00	\$280.57	\$0.00	\$280.57	17.5%	0.0%
10/20/17	227968	EAI	\$1,600.00	\$477.73	\$227.73	\$250.00	29.9%	47.7%
10/23/17	234096	FAF	\$1,200.00	\$399.70	\$318.46	\$81.24	33.3%	79.7%
10/24/17	234100	AHI	\$1,200.00	\$1,200.00	\$0.00	\$1,200.00	100.0%	0.0%
10/29/17	234089	KAI	\$1,200.00	\$1,200.00	\$812.68	\$387.32	100.0%	67.7%
11/03/17	253991	REY	\$1,600.00	\$1,600.00	\$0.00	\$1,600.00	100.0%	0.0%
11/04/17	242635	MA	\$1,200.00	\$1,200.00	\$988.88	\$211.12	100.0%	82.4%
11/05/17	253997	WC	\$1,600.00	\$1,600.00	\$0.00	\$1,600.00	100.0%	0.0%
11/08/17	246622	ZEN	\$1,260.00	\$739.95	\$622.48	\$117.47	58.7%	84.1%
11/08/17	253998	HO	\$1,200.00	\$428.07	\$178.07	\$250.00	35.7%	41.6%
11/10/17	253990	CAI	\$1,600.00	\$1,600.00	\$0.00	\$1,600.00	100.0%	0.0%
11/10/17	254002	SCC	\$1,600.00	\$1,600.00	\$0.00	\$1,600.00	100.0%	0.0%
11/19/17	253983	HEI	\$1,200.00	\$1,200.00	\$569.69	\$630.31	100.0%	47.5%
11/21/17	261004	DO	\$1,600.00	\$474.64	\$378.17	\$96.47	29.7%	79.7%
11/21/17	261005	MC	\$1,600.00	\$1,600.00	\$0.00	\$1,600.00	100.0%	0.0%
11/22/17	260926	OLA	\$1,600.00	\$1,600.00	\$0.00	\$1,600.00	100.0%	0.0%

<u>Incident Date</u>	<u>Run #</u>	<u>me</u>	<u>Charges</u>	<u>Allowed</u>	<u>Payments</u>	<u>Balance</u>	<u>% Allowed</u>	<u>% Collected</u>
11/25/17	261023	LOI	\$1,200.00	\$1,200.00	\$0.00	\$1,200.00	100.0%	0.0%
11/29/17	271185	COI	\$1,600.00	\$473.71	\$423.71	\$50.00	29.6%	89.4%
12/04/17	268208	ROI	\$1,200.00	\$1,200.00	\$0.00	\$1,200.00	100.0%	0.0%
12/15/17	287043	OVI	\$1,600.00	\$1,600.00	\$0.00	\$1,600.00	100.0%	0.0%
12/17/17	287024	LEE	\$1,600.00	\$1,600.00	\$0.00	\$1,600.00	100.0%	0.0%
12/21/17	287062	MC	\$1,200.00	\$1,200.00	\$0.00	\$1,200.00	100.0%	0.0%
12/22/17	287064	TRI	\$1,600.00	\$1,600.00	\$0.00	\$1,600.00	100.0%	0.0%
12/23/17	287072	GRV	\$1,200.00	\$399.70	\$318.46	\$81.24	33.3%	79.7%
12/29/17	286935	DRI	\$1,600.00	\$1,600.00	\$0.00	\$1,600.00	100.0%	0.0%
12/29/17	287087	PEC	\$1,600.00	\$1,600.00	\$0.00	\$1,600.00	100.0%	0.0%
2017			\$117,610.00	\$98,278.99	\$23,057.00	\$75,221.99	83.6%	23.5%



**Select Board
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 5/14/2019

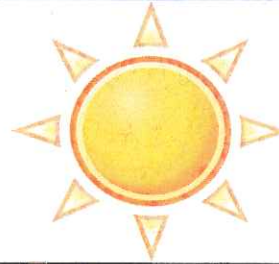
Agenda Item	Summer Hours
Presenter(s)	Kate Fitzpatrick, Town Manager

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
	The Town Manager will update the Board on the summer facility hours for Town buildings.
2.	VOTE REQUIRED BY SELECT BOARD
	Discussion Only.
3.	BACK UP INFORMATION ATTACHED
	a. Summer Facility Hours Flyer



NEEDHAM

Massachusetts



SUMMER FACILITY HOURS



NEEDHAM TOWN HALL
1471 HIGHLAND AVENUE
(781) 455-7500

Monday: 8:00—5:00
Tuesday: 8:00—6:30
Wednesday: 8:00—5:00
Thursday: 8:00—5:00
Friday: 8:00—12:00



PUBLIC SERVICES ADMIN BLDG.
500 DEDHAM AVENUE
(781) 455-7550

Monday: 8:00—5:00
Tuesday: 8:00—6:30
Wednesday: 8:00—5:00
Thursday: 8:00—5:00
Friday: 8:00—12:00



CENTER AT THE HEIGHTS
300 HILLSIDE AVENUE
(781) 455-7555

Monday: 9:00—4:00
Tuesday: 9:00—4:00
Wednesday: 9:00—4:00
Thursday: 9:00—4:00
Friday: 9:00—4:00

ROSEMARY RECREATION COMPLEX
ADMINISTRATIVE OFFICES
178 ROSEMARY STREET
(781) 455-7930 PARK & REC.
(781) 455-7940 PUBLIC HEALTH



Monday: 8:30—5:00
Tuesday: 8:30—5:00
Wednesday: 8:30—5:00
Thursday: 8:30—5:00
Friday: 8:30—5:00

RECYCLING & TRANSFER STATION
1421 CENTRAL AVENUE
(781) 455-7568

Tuesday: 7:30—4:00
Wednesday: 7:30—4:00
Thursday: 7:30—4:00
Friday: 7:30—12:00
Saturday: 7:30—4:00

NEEDHAM PUBLIC LIBRARY
1139 HIGHLAND AVENUE
(781) 455-7559



Monday: 9:00—9:00
Tuesday: 9:00—9:00
Wednesday: 9:00—9:00
Thursday: 9:00—9:00
Friday: 9:00—5:30
Saturday: 9:00—5:00
Sunday: 1:00—7:00 (May & June)
Sunday: 1:00—5:00 (July & Aug.)



**Select Board
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 5/14/2019

Agenda Item	Town Manager's Report
Presenter(s)	Kate Fitzpatrick, Town Manager

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
The Town Manager will update the Board on issues not covered on the agenda.	
2.	VOTE REQUIRED BY SELECT BOARD
3.	BACK UP INFORMATION ATTACHED
none	



**Select Board
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 5/14/2019

Agenda Item	Committee Reports
Presenter(s)	Board Discussion

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
<i>Board members will report on the progress and / or activities of their Committee assignments.</i>	
2.	VOTE REQUIRED BY SELECT BOARD
3.	BACK UP INFORMATION ATTACHED
(Describe backup below)	
None	

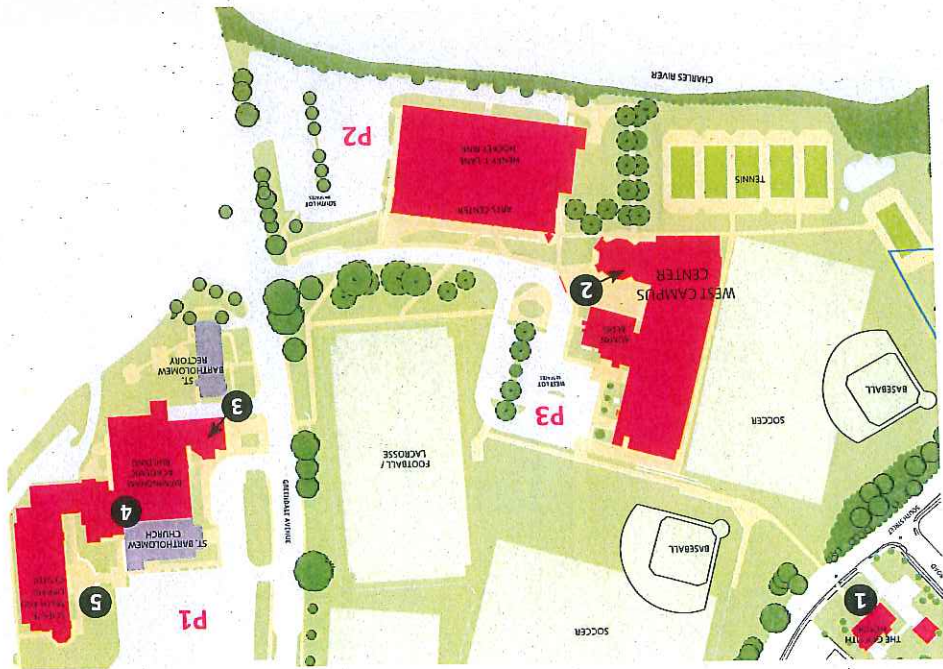
**ONE DAY SPECIAL LICENSE
TOWN OF NEEDHAM BOARD OF SELECTMEN
EVENT INFORMATION SHEET**

(Please complete and attach event flyer or other information.)

Event Manager Name (Name that will appear on license)	Chris Brinkhaus		
Event Manager Address	1191 Grandale Avenue		
Event Manager Phone Number	781-247-0147		
Organization Representing (if applicable)	St. Sebastian's School		
Is the organization (if applicable) you are representing non-profit? If so, please attach proof of non-profit status.	☒ Non-profit ☐ For profit ☐ Proof of non-profit status is attached Form of Proof: _____		
Name of Event	Reunion Dinners		
Date of Event	5/12/19		
License is for Sale of:			
☐ Wines & Malt Beverages Only ☒ All Alcoholic Beverages (for non-profit groups only)			
Requested Time for Liquor License	FROM:	5 pm	TO: 10 pm
Are tickets being sold in advance for this event?	☒ YES	\$ 30 /per ticket	☐ NO
Is there an admission fee for this event?	☐ YES	\$ /per ticket	☒ NO
Are you using dues collected to purchase alcohol for this event?	☒ YES	☐ NO	
How many people are you expecting at this event?	40		
Name & address of event location. Please attach proof of permission to use this facility.			
West Campus Center St. Sebastian's School			
Who will be serving the alcohol to your guests?			
Sage Dining Services			
Bartenders and/or servers of alcohol, beer and/or wine must have completed in the past three years an appropriate Massachusetts alcoholic beverages server-training program. Please state below who will be serving alcohol, beer and/or wine and attach proof of their training (certificate).			
yes			
Please use the space below to describe the manner in which alcohol will be served to your guests. (For example, will guests be served alcohol or will they need to purchase it from the bar?) Please attach floorplan (can be hand drawn) of the event facility with liquor delivery plan.			
Bartenders will serve drinks to guests at the bar			
☒ I understand that the alcohol purchased for this event must be purchased from a licensed wholesaler/importer, manufacturer, farmer-winery, farmer-brewery or special permit holder and that I have received a current list of wholesalers. (A person holding a Section 14 license cannot purchase alcoholic beverages from a package store. (MGL Ch. 138, Sec 14, 23; 204 CMR 7.04))			
Event Manager Signature:			Date:
Chris Brinkhaus			4/24/19

CAMPUS MAP & PARKING

1191 Greendale Avenue, Needham, MA | www.stsebs.org/reunion



Event Locations

1 Griffith Headmaster's House

2 West Campus Center and Bookstore

3 St. Sebastian's Chapel, Birmingham Academic Building, 3rd Floor

4 Ward Hall

5 Class of 2013 Courtyard

Parking

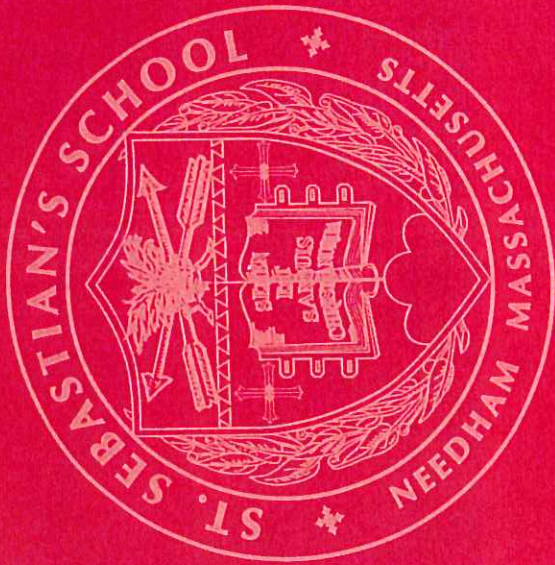
P1 St. Bartholomew Church Parking Lot

(parking available after 5 p.m. on Saturday)

P2 Hockey Rink Parking Lot

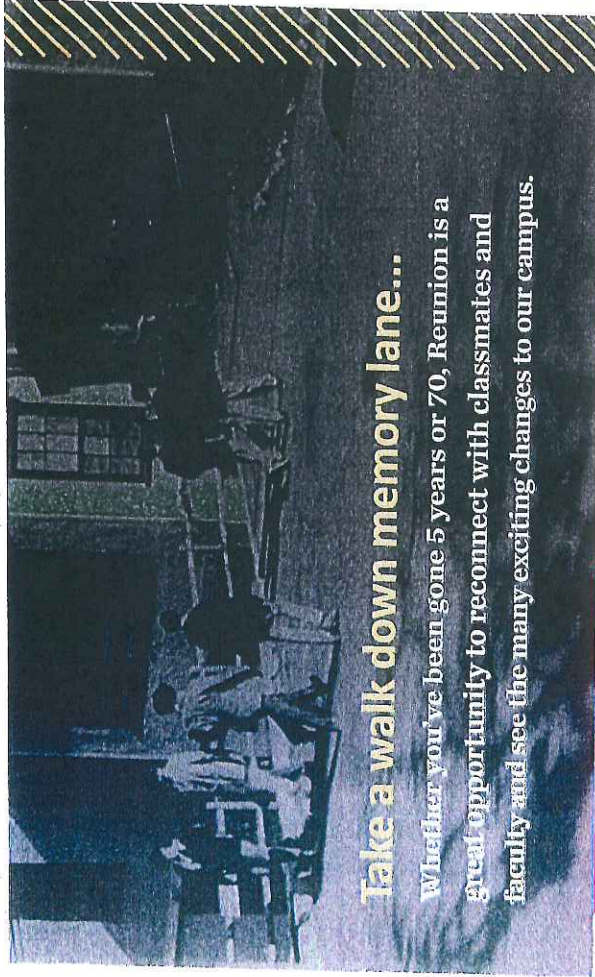
P3 West Campus Center Parking Lot

Handicap parking available in P1 and P3 lots



REUNION 2019

MAY 17 & 18



Take a walk down memory lane...

Whether you've been gone 5 years or 70, Reunion is a great opportunity to reconnect with classmates and faculty and see the many exciting changes to our campus.

Friday, May 17

ALUMNI GOLF OUTING

Kick off Reunion weekend with a morning on the course! Open to all Arrows alumni. Space is limited. Register online by April 26 at www.stsebs.org/alumnigolf

50TH REUNION CELEBRATION

The Class of 1969 celebrates a half-century since graduation. This evening provides a golden opportunity to relive your days on Nonantum Hill with your classmates.

25TH REUNION CELEBRATION

The Class of 1994 gathers on campus for this milestone Reunion celebration. Enjoy cocktails and dinner as you reminisce about the glory days.

Saturday, May 18

GOLDEN ARROW LUNCHEON

The Classes of 1945-1969 are invited to a special gathering at Headmaster Burke's home. During the luncheon, you'll receive your Golden Arrow pin, launching a new Reunion tradition.

CAMPUS TOURS

Tours depart from West Campus Center 2:00 PM

Meet current students and take a guided tour of our campus to explore all of the recent changes, including our newest facility, the West Campus Center.

SPORTING EVENTS

Athletic fields 2:00 PM

Help us fill the sidelines to cheer on the Arrows as we compete against Brooks in Varsity Lacrosse and JV Baseball.

ALUMNI MEMORIAL MASS

St. Sebastian's Chapel 4:00 PM

Join Arrows from across the decades as we reflect and remember those alumni who have gone before us.

COCKTAIL RECEPTION

West Campus Center 5:00 PM

All Reunion classes join together for a casual cocktail reception and class photos at our new West Campus Center.

CLAMBAKE

Ward Hall 7:00 PM

Enjoy a delicious New England clambake. You provide the great conversation and we'll provide the lobster bibs!

See back for a campus map and information on parking.

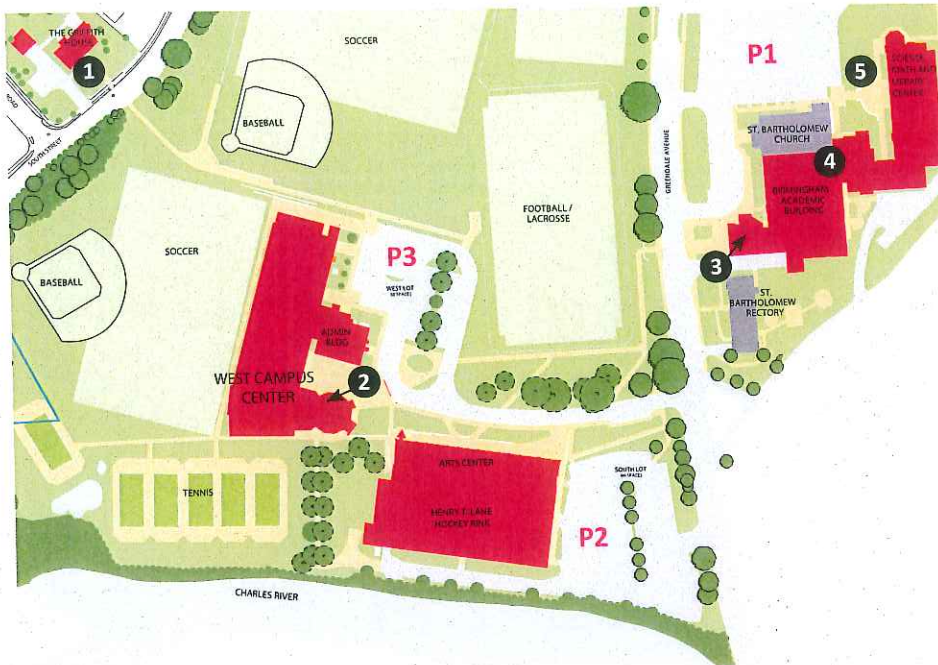
**ONE DAY SPECIAL LICENSE
TOWN OF NEEDHAM BOARD OF SELECTMEN
EVENT INFORMATION SHEET**

(Please complete and attach event flyer or other information.)

Event Manager Name (Name that will appear on license)	Chris Brinkhaus		
Event Manager Address	1191 Greenwood Avenue		
Event Manager Phone Number	781-247-0147		
Organization Representing (if applicable)	St. Sebastian's School		
Is the organization (if applicable) you are representing non-profit? If so, please attach proof of non-profit status.	☒ Non-profit	☐ For profit	
	☐ Proof of non-profit status is attached Form of Proof: _____		
Name of Event	Reunion Climb		
Date of Event	5/18/19		
License is for Sale of:			
☐ Wines & Malt Beverages Only			
☒ All Alcoholic Beverages (for non-profit groups only)			
Requested Time for Liquor License	FROM: 5pm	TO: 10pm	
Are tickets being sold in advance for this event?	☒ YES	\$ 20 /per ticket	☐ NO
Is there an admission fee for this event?	☐ YES	\$ /per ticket	☒ NO
Are you using dues collected to purchase alcohol for this event?	☒ YES	☐ NO	
How many people are you expecting at this event?	200		
Name & address of event location. Please attach proof of permission to use this facility.			
Ward Hall St. Sebastian's School / West Campus Center			
Who will be serving the alcohol to your guests?			
Sage Dining Services			
Bartenders and/or servers of alcohol, beer and/or wine must have completed in the past three years an appropriate Massachusetts alcoholic beverages server-training program. Please state below who will be serving alcohol, beer and/or wine and attach proof of their training (certificate).			
yes			
Please use the space below to describe the manner in which alcohol will be served to your guests. (For example, will guests be served alcohol or will they need to purchase it from the bar?) Please attach floorplan (can be hand drawn) of the event facility with liquor delivery plan.			
Bartenders to serve drinks to guests at the bar			
☒ I understand that the alcohol purchased for this event must be purchased from a licensed wholesaler/importer, manufacturer, farmer-winery, farmer-brewery or special permit holder and that I have received a current list of wholesalers. (A person holding a Section 14 license cannot purchase alcoholic beverages from a package store. (MGL Ch. 138, Sec 14, 23; 204 CMR 7.04))			
Event Manager Signature:			Date:
[Signature]			4/24/19

CAMPUS MAP & PARKING

1191 Greendale Avenue, Needham, MA | www.stsebs.org/reunion



Event Locations

- 1 Griffith Headmaster's House
- 2 West Campus Center and Bookstore
- 3 St. Sebastian's Chapel, Birmingham Academic Building, 3rd Floor
- 4 Ward Hall
- 5 Class of 2013 Courtyard

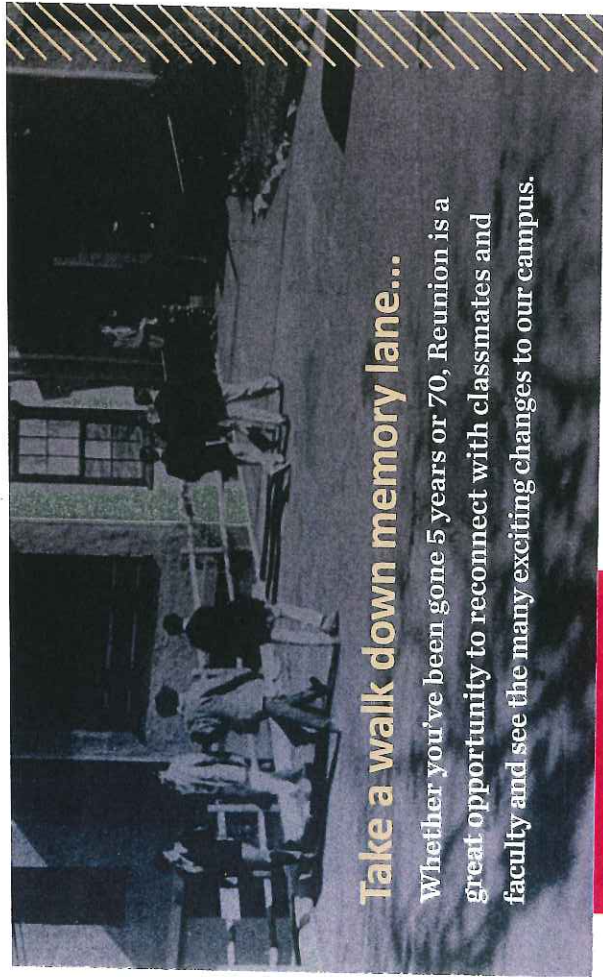
Parking

- P1** St. Bartholomew Church Parking Lot
(parking available after 5 p.m. on Saturday)
- P2** Hockey Rink Parking Lot
- P3** West Campus Center Parking Lot

Handicap parking available in P1 and P3 lots

REUNION
2019
MAY 17 & 18





Take a walk down memory lane....

Whether you've been gone 5 years or 70, Reunion is a great opportunity to reconnect with classmates and faculty and see the many exciting changes to our campus.

Friday, May 17

ALUMNI GOLF OUTING

South Shore Country Club,
Hingham, MA
8:00 AM

Kick off Reunion weekend with a morning on the course! Open to all Arrows alumni. Space is limited. Register online by April 26 at www.stsebs.org/alumnigolf

50TH REUNION CELEBRATION

Reception at 6:00 PM
Dinner at 7:00 PM

The Class of 1969 celebrates a half-century since graduation. This evening provides a golden opportunity to relive your days on Nonantum Hill with your classmates.

25TH REUNION CELEBRATION

Reception at 6:00 PM
Dinner at 7:00 PM

The Class of 1994 gathers on campus for this milestone Reunion celebration. Enjoy cocktails and dinner as you reminisce about the glory days.

Saturday, May 18

GOLDEN ARROW LUNCHEON

Griffith Headmaster's House
Registration at 11:30 AM
Lunch at 12:00 PM

The Classes of 1945-1969 are invited to a special gathering at Headmaster Burke's home. During the luncheon, you'll receive your Golden Arrow pin, launching a new Reunion tradition.

CAMPUS TOURS

Tours depart from
West Campus Center
2:00 PM

Meet current students and take a guided tour of our campus to explore all of the recent changes, including our newest facility, the West Campus Center.

SPORTING EVENTS

Athletic fields
2:00 PM

Help us fill the sidelines to cheer on the Arrows as we compete against Brooks in Varsity Lacrosse and JV Baseball.

ALUMNI MEMORIAL MASS

St. Sebastian's Chapel
4:00 PM

Join Arrows from across the decades as we reflect and remember those alumni who have gone before us.

COCKTAIL RECEPTION

West Campus Center
5:00 PM

All Reunion classes join together for a casual cocktail reception and class photos at our new West Campus Center.

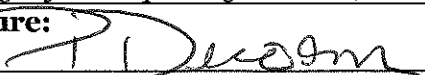
CLAMBAKE

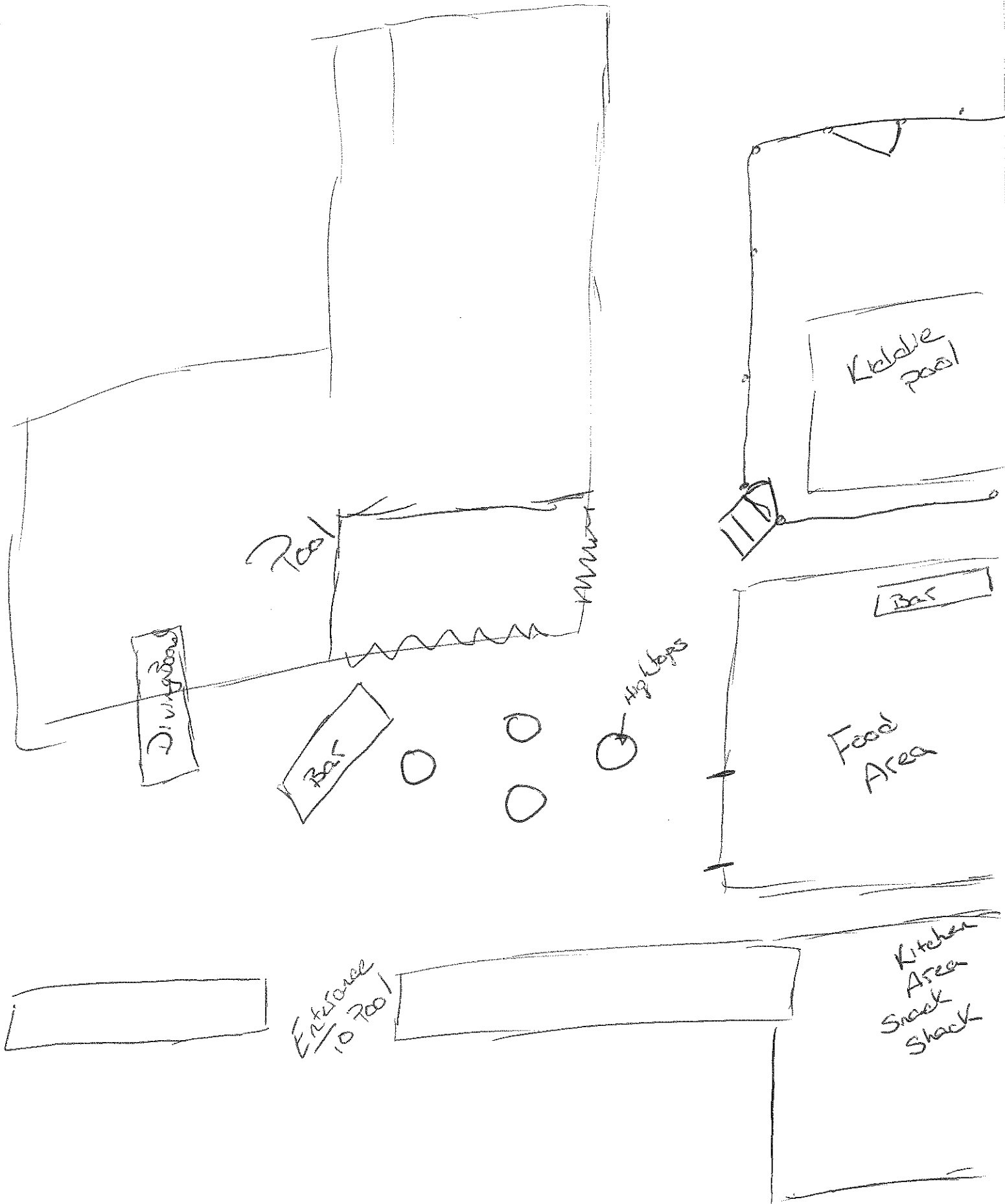
Ward Hall
7:00 PM

Enjoy a delicious New England clam bake. You provide the great conversation and we'll provide the lobster bibs!

See back for a campus map and information on parking.

ONE DAY SPECIAL LICENSE
TOWN OF NEEDHAM BOARD OF SELECTMEN
EVENT INFORMATION SHEET
(Please complete and attach event flyer or other information.)

Event Manager Name (Name that will appear on license)	Patricia Derolan		
Event Manager Address	185 Lindbergh Ave Needham, Ma 02494		
Event Manager Phone Number	617-935-1375		
Organization Representing (if applicable)	Needham Pool & Racquet Club		
Is the organization (if applicable) you are representing non-profit? If so, please attach proof of non-profit status.	☒ Non-profit ☐ For profit ☐ Proof of non-profit status is attached Form of Proof: _____		
Name of Event	New Member Reception		
Date of Event	6/7/2019		
License is for Sale of:			
☒ Wines & Malt Beverages Only ☐ All Alcoholic Beverages (for non-profit groups only)			
Requested Time for Liquor License	FROM:	6 PM	TO: 9 PM
Are tickets being sold in advance for this event?	☐ YES	\$ /per ticket	☒ NO
Is there an admission fee for this event?	☐ YES	\$ /per ticket	☒ NO
Are you using dues collected to purchase alcohol for this event?	☒ YES		☐ NO
How many people are you expecting at this event?	150		
Name & address of event location. Please attach proof of permission to use this facility.			
Needham Pool and Racquet Club 1545 Centennial Ave Needham, Ma			
Who will be serving the alcohol to your guests?	508-427-1060 Special Occasion Servers		
Bartenders and/or servers of alcohol, beer and/or wine must have completed in the past three years an appropriate Massachusetts alcoholic beverages server-training program. Please state below who will be serving alcohol, beer and/or wine and attach proof of their training (certificate).			
Kathleen Carland, Michael Bernardi, Susan Kelley			
Please use the space below to describe the manner in which alcohol will be served to your guests. (For example, will guests be served alcohol or will they need to purchase it from the bar?) Please attach floorplan (can be hand drawn) of the event facility with liquor delivery plan.			
Guests will be served alcohol from 2 bars located Racquet Under the tented Food service area at the Needham Pool & Racquet Club			
☒ I understand that the alcohol purchased for this event must be purchased from a licensed wholesaler/importer, manufacturer, farmer-winery, farmer-brewery or special permit holder and that I have received a current list of wholesalers. (A person holding a Section 14 license cannot purchase alcoholic beverages from a package store. (MGL Ch. 138, Sec 14, 23; 204 CMR 7.04))			
Event Manager Signature:			Date: 4/30/19



**ONE DAY SPECIAL LICENSE
TOWN OF NEEDHAM BOARD OF SELECTMEN
EVENT INFORMATION SHEET**

RECEIVED
TOWN OF NEEDHAM
SELECT BOARD

(Please complete and attach event flyer or other information.)

2019 MAY - 2 AM 11:10 Event Manager Name (Name that will appear on license)	MAXWELL SPARR
Event Manager Address	400 1 ST AVENUE, NEEDHAM, MA 02494
Event Manager Phone Number	857 - 320 - 0426
Organization Representing (if applicable)	TRIP ADVISOR
Is the organization (if applicable) you are representing non-profit? If so, please attach proof of non-profit status.	☐ Non-profit ☒ For profit ☐ Proof of non-profit status is attached Form of Proof: _____
Name of Event	Boston Tableau User Group
Date of Event	5/8/19
License is for Sale of: ☒ Wines & Malt Beverages Only ☐ All Alcoholic Beverages (for non-profit groups only)	
Requested Time for Liquor License FROM: 5:30P TO: 6:30P	
Are tickets being sold in advance for this event? ☐ YES \$ /per ticket ☒ NO	
Is there an admission fee for this event? ☐ YES \$ /per ticket ☒ NO	
Are you using dues collected to purchase alcohol for this event? ☐ YES ☒ NO	
How many people are you expecting at this event? 120	
Name & address of event location. Please attach proof of permission to use this facility. TRIP ADVISOR - 400 1 ST AVENUE, NEEDHAM, MA 02494	
Who will be serving the alcohol to your guests? BARTENDER	
Bartenders and/or servers of alcohol, beer and/or wine must have completed in the past three years an appropriate Massachusetts alcoholic beverages server-training program. Please state below who will be serving alcohol, beer and/or wine and attach proof of their training (certificate). MAXWELL SPARR	
Please use the space below to describe the manner in which alcohol will be served to your guests. (For example, will guests be served alcohol or will they need to purchase it from the bar?) Please attach floorplan (can be hand drawn) of the event facility with liquor delivery plan. BAR ON CONSUMPTION	
☒ I understand that the alcohol purchased for this event must be purchased from a licensed wholesaler/importer, manufacturer, farmer-winery, farmer-brewery or special permit holder and that I have received a current list of wholesalers. (A person holding a Section 14 license cannot purchase alcoholic beverages from a package store. (MGL Ch. 138, Sec 14, 23; 204 CMR 7.04))	
Event Manager Signature:	Date: 5/2/19



BIKES NOT BOMBS

Using the bicycle as a vehicle for social change

284 AMORY STREET • JAMAICA PLAIN, MA 02130
BIKESNOTBOMBS.ORG • 617.522.0222

RECEIVED
TOWN OF NEEDHAM
SELECT BOARD
2019 MAY 3 19

April 30, 2019

Nikki Witham
Office of the Town Manager
Needham Town Hall
1471 Highland Street
Needham, MA 02492

Re: Text of Route for Bike-A-Thon on June 9, 2019

Dear Ms. Witham:

As requested in the Road Event Form, this letter will describe the route of our Bike-A-Thon through Needham:

Enter Needham on Chestnut Street going north;
Right on South Street going east;
Right on Great Plain going east;
Left on Greendale Avenue going north; and
Right on Kendrick Street to exit Needham.

I want to mention that there are no points along our route where we plan to block, obstruct, or in any way interfere with vehicular or pedestrian traffic. This is not a race, and it is not a single mass of cyclists who stay together. Upon leaving the starting point in Jamaica Plain, each cyclist rides at their own pace, and they will be spread out over multiple miles and integrated into the normal flow of traffic. We give out a map of the route for cyclists to follow, and each cyclist is on the road as an individual, riding safely and single file on the road as would any other recreational cyclist. We instruct all riders to obey all traffic laws. These cyclists will also be experienced and comfortable with safely integrating themselves into the normal flow of traffic. We expect the impact on Sunday traffic to be negligible, as it has been on this route each year, and we are not requesting any assistance from town authorities on the day of the event.

Enclosed is a \$50.00 check for payment of our application fee. Should you or the Town have any questions or concerns, please just reach out to me.

Thank you for your courtesy.

Sincerely,



Angela Phinney
Director of Development
angela@bikesnotbombs.org
617-522-0222 ext. 108
617-519-6189



Town of Needham, Massachusetts Road Event Form

INTERNAL USE ONLY

☒ DPW ☒ Police
☒ Fire ☐ OTM
☒ Park & Rec ☐
☐ PFD ☐ Paid

TYPE OF EVENT: (check all that apply)

☐ RUN ☐ WALK ☒ BICYCLE ☒ MOTORCYCLE

Name of Event:

32nd annual Bike-A-Thon

Name of Organization:

Bikes Not Bombs

Has this event been conducted in other

Towns in the past? ☒ YES ☐ NO

If yes, name of Town and date:

June 10, 2018 Needham, Sherborn, Holliston, Medway, Medfield, Brookline.

Has this event been held in Needham in the past? ☒ YES ☐ NO

If yes, are you repeating the same route as in prior year(s)? ☒ YES ☒ NO YES!

Organization Mailing Address:

284 Amory St. Jamaica Plain MA 02130

Organization is

☒ Not-for-Profit

Organization Billing Address (if Police Detail is required):

Same as Mailing Address

Primary Contact:

Angela Phinney

Contact Title:

Director of Development

Contact Address:

284 Amory Street
Jamaica Plain, MA 02130

Contact Phone (Day):

617-522-0222 ext. 108

Contact Phone (Cell):

617-519-6189

Contact Email:

angela@bikesnotbombs.org

Event Date(s): June 9, 2019	Date Expected to be in Needham: June 9, 2019
Earliest Time Expected in Needham: 12:00 NOON	Latest Time Expected in Needham: 4:00 PM
Number of Expected Participants: 100	Number of Expected Spectators at Peak Time: 0
Are participants charged a fee? ☒ YES ☐ NO	
Estimated Number of Vehicles: 0	What type of Parking is required: NONE
Describe Parking Plan, include where participants and spectators will park and length of time expected to be parked: NOT APPLICABLE	
Are event organizers available to meet with members of the Town to plan event? ☒ YES ☐ NO	Do event organizers foresee the need for any road closures (subject to police review)? ☐ YES ☒ NO
What will be done in case of inclement weather? IF HARD RAIN, JUNE 23 IS RAIN DATE. IF IT IS LIGHT RAIN, WE WILL HOLD THE EVENT.	
Will neighborhoods be impacted by parking and traffic? NO	
What activities are planned for the start of the race (if in Needham)? BIKE RIDE DOES NOT START IN NEEDHAM.	
What activities are planned for the end of the race (if in Needham)? BIKE RIDE DOES NOT END IN NEEDHAM.	

What facilities are needed for the start of the race (if in Needham)?

NONE

What facilities are needed for the end of the race (if in Needham)?

NONE

Once the event begins, how long will it take to complete the event?

ABOUT 4 HOURS. Bike Riders will be very staggered. This is a ride, not a race.

Are signs requested to post at the start of the race? At the end of the race? Are signs requested for along the route?

THE ONLY SIGNAGE WE REQUEST ARE A FEW DISPOSABLE (they disintegrate) SIGNS ON THE STREET AT TURNS.

Will volunteers be placed along the route?

THERE WILL BE A VOLUNTEER LEAD RIDER, AND A VOLUNTEER LAST RIDER, A "SWEEP."

Will you be using a sound system? (includes music) If yes, please describe where and when it will be used.

NO

Will there be any food served? (contact Needham Health Dept: 781-455-7500 x262)

NO

Will portable toilets be used? List locations.

NO

Will hydration stops be set up along route? If yes, please include these on route plan.

NO

If the event takes place after dark, what is the plan to meet lighting needs?

NOT APPLICABLE

What safety measures are being made for participants and spectators? What are plans for handling first aid and medical emergencies?

THE RIDERS ARE ALL EXPERIENCED CYCLISTS. THE SWEEP RIDER HAS A FIRST AID KIT. WE WILL HAVE A MEDIC AT A REST STOP IN DOVER WHO WILL DRIVE TO ANY MEDICAL EMERGENCY.

Does the event take place during commuter times?

NO

Is school in session during the event? Will school drop off or pick up be impacted by the event?

NO

Are businesses open during the time of the event?

GENERALLY, NO

Does the route pass any business that might be impacted by the event? (e.g. funeral homes, markets, restaurants)

NO

**Are there any churches/houses of worship located along the event route?
Will church/house of worship services take place during the event?**

NO

What is the plan to handle trash?

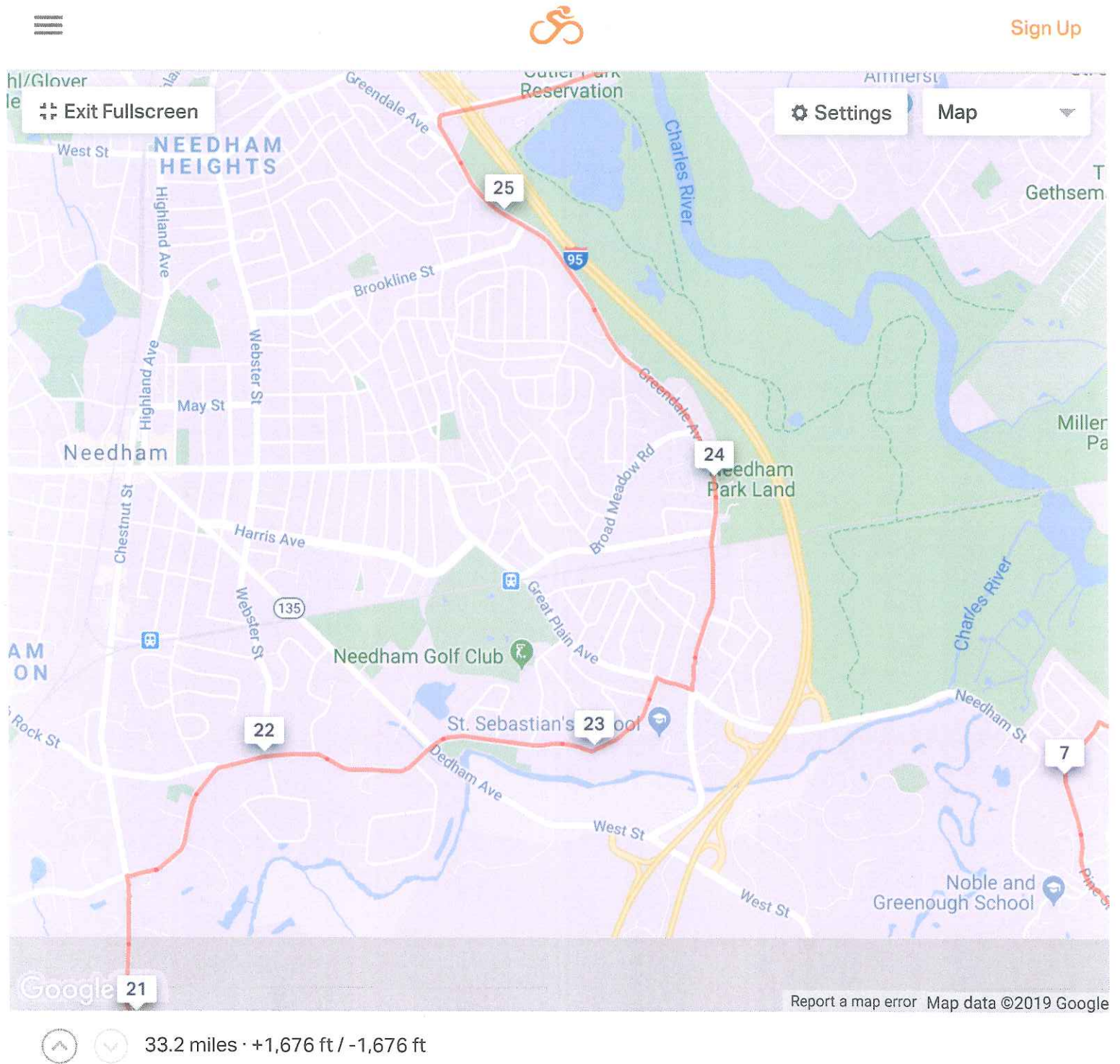
NOT APPLICABLE

Please return the completed application and attachments to the Office of the Town Manager, Needham Town Hall, 1471 Highland Avenue, Needham, MA 02492:

- **event route map (include map and text of route, parking plan, volunteer placement)**
- **application fee (\$25 events that start and end in Needham; \$50 event passes through Needham)**
- **certificate of insurance**

PLEASE NOTE:

For Road Events scheduled more than 4 months out from application receipt date, a soft hold will be placed on the date, but final approval will not be granted until under the 4 month window. This is due to unforeseen conditions which may impact this event.



Town of Needham
Water Sewer Billing System
Adjustment Form

DEPARTMENT OF PUBLIC WORKS

TO: TOWN TREASURER AND COLLECTOR
cc: TOWN ACCOUNTANT, WATER AND SEWER SUPERINTENDENT

WHEREAS the appropriate divisions of the Department of Public Works have submitted to you the following commitment(s) on the dates listed below for the collection of water, sewer revenue and

WHEREAS certain inadvertent error(s) were made in said commitment(s), it is hereby requested that you abate these particular account(s) in the amount(s) stated below.

Water Sales:	-\$8.50
Water Irrigation:	\$0.00
Water Admin Fees	\$0.00
Sewer Sales:	-\$7.70
Transfer Station Charges:	\$0.00
Total Abatement:	-\$16.20

Order #: 1274

Read and Approved:


Assistant Director of Public Works

5/9/2019

For the Select Board

5/14/19


Director of Public Works

Town of Needham
Water Sewer Billing System
Adjustment Form

Prepared By:	DB	Last Name	Curley	First Name	Jane E.	Customer ID#	13427	Location ID#	1578	Street Number	32	Street Name	Lois Lane	Irrigation Water	\$0.00	Domestic Water	-\$8.50	Sewer	-\$7.70	Total	-\$16.20	Reason	ACC	Corrected Last Read Y/N	N
													Total:				-\$16.20								

ALSO, LET THIS SERVE AS AUTHORIZATION TO ABATE ANY PENALTY OR INTEREST WHICH HAS ACCRUED DUE TO THE NON-PAYMENT OF AMOUNTS AS STATED ABOVE.

Legend:

- O.I. = O.I. reading slower than inside meter causing large bill when inside meter is read.
- TWN = Town Project caused damage to private property
- EC = Extenuating Circumstances
- Equip = Equipment Malfunction
- UEW = Unexplained water loss
- ACC = Accidental Water Loss
- BP = Billing Period beyond 100 days
- COA = Council on Aging



Office of the
SELECT BOARD

TOWN OF NEEDHAM
TOWN HALL
1471 Highland Avenue
Needham, MA 02492-2669

TEL: (781) 455-7500
FAX: (781) 449-4569
TDD: (781) 455-7558

Complaint for Voluntary Withdrawal of Land from Registration System

The Town of Needham (Plaintiff) hereby files a complaint to withdraw land from the Registration System pursuant to MGL Chapter 185 §52. The land to be withdrawn is described in Certificate of Title No. 138436 in Book 693, at Page 36 issued from the Land Court Registry District of Norfolk County, shown as Lot 2 on Land Court Plan No. 21906C.

SELECT BOARD OF NEEDHAM

May 14, 2019

**Town of Needham
Select Board
Minutes for April 23, 2019
Needham Town Hall
Select Board's Chamber**

- 6:30 p.m. Call to Order:
A meeting of the Select Board was convened by Chair John A. Bulian. Those present were Maurice P. Handel, Matthew D. Borrelli, Marianne B. Cooley, Daniel P. Matthews and Town Manager Kate Fitzpatrick. Recording Secretary Mary Hunt joined the meeting at 6:45 p.m.
- 6:30 p.m. Executive Session: Exception 3 - Potential Litigation
- Motion by Mr. Handel that the Select Board vote to enter into Executive Session.**
- Exception 3 - To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.**
- To reconvene in Open Session at 6:45 p.m.**
- Second: Ms. Cooley. Mr. Bulian polled the Board. Unanimously approved 5-0.**
- 6:45 p.m. Informal Meeting with Citizens:
Michael Bailit of 33 Perry Drive spoke with the Board about recycling receptacles in public spaces, particularly near parks and fields. He said placing recycling bins next to trash cans would help curb litter left in public spaces. He noted Needham seems to have far less recycling bins than other towns in the area.
- 7:00 p.m. The public portion of the Select Board meeting of April 23, 2019, was convened by Chair John A. Bulian.
- 7:00 p.m. Mr. Handel read a proclamation recognizing the last Friday in April as Arbor Day in the Town of Needham.
- Motion by Mr. Handel that the Select Board of the Town of Needham do hereby proclaim the last Friday in April as Arbor Day in the Town of Needham and we encourage our residents to support all efforts to protect our trees and woodlands for future generations to come. Our Children, our Trees, our Future.**
- Second: Mr. Borrelli. Unanimously approved 5-0.**
- 7:02 p.m. Public Hearing: Comcast Corporation - Grant of Location - 189 B Street

Al Rugman, Comcast Corporation Representative and Rory Gardiner, Project Coordinator appeared before the Board requesting permission to install approximately 335' (feet) of (1) 4" (inch) conduit in the street starting at an existing Comcast vault on 3rd Avenue, crossing 3rd Avenue approximately 50' (feet) and continuing 160' (feet) to a proposed installation of (1) Comcast vault on B Street, continuing out of newly installed vault 125' (feet) on B Street to the private property of 189 B Street as shown on enclosed/attached design print. Also, replace the existing fiberglass hand hole with the 3' x 3' I.D. manhole and casting capable of supporting H-20 Loading and adjusted to road elevation at the time of Comcast's extension of their cable(s) to 189 B Street.

Ms. Fitzpatrick indicated all paperwork is in order.

Mr. Bulian invited public comment. No comments were heard.

Motion by Mr. Handel that the Select Board approve and sign a petition from Comcast Corporation to install approximately 335' (feet) of (1) 4" (inch) conduit in the street starting at an existing Comcast vault on 3rd Avenue, crossing 3rd Avenue approximately 50' (feet) and continuing 160' (feet) to a proposed installation of (1) Comcast vault on B Street, continuing out of newly installed vault 125' (feet) on B Street to the private property of 189 B Street as shown on enclosed/attached design print. Also, replace the existing fiberglass hand hole with the 3' x 3' I.D. manhole and casting capable of supporting H-20 Loading and adjusted to road elevation at the time of Comcast's extension of their cable(s) to 189 B Street.

Second: Mr. Borrelli. Unanimously approved 5-0.

7:00 p.m. Change of Manager - Rockets Restaurant Group d/b/a Three Squares at 669 Highland Avenue:
Stephen Buchbinder, Attorney, Elliot Weinstein, Attorney, and Joey Luckner, Proposed Manager appeared before the Board to discuss an application for a change in Manager. A review indicates Mr. Luckner meets the statutory requirements to serve as a manager of a facility licensed to dispense alcohol. The additional filing materials seem in order.

Ms. Fitzpatrick said all paperwork is in order.

Motion by Mr. Handel that the Select Board approve and sign an application for a Change in Manager to Joey Luckner for Rockets Restaurant Group d/b/a 3 Squares, 669 Highland Avenue, Needham and to forward this application to the ABCC for approval.

Second: Mr. Borrelli. Unanimously approved 5-0.

Mr. Matthews noted Mr. Luckner's work experience. He said having an alcohol license is a public trust and that Mr. Luckner will be held to a high standard by the Town. Mr. Matthews said the Select Board is concerned about public safety, the

well being of the community, and reiterated to Mr. Luckner that he is personally responsible as a manager of a liquor license. Mr. Luckner said he thoroughly understands.

7:09 p.m.

Proposed Development at 1180 Great Plain Avenue:

Mike McKay, Architect and Giorgio Petruzzello, Supreme Development appeared before the Board to discuss proposed development at 1180 Great Plain Avenue.

Mr. McKay showed renderings of the project, explaining 16 total units are proposed with 28 parking spaces. He referred to the Project Narrative dated March 8, 2019 giving a summary of the project.

Mr. Bulian asked for Board questions.

Mr. Handel asked for more information about traffic circulation on the property.

Mr. McKay said it is a "balancing act" between parking and the residential area behind the proposed building. He said a traffic study will be completed.

Mr. Bulian said a public hearing will be held at the May 14, 2019 Select Board hearing so neighbors and concerned citizens can ask questions.

Mr. Borrelli said he likes the design and the upgrade to the neighborhood. He said traffic is an issue, noting the property would normally be zoned for a single residence building for up to three single family homes. He said the proposal is for 16 units, noting Needham is over 10% affordable housing. He questioned the use and whether it might be detrimental. Mr. Borrelli asked, in general terms, about housing needs in Needham (i.e., senior housing). Mr. Borrelli suggested fewer units may fit better on the property, as density and traffic will be an issue.

Mr. Matthews said he understands the proposal is a request to supersede Town zoning as the project is a 40 B housing development which, if filed, will go before the Zoning Board of Appeals. He clarified the May 14th public hearing is to hear public opinion and for the Select Board to determine whether to support or not support the project. He said the key issue for him is affordability, i.e. subsidized housing affordability or market rate affordability, noting the Select Board has some jurisdiction over the subsidized housing inventory element of the project and whether the project should be allowed to override town zoning in order to forward the interest of having more affordable housing in Needham, and rental housing. Mr. Matthews commented seven years ago the Town adopted guidelines regarding density, proximity to transportation, environmental guidelines etc. He said for the most part, the project fits within the guidelines. However, since the Town is now over the 10% affordable housing threshold, other factors can be considered including whether the Town will allow any additional affordable housing. Mr. Matthews said there are always tradeoffs. He noted the original guidelines, premised on reaching the 10% affordable housing threshold must be updated, which

he said the Board intended to start doing this summer. Mr. Matthews said now that the Town has control over its 40B zoning, as well as a greater degree of discretion about affordable housing, standards must be set as to what the Town will allow so that everyone knows the view of the Town.

Mr. Borrelli commented the affordable housing component is not the issue for him, but he is concerned with the density.

Discussion ensued on density and affordable housing in Needham.

Mr. Matthews asked if it would make sense to do a 12 unit development?

Mr. Engler said the economics are very tight for a small rental project. Mr. Petruzzello concurred, 12 units is not economically doable due to rental prices.

Mr. Borrelli reiterated the conversation is two way as things move forward. He said there is a "happy medium" suggesting creative approaches to make the project work.

The Board thanked the presenters for the presentation.

7:57 p.m.

Appointments and Consent Agenda:

Motion by Mr. Handel that the Select Board vote to approve the Appointments and Consent Agenda as presented.

APPOINTMENTS: No Appointments were made at this meeting.

CONSENT AGENDA

1. **Approve the calendar year 2019 Spring Licenses as follows. This approval is predicated on the receipt of all completed required paperwork before April 30, 2019.**

Establishment

Veteran's Taxi of Newton, LLC
Boston Sultan Limousine
Lt. Manson H. Carter Post 2498 VFW
Building Association, Inc.
Closet Exchange – Best of the Mall
Closet Exchange – Designer & Boutique
Closet Exchange – Consignment Drop Off
Closet Exchange – Last Chance Store
Crosby Jewelers, Inc.
Segaloff's Jewelers
Janet Cotter Design
Needham Bowl Away

License Type

Taxi/Livery
Taxi/Livery
Pool Table

Sale of Second Hand Articles
Sale of Second Hand Articles
Sale of Second Hand Articles
Sale of Second Hand Articles
Sale of Second Hand Articles
Sale of Second Hand Articles
Sale of Second Hand Articles
Bowling Alley

2. **Accept the following donation made to the Needham Community Revitalization Trust Fund: \$1500 from Nancy Farrow.**

3. Update Heights Permit Parking Program Rules and Regulations to allow pro-ration of fee.
4. Water & Sewer Abatement Order #1273
5. Approve a request for a One Day Special Wines and Malt Beverages license for Robert Timmerman II, of Needham Knights of Columbus who is hosting a "Trivia Night for a Cause" event on Saturday, April 27, 2019 from 6:00 p.m. to 10:00 p.m. The event will be held at Needham Knights of Columbus, 1211 Highland Avenue, Needham.
6. Approve a request for a One Day Special Wines and Malt Beverages license for Robert Timmerman II, of Needham Knights of Columbus to host a Craft Beer Night on Friday, May 3, 2019 from 6:00 p.m. to 10:00 p.m. The event will be held at Needham Knights of Columbus, 1211 Highland Avenue, Needham.
7. Approve a Special One Day Wines & Malt Beverages License for Maxwell Sparr, of TripAdvisor to host an event for Domo User Group on Thursday, May 9, 2019 from 4:30 p.m. to 6:30 p.m. The event will be held at TripAdvisor, 400 1st Avenue, Needham.
8. Approve a Special One Day Wines & Malt Beverages License for Maxwell Sparr, of TripAdvisor to host an event for Boston Product Managers Association (BPMA) on May 16, 2019 from 6:00 p.m. to 9:00 p.m. The event will be held at TripAdvisor, 400 1st Avenue, Needham.
9. Accept a \$25 donation made to Needham Youth & Family Services to be used to sponsor the VAN program from the Hollop Family, Needham residents.
10. Accept a \$100 donation made to Needham Youth & Family Services from the Roman Catholic Archbishop of Boston, St. Bartholomew Parish in Needham. The money was given for a Parent Speaker Series on "The Influence of Technology & How Parents can be Prepared" that Youth Services Director, Sara Shine spoke at on March 26, 2019.
11. Approve minutes of February 15, 2019 meeting, and April 10, 2019.

Second: Mr. Borrelli. Unanimously approved 5-0.

7:58 p.m. Director of Public Works:
Richard P. Merson, Director of Public Works appeared before the Board with two items to discuss:

1. Sign Notice of Traffic Regulation - Broad Meadow Road
Mr. Merson stated business owners on Broad Meadow Road near the intersection of Great Plain Avenue have requested the parking time limit on the spaces on the north side of Broad Meadow Road between Great Plain Avenue and Evans Road be increased from 2 hours to 3 hours. He asked the Select Board approve the change.

Motion by Mr. Handel that the Board vote to approve and sign the Notice of Traffic Regulation Permit #P19-04-23a for Broad Meadow Road, Time Limited in Designated Places, North side, from the westerly sideline of Great Plain Avenue to the easterly sideline of Evans Road - 3 Hour Parking.

Second: Mr. Borrelli. Unanimously approved 5-0.

2. Sign Notice of Traffic Regulation - May Street

Mr. Merson explained that due to commuter parking in spaces on the north side of May Street between Highland Avenue and Oakland Avenue, a request is being made for a 2 hour parking zone to be established on the north side of May Street from Highland Avenue to Oakland Avenue.

Motion by Mr. Handel that the Board vote to approve and sign the Notice of Traffic Regulation Permit #19-04-23 for May Street, Time Limited in Designated Places, North side, from the westerly sideline of Highland Avenue to the easterly sideline of Oakland Avenue - 2 Hour Parking.

Second: Mr. Borrelli. Unanimously approved 5-0.

Mr. Borrelli suggested an additional "No Commuter Parking" sign.

8:01 p.m.

Town Manager:

Kate Fitzpatrick, Town Manager appeared before the Board with two items to discuss:

1. Call for Special Town Meeting

Ms. Fitzpatrick recommended that the Select Board call for a Special Town Meeting to be held on October 28, 2019. This action will provide Town Meeting Members advance notice for planning purposes. She said the Board is scheduled to open the warrant for the Special Town Meeting this summer.

Motion by Mr. Handel that the Select Board vote to call for a Special Town Meeting to be held on October 28, 2019 at the Needham Town Hall.

Second: Mr. Borrelli. Unanimously approved 5-0.

2. 2019 Annual Town Meeting

The Board reviewed remaining articles in the 2019 Annual Town Meeting Warrant.

Ms. Fitzpatrick noted Article 28 Amend Zoning By-law - Self Storage Facilities in Mixed Use-128 District in the Annual Town Meeting Warrant has been withdrawn as the proponents do not wish to proceed. Mr. Matthews suggested the applicant should provide a signed letter as to the withdrawal.

Ms. Fitzpatrick also noted Article 29 - Appropriate for First Baptist Church Porch Preservation in the Annual Town Meeting Warrant has also been withdrawn by the proponents. She said no action is required by the Select Board.

Motion by Mr. Borrelli that the Select Board vote to support Article 30 - Appropriate for Modernization and Redevelopment of Affordable Housing Consultant in the Annual Town Meeting Warrant.

Second: Mr. Handel. Unanimously approved 5-0.

Motion by Mr. Borrelli that the Select Board vote to support Article 31 - Appropriate for Fisher Street Trailhead Design in the Annual Town Meeting Warrant.

Second: Ms. Cooley. Unanimously approved 5-0.

Article 32 - Appropriate for Town Common Renovation Design -Defer.

Motion by Mr. Borrelli that the Select Board vote to support Article 33 - Appropriate for Rosemary Lake Trail Project in the Annual Town Meeting Warrant.

Second: Mr. Handel. Unanimously approved 5-0.

Motion by Mr. Borrelli that the Select Board vote to support Article 34 - Appropriate for Cricket Field Renovations in the Annual Town Meeting Warrant.

Second: Mr. Handel. Unanimously approved 5-0.

Motion by Mr. Borrelli that the Select Board vote to support Article 35 - Appropriate for Playground Improvements in the Annual Town Meeting Warrant.

Second: Mr. Handel. Unanimously approved 5-0.

Motion by Mr. Borrelli that the Select Board vote to support Article 36 - Appropriate to Community Preservation Fund in the Annual Town Meeting Warrant.

Second: Mr. Handel. Unanimously approved 5-0.

Mr. Bulian noted the Select Board has not decided whether to take a position on Article 51 - Home Rule Petition - Resolution to Call for the United States to "Pull Back From the Brink" and Prevent Nuclear War - An Existential Threat to the Future of Humanity and the Planet. He asked for Board comment.

Mr. Handel recommends the Board take no position as the matter does not immediately affect the business or operations of the Town. He said he does not feel he has the expertise to recommend a position to Town Meeting Members.

Discussion ensued on options for addressing Town Meeting.

Mr. Matthews said if something is on the warrant, there should be an informed discussion, but he is concerned discussion would be "one sided." He acknowledged the subject is frightening, but also one the Select Board and Town Meeting Members do not have enough expertise to debate. He questioned whether the Select Board is properly exercising stewardship of the warrant. He said he prefers telling Town Meeting the merits are very complex, and is opposed to voting the resolution at Town Meeting, as the Town would be better served if issues of this type were addressed in another way, i.e. by civic groups or committees. Mr.

Matthews spoke of the risk of diverting Town Meeting attention away from other issues.

Mr. Handel noted the issue will be discussed as it is a Citizen's Petition. He agreed with Mr. Matthews issues like this should not be on the floor of Town Meeting. He noted however, there may be extraordinary circumstances where it may be good for Citizen's Petitions to come before Town Meeting even though it is outside the normal domain. Mr. Handel reiterated his viewpoint to take no position on the issue.

Mr. Borrelli suggested asking the Moderator if the Select Board could speak at Town Meeting, as it must be made clear more information or discussion must take place to render any opinion. He said the topic does not belong at Town Meeting as it is a state and federal issue. He commented if the Select Board is not allowed to address Town Meeting, he would have to vote against the article because he does not know enough about the issue. Mr. Borrelli said he feels it best to take no position and explain there hasn't been a thorough discussion.

Ms. Cooley concurred with Mr. Borrelli, saying she would like to know if the Select Board could speak to Town Meeting before making a decision. She said she prefers the Select Board speak on the issue after taking no position.

Discussion continued on whether non-town matters should come before Town Meeting, and asking the Town Meeting Moderator if the Select Board could make a statement at Town Meeting.

The Board agreed not to vote tonight. They also agreed to ask the Town Moderator if they could be recognized to speak at Town Meeting even if no position is taken by the Select Board.

8:25 p.m. Board Discussion:

1. Committee Reports

No Committee Reports were made.

8:26 p.m. Adjourn:

Motion by Mr. Handel that the Select Board vote to adjourn the Select Board meeting of Tuesday, April 23, 2019.

Second: Mr. Borrelli. Unanimously approved 5-0.

A list of all documents used at this Select Board meeting are available at:

<http://www.needhamma.gov/Archive.aspx?AMID=99&Type=&ADID=>

SELECT BOARD

* MINUTES *

May 6, 2019

6:30 p.m. A special meeting of the Select Board was convened by Chair John Bulian at the Needham Town Hall. Present were Mr. Moe Handel, Mr. Matthew Borrelli, Ms. Marianne Cooley, Mr. Daniel Matthews, and Town Manager Kate Fitzpatrick.

Summer Facility Hours

Motion: Mr. Matthews moved that the Board vote to approve the summer hours program as follows:

Facility Hours

Location	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Town Hall/PSAB	8:00 - 5:00	8:00 - 6:30	8:00 - 5:00	8:00 - 5:00	8:00 - 12:00	
RTS		7:30 - 4:00	7:30 - 4:00	7:30 - 4:00	7:30 - 12:00	7:30 - 4:00

Employee Core Work Hours*

Location	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
ITWA & Non-Union	8:00 - 5:00	8:00 - 6:30	8:00 - 5:00	8:00 - 5:00	8:00 - 12:00	
DPW General	6:30 - 3:30	6:30 - 3:30	6:30 - 3:30	6:30 - 3:30	6:30 - 12:30	
RTS **		7:00 - 4:00	7:00 - 4:00	7:00 - 4:00	7:00 - 12:30	7:00 - 4:30

* Individual work schedules will vary for ITWA, Non-Union and DPW employees.

** RTS employee schedule is for illustration only – many employees work staggered shifts to ensure coverage for the facility since the facility is open 42.5 hours and the straight time work week is 40 hours

Mr. Handel seconded the motion. Unanimous 5 – 0.

Town Meeting Preparation

Article 30 CPA/Town Common

Motion: Mr. Handel moved that the Board vote to support Article 30 as amended by deleting the words “FY2019 CPA General Reserve” and inserting in place thereof the words “Open Space Reserve.” Ms. Cooley seconded the motion. Unanimous 5 – 0.

Article 51 Nuclear Non-proliferation

Motion: Mr. Handel moved that the Board vote to take no position on Article 51. Mr. Borrelli seconded the motion. Unanimous 5 – 0.

Mr. Borrelli moved that the Board voted to amend Article 51 by deleting in the title the words "Home Rule Petition." Ms. Cooley seconded the motion. Unanimous 5-0.

7:00 p.m. **Motion: Mr. Matthews moved that the Board adjourn its meeting contemporaneously with the adjournment of Town Meeting. Mr. Handel seconded the motion. Unanimous: 5-0.**

9:30: p.m. The Board discussed a motion to amend Article 13 by Susan Welby to include preservation of the structures in the feasibility study for Ridge Hill. It was the consensus of the Board not to support the motion to amend.

Note: The Annual Town Meeting adjourned for the evening at 11:35 p.m.

SELECT BOARD

* MINUTES *

May 8, 2019

6:45 p.m. A special meeting of the Select Board was convened by Chair John Bulian at the Needham Town Hall. Present were Mr. Moe Handel, Mr. Matthew Borrelli, Ms. Marianne Cooley, Mr. Daniel Matthews, and Town Manager Kate Fitzpatrick.

Town Meeting Preparation

Article 24 Accessory Dwelling Units

Motion: Mr. Handel moved that the Board vote to oppose the motion to amend article 24 offered by Paul Alpert. Ms. Cooley seconded the motion. Unanimous 5 – 0.

Motion: Mr. Handel moved that the Board vote to oppose the motion to amend Article 24 offered by Jeff Heller. Mr. Borrelli seconded the motion. Unanimous 5 – 0.

Article 25 TOD Zoning

Mr. Handel moved that the Board take no position on Ted Owens' motion to amend Article 25. Mr. Borrelli seconded the motion. Unanimous 5-0.

Special Town Meeting Article 1 N² Innovation District Funding

Motion: Mr. Handel moved that the Board vote to withdraw Article 1. Mr. Borrelli seconded the motion. Unanimous: 5-0.

7:00 p.m. **Motion: Mr. Handel moved that the Board adjourn its meeting contemporaneously with the adjournment of Town Meeting. Ms. Cooley seconded the motion. Unanimous: 5-0.**

Note: The Annual Town Meeting adjourned for the evening at 11:05 p.m.

pd cash \$25

RECEIVED
TOWN OF NEEDHAM
SELECT BOARD

ONE DAY SPECIAL LICENSE
TOWN OF NEEDHAM BOARD OF SELECTMEN
EVENT INFORMATION SHEET

(Please complete and attach event flyer or other information.)

2019 MAY -3 P 12:54

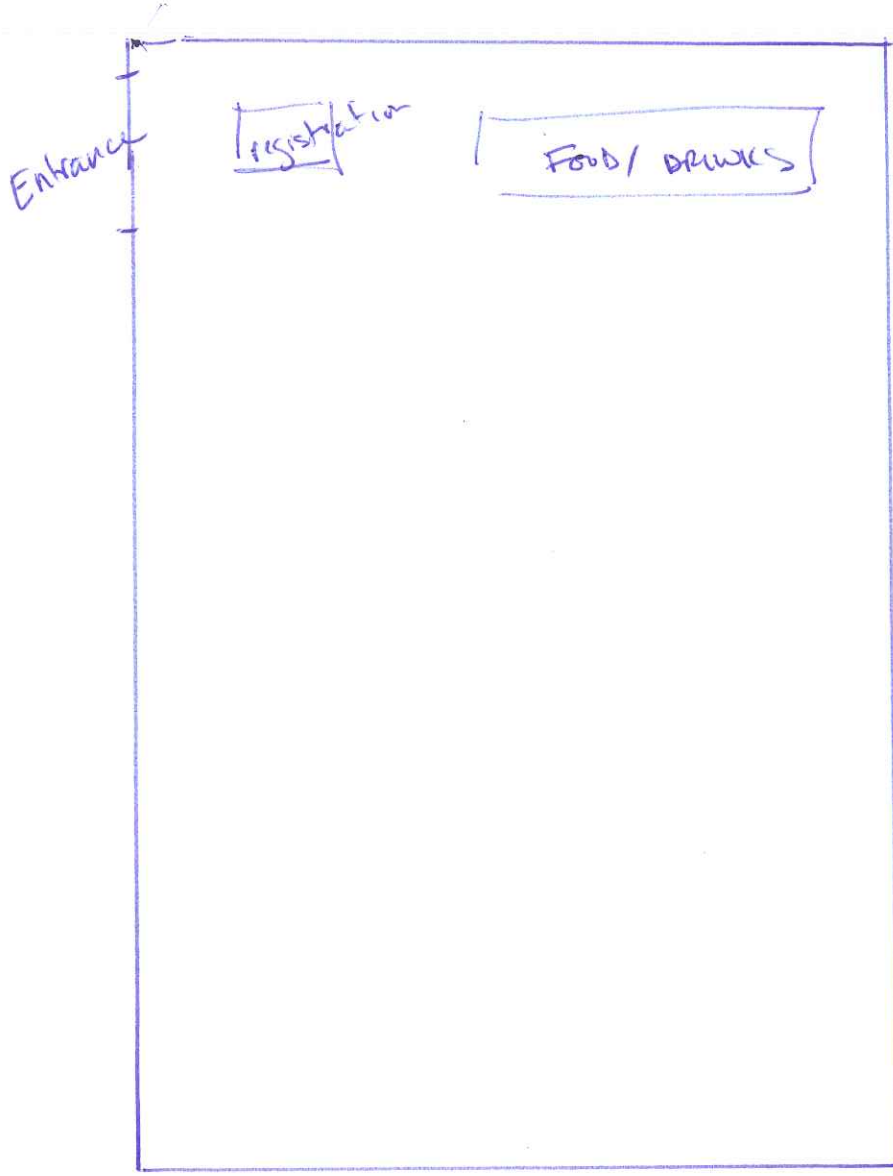
Event Manager Name (Name that will appear on license)	Deborah Auger		Event Manager:	Megan LaPorte
Event Manager Address	184 Linden St.		19 Walnut Street	
Event Manager Phone Number	781-237-4992		240-498-2183	
Organization Representing (if applicable)				
Is the organization (if applicable) you are representing non-profit? If so, please attach proof of non-profit status.	☒ Non-profit ☐ For profit ☒ Proof of non-profit status is attached Form of Proof: _____			
Name of Event	Adult Dodgeball Party			
Date of Event	05.18.2019			
License is for Sale of:				
☒ Wines & Malt Beverages Only ☐ All Alcoholic Beverages (for non-profit groups only)				
Requested Time for Liquor License	FROM:	6:00 PM	TO:	10:00 PM
Are tickets being sold in advance for this event?	☒ YES	\$ 40	/per ticket	☐ NO
Is there an admission fee for this event?	☒ YES	\$ 15.20	/per ticket	☐ NO
Are you using dues collected to purchase alcohol for this event?	☒ YES ☐ NO			
How many people are you expecting at this event?				
30-40				
Name & address of event location. Please attach proof of permission to use this facility.				
MHMS 110 May Street Needham, MA 02492				
Who will be serving the alcohol to your guests?				
Simply Serving				
Bartenders and/or servers of alcohol, beer and/or wine must have completed in the past three years an appropriate Massachusetts alcoholic beverages server-training program. Please state below who will be serving alcohol, beer and/or wine and attach proof of their training (certificate).				
su certificate				
Please use the space below to describe the manner in which alcohol will be served to your guests. (For example, will guests be served alcohol or will they need to purchase it from the bar?) Please attach floorplan (can be hand drawn) of the event facility with liquor delivery plan.				
Guests will be served alcohol.				
☒ I understand that the alcohol purchased for this event must be purchased from a licensed wholesaler/importer, manufacturer, farmer-winery, farmer-brewery or special permit holder and that I have received a current list of wholesalers. (A person holding a Section 14 license cannot purchase alcoholic beverages from a package store. (MGL Ch. 138, Sec 14, 23; 204 CMR 7.04))				

Event Manager Signature:

Deborah Auger
Megan LaPorte

Date:

5.3.19
5.3.19



Haddad Middle School Gym.

Submitted by Paul Good, Chair, NCRTF
May 1, 2019

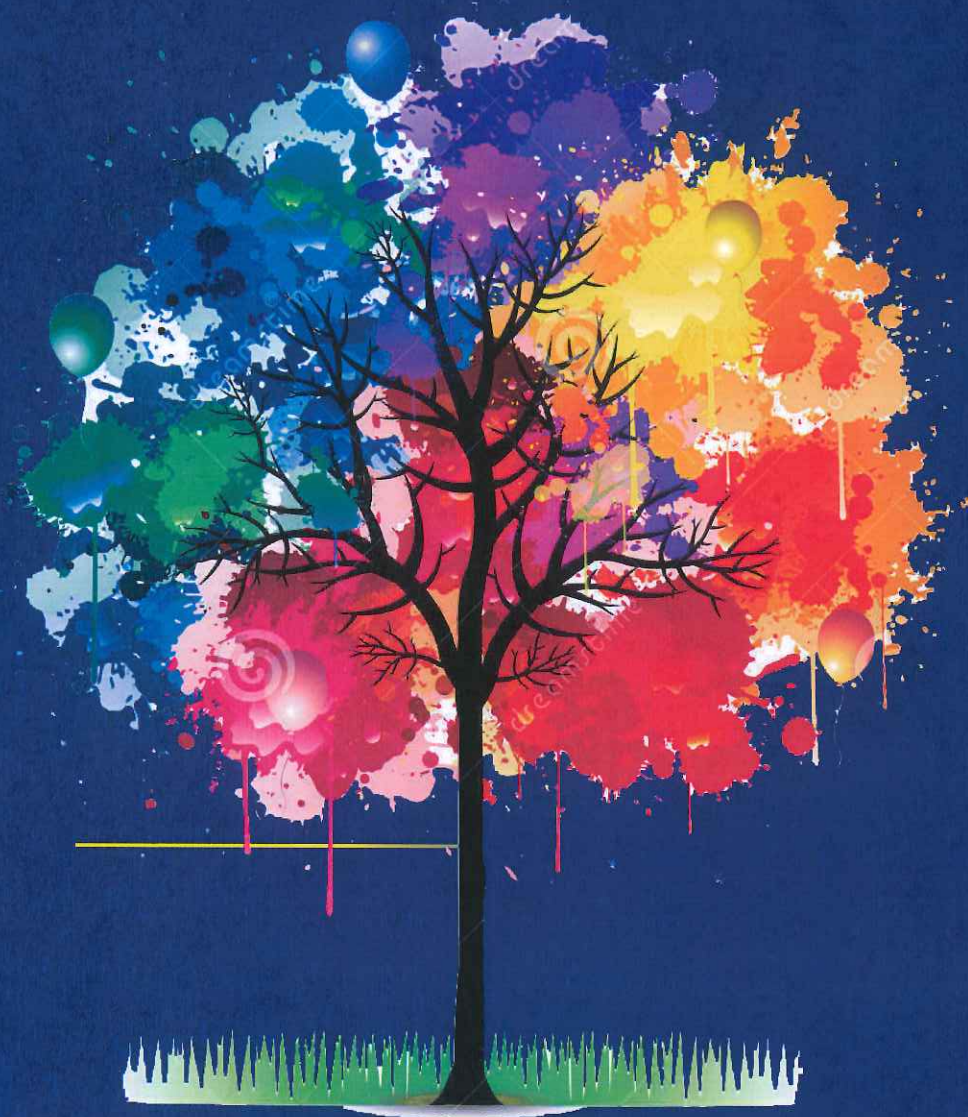
Eaton Square Plaza Banner

This colorful banner was created to help make clear in the public mind the name of the location. (other than "that space next to Needham Bank") and to add more energy to the plaza experience. See attached images.

It will be the anchor banner for the three light poles at the site that remains consistent, as the left side banner is rotated periodically. (The Aly Raisman banner is currently displaying in that left position and the right side is empty, waiting for the Eaton Square banner.)

This design was chosen because of its upbeat, brightly colored design, it's incorporation of the Tree theme that ties to the trees planted at the site, our Town focus on being a designated Tree City and its artistic rendering that will foretell of the Eaton Square Galerie across from it that we are actively working to fund.

Eaton



Square