Technology Advisory Board

Meeting Minutes

Date – October 6, 2016
Time - 4:30PM
Location – Town of Needham, Town Hall, 1471 Highland Ave, 02492
Room – Highland Room

Member	Present	Absent
Carl Rubin / Chairperson	☒	☐
Cliff Hayden	☒	☐
Kerry Hurwitch	☒	☐
Michael Mathias	☒	☐
Vacant	☐	☐

Ex-Officio Member	Present	Absent
Town: Dave Davison / Asst. Town Manager / Director of Finance Roger MacDonald / Director, MIS	☐ ☒	☒ ☐
School: Ann Gulati, or a substitute designated by the Superintendent of Schools Mark Messias, or a substitute designated by the Superintendent of Schools	☐ ☐	☒ ☒

Note Taker: Roger MacDonald

> Notes:
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> Meeting brought to order by Chairperson Carl Rubin at 4:30PM.

Agenda Item(s)

> 1) Town IT Assessment Project
> Roger MacDonald talked about the Town signing onto the State's Community Compact Initiative. It had been the hope of the Town to secure funding to help in an IT Audit. To look at current infrastructure and support and how it might change to support the growth of the Town's technology users. At the time of the initial conversations with the State there was no funding available and the

1) Continued
State was looking to pursue a Disaster Recovery/Business Continuity project instead. At this time the Town is still planning on working with the State through the Community Compact Initiative and the LT Governor is currently scheduled to visit Needham to sign the document.

2) Future Planning for TAB Dates and Projects
Roger MacDonald brought up an issue about moving some portion of the Town infrastructure to the cloud. Based on the current capital requests his thought is that sometime in the next 2 – 3 years start the process of investigating different scenarios for data storage and business continuity. Some cost analysis needs to take place comparing local storage vs cloud storage and how either will effect capital requests dollars vs operational increase dollars.

Notes:

Motion to adjourn from Carl Rubin, seconded by Cliff Hayden
All in favor: Unanimous
All opposed: