Town of Needham
Select Board
Minutes for February 12, 2019
Needham Town Hall
Select Board's Chamber

6:15 p.m. Call to Order:
A meeting of the Select Board was convened by Chair Daniel P. Matthews. Those present were John A. Bulian, Maurice P. Handel, Matthew D. Borrelli, Marianne B. Cooley, and Town Manager Kate Fitzpatrick. Recording Secretary Mary Hunt joined the meeting at 6:45 p.m.

Executive Session: Exception 2 (Town Manager Contract)
Motion by Mr. Handel that the Select Board vote to enter into Executive Session.

Exception 2 - To conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel. To reconvene in Open Session at 6:45 p.m.

Second: Mr. Borrelli. Mr. Matthews polled the Board. Unanimously approved 5-0.

6:45 p.m. Informal Meeting with Citizens: No activity.

7:00 p.m. The public portion of the Select Board meeting of February 12, 2019 was convened by Chair Daniel P. Matthews.

Mr. Matthews asked for a moment of silence to remember William M. Powers who passed away on January 31, 2019. He said Bill Powers, who was known to many people in the community, served in WWII at the Battle of the Bulge, was a member of the Board of Aldermen while living in Newton, was Superintendent of Schools in Needham, and served 41 years as a Town Meeting Member. Mr. Matthews said Mr. Powers was a mentor to many people, stood up for what he believed in, and always contributed in a civil manner sometimes under difficult circumstances. He commented Mr. Powers set an example that will stand the test of time. A moment of silence was observed.

Mr. Matthews commented, due to the weather, "Innovation & Smart City Concepts in Needham Public Works" and "Dockless Bike Share Program" as listed on tonight's agenda will be rescheduled for a later date.

7:02 p.m. Public Hearing: Eversource Energy Grant of Location - Arch Street
Maureen Carroll, Eversource Energy representative appeared before the Board requesting permission to install approximately 10 feet of conduit in Arch Street.

She stated this work is necessary to provide underground electric service to 116 Arch Street.

Ms. Fitzpatrick indicated all paperwork is in order for this Grant of Location.

Mr. Matthews invited public comment. No comments were heard.

Motion by Mr. Handel that the Select Board approve and sign a petition from Eversource Energy to install approximately 10 feet of conduit in Arch Street. This work is necessary to provide underground electric service to 116 Arch Street.
Second: Mr. Borrelli. Unanimously approved 5-0.

7:03 p.m. Public Hearing: Eversource Energy Grant of Location - Rybury Hillway
Maureen Carroll, Eversource Energy representative appeared before the Board requesting permission to install approximately 14 feet of conduit in Rybury Hillway. She stated this work is necessary to provide underground electric service to 52 Rybury Hillway.

Mr. Matthews invited Vlad Vilkemir, homeowner and builder, to the table to discuss work done prior to receiving the Grant of Location. Mr. Matthews clarified for Mr. Vilkemir that the distance from the pole to the property line is a Town right-of-way, and the public has the right to know and be heard that work is being considered in the area. He commented sometimes there are problems that must be settled before digging commences. Mr. Matthews said most GOL's are straight forward, however sometimes there are instances where there is an objection, which can cost people a lot of money and/or delay their occupancy permit. Mr. Matthews told Mr. Vilkemir measures would be taken in the future if work is done prior to receiving the GOL. Mr. Vilkemir said he understood.

Ms. Fitzpatrick indicated all paperwork, other than permission for this Grant of Location, is in order.

Mr. Matthews invited public comment. No comments were heard.

Motion by Mr. Handel that the Select Board approve and sign a petition from Eversource Energy to install approximately 14 feet of conduit in Rybury Hillway. This work is necessary to provide underground electric service to 52 Rybury Hillway.
Second: Mr. Bulian. Unanimously approved 5-0.

Mr. Borrelli suggested notice be placed on the building permit saying work cannot commence without a Grant of Location. Discussion ensued on ways of notifying excavators and builders that work can not begin prior to receiving a Grant of Location.

7:10 p.m. Appointments and Consent Agenda:

Motion by Mr. Handel that the Select Board vote to approve the Appointments and Consent Agenda as presented.

APPOINTMENTS: No Appointments were made at this meeting.

CONSENT AGENDA:

1. **Water & Sewer Abatement Order #1268**
2. **Accept the following donations made to the Needham Community Revitalization Trust Fund: $100 from Charles River Center and $200 from Needham Open Studios.**
3. **Accept a $300 donation made to the Needham Health Division's Traveling Meals Program from Amy Sherman, a Canton resident.**
4. **Approve Open session minutes from January 29, 2019, and Executive session minutes from January 29, 2019.**
5. **Approve a Road Event form from Melissa Lassonde of Needham Baseball and Softball, to hold its opening day parade in Needham on April 28, 2019 from 10:30 a.m. to 11:45 a.m. The route of the parade was approved by the following departments: DPW, Police, Fire, and Park and Recreation.**
6. **Approve Road Event form from Hilary Ryan of The Charles River Center, to hold its 5K race and 1 mile walk in Needham on September 22, 2019 from 9:00 a.m. to 12:00 p.m. The route of the race has been approved by the following departments: DPW, Police, Fire and Park and Recreation.**
7. **Approve a request from the Needham Track Club to hold "The Great Bear Run" road race on Sunday, May 19, 2019 from 7:30 a.m. to 4:00 p.m. on the grounds of the Pollard Middle School. The route has been approved by the following departments, DPW, Police, Fire and Park and Recreation.**
8. **Approve a request from Jessica Rice, who has submitted a Road Event form, to hold its "Jog Your Memory 5K Run/2 mile walk" on Sunday, September 15, 2019 from 6:00 a.m. to 11:00 a.m. The route has been approved by the following departments, DPW, Police, Fire and Park and Recreation.**
9. **Authorize and approve the Chair sign the Agreement and Waiver letters between the Select Board and Spiga Ristorante, and the Select Board and the Sheraton Needham Hotel.**
10. **Approve a Special One Day Wines and Malt Beverages license for Steve Volante, of Volante Farms, to host a Cooking Class event on March 2, 2019 from 1:00 p.m. to 3:00 p.m. The event will be held at Volante Farms, 292 Forest Street, Needham.**
11. **Approve a Special One Day Wines and Malt Beverages license for Steve Volante, of Volante Farms, to host a Design & Drinks - Cupcake Decorating event on April 4, 2019 from 6:00 p.m. to 8:00 p.m. The event will be held at Volante Farms, 292 Forest Street, Needham.**
12. **Approve three Special One Day Wines and Malt Beverages licenses for Steve Volante, of Volante Farms, to host "Dinner in the Field" events on July 11, 2019, July 25, 2019, and August 8, 2019 from 6:00 p.m. to 9:30 p.m. The events will be held at Volante Farms, 292 Forest Street, Needham.**

13. Approve a 20B Exemption for Maureen Doherty who is an employee in the Needham Public Health Division to engage in work with the Park and Recreation Department as an Activity Instructor for the Early Release Day Programs; and a 20 B Exemption for Catherine Delano who is an employee in the Needham Public Health Division to engage in work with the Park and Recreation Department as an Activity Instructor for the NetGen Youth Tennis program.

14. Grant permission for the following residents to hold block parties:

Name	Address	Party Location	Party Date	Party Rain Date	Party Time
Sarah Mesnik	26 Dartmouth Avenue	Dartmouth Ave. near Lindbergh	6/1/19	N/A	4pm-8pm

Second: Mr. Bulian. Unanimously approved 5-0.

7:10 p.m. Portrait of a Needham Graduate:

Dan Gutekanst, Superintendent of Schools appeared before the Board outlining the process being used to develop a "Portrait of a Needham Graduate" for long range planning purposes.

A brief PowerPoint presentation was viewed.

Dr. Gutekanst commented on the opportunity for Needham schools to think about a shared vision for the future of our Pre-K to 12 students, prompted in part by today's fast paced world, rapid changes in technology, and discussion of full day kindergarten beginning next fall. He said children starting kindergarten in the fall 2019 will graduate high school in 2032 prompted discussion about what will the world be like for those students. He commented discussion included what are the biggest challenges facing students today, are they prepared based on curriculum, and what skills and attributes will they need in the years ahead. Dr. Gutekanst said the goal is a community partnership to prepare students for the future.

Dr. Gutekanst commented on the Portrait Committee including students, school committee, faculty and staff, parents, business and civic leaders, and community groups. He said four sessions have been held so far, and another session is scheduled for April 2019. Dr. Gutekanst discussed the five 'Portrait Competencies' of what a student might be like, as well as strategic priorities for the next three to five years. Dr. Gutekanst commented on the implications of adopting 'Portrait of a Needham Graduate,' saying the vision for our children and for strengthening our teachers and their work is coming together. He said the foundation is equity for all children, not just some children.

Ms. Cooley said, as a participant, she noted everyone left the room after every session energized about the possibilities for future teaching and learning.

Mr. Borrelli said well rounded children includes many attributes and is impressed by the direction the community is heading. He commented on the importance of community service to further the goal.

Mr. Matthews said the work is terrific and should be tied to the curriculum at some point. He said the world is changing more rapidly than society is equipped, and by bringing the problem into the schools makes a lot of sense.

The Board thanked Dr. Gutekanst for the presentation.

7:23 p.m. Town Manager:
Kate Fitzpatrick, Town Manager appeared before the Board with three items to discuss:

1. Utility Easement at 1154 Highland Avenue
Ms. Fitzpatrick said the petition grants the easement to NSTAR Electric, Eversource Electrical Service, and Verizon Telephone Service for the installation/placement of a new utility pole for the Memorial Park Field House project.

Mr. Matthews noted a public hearing is not required because it is the Town working within its own property.

Motion by Mr. Handel that the Board approve and sign the grant of utility easement to Verizon New England Inc. and NSTAR Electric Company d/b/a Eversource Energy to cover the placing of facilities at 1154 Highland Avenue, Needham.
Second: Mr. Borrelli. Unanimously approved 5-0.

2. Naming of Facilities - Jack Cogswell Building
Ms. Fitzpatrick said discussion of naming the new Central Avenue Storage Building occurred at the Select Board meeting of January 29, 2019, noting no additional feedback from the public was received from. She recommended the Board name the new Central Avenue Storage Building after Jack Cogswell. She commented work on the new building is well underway.

Motion by Mr. Handel that the Board vote to name the new Central Avenue Storage Building the "Jack Cogswell Building."
Second: Mr. Bulian. Unanimously approved 5-0.

Mr. Matthews recognized the enormous amount of work and contribution by Mr. Cogswell and said it is good to be naming a public works facility for someone who advocated for pragmatic approaches to public works issues in ways citizens could understand and appreciate.

3. Close Annual Town Meeting Warrant

Ms. Fitzpatrick reviewed some items contained in the draft 2019 Annual Town Meeting Warrant, commenting there are six zoning articles, three citizens' petitions, and a proposed general Town by-law amendment to change the words "Selectman" and "Board of Selectman" to "Select Board" and "Select Board member." She asked the Board vote to close the warrant.

Motion by Mr. Handel that the Board vote to close the warrant for the 2019 Annual Town Meeting, subject to minor technical corrections to be made by the Town Manager, Town Counsel, and Bond Counsel.
Second: Mr. Borrelli. Unanimously approved 5-0.

7:31 p.m. Board Discussion:

1. Committee Reports

   No Committee Reports were made.

7:32 p.m. Adjourn:

Motion by Mr. Handel that the Board vote to adjourn the Select Board meeting of February 12, 2019.
Second: Mr. Bulian. Unanimously approved 5-0.

A list of all documents used at this Select Board meeting are available at:

http://www.needhamma.gov/Archive.aspx?AMID=99&Type=&ADID=