

**Town of Needham
Board of Selectmen
Minutes for May 22, 2018
Needham Town Hall
Selectmen's Chamber**

- 6:00 p.m. Informal Meeting with Citizens:
Anne Hayek, 116 Maple Street spoke with the Board about the LED street light proposal, stating she feels the quality of life in Needham will decrease primarily due to the choice of the color temperature of the proposed lighting (3000K vs. 2200-2700k). She asked the Board to consider a better solution and a more inclusive process.
- 6:15 p.m. Call to Order:
A meeting of the Board of Selectmen was convened by Chair Daniel P. Matthews. Those present were John A. Bulian, Maurice P. Handel, Matthew D. Borrelli, Marianne B. Cooley, Town Manager Kate Fitzpatrick, and Recording Secretary Mary Hunt.
- 6:15 p.m. Public Hearing: Change of Manager Needham Food & Beverage
Jennifer Hartley, proposed manager appeared before the Board to discuss an application submitted by Needham Food and Beverage, LLC, operating in the Claremont Needham Suites, 200 First Avenue, Needham for a change in manager. A review by the Town indicates Ms. Hartley meets the statutory requirements to serve as a manager of a facility licensed to dispense alcohol. Additional filing materials appear to be in order.

Motion by Mr. Handel that the Board of Selectmen approve and sign an application for a Change in Manager to Jennifer Hartley for Needham Food and Beverage, LLC, 200 First Avenue, Needham and to forward this application to the ABCC for approval.
Second: Mr. Borrelli. Unanimously approved 5-0.

Mr. Matthews reminded Ms. Hartley the rules for serving alcohol in the Town of Needham must be followed for public safety.

Mr. Matthews invited public comment. No comments were heard.

- 6:20 p.m. Appointments and Consent Agenda:
Motion by Mr. Bulian that the Board of Selectmen vote to approve the Appointments and Consent Agenda as presented.

APPOINTMENTS - No Appointments were made at this meeting.

CONSENT AGENDA

1. Accept the following donations made to Needham Youth & Family Services to sponsor its Junior Police program: \$50 from Tanya Cherkerzian, a Needham resident; \$50 from Adi Chenki-Shapsa, a Needham resident; \$30 from Claudia Marie Pape, a Needham resident; and \$30 from Julie Comenzo, a Needham resident.
2. Accept a donation in the amount of \$250 made to the Student Awareness of Fire Education program from The Exchange Club of Needham.
3. Accept donation of 6 x 10 nylon American Flag to fly at Avery Square from Ted Shaughnessy of Henderson Properties Partnership.
4. Approve a Special One Day Wines and Malt Beverages License for Michelle Freniere of Needham Pool and Racquet to hold its New Member Reception on June 8, 2018 from 6:00 p.m. to 9:00 p.m. The event will be held at Needham Pool and Racquet Club, 1550 Central Avenue, Needham.
5. Water & Sewer Abatement Order #1255
6. Accept a donation of quick release bases for Asa Small Diamond at DeFazio made to the Needham Park and Recreation Commission from Needham Baseball and Softball. The estimated value of the items is \$603.
7. Approve minutes of May 7, 2018, May 9, 2018, and May 14, 2018.
8. Approve a 2018 Weekday and Sunday Entertainment license for the Rotary Club of Needham, who will be hosting a carnival in July 2018 in Needham.
9. Accept the following donation made to the Needham Community Revitalization Trust Fund: \$1000 from Needham's Women's Club.
10. Approve a request from the Public Health Department for a 20(b) exemption to allow Town employee Kristen Lindley, working as a Social Worker in the Aging Services Division for 27.5 hours per week, to accept work as a Youth Services Program Coordinator with the Police Department for ten hours per week.
11. Approve the Notice of Experimental Traffic Regulation in accordance with the Needham Traffic Rules and Regulations Section 3-6 for A Street, Food Vendor Parking Only, East sideline of A street 80 foot section across from 40 A Street- Tuesday – Friday from 9:00 a.m. to 3:00 p.m.; and for 4th Avenue Food Vendor Parking Only, West sideline of 4th Avenue 50 foot section in front of 115-117 4th Avenue- Tuesday – Friday from 9:00 a.m. to 3:00 p.m. for the period May 22, 2018 to June 25, 2018.
12. Grant permission for the following residents to hold block parties:

Name	Address	Party Location	Party Date	Party Rain Date	Party Time
Rachel Black	83 Nardone Road	Jarvis Circle/ Nardone Road	6/30/18	7/1/2018	1pm-7pm
Rachel Terdrake	7 Hollow Ridge Road	Hollow Ridge Road	6/16/18	n/a	5pm-9pm
Daniel Burns	6 Louart Drive	Wildale Circle	9/8/18	9/9/18	3pm-8pm
Audrey Syatt	75 Gay Street	Brackett Street	6/16/18	n/a	5pm-9pm
Mia Rizzo	64 Pinewood Rd	Pinewood Road	6/16/18	TBD	3pm-9pm

Second: Ms. Cooley. Unanimously approved 5-0.

6:18 p.m.

Approve Zero Interest Bonds with MWRA:

David Davison, Assistant Town Manager/Director of Finance, Evelyn Poness, Town Treasurer/Collector, and Richard Merson, Director of Public Works appeared before the Board to discuss the Massachusetts Water Resources Authority offer to member communities of a zero interest loan for certain water and sewer system improvements. The Town of Needham has three eligible capital projects which will be financed through the MWRA. First, the Town will be awarded a grant/loan by the MWRA I/I Local Financial Assistant Program for \$326,450. The funds will be used to finance a portion of the I/I removal project of which \$146,902.50 is a direct grant and the balance will be in an interest free loan. The two remaining projects will be borrowed through the Local Water Assistance Program. Mr. Davison asked for the Board's approval to execute the loan agreements and bond amounts.

Mr. Matthews asked for a motion approving Motions A-D, noting the full text of each motion is available to the public on the Town's website.

Motion A

Motion by Mr. Handel that the sale of the \$179,547.50 Sewer Bond of the Town dated June 11, 2018, to Massachusetts Water Resources Authority (the "Authority") is hereby approved and the Town Treasurer or other appropriate Town official is authorized to execute on behalf of the Town a Loan Agreement and a Financial Assistance Agreement with the Authority with respect to the bond. The bond shall be payable without interest on May 15 of the years and in the principal amounts as follows:

Year	Installment
2019	\$35,909.50
2020	\$35,909.50
2021	\$35,909.50
2022	\$35,909.50
2023	\$35,909.50

Motion B

Motion by Mr. Handel that the sale of the \$1,000,000 Water Bond of the Town dated June 11, 2018, to the Authority is hereby approved and the Town Treasurer or other appropriate Town official is authorized to execute on behalf of the Town a Loan Agreement and a Financial Assistance Agreement with the Authority with respect to the bond. The bond shall be payable without interest on May 15 of the years and in the principal amounts as follows:

Year	Installment	Year	Installment
2019	\$100,000	2024	\$100,000
2020	\$100,000	2025	\$100,000
2021	\$100,000	2026	\$100,000

2022	\$100,000	2027	\$100,000
2023	\$100,000	2028	\$100,000

Motion C

Motion by Mr. Handel that the sale of the \$1,131,265 Water Bond of the Town dated June 11, 2018, to the Authority is hereby approved and the Town Treasurer or other appropriate Town official is authorized to execute on behalf of the Town a Loan Agreement and a Financial Assistance Agreement with the Authority with respect to the bond. The bond shall be payable without interest on May 15 of the years and in the principal amounts as follows:

Year	Installment	Year	Installment
2019	\$113,126.50	2024	\$113,126.50
2020	\$113,126.50	2025	\$113,126.50
2021	\$113,126.50	2026	\$113,126.50
2022	\$113,126.50	2027	\$113,126.50
2023	\$113,126.50	2028	\$113,126.50

Motion D

Motion by Mr. Handel that each member of the Board of Selectmen, the Town Clerk, and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing vote.

Second: Mr. Borrelli. Unanimously approved 5-0.

Mr. Davison noted the attendance of Theodora K. Eaton, Town Clerk as witness, and asked the Board to sign the documents.

6:26 p.m.

Town Manager:

1. **Town Manager's Report**

Kate Fitzpatrick, Town Manager, Dave Davison, Assistant Town Manager/Director of Finance, and Dennis Condon, Fire Chief spoke with the Board about converting the Town's firebox system from wired to wireless. Mr. Davison told the Board all businesses will be informed by letter from the Fire Chief of the need to convert to a wireless system. He said businesses east of Route 128 will need to change to a wireless system by September 1, 2019, and Town-wide, the system will be abandoned August 1, 2020. He noted businesses will have the option of continuing with the Town through the new wireless system or they may procure a monitoring service, not associated with the Town.

Dennis Condon, Fire Chief commented the deadline for converting to a wireless system is being driven by construction of the new fire station. He spoke about Town buildings that have already been converted to a wireless system.

The Board thanked Mr. Davison and Chief Condon for the update.

6:32 p.m. Mr. Matthews announced Memorial Day observances will take place on Monday, May 28, 2018, beginning with a Memorial Mass at St. Joseph's at 6:50 a.m. Town observances will be held at the police and fire station, St. Mary's Cemetery, Vietnam Veterans Memorial, Needham Cemetery, Town Common, Memorial Field, and a Collation at VFW from 8:15 a.m. to 12:30 p.m. All are welcome to attend.

6:35 p.m. Executive Session:
Motion by Mr. Handel that the Board of Selectmen vote to enter into Executive Session.

Exception 6 - To consider the purchase, exchange, lease or value of real estate, if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body. Returning to open session prior to adjournment.

Second: Mr. Bulian. Mr. Matthews polled the Board. Unanimously approved 5-0.

The Board of Selectmen held the Executive Session in the Highland Room on the lower level of Town Hall.

6:55 p.m. The Board of Selectmen returned to Open Session in the Selectmen's Chamber, waiting until 7:00 p.m. to begin discussion.

7:00 p.m. Public Hearing: Removal of (1) Public Shade Tree at 646 Webster Street, Needham
Mr. Matthews said the Public Hearing was duly noticed, however all members of the Board of Selectmen are required to be at the Planning Board meeting in Powers Hall for its hearing on special permit applications for the new public safety building. He commented the Public Hearing regarding the removal of one public shade tree at 646 Webster Street will be postponed to June 12, 2018, at 7:00 p.m. He noted the petitioner is amenable, and asked for a motion to postpone the public hearing. Mr. Matthews apologized for the scheduling issue.

Motion by Mr. Handel that the Board of Selectmen vote to continue Public Hearing: Removal of (1) Public Shade Tree at 646 Webster Street, Needham until June 12, 2018, at 7:00 p.m.

Second: Mr. Bulian. Unanimously approved 5-0.

7:01 p.m. **Motion by Mr. Borrelli that the Board of Selectmen vote to recess the Board of Selectmen meeting of May 22, 2018 to reconvene at the Planning Board meeting in Powers Hall for the purpose of discussing the special permit applications on the Public Safety Site Plan, and to adjourn the Board of Selectmen meeting at the close of the Planning Board meeting.**

Second: Mr. Handel. Unanimously approved 5-0.

Note: The Public Safety Hearing at the Planning Board meeting concluded at 10:10 p.m.