

NEEDHAM COUNCIL ON AGING

March 10, 2016

MINUTES

Present: Carol deLemos, Susanne Hughes, Tom Keating, Phyllis Fanger, Penny Grossman, Eilene Kleiman

Not Present: Colleen Schaller, Lianne Relich, Monica Graham, Dan Goldberg, Ed Cosgrove

Staff: Jamie Brenner Gutner, Danielle Arenda

Convene: 6:00 pm – The Center at the Heights, 300 Hillside Avenue

CALL TO ORDER: 6:00 PM. Carol deLemos , Co-Chair, called the meeting to order. A quorum was present.

Jamie introduced Danielle Arenda the new assistant to the ED. Danielle worked with homeless veterans prior to coming to the COA. She states she is learning the history of the COA as well trying to put her responsibilities into context of what the COA and the Center at the Heights are charged to do. Board members introduced themselves to Danielle.

APPROVE MINUTES: Minutes from the January 2016 Board meeting were approved with one abstention (Eilene Kleiman was not present at the Board meeting). The motion to approve the minutes offered by Eilene Kleiman and it was seconded by Tom Keating.

Minutes from the February 2016 meeting were approved with one abstention (Penny Grossman was absent from the Board meeting). The motion to approve was offered by Eilene Kleiman and seconded by Phyllis Fanger.

CHAIR REPORT:

Another letter was received from Mr. Richard Carey, and read to the Board, asking for a reconsideration of the Board's decision not to allow additional plaques to hang in any of the CATH rooms. A discussion followed. The Board has already reaffirmed the policy of not hanging anything on the walls of the CATH as stated in the COA Art Policy. The COA does recognize memorial gifts and acknowledges donations in the bulletins. In addition people can be remembered on the donor wall plaques in the CATH lobby for a donation of \$250.00. Susanne Hughes moved to re-affirm the COA Art Policy. The motion was seconded by Eilene Kleiman and voted on unanimously.

The April COA Board meeting will be moved to April 28 in order to meet with the Town Manager and the Assistant Town Manager.

EXECUTIVE DIRECTOR'S REPORT:

Penny Gordon, Volunteer and Transportation Coordinator, has resigned and there will be a farewell party in her honor on Friday, March 25th from 3:30-4:30 pm. The Volunteer Coordinator position will be posted. It is a 30-hour position.

The Social Work position funded by a grant from MetroWest is for 30 hours. Applications have closed as of last week. The position is specific to older adults and will focus on increasing access to behavioral health services. Some of the hours will be during the evening.

The Needham Finance Committee has not yet decided on the re-appropriation of funds for another social work position (full-time). This position will be to work with adults of all ages. Often there is not a good place to refer adults for assistance and this position will help to fill that gap.

ADVISORY COMMITTEE: will meet the week of March 14th. The Advisory Committee discusses any issues brought to them by participants and any building issues that may arise. The formation of the Advisory Committee was a recommendation from the first accreditation process.

FRIENDS OF THE CENTER AT THE HEIGHTS: The Friends sent a letter out to area businesses to raise additional funds for the CATH.

WALL ART COMMITTEE: Additional wall hanging hardware is being installed.

BOARD MEMBER UPDATE: Tom Keating serves on the Town Beautification Committee. The committee discusses ways to improve and update the downtown area. Tom also serves on the Rosemary Pool Committee. Tom recently saw a flyer about a program but it did not specifically have CATH on the flyer. Tom requested that this information be prominent on flyers related to Center programs.

ADJOURN: The meeting was adjourned at 7:00. Phyllis Fanger moved to adjourn the meeting and the motion was seconded by Penny Grossman.