

BOARD OF SELECTMEN

August 7, 2018

Needham Town Hall

Agenda

Note: Agenda subject to revision, start times are approximate and agenda items may be discussed at earlier or later times.

1.	7:00	Purple Heart Community - Matthew Ching - Sarada Kalpee
2.	7:00	Public Hearing: Eversource Energy Grant of Location – Crescent Road Maureen Carroll, Eversource Energy Representative
3.	7:00	Public Hearing – Transfer of Hotel Liquor License – Needham 365 Bev, LLC Marcie Lynn Barber, Proposed Manager
4.	7:00	Joint Meeting with Trust Fund Commissioners: Appoint New Commissioner - Joseph Scalia, Chair Trust Fund Commissioners - Hayden Traub, Trust Fund Commissioner - Daniel Burns, Candidate
5.	7:20	Great Plain Avenue Grade Crossing Improvements - Richard P. Merson, Director of Public Works - Anthony DelGaizo, Town Engineer - Wayne Amico, VHB
6.	8:00	DPW: Sign Notice of Traffic Regulation – Rosemary Street Richard P. Merson, Director of Public Works
7.	8:15	Town Manager - Set Recycling and Transfer Station Fees - Conveyance of Property to the Commonwealth of Massachusetts/Department of Conservation and Recreation - Accept and Refer Zoning- Wireless Communications Facilities - Open Special Town Meeting Warrant - Citizen Satisfaction Survey
8.	8:30	Board Discussion - Discuss FY2019 – 2020 Goals - Committee Reports

APPOINTMENTS

1.	Design Review Board	Theodore Steinberg (term expires 6/30/2021)
2.	Cultural Council	Monique Harrington (term expires 6/30/2021)
3.	Property Tax Assistance Committee	Rick Zimbone (term expires 6/30/2020)
4.	Taxation Aid Committee	Rick Zimbone (term expires 6/30/2019)
5.	DPW Storage Facility User	John Regan (indefinite term) replacing Kate

	Representative	Fitzpatrick
6.	Commission on Disabilities	Mani Iyer (term expires 6/30/2021)
7.	Cultural Council	Elizabeth Cook (term expires 6/30/2021)

CONSENT AGENDA *=Backup attached

1.	Accept the following donations made to the Needham Community Revitalization Trust Fund: \$1500 from Nancy Farrow and \$100 from Charles River Center.				
2.*	Approve a One Day Special Wines & Malt Beverages License from Anne-Marie Bajwa of the Charles River Center to host its Charles River Center 5K Run/Walk after party on September 23, 2018 from 12:00 p.m. to 3:00 p.m. The event will be held at the Charles River Center, 59 E. Militia Heights Drive, Needham.				
3.	Approve amendment to Section 6 of the Board of Selectmen Policy Numbered BOS-LIC-013 Take Out Food Served by Mobile Food Vendors (Formerly Regulation of Food Trucks) so that it reads: "The Board of Selectmen may suspend, revoke, modify or deny a Mobile Food Vendor permit if, after a public hearing, the Board finds that the permit holder's behavior, or that of any of his or her employees toward the public or Town staff is rude, offensive or uncivil."				
4.*	Approve open session minutes of July 24, 2018.				
5.*	Water & Sewer Abatement Order #1259.				
6.	Grant permission for the following residents to hold block parties:				
	Name	Address	Party Location	Party Date	Party Rain Date
	Kate Deeley	61 Kenney St.	Corner of Lois & Barbara	9/15/18	9/16/18
	Cindy Osgood	27 Laurel Drive	Lower Laurel	9/8/18	9/9/18
	Denise Sullivan	58 Norfolk St.	Norfolk Street	8/11/18	8/12/18
	Lisa Madkins	15 Bobsled Drive	Bottom of Bobsled Dr	9/8/18	9/15/18
	Michael d'Hemecourt	146 Paul Revere Road	Paul Revere Road between Tower & Lindbergh	9/8/18	N/A
					Party Time
					3pm-8pm
					3:30pm-8:30pm
					2pm-10pm
					1pm-8pm
					4pm-8pm



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 08/7/2018

Agenda Item	Purple Heart Community
Presenter(s)	Sarada Kalpee, Director, West Suburban Veterans' Services District Matt Ching, National Service Officer, MA Dept. of Veterans Services

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
August 7th is Purple Heart Day in the Town of Needham, as proclaimed at the June 23, 2015 Selectmen's Meeting. Representatives of the Town's Veterans Services will update the Board regarding the new Purple Heart signs installed around Needham.	
2.	VOTE REQUIRED BY BOARD OF SELECTMEN
None	
3.	BACK UP INFORMATION ATTACHED
None	



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 08/07/2018

Agenda Item	Public Hearing: Eversource Energy Grant of Location – Crescent Road
Presenter(s)	Maureen Carroll, Eversource Energy Representative

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
Eversource Energy requests permission to install approximately 4 feet of conduit in Crescent Road. This work is necessary to provide new underground electric service at 62 & 64 Crescent Road, Needham. The Department of Public Works has approved this petition, based on Eversource Energy's commitment to adhere to the Town's regulation that all conduit installed must be 3" schedule 40 minimum; and, that when buried, the conduit must be placed at 24" below grade to the top of the conduit.	
2.	VOTE REQUIRED BY BOARD OF SELECTMEN
<u>Suggested Motion:</u> Move that the Board of Selectmen approve and sign a petition from Eversource Energy to install approximately 4 feet of conduit in Crescent Road. This work is necessary to provide new underground electric service at 62 & 64 Crescent Road, Needham.	
3.	BACK UP INFORMATION ATTACHED
(Describe backup below) a. Grant of Location Petition Review Sheet from DPW b. Letter of Application c. Petition d. Order e. Petition Plan f. Notice Sent to Abutters g. List of Abutters	

TOWN OF NEEDHAM
PUBLIC WORKS DEPARTMENT

P.O. Box 920364 NEEDHAM, Ma. 02492 Telephone: (781) 455-7550
www.needhamma.gov/dpw

TO: Nikki Witham, Selectmen Office
FROM: Judy Laffey, DPW Office
DATE: 7/23/18
RE: 62 & 64 Crescent Rd.

For Selectmen Meeting of August 7, 2018
Abutters list & labels at Assessors Office.

Please email confirmation date & time of hearing

GRANT OF LOCATION PETITION REVIEW

DATE OF FIELD REVIEW: 7-16-18

REVIEWER: R.W.W.

SITE LOCATION: #62/#64 CRESCENT RD.

UTILITY REQUESTING: EVERSOURCE

Conduit Work Area Description

☒ A Sidewalk/Grass Strip Crossing Only

Peer Review TM 7/20/18 OK to proceed

☐ B Work Within Paved Road Perpendicular Crossing

Peer Review _____

☐ C Work Within a Plaza Area/Landscaped Island/Parallel Along Roadway

Peer Review _____ Div. Head Review _____

☐ D Other

Peer Review _____ Div. Head Review _____

☒ Petition Plan Consistent with Field Review

☐ Old Pole Removed N/A

☒ Diameter of Conduit 3"

☐ Cables Transferred to New Pole N/A

☒ Depth of Conduit

☒ New Riser on Pole NO

☒ Utility Conflicts SEWER?

☒ Visible Trench Patch across Road/Sidewalk NO

☐ Crossing Perpendicular to Road N/A

☐ Abutters List Complete

☒ Public Road

☒ Photos Included

☐ Double Pole N/A

Department Head

R.P. Merson
OK 7/23/18

COMMENTS:

July 13, 2018

Board of Selectmen
Town Hall
1471 Highland Avenue
Needham, MA 02192

RE: 62 & 64 Crescent Road
Needham, MA
W/O #2276813 & 2276816

Dear Members of the Board:

The enclosed petition and plan are being presented by the NSTAR ELECTRIC COMPANY dba EVERSOURCE ENERGY for the purpose of obtaining a Grant of Location to install approximately 4 feet of conduit in Crescent Road.

The reason for this work is to provide new underground electric service to 62 & 64 Crescent Road.

If you have any further questions, contact Maureen Carroll at (781) 314-5053. Your prompt attention to this matter would be greatly appreciated.

Very truly yours,



Kelly Ann Correia, Supervisor
Rights and Permits

KAC/kj
Attachments

**PETITION OF NSTAR ELECTRIC COMPANY dba EVERSOURCE ENERGY
FOR LOCATION FOR CONDUITS AND MANHOLES**

To the **Board of Selectmen** of the Town of **NEEDHAM** Massachusetts:

Respectfully represents **NSTAR ELECTRIC COMPANY dba EVERSOURCE ENERGY** a company incorporated for the transmission of electricity for lighting, heating or power, that it desires to construct a line for such transmission under the public way or ways hereinafter specified.

WHEREFORE, your petitioner prays that, after due notice and hearing as provided by law, the Board may by Order grant to your petitioner permission to construct, and a location for, such a line of conduits and manholes with the necessary wires and cables therein, said conduits and manholes to be located, substantially as shown on the plan made by **A. Debenedictis Dated July 12, 2018** and filed herewith, under the following public way or ways of said Town:

Crescent Road - Westerly from pole #53/10 approximately 335 feet north of Union Street, a distance of 4± feet of conduit.

(W.O. #2276813 & 2276816)

Hearing Required

**NSTAR ELECTRIC COMPANY
dba EVERSOURCE ENERGY**

By: 
Kelly-Ann Correia, Supervisor
Rights & Permits

Dated this 13th day of July

Town of **NEEDHAM** Massachusetts

Received and filed _____ 2018

ORDER FOR LOCATION FOR CONDUITS AND MANHOLES
Town of NEEDHAM

WHEREAS, **NSTAR ELECTRIC COMPANY dba EVERSOURCE ENERGY** has petitioned for permission to construct a line for the transmission of electricity for lighting, heating or power under the public way or ways of the Town thereafter specified, and notice has been given and a hearing held on said petition as provided by law.

It is ORDERED that **NSTAR ELECTRIC COMPANY dba EVERSOURCE ENERGY** be and hereby is granted permission to construct and a location for, such a line of conduits and manholes with the necessary wires and cables therein under the following public way or ways of said Town:

**Crescent Road - Westerly from pole #53/10 approximately 335 feet
north of Union Street, a distance of 4± feet of conduit.**

(W.O. #2276813 & 2276816)

Hearing Required

All construction work under this Order shall be in accordance with the following conditions:

1. Conduits and manholes shall be located as shown on the plan made by **A. Debenedictis, Dated July 12, 2018** on the file with said petition.
2. Said shall comply with the requirements of existing by-laws and such as may hereafter be adopted governing the construction and maintenance of conduits and manholes.
3. Company All work shall be done to the satisfaction of the Board of Selectmen or such officer or officers as it may appoint to supervise the work.

1 2 3 4 5		Board of Selectmen the Town of NEEDHAM
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CERTIFICATE

We hereby certify that the foregoing Order was adopted after due notice and a public hearing as prescribed by Section 22 of Chapter 166 of the General Laws (Ter. Ed.), and any additions thereto or amendments thereof, to wit: after written notice of the time and place of the hearing mailed at least seven days prior to the date of the hearing by the Selectmen to all owners of real estate abutting upon that part of the way or ways upon, along or across which the line is to be constructed under said Order, as determined by the last preceding assessment for taxation, and a public hearing held on the _____ day of _____, 2018 at _____ in said Town.

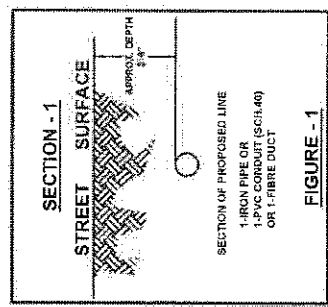
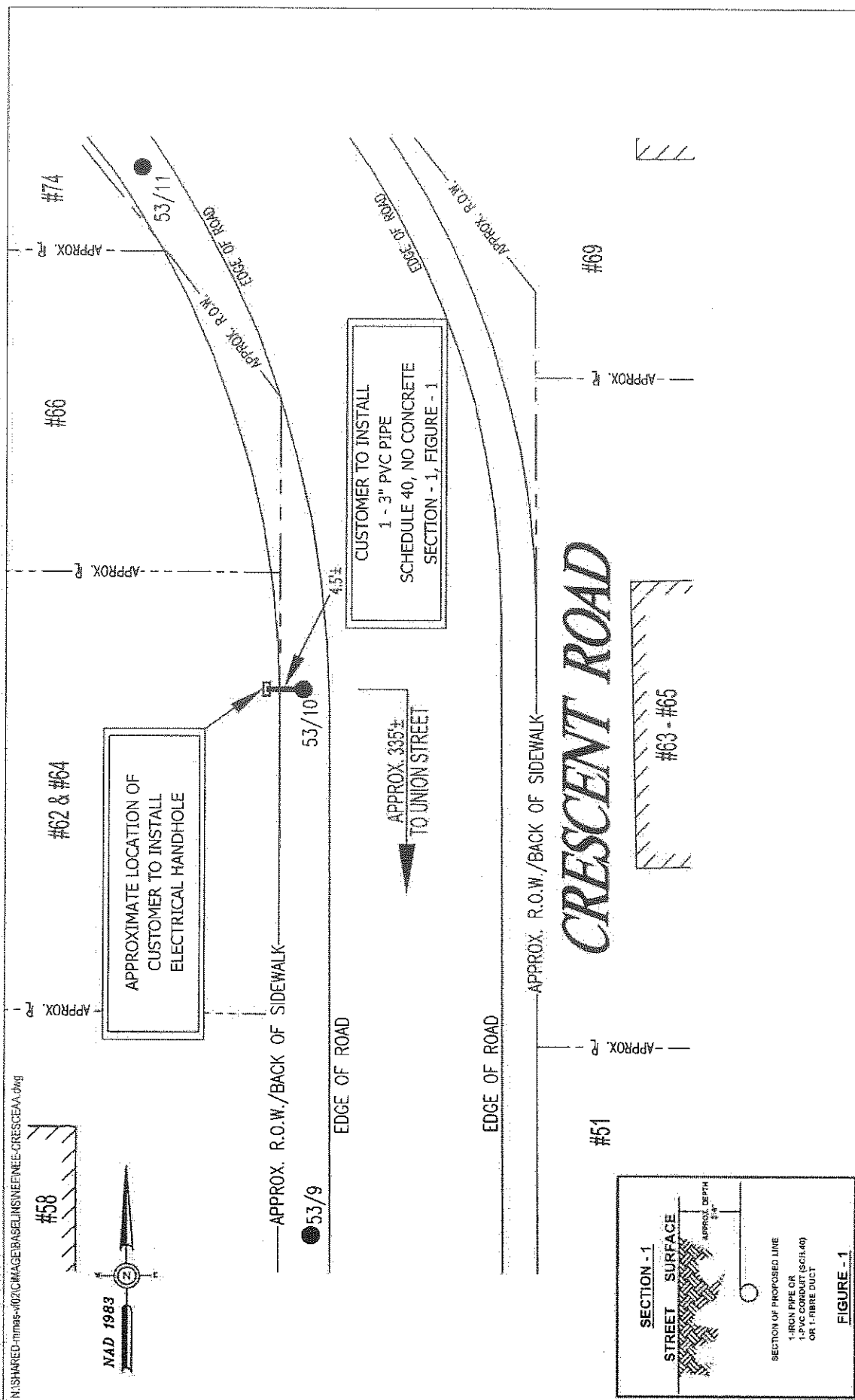
1 2 3 4 5		Board of Selectmen the Town of NEEDHAM
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CERTIFICATE

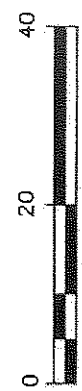
I hereby certify that the foregoing are true copies of the Order of the **Board of Selectmen** of the Town of **NEEDHAM**, Massachusetts, duly adopted on the _____ day of _____, 2018 and recorded with the records of location Orders of said Town, Book _____, Page _____ and of the certificate of notice of hearing thereon required by Section 22 of Chapter 166 of the General Laws (Ter.Ed.) and any additions thereto or amendments thereof, as the same appear of record.

Attest: _____
Clerk of the Town of **NEEDHAM**, Massachusetts

N:\SHARED-nmapa-02\IMAGE\BASELINE\NINEE-CRESCENT.dwg

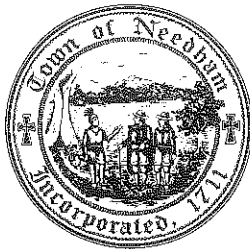


BY YOUR USE OF THE INFORMATION CONTAINED IN THIS MAP, YOU AGREE THAT NO WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, IS GIVEN WITH RESPECT TO THE INFORMATION. FURTHER, NSTAR ELECTRIC COMPANY, NSTAR GAS COMPANY AND ITS OFFICES, AFFILIATES, OFFICERS, DIRECTORS, SUPERVISORS, EMPLOYEES, AGENTS, CONTRACTORS, THE ABOVE ENTITIES, SHALL BE LIABLE FOR ANY LOSS OR DAMAGE OF ANY KIND, INCLUDING REASONABLE ATTORNEY'S FEES, ARISING OUT OF OR FROM THE INFORMATION CONTAINED HEREIN, TO THE MAXIMUM EXTENT ALLOWED BY LAW, AND AGREE TO HOLD DEFENDANT HARMLESS FROM ANY SUCH LOSS OR DAMAGE. THE INFORMATION MAY NOT REPRESENT A SURVEY, MAY NOT BE THE MOST COMPLETE, AND IS SUBJECT TO CHANGE WITHOUT NOTICE. SURVEY IS ASSURED FOR THE ACCURACY OF THE INFORMATION. FURTHER, NSTAR ELECTRIC COMPANY, NSTAR GAS COMPANY, AND ITS OFFICES, AFFILIATES, OFFICERS, DIRECTORS, SUPERVISORS, EMPLOYEES, AGENTS, CONTRACTORS, THE ABOVE ENTITIES, SHALL BE LIABLE FOR ANY LOSS OR DAMAGE OF ANY KIND, INCLUDING REASONABLE ATTORNEY'S FEES, ARISING OUT OF OR FROM THE INFORMATION CONTAINED HEREIN, TO THE MAXIMUM EXTENT ALLOWED BY LAW.		NSTAR EVERSOURCE 1105 MASSACHUSETTS AVE. DORCHESTER, MASS. 02125	
C#	Ward #	Work Order #	2276813 / 2276816
Surveyed by:	Research by:	Plotted by:	PG
Proposed Structures:	SC	Showing PROPOSED CUSTOMER CONDUIT & HANDHOLE LOCATIONS	
Approved:	A DEBENEDECTIS	Scale	1"=20'
P#		SHEET	1 of 1



MASS. LAW

REQUIRES 72-HOURS ADVANCE NOTICE TO UTILITY COMPANIES BEFORE DIGGING BY ANYONE. CALL DG-SAFE 1-888-344-7233



NOTICE

To the Record

You are hereby notified that a public hearing will be held at the **Needham Town Hall, 1471 Highland Avenue, at 7:00 p.m. on August 7, 2018** upon petition of Eversource Energy dated **July 13, 2018** to install approximately 4 feet of conduit in Crescent Road. The work is necessary to provide new underground electric service to 62 & 64 Crescent Road, Needham.

A public hearing is required and abutters should be notified.

If you have any questions regarding this petition, please contact Eversource Energy representative, Maureen Carroll, at 781-314-5053.

Daniel P. Matthews
John A. Bulian
Maurice P. Handel
Matthew D. Borrelli
Marianne B. Cooley

BOARD OF SELECTMEN

Dated: July 23, 2018

62-64 CRESCENT ROAD

OWNER NAME 1	OWNER NAME 2	MAILING ADDRESS	CITY	ST	ZIP	PARCEL ID	PROPERTY ADDRESS
SAMUELS, LYNN S.	C/O VALLEREUX, SHAWN R. & ALISON H.	63 CRESCENT RD	NEEDHAM HTS	MA	02494	1990990004100630	63 CRESCENT RD
ZELIKOV, MIKHAIL		23 HASENFUS CIR	NEEDHAM	MA	02494	1990990008300230	23 HASENFUS CIR
HAWKIN, SIMON &	KASAIKINA, MARINA	29 HASENFUS CIR	NEEDHAM	MA	02494	1990990008400290	29 HASENFUS CIR
BANDARCHUK, PAVEL &	BATURA, VOLHA	65 CRESCENT RD	NEEDHAM HTS	MA	02494	1990990004100650	65 CRESCENT RD
CHOKLER, ELENA &		3 VAN DE GRAAFF DR	BURLINGTON	MA	01803	1990990006100000	66 CRESCENT RD
CHOKLER, STANISLAV		32 HASENFUS CIR	NEEDHAM	MA	02492	1990990008500320	32 HASENFUS CIR
SAVIGNANO, ROBERT N., MGR.		124 CRESCENT RD	NEEDHAM	MA	02494	1990990008800020	100 CRESCENT RD
SAVIGNANO, ROBERT N. MGR.		124 CRESCENT RD	NEEDHAM	MA	02494	1990990008800010	100 CRESCENT RD
FOUR HILLSIDE TOWNHOUSE CONDOMINIUM		29-31 HASENFUS CIRCLE	NEEDHAM	MA	02494	1990990008400000	29 HASENFUS CIR
SAVIGNANO, ROBERT N., MGR.		124 CRESCENT RD	NEEDHAM	MA	02494	1990990008800040	100 CRESCENT RD
PIRRO, ERMINIA F.		15 SPINNAKER LN	MARION	MA	02738	1990990005900000	58 CRESCENT RD
74 CRESCENT ROAD LLC		3 VAN DE GRAAFF DR	BURLINGTON	MA	01803	1990990006200000	74 CRESCENT RD
SOLA, FRANK		1201 MAGNOLIA DR	WAYLAND	MA	01778	1990990005800000	52 CRESCENT RD
THAKORE, SANDEEP B. & DARSHANA S.		52 CRESCENT RD UNIT # 52	NEEDHAM	MA	02494	1990990005800520	52 CRESCENT RD
SHAIGORODSKY, LEON & IRENA		31 HASENFUS CIR	NEEDHAM	MA	02494	1990990008400310	31 HASENFUS CIR
LALLY, JOHN F. &	C/O WU, NING & LIU, KONGLI	120 LAKESHORE DR	WESTWOOD	MA	02090	1990990004000000	69 CRESCENT RD
FIVE HILLSIDE TOWNHOUSE CONDOMINIUM	LALLY, STACIE A.	25-27 HASENFUS CIRCLE	NEEDHAM	MA	02494	1990990008300000	25 HASENFUS CIR
SILVER, NORMAN D. & JEANNE K.		50 CRESCENT RD	NEEDHAM	MA	02494	1990990005800500	50 CRESCENT RD
VOSCHIN, MICHAEL &	C/O SILVER, JEANNE K. TR.	25 HASENFUS CIR	NEEDHAM	MA	02494	1990990008300250	25 HASENFUS CIR
CRESCENT RD REALTY II, LLC	VOSCHIN, ELIZABETH	29 CIMINO RD	NEEDHAM	MA	02494	1990990008800000	100 CRESCENT RD
HUTCHINS, FRANK B.		945 GREAT PLAIN AVE SUIT	NEEDHAM	MA	02492	1990990006000000	62 CRESCENT RD
SIGNORE, SHEILA M, TR	C/O 62 CRESCENT ROAD LLC	86 JOHN ST	NEWTON	MA	02459	1990990004200000	51 CRESCENT RD
SAVIGNANO, ROBERT N. TR.		124 CRESCENT ROAD	NEEDHAM	MA	02492	1990990008800030	100 CRESCENT RD
63-65 CRESCENT ROAD CONDOMINIUM	M & R REALTY TRUST	63 CRESCENT RD	NEEDHAM	MA	02492	1990990004100000	63-65 CRESCENT RD
THREE HILLSIDE TOWNHOUSE CONDOMINIUM		32-34 HASENFUS CIRCLE	NEEDHAM	MA	02494	1990990008500000	32 HASENFUS CIR
EVGRAFIEV, SERGUEI &	KLEBANOVA, IRENA	34 HASENFUS CIR	NEEDHAM	MA	02494	1990990008500340	34 HASENFUS CIR

Certified as list of parties in interest under Mass. General Laws and Needham Zoning By-Law, to the Best of our knowledge for the Needham Board of Assessors.....



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 8/07/2018

Agenda Item	Transfer of Hotel All Alcoholic License – Needham 365 Bev, LLC
Presenter(s)	Marcie Lynn Barber, Proposed Manager

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
The applicant has asked that this application be withdrawn.	
2.	VOTE REQUIRED BY BOARD OF SELECTMEN
Suggested Motion: None	
3.	BACK UP INFORMATION ATTACHED
None	



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 08/7/2018

Agenda Item	Joint Meeting with Trust Fund Commissioners: Appoint New Commissioner
Presenter(s)	Board of Selectmen Commissioners of Trust Funds Daniel Burns, Candidate

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
The Vice Chair of the Board of Selectmen and the Chair of the Commissioners of Trust Funds met to interview candidates for the vacancy on the Commissioners of Trust Funds. Daniel Burns is the candidate that is being recommended for appointment by both Boards for a period until the next Town Election, where Mr. Burns would be on the ballot to be elected.	
2.	VOTE REQUIRED BY BOARD OF SELECTMEN
Suggested Motion: That the Board of Selectmen and the Commissioners of Trust Funds vote to appoint Daniel Burns to the Commissioners of Trust Funds until the next Town Election to be held on April 9, 2019.	
3.	BACK UP INFORMATION ATTACHED
a.) Letter dated June 6, 2018 from Theodora K. Eaton, Town Clerk. b.) Letter of interest from Daniel Burns.	



Theodora K. Eaton, MMC
Town Clerk

TOWN OF NEEDHAM

Office of the Town Clerk

1471 Highland Avenue, Needham, MA 02492-0909

Telephone (781) 455-7500 x216

Fax (781) 449-1246

Email: teaton@town.needham.ma.us

RECEIVED
TOWN OF NEEDHAM
BOARD OF SELECTMEN
2018 JUN -7 A 9:04

June 6, 2018

Board of Selectmen and
Commissioners of Trust Funds
Town of Needham
1471 Highland Avenue
Needham, MA 02492

Dear Members of the Board of Selectmen and the Commissioners of Trust Funds

I regret to inform you that John H. Cogswell, elected member of the Commissioner of Trustee Funds, passed away on June 1, 2018.

Once again, I would like to outline the methodology for filling a vacancy on an elected board under Massachusetts General Laws Chapter 41, Section 11, Subsection 81A:

"The remaining members (Commissioners of Trustee Funds) write to the selectmen, within one month of the vacancy, informing them of the vacancy. Then, the selectmen, with the remaining members of the Commissioners of Trustee Funds, after one week's public notice, fill the vacancy by roll call vote. If the remaining members do not inform the selectmen within one month, the selectmen fill the vacancy by themselves. In either case, a majority vote of all the officials eligible to vote is required to select a replacement. Whoever is selected must be a registered voter in the town and perform the duties of the office until the next Annual Town Election or until another person is qualified."

If you have any questions, please don't hesitate to contact me.

Sincerely,

Theodora K. Eaton, MMC,
Town Clerk

Cc: Kate Fitzpatrick, Town Manager
Evelyn M. Poness, Treasurer/Tax Collector

Sandy Cincotta

From: Selectmen
Sent: Friday, July 06, 2018 9:39 AM
To: Sandy Cincotta
Subject: FW: application for Commissioners of Trust Funds position | Daniel Burns

From: daniel.burns@gmail.com [daniel.burns@gmail.com]
Sent: Thursday, July 05, 2018 9:14 PM
To: Selectmen
Subject: application for Commissioners of Trust Funds position | Daniel Burns

To the Select Board:

I would like to be considered to complete Mr. Cogswell's term on the Commissioners of Trust Funds. I have lived in Needham for seven years and have consistently been impressed by how thoughtfully and smoothly the town runs. As a neighbor of Owen's Poultry Farm, I paid particularly close attention to the site selection process for the new elementary school and attended several School Committee and neighborhood meetings, all of which planted the seed in my mind that I would like to serve the town in some way. Given my professional background, I feel that the Commission would be a great fit.

I am the Chief Financial Officer and Chief Compliance Officer of Battery Global Advisors, a multi-client family office for ultra-high net worth families. I support our investment team in a number of ways that would be relevant to the Commission. We invest directly and with third party managers of many stripes. In my compliance role, I ensure that we treat our direct investors fairly, working to anticipate conflicts of interest, and to resolve those conflicts that do arise in investors' favor. With respect to third party managers, I often lead our operational due diligence, particularly on managers that are higher risk (e.g. hedge funds). By gaining a detailed understanding of a manager's operations and controls, I attempt to identify risks beyond those inherent in the investment strategy. My experience at both monitoring investment managers and protecting investors aligns with the Commission's dual mandate of monitoring the trust funds' investment manager and ensuring funds are disbursed properly.

I also review legal agreements with third party investment managers, ranging from complex private placement documents for private equity structures to simple investment management agreements with long only separate account managers. While I occasionally negotiate more advantageous terms, my main focuses are: addressing conflicts of interest, ensuring clarity of terms and ensuring the terms are appropriate for the investment strategy.

When it comes to hiring investment managers, I have a several strong biases. I bias toward simplicity and transparency, particularly when the investment mandate is straight forward. This usually results in stronger alignment of interests. I bias away from hubris – the best investment managers stick to what they know best, acknowledge their blind spots, admit when they're wrong and admit when they're lucky. I bias toward ethics and personality – I avoid investing with managers known to be "jerks" even if they meet all my of other criteria. I have no hard and fast rules about active vs passive investing and rarely rule out anything categorically, but I have a bias that the fees, structure, terms and risks must be appropriate for the investment mandate.

Briefly, my formal credentials: I have two academic degrees from NYU Stern School of Business: a bachelor of science in accounting (2003) and an MBA (2008) with concentrations finance and entrepreneurship. I am also a CPA.

I would be happy to discuss my background further and address any questions you may have. Thank you very much for your consideration.

Daniel Burns
6 Louart Drive
617-999-6911



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 8/7/2018

Agenda Item	Great Plain Avenue Grade Crossing Improvements
Presenter(s)	Rick Merson, Director of Public Works Anthony Del Gaizo, Town Engineer Wayne Amico, VHB

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
Representatives from VHB and the DPW will update the Board on the Grade Crossing Improvements made on Great Plain Avenue as part of the Downtown Improvement Project.	
2.	VOTE REQUIRED BY BOARD OF SELECTMEN
None	
3.	BACK UP INFORMATION ATTACHED
a. Great Plain Avenue Grade Crossing Improvements PowerPoint dated August 2018.	



Great Plain Avenue Grade Crossing Improvements

August 2018



Project History

- Town Roadway Reconstruction project design begins February 2015.
- Town consultant (BETA) performs roadway design services.
- Town hires VHB to design traffic signal improvements as part of downtown streetscape project.
- As part of the initial design VHB led Diagnostic Team Review (DTR) of current Great Plain Ave railroad crossing:
 - DTR review consists of a coordinated discussion with the Town, Design Team, MBTA, Keolis, Department of Public Utilities (DPU), Federal Railroad Administration (FRA), and MassDOT.
 - Railroad crossings are highly regulated and required equipment is governed by other agencies and not by the Town of Needham
- Initial DTR completed - March 2016.
- Town requested that the project be phased:
 - Phase 1 – Great Plain Ave from Dedham Avenue to the alleyway
 - Phase 2 – Alleyway to Maple Street and Dedham Avenue to Pickering Street

Phase I: Roadway Improvements

- Roadway and Traffic signal upgrades included:
 - Interconnection of the grade crossing between railroad crossing cabinet and traffic signal cabinet at Great Plain Ave and Chapel Street.
 - Updated all of the traffic signal displays and supports including the railroad pre-signal equipment immediately to the west of grade crossing.
 - The Town has received positive feedback on the traffic signal improvements at the Great Plain Avenue intersections at Chapel Street/Chestnut Street and Dedham Avenue/Highland Avenue.
- Traffic Signal operations at Railroad Crossing:
 - No Train Approaching
 - Signal stops vehicles prior to crossing preventing vehicles from queuing across the tracks.
 - Train Approaching
 - Train detection activates immediate yellow and then red at grade crossing railroad pre-signal. Great Plain Ave at Chapel Street remain green eastbound in order to clear stopped vehicles at Chapel Street traffic signals. This allows vehicles to pass through the intersection and clear any vehicles stopped on the tracks.

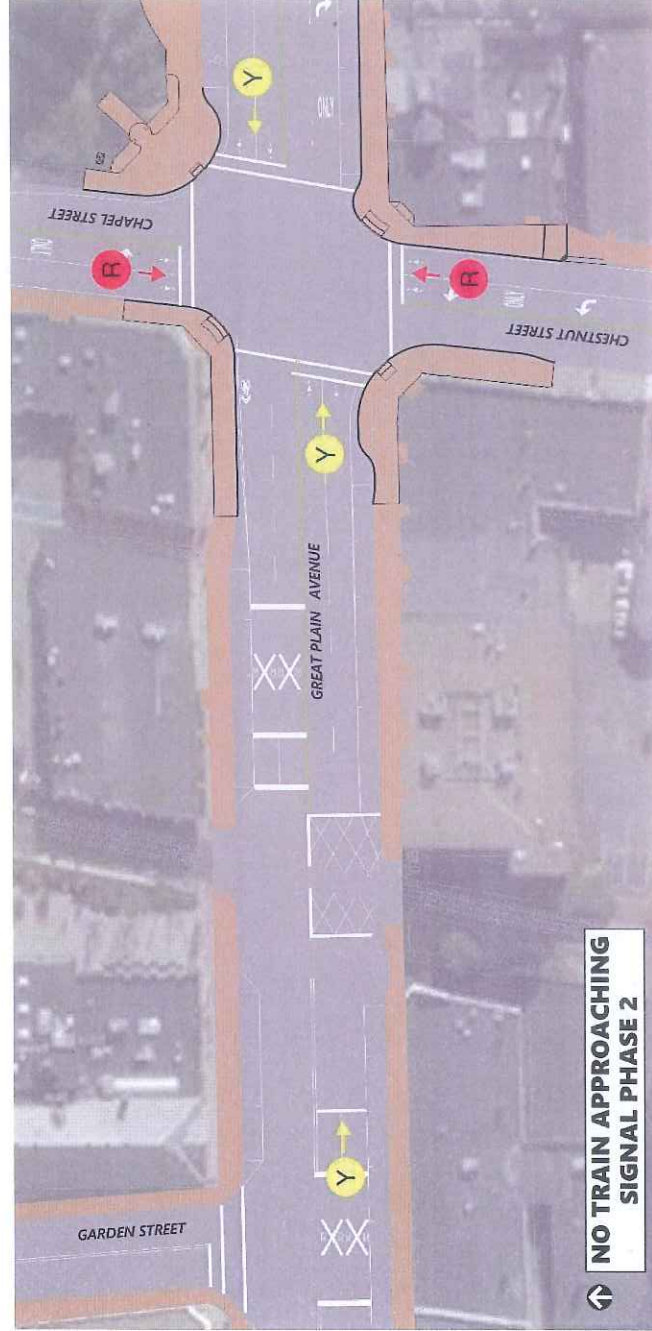
Signal Timing

No Train Approaching



Signal Timing

No Train Approaching



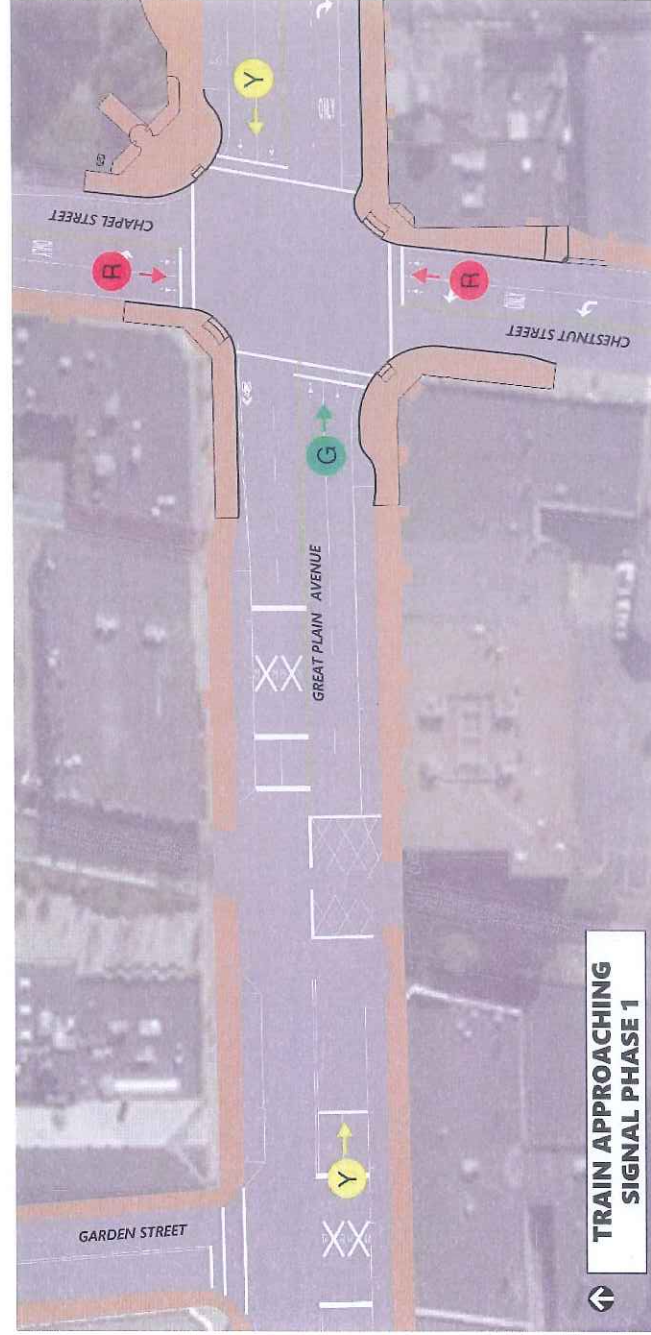
Signal Timing

No Train Approaching



Signal Timing

Train Approaching



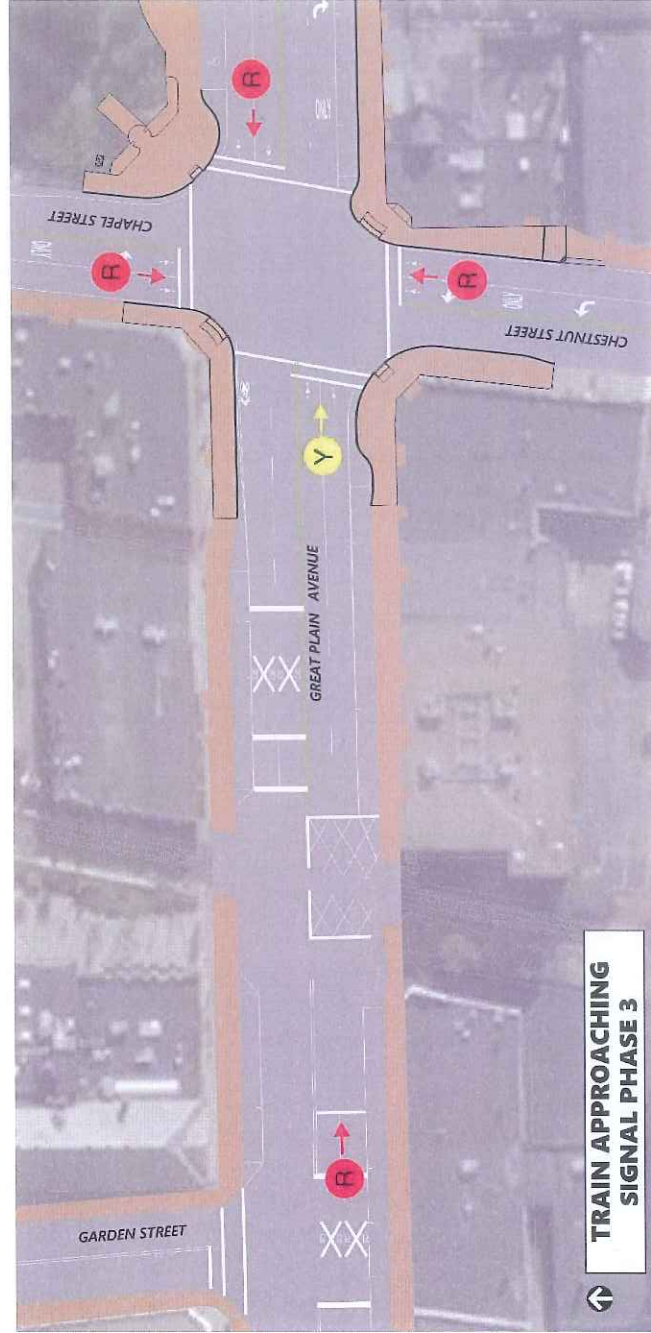
Signal Timing

Train Approaching



Signal Timing

Train Approaching



Signal Timing

Train Approaching



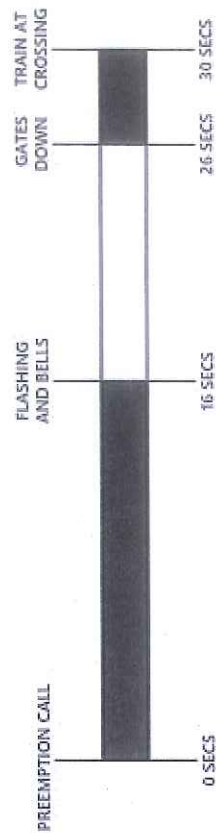
Signal Timing

Train Approaching – Current Operations

EXISTING OUTBOUND TRAIN - TOWARD STATION



EXISTING INBOUND TRAIN - AWAY FROM STATION



* Times bases on VHB grade crossing report dated February 2016

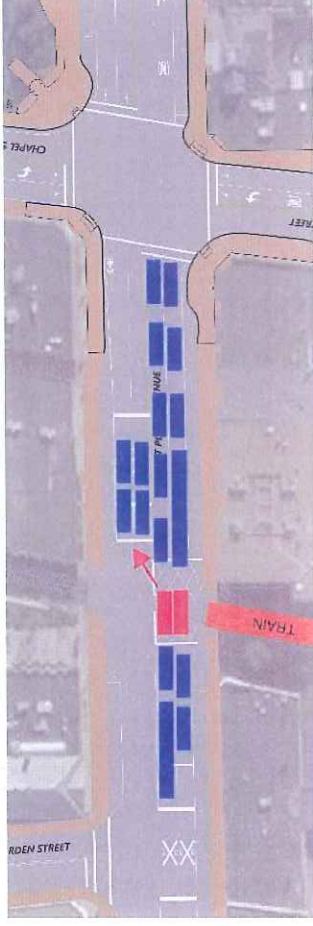
Driver Frustration

- When the traffic signal is red at Chapel Street and Great Plain Avenue the pre-signal at the grade crossing is red.
- The signal does not allow vehicles to cross the tracks to go through the pre-signal to the back of the vehicle queue at Chapel Street. This has resulted in driver frustration.
- Drivers observed the unused vehicle space available between the pre-signal and signal at Great Plain Avenue and Chapel Street.



Current Design Status

- The current railroad pre-signal in advance of the railroad tracks replaced an existing railroad pre-signal that stopped vehicles in advance of the tracks.
- VHB's traffic signal is designed to clear the vehicles queued between the railroad tracks and the Chapel Street intersection.



- The previous traffic signal operation resulted in vehicles queued on the tracks. This created an unsafe condition when the train arrived and the potential for a train to impact a cars stopped on the tracks.



Stopped Traffic on Tracks
prior to Redesign
Picture Date: October 2015

Current Operational Status

AM Peak:



Great Plain Ave. Traffic
Picture Date: July 2018

PM Peak:



Great Plain Ave. Traffic
Picture Date: July 2018

The Pre-Signal is Necessary

- The railroad pre-signal is needed to allow vehicles adequate time to clear the tracks before a train crosses Great Plain Avenue.
- If the pre-signal is considered to be eliminated, a detailed study would have to be conducted, analyzing existing operation and design to determine what traffic signal and grade crossing modifications would be required. The ring point for the train approach would have to be relocated further away from the crossing to increase the approach warning time.
- VHB and other Professionals will **NOT** support a design that allows vehicles to queue on the tracks.
- Without the pre-signal
 - The train gate time requires an unusually long cycle to clear vehicles.
 - Train schedule is delayed to allow additional time to clear vehicles.
 - This may be more frustrating to vehicles as they will have to wait longer with the gates down and no train in sight.
 - Increased waiting time may cause drivers to go around gates to get to the signal at Chapel Street/Chestnut Street.

Railroad Crossing Crashes

- There is a nationwide increase in train and passenger vehicle accidents at gated locations.
- Recent train with vehicle crashes by MBTA Commuter Rail trains at gated locations:
 - January 8, 2018 – MBTA Commuter Rail train collision with Pick up Truck – Weymouth, MA
 - June 23, 2018 – MBTA Commuter Rail train collision with tractor trailer – Littleton, MA
 - July 2, 2018 – MBTA Commuter Rail train collision with car – Waltham, MA



Location: Weymouth, MA



Location: Littleton, MA

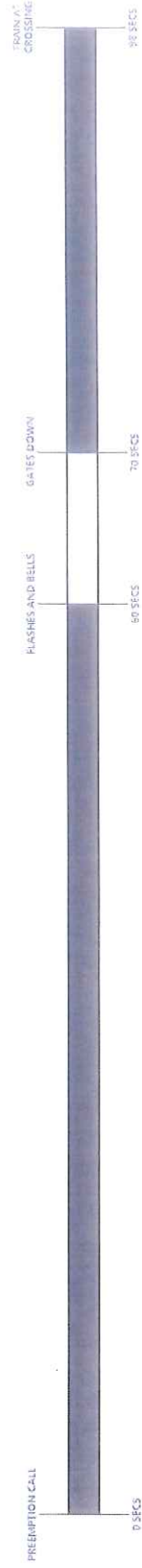
Options to Address Public Concerns

- Option 1 – Retain current operation
 - Train preemption and approach warning remain the same.
- Option 2 – Modified Timing and MBTA Schedule
 - No Train Approaching:
 - Green displays at Pre-Signal at all times except when train approaches.
 - Eastbound vehicles queue from Chapel Street through grade crossing on Great Plain Avenue.
 - Train Approaching:
 - Extend preemption and approach warning time for trains to 98 seconds to clear pedestrians and Great Plain Avenue eastbound queue from Chapel Street to grade crossing.
 - This option creates significantly longer driver wait times.
 - MBTA would have to modify/delay the train schedule. The MBTA will not entertain modifications to increase the delay time for their train schedule.

Signal Timing

Train Approaching – Option 2

PROPOSED INBOUND/OUTBOUND TRAIN



Driver Questions

- Why can't the pre-signal only operate when the train is approaching/off on weekends?
 - The driver expectations should remain the same at all times.
 - There may be trains on the track (maintenance, etc...) outside the commuter rail's regularly scheduled trains.
 - The pre-signal can not be shut off (go dark) and then become active for an approaching train:
 - Dark displays are not allowed under the MUTCD (The Manual on Uniform Traffic Control Devices)
 - Any deviation from existing signal operation that does not keep the crossing clear of vehicles during normal operation would require greater train detection time
 - Frustrated drivers at the red pre-signal have crossed the double yellow line driving on the wrong side of the road to take a left onto Garden Street. This maneuver is **ILLEGAL AND DANGEROUS**.

Recommendation/Summary

Option 2 would increase stop time for vehicles at the pre-signal during train preemption. In addition, option 2 would delay the MBTA schedule (inbound and outbound). MBTA will not entertain options that increase delay time and affect/modify their schedule.

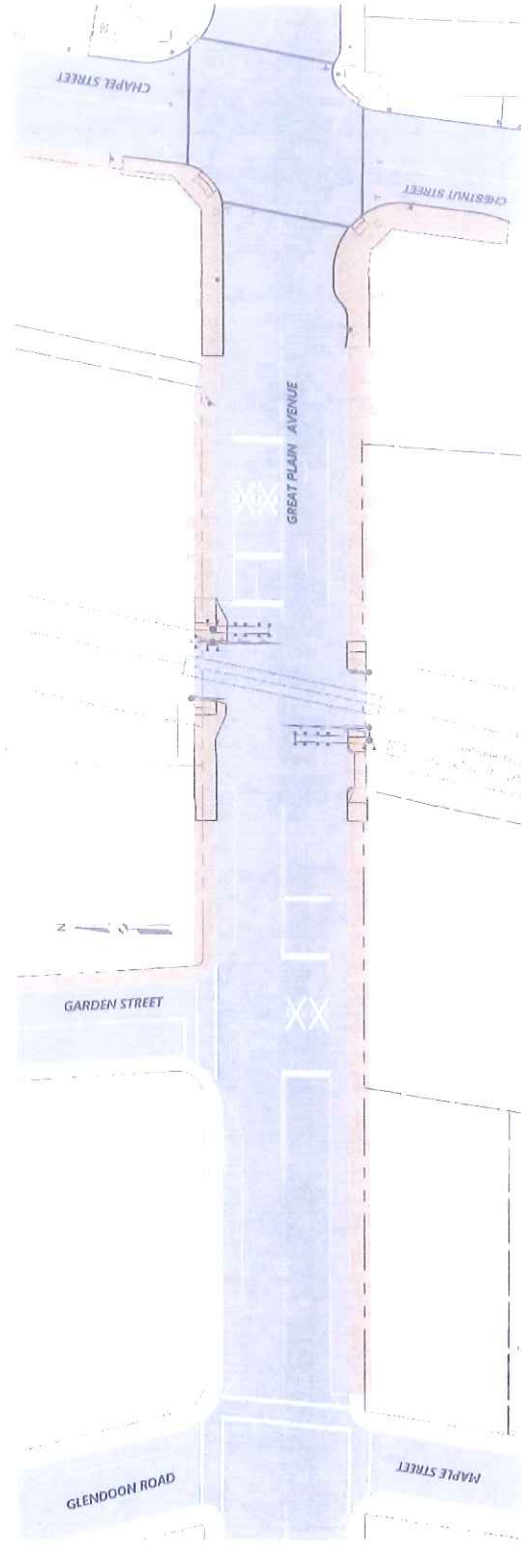
VHB recommends that the current operation be maintained to ensure that the crossing system is coordinated with the traffic signal to adequately protect vehicular traffic.

Grade Crossing Improvements

- As discussed at the last DTR meeting on April 13, 2018, the MBTA will agree to reconstruct the entire at-grade crossing system, track, and crossing surface.
- The enclosed plan outlines proposed grade crossing improvements agreed to at the DTR.
- Grade crossing improvements will include:
 - Cantilevers and Gates with Foundations on both approaches
 - Pedestrian gates in northeast, northwest and southeast quadrants
 - 12" LED warning lights
 - Signal Instrument House (SIH)
 - Track through the crossing (Approximately 200')
 - Asphalt and rail seal crossing surface
 - Sidewalk reconstruction at crossing
 - Repave disturbed areas adjacent to crossing
 - Crossing signs and pavement markings

Phase II Improvements

- After grade crossing improvements are in place, the Town will advance Phase II roadway improvements from the grade crossing to Maple Street





**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 8/7/2018

Agenda Item	Sign Notice of Traffic Regulation – Rosemary Street
Presenter(s)	Richard P. Merson, DPW Director

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
	The Park and Recreation Department requests that the existing No Parking zone on Rosemary Street be amended to prohibit year-round parking on the south side of Rosemary Street from a point opposite Tillotson Road to the MBTA Right of Way. This parking restriction is being amended in support of the newly constructed Rosemary Recreation Complex.
2.	VOTE REQUIRED BY BOARD OF SELECTMEN
	<u><i>Suggested Motion:</i></u> <i>“That the Board vote to approve and sign the Notice of Traffic Regulation Permit #P18-08-07 for Rosemary Street, Parking Prohibited, South side from a point opposite Tillotson Road to the MBTA Right of Way”</i>
3.	BACK UP INFORMATION ATTACHED
	1. Copy of Traffic Regulation P18-08-07

TOWN OF NEEDHAM
BOARD OF SELECTMEN

NOTICE OF TRAFFIC REGULATION

By virtue of the authority vested in the Board of Selectmen of the Town of Needham, it is hereby

VOTED: That the Town of Needham Traffic Rules and Regulations adopted by the Board of Selectmen February 14, 1989 and subsequent amendments thereto be and are hereby further amended as follows:

By adding to Schedule I – PARKING of Article V, Section 5-6, the following:

PROHIBITED

ROSEMARY STREET – South side from a point opposite Tillotson Road to MBTA R.O.W., Dated 8/7/18, Permit P18-08-07.

BOARD OF SELECTMEN

Permit No. P18-08-07

Date of Passage _____

Attest of Town Clerk _____



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 08/07/2018

Agenda Item	Set Recycling and Transfer Station Fees
Presenter(s)	David Davison, Assistant Town Manager/Finance Richard Merson, Director of Public Works

1.

BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED

The Board held a Public Hearing regarding the Recycling and Transfer Station Fees at its July 24, 2018 meeting. The Solid Waste Disposal & Recycling Advisory Committee voted to recommend the rate structure that was presented to the Board. The rate structure presented to the Board would adjust two fees: the commercial single stream per ton rate and the large pay-to-throw trash bags. Given the volatility with the recycling market, we anticipate reviewing the commercial single stream charge later in the year.

2.

VOTE REQUIRED BY BOARD OF SELECTMEN

Suggested Motion: Move that the Board approve the Rate Proposal as outline below and that the Commercial Single Stream per ton charge be effective August 13, 2018, and further that the rate for the large pay-to-throw bags be effective September 1, 2018.

Transfer Station Fees			
Rate Proposal			
Description	Current	Recommend	\$ Change
RTS Sticker Fees			
Standard Sticker	No Charge	No Charge	
Standard Sticker Senior	No Charge	No Charge	
Standard Additional Sticker	No Charge	No Charge	
Hauler Sticker (annual)	\$125.00	\$125.00	
RTS Week Pass Program	No Charge	No Charge	
Bag Rates			
Large Bags (pack of 10)	\$19.00	\$20.00	\$1.00
Small Bags (pack of 10)	\$10.75	\$10.75	
Scale Rate			
Per Ton	\$140.00	\$140.00	
Minimum Scale	\$25.00	\$25.00	
Recycling Fees			
Commercial Single Stream (per ton)	\$45.00	\$85.00	\$40.00

3.

BACK UP INFORMATION

a. Commercial Single Stream Cost

08/03/2018 dbd

Single Stream Activity

	Municipal Tons	Commercial Tons	Total	Charge Per Ton	Commercial Tonnage Charge	Monthly Trucking Cost	Commercial Share of Trucking	Comm Direct Cost	Cost Per Ton Commercial Only*
September	7.64	20.67	28.31	\$2.87	\$59.32	\$750.00	\$547.60	\$606.92	\$29.36
October	Not Available								
November	7.19	22.33	29.52	\$36.73	\$820.18	\$750.00	\$567.33	\$1,387.51	\$62.14
December	5.83	26.98	32.81	\$39.31	\$1,060.58	\$750.00	\$616.73	\$1,677.32	\$62.17
January	7.78	7.36	15.14	\$34.57	\$254.44	\$375.00	\$182.30	\$436.73	\$59.34
February	8.53	13.08	21.61	\$54.79	\$716.65	\$750.00	\$453.96	\$1,170.61	\$89.50
March	5.72	9.55	15.27	\$60.68	\$579.49	\$375.00	\$234.53	\$814.02	\$85.24
April	5.02	39.81	44.83	\$72.05	\$2,868.31	\$1,125.00	\$999.02	\$3,867.33	\$97.14
May	15.92	10.59	26.51	\$79.33	\$840.10	\$750.00	\$299.60	\$1,139.71	\$107.62

* Does not include labor, capital, maintenance expenses.

BOLD = Direct Cost more than proposed fee.



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 8/7/2018

Agenda Item	Conveyance of Property to the Commonwealth of Massachusetts/Department of Conservation and Recreation
Presenter(s)	Kate Fitzpatrick, Town Manager

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
In 2017, the Department of Conservation and Recreation completed the legal process to finalize the conveyance of Town property to the Commonwealth, and the Board approved and signed the deed on October 10, 2017. We have been contacted by Counsel for the DCR requesting that the Board sign a new signature page removing the reference to the DCR, as the agency is not a signatory for the Commonwealth. <u>Background</u> As part of the construction of the South Street/Willow Street Bridge, the Commonwealth and the Town agreed to the placement of stormwater management infrastructure on approximately 1,358 of nearby DCR land. The Commonwealth agreed to grant an easement to the Town for this purpose. In return the Town agreed to convey to the Commonwealth a fee interest in municipal land located between Great Plain Avenue, the State Highway Route 128, and the Charles River. This parcel consisted of approximately 4.67 acres of land and 1.2 acres of waterway previously acquired by the Town for water supply purposes. The land was needed by the Commonwealth to meet mitigation requirements imposed by the Federal government for work performed on the Add-A-Lane project. The Town retained easements across the property for sewer main purposes, discharging septage, Town-owned and other public utilities, and access. It should be noted that the Town received credit for the difference between the 4.67 acres and the 1,358 feet toward any no-net-loss requirements for a ten year period. This transaction was enabled under chapter 226 of the Acts of 2012. The May 14, 2012 Special Town Meeting voted to approve the change in use and conveyance.	



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

2.	VOTE REQUIRED BY BOARD OF SELECTMEN
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Suggested Motion: That the Board vote to ratify approval of the deed granting to the Commonwealth of Massachusetts a parcel of land as shown on a plan of land entitled "Plan of Land in Needham, MA Great Plain Avenue" and sign a replacement signature page.

3.	BACK UP INFORMATION ATTACHED
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(Describe backup below)

- a. Deed
- b. Plan of Land in Needham, MA Great Plain Avenue draft 8/10/2016
- c. New signature page

DEED

KNOW ALL PERSONS BY THESE PRESENTS that the Town of Needham, of 1471 Highland Avenue, Needham, Norfolk County, Massachusetts (hereinafter called the Grantor), for no consideration, as authorized by Section 3 of Chapter 226 of the Acts and Resolves of 2012, hereby grants to the Commonwealth of Massachusetts, acting by and through its Department of Conservation and Recreation, with a mailing address at 251 Causeway Street, Boston, Massachusetts, 02114, acting under the authority of and in accordance with Section 79 of Chapter 92 of the Massachusetts General Laws, as amended, its successors and assigns (hereinafter called the Grantee), with quitclaim covenants, in perpetuity and for the purposes set forth in Article 97 of the Amendments to the Massachusetts Constitution and for conservation and recreation purposes, the land located in the Town of Needham, Norfolk County, Commonwealth of Massachusetts, containing 5.87 acres, more or less, as shown on a plan of land entitled "Plan of Land in Needham, MA Great Plain Avenue", recorded herewith.

The Premises are bounded and described as follows:

A certain parcel of land located east of Interstate 95 and State Route 128, northeasterly of the Charles River, and south of Great Plain Ave, in the Town of Needham, in the County of Norfolk and Commonwealth of Massachusetts bounded and described as follows:

Beginning at a point on the easterly sideline of the 1953 State Highway Layout No. 4062, at the beginning of the 2013 State Highway Layout No. 8361;

Thence, easterly by a curve to the left with an arc length of 101.55' and a radius of 700.00' by land now or formerly of Commonwealth of Massachusetts;

Thence, S 86°29'20" E a distance of about 485' by land now or formerly of Commonwealth of Massachusetts, to the northwesterly bank of the Charles River;

Thence, by said river bank with a tie line bearing of N 82°11'48" E a distance of 40.78';

Thence, with a tie line bearing of S 05°46'00" E a distance of about 44' to the approximate center of the Charles River and Dedham Town Line;

Thence, with a tie line bearing of S 66°13'04" W a distance of 159.98';

Thence, with a tie line bearing of S 38°06'41" W a distance of 177.27';

Thence, with a tie line bearing of S 52°53'55" W a distance of 222.13';

Thence, with a tie line bearing of S 78°08'21" W a distance of 442.49', the last four courses by the approximate center of the Charles River and Dedham Town Line;

Thence, with a tie line bearing of N 13°54'45" W a distance of about 155' to said river bank and the centerline of a ditch to the easterly sideline of the 1953 State Highway Layout No. 4062;

Thence, N 38°46'09" E a distance of 189.33';

Thence, northeasterly by a curve to the left with an arc length of 263.68' and a radius of 3,190.00' to the point of beginning, the last two courses by the easterly sideline of the 1953 State Highway Layout No. 4062.

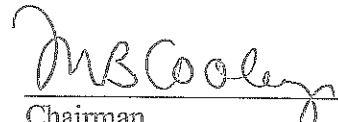
The above described parcel of land contains about 5.87 acres in the Town of Needham, Massachusetts. The parcel includes about 4.67 acres of upland area outside the banks of the Charles River, and about 1.2 acres of the bed of the Charles River.

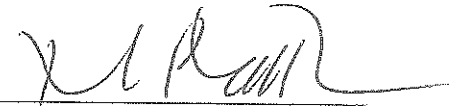
Reserving for the Grantor easements as depicted on the "Plan of Land in Needham, MA Great Plain Avenue", recorded herewith for the purposes of owning, operating, maintaining, and replacing a sewer main and appurtenances; providing access for discharging septage and related purposes; and for other utilities including natural gas, electric, telephone, cable, and similar.

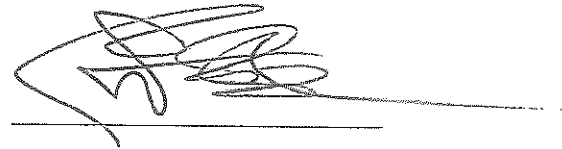
Meaning and intending to convey all and the same premises described in an instrument recorded with the Norfolk County Registry of Deeds in Book ____, Page ____, to which instrument reference may be had for Grantor's title.

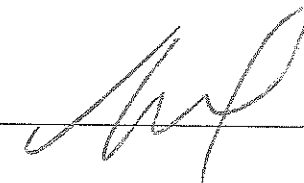
Dated as of this 10th day of October, 2017.

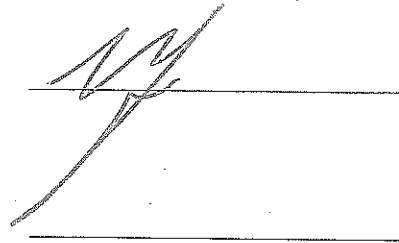
TOWN OF NEEDHAM .
by its
BOARD OF SELECTMEN


Chairman





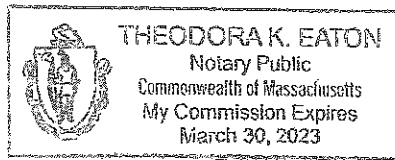




COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss.

On this 10th day of October, 2017, before me, the undersigned notary public, personally appeared Marianne B. Cooley, Chairman Bd of Selectmen of the Town of Needham, Massachusetts, whose name is signed on the preceding document, and such person acknowledged to me that he/she signed such document voluntarily for its stated purpose. The identify of such person was proved to me through satisfactory evidence of identification, which was ☐ photographic identification with signature issued by a federal or state governmental agency, ☐ oath or affirmation of a credible witness, or ☒ personal knowledge of the undersigned.



Theodora K. Eaton

My commission expires: March 30, 2023

ACCEPTED BY:

THE COMMONWEALTH OF MASSACHUSETTS
acting through its DEPARTMENT OF
CONSERVATION AND RECREATION

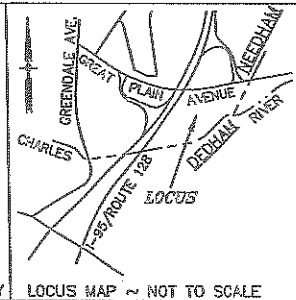
Leo P. Roy
Commissioner

COMMONWEALTH OF MASSACHUSETTS

Suffolk, ss.

On this _____ day of _____, 2017, before me, the undersigned notary public, personally appeared Leo P. Roy, Commissioner of the Massachusetts Department of Conservation and Recreation, whose name is signed on the preceding document, and such person acknowledged to me that he signed such document voluntarily for its stated purpose. The identify of such person was proved to me through satisfactory evidence of identification, which was ☐ photographic identification with signature issued by a federal or state governmental agency, ☐ oath or affirmation of a credible witness, or ☐ personal knowledge of the undersigned.

My commission expires: _____



FOR REGISTRY OF DEEDS USE ONLY LOCUS MAP ~ NOT TO SCALE

I HEREBY CERTIFY THAT THE PROPERTY LINES SHOWN ON THIS PLAN ARE THE LINES DIVIDING EXISTING OWNERSHIPS AND THE LINES OF THE STREETS AND WAYS SHOWN ARE THOSE OF PUBLIC OR PRIVATE STREETS OR WAYS ALREADY ESTABLISHED AND THAT NO NEW LINES FOR DIVISION OF EXISTING OWNERSHIP OR FOR NEW WAYS ARE SHOWN.

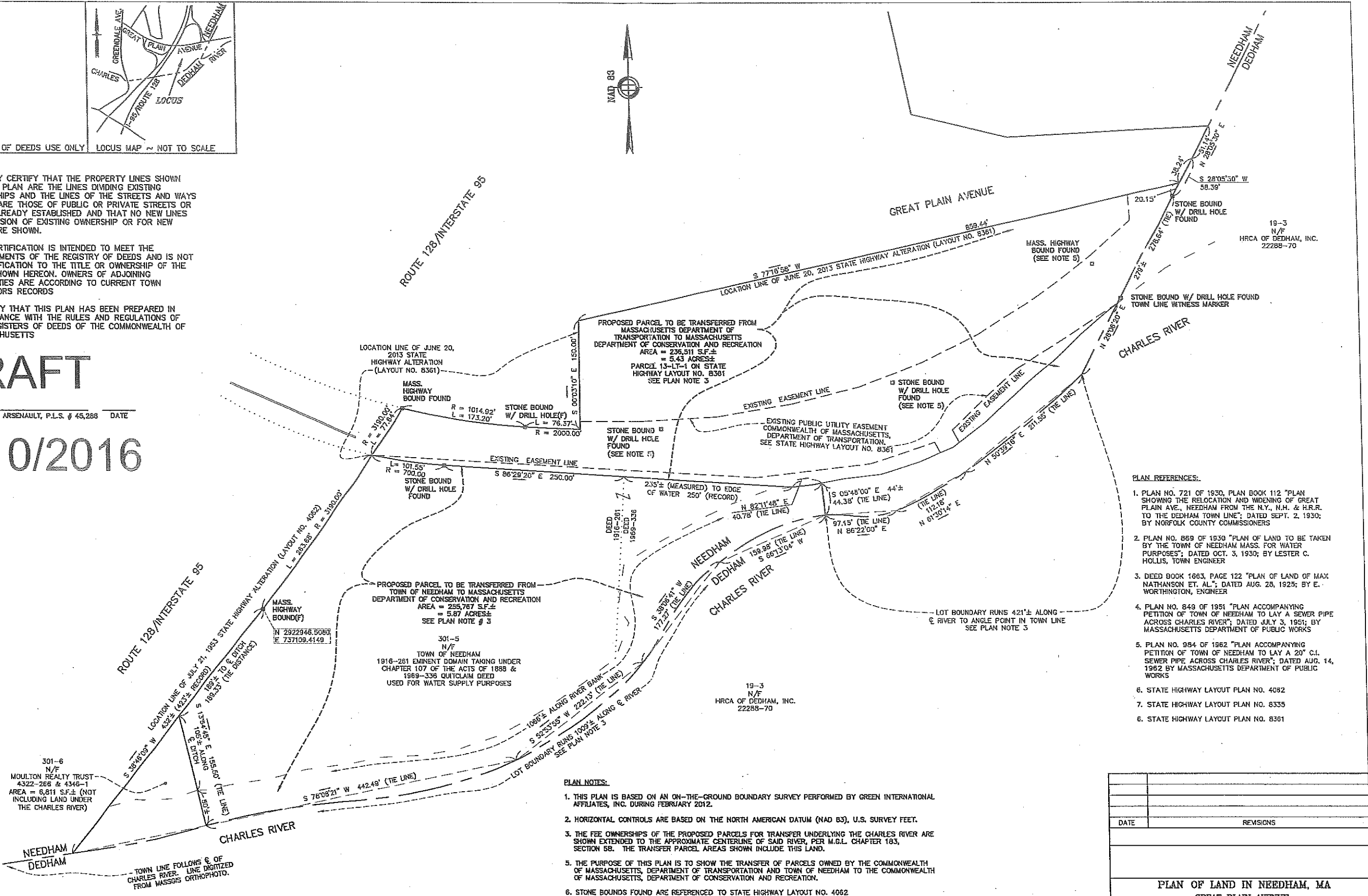
THIS CERTIFICATION IS INTENDED TO MEET THE REQUIREMENTS OF THE REGISTRY OF DEEDS AND IS NOT A CERTIFICATION TO THE TITLE OR OWNERSHIP OF THE LAND SHOWN HEREON. OWNERS OF ADJOINING PROPERTIES ARE ACCORDING TO CURRENT TOWN ASSESSORS RECORDS

I CERTIFY THAT THIS PLAN HAS BEEN PREPARED IN ACCORDANCE WITH THE RULES AND REGULATIONS OF THE REGISTERS OF DEEDS OF THE COMMONWEALTH OF MASSACHUSETTS

DRAFT

KEVIN D. ARSENAULT, P.L.S. # 45,288 DATE

8/10/2016



- PLAN REFERENCES:
1. PLAN NO. 721 OF 1930, PLAN BOOK 112 "PLAN SHOWING THE RELOCATION AND WIDENING OF GREAT PLAIN AVE., NEEDHAM FROM THE N.Y., N.H. & H.R.R. TO THE DEDHAM TOWN LINE", DATED SEPT. 2, 1930; BY NORFOLK COUNTY COMMISSIONERS
 2. PLAN NO. 869 OF 1930 "PLAN OF LAND TO BE TAKEN BY THE TOWN OF NEEDHAM MASS. FOR WATER PURPOSES", DATED OCT. 3, 1930; BY LESTER C. HOLLIS, TOWN ENGINEER
 3. DEED BOOK 1663, PAGE 122 "PLAN OF LAND OF MAX NATHANSON ET. AL.", DATED AUG. 28, 1925; BY E. WORTHINGTON, ENGINEER
 4. PLAN NO. 849 OF 1951 "PLAN ACCOMPANYING PETITION OF TOWN OF NEEDHAM TO LAY A SEWER PIPE ACROSS CHARLES RIVER", DATED JULY 3, 1951; BY MASSACHUSETTS DEPARTMENT OF PUBLIC WORKS
 5. PLAN NO. 984 OF 1962 "PLAN ACCOMPANYING PETITION OF TOWN OF NEEDHAM TO LAY A 20" C.I. SEWER PIPE ACROSS CHARLES RIVER", DATED AUG. 14, 1962 BY MASSACHUSETTS DEPARTMENT OF PUBLIC WORKS
 6. STATE HIGHWAY LAYOUT PLAN NO. 4062
 7. STATE HIGHWAY LAYOUT PLAN NO. 8335
 8. STATE HIGHWAY LAYOUT PLAN NO. 8361

- PLAN NOTES:
1. THIS PLAN IS BASED ON AN ON-THE-GROUND BOUNDARY SURVEY PERFORMED BY GREEN INTERNATIONAL AFFILIATES, INC. DURING FEBRUARY 2012.
 2. HORIZONTAL CONTROLS ARE BASED ON THE NORTH AMERICAN DATUM (NAD 83), U.S. SURVEY FEET.
 3. THE FEE OWNERSHIPS OF THE PROPOSED PARCELS FOR TRANSFER UNDERLYING THE CHARLES RIVER ARE SHOWN EXTENDED TO THE APPROXIMATE CENTERLINE OF SAID RIVER, PER M.G.L. CHAPTER 183, SECTION 5B. THE TRANSFER PARCEL AREAS SHOWN INCLUDE THIS LAND.
 4. THE PURPOSE OF THIS PLAN IS TO SHOW THE TRANSFER OF PARCELS OWNED BY THE COMMONWEALTH OF MASSACHUSETTS, DEPARTMENT OF TRANSPORTATION AND TOWN OF NEEDHAM TO THE COMMONWEALTH OF MASSACHUSETTS, DEPARTMENT OF CONSERVATION AND RECREATION.
 5. STONE BOUNDS FOUND ARE REFERENCED TO STATE HIGHWAY LAYOUT NO. 4062

DATE		REVISIONS	
PLAN OF LAND IN NEEDHAM, MA GREAT PLAIN AVENUE			
GREEN INTERNATIONAL AFFILIATES, INC. CONSULTING ENGINEERS WESTFORD, MASSACHUSETTS			
			
SCALE 1" = 60'		DATE 8/10/2016	
		PROJECT NO. 10017.016	
APPROVED:		DESIGNED BY: SY	
		DRAWN BY: SY	
		CHECKED BY: KA	
		1 OF 1	

Dated as of this _____ day of _____, 2018.

TOWN OF NEEDHAM
by its
BOARD OF SELECTMEN

Chairman

COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss.

On this _____ day of _____, 2018, before me, the undersigned notary public, personally appeared _____ of the Town of Needham, Massachusetts, whose name is signed on the preceding document, and such person acknowledged to me that he/she signed such document voluntarily for its stated purpose. The identify of such person was proved to me through satisfactory evidence of identification, which was ☐ photographic identification with signature issued by a federal or state governmental agency, ☐ oath or affirmation of a credible witness, or ☐ personal knowledge of the undersigned.

My commission expires: _____



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 8/7/2018

Agenda Item	Accept and Refer Zoning – Wireless Communications Facilities
Presenter(s)	Kate Fitzpatrick, Town Manager

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
At its meeting on August 7, the Planning Board is scheduled to vote to place the following article on the warrant for the October 10, 2018 Special Town Meeting: "Amend Zoning By-Law – Wireless Communications Facilities" Under State law, the Board of Selectmen has 14 days to accept the proposed amendment and refer the amendment to the Planning Board for its review, hearing, and report. The Board's action in this matter is not discretionary. The Planning Board intends to schedule the public hearing on this zoning for Wednesday, September 12, 2018.	
2.	VOTE REQUIRED BY BOARD OF SELECTMEN
<i>Suggested Motion:</i> That the Board vote to accept the proposed zoning amendment: "Amend Zoning By-Law – Wireless Communications Facilities" for referral to the Planning Board for its review, hearing, and report.	
3.	BACK UP INFORMATION ATTACHED
a. Letter from Lee Newman, Director of Planning & Community Development dated August 7, 2018. b. Proposed Warrant article.	



TOWN OF NEEDHAM, MA

PLANNING AND COMMUNITY
DEVELOPMENT DEPARTMENT

500 Dedham Ave
Needham, MA 02492
781-455-7550

PLANNING

August 7, 2018

Ms. Kate Fitzpatrick
Town Manager
Town Hall
Needham, MA 02492

Re: Zoning Articles for 2018 October Special Town Meeting

Dear Kate:

The Planning Board at its meeting of August 7, 2018 voted to place the following article on the warrant for the October 2018 Special Town Meeting: (1) Amend Zoning By-Law – Wireless Communications Facilities. Accordingly, please find the above-named article as approved by the Planning Board for inclusion in the warrant of the 2018 Special Town Meeting.

As you know, the Board of Selectmen will need to accept the article and to then forward it to the Planning Board for review, public hearing and report. Please have the Selectmen act on the enclosed article at their next meeting of Tuesday, August 7, 2018, so that the Planning Board can meet its statutory obligations. As has been our past practice I will notify on August 7th after the Planning Board formally votes on the matter. The Planning Board plans to schedule the public hearing on the article for Wednesday, September 12, 2018.

Should you have any questions regarding this matter, please feel free to contact me directly.

Very truly yours,

NEEDHAM PLANNING BOARD

Lee Newman
Director of Planning and Community Development

cc: Planning Board

Enclosure

ARTICLE 1: AMEND ZONING BY-LAW – WIRELESS COMMUNICATIONS FACILITIES

To see if the Town will vote to amend the Needham Zoning By-Law as follows:

- (1) In Section 6.7, Wireless Communications Facilities, Subsection 6.7.3.3, Special Permit, by inserting a new paragraph (i), to read as follows:

“(i) Wireless Communication Equipment serving the Town of Needham’s public safety communication purposes, located on a preexisting and lawfully permitted free standing monopole or lattice tower, and ground based equipment accessory thereto.”
- (2) In Section 6.7, Wireless Communications Facilities, Subsection 6.7.3.3, Special Permit, by inserting a new paragraph (j), to read as follows:

“(j) Free standing monopole owned and operated by the Town of Needham for public safety communication purposes exclusively, and wireless communication equipment accessory thereto, where such monopole and equipment are located on the site of the Town of Needham’s Police and Fire Department Headquarters and do not exceed 130 feet in height.”
- (3) In Section 6.7, Wireless Communications Facilities, Subsection 6.7.3.3, Special Permit, by inserting a new paragraph (k), to read as follows:

“(k) Free standing monopoles and free-standing lattice towers, owned and operated by the Town of Needham for public safety communication purposes, and wireless communication equipment accessory thereto, where such monopoles, lattice towers, and equipment are located on the site of the Town of Needham’s Recycling and Transfer Station within the Wireless Communications Facilities Towers Overlay District and having a maximum height of 199 feet.”
- (4) In Section 6.7, Wireless Communications Facilities, Subsection 6.7.2, Definitions, by revising the definition of the term “Wireless Communication Equipment” so that it shall read as follows (new language underlined):

“Wireless Communication Equipment – any device or other apparatus, fixed at a location, for transmission and reception of telecommunication that performs the function of antennas, together with any supporting structures, equipment and facilities ancillary and/or accessory thereto, including, but not limited to panel antennas, whip antennas, free-standing monopoles (not lattice shaped towers except as allowed in sections 6.7.3.1 (b), 6.7.3.1 (c), 6.7.3.3 (h) and 6.7.3.3 (k) below), dish and cone shaped antennas, satellite earth station antennas, personal wireless communication systems facilities, paging service facilities, cellular telephone service facilities, commercial mobile radio service facilities and related equipment boxes serving personal wireless services exclusively or, for purposes of this section 6.7, serving municipal public safety communication purposes.”
- (5) In Section 6.7, Wireless Communication Facilities, Subsection 6.7.3.3, Special Permit, by revising paragraph (h) to read as follows (new language underlined):

- “(h) Free standing monopoles and free-standing lattice towers serving personal wireless services located in the Wireless Communications Facilities Tower Overlay District which meet the criteria outlined in section 3.7.3.2(b).”
- (6) In Section 6.7, Wireless Communication Facilities, Subsection 6.7.3.2, Prohibited, by revising the first paragraph so that it shall read as follows (new language underlined):
- “Lattice style towers, guyed towers, and facilities requiring three or more legs and/or guy wires for support shall not be allowed except for those uses set forth in 6.7.3.1 (b), 6.7.3.1 (c), 6.7.3.3 (h), and 6.7.3.3 (k). Lattice style towers, guyed towers, and facilities requiring three or more legs and/or guy wires existing or approved on the effective date of this by-law may be used for wireless communications equipment, subject to section 6.7.3.3 (f).”
- (7) In Section 6.7, Wireless Communication Facilities, Subsection 6.7.5, Decision Criteria, by inserting a new paragraph (q), to read as follows:
- “(q) Free standing monopoles and free-standing lattice towers, owned and operated by the Town of Needham for public safety communication purposes that are located within the Wireless Communications Facilities Tower Overlay District shall be subject to Section 3.7.3.2(b)2 and (4).”
- (8) In Section 3.7, Wireless Communications Facilities Towers Overlay District, Subsection 3.7.3.2, Special Permit Uses, by revising paragraph (b) to read as follows (new language underlined):
- “(b) Free-standing monopoles and free-standing lattice towers serving personal wireless services which meet the following criteria.”

Or take any other action relative thereto.



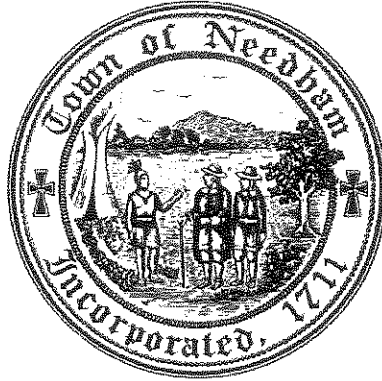
**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 8/7/2018

Agenda Item	Open Special Town Meeting Warrant
Presenter(s)	Kate Fitzpatrick, Town Manager

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
The Board is scheduled to open the warrant for the October 10, 2018 Special Town Meeting. The Warrant is scheduled to be closed on September 11th.	
2.	VOTE REQUIRED BY BOARD OF SELECTMEN
<i>Suggested Motion:</i> That the Board vote to open the warrant for the October 10, 2018 Special Town Meeting.	
3.	BACK UP INFORMATION ATTACHED
a. Draft Special Town Meeting Warrant, dated August 2, 2018.	

TOWN OF NEEDHAM



SPECIAL TOWN MEETING WARRANT

WEDNESDAY, OCTOBER 10, 2018

7:30 P.M.

JAMES HUGH POWERS HALL, NEEDHAM TOWN HALL

1471 HIGHLAND AVENUE

COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss.

To either of the constables in the Town of Needham in said County, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify the qualified Town Meeting Members of the Town of Needham to meet in the Needham Town Hall on:

WEDNESDAY, THE TENTH DAY OF OCTOBER, 2018

At 7:30 in the afternoon, then and there to act upon the following articles:

HUMAN RESOURCE ARTICLES

**ARTICLE X: FUND COLLECTIVE BARGAINING AGREEMENT – NEEDHAM
INDEPENDENT PUBLIC EMPLOYEE ASSOCIATION/DPW**

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Independent Public Employee Association, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2019; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

PERSONNEL BOARD RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: *At the time of the printing of the warrant, the parties had not reached agreement on this contract.*

**ARTICLE X: FUND COLLECTIVE BARGAINING AGREEMENT – INDEPENDENT
TOWN WORKERS' ASSOCIATION**

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Independent Town Workers' Association, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2019; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

PERSONNEL BOARD RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: *At the time of the printing of the warrant, the parties had not reached agreement on this contract.*

**ARTICLE X: FUND COLLECTIVE BARGAINING AGREEMENT – BUILDING
CUSTODIAN/TRADES INDEPENDENT ASSOCIATION**

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Building Custodian/Trades Independent Association, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2019; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation to be Made at Town Meeting

PERSONNEL BOARD RECOMMENDS THAT: Recommendation to be Made at Town Meeting

Article Information: At the time of the printing of the warrant, the parties had not reached agreement on this contract.

FINANCE ARTICLES

ARTICLE X: AMEND THE FY2019 OPERATING BUDGET

To see if the Town will vote to amend and supersede certain parts of the fiscal year 2019 Operating Budget adopted under Article 16 of the 2018 Annual Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating the new amounts as follows:

<u>Line Item</u>	<u>Appropriation</u>	<u>Changing From</u>	<u>Changing To</u>
9	Reserve Fund	\$1,859,891	
29B	Park & Recreation Expenses	\$84,600	\$100,715

and to meet this appropriation that XXX; or take any other action relative thereto.

INSERTED BY: Finance Committee

FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

ARTICLE X: AMEND THE FY2019 RTS ENTERPRISE FUND BUDGET

To see if the Town will vote to amend and supersede certain parts of the fiscal year 2019 RTS Enterprise Fund adopted under Article 17 of the 2018 Annual Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating the new amounts as follows:

<u>Line Item</u>	<u>Appropriation</u>	<u>Changing From</u>	<u>Changing To</u>
101A	Salary & Wages	\$801,914	

and to meet this appropriation that XXX; or take any other action relative thereto.

INSERTED BY: Board of Selectmen & Finance Committee
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

ARTICLE X: AMEND THE FY2019 SEWER ENTERPRISE FUND BUDGET

To see if the Town will vote to amend and supersede certain parts of the fiscal year 2019 Sewer Enterprise Fund adopted under Article 18 of the 2018 Annual Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating the new amounts as follows:

<u>Line Item</u>	<u>Appropriation</u>	<u>Changing From</u>	<u>Changing To</u>
201A	Salary & Wages	\$961,327	
201D	MWRA Assessment	\$6,227,150	6,173,219

and to meet this appropriation that XXX; or take any other action relative thereto.

INSERTED BY: Board of Selectmen & Finance Committee
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

ARTICLE X: AMEND THE FY2019 WATER ENTERPRISE FUND BUDGET

To see if the Town will vote to amend and supersede certain parts of the fiscal year 2019 Water Enterprise Fund adopted under Article 19 of the 2018 Annual Town Meeting by deleting the amounts of money appropriated under some of the line items and appropriating the new amounts as follows:

<u>Line Item</u>	<u>Appropriation</u>	<u>Changing From</u>	<u>Changing To</u>
301A	Salary & Wages	\$1,252,990	
301D	MWRA Assessment	\$862,262	\$856,049

and to meet this appropriation that XXX; or take any other action relative thereto.

INSERTED BY: Board of Selectmen & Finance Committee
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

**ARTICLE 13: APPROPRIATE FOR CONSULTING ASSISTANCE NEEDHAM 2025
GROWTH BASICS PROJECT**

To see if the Town will vote to raise and/or transfer and appropriate a sum for the purpose of funding consulting assistance for the Needham 2025 Growth Basics Project, said sum to be spent under the direction of the Town Manager, and to meet this appropriation that said sum be raised from the Tax Levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

CAPITAL ARTICLES

ARTICLE X: APPROPRIATE FOR EMERY GROVER FEASIBILITY

To see if the Town will vote to raise and/or transfer and appropriate a sum of for a feasibility study of the Emery Grover Building, to be spent under the direction of the Permanent Public Building Committee and Town Manager, and to meet this appropriation that said sum be raised/transferred from XXX; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information: *Numerous Facilities Master Plans have indicated that the Emery Grover School Administration Building is in need of additional office and storage space, as well as extensive repair and modernization. The needed scope of renovation includes reorganizing office and meeting spaces, making the building fully ADA accessible, removing remaining asbestos and*

lead paint, and replacing deteriorating systems, including: windows, HVAC, electrical and plumbing. These renovations would allow for a more efficient use of space, as well as full utilization of all four floors and full handicapped accessibility. A feasibility study was conducted in August 2013 by DesignLAB Architects, which identified several options: renovation of the existing building, the purchase/renovation of commercial property, and new construction on an alternate Town-owned parcel. This request is to conduct a "refresh" of the original study, to focus on a project to renovate/reconstruct the Emery Grover Building at the Highland Avenue location. The study will include an updated project budget and schedule, address temporary relocation requirements, and identify any building code changes that will be needed to accommodate the projected use. In addition, the study will include the assessment of swing space options including timelines and project budget for the swing space.

**ARTICLE 6: APPROPRIATE FOR MITCHELL SCHOOL MODULAR
CLASSROOMS**

To see if the Town will vote to raise and/or transfer and appropriate a sum for construction of modular classrooms and any associated work at the Mitchell Elementary School, said sum to be spent under the direction of the Permanent Public Building Committee and Town Manager and raised from _____ or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

**ARTICLE X: APPROPRIATE FOR PUBLIC SAFETAY BUILDINGS
CONSTRUCTION**

To see if the Town will vote to raise and/or transfer and appropriate a sum in order to pay costs of engineering and design services for the reconstruction and/or construction of the Public Safety Building and Fire Station #2, as well as the costs of reconstructing and/or constructing each of such facilities, including the costs of temporary relocation and all other costs incidental or related thereto, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under Massachusetts General Law Chapter 44, Section 7; and that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Massachusetts General Law Chapter 44, Section 20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

ARTICLE X: RESCIND DEBT AUTHORIZATION

To see if the Town will vote to rescind a portion of certain authorizations to borrow, which were approved at prior town meetings, where the purposes of the borrowing have been completed, and/or it was unnecessary to borrow the full authorization:

Project	Town Meeting	Article	Authorized	Rescind
Sewer System Rehabilitation Work	2007 ATM	45	\$1,806,800	\$20
St Mary's Pumping Station Construction	2013 ATM	47	\$5,565,100	\$135,000
Central Avenue/Elliot Street Bridge Design	2014 ATM	39	\$900,000	\$425,000
Central Avenue/Elliot Street Bridge Construction	2015 ATM	43	\$2,000,000	\$120,000
RTS Fleet Replacement (Front-End Loader)	2016 ATM	46	\$269,000	\$1,000
Property Acquisition 609 Central Avenue	2016 May STM	7	\$762,500	\$32,500
Total				\$713,520

or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information: When a project is financed by borrowing, the project has been completed, and the bills have been paid, the balance of the authorization that was not borrowed and not reserved for other project obligations may be rescinded. A Town Meeting vote to rescind prevents the Town from borrowing the amount rescinded, and frees up borrowing capacity. In some cases, the full appropriation for a project is not required, due to changes in scope, cost-saving measures, and/or favorable bids.

GENERAL ARTICLES

ARTICLE X: AMEND GENERAL BY-LAW – STORMWATER BY-LAW

ZONING ARTICLES

ARTICLE X: AMEND ZONING BY-LAW – PUBLIC SAFETY COMMUNICATIONS

Or take any other action relative thereto.

INSERTED BY: Planning Board
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

And you are hereby directed to serve this Warrant by posting copies thereof in not less than twenty public places in said Town at least fourteen (14) days before said meeting.

Hereof fail not and make due return of this warrant with your doings thereon unto our Town Clerk on or after said day and hour.

Given into our hands at Needham aforesaid this 11th day of September, 2018.

Daniel P. Matthews, Chair
John A. Bulian, Vice Chair
Maurice P. Handel, Clerk
Matthew D. Borrelli, Member
Marianne B. Cooley, Member

Selectmen of Needham

A TRUE COPY

Attest:

Constable:



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 8/7/2018

Agenda Item	Citizen Satisfaction Survey
Presenter(s)	Kate Fitzpatrick, Town Manager Sandy Cincotta, Support Services Manager

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
We will discuss the recently completed National Citizen Survey, including methodology and results. The survey is a component of the Performance Needham program which includes other performance measurement activities such as benchmarking and program evaluation. The wide range of responses and the broad based opinions expressed by the survey participants provides us with a unique perspective about service delivery, highlighting successes, opportunities, and areas that deserve greater attention. The purpose of the Performance Needham initiative is to establish a formal, systematic mechanism for evaluating customer satisfaction with Town services, and then using the information to inform organizational, management, and funding decisions. Resident opinion should be a major factor in local government decision making, yet it is often hard to measure. Citizen surveys provide valuable information to help to understand residents' concerns, improve communication, and measure satisfaction with the overall operation of local government. By almost every measure, the level of citizen satisfaction with local government in Needham is quite high.	
2.	VOTE REQUIRED BY BOARD OF SELECTMEN
3.	BACK UP INFORMATION ATTACHED
a. PowerPoint Presentation b. National Citizen Survey, Town of Needham, MA 2018	



TOWN OF NEEDHAM, MA

2018 Summary of Findings

The National Citizen Survey is:

- A collaborative effort between National Research Center, Inc. (NRC) and the International City/County Management Association (ICMA)
- A statistically valid compilation of resident opinions about community and services provided by local government

Study Methods:

- Mailed survey to approximately **1,600** households (late April); an increase of 100 households from prior survey years
- **591** surveys returned; **39%** response rate
(1,532 eligible households)
- 4% margin of error
- 6th time survey has been conducted – last time in 2016, and before that in 2014, 2012, 2010, and the first time in 2008
- Benchmark to **500** communities nation-wide
- First year a web-based option was offered – 141 respondees

Results can be used for:

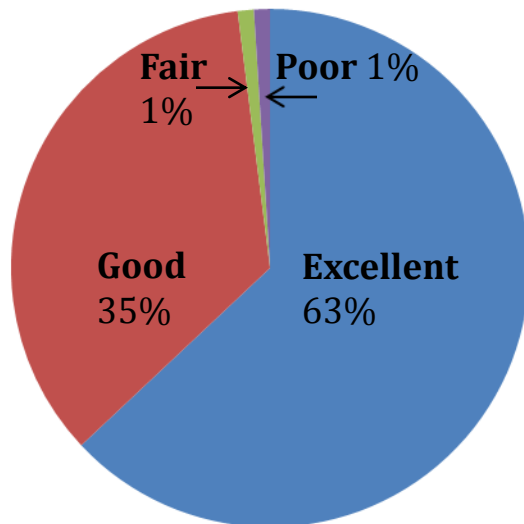
- ☒ Planning
- ☒ Resource Allocation
- ☒ Performance Measurement
- ☒ Program and Policy Evaluation
- Spending
- ☒ Monitor Trends in Resident Opinion

COMMUNITY LIVABILITY

Needham as a Place to Live

98%

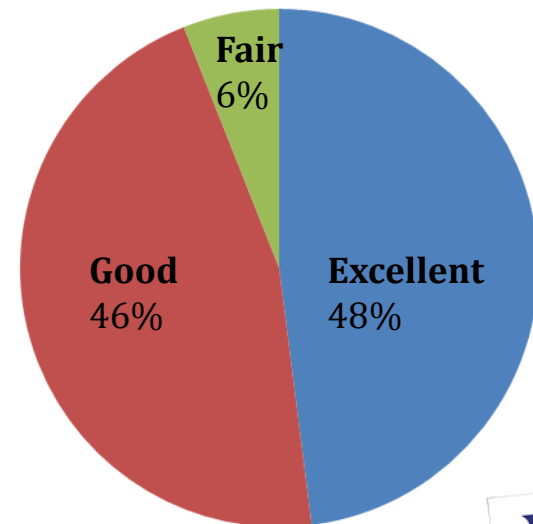
“Excellent” or “Good”



Quality of Life in Needham

94%

“Excellent” or “Good”



AREAS WHERE NEEDHAM EXCEEDED NATIONAL BENCHMARK

COMMUNITY CHARACTERISTICS GENERAL

COMMUNITY CHARACTERISTICS GENERAL	Percent Positive	Ranked
The overall quality of life in Needham	94%	44 of 479
Overall image or reputation of Needham	94%	26 of 366
Needham as a place to live	98%	35 of 411
Your neighborhood as a place to live	93%	21 of 327
Needham as a place to raise children	98%	12 of 400
Overall appearance of Needham	89%	62 of 375

AREAS WHERE NEEDHAM EXCEEDED NATIONAL BENCHMARK

COMMUNITY CHARACTERISTICS BY FACET

SAFETY	Percent Positive	Ranked
Overall feeling of safety in Needham	99%	7 of 350
In Needham's downtown/commercial area during the day	98%	15 of 326

AREAS WHERE NEEDHAM EXCEEDED NATIONAL BENCHMARK

COMMUNITY CHARACTERISTICS BY FACET

MOBILITY	Percent Positive	Ranked
Ease of Walking	83%	37 of 315
Overall ease of getting to places usually visited	89%	17 of 253
#Ease of Travel by public transportation in Needham	55%	35 of 214

NATURAL ENVIRONMENT	Percent Positive	Ranked
Cleanliness of Needham	90%	49 of 295
Air Quality	93%	34 of 254

*# Indicates new addition to
EXCEEDS Benchmark list in 2018*

AREAS WHERE NEEDHAM EXCEEDED NATIONAL BENCHMARK

COMMUNITY CHARACTERISTICS BY FACET

ECONOMY	Percent Positive	Ranked
Overall economic health of Needham	89%	18 of 248
Employment opportunities	56%	52 of 322
Needham as a place to work	76%	52 of 377

RECREATION & WELLNESS	Percent Positive	Ranked
Availability of affordable quality mental health care	71%	4 of 214
Availability of preventive health services	88%	9 of 243
Availability of affordable quality health care	85%	10 of 270

AREAS WHERE NEEDHAM EXCEEDED NATIONAL BENCHMARK

COMMUNITY CHARACTERISTICS BY FACET

EDUCATION & ENRICHMENT	Percent Positive	Ranked
Overall opportunities for education & enrichment	91%	25 of 245
Adult educational opportunities	83%	13 of 222
K-12 education	96%*	14 of 282

** Indicates MUCH HIGHER than National Benchmark*

AREAS WHERE NEEDHAM EXCEEDED NATIONAL BENCHMARK

GOVERNANCE GENERAL

GOVERNANCE GENERAL	Percent Positive	Ranked
# Services provided by the Town of Needham	91%	38 of 452
# Generally acting in the best interest of the community	73%	28 of 248
Being honest	73%	24 of 240
#Treating all residents fairly	73%	25 of 245

*# Indicates new addition to
EXCEEDS Benchmark list in 2018*

AREAS WHERE NEEDHAM EXCEEDED NATIONAL BENCHMARK

GOVERNANCE BY FACET

SAFETY	Percent Positive	Ranked
Police services	96%	10 of 490
Fire services	99%	8 of 410
Ambulance or emergency medical services	97%	14 of 370
Crime prevention	97%*	6 of 379
Fire prevention & education	94%	12 of 299
Animal control	81%	36 of 360

MOBILITY	Percent Positive	Ranked
#Snow Removal	78%	47 of 307

Indicates new addition to EXCEEDS Benchmark list in 2018

** Indicates MUCH HIGHER than National Benchmark*



AREAS WHERE NEEDHAM EXCEEDED NATIONAL BENCHMARK

GOVERNANCE BY FACET

NATURAL ENVIRONMENT	Percent Positive	Ranked
Drinking water	86%	38 of 335
BUILT ENVIRONMENT		
Cable television	76%	4 of 209
#Sewer Services	91%	23 of 339
ECONOMY		
#Economic Development	70%	45 of 298

*# Indicates new addition to
EXCEEDS Benchmark list in 2018*

AREAS WHERE NEEDHAM EXCEEDED NATIONAL BENCHMARK

GOVERNANCE BY FACET

RECREATION & WELLNESS	Percent Positive	Ranked
Health services	91%	3 of 223

EDUCATION & ENRICHMENT	Percent Positive	Ranked
Public library services	96%	13 of 361

AREAS WHERE NEEDHAM EXCEEDED NATIONAL BENCHMARK

PARTICIPATION BY FACET

PARTICIPATION GENERAL	Percent Positive	Ranked
Sense of community	79%	29 of 324
Recommend living in Needham to someone who asks	95%	39 of 296
Contacted Needham (in-person, phone, email or web) for help or information	57%	33 of 334

SAFETY	Percent Positive	Ranked
Did NOT report a crime to police	91%	1 of 240

AREAS WHERE NEEDHAM EXCEEDED NATIONAL BENCHMARK

PARTICIPATION BY FACET

MOBILITY	Percent Positive	Ranked
Used bus, rail, subway or other public transportation instead of driving	56%*	25 of 195
Walked or biked instead of driving	71%	43 of 236
BUILT ENVIRONMENT	Percent Positive	Ranked
Did NOT observe a code violation or other hazard in Needham	73%	15 of 229
EDUCATION & ENRICHMENT	Percent Positive	Ranked
Used Needham public library or its services	82%	8 of 252

AREAS WHERE NEEDHAM FELL BELOW NATIONAL BENCHMARK

COMMUNITY CHARACTERISTICS BY FACET

BUILT ENVIRONMENT

	Percent Positive	Ranked
Availability of affordable quality housing	19%	271 of 313
Variety of housing options	33%	252 of 291

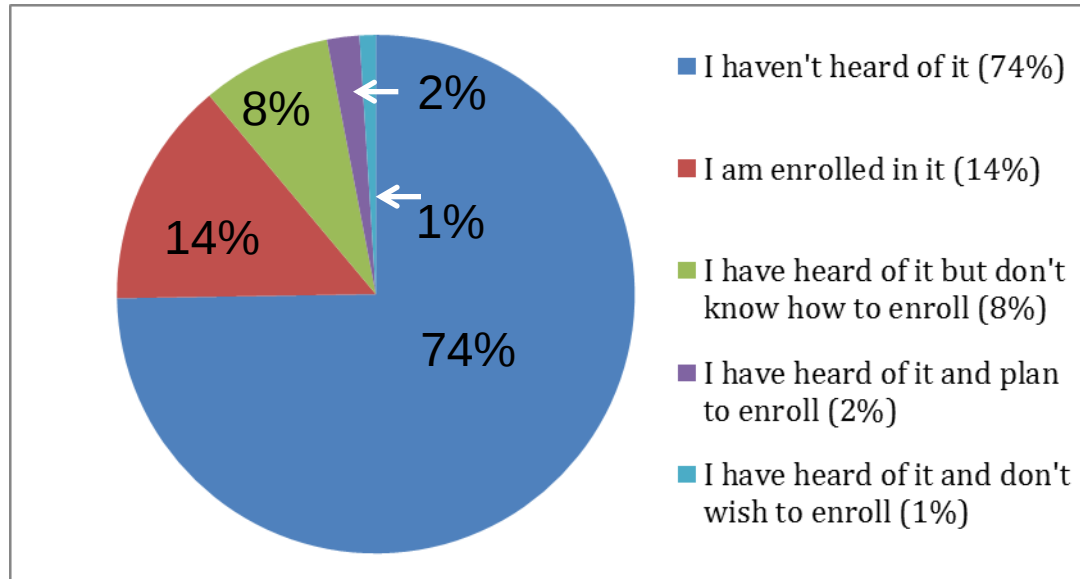
PARTICIPATION BY FACET

ECONOMY

	Percent Positive	Ranked
Work inside boundaries of Needham	30%	168 of 234

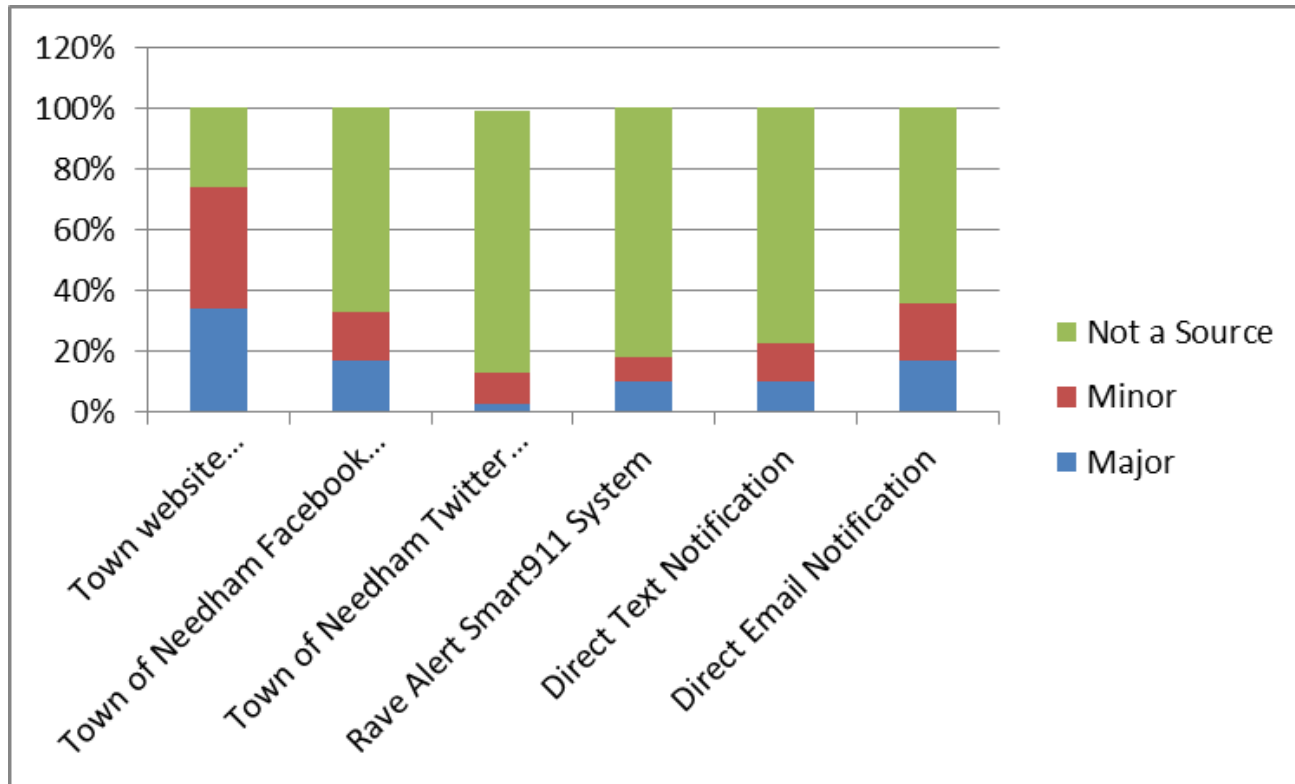
SPECIALTY QUESTIONS: RAVE ALERT SMART911

Rave Alert Smart911 is the official emergency notification system used by the Town of Needham to communicate with residents during emergencies. Please select the statement the best represents your enrollment status:



SPECIALTY QUESTIONS: NEWS SOURCE

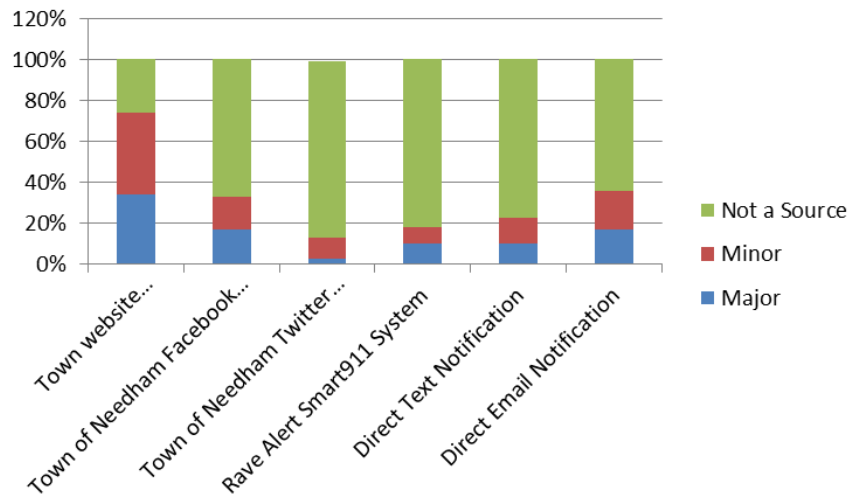
Please indicate how much of a source, if at all, each of the following is for you to obtain news from the Town of Needham?



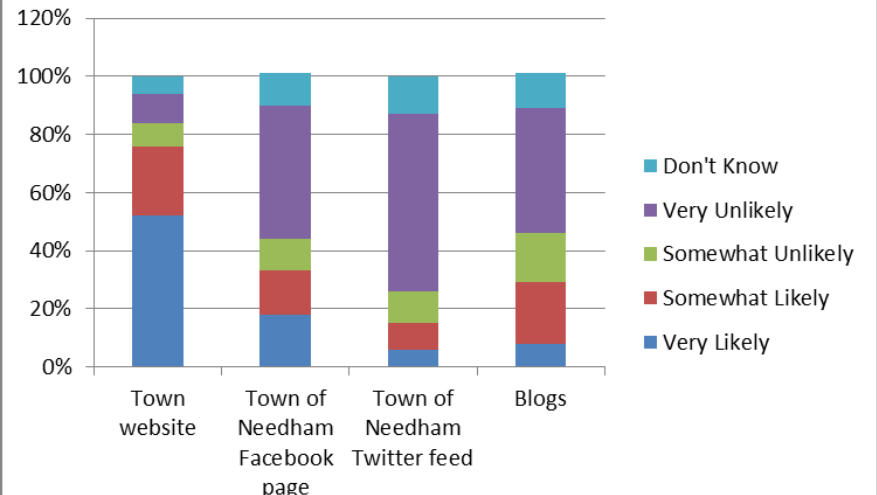
SPECIALTY QUESTIONS: NEEDHAM NEWS SOURCE

Please indicate how much of a source, if at all, each of the following is for you to obtain news from the Town of Needham?

2018

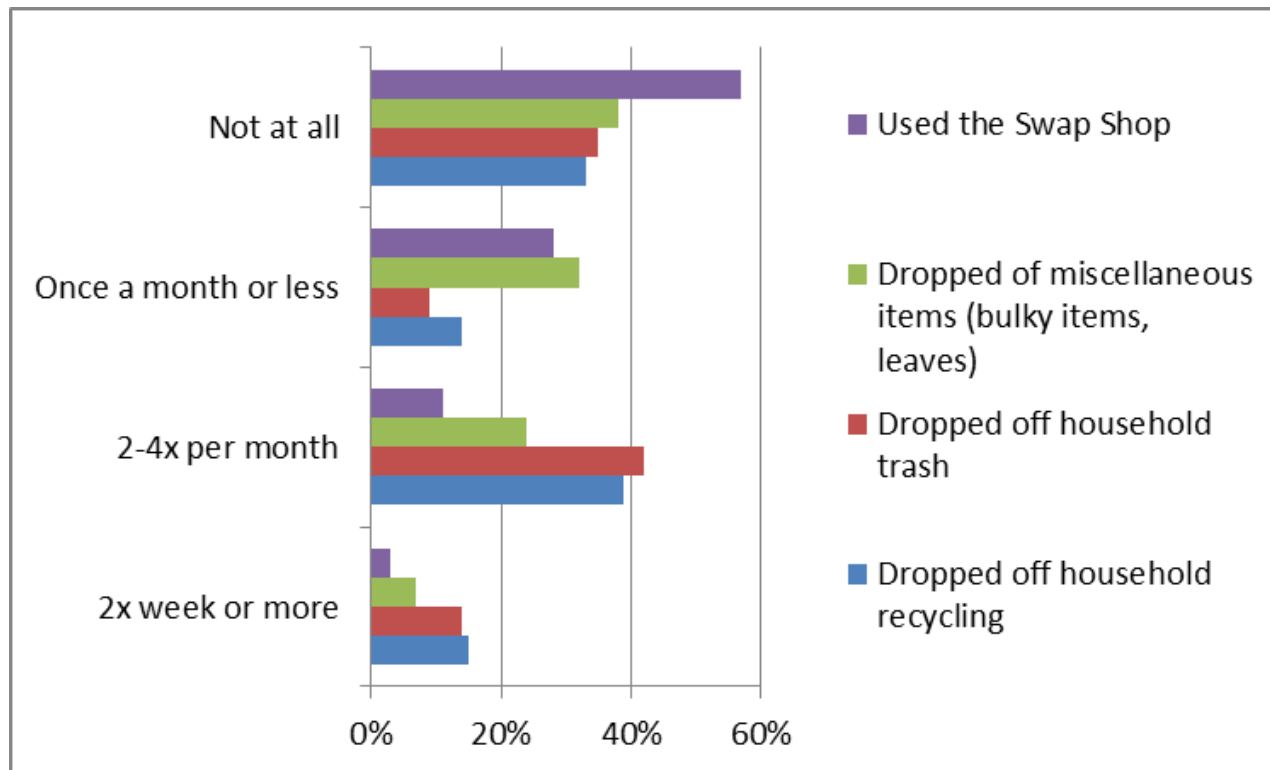


2014



SPECIALTY QUESTIONS: USE OF RECYCLING & TRANSFER STATION

In the last 12 months, about how many times, if at all, have you or other household members done each of the following at the Needham Recycling and Transfer Station?



TRENDS COMPARISON: 2008 to 2018

Percent rating positively: Ratings of “Excellent/Good”
 Characteristics with a change of 6% or greater

Category	Characteristic	2008 Rating	2018 Rating	Percent change
Economy	Believe economy will have positive impact on income	7%	35%	400%
Economy	Employment opportunities	34%	56%	65%
Education & Enrichment	Cultural / arts / music activities	42%	68%	62%
Education & Enrichment	Childcare / preschool	44%	66%	50%
Mobility	Paths and walking trails	44%	66%	50%
Economy	Shopping opportunities	30%	44%	47%
Mobility	Street repair	32%	45%	41%
Economy	Economic development	52%	70%	35%
Mobility	Street cleaning	55%	72%	31%
Mobility	Sidewalk maintenance	41%	52%	27%

TRENDS COMPARISON: 2008 to 2018

Percent rating positively: Ratings of “Excellent/Good”
Characteristics with a change of 6% or greater

Category	Characteristic	2008 Rating	2018 Rating	Percent change
Mobility	Snow removal	63%	78%	24%
General	Needham’s overall appearance	73%	89%	22%
Natural Environment	Overall natural environment	72%	87%	21%
Recreation & Wellness	Health care	71%	85%	20%
General Governance	Services provided by the Federal Government	43%	51%	19%
Governance General	Overall direction	60%	70%	17%
Natural Environment	Cleanliness of Needham	78%	90%	15%
Recreation & Wellness	Town Parks	78%	89%	14%
Recreation & Wellness	Recreational opportunities	65%	74%	14%

TRENDS COMPARISON: 2008 to 2018

Percent rating positively: Ratings of “Excellent/Good”
Characteristics with a change of 6% or greater

Category	Characteristic	2008 Rating	2018 Rating	Percent change
Built Environment	Land use, planning and zoning	47%	52%	11%
Recreation & Wellness	Recreation programs	79%	87%	10%
Recreation & Wellness	Health services	83%	91%	10%
Built Environment	Storm drainage	70%	77%	10%
Built Environment	Sewer services	83%	91%	10%
Mobility	Traffic flow	48%	53%	10%
Built Environment	NOT under housing stress	70%	77%	10%
Mobility	Ease of walking	76%	83%	9%
Mobility	Travel by bicycle	50%	54%	8%

TRENDS COMPARISON: 2008 to 2018

Percent rating positively: Ratings of “Excellent/Good”
Characteristics with a change of 6% or greater

Category	Characteristic	2008 Rating	2018 Rating	Percent change
Economy	Business and services	63%	68%	8%
Built Environment	New development in Needham	51%	55%	8%
Community Engagement	Social events and activities	67%	72%	7%
Governance General	Services provided by Needham	85%	91%	7%
Governance General	Welcoming citizen involvement	62%	66%	6%
Governance General	Value of services for taxes paid	62%	66%	6%
General	Needham’s overall image	89%	94%	6%
Economy	Place to work	72%	76%	6%

TRENDS COMPARISON: 2008 to 2018

Percent rating positively: Ratings of “Excellent/Good”
 Characteristics with a change of 6% or greater

Category	Characteristic	2008 Rating	2018 Rating	Percent change
Community Engagement	Watched a local public meeting	51%	20%	-61%
Community Engagement	Attended a local public meeting	35%	23%	-34%
Mobility	Travel by public transportation	78%	55%	-29%
General Participation	Contacted Needham employees	74%	57%	-23%
Community Engagement	Participated in a club	37%	29%	-22%
Education & Enrichment	Participated in religious or spiritual activities	59%	46%	-22%

TRENDS COMPARISON: 2008 to 2018

Percent rating positively: Ratings of “Excellent/Good”
Characteristics with a change of 6% or greater

Category	Characteristic	2008 Rating	2018 Rating	Percent change
Built Environment	Housing options	40%	33%	-18%
Community Engagement	Volunteered	51%	42%	-18%
Built Environment	Affordable quality housing	22%	19%	-14%
Recreation & Wellness	Visited a Town park	85%	77%	-9%
Education & Enrichment	Used Needham public libraries	88%	82%	-7%
Community Engagement	Voted in local elections	89%	83%	-7%

“Residents identified Safety as one of the most important focus areas for the community and the survey results showed that the Town is meeting resident expectations. Nearly all Needham residents felt safe in their neighborhoods and in downtown and gave high marks to the overall feeling of safety. Safety-related services also received high marks from the vast majority of respondents. Ratings for Safety services such as police, fire, ambulance/EMS, crime prevention, fire prevention and animal control were all higher than the national benchmarks. **Not only were most ratings higher than the benchmarks, but some of the ratings were among the highest ever recorded in NRC’s benchmarking database.** Needham ranked in the top 10 out of over 400 jurisdictions nationwide for the overall feeling of safety, police services, crime prevention and fire services.”

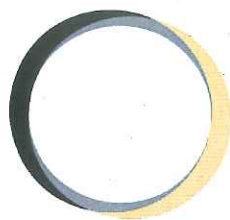
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The National Citizen SurveyTM

Needham, MA

Trends over Time

2018



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Summary

The National Citizen Survey™ (The NCS™) is a collaborative effort between National Research Center, Inc. (NRC) and the International City/County Management Association (ICMA). The survey and its administration are standardized to assure high quality research methods and directly comparable results across The NCS communities. The NCS captures residents' opinions within the three pillars of a community (Community Characteristics, Governance and Participation) across eight central facets of community (Safety, Mobility, Natural Environment, Built Environment, Economy, Recreation and Wellness, Education and Enrichment and Community Engagement). This report discusses trends over time, comparing the 2018 ratings for the Town of Needham to its previous survey results in 2008, 2010, 2012, 2014 and 2016. Additional reports and technical appendices are available under separate cover.

Trend data for Needham represent important comparison data and should be examined for improvements or declines. Deviations from stable trends over time, especially, represent opportunities for understanding how local policies, programs or public information may have affected residents' opinions.

Meaningful differences between survey years have been noted within the following tables as being "higher" or "lower" if the differences are greater than six percentage points between the 2016 and 2018 surveys, otherwise the comparisons between 2016 and 2018 are noted as being "similar." Additionally, benchmark comparisons for all survey years are presented for reference. Changes in the benchmark comparison over time can be impacted by various trends, including varying survey cycles for the individual communities that comprise the benchmarks, regional and national economic or other events, as well as emerging survey methodologies.

Overall, ratings in Needham for 2018 generally remained stable. Of the 129 items for which comparisons were available, 116 items were rated similarly in 2016 and 2018; five items showed a decrease in ratings and eight showed an increase in ratings. Notable trends over time included the following:

- Almost all aspects of Community Characteristics remained stable from 2016 to 2018. The only exception was a ratings increase for the overall quality of new development in Needham during this time period.
- A handful of items increased within the pillar of Governance in 2018 compared to 2016. Needham residents gave more positive marks to land use, planning and zoning, economic development, recreation centers, the overall direction of the Town, the job the Town Government does at welcoming citizen involvement and the job the Town does at treating all residents fairly. Only one item, street lighting, decreased in ratings since 2016.
- Most reported rates of Participation also remained stable in 2018 compared to 2016. Fewer Needham residents reported that they had made their homes more energy efficient, worked in Needham, had watched a local public meeting or that they had done a favor for a neighbor in 2018. More survey respondents felt the economy would have a positive impact on their incomes in 2018 compared to 2016.

The National Citizen Survey™

Table 1: Community Characteristics General

	Percent rating positively (e.g., excellent/good)						2018 rating compared to 2016	Comparison to benchmark					
	2008	2010	2012	2014	2016	2018		2008	2010	2012	2014	2016	2018
Overall quality of life	91%	96%	97%	93%	94%	94%	Similar	Much higher	Much higher	Much higher	Similar	Higher	Higher
Overall image	89%	91%	95%	91%	95%	94%	Similar	Much higher	Much higher	Much higher	Higher	Higher	Higher
Place to live	96%	98%	97%	96%	98%	98%	Similar	Much higher	Much higher	Much higher	Higher	Higher	Higher
Neighborhood	89%	94%	93%	90%	93%	93%	Similar	Much higher	Much higher	Much higher	Higher	Higher	Higher
Place to raise children	94%	97%	97%	95%	96%	98%	Similar	Much higher	Much higher	Much higher	Higher	Higher	Higher
Place to retire	51%	57%	59%	51%	54%	54%	Similar	Lower	Similar	Similar	Similar	Similar	Similar
Overall appearance	73%	83%	85%	88%	90%	89%	Similar	Much higher	Much higher	Much higher	Similar	Higher	Higher

Table 2: Community Characteristics by Facet

		Percent rating positively (e.g., excellent/good, very/somewhat safe)						2018 rating compared to 2016	Comparison to benchmark					
		2008	2010	2012	2014	2016	2018		2008	2010	2012	2014	2016	2018
Safety	Overall feeling of safety	NA	NA	NA	97%	98%	99%	Similar	NA	NA	NA	Higher	Much higher	Higher
	Safe in neighborhood	99%	99%	99%	96%	99%	99%	Similar	Much higher	Much higher	Much higher	Similar	Similar	Similar
	Safe downtown/commercial area	98%	99%	98%	96%	98%	98%	Similar	Much higher	Much higher	Much higher	Similar	Higher	Higher
	Overall ease of travel	NA	NA	NA	88%	89%	89%	Similar	NA	NA	NA	Similar	Higher	Higher
	Paths and walking trails	44%	50%	57%	61%	64%	66%	Similar	Much lower	Lower	Lower	Similar	Similar	Similar
Mobility	Ease of walking	76%	81%	83%	84%	85%	83%	Similar	Much higher	Much higher	Much higher	Higher	Higher	Higher
	Travel by bicycle	50%	59%	60%	55%	55%	54%	Similar	Higher	Higher	Much higher	Similar	Similar	Similar
	Travel by public transportation	78%	77%	72%	51%	54%	55%	Similar	Much higher	Much higher	Much higher	Similar	Similar	Higher
	Travel by car	75%	78%	79%	75%	76%	76%	Similar	Much higher	Much higher	Much higher	Similar	Similar	Similar
	Public parking	NA	NA	NA	55%	64%	61%	Similar	NA	NA	NA	Similar	Similar	Similar
Natural Environment	Traffic flow	48%	48%	51%	58%	52%	53%	Similar	Higher	Higher	Higher	Similar	Similar	Similar
	Overall natural environment	72%	81%	84%	86%	83%	87%	Similar	Higher	Higher	Much higher	Similar	Similar	Similar
	Cleanliness	78%	85%	89%	89%	91%	90%	Similar	Much higher	Much higher	Much higher	Higher	Higher	Higher
Built Environment	Air quality	NA	86%	85%	91%	91%	93%	Similar	NA	Higher	Higher	Higher	Higher	Higher
	Overall built environment	NA	NA	NA	70%	67%	71%	Similar	NA	NA	NA	Similar	Similar	Similar
	New development in Needham	51%	65%	60%	52%	49%	55%	Higher	Lower	Higher	Similar	Similar	Similar	Similar

The National Citizen Survey™

		Percent rating positively (e.g., excellent/good, very/somewhat safe)						2018 rating compared to 2016	Comparison to benchmark					
		2008	2010	2012	2014	2016	2018		2008	2010	2012	2014	2016	2018
Economy	Affordable quality housing	22%	29%	25%	25%	19%	19%	Similar	Much lower	Lower	Much lower	Lower	Lower	Lower
	Housing options	40%	47%	45%	42%	38%	33%	Similar	Much lower	Much lower	Much lower	Lower	Lower	Lower
	Public places	NA	NA	NA	67%	73%	75%	Similar	NA	NA	NA	Similar	Similar	Similar
	Overall economic health	NA	NA	NA	84%	87%	89%	Similar	NA	NA	NA	Higher	Higher	Higher
	Vibrant downtown/commercial area	NA	NA	NA	47%	51%	51%	Similar	NA	NA	NA	Similar	Similar	Similar
	Business and services	63%	65%	66%	63%	68%	68%	Similar	NA	Similar	Similar	Similar	Similar	Similar
	Cost of living	NA	NA	NA	28%	30%	26%	Similar	NA	NA	NA	Similar	Similar	Similar
	Shopping opportunities	30%	36%	36%	39%	44%	44%	Similar	Much lower	Much lower	Much lower	Lower	Similar	Similar
	Employment opportunities	34%	36%	43%	37%	52%	56%	Similar	Much higher	Higher	Much higher	Similar	Higher	Higher
	Place to visit	NA	NA	NA	66%	68%	67%	Similar	NA	NA	NA	Similar	Similar	Similar
Recreation and Wellness	Place to work	72%	75%	79%	65%	77%	76%	Similar	Much higher	Much higher	Much higher	Similar	Higher	Higher
	Health and wellness	NA	NA	NA	83%	84%	83%	Similar	NA	NA	NA	Similar	Higher	Similar
	Mental health care	NA	NA	NA	65%	68%	71%	Similar	NA	NA	NA	Higher	Higher	Higher
	Preventive health services	NA	77%	78%	82%	85%	88%	Similar	NA	Much higher	Much higher	Higher	Higher	Higher
	Health care	71%	76%	79%	82%	86%	85%	Similar	Much higher	Much higher	Much higher	Higher	Higher	Higher
	Food	NA	72%	70%	72%	73%	67%	Similar	NA	Much higher	Higher	Similar	Similar	Similar
	Recreational opportunities	65%	71%	67%	66%	71%	74%	Similar	Higher	Higher	Similar	Similar	Similar	Similar
	Fitness opportunities	NA	NA	NA	66%	67%	71%	Similar	NA	NA	NA	Similar	Similar	Similar
	Education and enrichment opportunities	NA	NA	NA	85%	88%	91%	Similar	NA	NA	NA	Higher	Higher	Higher
	Religious or spiritual events and activities	87%	90%	92%	88%	90%	89%	Similar	Much higher	Much higher	Much higher	Similar	Similar	Similar
Education and Enrichment Community Engagement	Cultural/arts/music activities	42%	47%	53%	62%	69%	68%	Similar	Much lower	Lower	Similar	Similar	Similar	Similar
	Adult education	NA	NA	NA	74%	83%	83%	Similar	NA	NA	NA	Similar	Higher	Higher
	K-12 education	91%	89%	93%	91%	93%	96%	Similar	Much higher	Much higher	Much higher	Higher	Higher	Much higher
	Child care/preschool	44%	52%	51%	62%	63%	66%	Similar	Higher	Much higher	Much higher	Higher	Similar	Similar
	Social events and activities	67%	73%	75%	69%	71%	72%	Similar	Higher	Much higher	Much higher	Similar	Similar	Similar

The National Citizen Survey™

	Percent rating positively (e.g., excellent/good, very/somewhat safe)						2018 rating compared to 2016	Comparison to benchmark					
	2008	2010	2012	2014	2016	2018		2008	2010	2012	2014	2016	2018
Neighborliness	NA	NA	NA	78%	75%	74%	Similar	NA	NA	NA	Higher	Similar	Similar
Openness and acceptance	69%	71%	71%	71%	63%	68%	Similar	Much higher	Much higher	Much higher	Similar	Similar	Similar
Opportunities to participate in community matters	78%	78%	83%	79%	79%	79%	Similar	Much higher	Much higher	Much higher	Similar	Similar	Similar
Opportunities to volunteer	85%	86%	87%	79%	79%	81%	Similar	Much higher	Much higher	Much higher	Similar	Similar	Similar

Table 3: Governance General

	Percent rating positively (e.g., excellent/good)						2018 rating compared to 2016	Comparison to benchmark					
	2008	2010	2012	2014	2016	2018		2008	2010	2012	2014	2016	2018
Services provided by Needham	85%	89%	90%	85%	90%	91%	Similar	Much higher	Much higher	Much higher	Similar	Similar	Higher
Customer service	86%	84%	84%	84%	89%	86%	Similar	Much higher	Much higher	Much higher	Similar	Similar	Similar
Value of services for taxes paid	62%	61%	67%	65%	65%	66%	Similar	Similar	Much higher	Much higher	Similar	Similar	Similar
Overall direction	60%	65%	70%	67%	62%	70%	Higher	Similar	Much higher	Much higher	Similar	Similar	Similar
Welcoming citizen involvement	62%	63%	67%	63%	57%	66%	Higher	Similar	Much higher	Much higher	Similar	Similar	Similar
Confidence in Town government	NA	NA	NA	65%	65%	68%	Similar	NA	NA	NA	Similar	Similar	Similar
Acting in the best interest of Needham	NA	NA	NA	69%	68%	73%	Similar	NA	NA	NA	Similar	Similar	Higher
Being honest	NA	NA	NA	72%	72%	73%	Similar	NA	NA	NA	Similar	Higher	Higher
Treating all residents fairly	NA	NA	NA	69%	66%	73%	Higher	NA	NA	NA	Similar	Similar	Higher
Services provided by the Federal Government	43%	50%	55%	50%	52%	51%	Similar	Higher	Much higher	Much higher	Similar	Similar	Similar

The National Citizen Survey™

Table 4: Governance by Facet

		Percent rating positively (e.g., excellent/good)						2018 rating compared to 2016	Comparison to benchmark					
		2008	2010	2012	2014	2016	2018		2008	2010	2012	2014	2016	2018
Safety	Police	95%	96%	94%	92%	94%	96%	Similar	Much higher	Much higher	Much higher	Higher	Higher	Higher
	Fire	98%	99%	98%	94%	98%	99%	Similar	Much higher	Much higher	Much higher	Similar	Higher	Higher
	Ambulance/EMS	98%	97%	98%	95%	96%	97%	Similar	Much higher	Much higher	Much higher	Similar	Higher	Higher
	Crime prevention	94%	91%	93%	91%	93%	97%	Similar	Much higher	Much higher	Much higher	Higher	Higher	Much higher
	Fire prevention	92%	92%	92%	88%	88%	94%	Similar	Much higher	Much higher	Much higher	Similar	Higher	Higher
	Animal control	79%	78%	77%	79%	77%	81%	Similar	Much higher	Much higher	Much higher	Similar	Higher	Higher
	Emergency preparedness	83%	87%	80%	75%	77%	81%	Similar	Much higher	Much higher	Much higher	Similar	Similar	Similar
	Traffic enforcement	76%	80%	77%	77%	78%	73%	Similar	Much higher	Much higher	Much higher	Similar	Similar	Similar
	Street repair	32%	39%	52%	43%	46%	45%	Similar	Much lower	Similar	Higher	Similar	Similar	Similar
	Street cleaning	55%	61%	73%	64%	69%	72%	Similar	Similar	Similar	Much higher	Similar	Similar	Similar
	Street lighting	56%	66%	70%	60%	67%	59%	Lower	Similar	Higher	Much higher	Similar	Similar	Similar
	Snow removal	63%	63%	72%	65%	76%	78%	Similar	Similar	Similar	Much higher	Similar	Similar	Higher
	Sidewalk maintenance	41%	46%	51%	44%	54%	52%	Similar	Much lower	Lower	Similar	Similar	Similar	Similar
	Traffic signal timing	56%	57%	55%	61%	62%	59%	Similar	Much higher	Higher	Similar	Similar	Similar	Similar
Mobility	Bus or transit services	NA	59%	60%	58%	65%	63%	Similar	NA	Much higher	Higher	Similar	Similar	Similar
	Recycling	84%	84%	82%	80%	82%	81%	Similar	Much higher	Much higher	Much higher	Similar	Similar	Similar
	Drinking water	83%	89%	89%	85%	90%	86%	Similar	Much higher	Much higher	Much higher	Higher	Higher	Higher
Natural Environment	Natural areas preservation	60%	64%	70%	64%	60%	63%	Similar	Higher	Higher	Much higher	Similar	Similar	Similar
	Open space	NA	NA	NA	63%	60%	62%	Similar	NA	NA	NA	Similar	Similar	Similar
Built Environment	Storm drainage	70%	67%	77%	66%	80%	77%	Similar	Much higher	Higher	Much higher	Similar	Similar	Similar

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		Percent rating positively (e.g., excellent/good)						2018 rating compared to 2016	Comparison to benchmark					
		2008	2010	2012	2014	2016	2018		2008	2010	2012	2014	2016	2018
Economy	Sewer services	83%	86%	92%	88%	90%	91%	Similar	Much higher	Much higher	Much higher	Similar	Similar	Higher
	Land use, planning and zoning	47%	49%	51%	50%	41%	52%	Higher	Higher	Higher	Higher	Similar	Similar	Similar
	Cable television	77%	76%	78%	73%	76%	76%	Similar	Much higher	Much higher	Much higher	Similar	Higher	Higher
	Economic development	52%	50%	52%	60%	63%	70%	Higher	Higher	Higher	Much higher	Similar	Similar	Higher
	Town parks	78%	88%	89%	82%	86%	89%	Similar	Similar	Higher	Similar	Similar	Similar	Similar
Recreation and Wellness	Recreation programs	79%	86%	86%	77%	82%	87%	Similar	Much higher	Much higher	Much higher	Similar	Similar	Similar
	Recreation centers	NA	68%	65%	69%	72%	79%	Higher	NA	Similar	Lower	Similar	Similar	Similar
	Health services	83%	85%	89%	87%	88%	91%	Similar	Much higher	Much higher	Much higher	Higher	Higher	Higher
Education and Enrichment	Special events	NA	NA	NA	76%	78%	81%	Similar	NA	NA	NA	Similar	Similar	Similar
	Public libraries	94%	93%	94%	90%	93%	96%	Similar	Much higher	Much higher	Much higher	Similar	Higher	Higher
Community Engagement	Public information	81%	81%	82%	80%	82%	83%	Similar	Much higher	Much higher	Much higher	Similar	Similar	Similar

Table 5: Participation General

	Percent rating positively (e.g., always/sometimes, more than once a month, yes)						2018 rating compared to 2016	Comparison to benchmark					
	2008	2010	2012	2014	2016	2018		2008	2010	2012	2014	2016	2018
Sense of community	81%	84%	87%	85%	83%	79%	Similar	Much higher	Much higher	Much higher	Higher	Higher	Higher
Recommend Needham	93%	96%	97%	94%	96%	95%	Similar	Much higher	Much higher	Much higher	Similar	Higher	Higher
Remain in Needham	90%	90%	91%	89%	91%	88%	Similar	Much higher	Much higher	Much higher	Similar	Similar	Similar
Contacted Needham employees	74%	60%	61%	58%	59%	57%	Similar	NA	Higher	Much higher	Similar	Higher	Higher

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Table 6: Participation by Facet

		Percent rating positively (e.g., always/sometimes, more than once a month, yes)						2018 rating compared to 2016	Comparison to benchmark					
		2008	2010	2012	2014	2016	2018		2008	2010	2012	2014	2016	2018
Safety	Stocked supplies for an emergency	NA	NA	NA	35%	30%	29%	Similar	NA	NA	NA	Similar	Similar	Similar
	Did NOT report a crime	NA	NA	NA	91%	89%	91%	Similar	NA	NA	NA	Higher	Higher	Higher
	Was NOT the victim of a crime	98%	96%	94%	95%	94%	97%	Similar	NA	Much higher	Much higher	Similar	Similar	Similar
Mobility	Used public transportation instead of driving	NA	NA	NA	50%	53%	56%	Similar	NA	NA	NA	Higher	Much higher	Much higher
	Carpooled instead of driving alone	NA	NA	NA	47%	45%	46%	Similar	NA	NA	NA	Similar	Similar	Similar
	Walked or biked instead of driving	NA	NA	NA	73%	69%	71%	Similar	NA	NA	NA	Higher	Higher	Higher
	Conserved water	NA	NA	NA	88%	86%	85%	Similar	NA	NA	NA	Similar	Similar	Similar
	Made home more energy efficient	NA	NA	NA	77%	80%	74%	Lower	NA	NA	NA	Similar	Similar	Similar
Natural Environment	Recycled at home	94%	89%	89%	95%	95%	94%	Similar	NA	Much higher	Much higher	Higher	Similar	Similar
Built Environment	Did NOT observe a code violation	NA	NA	NA	69%	74%	73%	Similar	NA	NA	NA	Higher	Much higher	Higher
	NOT under housing cost stress	70%	74%	71%	74%	75%	77%	Similar	NA	Much higher	Much higher	Similar	Similar	Similar
	Purchased goods or services in Needham	NA	NA	NA	97%	98%	95%	Similar	NA	NA	NA	Similar	Similar	Similar
Economy	Economy will have positive impact on income	7%	15%	17%	34%	28%	35%	Higher	NA	Similar	Similar	Higher	Similar	Similar
	Work in Needham	NA	NA	NA	35%	36%	30%	Lower	NA	NA	NA	Similar	Similar	Lower
	Used Needham recreation centers	NA	NA	NA	55%	64%	60%	Similar	NA	NA	NA	Similar	Similar	Similar
Recreation and Wellness	Visited a Town park	85%	84%	82%	80%	80%	77%	Similar	NA	Similar	Lower	Similar	Similar	Similar
	Ate 5 portions of fruits and vegetables	NA	NA	NA	88%	84%	87%	Similar	NA	NA	NA	Similar	Similar	Similar
	Participated in moderate or vigorous physical activity	NA	NA	NA	87%	88%	91%	Similar	NA	NA	NA	Similar	Similar	Similar
	In very good to excellent health	NA	NA	NA	77%	74%	76%	Similar	NA	NA	NA	Similar	Similar	Similar
	Used Needham public libraries	88%	86%	88%	83%	85%	82%	Similar	NA	Much higher	Much higher	Higher	Higher	Higher
Education and Enrichment														

The National Citizen Survey™

		Percent rating positively (e.g., always/sometimes, more than once a month, yes)						2018 rating compared to 2016	Comparison to benchmark					
		2008	2010	2012	2014	2016	2018		2008	2010	2012	2014	2016	2018
Community Engagement	Participated in religious or spiritual activities	59%	56%	59%	56%	51%	46%	Similar	NA	Higher	Much higher	Similar	Similar	Similar
	Attended a Town-sponsored event	NA	NA	NA	62%	62%	61%	Similar	NA	NA	NA	Higher	Similar	Similar
	Campaigned for an issue, cause or candidate	NA	NA	NA	29%	25%	23%	Similar	NA	NA	NA	Similar	Similar	Similar
	Contacted Needham elected officials	NA	NA	NA	22%	21%	18%	Similar	NA	NA	NA	Similar	Similar	Similar
	Volunteered	51%	51%	55%	50%	47%	42%	Similar	NA	Much higher	Much higher	Similar	Similar	Similar
	Participated in a club	37%	39%	38%	36%	31%	29%	Similar	NA	Much higher	Much higher	Similar	Similar	Similar
	Talked to or visited with neighbors	NA	NA	NA	95%	93%	93%	Similar	NA	NA	NA	Similar	Similar	Similar
	Done a favor for a neighbor	NA	NA	NA	87%	90%	84%	Lower	NA	NA	NA	Similar	Similar	Similar
	Attended a local public meeting	35%	28%	30%	23%	26%	23%	Similar	NA	Similar	Higher	Similar	Similar	Similar
	Watched a local public meeting	51%	46%	38%	31%	26%	20%	Lower	NA	Similar	Similar	Similar	Similar	Similar
	Read or watched local news	NA	NA	NA	90%	84%	86%	Similar	NA	NA	NA	Similar	Similar	Similar
	Voted in local elections	89%	90%	82%	87%	87%	83%	Similar	NA	Much higher	Much higher	Higher	Similar	Similar

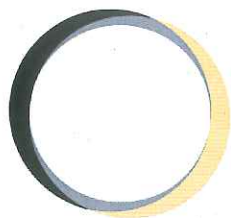
THE NCSTM

The National Citizen SurveyTM

Needham, MA

Community Livability Report

2018



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About

The National Citizen Survey™ (The NCS) report is about the “livability” of Needham. The phrase “livable community” is used here to evoke a place that is not simply habitable, but that is desirable. It is not only where people do live, but where they want to live.

Great communities are partnerships of the government, private sector, community-based organizations and residents, all geographically connected. The NCS captures residents’ opinions within the three pillars of a community (Community Characteristics, Governance and Participation) across eight central facets of community (Safety, Mobility, Natural Environment, Built Environment, Economy, Recreation and Wellness, Education and Enrichment and Community Engagement).

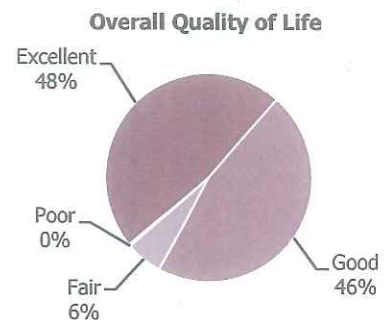
The Community Livability Report provides the opinions of a representative sample of 591 residents of the Town of Needham. The margin of error around any reported percentage is 4% for all respondents. The full description of methods used to garner these opinions can be found in the *Technical Appendices* provided under separate cover.



Quality of Life in Needham

Almost all residents rated the quality of life in Needham as excellent or good. This rating was higher than the national benchmark comparison (see Appendix B of the *Technical Appendices* provided under separate cover).

Shown below are the eight facets of community. The color of each community facet summarizes how residents rated it across the three sections of the survey that represent the pillars of a community – Community Characteristics, Governance and Participation. When most ratings across the three pillars were higher than the benchmark, the color for that facet is the darkest shade; when most ratings were lower than the benchmark, the color is the lightest shade. A mix of ratings (higher and lower than the benchmark) results in a color between the extremes.

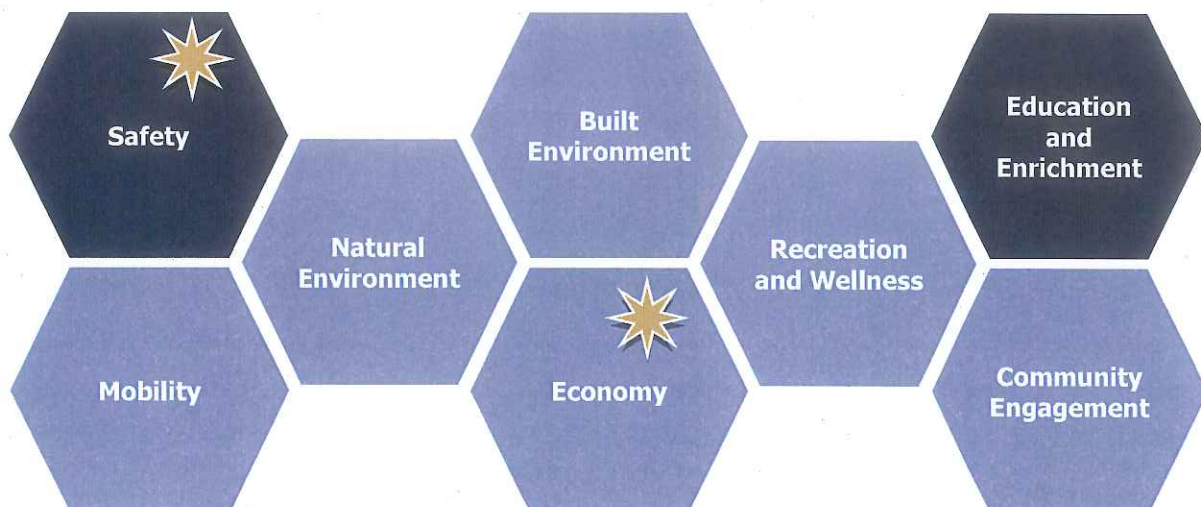


In addition to a summary of ratings, the image below includes one or more stars to indicate which community facets were the most important focus areas for the community. Residents identified Safety and Economy as priorities for the Needham community in the coming two years. Ratings for Safety and Education and Enrichment were exceptionally strong and tended to be higher than the benchmarks. Ratings within all other facets were positive and tended to be similar to the benchmarks. This overview of the key aspects of community quality provides a quick summary of where residents see exceptionally strong performance and where performance offers the greatest opportunity for improvement. Linking quality to importance offers community members and leaders a view into the characteristics of the community that matter most and that seem to be working best.

Details that support these findings are contained in the remainder of this Livability Report, starting with the ratings for Community Characteristics, Governance and Participation and ending with results for Needham's unique questions.

Legend

- Higher than national benchmark
- Similar to national benchmark
- ★ Most important



Community Characteristics

What makes a community livable, attractive and a place where people want to be?

Overall quality of community life represents the natural ambience, services and amenities that make for an attractive community. How residents rate their overall quality of life is an indicator of the overall health of a community. In the case of Needham, 98% rated the Town as an excellent or good place to live. Respondents' ratings of Needham as a place to live were higher than ratings in other communities across the nation.

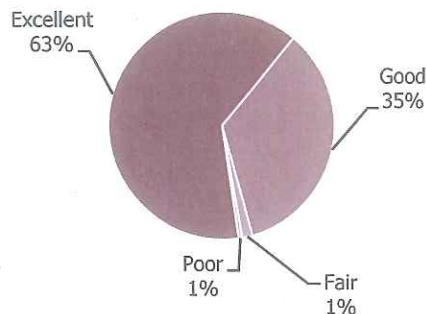
In addition to rating the Town as a place to live, respondents rated several aspects of community quality including Needham as a place to raise children and to retire, their neighborhood as a place to live, the overall image or reputation of Needham and its overall appearance. About 9 in 10 respondents gave high marks to the overall image of Needham, their neighborhoods, Needham as a place to raise children and to the overall appearance of the Town. These ratings were all higher than the national averages. About half gave high marks to Needham as a place to retire and this rating was similar to the national benchmark.

Delving deeper into Community Characteristics, survey respondents rated over 40 features of the community within the eight facets of Community Livability. Almost all residents positively rated each aspect of Safety and these ratings tended to be high than the benchmarks. A majority of respondents gave high marks to all aspects of Mobility, Natural Environment, Recreation and Wellness, Education and Enrichment and Community

Engagement. All ratings within these facets were similar to or higher than the national benchmarks. Ratings within Built Environment were mixed. About one-third of respondents or fewer gave positive marks to housing options and to the availability of affordable quality housing in Needham. Both of these ratings were lower than the national benchmark comparisons.

Compared to 2016, all ratings for Community Characteristics remained stable in 2018 except for the overall quality of new development in Needham, which increased (for more detail please see the *Trends over Time* report under separate cover).

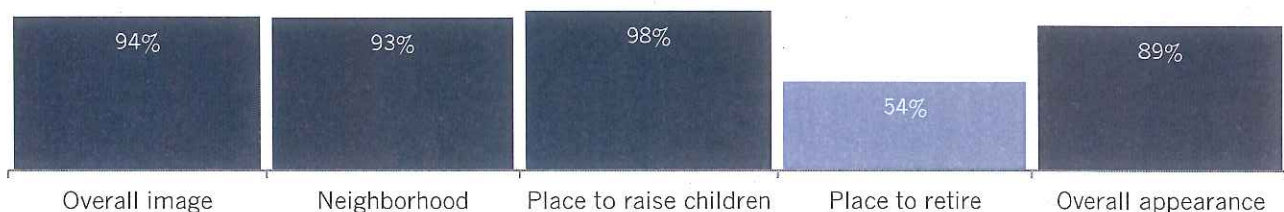
Place to Live



Percent rating positively (e.g., excellent/good)

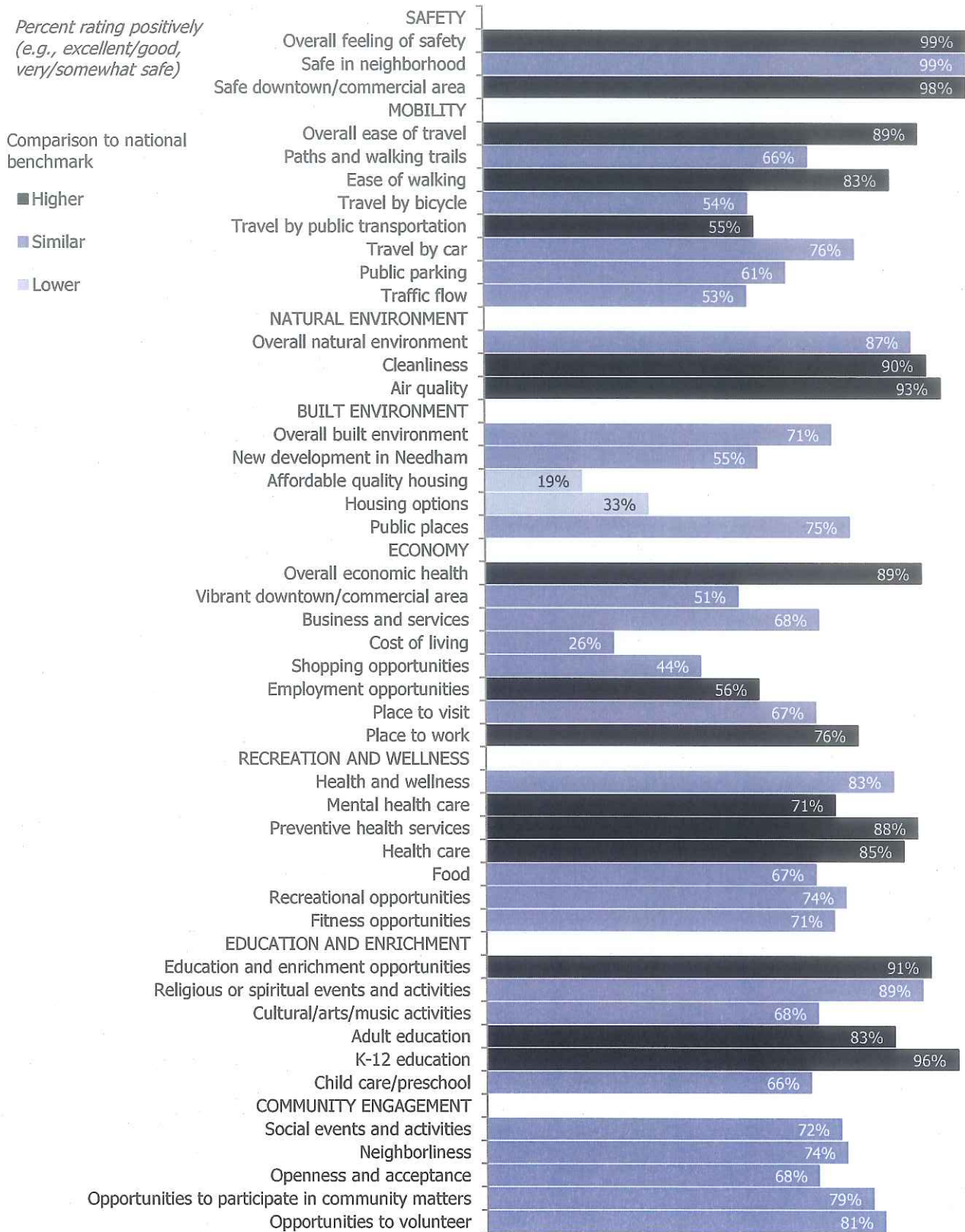
Comparison to national benchmark

■ Higher ■ Similar ■ Lower



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Figure 1: Aspects of Community Characteristics

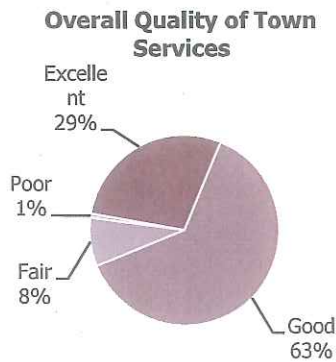


Governance

How well does the government of Needham meet the needs and expectations of its residents?

The overall quality of the services provided by Needham as well as the manner in which these services are provided is a key component of how residents rate their quality of life. About 9 in 10 respondents gave excellent or good ratings to the overall quality of services provided by the Town while about 5 in 10 gave excellent or good ratings to the overall quality of services provided by the Federal Government. Ratings of Town services were higher than the national average while ratings of the Federal Government were similar to ratings observed elsewhere.

Survey respondents also rated various aspects of Needham's leadership and governance. At least 6 in 10 respondents gave high marks to each aspect and most ratings were similar to the national benchmarks. However, about 7 in 10 respondents gave excellent or good ratings to the job Town government does at acting in the best interest of Needham, being honest and treating all residents fairly. These ratings were all higher than ratings in comparison communities. Ratings for the overall direction of Needham, welcoming citizen involvement and treating all residents fairly increased in 2018 compared to 2016.

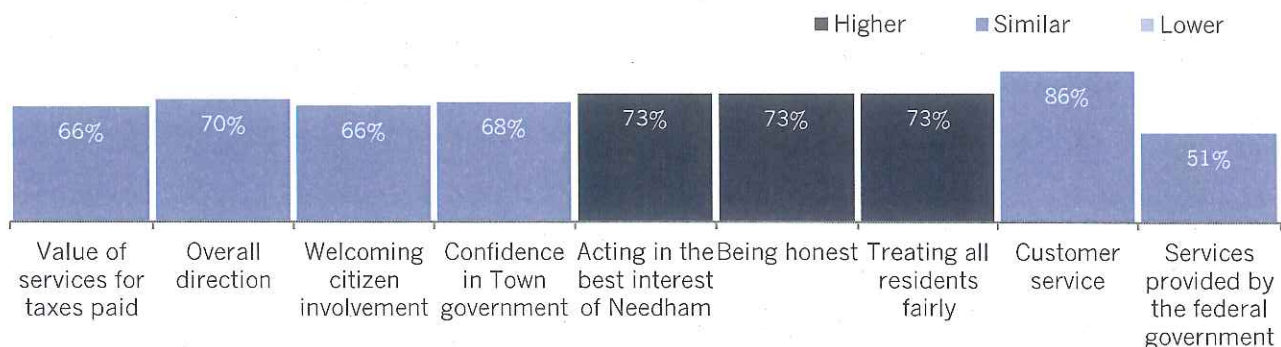


Respondents evaluated over 30 individual services and amenities available in Needham. Almost all aspects of Safety received ratings higher than the national averages. Further, almost all residents rated police, fire, ambulance/EMS, crime prevention and fire prevention as excellent or good. Ratings across all other facets tended to be rated positively by a majority of respondents and were similar to or higher than the benchmarks. About 9 in 10 respondents gave especially high marks to sewer services, health services and public libraries and these ratings were all higher than ratings in comparison communities.

Compared to 2016, ratings for land use, planning and zoning, economic development and recreation centers increased in 2018 while the rating for street lighting decreased.

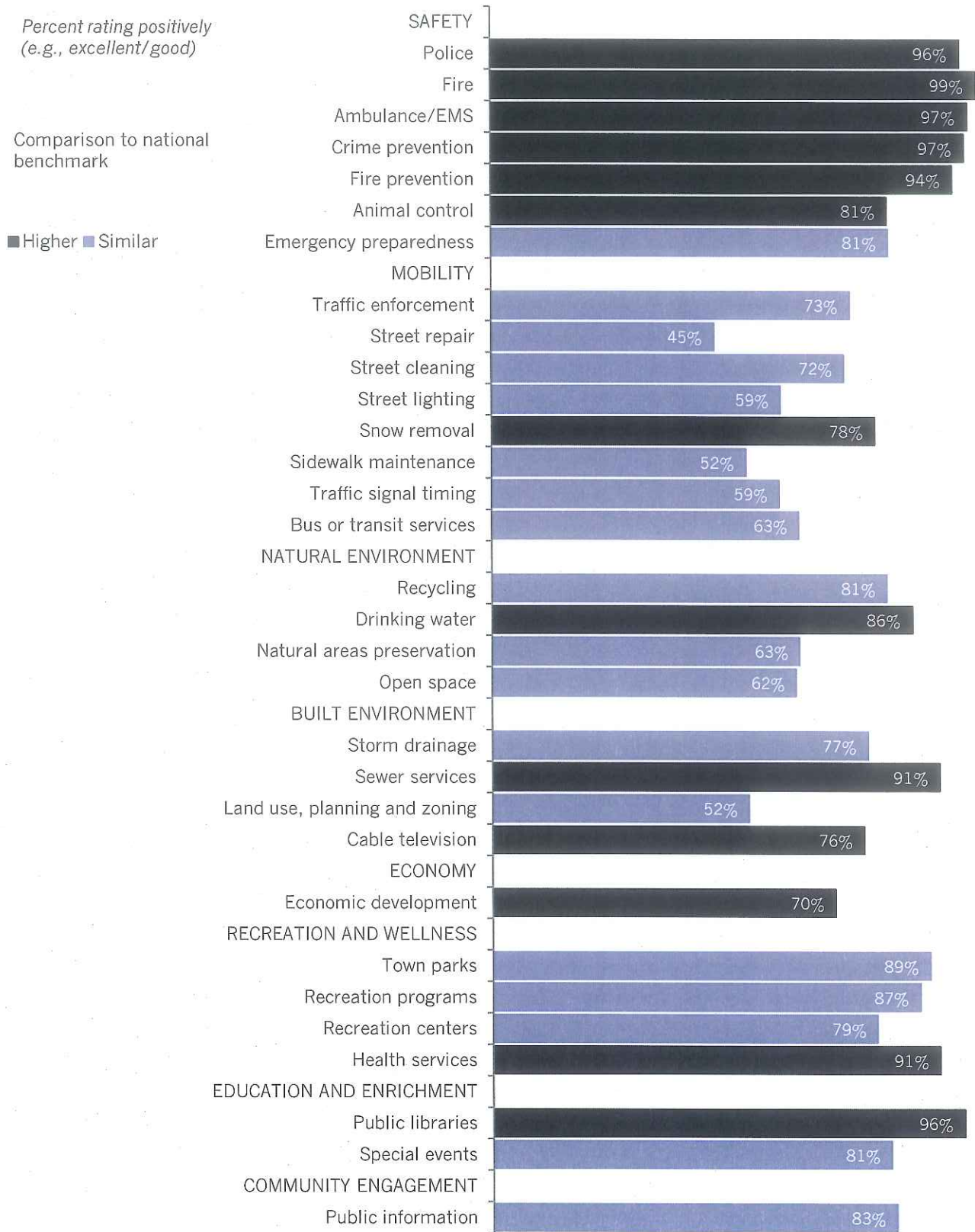
Percent rating positively (e.g., excellent/good)

Comparison to national benchmark



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Figure 2: Aspects of Governance



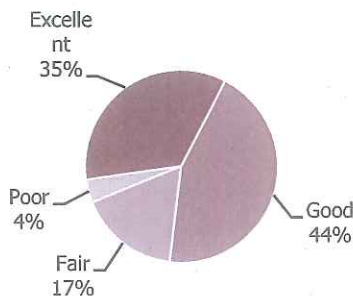
Participation

Are the residents of Needham connected to the community and each other?

An engaged community harnesses its most valuable resource, its residents. The connections and trust among residents, government, businesses and other organizations help to create a sense of community, a shared sense of membership, belonging and history. Almost all respondents were likely to recommend living in Needham and this rate was higher than rates in other jurisdictions across the nation. About 4 in 5 respondents planned to remain living in Needham for the next five years; this rate was similar to rates observed elsewhere.

The survey included over 30 activities and behaviors for which respondents indicated how often they participated in or performed each, if at all. While reported rates of participation varied widely; almost all were similar to rates reported in comparison communities. Perhaps not surprisingly, fewer Needham residents reported that they worked in Needham than residents in other communities across the U.S. More Needham residents had NOT reported a crime and had NOT observed a code violation compared to residents elsewhere. Further, more survey respondents indicated that they had used public transportation, walked or biked instead of driving or had used Needham public libraries in the last 12 months compared to residents in other communities.

Sense of Community



Almost all reported rates of Participation remained stable in 2018 compared to the 2016 survey; however, more Needham residents reported that they had a positive economic outlook in 2018, while fewer residents had made their homes energy efficient, watched a local public meeting or done a favor for a neighbor.

Percent rating positively
(e.g., very/somewhat likely,
yes)

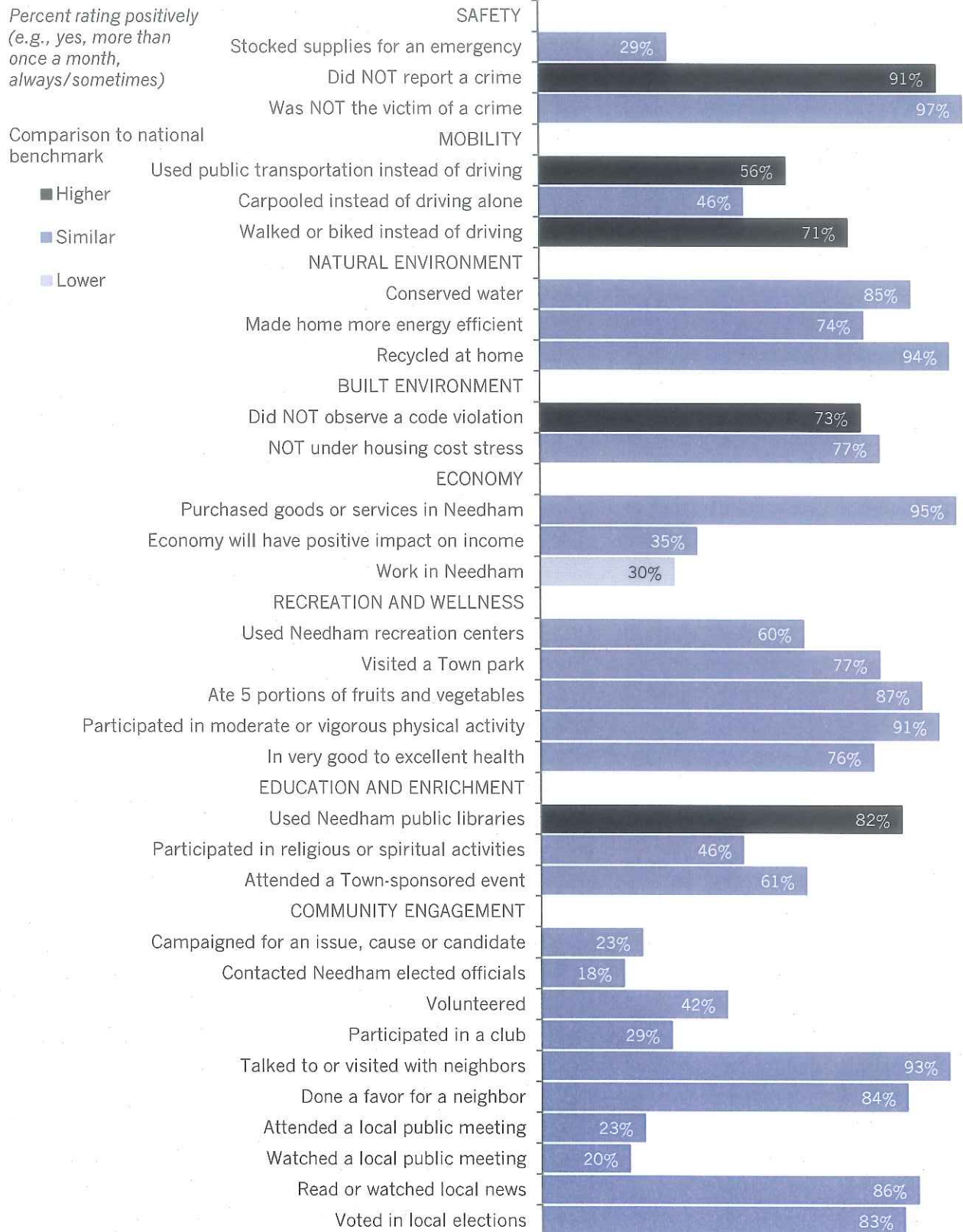
Comparison to national
benchmark

■ Higher ■ Similar ■ Lower



The National Citizen Survey™

Figure 3: Aspects of Participation

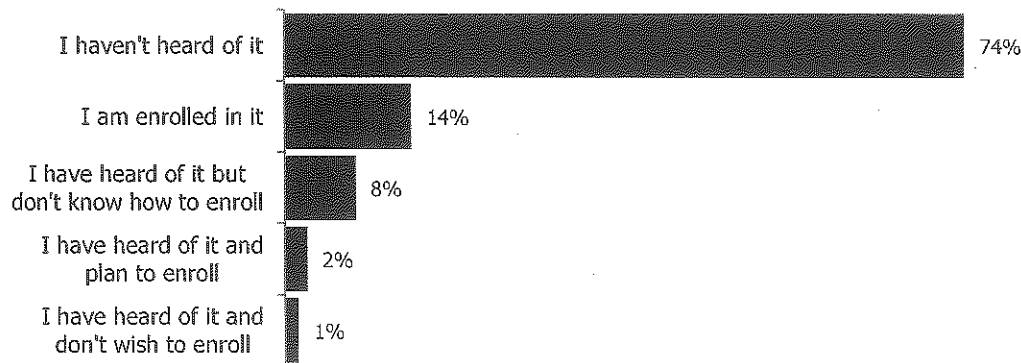


Special Topics

The Town of Needham included three questions of special interest on The NCS. About three-quarters of Needham residents indicated that they had not heard of the Rave Alert Smart911 emergency notification system used by the Town to communicate with residents during emergencies. Of the remaining 26%, 14% indicated that they were enrolled in it, 8% had heard of it but didn't know how to enroll, 2% indicated that they planned to enroll and 1% had heard of it and didn't wish to enroll.

Figure 4: Rave Alert Smart911

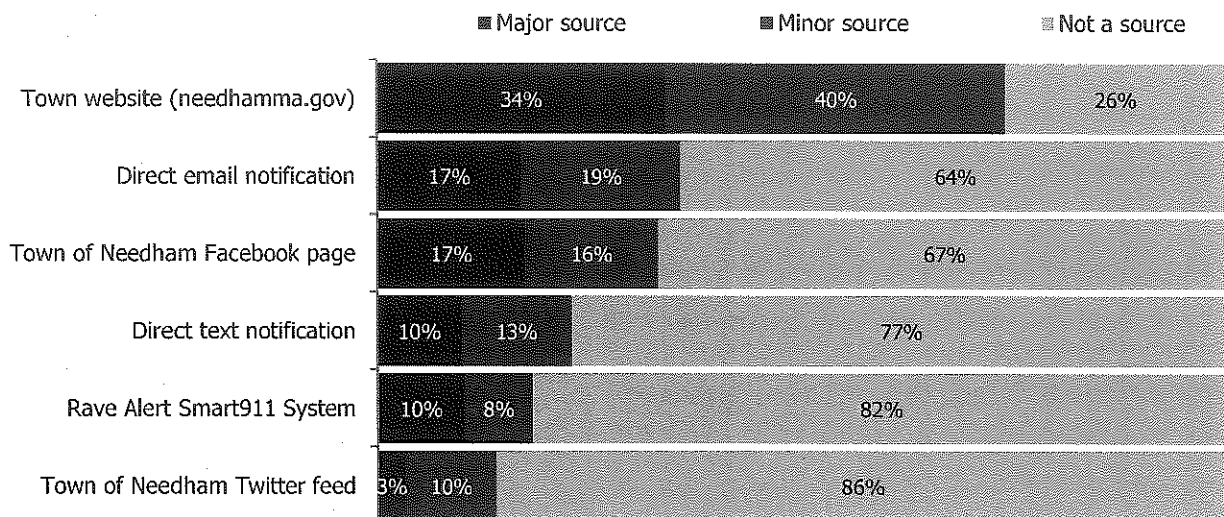
Rave Alert Smart911 is the official emergency notification system used by the Town of Needham to communicate with residents during emergencies. Please select the statement that best represents your enrollment status with Rave Alert:



About 7 in 10 respondents considered the Town website to be a major or minor source of information to obtain news from the Town of Needham. At least 6 in 10 did not consider each of the other listed items to be an information source.

Figure 5: Information Sources

Please indicate how much of a source, if at all, each of the following is for you to obtain news from the Town of Needham:

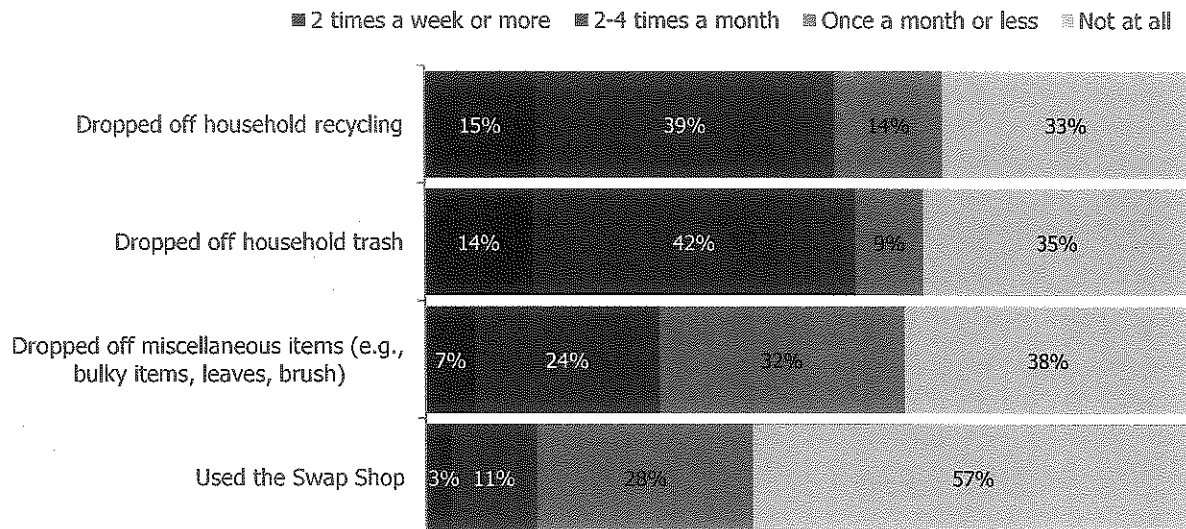


The National Citizen Survey™

A majority of residents reported that they had dropped off household recycling, dropped off household trash or dropped off miscellaneous items at the Needham Recycling & Transfer Station at least once a month or less in the last 12 months. Fewer than half indicated that they had used the Swap Shop during the same time period.

Figure 6: Use of Needham Recycling & Transfer Station

In the last 12 months, about how many times, if at all, have you or other household members done each of the following at the Needham Recycling & Transfer Station?



Conclusions

Needham continues to be a highly desirable and safe place to live.

Almost all survey respondents rated the overall quality of life in Needham and the town as a place to live as excellent or good; these ratings remained stable over time and were higher than the benchmarks. Residents remained loyal to the community, with at least 4 in 5 being likely to recommend Needham as a place to live and planning to remain in Needham for the next five years. Further, about 9 in 10 gave high marks to the overall image of Needham, their neighborhoods, Needham as a place to raise children and to its overall appearance. Each of these ratings was higher than the national benchmark and remained stable from 2016 to 2018.

Residents identified Safety as one of the most important focus areas for the community and the survey results showed that the Town is meeting resident expectations. Nearly all Needham residents felt safe in their neighborhoods and in downtown and gave high marks to the overall feeling of safety. Safety-related services also received high marks from the vast majority of respondents. Ratings for Safety services such as police, fire, ambulance/EMS, crime prevention, fire prevention and animal control were all higher than the national benchmarks. Not only were most ratings higher than the benchmarks, but some of the ratings were among the highest ever recorded in NRC's benchmarking database. Needham ranked in the top 10 out of over 400 jurisdictions nationwide for the overall feeling of safety, police services, crime prevention and fire services.

Trust in Town Government is high, and Town services are well-regarded.

At least two-thirds of Needham residents gave high marks to each aspect of Needham's leadership and governance. Ratings for the job the Town does at acting in the best interest of Needham, being honest and treating all residents fairly were higher than national averages. Further, ratings for the overall direction of the Town, welcoming citizen involvement and treating all residents fairly increased in 2018 compared to 2016. Almost all residents gave excellent or good ratings to the overall quality of Town services and individual services were also rated highly by most residents. Most aspects of Governance remained stable from 2016 to 2018.

Education and Enrichment contributes to Needham's high quality of life.

About 9 in 10 survey respondents rated education and enrichment opportunities in Needham as excellent or good, which was a higher rating than observed elsewhere. Several other aspects of Education and Enrichment received ratings higher than the national benchmark, including K-12 education, adult education and public libraries. Further, more Needham residents reported that they had used a public library in the last 12 months than residents in comparison communities. Ratings for Education and Enrichment tended to remain stable from 2016 to 2018.

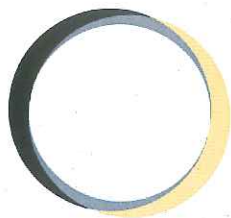
THE NCS™

The National Citizen Survey™

Needham, MA

Dashboard Summary of Findings

2018



NRC

National Research Center Inc

2955 Valmont Road Suite 300
Boulder, Colorado 80301
n-r-c.com • 303-444-7863

ICMA

Leaders at the Core of Better Communities

777 North Capitol Street NE Suite 500
Washington, DC 20002
icma.org • 800-745-8780

Summary

The National Citizen Survey™ (The NCS™) is a collaborative effort between National Research Center, Inc. (NRC) and the International City/County Management Association (ICMA). The survey and its administration are standardized to assure high quality research methods and directly comparable results across The NCS communities. The NCS captures residents' opinions within the three pillars of a community (Community Characteristics, Governance and Participation) across eight central facets of community (Safety, Mobility, Natural Environment, Built Environment, Economy, Recreation and Wellness, Education and Enrichment and Community Engagement). This report summarizes Needham's performance in the eight facets of community livability with the "General" rating as a summary of results from the overarching questions not shown within any of the eight facets. The "Overall" represents the community pillar in its entirety (the eight facets and general).

By summarizing resident ratings across the eight facets and three pillars of a livable community, a picture of Needham's community livability emerges. Below, the color of each community facet summarizes how residents rated each of the pillars that support it – Community Characteristics, Governance and Participation. When most ratings were higher than the benchmark, the color is the darkest shade; when most ratings were lower than the benchmark, the color is the lightest shade. A mix of ratings (higher and lower than the benchmark) results in a color between the extremes.

Overall, ratings for the dimensions of community livability were strong and similar to or higher than other communities across the nation. Within the pillar of Community Characteristics, general aspects and characteristics related to Safety, Natural Environment and Education and Enrichment tended to receive ratings that were higher than ratings in other communities. Within the pillar of Governance, ratings for Safety, Built Environment, Economy and Education and Enrichment also tended to be higher than the benchmarks. Reported rates of Participation within the facets of General Participation, Mobility and Built Environment were strong and higher than rates reported in comparison communities. This information can be helpful in identifying the areas that merit more attention.

Figure 1: Dashboard Summary

	Community Characteristics			Governance			Participation		
	Higher	Similar	Lower	Higher	Similar	Lower	Higher	Similar	Lower
Overall	22	28	2	17	24	0	8	27	1
General	6	1	0	1	2	0	2	1	0
Safety	2	1	0	6	1	0	1	2	0
Mobility	3	5	0	1	7	0	2	1	0
Natural Environment	2	1	0	1	3	0	0	3	0
Built Environment	0	3	2	2	2	0	1	1	0
Economy	3	5	0	1	0	0	0	2	1
Recreation and Wellness	3	4	0	1	3	0	0	5	0
Education and Enrichment	3	3	0	1	1	0	1	2	0
Community Engagement	0	5	0	3	5	0	1	10	0

National Benchmark	
	Higher
	Similar
	Lower

The National Citizen Survey™

Figure 2: Detailed Dashboard

	Community Characteristics	Trend	Benchmark	Percent positive	Governance	Trend	Benchmark	Percent positive	Participation	Trend	Benchmark	Percent positive
General	Overall appearance	↔	↑	89%	Customer service	↔	↔	86%	Recommend Needham	↔	↑	95%
	Overall quality of life	↔	↑	94%	Services provided by Needham	↔	↑	91%	Remain in Needham	↔	↔	88%
	Place to retire	↔	↔	54%	Services provided by the Federal Government	↔	↔	51%	Contacted Needham employees	↔	↑	57%
	Place to raise children	↔	↑	98%								
	Place to live	↔	↑	98%								
Safety	Neighborhood	↔	↑	93%								
	Overall image	↔	↑	94%								
	Overall feeling of safety	↔	↑	99%	Police	↔	↑	96%	Was NOT the victim of a crime	↔	↔	97%
	Safe in neighborhood	↔	↔	99%	Crime prevention	↔	↑↑	97%	Did NOT report a crime	↔	↑	91%
	Safe downtown/commercial area	↔	↑	98%	Fire	↔	↑	99%	Stocked supplies for an emergency	↔	↔	29%
					Fire prevention	↔	↑	94%				
					Ambulance/EMS	↔	↑	97%				
					Emergency preparedness	↔	↔	81%				
					Animal control	↔	↑	81%				
Mobility	Traffic flow	↔	↔	53%	Traffic enforcement	↔	↔	73%	Carpooled instead of driving alone	↔	↔	46%
	Travel by car	↔	↔	76%	Street repair	↔	↔	45%	Walked or biked instead of driving	↔	↑	71%
	Travel by bicycle	↔	↔	54%	Street cleaning	↔	↔	72%	Used public transportation instead of driving	↔	↑↑	56%
	Ease of walking	↔	↑	83%	Street lighting	↔	↔	59%				
	Travel by public transportation	↔	↑	55%	Snow removal	↔	↑	78%				
	Overall ease travel	↔	↑	89%	Sidewalk maintenance	↔	↔	52%				
	Public parking	↔	↔	61%	Traffic signal timing	↔	↔	59%				
Natural Environment	Paths and walking trails	↔	↔	66%	Bus or transit services	↔	↔	63%				
	Overall natural environment	↔	↔	87%	Recycling	↔	↔	81%	Recycled at home	↔	↔	94%
	Air quality	↔	↑	93%	Drinking water	↔	↑	86%	Conserved water	↔	↔	85%
	Cleanliness	↔	↑	90%	Open space	↔	↔	62%	Made home more energy efficient	↓	↔	74%
Built Environment					Natural areas preservation	↔	↔	63%				
	New development in Needham	↑	↔	55%	Sewer services	↔	↑	91%	NOT experiencing housing cost stress	↔	↔	77%
	Affordable quality housing	↔	↓	19%	Storm drainage	↔	↔	77%	Did NOT observe a code violation	↔	↑	73%
	Housing options	↔	↓	33%	Land use, planning and zoning	↑	↔	52%				
	Overall built environment	↔	↔	71%	Cable television	↔	↑	76%				
	Public places	↔	↔	75%								

Legend

↑↑ Much higher ↑ Higher ↔ Similar ↓ Lower ↓↓ Much lower * Not available

The National Citizen Survey™

	Community Characteristics	Trend	Benchmark	Percent positive	Governance	Trend	Benchmark	Percent positive	Participation	Trend	Benchmark	Percent positive
Economy	Overall economic health	↔	↑	89%	Economic development	↑	↑	70%	Economy will have positive impact on income	↑	↔	35%
	Shopping opportunities	↔	↔	44%					Purchased goods or services in Needham	↔	↔	95%
	Employment opportunities	↔	↑	56%					Work in Needham	↓	↓	30%
	Place to visit	↔	↔	67%								
	Cost of living	↔	↔	26%								
	Vibrant downtown/commercial area	↔	↔	51%								
Recreation and Wellness	Place to work	↔	↑	76%								
	Business and services	↔	↔	68%								
	Fitness opportunities	↔	↔	71%	Town parks	↔	↔	89%	In very good to excellent health	↔	↔	76%
	Recreational opportunities	↔	↔	74%	Recreation centers	↑	↔	79%	Used Needham recreation centers	↔	↔	60%
	Health care	↔	↑	85%	Recreation programs	↔	↔	87%	Visited a Town park	↔	↔	77%
	Food	↔	↔	67%	Health services	↔	↑	91%	Ate 5 portions of fruits and vegetables	↔	↔	87%
Education and Enrichment	Mental health care	↔	↑	71%					Participated in moderate or vigorous physical activity	↔	↔	91%
	Health and wellness	↔	↔	83%								
	Preventive health services	↔	↑	88%								
	K-12 education	↔	↑↑	96%	Public Library	↔	↑	96%	Used Needham public libraries	↔	↑	82%
	Cultural/arts/music activities	↔	↔	68%	Special events	↔	↔	81%	Participated in religious or spiritual activities	↔	↔	46%
	Child care/preschool	↔	↔	66%					Attended a Town-sponsored event	↔	↔	61%
Community Engagement	Religious or spiritual events and activities	↔	↔	89%								
	Adult education	↔	↑	83%								
	Overall education and enrichment	↔	↑	91%								
	Opportunities to participate in community matters	↔	↔	79%	Public information	↔	↔	83%	Sense of community	↔	↑	79%
	Opportunities to volunteer	↔	↔	81%	Overall direction	↑	↔	70%	Voted in local elections	↔	↔	83%
	Openness and acceptance	↔	↔	68%	Value of services for taxes paid	↔	↔	66%	Talked to or visited with neighbors	↔	↔	93%
	Social events and activities	↔	↔	72%	Welcoming citizen involvement	↓	↔	66%	Attended a local public meeting	↔	↔	23%
	Neighborhoodliness	↔	↔	74%	Confidence in Town government	↔	↔	68%	Watched a local public meeting	↓	↔	20%
					Acting in the best interest of Needham	↔	↑	73%	Volunteered	↔	↔	42%
					Being honest	↔	↑	73%	Participated in a club	↔	↔	29%
					Treating all residents fairly	↑	↑	73%	Campaigned for an issue, cause or candidate	↔	↔	23%
									Contacted Needham elected officials	↔	↔	18%
									Read or watched local news	↔	↔	86%
									Done a favor for a neighbor	↓	↔	84%

Legend

↑↑ Much higher ↑ Higher ↔ Similar ↓ Lower ↓↓ Much lower * Not available



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 8/7/2018

Agenda Item	Discuss FY2019 – FY2020 Goals
Presenter(s)	Board Discussion

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
The Board will discuss its goals for FY2019 – FY2020.	
2.	VOTE REQUIRED BY BOARD OF SELECTMEN
The Board is schedule to adopt final goals at its meeting on September 11, 2018.	
3.	BACK UP INFORMATION ATTACHED
(Describe backup below)	
a. FY2019 – FY2020 Board of Selectmen Proposed Goals	

FY2019-FY2020 Board of Selectmen Goals

Adopted: Draft August 7, 2018

- 1. Maximize the use of Town assets and ensure that Town and School services are housed in buildings that provide suitable and effective environments.**

Continuing Strategies

- Work with the School Committee and Finance Committee to develop a plan for the implementation of full-day kindergarten. Conduct an environmental assessment to facilitate discussion about the future use of Ridge Hill/Nike; determine the future use or disposition of Ridge Hill buildings.
- Secure funding for Public Safety Project at October 2018 STM and November, 2018 ballot. Evaluate options for funding a DPW facility on Dedham Avenue and complete construction of a storage facility on Central Avenue.
- In conjunction with the Memorial Park Trustees, complete the construction of a new fieldhouse at Memorial Park.

New Initiatives

- Consider evaluation of options for accelerating ownership of Stephen Palmer land.

- 2. Ensure appropriate Regulation and Assessment of, and Investment in Infrastructure.**

Continuing Strategies

- In conjunction with the City of Newton and MassDOT, monitor progress toward the renovation of Highland Avenue from Webster Street to the Charles River.
- Monitor implications of the add-a-lane project and assure that Needham's interests are addressed.
- Conduct an organizational study of the Building Maintenance operations.
- Establish a working group to gain a better understanding of the impact of commercial and residential growth on the Town's infrastructure, including but not limited to traffic, transportation, water, sewer, drains, roads and bridges, and school facilities, and to identify options for managing that impact.
- Develop a plan for NPDES compliance including a Stormwater By-Law and Regulations.
- Evaluate options for participation in the MassDOT Complete Streets Program & implement pedestrian safety initiatives.

- 3. Maintain and improve the vitality and economic success of the Town.**

Continuing Strategies

- Work with Newton to implement the economic development plan for the N² corridor; evaluate the relationship between Needham Crossing and the N² Innovation District and recommend a branding strategy for Needham Crossing.
- In conjunction with the Planning Board, evaluate options for the redevelopment of Chestnut Street and Industrial Zones along Route 128.

New Initiatives

- Evaluate options for locating information kiosks in Needham Center.

4. Expand energy efficient and environmentally sound operations for the Town and its residents and businesses.

Continuing Strategies

- Continue to pursue options for limiting the use of plastic bags at certain retail establishments.

New Initiatives

- Consider policy implications for including solar infrastructure in new construction.
- Consider establishing an energy committee

5. Maintain and develop amenities that contribute to the desirability of Needham as a place to live and work.

Continuing Strategies

- Consider the merits of a tree preservation by-law.
- Coordinate with DCR to encourage access to Cutler Park.
- Establish fishing areas at ponds and on the Charles River.
- Evaluate options to reduce train horn noise.
- Develop a pilot program to address trash concerns Town-wide.
- Evaluate options for regulating private trash pick-up on public ways.
- Participate in the development and implementation of the Open Space plan.
- In conjunction with the Planning Board, evaluate the possibility of recommending accessory dwelling unit zoning.
- Revitalize the Property Tax Assistance Program.
- Work with the Park & Recreation Commission to create recreational opportunities in the downtown.

New Initiatives

- Discuss multi-modal transportation on the greenway between Newton and Needham.
- In conjunction with the Planning Board, develop an overall strategy for review of housing projects that are proposed.

- Evaluate ways to improve parking at the Needham Center Post Office, on Hillside Avenue, and at other locations.

6. Maintain and enhance the Town's Financial Sustainability.

New Initiatives

- Evaluate stabilization fund targets.
- Evaluate hours of operation at the RTS.
- Evaluate senior property tax relief options.
- Develop a staffing plan for the Memorial Park Fieldhouse.

7. Evaluate Town Operations and Administration.

Continuing Strategies

- Develop and implement a policy guiding the use of banners on poles in the business districts.
- Review the Town Manager evaluation process.
- Develop a funding strategy to meet the staffing needs of the Police and Fire Departments in the context of the current and planned growth in Needham Crossing.
- Update the fee structure for facility rentals, and work with the Schools to consider limiting access over the summer to accommodate capital improvements and preventive maintenance.
- Investigate options for moving permit application and inspection processes to electronic and/or web-based platforms.

New Initiatives

- Evaluate structure and efficiency of consolidated HHS Department.
- In conjunction with other stakeholders, discuss ways to streamline presentations at Town Meeting.
- Review policy implications of the allocation of liquor licenses.
- Consider the merits of joining the opioid lawsuit.
- Consider criteria for reviewing proposed zoning changes.

In developing its statement of goals for the coming fiscal years, the Board identified both initiatives that may be addressed in future years, and general governing principles that guide the goal setting process. This list will continue to be updated and refined:

Future Initiatives

- Develop a plan for NPDES Compliance.
- Evaluate the benefits of participating in MassDOT Complete Streets Program.
- Work with the Planning Board to consider a street naming policy.
- Consider a plan for snow removal in the business districts.

- Evaluate the concept of constructing a hockey rink in a public/private partnership.
- Evaluate options for locating ZipCar in Needham
- Explore the creation of a stormwater enterprise fund.

Governing Principles

- Targeted options for property acquisition will be explored.
- The Town will work to develop a consensus with Newton regarding transportation options along the Highland Avenue/Needham Street corridor.
- Appropriate coordination of all the major road projects affecting the Town is a priority.
- Town policies and regulations will be reviewed and updated on a periodic basis.
- The Town will prioritize the reconstruction and repair of existing sidewalks before embarking on new sidewalk construction.
- Opportunities to install community art will be explored.
- The Town should be an age friendly community.
- The number of pedestrian accidents is concerning and should be addressed.
- The Town will conduct a Capital Facility Summit on a biennial basis.
- Emergency preparation and planning is a high priority.
- Opportunities for departmental consolidation and efficiency improvement will be identified and implemented.
- Opportunities to enhance communication with the public will always be considered.
- Opportunities to collaborate on additional programs and services that will benefit Needham's veterans will be explored and implemented.
- Opportunities for streamlining the permitting process will be explored and implemented.
- Opportunities to expand the distribution of notices of public hearing will be explored and implemented.



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 08/07/2018

Agenda Item	Committee Reports
Presenter(s)	Board Discussion

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED
<i>Board members will report on the progress and / or activities of their Committee assignments.</i>	
2.	VOTE REQUIRED BY BOARD OF SELECTMEN
3.	BACK UP INFORMATION ATTACHED
(Describe backup below)	
None	

**ONE DAY SPECIAL LICENSE
TOWN OF NEEDHAM BOARD OF SELECTMEN
EVENT INFORMATION SHEET**
(Please complete and attach event flyer or other information.)

Event Manager Name (Name that will appear on license)	Anne - Marie Bajwa		
Event Manager Address	59 E. Militia Heights Drive		
Event Manager Phone Number	(781) 972 - 1022		
Organization Representing (if applicable)	Charles River Center		
Is the organization (if applicable) you are representing non-profit? If so, please attach proof of non-profit status.	☒ Non-profit ☐ For profit ☐ Proof of non-profit status is attached Form of Proof: _____		
Name of Event	Charles River Center 5K Run/1-Mile Walk		
Date of Event	9/23/2018		
License is for Sale of:			
☒ Wines & Malt Beverages Only ☐ All Alcoholic Beverages (for non-profit groups only)			
Requested Time for Liquor License	FROM:	12:00 pm	TO: 3:00 pm
Are tickets being sold in advance for this event?	☐ YES \$	/per ticket	☒ NO
Is there an admission fee for this event?	☒ YES \$	30 /per ticket	☒ NO
Are you using dues collected to purchase alcohol for this event?	☐ YES	☒ NO	
How many people are you expecting at this event?	600		
Name & address of event location. Please attach proof of permission to use this facility.			
59 E. Militia Heights Drive Needham, MA			
Who will be serving the alcohol to your guests?			
Certified bartenders from VFW Post 2498 Needham			
Bartenders and/or servers of alcohol, beer and/or wine must have completed in the past three years an appropriate Massachusetts alcoholic beverages server-training program. Please state below who will be serving alcohol, beer and/or wine and attach proof of their training (certificate).			
Please use the space below to describe the manner in which alcohol will be served to your guests. (For example, will guests be served alcohol or will they need to purchase it from the bar?) Please attach floorplan (can be hand drawn) of the event facility with liquor delivery plan.			
see attached information			
☒ I understand that the alcohol purchased for this event must be purchased from a licensed wholesaler/importer, manufacturer, farmer-winery, farmer-brewery or special permit holder and that I have received a current list of wholesalers. (A person holding a Section 14 license cannot purchase alcoholic beverages from a package store. (MGL Ch. 138, Sec 14, 23; 204 CMR 7.04))			
Event Manager Signature:			Date:
			7/26/18



SUNDAY

SEPTEMBER 23, 2018

11 AM

.....
THE CHARLES RIVER CENTER

59 EAST MILITIA HEIGHTS DRIVE
NEEDHAM, MA

Fun after party with
**MUSIC, FOOD
AND FESTIVITIES**

*To benefit the 950
children and adults with
developmental disabilities
supported by the
Charles River Center*

- **T-shirts** guaranteed to the first 300 entries
- All abilities welcome!
There's a **1-mile walk** for those who cannot run the course
- 5K course is **USATF certified** with individual, chipped race times

Register online at

www.CharlesRiverCenterRoadRace.com



2018 CRC Road Race Layout

DJ
Dennis
1 table
2 chairs
Tent

Volunteer
Registration
1 table
2 chairs

Sponsor Signs



Registration
Race Day U-Z P-T K-O F-J A-E
6 tables, 12 chairs

Dwight Road

Water
Fruit
1 table

Pizza
1 table
2 chairs
Tent

Ice
Cream
1 table
2 chairs
Tent

Burritos
2 chairs
1 Table
Tent

My
Team
Triumph
1 table
2 chairs



Face Painting
1 table
2 chairs
Tent



1 table
4 chairs
Sign

1 table
4 chairs
Sign

1 table
4 chairs
Sign

Sam
Adams
Beer
1 table
Tent



Hot
Dogs



Soup
1 table
2 chairs
Tent
power

Mobile
Farm
Stand

Main Entrance to
Paul Merritt
Building

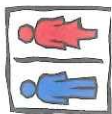
Side Entrance
Paul Merritt
Building

Paul Merritt Building

Finish line: 3 tables, 8 chairs

Water station: 1 tables, 4 chairs

Handicap Accessible
Parking



**Town of Needham
Board of Selectmen
Minutes for July 24, 2018
Needham Town Hall
Selectmen's Chamber**

6:15 p.m. Executive Session:
Exception 3 - Collective Bargaining: ITWA, NIPEA, BCTIA, and Potential Litigation
Motion by Mr. Bulian that the Board of Selectmen vote to enter into Executive Session.

Exception 3 - To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.

Second: Mr. Handle. Mr. Matthews polled the Board. Unanimously approved 5-0.

6:45 p.m. Informal Meeting with Citizens: No activity.

7:00 p.m. The public portion of the Board of Selectmen meeting of July 24, 2018, was convened by Chair Daniel P. Matthews. Those present were John A. Bulian, Maurice P. Handel Matthew D. Borrelli, Marianne B. Cooley, Town Manager Kate Fitzpatrick, and Recording Secretary Mary Hunt.

7:00 p.m. Pianos in the Park:
Sandy Cincotta, Support Services Manager, along with members of the Needham High School Public Art Group Masha Kupaeva, Thalia Neebe, and Natalie Lawrence appeared before the Board to discuss the Pianos in the Park initiative.

Photographs were shown to the Board.

Ms. Neebe explained the meaning of the various decorations on the piano, including a quote "Exist to be Happy." She said the messages on the piano are simple and important for people to remember.

Motion by Mr. Matthews in recognition of your creative and artistic talent and interest in bringing the joy of art into public places in Needham. The decoration of the "Piano in the Parks" located in the Town Common reminds us of the joy to be found in music, in art and in all people.

Second: Mr. Handel. Unanimously approved: 5-0.

Ms. Cooley recognized Ms. Cincotta's effort in saving the piano from being destroyed.

Ms. Fitzpatrick noted the women spent many hot days in the basement of the Stephen Palmer building painting the piano.

7:05 p.m.

Consent Agenda:

Motion by Mr. Handel that the Board of Selectmen vote to approve the Appointments and Consent Agenda as presented.

APPOINTMENTS

1. **Human Rights Committee** Jared Pizzuto (Term Expires 6/30/2021)
2. **Solid Waste and Recycling Advisory Committee** Brian Newbury (Term Expires 6/30/2021)
3. **Council of Economic Advisors** Adam Meixner (Term Expires 6/30/2021)
Tina Burgos (Term Expires 6/30/2020)
Anne Marie Dowd (Term Expires 6/30/2021)
4. **Community Preservation Committee** Joe Barnes (Term Expires 6/30/2021)
5. **Election Workers** See attached listing.

CONSENT AGENDA

1. **Approve the Notice of Experimental Traffic Regulation in accordance with the Needham Traffic Rules and Regulations Section 3-6 for A Street, Food Vendor Parking Only, East sideline of A street 80 foot section across from 40 A Street- Tuesday – Friday from 9:00 a.m. to 3:00 p.m.; and for 4th Avenue Food Vendor Parking Only, West sideline of 4th Avenue 50 foot section in front of 115-117 4th Avenue- Tuesday – Friday from 9:00 a.m. to 3:00 p.m. for the period July 26, 2018 to August 25, 2018.**
2. **In accordance with Section 20B of the Town Charter, and upon the recommendation of the Town Manager and the Personnel Board, adopt a classification and compensation plan for fiscal year 2019.**
3. **Accept the following donations made to the Needham Community Revitalization Trust Fund for the Brenda Stark Celebration Bench: \$25 from Janice Klein, \$25 from Chari Dalsheim, \$100 from Robert Larsen, \$100 from Highland Glee Club of Newton Inc, \$25 from Philip and Carol Murray, \$25 from Ford H. Peckham, \$500 from Vita Needle Company, \$100 from Friends of Denise Garlick, \$25 from McKernan Family Living Trust, and \$100 from Dressing Well Charitable Foundation. Also accept a donation for \$1500 from the Needham Public Library.**
4. **Accept the following gifts received by the Needham Public Library for the period of February 9, 2018, to June 30, 2018: Ellen Knizeski made a donation in memory of her father for the purchase of mystery books (\$150.00); Keith Rockwood gave the library a copy of his new book, Irobu's Odyssey of Deceit (\$14.99); Naomi Wilsey donated \$30.00 commission from the sale of her paintings that were displayed in the Friends' Gallery; Cathy and Barbara Collishaw made a donation in memory of Richard E. Johnson (\$30.00); Sandra Jaszek made a donation in memory of Richard W. Bonney (\$50.00); Lois and Bill Bacon made donations in memory of Char Sidell and Richard Bonney (\$50.00); Marilyn Coughlin gave the library a copy of Sue Grafton's book, S Is**

for Silence (\$26.95); Recent Community Room speaker Paul Christian donated two autographed copies of his book, *South Boston on Parade* (\$37.90); Sandra Jaszek donated a copy of the July 1991 edition of *National Geographic*. It contains the article "The Wyeth Family"; Margaret Pantridge donated \$1,000.00 to the library; Sara, Dave, Lyla, and Eli Dussault donated twenty-two Madame Alexander dolls, plus a display case, to the Children's Room (\$2,000.00); Amel H. Alawami gave the library twenty-two children's books in Arabic and a copy of the Koran in Arabic (\$150.00); Barbara Reynolds donated an art print sale commission (\$45.00); Rosalind Tractenberg donated an audiobook, *What the Dog Saw* by Malcolm Gladwell (\$34.00) and three puzzles: Artist Series, Tender Ministrations (\$20.00), Ravensburger, The Artist's Desk (\$20.00), and Springbok, Route 66 (\$20.00); Cathy Collishaw made a donation in memory of Shirley L. Perreault (\$25.00); Joseph D. Tydings sent the library a copy of his autobiography, *My Life in Progressive Politics: Against the Grain* (\$30.00); Ami Saarony donated four puzzles: Cinque Terre, Italy (\$14.00), The Craft Cupboard (\$20.00), Cape Cod and the Islands (\$17.00), and Presidents of the United States (\$20.00); Mary Jo Hollender and Michael Burns gave the library seven framed book posters (\$70.00); Ann MacFate made a donation for large print books in memory of Irene MacFate (\$250.00); and the Friends of the Needham Public Library made a donation in memory of Carol S. Knapton (\$100.00).

5. Approve Open Session minutes of June 12, 2018, June 13, 2018, and June 26, 2018.
6. Accept a \$1,000 donation made to the Needham Public Health Department's Traveling Meals Program from Darshana and Sandeep Thakore, Needham residents.
7. Accept the following donation made to the Needham Park and Recreation Commission for its Children's Theatre Series: \$600 from Parent Talk, Inc.
8. Accept the following donations made to the Needham Park and Recreation Commission for its Arts in the Parks Series: \$800 from the Friends of Denise Garlick; \$500 from the Exchange Club of Needham; \$500 from Louise Condon Realty, Inc.; and \$800 from Dedham Institution of Savings.
9. Accept the following donation made to the Needham Park and Recreation Commission for Health and Wellness Items for The Pools at Rosemary Recreation Complex: \$1,000 from Beth Israel Deaconess Hospital – Needham Campus.
10. Water & Sewer Abatement, Order #1258
11. Sign the Warrant for the State Primary Election to be held on Tuesday, September 4, 2018.
12. Approve a request from Allan Eyden, Road Coordinator for the Pan Mass Challenge, to have a portion of its ride to go through Needham. The event is scheduled for August 4, 2018 and August 5, 2018 starting at 7:00 a.m. The route of the race has been approved by the following departments: DPW, Police, Fire, and Park and Recreation.
13. Approve a request from Anne Marie Winchester, Race Director of South Shore Race Management to hold its SIM 5K Road Race in Needham. The event is

scheduled for October 13, 2018 starting at 6:30 a.m. The route of the race has been approved by the following departments: DPW, Police, Fire, and Park and Recreation.

14. Approve a 2018 Class II Used Car Dealer License for Chestnut Motors located at 40 Highland Avenue, Needham.
15. Grant permission for the Newton Needham Regional Chamber to use the Town Common and surrounding area for its Fall Harvest Fair on Sunday, September 30, 2018. They would like to request a rain date of Sunday October 7, 2018. Permission includes: Town Common for local businesses' booths; parking lot behind Town Hall and for one handicapped accessible portable toilet and one hand washing station (to be delivered and picked up on the same day); close Chapel Street from corner of Great Plain Avenue to the Chapel Street parking lot for food court, and children's activities from 10:00 a.m. – 5:00 p.m.; trolley ride that will start at Highland Avenue by the Town Common and loop back around the town via Great Plain Avenue, Webster Street, May Street, and back to the Town Common; and any changes as recommended by the Needham Police Department. Also grant permission for meter free parking in the downtown area for that day.
16. Grant permission for the Newton Needham Regional Chamber to use the Town Common and surrounding areas for the Blue Tree Lighting on Saturday, December 1, 2018 at 5:00 p.m.
17. Approve a One Day Special All Alcoholic Beverages License for Chris Hoffmeister of Needham High School's Class of 1963 Reunion to host its 55th Reunion event on October 6, 2018 from 6:00 p.m. to 10:00 p.m. The event will be held at the Center at the Heights, 300 Hillside Avenue, Needham.
18. Grant permission for the following residents to hold block parties:

Name	Address	Party Location	Party Date	Party Rain Date	Party Time
Christine Holland	104 Newell Ave.	Corner of Newell & Prospect	9/15/18	9/16/18	4pm-8pm
Katherine Calzada	9 Morton Street	9 Morton Street	9/16/18	9/23/18	1pm-5pm
Jeanie Martin	139 Plymouth Rd.	Plymouth Rd. ext	9/08/18	9/09/18	1pm-7pm

Second: Mr. Bulian. Unanimously approved 5-0.

7:05 p.m. Public Hearing: Eversource Energy Grant of Location - Morley Street
Maureen Carroll, Eversource Energy representative appeared before the Board with one item to discuss:

1. Morley Street

Ms. Carroll requested permission to install approximately 7.2 feet of conduit in Morley Street. She said this work is necessary to provide underground electric service at 15 Morley Street, Needham.

Ms. Fitzpatrick indicated all paperwork is in order.

Mr. Matthews invited public comment. No comments were heard.

Motion by Mr. Borrelli that the Board of Selectmen approve and sign a petition from Eversource Energy to install approximately 7.2 feet of conduit in Morley Street. This work is necessary to provide new underground electric service at 15 Morley Street, Needham.

Second: Mr. Handel. Unanimously approved 5-0.

7:07 p.m. Public Hearing: Transfer of Hotel All Alcoholic License - Needham 365 Bev, LLC Residence Inn by Marriott, Needham.

The applicant requested this application be withdrawn.

7:07 p.m. Public Hearing: Recycling and Transfer Station Fees
Jeff Heller, Solid Waste Disposal and Recycling Advisory Committee, David Davison, Assistant Town Manager/Finance, Richard Merson, Director of Public Works, Evelyn Poness, Town Treasurer/Collector, and Gregory Smith, Superintendent of Solid Waste and Recycling Operations appeared before the Board to discuss Recycling and Transfer Station fees. It was noted the Solid Waste Disposal and Recycling Advisory Committee met on June 19, 2018, and voted to recommend the rate proposal as presented. It is anticipated that Board of Selectmen will vote on rates at its meeting on August 7, 2018.

Mr. Davison explained the proposal is to change the price for a package of 10 large pay-to-throw bags from \$19 to \$20. He said the charge for the small bags would remain the same at \$10.75 for a package of 10. He noted the rate increase for the bag is proposed to be effective September 1, 2018. Mr. Davison commented the rate proposal includes increasing the commercial single stream charge to \$85 per ton from the current \$45. He noted this change would be effective August 13, 2018. Mr. Davison said the Town is now paying substantially more for the processing and removal of single stream recycling.

Mr. Bulian asked, "What are the current scale rates of other towns and if Needham is losing scale revenue?"

Gregory Smith indicated Needham fees are on the high side when compared with other municipalities. Mr. Davison said he doesn't see Needham as losing business from higher fees, but is conscious of fees in order to be competitive. He noted being able to dispose of trash is becoming more difficult, but Needham is an available resource, in essence, the competition is disappearing. Mr. Davison commented a higher scale fee helps subsidize a portion of the bag fee paid by residents. Mr. Smith said it is a balance, and fees must be carefully considered.

Mr. Borrelli asked, "What increase in revenue is expected from a \$40 increase in commercial single stream recycling fees?" He asked, "How many tons are from private haulers?"

Mr. Smith said the amount of commercial single stream recycling currently at the RTS is a fairly minor amount. Discussion ensued on existing and proposed fees, and the Town's role of subsidizing the cost for commercial single stream recycling. He said the proposed increase to \$85 will close the gap between what the Town is paying and what the Town is gaining in revenue. Mr. Borrelli commented he would like more time to consider the proposed increase, suggesting the commercial single stream recycling fee could be raised to \$80 and the Town would still make money.

Discussion ensued on the cost of single stream recycling, the role of China, sorting contaminated loads, and community compliance including education and surveillance.

Mr. Matthews invited public comment. No comments were heard.

Mr. Matthews thanks everyone for their work and said a vote will be taken at the next Board of Selectmen meeting on August 7, 2018.

7:45 p.m.

Approval of the Sale of Bonds and Notes:

David Davison, Assistant Town Manager/Finance and Evelyn Poness, Town Treasurer/Collector reviewed with the Board the results of the Bond and the Bond Anticipation Note sales, and discussed upcoming borrowings.

Mr. Davison stated the Town will issue a \$31 million bond which will finance several Town projects, most notably the Williams School, the Rosemary Recreation Complex, and the Needham High School expansion. He commented each project is at a different stage of completion. Mr. Davison said the Town maintained its AAA rating as reported to the Board in June when it acted on the sale of Notes, maturing on August 1, 2018. He commented Standard and Poor's reaffirmed the Town is seen as a reliable issuer of debt, as shown by the 11 bids received for the \$31 million bond. He noted the large number of bids has never happened before and is remarkable. Mr. Davison commented on coupon and interest rates, recommending the Board act on the sale. He said the Note issued by the Town for \$1.5 million relates to the public safety building project, acknowledging the possibility of a debt exclusion override vote, hence a maturity date of July 2019, after the November election.

Motion by Mr. Bulian that the Board of Selectmen vote to approve the Sale of Bonds and Notes presented in Motions A-J below:

Motion A

Move that the sale of the \$31,000,000 General Obligation Municipal Purpose Loan of 2018 Bonds of the Town dated July 31, 2018 (the "Bonds") to UBS Financial Services Inc. at the price of \$32,854,900.96 and accrued interest is hereby approved and confirmed. The Bonds shall be payable on July 15 of the years and in the principal amounts and bear interest at the respective rates, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2019	\$2,430,000	5.00%	2030	\$1,245,000	3.00%
2020	2,105,000	5.00	2031	1,245,000	3.00
2021	1,950,000	5.00	2032	1,245,000	3.00
2022	1,395,000	5.00	2033	1,245,000	3.00
2023	1,395,000	5.00	2034	1,245,000	3.00
2024	1,395,000	5.00	2035	920,000	3.00
2025	1,395,000	5.00	2036	920,000	3.125
2026	1,395,000	5.00	2037	920,000	3.125
2027	1,395,000	5.00	2038	920,000	3.25
2028	1,395,000	5.00	2040	1,440,000	3.375
2029	1,245,000	3.00	2043	2,160,000	3.50

Motion B

Move that the Bonds maturing on July 15, 2040 and July 15, 2043 (each a "Term Bond") shall be subject to mandatory redemption or mature as follows:

Term Bond due July 15, 2040

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2039	\$720,000	2040*	\$720,000

Term Bond due July 15, 2043

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2041	\$720,000	2042	\$720,000	2043*	\$720,000

*Final Maturity

Motion C

Move that net premium received by the Town in connection with the sale of the Bonds, in the amount of \$1,745,330.96, be allocated to the Hillside School project costs, which project was originally authorized in the amount of \$57,542,500 and approved by a vote of the Town passed on

October 5, 2016 (Article 2), excluded from the limits of Proposition 2½, so-called, on November 8, 2016 (Question 5), pursuant to G.L. c.44, §20, as amended, and the amount authorized to be borrowed for such project be reduced accordingly.

Motion D

Move to approve the sale of \$1,500,000 2.50 percent General Obligation Bond Anticipation Notes of the Town dated August 1, 2018, payable July 15, 2019 (the "Notes"), at par and accrued interest plus a premium of \$8,792.67.

Motion E

Move that in connection with the marketing and sale of the Bonds, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated June 27, 2018 and a final Official Statement dated July 17, 2018 (the "Official Statement"), each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Motion F

Move that in connection with the marketing and sale of the Notes, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated June 27, 2018 and a final Official Statement dated July 17, 2018, each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved, and adopted.

Motion G

Move that the Bonds shall be subject to redemption, at the option of the Town, upon such terms and conditions as are set forth in the Official Statement.

Motion H

Move that the Town Treasurer and the Select Board be, and hereby are, authorized to execute and deliver continuing and significant events disclosure undertakings in compliance with SEC Rule 15c2-12 in such forms as may be approved by bond counsel to the Town, which undertakings shall be incorporated by reference in the Bonds and Notes, as applicable, for the benefit of the holders of the Bonds and Notes from time to time.

Motion I

Move that we authorize and direct the Treasurer to establish post issuance federal tax compliance procedures in such form as the Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Bonds and Notes.

Motion J

Move that each member of the Select Board, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

Second: Ms. Cooley. Unanimously approved 5-0.

Mr. Davison noted the attendance of Theodora K. Eaton, Town Clerk as witness.

7:56 p.m. Town Manager:
Kate Fitzpatrick, Town Manager appeared before the Board with five items to discuss:

1. Rules and Regulations for the Use of School Facilities

Dan Gutekanst, Superintendent of Schools, Anne Gulati, Assistant Superintendent/Finance, and Carys Lustig, Director of A&F, Public Services provided the Board with a proposed revision of the Rules and Regulations for Use of School Facilities. These regulations guide the Building Maintenance Division in it's permitting of school facilities in accordance with School Committee policy. Modifications to some of the permitting requirements, and proposed changes to the fee structure were discussed.

A PowerPoint presentation was viewed.

Ms. Lustig described changes being made include a revised cancellation policy, the policy for using AV equipment, and the policy for having appropriate staff available at an event. Mrs. Lustig said the main change concerns the rate for staffing an event, custodial services, and use fees for gyms, auditoriums, and performance centers. Ms. Lustig compared Needham rates with those of surrounding communities.

Dr. Gutekanst commented Needham is very generous in providing students and families wonderful facilities, noting the priority is to provide a great educational environment. He commented the community, however, has a reasonable expectation that if facilities are available after hours, they would like to use them. He said data from surrounding towns showed Needham was simply not charging enough to cover the cost of maintaining the facilities.

Ms. Lustig commented on the rotation of use, noting the plan is to have one secondary and two elementary schools closed to all uses in the summer to allow time for major repairs to be made and deep cleaning to be done before schools open in September.

Ms. Fitzpatrick proposed a public hearing be held allowing user groups the opportunity to comment. The Board agreed to hold public hearing, to be scheduled for September 2018.

2. Bike Share Program Roll Out

David Davison, Assistant Town Manager, Director of Finance, Carys Lustig, Director of A&F, Public Services, and Rick Merson, Director of Public Works, and Scott Mullen, Director of Expansion, Lime Bike's updated the Board on the roll out of the Bike Share Program.

Mr. Davison noted the Board previously voted to support the Town's participation in the regional bike share program.

Ms. Lustig gave a brief timeline of program implementation. She referred to the Statement of Work, noting the goal is implementation in August 2018. She discussed the elimination of bike parking in the main downtown area, bike racks, and staging locations. Ms. Lustig said a decision was made to limit the program seasonally, as there is concern for the amount of snow plowing in Needham. She noted the See-Click-Fix app used by Needham is also used by Lime Bike's and is, therefore, an easy method of communication for the Town and residents should an issue arise.

Mr. Bulian expressed concern with how riders will comply with rules of use and the use of police assisting with safety, should a bike be left on a sidewalk. He asked how helmets will be made available.

Mr. Davison said the expectation is citizens will be responsible, whether they are renting a bike or using their own bike. He noted folks who usually participate in a bike share program tend to be proactive and aware of their responsibility.

Scott Mullen said many of the questions have been addressed in other bike share programs across the country. He commented bikes parked improperly are infrequent, noting 35,000 vehicles operate nationwide. Each bike, he said, has a placard reminding riders of the rules of using a Lime Bike. He said the operations team at Lime Bikes is always circulating, making sure the bikes are positioned properly. Mr. Mullen said if issues arise with specific riders, Lime Bikes is able to reach out through their app and/or restrict access. He stated riders are reminded to wear a helmet, and a list of locations where helmets are available within the service network is on the app.

Mr. Bulian said he was satisfied with the answers given by Mr. Mullen.

Discussion ensued on how the program works using the Lime Bike app, as well as the cost of renting a bike (\$2/hour).

Mr. Handel said he thinks it's great Needham is a part of this experiment.

Mr. Borelli said it is a great idea, but roll out should be slow.

3. Approval of Public Safety Project Debt Exclusion Override

Ms. Fitzpatrick and Mr. Davison presented the Board with a facility financing plan update based upon previously authorized debt, proposed capital projects in the FY 2019 - FY

2023, and assumptions regarding other possible major building projects. The report is for planning purposes; it is expected that the actual projects and sequencing will differ from the analysis.

Ms. Fitzpatrick recommends the Board vote to place the debt exclusion override question on the November 6, 2018 State ballot for the Public Safety Building and Fire Station #2. She said Mr. Davison prepared a tax impact report for the Board's review.

Mr. Bulian asked what is the dollar amount of money to be raised?

Ms. Fitzpatrick said the estimate is \$69 million.

Motion by Mr. Handel that the Board vote to place the following debt exclusion override question on the November 6, 2018 ballot:

“ Shall the Town of Needham be allowed to exempt from the provisions of Proposition two and one-half, so called, the amounts required to pay for the bond issue in order to pay costs of engineering and design services for the reconstruction and/or construction of the Public Safety Building and Fire Station #2, as well as the costs of reconstructing and/or constructing each of such facilities, including the costs of temporary relocation and all other costs incidental or related thereto?

“YES or NO”

Second: Mr. Borrelli. Unanimously approved 5-0.

Mr. Matthews commented a lot of work and planning has been done, and this is the largest project by the Town without State subsidy, noting this is a big step requiring public approval. He said the significant cost is lower than if attempted in a piecemeal fashion, hoping voters will agree.

4. Special Town Meeting Warrant

Ms. Fitzpatrick reviewed with the Board the preliminary list of warrant articles for the October 10, 2018 Special Town Meeting. She noted the Board is scheduled to open the warrant at its August 7, 2018 meeting and close the warrant on September 11, 2018. Ms. Fitzpatrick said the list includes articles pertaining to the Emery Grover Feasibility Study, Mitchell School Modular Classroom Design, Stormwater By-law, and Public Safety Communication Zoning, among other items.

Mr. Matthews stated no action is required at this time.

5. Facility Financing Plan Update

Ms. Fitzpatrick and Mr. Davison presented the Board with a facility financing plan updated based upon previously authorized debt, proposed capital projects in the FY2019 - FY2023, and assumptions regarding other possible major building projects. The report (which is based on the bond issue voted on by the Board earlier in the

meeting) is for planning purposes; it is expected the actual projects and sequencing will differ from the analysis.

Mr. Davison said the update is the most current information and incorporates the bond approved from earlier this evening. He said a lot has happened since the last update in April, 2017, and that more is known today. He commented the Rosemary Pool Recreational project, NHS Expansion project, the new Memorial Park building are in various stages, and the Public Works Storage Facility is now a known cost. Included in the update are several major projects expected within the next 10 years such as the Mitchell School project, Public Works overall, including operations at 470 Dedham Avenue, and the Emery Grover building. Discussion ensued on forecasting debt impact and revenue growth.

Mr. Borrelli commented the more money put into the Debt Stabilization Fund will help the entire plan. He commented it would be great to restore the Emery Grover building, acknowledging it is not currently known what will be done.

The Board thanked Mr. Davison for the update.

9:10 p.m.

Board Discussion:

1. Town Meeting Start Time

Mr. Matthews said a recent public hearing was held considering a 7:00 p.m. start time for fall Town Meeting. He commented testimony received, both written and at the public hearing, for and against a change, was extensive.

Mr. Handel said he was impressed by the number of people who expressed difficulty in starting Town Meeting at an earlier time. He said Town Meeting Members, in general, want a more efficient meeting, and there may be ways to address those concerned with how late meetings last.

Mr. Borrelli said enough people who spoke indicated starting at 7:00 p.m. would impact them. He commented starting at 7:00 p.m. would be great, but not to the detriment of someone unable to get to Town Hall. He suggested leaving the start time at 7:30 p.m.

Mr. Bulian said email responses overwhelmingly favored changing the start time to 7:00 p.m. He agreed with Mr. Handel that there are ways to make Town Meeting more efficient, and bring Town Meeting into 2018 from 1711. He commented he would favor an earlier start time. He said leaving the start time at 7:30 p.m. is not an option that should be considered, as Town Meeting should not be the only element of how the Town operates- "stuck" in the 17th century. Mr. Bulian favors a 7:00 p.m. start time, but said if that does not happen, there should be ways to make the meeting more efficient.

Ms. Cooley concurred there was an overwhelming response to change the start time. However, she said, it is hard for the Board to make the change based on some of the

specific objections heard. She agreed there are other mechanisms and ways to make the meeting more efficient, including moving the Melick event start time earlier and/or how to handle specific member questions. She commented she hopes options are tried sooner, rather than later.

Mr. Matthews said he agrees with most comments, noting he favors experimenting with an earlier start time. He noted people strongly opposed to an earlier start time included the elected moderator, who expressed concern that an earlier start time may limit access to participation. Mr. Matthews said the role of the Board of Selectmen is to construct the warrant, but the time and date are set in the Town's by-laws. He said further discussions are necessary, but he is not willing to override the recommendation of the elected chair of the meeting. He commented the late ending time of the meeting is not under the control of the Board of Selectmen, acknowledging there is interest in ending the meeting at an earlier time and being more efficient. Mr. Matthews said there are fair ways of sorting out member questions. He concluded it is Town Meeting members who are the judge of how long Town Meeting runs, with the Board of Selectmen having a role in how organized and efficient information is presented. He said while there is interest on both sides for an earlier start time, there is also interest in achieving an earlier ending time, not adding additional sessions, and having a fair, efficient process.

Mr. Handel said Town Meeting is a unique form of democracy, concurring with Mr. Bulian that times are different and the meeting must adapt to the times we live in.

2. Committee Reports

No Reports were made.

9:30 p.m.

Adjourn:

Motion by Mr. Handel that the Board of Selectmen vote to adjourn the Board of Selectmen meeting of July 24, 2018.

Second: Mr. Borrelli. Unanimously approved 5-0.

Town of Needham
Water Sewer Billing System
Adjustment Form

DEPARTMENT OF PUBLIC WORKS

TO: TOWN TREASURER AND COLLECTOR
cc: TOWN ACCOUNTANT, WATER AND SEWER SUPERINTENDENT

WHEREAS the appropriate divisions of the Department of Public Works have submitted to you the following commitment(s) on the dates listed below for the collection of water, sewer revenue and

WHEREAS certain inadvertent error(s) were made in said commitment(s), it is hereby requested that you abate these particular account(s) in the amount(s) stated below.

Water Sales:	-\$100.35
Water Irrigation:	\$0.00
Water Admin Fees	\$0.00
Sewer Sales:	-\$288.99
Transfer Station Charges:	\$0.00
Total Abatement:	-\$389.34

Order #: 1259

Read and Approved:


Assistant Director of Public Works


Director of Public Works

For the Board of Selectmen

Date: 8/7/18

Town of Needham
Water Sewer Billing System
Adjustment Form

Prepared By:	Last Name	First Name	Customer ID#	Location ID#	Street Number	Street Name	Irrigation Water	Domestic Water	Sewer	Total	Reason	Corrected Last Read Y/N
JO	Council on Aging (1)						\$0.00	-\$100.35	-\$288.99	-\$389.34	COA	N

Total: -\$389.34

ALSO, LET THIS SERVE AS AUTHORIZATION TO ABATE ANY PENALTY OR INTEREST WHICH HAS ACCRUED DUE TO THE NON-PAYMENT OF AMOUNTS AS STATED ABOVE.

Legend:

- O.I. = O.I. reading slower than inside meter causing large bill when inside meter is read.
- TWN = Town Project caused damage to private property
- EC = Extenuating Circumstances
- Equip = Equipment Malfunction
- UEW = Unexplained water loss
- ACC = Accidental Water Loss
- BP = Billing Period beyond 100 days
- COA = Council on Aging