

BOARD OF SELECTMEN

May 10, 2016

Needham Town Hall

Revised Agenda

Note: Agenda subject to revision, start times are approximate and agenda items may be discussed at earlier or later times.

	6:45	Informal Meeting with Citizens <i>One or more members of the Board of Selectmen will be available between 6:45 and 7:00 p.m. for informal discussion with citizens. While not required, citizens are encouraged to call the Selectmen's Office at (781) 455-7500 extension 204 in advance to arrange for an appointment. This enables the Board to better assure opportunities for participation and respond to citizen concerns.</i>
1.	7:00	Public Hearing- Eversource: 27 Charles Street Maureen Carroll, Eversource Representative
2.	7:00	Director of Park & Recreation Program Update - Patty Carey, Director of Park and Recreation - Robyn Fink, Assistant Director of Park and Recreation - Sarah Mallard, Recreation Supervisor - Kristen Wright, Administrative Specialist
3.	7:15	At-Grade Crossing Feasibility Study (Quiet Zone) - Richard P. Merson, Director of Public Works - Bob Mackie, BETA Group Inc.
4.	7:50	Director of Public Works - Public Works Proclamation - Water Consumption Update
5.	8:00	Interviews with RMD Applicants - Medical Marijuana of Massachusetts - Sage Cannabis
6.	9:00	Town Manager Town Manager Update
7.	9:10	Board Discussion Committee Reports

APPOINTMENTS

☐	None	☐
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CONSENT AGENDA *=Backup attached

1.	Accept the following donations made to the Needham Public Library during the period February 1, 2016 to April 28, 2016: Needham author Susan Fleming gave the library a copy of her new book, <i>Bold Venture</i> (\$10.00); The New England Celiac Organization donated a subscription to <i>Gluten Free New England</i> (\$19.95); Regina LaRose gave the Children's Room a hand-made Conestoga Wagon in a small display case (priceless);
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	The Friends of the Needham Public Library donated \$200.00 in memory of Marguerite M. Ryan; Lee and Lulu gave the library a subscription to <i>Smithsonian</i> (\$12.00); Huntington Library Press sent the library a copy of Robert Louis Stevenson's <i>David Balfour</i> the original text with color illustrations by N.C. Wyeth (\$50.00); Claire R. Blum donated \$25.00 for the purchase of a new book in honor of Matthew Blum on his Leap Year birthday; Claire R. Blum donated a copy of <i>The Art of the Epigraph: How Great Books Begin</i> in memory of Arnold Weiner (\$16.00); Lillian Backstrom gave the library a used Optelec reader (\$ unknown); Nancy Levin donated a copy of Alvaro Castagnet's <i>Watercolour Masterclass</i> (\$45.00); Barry Menikoff and Huntington Library Press sent the library a copy of Robert Louis Stevenson's <i>David Balfour</i>, the Original Text, Edited with an Introduction and Notes by Barry Menikoff. "Color illustrations by N.C. Wyeth, created in 1924, accompany the text." (35.00); The Needham Historical Society and the Needham Channel donated two copies of the new video, <i>Beautiful & Bizarre – William Baker's Ridge Hill Farms</i> (\$40.00); Author and illustrator Elizabeth R. Cogswell gave the library copies of her two books: <i>A Lamb's Life: A Year in the Life of a Lamb on a Farm</i> (\$11.98), and <i>A Lamb's Life: Easter Story</i> (\$9.98); Cathy Collishaw made a \$25.00 donation to the library in memory of Eva LaBelle; Cathy and Barbara Collishaw made a \$30.00 donation to the library in memory of Eda L. Breda; Nancy M. Daly gave the library a \$30.00 commission from the sale of two paintings that had been exhibited at the library; Ma Qingxiong donated a copy of his book, <i>Selected Paintings of Ma Zingxiong</i> (\$20.00); Kevin Walsh of Wicklow Media sent the library a copy of Paul Snyder's new book, <i>An Angry God</i> (\$14.99); Ann MacFate donated: <i>From Thoreau's Seasons to Men of Concord: N.C. Wyeth Inspired</i> (Concord Library), and <i>N.C. Wyeth's Men of Concord</i> (Concord Museum) (\$25.00); Ford Peckham donated two books: <i>Assault and Flattery</i> by Katie Pavlich in memory of Jane A. Howard (\$26.00), and <i>The President, the Pope, and the Prime Minister</i> by John O'Sullivan in memory of Major R.N. Peckham USAF (Ret.) (27.95); Jane Green gave the library a copy of <i>Cracking the ACT</i> by the Princeton Review (\$19.99); and Following a Community Room program on owls, photographer Mark Wilson presented the library with a large photograph of a snowy owl at Crane's Beach (\$?).
2.*	Water and Sewer Abatement Order #1217
3.*	Approve minutes of April 26, 2016 (Open and Executive Session), and March 22, 2016 (Open and Executive Session).
4.	Accept a \$700 donation made to Needham Youth Services from The Needham Community Council, Inc. They would like the monies to be used to sponsor Needham Youth Services' Project Van program.
5.	Accept a \$75 donation made to Needham Youth Services from Mr. and Mrs. Pascucci, Needham residents. They would like the monies to be used to sponsor Needham Youth Services' Programs.
6.	Accept a \$692.25 donation made to The Needham Health Department's Traveling Meals Program from the FRIENDS of Needham Board of Health & Traveling Meals Program.
7.*	Approve a One Day Special Wines & Malt Beverages Only License for Beata Fernandez of Needham Pool and Racquet Club to hold its New Member Reception on Friday, June 3, 2016 from 6:00 p.m. to 9:00 p.m. The event will be held at Needham Pool and Racquet Club, 1550 Central Avenue, Needham. Approval is contingent upon receiving TIPS certification for the bartender.

8.*	Approve request for banner approval from the Revitalization Trust Fund for Exchange Club 4 th of July Banners. These banners will display from June 15 th through July 4 th annually and will be a full banner display across 54 designated light pole locations from Needham Center to Needham Heights.				
9.	Grant permission for the following residents to hold block parties:				
Name	Address	Party Location	Party Date	Party Rain Date	Party Time
Katrina Kipp	29 Savoy Rd.	29-37 Savoy Rd.	6/3/16	6/10/16	5:00 PM



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 05/10/2016

Agenda Item	Public Hearing- Eversource Energy: 27 Charles Street
Presenter(s)	Maureen Carroll, Eversource Representative

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
Eversource Energy requests permission to install 80 feet of conduit in Charles Street. This work is necessary to supply new underground electric service to 27 Charles Street, Needham. The Department of Public Works has approved this petition, based on Eversource Energy's commitment to adhere to the Town's regulation that all conduit installed must be 3" schedule 40 minimum; and, that when buried, the conduit must be placed at 24" below grade to the top of the conduit.			
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
<u>Suggested Motion:</u> Move that the Board of Selectmen approve and sign a petition from Eversource Energy to install 80 feet of conduit in Charles Street. This work is necessary to supply new underground electric service to 27 Charles Street, Needham.			
3.	BACK UP INFORMATION ATTACHED	YES	NO
(Describe backup below) a. Letter of Application b. Petition c. Order d. Petition Plan e. Notice Sent to Abutters f. List of Abutters			



200 Calvary Street
Waltham, Ma 02453

April 14, 2016

Board of Selectmen
Town Hall
1471 Highland Ave
Needham, MA 02192

RE: ²⁷ Charles Street
Needham, MA
W/O #2123732

RECEIVED

APR 15 2016

PUBLIC WORKS DEPT.
NEEDHAM, MA

Dear Members of the Board:

The enclosed petition and plan is being presented by the NSTAR ELECTRIC COMPANY dba EVERSOURCE ENERGY for the purpose of obtaining a Grant of Location to install 80 ± feet of conduit in Charles Street.

This work is necessary to supply new underground electric service to 27 Charles Street, Needham, MA.

If you have any further questions, contact Maureen Carroll @ (781) 314-5053.
Your prompt attention to this matter would be greatly appreciated.

Very truly yours,

William D. Lemos, Supervisor
Rights and Permits

WDL/kj
Attachments

OK to Proceed
Thydon
4/28/16
OK R.P. Benson
4/28/16
DPW Director

**PETITION OF NSTAR ELECTRIC COMPANY dba EVERSOURCE ENERGY
FOR LOCATION FOR CONDUITS AND MANHOLES**

To the **Board of Selectmen** of the Town of **NEEDHAM** Massachusetts:

Respectfully represents **NSTAR ELECTRIC COMPANY dba EVERSOURCE ENERGY** a company incorporated for the transmission of electricity for lighting, heating or power, that it desires to construct a line for such transmission under the public way or ways hereinafter specified.

WHEREFORE, your petitioner prays that, after due notice and hearing as provided by law, the Board may by Order grant to your petitioner permission to construct, and a location for, such a line of conduits and manholes with the necessary wires and cables therein, said conduits and manholes to be located, substantially as shown on the plan made by **A. Debenedictis Dated April 7, 2016** and filed herewith, under the following public way or ways of said Town:

Charles Street – Westerly from pole 299/8 approximately 267 feet west of Arlington Road thence turning and running southwesterly a distance of 80 ± feet of conduit.

**(WO #2123732)
Hearing Required**

**NSTAR ELECTRIC COMPANY
dba EVERSOURCE ENERGY**

BY William D. Lemos
William D. Lemos
Rights & Permits, Supervisor

Dated this 14th day of April

Town of **NEEDHAM** Massachusetts

Received and filed _____ 2016

ORDER FOR LOCATION FOR CONDUITS AND MANHOLES
Town of NEEDHAM

WHEREAS, **NSTAR ELECTRIC COMPANY dba EVERSOURCE ENERGY** has petitioned for permission to construct a line for the transmission of electricity for lighting, heating or power under the public way or ways of the Town thereafter specified, and notice has been given and a hearing held on said petition as provided by law.

It is ORDERED that **NSTAR ELECTRIC COMPANY dba EVERSOURCE ENERGY** be and hereby is granted permission to construct and a location for, such a line of conduits and manholes with the necessary wires and cables therein under the following public way or ways of said Town:

Charles Street – Westerly from pole 299/8 approximately 267 feet west of Arlington Road thence turning and running southwesterly a distance of 80 ± feet of conduit.

(W.O. 2123732)

HEARING REQUIRED

All construction work under this Order shall be in accordance with the following conditions:

1. Conduits and manholes shall be located as shown on the plan made by **A.Debenedictis, Dated April 7, 2016** on the file with said petition.
2. Said shall comply with the requirements of existing by-laws and such as may hereafter be adopted governing the construction and maintenance of conduits and manholes.
3. Company All work shall be done to the satisfaction of the Board of Selectmen or such officer or officers as it may appoint to supervise the work.

1	_____	
2	_____	Board of Selectmen
3	_____	the Town of
4	_____	NEEDHAM
5	_____	

CERTIFICATE

We hereby certify that the foregoing Order was adopted after due notice and a public hearing as prescribed by Section 22 of Chapter 166 of the General Laws (Ter. Ed.), and any additions thereto or amendments thereof, to wit:-after written notice of the time and place of the hearing mailed at least seven days prior to the date of the hearing by the Selectmen to all owners of real estate abutting upon that part of the way or ways upon, along or across which the line is to be constructed under said Order, as determined by the last preceding assessment for taxation, and a public hearing held on the _____ day of _____ 2016 at _____ in said Town.

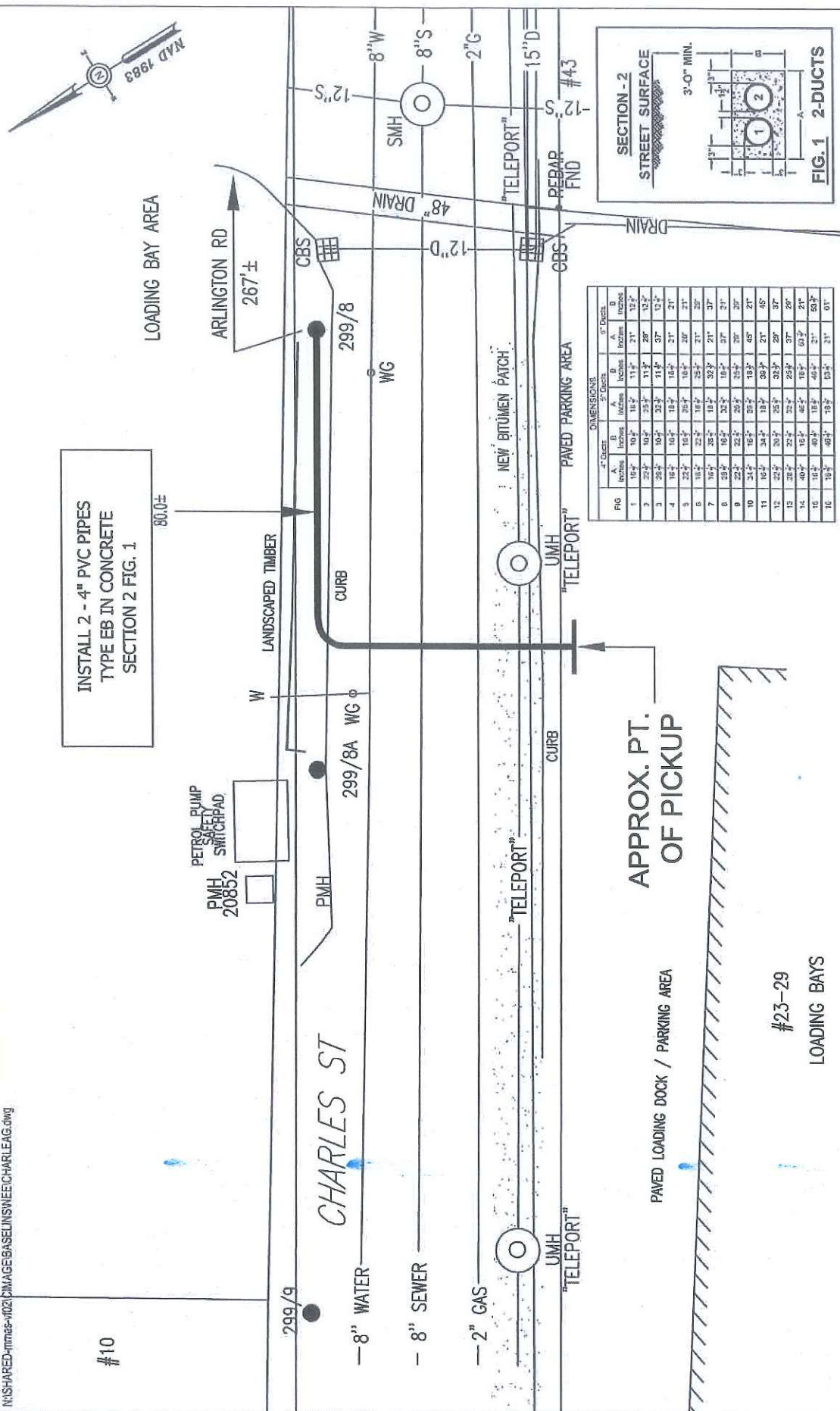
1	_____	
2	_____	Board of Selectmen
3	_____	the Town of
4	_____	NEEDHAM
5	_____	

CERTIFICATE

I hereby certify that the foregoing are true copies of the Order of the **Board of Selectmen** of the Town of **NEEDHAM**, Massachusetts, duly adopted on the _____ day of _____, 2016 and recorded with the records of location Orders of said Town, Book _____, Page _____ and of the certificate of notice of hearing thereon required by Section 22 of Chapter 166 of the General Laws (Ter.Ed.) and any additions thereto or amendments thereof, as the same appear of record.

Attest: _____
Clerk of the Town of **NEEDHAM**, Massachusetts

#10



F#G	DIMENSIONS					
	4' Quilt		2' Quilt		0' Quilt	
	A	B	A	B	A	B
	INCHES	INCHES	INCHES	INCHES	INCHES	INCHES
1	10 1/2	10 1/2	11 1/2	11 1/2	11 1/2	11 1/2
2	22 1/2	30 1/2	23 1/2	31 1/2	28 1/2	35 1/2
3	26 1/2	38 1/2	27 1/2	35 1/2	37	42 1/2
4	18 1/2	10 1/2	18 1/2	10 1/2	21	21
5	23 1/2	21 1/2	24 1/2	16 1/2	28 1/2	21
6	11 1/2	22 1/2	18 1/2	25 1/2	21	25 1/2
7	15 1/2	25 1/2	18 1/2	32 1/2	21	37
8	0	10 1/2	32 1/2	18 1/2	37	21
9	22 1/2	20 1/2	25 1/2	20 1/2	20 1/2	20 1/2
10	24 1/2	16 1/2	25 1/2	18 1/2	45	21
11	16 1/2	34 1/2	18 1/2	38 1/2	21	45
12	25 1/2	30 1/2	25 1/2	32 1/2	20 1/2	37
13	28 1/2	22 1/2	28 1/2	25 1/2	28 1/2	20 1/2
14	40 1/2	15 1/2	46 1/2	18 1/2	50 1/2	21
15	15 1/2	40 1/2	18 1/2	46 1/2	21	50 1/2
16	19 1/2	48 1/2	18 1/2	54 1/2	21	61

[illegible]

MASS. LAW

REQUIRES 72 HOURS ADVANCE NOTICE TO UTILITY COMPANIES
BEFORE DIGGING BY ANYONE. CALL DIG-SAFE 1-888-344-7233

苦

Ward #

Work Order # 2123732

Surveyed by: JF/JM

Research by: SC

Education by: 30

Plotted by: IL

Proposed Structures: Π

Approved: A DEBENEDICTIS

#D

INSTAR ELECTRIC EVERSOURCE

1165 MASSACHUSETTS AVE. DORCHESTER, MASS. 02125

CHARLES ST

NEEDHAM

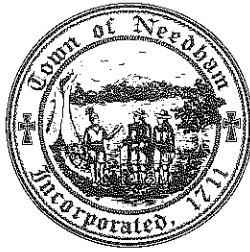
Showing Dependence

STATIONING	PIKUP USED	CONDOIT LOCATION
10+00	10+00	10+00
10+10	10+10	10+10
10+20	10+20	10+20
10+30	10+30	10+30
10+40	10+40	10+40
10+50	10+50	10+50
10+60	10+60	10+60
10+70	10+70	10+70
10+80	10+80	10+80
10+90	10+90	10+90
11+00	11+00	11+00
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19+80	19+80	19+80
19+90	19+90	19+90
20+00	20+00	20+00

[illegible]

Scale	1"=20'	Date	4/7/2015
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SHEET 1 of 1



NOTICE

To the Record

You are hereby notified that a public hearing will be held at the **Needham Town Hall, 1471 Highland Avenue, at 7:00 p.m. on May 10, 2016** upon petition of Eversource Energy dated **April 14, 2016** to install approximately 80 feet of conduit in Charles Street. This work is necessary to provide new underground electric service at 27 Charles Street, Needham.

A public hearing is required and abutters should be notified.

If you have any questions regarding this petition, please contact Eversource Energy representative, Maureen Carroll, at 781-314-5053.

Matthew D. Borrelli
Marianne B. Cooley
Daniel P. Matthews
John A. Bulian
Maurice P. Handel

BOARD OF SELECTMEN

Dated: April 29, 2016

27 CHARLES STREET

<u>PARCEL ID</u>	<u>St No.</u>	<u>Street</u>	<u>Owner Names</u>	<u>Owner Address</u>	<u>Mailing Address</u>		
					<u>OWNER</u>	<u>CITY</u>	<u>State</u>
199/074.0-0027-0000.0	60	CHARLES ST	60 CHARLES STREET LLC	43 CHARLES ST	NEEDHAM	MA	02494
199/074.0-0028-0000.0	7	ARLINGTON RD	FEDEROW, WALTER, TRUSTEE FIFTY-FIVE CHARLES STREET REALTY	62 NORWICH RD	NEEDHAM	MA	02492
199/075.0-0015-0000.0	95	WEXFORD ST	THE BLEAKNEY TRUST C/O PHILIP T. BLEAKNEY	P. O. BOX 174	NEEDHAM HTS	MA	02494
199/075.0-0016-0000.0	85	WEXFORD ST	85 WEXFORD STREET, LLC	43 CHARLES ST	NEEDHAM	MA	02494
199/075.0-0017-0000.0	77	WEXFORD ST	888 ILLUMINATE PRETTY BRICK BLDG LLC C/O QUINCY AND COMPANY	144 GOULD ST, STE 152	NEEDHAM	MA	02494
199/075.0-0019-0000.0	43	CHARLES ST	43 CHARLES STREET LLC	43 CHARLES STREET	NEEDHAM	MA	02494-0515
199/075.0-0021-0000.0	30	CHARLES ST	30 CHARLES STREET LLC	PO BOX 920141	NEEDHAM	MA	02492
199/075.0-0023-0000.0	10	CHARLES ST	10-16 CHARLES STREET, LLC	132 LINCOLN ST., SUITE 6-L	BOSTON	MA	02111
199/075.0-0038-0000.0	69	WEXFORD ST	69 WEXFORD STREET, LLC	14 ROLAND ST	NEWTON	MA	02461
199/075.0-0039-0000.0	4	ARLINGTON RD	4 ARLINGTON ROAD CONDOMINIUM JOEL H. SKOLNICK, TRUSTEE	4 ARLINGTON RD	NEEDHAM	MA	02492

Certified as list of parties in interest under Mass. General Laws and Needham Zoning By-Law, to the Best of our knowledge
For the Needham Board of Assessors

27 CHARLES STREET

OWNER NAME 1	OWNER NAME 2	MAILING ADDRESS	CITY	STATE	ZIP	PARCEL ID	PROPERTY ADDRESS
69 WEXFORD STREET, LLC		14 ROLAND ST	NEWTON	MA	02461	1990750003800000	69 WEXFORD ST
CONNAUGHTON, WILLIAM C, TR	NEEDHAM AT 128 R & D TRUST	32 FREMONT STREET	NEEDHAM HTS	MA	02494	1990750000200000	16 FRANKLIN ST
SLD 59 WEXFORD ST. LLC		25-31 DARTMOUTH ST	WESTWOOD	MA	02090	1990750001800000	59 WEXFORD ST
43 CHARLES STREET LLC		43 CHARLES STREET	NEEDHAM	MA	02494-0515	1990750001900000	43 CHARLES ST
60 CHARLES STREET LLC		43 CHARLES ST	NEEDHAM	MA	02494	1990740002700000	60 CHARLES ST
51 FREMONT STREET, LLC		43 CHARLES ST	NEEDHAM	MA	02494	1990750001000000	51 FREMONT ST
888 ILLUMINATE PRETTY BRICK BLDG LLC	C/O QUINCY AND COMPANY	144 GOULD ST. STE 152	NEEDHAM	MA	02494	1990750001700000	77 WEXFORD ST
10-16 CHARLES STREET, LLC		132 LINCOLN ST., SUITE 6-L	BOSTON	MA	02111	1990750002300000	10 CHARLES ST
SOCCI, DANIEL		33 PENNSYLVANIA AVE	NEEDHAM	MA	02492	1990750000900000	76 WEXFORD ST
85 WEXFORD STREET, LLC		43 CHARLES ST	NEEDHAM	MA	02494	1990750001600000	85 WEXFORD ST
30 CHARLES STREET LLC		PO BOX 920141	NEEDHAM	MA	02492	19907500002100000	30 CHARLES ST
NEGOSHIAN, JOHN, TRUSTEE	JMN REALTY TRUST	1101 SOUTH STREET	NEEDHAM	MA	02492	1990750003700000	52 WEXFORD ST
THE BLEAKNEY TRUST	C/O PHILIP T. BLEAKNEY	P. O. BOX 174	NEEDHAM HTS	MA	02494	1990750001500000	95 WEXFORD ST

Certified as list of parties in interest under Mass. General Laws and Needham/Zoning By-Law, to the Best of our knowledge

for the Needham Board of Assessors.....



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 5/10/2016

Agenda Item	Park and Recreation Program Update
Presenter(s)	Patty Carey, Director; Robyn Fink, Assistant Director; Sarah Mallard, Recreation Supervisor; Kristen Wright, Administrative Specialist

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
	The Park and Recreation Department (Team Park and Recreation) will provide an overview of its function and services provided to the Needham community. Programs, services, and facilities will be featured, and upcoming projects will be highlighted.		
	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
3.	BACK UP INFORMATION ATTACHED	YES	NO
	a. Park and Recreation seasonal brochures		

NEEDHAM PARK & RECREATION

SUMMER
2016



Children • Youth • Teens • Adults • Seniors • Special Events

Welcome to Summer 2016!

An invitation to people of all abilities!

People of all abilities are encouraged to participate in the programs and services provided by the Needham Park and Recreation Commission.

Every effort is made to integrate participants with disabilities into the programs allowing for a successful recreational experience.

Please contact the Park and Recreation office for more information.

Have you registered for our automatic updates yet?

Notify Me is a notification system that will send you an e-mail or text message when new information is posted on the Town of Needham website, including recreation program updates, field status updates and ice depth updates!!

Sign up for all Park and Recreation Updates by following these steps :

1. Go to the Town of Needham website at www.needhamma.gov
2. Click on the box reading NOTIFY ME on the bottom left of the page
3. Enter your e-mail address (or cell phone number for text messages)
4. Select e-mail type, HTML or Text
5. Select box for RECREATION INFORMATION and/or FIELD STATUS
6. Click the SUBSCRIBE button

Once you are in the system, you will receive up-to-date Park and Recreation notifications right at your computer! You may sign up for any of the lists posted.



Needham Park and Recreation will be posting all updates on Facebook daily!
www.facebook.com/NeedhamRecreation

Park & Recreation Commission

Cynthia J. Chaston
David C. DiCicco
Michelle S. Geddes
Christopher J. Gerstel
Matthew M. Toolan

Director - Patty Carey

Assistant Director - Robyn Fink

Recreation Supervisor - Sarah Mallard

Administrative Specialist - Kristen Wright

The Park and Recreation Commission typically meets the 2nd and 4th Monday of each month.

Commission Office

Public Services Administration Building
500 Dedham Avenue
Needham, MA 02492

Telephone

(781) 455-7550, press 3

Office Hours

8:30 AM - 5:00 PM
Monday - Friday

SUMMER REGISTRATION BEGINS

Wednesday, May 4, 2016 at 9:00 AM

Register online, in person, or by mail

Park and Recreation does not accept any registrations by phone or fax.

REGISTRATION NOTES

- See Registration Policies located on page 23.
- There are no guarantees for any method of registration, so choose the method most comfortable to you.
- Remember to put your name on the waitlist if a space is not available; no payment is collected for space on the waitlist.
- All programs are offered to Needham residents on a first come first served basis, including students in the Needham Public Schools' METCO program.
- **Scholarships** may only be processed by mail or in-person.
- **Credits** may be used online.

ONLINE REGISTRATION

Begins at 9:00 AM on Wednesday, May 4, 2016

- Visit www.needhamma.gov. Under **Town Services** choose "Park and Recreation Online Registration".
- Create an online account so that information is saved, credits may be used, and information can be reviewed.
- Follow steps to register all family members, and print-out receipt at end of registration process.

IN PERSON REGISTRATION

Begins at 9:00 AM on Wednesday, May 4, 2016

and continues during regular office hours.

MAIL-IN REGISTRATION

Complete Registration Form and mail to:

Registration - Park and Recreation

500 Dedham Avenue
Needham, MA 02492

Forms will be processed, in random order, starting on Wednesday, May 4, 2016 at 9:00 AM and will continue during regular office hours.

*Special thanks to Adam Witham for the Summer cover design
including "Parker" - our official department mascot!*

Adam is a local Graphic Designer and he can be contacted at adwitham@aol.com.

2016 SUMMER PROGRAM SESSION CHART

Themes below apply to: Mini-Evergreen, Kidzart, Cricketeer Adventure, Summer Playground, Kids Off Broadway, Sports Specialties, Skateboard EDU, Tennis Academy, and Outdoor Living ONLY

SESSION	DATES	THEMES OF THE WEEK
WEEK #1	June 27—July 1	Party in the USA!
WEEK #2*	July 5—July 8 (4 day week)	Gold Rush!
WEEK #3	July 11—July 15	Disney Adventure!
WEEK #4	July 18—July 22	Calling all Superheroes!
WEEK #5	July 25—July 29	Drip, Drip, Splash!
WEEK #6	August 1—August 5	Monster Mayhem!
WEEK #7	August 8—August 12	Space is the Place!
WEEK #8*	August 15—August 18 (4 day week)	P&R Olympics!

*PROGRAMS WILL NOT BE HELD ON MONDAY, JULY 4TH OR FRIDAY, AUGUST 19TH
Fees are pro-rated for weeks 2 & 8.



SUMMER STAFF MEET & GREET



Come meet our team of amazing staff members that will be working with your children all summer!!

THURSDAY, JUNE 16th from 4:00—6:00pm: Stop by **CRICKET FIELD** for **GAMES & CRAFTS**, meet the staff, and take a look at the fun we will be having this summer!

SUMMER PROGRAMS

MINI-EVERGREEN

This fun-filled and creative program provides age-appropriate activities that inspire children's imaginations! Participants will express themselves through crafts, music, dance, stories, and activities that follow our weekly themes. The highlight of each week is a Friday show where we will showcase music and crafts from the week!

Please note: AM Sessions are geared towards 3 and younger 4 year olds, while PM Sessions are geared towards older 4 & 5 year olds who have been previously enrolled in preschool type programming. ALL participants MUST be potty-trained.

Age: 3—5 year olds (birth certificate required for all 3, 4, and 5 year olds)
Sessions: 8, 1—week sessions (Follows **Session Chart** on page 4 of this brochure)
Times: **Half Day:** 9:00am—12:00pm **OR** 1:00—4:00pm
Location: Broadmeadow Elementary School
Limit/Ratio: 28 participants per session for a ratio of 6:1
On Reg. Form: List *Mini-Evergreen, Week #(s) AND Time of Day (AM OR PM)*
Fee: \$90 per participant | 1—week session
Prorated Fee: \$72 per participant for **weeks 2 & 8** (4—day sessions)

KIDZART

Tap into your child's artistic talent and join our inventive staff creating imaginative projects in a variety of art mediums! Projects follow our weekly themes and include (but are not limited to): drawing, painting, paper mache and decoupage, plaster and clay creations, fabric art and tie dye, beading and jewelry design, braiding, weaving, and string art! Time for stories and outdoor play also add to the fun!

Age: 4—7 year olds (birth certificate required for all 4 and 5 year olds)
Sessions: 8, 1—week sessions (Follows **Session Chart** on page 4 of this brochure)
Times: **Half Day:** 9:00am—12:00pm **OR** 1:00—4:00pm
Location: Broadmeadow Elementary School
Limit/Ratio: 15 participants per session for a ratio of 8:1
On Reg. Form: List *KidzArt, Week #(s) AND Time of Day (AM OR PM)*
Fee: \$90 per participant | 1—week session
Prorated Fee: \$72 per participant for **weeks 2 & 8** (4—day session)

CRICKETEER ADVENTURE

Become a member of the "Cricketeers", and make each week of the summer an unforgettable experience! With themed arts and crafts, games, songs, activities, special events, and field trips only found at the Cricket House, you'll see why everyone wants to be a Cricketeer!

Age: 5—8 year olds (birth certificate required for all 5 year olds)
Sessions: 8, 1—week sessions (Follows **Session Chart** on page 4 of this brochure)
Times: **Half Day:** 9:00am—12:00pm **OR** 1:00—4:00pm
Full Day: 9:00am—4:00pm
Location: Cricket Field, *Playground and Fields*
Limit/Ratio: 32 participants per session (14 Full Day and 18 Half Day participants) for a ratio of 7:1
On Reg. Form: List *Cricketeer, Week #(s) AND Time of Day (AM OR PM OR Full Day)*
Fee: **Full Day:** \$140 per participant **Half Day:** \$85 per participant | 1—week session
Prorated Fee: **Full Day:** \$112 per participant **Half Day:** \$68 per participant for **weeks 2 & 8** (4—day session)

SUMMER PROGRAMS

SUMMER PLAYGROUND

Playground is a flexible, drop-in program where children can choose from a number of themed activities, led by our dynamic staff, throughout each day. Regular attendance is not required. Come for the day or just a few hours to this unique, safe, well-balanced and (of course!) FUN environment where “kids can be kids!”

Age: 5—10 year olds (*birth certificate required for all 5 year olds*)
Sessions: 1, 8—week session (Follows **Session Chart** on page 4 of this brochure)
Times: Drop-in, between 9:00am—4:00pm
Location: Broadmeadow Elementary School, *Cafeteria, Gym, Playground, and Field*
Limit/Ratio: No limit; Ratio varies, but rarely exceeds 10:1
On Reg. Form: List *Playground* **AND** *Season Pass* **OR** *5 one-day passes*

Needham Resident Fees:
Individual Season Pass \$175
Family Rate (3+ children) Season Passes \$425
5 One-Day Passes \$85

Non-Resident Fees:
Individual Season Pass \$250
Family Rate (3+ children) Season Passes \$625
5 One-Day Passes \$115

KIDS OFF BROADWAY

Theater is...improvisational training, character development, props, set design, costume creation, writing and on stage performance. Participants will use their imaginations to create memorable, scripted performances based on famous children's books. With the theatrical direction of their thespian staff members, each Friday participants will transform into stage actors, showcasing their self expression and creativity in a live performance for family and friends to enjoy!

Age: 7—12 year olds
Sessions: 8, 1—week sessions (Follows **Session Chart** on page 4 of this brochure)
Times: Full Day: 9:00am—4:00pm
Location: Broadmeadow Elementary School, *Performance Center*
Limit/Ratio: 20 participants per session (minimum of 8) for a ratio of 7:1
On Reg. Form: List *Kids Off Broadway* **AND** *Week #(s)*
Fee: \$140 per participant | 1—week session
Prorated Fee: \$112 per participant for **weeks 2 & 8** (4—day session)

SPORTS SPECIALTIES

Lace up your sneakers and come learn the fundamentals of an array of sports and games with spirited counselors who love playing sports as much as you! Learn teamwork, sportsmanship, athletic skills, new games, and social interaction in a fun environment. For boys and girls, beginners to advanced athletes. *Equipment provided.*

Age: 7—13 year olds
Sessions: 8, 1—week sessions (Follows **Session Chart** on page 4 of this brochure)
Time: Full Day: 9:00am—4:00pm
Location: Pollard Middle School, *Gyms and Cafeteria*
Limit/Ratio: 40 participants per session for a ratio of 8:1
Weekly Event: Swimming on Wednesday afternoons at Rosemary Pool
On Reg. Form: List *Sport Specialties* **AND** *Week #(s)*
Fee: \$140 per participant | 1—week session
Prorated Fee: \$112 per participant for **weeks 2 & 8** (4—day session)

SUMMER PROGRAMS

SKATEBOARD EDU

Grab your board and pads, and join us for a week of skateboarding! Come learn how to push, carve, kick turn, and board grab. This program is perfect for those just starting out or those who want to improve their skills! *Participants must supply their own board, pads, and helmet.*

Age: 8—11 year olds
Sessions: 1. Monday, July 11—Friday, July 15
2. Monday, August 8—Friday, August 12
Half Day: 9:00am - 12:00pm
Location: Pollard Middle School, *Outdoor Courts*
Limit/Ratio: 16 participants per session for a ratio of 8:1 (*minimum of 5*)
On Reg. Form: List *Skateboard EDU* **AND** *Session #(s)*
Fee: \$90 per participant | 1—week session

TENNIS ACADEMY

Whether you're new to tennis or have some experience, Tennis Academy will teach, improve skills, and elevate your game in a fun, positive environment. Instructors enable participants to progress at their own pace, develop and improve strokes, and acquire basic skills and enthusiasm for the game of tennis. *Participants must provide their own racquet.*

After a morning of tennis and lunch break, participants will take a short walk and cool off during daily recreational swimming at Rosemary Pool. After swimming each day, mini-matches will be held. Half day participants will be picked up after the morning tennis lesson and will not travel to Rosemary Pool.

Age: 8—13 year olds
Sessions: 8, 1—week sessions (Follows **Session Chart** on page 4 of this brochure)
Times: Half Day: 9:00am - 12:00pm
Full Day: 9:00am - 4:00pm
Location: Needham High School, *Tennis Courts*
Limit/Ratio: 25 participants per session for a ratio of 5:1
On Reg. Form: List *Tennis Academy, Week #(s)* **AND** *Time of Day (Half Day OR Full Day)*
Fee: Full Day: \$240 per participant Half Day: \$135 per participant | 1—week session
Prorated Fee: Full Day: \$192 per participant Half Day: \$108 per participant for **week 2 & 8** (4—day session)

OUTDOOR LIVING

In this active, nature based program, participants can look forward to adventure, fun, and exploring! Enjoy outdoor games and crafts and help preserve wildlife as part of our “Teen Trail Crew”. Exciting day activities will challenge our pre-teen and teenage participants to establish survival skills such as hiking, fishing, archery, and canoeing.

Age: 8—13 year olds
Sessions: 8, 1—week sessions (Follows **Session Chart** on page 4 of this brochure)
Times: Half Day: 8:45—11:45am **OR** 12:45—3:45pm
Full Day: 8:45am - 3:45pm
Location: Ridge Hill Reservation
Limit/Ratio: 40 participants per session for a ratio of 10:1
Weekly Event: This program will take place at Rosemary Pool every Tuesday.
On Reg. Form: List *Outdoor Living, AND Week #(s), AND Time of Day (AM OR PM OR Full Day)*
Fee: Full Day: \$140 per participant Half Day: \$85 per participant | 1—week session
Prorated Fee: Full Day: \$112 per participant Half Day: \$68 per participant for **weeks 2 & 8** (4—day session)

PRESCHOOL & YOUTH PROGRAMS

YOGA, MOVEMENT & STORIES



Children will enjoy discovering yoga through storytelling, music, games, and crafts. Each day will feature a different theme: nature, ocean, space, and animals. This class will help build confidence, strength, and flexibility and also help foster language skills, social interactions, and a sense of inner peace.

Age: 4—6 year olds (*birth certificate required for all 4 and 5 year olds*)
Session: Tuesday, June 28—Friday, July 1
Times: 9:15—10:45am
Location: Blue Lotus Healing Arts
Limit/Ratio: 5 participants for a ratio of 5:1
On Reg. Form: List *Yoga, Movement & Stories*
Fee: \$95 per participant | 4—day session



Blue Lotus Healing Arts

FUTURE SCIENTISTS

Exploration, discovery and wonder await your imagination in this science class. Activities are all hands-on and most experiments will be able to be taken home to show your family and friends! Experiments may include: Slime, Color Mixing Magic, Building & Erupting a Volcano, and much more!

Age: 3—5 year olds (*birth certificate required for all participants*)
Session: Monday, July 18—Thursday, July 21
Times: 1:30—2:30pm
Location: Broadmeadow Elementary School
Limit: 10 participants (*minimum of 5*)
On Reg. Form: List *Future Scientists*
Fee: \$110 per child | 4—day session

COOKS AND BOOKS

Food and art all rolled into one! With fun-to-make recipes from healthy snacks to tasty treats, kids will turn everyday foods into fun edible treats that go along with the book of the day! **Please note any food allergies when you register your child.**

Age: 3—5 year olds (*birth certificate required for all participants*)
Session: Monday, July 25—Thursday, July 28
Times: 10:45—11:45am
Location: Broadmeadow Elementary School
Limit/Ratio: 10 participants (*minimum of 5*)
On Reg. Form: List *Cooks and Books*
Fee: \$125 per child | 4—day session

LEGO PLAYLAND MASTER BUILDERS

Join the team from Event-Full!, LLC for just one or ALL five days of LEGO fun! This class will help foster individual creativity, imagination, teamwork, negation, and pure childhood enjoyment! Each day the participants will go home with a framed photo of their LEGO creation to show friends and family what they designed and built!

Age: 5—10 year olds (*birth certificate required for all 5 year olds*)
Sessions: A. All 5 days (August 1—August 5) D. Wednesday, August 3
 B. Monday, August 1 E. Thursday, August 4
 C. Tuesday, August 2 F. Friday, August 5
Times: 1:00—4:00pm
Location: Broadmeadow Elementary School
Limit: 15 participants (*minimum of 8*)
On Reg. Form: List *Lego Playland AND Session Letter(s)*
Fee: \$50 per child per sessions | 1—day session OR \$210 per child | 5—day session

YOUTH PROGRAMS

QUICKSTART TENNIS LESSONS

Join us for an exciting play format designed to introduce children to tennis by utilizing special balls and a smaller sized court. Participants must provide their own racquet.

Age: 5—7 year olds (*birth certificate required for all 5 year olds*)
Sessions & Times: See Chart Below ***4—day program***
Location: Pollard Middle School, Outdoor Courts
Limit/Ratio: 10/session for a ratio of 5:1
On Reg. Form: List *Quickstart Tennis, Session Week Number(s), AND Time*
Fee: \$48 per participant | 4—day sessions

AM LESSONS

Times: 9:00—10:00am
 10:00—11:00am
Sessions: 1. Monday, June 27—Thursday, June 30
 2. Tuesday, July 5—Friday, July 8
 4. Monday, July 18—Thursday, July 21
 5. Monday, July 25—Thursday, July 28
 6. Monday, August 1—August 4
 8. Monday, August 15—August 18

PM LESSONS

Times: 4:30—5:30pm
 5:30—6:30pm
Sessions: 1. Monday, June 27—Thursday, June 30
 2. Tuesday, July 5—Friday, July 8
 3. Monday, July 11—Thursday, July 14
 4. Monday, July 18—Thursday, July 21
 5. Monday, July 25—Thursday, July 28
 6. Monday, August 1—Thursday, August 4
 7. Monday, August 8—Thursday, August 11
 8. Monday, August 15—Thursday, August 18

KIDS NIGHT OUT

Give yourself the night off and treat your child to a supervised night out of fun and interactive games, unique craft projects, a pizza dinner, dessert AND a full length children's film! (PJ's and sleeping bags are welcome but not required!)

Age: 3—10 years old (*birth certificate required for all 3, 4, and 5 year olds*)
Time: 5:30—9:00pm
Location: Public Services Administration Building
Limit: 35 participants (*minimum of 12*)
On Reg. Form: List *Kids Night Out AND Date(s)*
Fee: \$16 per participant per date
Dates:



Tuesday, July 12 - *The Good Dinosaur* (PG)
 In a world where dinosaurs and humans live side-by-side, an Apatosaurus named Arlo makes an unlikely human friend.

Tuesday, August 16 - *Kung Fu Panda 3* (PG)
 Continuing his "legendary adventures of awesomeness", Po must face two hugely epic, but different threats: one supernatural and the other a little closer to his home.

POWER GIRLS YOGA



Tapping into the growing independence and self-awareness, participants will feel empowered in this yoga experience that encourages a deeper sense of body awareness, interpersonal skills, and exploration of self in relation to the world. The girls will develop physical and emotional strength and a stronger sense of self. They will learn to care for and nurture themselves.

Age: Girls, 7—10 year olds
Session: Monday, July 18—Thursday, July 21
Times: 9:00am—12:00pm
Location: Blue Lotus Healing Arts
Limit: 5 participants
On Reg. Form: List *Power Girls Yoga*
Fee: \$190 per participant | 4—day session



Blue Lotus Healing Arts

YOUTH, TWEEN & TEEN PROGRAMS

ARCHERY LESSONS

Relax as you aim for your target and feel the thrill of success when your patience and concentration pay off. Learn the fundamentals and put your skills to the test in mini-competitions and archery games! All equipment is provided. Class is led by two certified USA Archery and National Field Archery Association (NFAA) instructors.

Age: 8 years old and up
Session: Monday, July 25—Thursday, July 28
Time: 10:30—11:30am
Location: Claxton Field, Quarry Area
Limit: 16 participants (*minimum of 10*)
On Reg. Form: List *Archery Lessons*
Fee: \$100 per participant | 4—day session

INCREDIFLIX



IncrediFlix is all about the fun and excitement of making movies! Each program focuses on creativity, cooperation, and fun fun fun! **All flix are downloadable within a month after the program ends.*

Age: 7—13 year olds
Sessions: See Chart Below
Times: **Half Day:** 9:00am—12:00pm OR 1:00—4:00pm
Full Day: 9:00am—4:00pm
Location: Broadmeadow Elementary School
Limit: 24/session (*minimum of 6*)
On Reg. Form: List *IncrediFlix Session #*(s), **AND** *Time of Day* (AM or PM or Full Day)
Fee: **Full Day:** \$290 per participant per week **Half Day:** \$160 per participant per session

A. Monday, August 1—Friday, August 5

AM Session: Live Action Film

Do you want to have a blast making a movie?! Participants will be guided through the Hollywood process as they brainstorm, location scout, bring in props and costumes, act, and direct in a collaborated movie that will be fun for the entire audience!

PM Session: LEGO Flix

Bring your creative LEGO worlds to life in LEGO Stop-Motion Animated Flix! We provide the LEGOs, and you provide your imagination! Participates will create a LEGO set with LEGO characters for a movie they storyboard, write, shoot, and create voice-overs!

B. Monday, August 15—Friday, August 19

AM Session: Animation Flix

Each day participants will use a new stop-motion animation! It is the ultimate arts and crafts program where participants create, direct, and film their own movies!

PM Session: Minecraft Flix

Using stop-motion animation, participants will bring Steve, the creepers, animals and more to life. Participants will write, storyboard, shoot, and add voice-overs!

CREATIVE CONNECTIONS



Participants will love this creative and unique program experience! We offer tweens a fun, enriching experience and allows them to express themselves through yoga, creative movement, games, crafts and relaxation!

Age: 9—12 year olds
Session: Monday, August 22—Thursday, August 25
Times: 9:00am—12:00pm
Location: Blue Lotus Healing Arts
Limit/Ratio: 5 participants for a ratio of 5:1
On Reg. Form: List *Creative Connections*
Fee: \$190 per participant | 4—day session



TWEEN & TEEN PROGRAMS

YOGA FOR TEENS



This 7—week introductory series teaches teens basic yoga postures and sequences that encourage a balance of strength and ease both inside and out, promoting compassion for oneself and others.

Age: 13—17 year olds
Session: Sundays, May 15—June 26
Times: 4:15—5:30pm
Location: Blue Lotus Healing Arts
Limit/Ratio: 5 participants for a ratio of 5:1
On Reg. Form: List *Yoga for Teens*
Fee: \$110 per participant | 7—week session



JUNIOR GOLF LESSONS

Looking to earn the coveted green jacket one day? Join us now to learn the game of golf! We'll work on putting, chipping, and pitching while learning the etiquette and rules of the game. Lessons are taught by Needham Golf Club's PGA professional instructor.

Age: 10—15 years old
Session: Tuesdays, July 12 - August 9
Time: 9:00—10:00am
Location: Needham Golf Club
Limit: 12 participants (*minimum of 6*)
On Reg. Form: List *Junior Golf Lessons*
Fee: \$100 per participant | 5—week session

TEEN CORNHOLE



Cornhole...bags...bean bag toss...baggo...call it what you want, either way it's a tailgate classic! Join us Tuesday nights for some backyard fun and try your hand at Cornhole!

Age: 13—17 year olds
Session: Tuesdays, July 12—August 16 (*Rain or shine*)
Times: 5:00—6:30pm
Location: Needham High School, *Multil-purpose field*
Limit: 16 participants (*minimum of 8*)
On Reg. Form: List *Teen Cornhole*
Fee: \$30 per participant | 6—week session

SUMMER YOGA FOR TEENS



Join us Tuesday nights for a super fun yoga class for teens! We will build strength and flexibility, attend to relaxation needs and cultivate qualities of compassion and kindness for yourself and the world around you. Music will include pop, alternative, and world fusion. This co-ed class is appropriate for all levels.

Age: 13—17 year olds
Session: Tuesdays, July 12—August 23
Times: 7:30—8:45pm
Location: Blue Lotus Healing Arts
Limit/Ratio: 5 participants for ratio 5:1
On Reg. Form: List *Summer Yoga for Teens*
Fee: \$110 per participant | 7—week session



PROGRAM REGISTRATION FORM

OR Register online instead at www.activityreg.com, just click MA, then Needham Park and Recreation!



** REGISTRATION POLICIES CAN BE FOUND IN OUR BROCHURE **

PLEASE PRINT CLEARLY, IN BLUE OR BLACK INK

FAMILY NAME: _____ LAST _____ DATE: ____/____/____

ADDRESS: _____ NUMBER AND STREET _____ TOWN _____ STATE/ZIP _____

HOME PHONE: () _____ WORK PHONE: () _____ CELL PHONE: () _____

E-MAIL ADDRESS: _____ (INCLUDING YOUR E-MAIL IS VERY HELPFUL IN CASE OF PROGRAM CANCELLATIONS OR CHANGES.)

EMERGENCY CONTACT: _____ PHONE: () _____

* DIFFERENT FROM THE PARENT OR MAIN CONTACT FULL NAME AND RELATION _____

If your child is 5 years old or younger, is their birth certificate registered at the Park & Recreation Office?
Yes _____ No, but will be within 3 days (Remember, registrations are not complete without a registered birth certificate) _____

PROGRAM CHOICES

PARTICIPANT #1 NAME: _____ DOB: ____/____/____

ALLERGIES OR MEDICAL CONCERNS: _____

PROGRAM NAME: _____ SESSION/WEEK: _____ TIME/DAY: _____ LEVEL: _____ FEE: _____

PROGRAM NAME: _____ SESSION/WEEK: _____ TIME/DAY: _____ LEVEL: _____ FEE: _____

PARTICIPANT #2 NAME: _____ DOB: ____/____/____

ALLERGIES OR MEDICAL CONCERNS: _____

PROGRAM NAME: _____ SESSION/WEEK: _____ TIME/DAY: _____ LEVEL: _____ FEE: _____

PROGRAM NAME: _____ SESSION/WEEK: _____ TIME/DAY: _____ LEVEL: _____ FEE: _____

PARTICIPANT #3 NAME: _____ DOB: ____/____/____

ALLERGIES OR MEDICAL CONCERNS: _____

PROGRAM NAME: _____ SESSION/WEEK: _____ TIME/DAY: _____ LEVEL: _____ FEE: _____

PROGRAM NAME: _____ SESSION/WEEK: _____ TIME/DAY: _____ LEVEL: _____ FEE: _____

(THIS AREA FOR MAILED REGISTRATIONS ONLY!)

Payment must accompany completed, mailed-in registration form in order to be processed.

Method of Payment:

Check - Make payable to TOWN OF NEEDHAM - Park & Recreation

Cash or Money Order

Credit Card - (Please circle one) VISA MasterCard Discover

Credit Card

Number:

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Expiration Date:

CVC Code: (on back of card)

--	--	--	--	--	--	--	--	--	--

Cardholder's Signature: _____

MAIL TO:

Registration

Park & Recreation

500 Dedham Avenue

Needham, MA 02492

We do NOT accept
fax registrations.

ADULT PROGRAMS

VINYASA FLOW YOGA



This physically challenging Vinyasa class explores yoga postures as they mindfully connect to one another through the flow of breath and leave you with a quieter and clearer mind. We will move at a moderate to fast pace with an emphasis on alignment and modifications for new and seasoned yogis. Experience suggested.

Age: 17 year olds and up
Session: Wednesdays, May 18—June 29
Times: 6:00—7:15pm
Location: Blue Lotus Healing Arts
Limit/Ratio: 5 participants for a ratio of 5:1
On Reg. Form: List *Vinyasa Flow Yoga*
Fee: \$110 per participant | 7—week session



Blue Lotus Healing Arts

ENERGY FLOW YOGA



This class is an eclectic blend of yoga modalities with a focus on linking breath to movement. Each class will incorporate meditation and pranayama with the goal of balancing and moving vital energies throughout the body. Considered a gentle flow, this class is open to all level practitioners who are looking to deepen their practice.

Age: 17 year olds and up
Session: Wednesdays, May 18—June 29
Times: 7:30—8:15pm
Location: Blue Lotus Healing Arts
Limit/Ratio: 5 participants for a ratio of 5:1
On Reg. Form: List *Energy Flow Yoga*
Fee: \$110 per participant | 7—week session



Blue Lotus Healing Arts

SUNRISE FLOW YOGA



Start your day with an alignment based Vinyasa practice set to inspired music. As in classic Vinyasa classes, poses are linked to breath in a powerful sequence that cultivates strength and flexibility and nurtures a sense of focus and presence of mind. All levels are welcome.

Age: 17 year olds and up
Session: Thursdays, May 19—June 30
Times: 7:30—8:30am
Location: Blue Lotus Healing Arts
Limit/Ratio: 5 participants for a ratio of 5:1
On Reg. Form: List *Sunrise Flow Yoga*
Fee: \$110 per participant | 7—week session



Blue Lotus Healing Arts

ADULT DOUBLES TENNIS LEAGUE

Enjoy friendly competition and an opportunity to socialize with other tennis enthusiasts in our adult tennis league! Each week you'll be paired with a doubles partner to go head to head with another doubles team. The league is appropriate for Intermediate and Advanced tennis players with a NTRP of 3.0 or above.

Age: 17 years and older
Dates: **Men's League:** Wednesdays, June 15—August 17
Women's League: Thursdays, June 16—August 18
Time: 6:30—8:00pm
Location: Needham High School, *Outdoor Courts*
Limit: 16 participants per category (*minimum 12 per category*)
On Reg. Form: List *Adult Tennis League, Category (Mens OR Womens)*
Fee: With a Tennis Badge: \$55 per participant **OR** Without a Tennis Badge: \$85 per participant
(Participants will be given a badge)

ADULT PROGRAMS

ADULT TENNIS LESSONS

Whether you're brand new to the sport of tennis or looking to improve and develop your game, we have an adult lesson to suit your interests! Choose from two skill levels. Beginner participants will be introduced to the fundamental skills needed to play and enjoy the game. Intermediate participants should have one year of lessons and will work on the development of their ground strokes, volleys, serves, and game play. *Racquet required.*

Age: 17 years and older
Dates: Tuesdays, June 28—July 26
Times: 6:00pm—7:00pm **Beginner Level**
 7:00pm—8:00pm **Intermediate Level**
Location: Needham High School Tennis Courts
Limit: 5 participants per session (*minimum of 3*)
On Reg. Form: List *Adult Tennis Lessons AND Time/Level*
Fee: \$75 per participant | 5—week session

SUMMER ADULT BADMINTON



Grab your racket and join us for a night of badminton! We'll have courts set up for doubles play for beginners to advanced!

Age: 17 years and older
Dates: Mondays, July 11—August 15
Times: 7:00—9:00pm
Location: Needham High School
Limit: 40 participants (*minimum of 14*)
On Reg. Form: List *Summer Adult Badminton*
Fee: \$30 per participant | 6—week session

ADULT CORNHOLE



Cornhole...bags...bean bag toss...baggo...call it what you want, either way it's a tailgate classic! Join us Tuesday nights for some backyard fun and try your hand at Cornhole!

Age: 17 years and older
Dates: Tuesdays, July 12—August 16 (*Rain or Shine*)
Times: 6:30—8:00pm
Location: Needham High School, *Multi-purpose field*
Limit: 16 participants (*minimum of 8*)
On Reg. Form: List *Adult Cornhole*
Fee: \$30 per participant | 6—week session

ADULT GOLF LESSONS

Par! Birdie! Bogey! What do all of these things have in common? Golf of course! Let this be the summer you learn the game or improve your skills! Lessons are taught by Needham Golf Club's PGA professional instructor.

Age: 17 years and older
Sessions: 1. Tuesdays, July 12—August 9
 2. Wednesdays, July 13—August 10
Times: 5:30pm—6:30pm **Beginner Level**
 6:30pm—7:30pm **Intermediate Level**
Location: Needham Golf Club
Limit: 7 participants per session (*minimum of 4*)
On Reg. Form: List *Adult Golf Lessons, Day of Week (Tuesday or Wednesday), AND Time/Level*
Fee: \$110 per participant | 5—week session

ADULT & SENIOR PROGRAMS

SUMMER ADULT BASKETBALL

Dribble! Shoot! Rebound! We'll put together different teams each week to keep the hoops competition fierce!

Age: 17 years and older
Dates: **Wednesday**, July 13—August 17
Times: 7:00—9:00pm
Location: Needham High School
Limit: 40 participants (*minimum of 14*)
On Reg. Form: List *Summer Adult Basketball*
Fee: \$30 per participant | 6—week session

YOGA FOR SENIORS

Practicing yoga can improve balance, strength, flexibility, and mood. This class is appropriated for all levels and offers a slower progression of sequences with modifications and the intention of being in the present moment. This one hour class will reinvigorate your day with an overall sense of wellbeing.

Age: 50 year olds and up
Session: **Saturdays**, May 21—July 2
Times: 8:00—9:00am
Location: Blue Lotus Healing Arts
Limit/Ratio: 5 participants
On Reg. Form: List *Yoga for Seniors*
Fee: \$110 per participant | 7—week session



SENIOR EXERCISE

Time to get swimsuit ready! Join Arlene as she leads toning, stretching, strengthening, coordination, stabilization, and abdominal exercises in this fun class designed for men and women ages 50 or older.

Age: 50 years and older
Sessions: 1. **Wednesdays**, June 1—July 27
 2. **Wednesdays**, August 3—September 28
Time: 10:30—11:30am
Location: The Center at the Heights
Limit: 25 participants
On Reg. Form: List *Senior Exercise* **AND** *Session # (s)*
Fee: \$25 per participant per session | 9—week session

SENIOR GOLF LEAGUE

REGISTRATION FOR NEEDHAM RESIDENTS ONLY

This league is for men and women, age 50 and older, and is held at the Needham Golf Club on Tuesday mornings. Previous experience is necessary with a 9 hold score of 72 or less.

Age: 50 years and older
Dates: **Tuesdays**, August 2—October 4
Times: First group tees off at 9:00am, last group tees off by 11:00am
Location: Needham Golf Club
Limit: 64 participants
On Reg. Form: List *Senior Golf League* **AND** *average score for 9 holes*
Fee: \$252 per participant | 8—week session ***After 8 weeks of play, up to 2 additional rounds can be purchased for \$29 per round payable at the Park and Recreation Office**

*Unable to commit to playing each week? Sign up as a substitute!
 Substitute list is taken at Park and Recreation office prior to the start of the season.*

ROSEMARY POOL BADGES

2016 SEASON RATES IN EFFECT from MAY 31 to AUGUST 26	NEEDHAM RESIDENTS	NON- RESIDENTS
INDIVIDUAL SEASON PASS (<i>ages 2+</i>)	\$110.00	\$160.00
FAMILY SEASON PASS— <i>Nannies, caregivers, and long-term visiting relatives may be included on a family pass for an additional \$50/person</i>	\$215.00	\$310.00
SENIOR CITIZEN SEASON PASS (<i>ages 60+</i>)	\$55.00	\$80.00
DAILY ADMISSION—Individual	\$6.00	\$8.00
DAILY ADMISSION—Individual after 6PM	\$3.00	\$3.00
DAILY ADMISSION—Senior	\$3.00	\$4.00
DAILY ADMISSION—Senior after 6PM	\$1.50	\$1.50
GUEST PASS SHEETS (<i>10 PASSES</i>)	\$50.00	\$70.00

SEASON BADGE EARLY BIRD RATES

(Needham Residents ONLY)

Available **NOW** until **5:00PM May 27th!!**

Purchase at the Park and Recreation Office **OR** by mail.
Early Bird Rates apply only to mail postmarked no later than the 27th of May.

INDIVIDUAL—\$90 FAMILY—\$180 \$SENIOR—\$45

SEASON: JUNE 20—AUGUST 26, 2016
FACILITY: 300' x 70' "pool within a lake", bathhouse, small beach area, parking lot, concession, playground/small picnic area, diving board, and lap lanes. Pool is accessible to persons with disabilities.
HOURS: **Open to the public 7 days a week from 12:30pm—7:45pm***
 August 22—August 26 will be open to the public from 12:30—5:30pm*
**Hours may change due to insufficient staffing.*
PURCHASE BY MAIL: Provide information for only those that you would like a Pool Badge for; include the first and last name of all family members, ages of children, address, phone number, emergency phone number, email address, and voting precinct. **MAIL TO:** POOL PASSES—Park & Recreation
 500 Dedham Avenue, Needham, MA 02492
PAYMENT: Checks made payable to 'Town of Needham—Park and Recreation'
 Credit Cards accepted: Mastercard, Visa, and Discover. Include card number, expiration date, CVC code (on back of card), and an authorized signature.
QUESTIONS: Please call the Park and Recreation Office at (781) 455-7550, press 3 **OR** visit us at 500 Dedham Avenue (Public Service Administration Building—PSAB).

ROSEMARY POOL PROGRAMS

LEARN TO SWIM

The Learn-to-Swim program is designed for preschoolers, ages 3-4, all the way up to adults. Students progress through the levels at their own pace, mastering the skills in one level before advancing to the next. Often, more than one session is needed to move to the next level. All classes are taught using the Red Cross Learn-to-Swim curriculum and are overseen by a Water Safety Instructor. Classes are rain or shine unless it is announced otherwise.

Session	Dates	Registration ENDS at 12pm
1	June 27 – July 8* No program on July 4	Tuesday, June 28
2	July 11–July 22	Tuesday, July 12
3	July 25–August 5	Tuesday, July 26
4	August 8–August 19	Tuesday, August 9

PRESCHOOL LEVEL

Swim skills are taught through play. Classes are 30 minutes long. All 3 and 4 year old **MUST** be registered for this level.

Age: 3–4 year olds (*birth certificate required for all participants*)
Times: 9:45–10:15am
 10:30–11:00am
 11:15–11:45am
On Reg. Form: List *Learn to Swim, Session #(s), Preschool* under 'Level', **AND Time**
Fee: \$40 per participant with a season pool badge | 2 week, 10 class session
 \$70 per participant without a season pool badge | 2 week, 10 class session

YOUTH LEVELS

Age: 5 years and older (*birth certificate required for all 5 year olds*)
Levels: Level 1: Introduction to Water Skills
 Level 2: Fundamental Aquatic Skills
 Level 3: Stroke Development
 Level 4: Stroke Improvement
Times: **SEE CHART**
On Reg. Form: List *Learn to Swim, Session #(s), Level, AND Time*
Fee: \$40 per participant per session* with a badge
 \$70 per participant per session* without a badge
 *2 week, 10 class session See page 17 for badge rates

Times	Level			
	1	2	3	4
9:00–9:40am	●	●	●	●
9:45–10:25am	●	●		
10:30–11:10am	●	●	●	
11:15–11:55am	●	●		●

STROKE CLINIC



This program provides further coordination and refines strokes so swimmers can swim with ease, efficiency, and power. ***Stroke Clinic meets Monday–Thursday ONLY!***

Age: 6 years and older
Sessions: 1. Monday, June 27–Thursday, June 30 & Tuesday, July 5–Thursday, July 7
 2. Monday, July 11–Thursday, July 14 & Monday, July 18–Thursday, July 21
 3. Monday, July 25–Thursday, July 28 & Monday, August 1–Thursday, August 4
 4. Monday, August 8–Thursday, August 11 & Monday, August 15–Thursday, August 18
Time: 10:00–11:00am
Location: Rosemary Pool Complex
On Reg. Form: List *Stroke Clinic AND Session*
Fee: \$40 per participant with a season pool badge | 2 week, 8 class session
 \$70 per participant without a season pool badge | 2 week, 8 class session

ROSEMARY POOL PROGRAMS

HIGH SCHOOL SWIM TEAM CONDITIONING



Do you swim for your high school swim team and want to jump start your swim season? Join the Needham Sharks Swim Coach as she whips you into shape for your season! Start your swim season off in swimmer shape this year! This program is great for beginners or seasoned swimmers.

Age: 14–18 year olds
Sessions: 1. Monday, August 15–Friday, August 19
 2. Monday, August 22–Friday, August 26
Time: 9:00–11:00am
Location: Rosemary Pool Complex
On Reg. Form: List *Swim Team Conditioning AND Session #(s)*
Fee: \$40 per participant with a season pool badge | 1 week, 5 class session
 \$70 per participant without a season pool badge | 1 week, 5 class session

ADAPTIVE AQUATICS

Individual lessons for swimmers with challenges who are not able to learn in a group setting, are offered in the afternoons on weekdays. The Assistant Pool Supervisor of Instructors will work with the parent to schedule 10, 30 minute lessons.

Age: 3 years and older (*birth certificate required for all 3, 4, and 5 year olds*)
On Reg. Form: List *Adaptive Aquatics*
Fee: \$40 per participant with a season pool badge | 10 class session
 \$70 per participant without a season pool badge | 10 class session

INDIVIDUAL SWIM LESSONS

Private lessons are available for beginners who are hesitant to enter the water to experienced swimmers looking for stroke improvement. Private lessons are tailored to each participant's skill level. Each lesson is 30 minutes in length, and all swim lessons are overseen by a Water Safety Instructor.

Age: 3 years and older (*birth certificate required for all 3, 4, and 5 year olds*)
Days: **Tuesdays and Thursdays:** June 28–August 18
Times: 3:00–3:30pm **OR** 3:30–4:00pm
 *First come first serve
Location: Rosemary Pool Complex
On Reg. Form: List *Individual Lesson, Date (include the day of week), AND Time*
Fee: \$20 per participant per session with a season pool badge | 1 class
 \$25 per participant per session without a season pool badge | 1 class

NEEDHAM SHARKS SWIM TEAM



Make a splash this summer with the Sharks! Whether you've swam competitively before or looking to try something new, the Needham Sharks could be for you! No one will feel like they're "over their head" so come "dive in" to the recreational summer swim team for Needham residents! Home meets are held at Rosemary Pool and away meets are at area towns' pools. ***Rosemary Pool Pass is required to participate***

Age: 6–18 year olds
Days and Times: June 20–August 13
Mondays and Wednesdays: 5:00–6:30pm
Tuesdays and Thursdays: 4:00–7:30pm *Extended warm-up and Swim Meet
Fridays: 9:30–11:30am
Location: Rosemary Pool Complex
On Reg. Form: List *Needham Sharks Swim Team*
Fee: \$125 per participant with a season pool badge | 8 week session
 See page 17 for badge rates

ROSEMARY POOL PROGRAMS

TEEN & ADULT BEACH VOLLEYBALL NEW!

Bump! Set! Spike! We're taking volleyball to the beach this summer! Join us for 4 vs. 4 beach volleyball. It's fast-paced, high intensity and a great workout!

Ages: Teens: 13—17 years old, Adults: 17 years and older
Days: Wednesdays, July 13—August 17
Times: 4:30—6:00pm—Teens
 6:00—7:30pm—Adults
Location: Rosemary Pool Complex
On Reg. Form: List *Teen* OR *Adult Beach Volleyball*
Fee: \$30 per participant | 6 week session

FRIDAY FAMILY FUN NIGHTS

*Special events for the whole family on **seven** summer Friday nights at Rosemary Pool!
 Events are free to those with a season or daily pass and begin at 6:00PM.*

July 1 Party in the USA!
 July 8 Gold Rush!
 July 15 Disney Adventure!
 July 22 Calling All Superheros!
 July 29 Drip, Drip, Splash!
 August 5 Monster Mayhem!
 August 12 P&R Olympics!



GENERAL INFORMATION

NEEDHAM PARKS, PLAYGROUNDS & ATHLETIC FIELDS

Needham is experiencing an overwhelming number of requests for field space for many youth and adult sports, with many parks seeing an increase in the number of people, cars, and trash. In order to keep our children and parks safe, we ask that everyone visiting a Needham park or field follow these guidelines:

- **Pick up and dispose of trash properly.** Trash attracts bees and wild animals.
- **Trash is picked up by truck, so barrels need to be located at entrances.** If barrels are full, please remove your trash from the site. Some school sites do not have barrels due to the number of students with allergies to bees.
- **Report any unsafe field conditions** immediately to a league supervisor or the Park and Recreation Department.
- **Park in designated areas.** If parking on the street is necessary, park in a manner that will allow emergency vehicles to access the fields and neighboring homes.
Parking in fire lanes, in crosswalks, and in front of fire hydrants is illegal and unsafe!
- **Be considerate** of all park neighbors, leaving enough room for access to driveways, and do not park on their lawns.

MEDICAL INFORMATION

The Park and Recreation Summer Staff are trained to administer ***Epi-Pen*** medication to participants with allergies and monitor use of ***Inhalers*** for those with asthma.

No other medication will be given by staff.

Parents must complete an information sheet and permission form in order to leave Epi-Pens and/or Inhalers at programs. Please visit the Park and Recreation website to download a Medical Information Packet OR call the office to be sent a copy in the mail.

Be sure to include ALL allergy AND medical concerns on your Registration Form!

MA Department of Conservation and Recreation: 2016 ParksPass Program!!

The Needham Park and Recreation Commission is continuing our annual partnership with the Massachusetts Department of Conservation and Recreation (DCR). The program allows Residents to borrow the **2016 ParksPass** to visit over 50 state parks throughout Massachusetts, Cape Cod, and the Islands.

The **ParksPass** provides unlimited day-use parking for one vehicle at any of the facilities in the Massachusetts state parks system that charge a day use parking fee.

Please call (781)455-7550 ext. 3 for more information about reserving the **ParksPass** from our department. For more detailed information about the DCR's wonderful state park locations, facilities and programs, please visit: **www.mass.gov/dcr**



THE NEEDHAM EXCHANGE CLUB CELEBRATES THE 4TH!

Festivities begin at 5:00pm on Sunday, July 3rd, with food and entertainment followed by the fireworks display at dark. The Celebration continues on Monday, July 4th, beginning at 9:00am with the raising of our nation's flag in the Town Common followed by the Grand Parade with a craft fair, flea market, athletic events, food, and entertainment after the parade at Memorial Park.

All Events Sponsored by the Needham Exchange Club.

Please call 781-444-3924 or visit www.needhamexchangeclub.org for more detailed holiday activity information!

GENERAL INFORMATION

NEEDHAM SPORTS ORGANIZATIONS

ALL Youth Sports Organizations in Needham are non-profit, volunteer-run organizations providing sports playing opportunities for Needham youth.

For more detailed information on each program and program contact information, pick up a **2016 Needham Youth Sports Organization Brochure** at the Park and Recreation Office OR visit our website at www.needhamma.gov/parkandrecreation and select "Sports Contacts" from the left hand side of the page.

HOW TO RESERVE A FIELD OR PLAYGROUND/TOT-LOT

Call or stop by the office. If the date chosen is available, a permit will be given, which must be signed. A fee is charged for some field uses. Individuals may use the tot-lots at all times, but large groups should reserve space to avoid conflicts with other groups.

LOCATIONS INCLUDE:

Broadmeadow —Broadmeadow Road	Claxton —Central Avenue	Cricket —Hillside Avenue
DeFazio —Dedham Avenue	Greene's —Pickering Street	Eliot —Wellesley Avenue Ext.
Hillside —Glen Gary Road	Mills —Hampton Avenue	Mitchell —Brookline Street
Newman —Central Avenue	Perry —Beaufort Avenue	Riverside —Riverside Street

PLEASE NOTE:

- Bathrooms are available at DeFazio and Claxton.
- **Greene's Field Playground can not be permitted.**
- School playgrounds are not available during school hours.

SPORTS KIT RENTAL

Two Sports Kits are available for residents to use from the Park & Recreation Office.

PLEASE CALL THE OFFICE IN ADVANCE TO RESERVE A KIT!

Items can be rented on an individual basis, with the entire kit costing no more than \$20!

Kits can include: volleyball, badminton, croquet, horseshoes, whiffle ball set, bocce, kick-balls, bases, cones, pinnies, jump ropes, three-legged race ties, grain sacks (for sack races), and frisbees.

LOST AND FOUND

Please call (781)455—7550, press 3 if you've lost an article at a Park & Recreation park. Found items should be dropped off at the Park & Recreation Office.

REGISTRATION POLICIES

REGISTRATION LIMITS

Registration limits are set to comply with building code regulations as well as staff/participant ratios. See individual program descriptions for specific limits. The Commission reserves the right to cancel classes when registration numbers are low.

AGE REQUIREMENT OF PARTICIPANTS/BIRTH CERTIFICATES

All participants MUST be the noted age by first day of session. All children ages 5 and under must have a birth certificate registered with the Park and Recreation Office. This is a one-time only requirement. Mail a copy or bring one by – it will be given right back to you. **Registrations for participants 5 and under are not complete without a registered birth certificate.** If you were living in Needham when the child was born, copies are available at the Needham Town Clerk's Office in Town Hall. Park and Recreation CANNOT access the Town Clerk's records directly.

CREDITS/REFUNDS

The Commission has a NO REFUND policy unless the program is cancelled or there are special circumstances. In most cases, CREDITS are given and do not expire. All requests need to be submitted to Park and Recreation **in writing** to 500 Dedham Avenue, Needham, MA 02492 or to pcarey@needhamma.gov.

CHANGES TO REGISTRATION

To make a change in your registration, call (781)455-7550, press 3. Messages can be left when the office is closed. If space is available, changes will be made. Additional payments may be required if fees are different, due within time required by office. Credits will be given to the family account when the fee is less than original payment.

NON-RESIDENT REGISTRATION

Non-Residents may register the **Wednesday before** a program begins, if space is available, unless otherwise noted in brochure.

FINANCIAL ASSISTANCE/SCHOLARSHIPS

Available to Needham residents, only. Call (781)455-7550, press 3 for more information. **Register in person or by mail ONLY.**

SPECIAL NEEDS PROGRAMING

Call (781)455-7550, press 3 for questions about integration. Contact *The Charles River Center* for specialized programming for all ages at (781)972-1018.

TRUST FUND FOR PARKS

Make a donation on your registration form or write a separate check in honor of your favorite park. All gifts will be placed in the Trust Fund for Parks, and will be used for park improvements. Call (781) 455-7550, press 3 for more details.

CHILDREN'S THEATRE

1:30PM on Tuesday Afternoons at the Broadmeadow Elementary School

Afternoon entertainment for children and their families!

Donations are accepted on site to keep performances free for everyone!

- July 12** **Karen K & The Jitterbugs**
This "Parent's Choice" award winning CHILDREN'S MUSIC group will have the whole family moving and grooving!!
- July 19** **Rob Clarke**
A total VARIETY MAGIC SHOW that includes awesome magic, cool juggling skills, hilarious comedy routines and tons of audience interaction.
- July 26** **Mark Binder**
Hearing his classic and ORIGINAL SPINS ON TRADITIONAL STORIES and his WILD TALL TALES, children and parents alike will be entranced!
- August 2** **Big Ryan's Tall Tales**
Humorous show, Big Ryan tells ORIGINAL STORIES, PUPPET PLAY, and a bit of music and movement and a whole lot of fun with lots of audience participation.

ARTS IN THE PARKS

7:00PM on Thursday Evenings at the Memorial Park Gazebo

Inclement weather site—Needham High School Auditorium

Bring dinner, lawn chairs or a blanket, and enjoy the music! Ample free parking.

Donations are accepted on site to keep concerts free for everyone!

- July 7** **The Tom Nuttle Big Band**
15 piece swing band playing music of the Big Bands era!
- July 14** **Classic Groove**
Entertaining renditions of jazz and contemporary standard.
- July 21** **Needham Community Band**
Old-Time summer Band Concert!
- July 28** **Soul Intensity**
Dynamic group of musicians from the baby boomer era who specialize in R&B Soul/Funk!
- August 4** **The Bill McGoldrick Acoustic Duo**
Popular tunes of jazz, rock 'n roll, and blues played by an acoustic duo!
- August 11** **The Reminisants**
Specializing in music from the 50's - 90's, playing a collection of great music for all kinds of musical tastes and generation!



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 5 / 10 / 2016

Agenda Item	At-Grade Crossing Feasibility Study (Quiet Zone)
Presenter(s)	Richard P. Merson, Director of Public Works Bob Mackie, BETA Group, Inc.

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
The Transportation Committee began a preliminary investigation to evaluate the possibility of reducing train noise at Needham's six "at-grade" railroad crossings in late 2012. The Committee received a student report studying the issue in April 2013. The Board of Selectmen, working with the Transportation Committee, developed a warrant article in November 2014 and was successful at receiving funding from the May 2015 Annual Town Meeting to perform a full feasibility study. The Board adopted a goal of evaluating the possibility of implementing a Quiet Zone on August 18, 2015 and subsequently hired BETA Group, Inc. to perform the evaluation. The results of the Study are being presented at the meeting.			
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	☐ YES	☒ NO
3.	BACK UP INFORMATION ATTACHED	☒ YES	☐ NO
(Describe backup below)			
- Draft At-Grade Crossing Feasibility Study			



December 08, 2015

Anthony L. Del Gaizo, P.E.
Town Engineer
500 Dedham Street
Needham Massachusetts 02492

Re: *Draft At-Grade Crossing Feasibility Study*

Dear Mr. Del Gaizo,

BETA Group, Inc. (BETA) is pleased to present this report to the Town of Needham, on the results of an investigation of the opportunity to create a Quiet Zone along the MBTA rail line within the town.

To make sure that all parties are entirely clear about the nature of a Quiet Zone, it is best to understand it as a reduced horn use zone. While the normal sounding of train horns is suspended in a Quiet Zone, the locomotive engineer is still obligated to sound the train horn in any case of emergency, in order to warn trespassers on the right of way, rail workers along the right of way, or vehicles within in the crossing of the approach of the train.

BETA and Egan Consulting Group (ECG) have reviewed the relevant Code of Federal Regulations (CFR) and additional guidance on the establishment of Quiet Zones as issued by the Federal Railroad Administration (FRA), met on site to review conditions, and met with Public Works. Additionally, a meeting and site visit was held with the FRA grade crossing manager for Region One, Mr. Lou Frangella. Attending that meeting were; yourself; Tom Egan, ECG; Lou Frangella, FRA; and the writer.

A detailed description of each of the grade crossings being considered in this Quiet Zone Study is found in the report prepared for the Needham Transportation Committee in 2013, entitled, "Proposed Quiet Zone Safety Improvements along the Needham Line of the Massachusetts Bay Commuter Rail At Six At-Grade Rail Crossings". The six crossings mentioned in that report include the five public crossings at grade (West Street, Rosemary Street, May Street, Great Plain Avenue, and Oak Street), as well as a private grade crossing at the Needham Golf Club. The 2013 report is not appended to this report since it is assumed that it was distributed to all interested stakeholders previously. Aerial photos of each crossing are included in Appendix 1, as are track charts and relevant sections from the Operating Rules and Instructions for the rail line.

This report will not duplicate the information from the 2013 report, but will note a number of changes since the 2013 report:

- The operator of the line is no longer Massachusetts Bay Commuter Rail. As result of a competitive bid process by the MBTA, MBCR was supplanted by Keolis Commuter Services effective July 1, 2015.

- As part of that procurement, MBTA established itself as the railroad under Federal regulations, and thereby Keolis is strictly the operator of the railroad for MBTA.
- The National Average risk index and values for various SSM change on an annual basis based on new information to the system, therefore the resultant risk index for the same crossings are different in 2015 compared to the 2013 values.
- There is no current freight traffic on the line. Freight operating rights between Medfield Junction, Needham Junction and Needham Heights have not, to our understanding, been extinguished.

Additionally, while this report and the 2013 report agree that the public grade crossings in Needham can meet the conditions required to constitute a Quiet Zone, we believe that the town needs to consider several additional issues to make a fully informed decision on this topic.

Regulatory Issues and Requirements

The FRA process for determining whether a specific set of grade crossings qualifies for establishment of a Quiet Zone is quite specific and includes the following:

1. Each grade crossing is carried in an FRA database, and given a risk index based on historic data (number and speed of trains, traffic count, speed, number of accidents at the crossing and warning devices in place).
2. Utilizing an FRA on-line tool, the Quiet Zone Calculator, a series of assessments can be made to determine if the risk level can be brought down to one of two thresholds by applying specific safety measures at the crossings within the proposed Quiet Zone.
3. Either Supplemental Safety Measures (SSMs) or Alternate Safety Measures (ASMs) must be put in place at some or all of the grade crossings on the line segment. A full list of SSMs is included in Appendix 2 of this report however for the reader's benefit the following SSMs are most relevant to this discussion: Four Quadrant Gates, both with and without Presence Detection, and Channelization (including both mountable and non-mountable devices).
4. A value is given for each SSM or ASM proposed within the Quiet Zone. The Quiet Zone Calculator generates a cumulative risk index based on the specific SSMs proposed.
5. The Quiet Zone Risk Index must be reduced to a point either below the Nationwide Significant Risk Threshold, or at minimum, below the Risk Index with Horns.
6. Additionally, each grade crossing on the line segment under consideration must be equipped with two specific rail signal enhancements. These enhancements are Constant Warning Time Devices, and Power Out features.
 - a. Constant Warning Time devices identify the speed of the approaching train and adjust the warning device activation to meet the FRA advance warning time period, therefore assuring the warning time is constant regardless of the train's approaching speed. On the basis of information available in the Keolis Operating Rules and Instructions (NORAC Rules, dated 7/1/14), we believe that the grade crossing circuits currently in place are not Constant Warning Time circuits. We will need to confirm this with MBTA and Keolis.. If standard

approach circuits are in place, it would require an upgrade to constant warning time circuits. This is a cost that would be incurred by the MBTA, and for which they would expect to be compensated by the Town. The cost to upgrade these approach circuits is not included in the cost estimates below, but could be significant.

- b. Power Out Indicators are a type of safety device that warns locomotive engineers in the event that the electric power to a particular grade crossing has failed. The presence and functionality of these devices must be confirmed with MBTA and Keolis. The Town should be prepared that the MBTA would expect to be compensated for any additional infrastructure required to institute a Quiet Zone.

FRA regulations specify that, except in certain conditions, which do not apply in this case, a Quiet Zone cannot start or finish at a private grade crossing. This is relevant to the Needham Golf Course grade crossing. The Golf Course grade crossing is a private crossing. Private crossings have different liability attached compared with public crossings at grade. Authorized track speed through the Golf Club crossing is posted as 50 mph. While as a practical matter, virtually all trains make a station stop at Hersey Station, this speed limit is a complicating factor in seeking any relief.

We have asked the FRA for a clarification and the possibility of an exemption from the private grade crossing regulation. The regional manager did not believe that the FRA would consider including the private crossing in the quiet zone. He did commit to discussing the matter with his superiors. Alternatively, there may be an option to explore whether the golf club and the Town could reach an accommodation with the MBTA regarding the crossing and amend the private grade crossing agreement accordingly. Then the parties could jointly present that information to the FRA. Absent agreement from the FRA regarding the Golf Club crossing, the Quiet Zone could only encompass the five public grade crossings, and the locomotive horns would continue to be sounded at the Needham Country Club grade crossing.

Observations and Recommendations

Using the FRA on-line tool, we have determined that the proposed Quiet Zone between West Street and Oak Street currently has a risk factor of 33,954.07. As noted above, to be considered for Quiet Zone status that risk must be reduced to one of two levels; below the current Risk Index with Horns (20,356.16) or below the Nationwide Significant Risk Threshold (14,347.00). Below are mechanisms for reducing the risk factor.

Four Quadrant Gates

The Four quadrant gate system is a relatively new improvement over the traditional two quadrant gates in use on these grade crossings today. Traditional grade crossing gates close access to the grade crossing from the approaching roadway lane. The traditional gates do not protect against a vehicle "slaloming" around the gates. (To "slalom" around the gates means that the driver upon approaching a lowered gate, leaves his/her lane, crosses into the opposing traffic lane and enters the grade crossing from the opposite lane (where there is no gate), weaving to the right to miss the lowered gate beyond the track in that lane, and exiting the crossing on the original lane.). Unfortunately the behavior described is altogether too common.



Four Quadrant Gates consist of gates that come down in all four quadrants of the crossing, with the gate closest to approaching traffic coming down generally before the gate closing off the exit lane, thereby allowing any vehicles on the grade crossing when the gates begin to decent to escape before the arrival of the train. For maximum safety, we believe that the town should consider 4 quadrant gates, and include Presence Detectors. Presence Detectors recognize when a vehicle is "trapped" between the gates, and opens the outlet side gate to allow escape. Additionally, all warning devices should include preemption circuits with proximate traffic signals, in order to make sure that traffic signals allow vehicular traffic to flow away from the grade crossing when a train approaches.

Channelization

Channelization is an additional safety measure that is used in some circumstances. The term refers to placing barriers between the traffic lanes to prevent a vehicle from crossing into the opposite lane of traffic. Channelization devices can include both mountable devices and non-mountable devices. While generally an effective mechanism for traffic separation, consideration must be given to two particular elements in considering using channelization at any of these grade crossings.

The first consideration is the impact on snow removal efforts. The channelization devices would in effect narrow the roadway, and provide an additional obstacle for the plow drivers to consider in their rounds. The ultimate determination as to the effect of channelization on snow removal efforts would reside with the highway department.

The second element to be considered is how channelization would impact access to and egress from various commercial and residential driveways and parking lots. Channelization in effect makes the roadway in the area of the grade crossing a divided roadway. Any vehicle entering these driveways/parking lots would have to approach the entrance from the same side of the street only (no left hand turn across opposing traffic lanes would be possible). Also, any vehicles exiting these driveways/parking lots would have to make a right hand turn, as crossing the near lane to make a left into the opposite lane would not be possible. Obviously, all current traffic precluded from making left hand turns (either into or out of the parking lots/driveways) would have to seek alternate routes through the local streets to redirect themselves to their destination, therefore impacting traffic in the general area.

FRA Quiet Zone Calculator

Having run various scenarios through the FRA Quiet Zone Calculator, we have determined that risk indices below the Risk Index with Horns, and below the Nationwide Significant Risk Threshold, can be achieved. There is, however a continuum of risk and cost attached with each of the various scenarios. That is to say, to get below the Nationwide Significant Risk Threshold will cost more than to get below the Risk Index with Horns. To get the lowest possible risk index, or to apply like safety measures on all grade crossings, will cost more than simply getting below the Nationwide Significant Risk Threshold.

At this point the exercise reduces to a cost/risk analysis. While it is possible to reduce the Quiet Zone Risk Index below the Risk Index with Horns, we strongly recommend exceeding the minimum corrective action in order to reduce future liability in the event of a vehicle/train accident at one of the crossings.

The options available to the Town range from:

- Adding Four Quadrant Gates at two grade crossings, channelization at two crossings and no supplemental safety measures at the fifth crossing
- Four Quadrant gates at four crossings and no supplemental safety measures at the remaining crossing
- Adding Four Quadrant gates at all five public grade crossings.

Recommendations

To maximize the safety of the driving public, the crews and customers on the commuter trains, and the citizenry of the Town of Needham, we recommend Four Quadrant Gates be considered for West Street, Rosemary Street, May Street, Great Plain Avenue and Oak Street.

We further recommend that the Town give strong consideration to including Presence Detectors at the five public grade crossings.

While it is unclear at this time whether the FRA will authorize including the Golf Club crossing in the Quiet Zone, we recommend repurposing a set of crossing gates from one of the public crossings to this location to improve safety.

For reasons cited above, it is unclear if the benefit of channelization is outweighed by the implications to snow removal and local access. Therefore, we have not included channelization in our recommendations. If the Town elects to explore channelization either in concert with Four Quadrant gates, or as an alternative to Four Quadrant gates, that would change the cost estimates below.

Anticipated Costs

BETA has developed an estimate of "all in" costs to accomplish the Quiet Zone based on the recommendations above. The total cost of West Street, Rosemary Street, May Street, Great Plain Avenue and Oak Street being upgraded to Four Quadrant gates, and two quadrant gates added to the Needham Golf Club crossing would be in the range of \$1.3 million dollars. Details for this cost estimate are included in Appendix 3. This estimate does not include Grade Crossing surface work, additional or alternate power drops for the signals, any work on rail constant warning time devices (need to confirm current infrastructure by discussion with MBTA), and any Power Out upgrades.

Next Steps

- a. Present this report to Needham officials
- b. Continue discussion with FRA regarding the private grade crossing at the Needham Golf Club.



Anthony L. Del Gaizo, P.E.
December 08, 2015
Page 6 of 6

c. Presentation at Board of Selectmen's meeting (12/19/15)

Additionally, the following steps should be taken if the town determines that they would like to continue to pursue establishing the Quiet Zone

- d. Request a meeting with MBTA, and their rail operator, Keolis, to discuss establishment of Quiet Zone
- e. Establish Diagnostic team to assess Pedestrian Crossings (Needham Center and Hersey Stations).
- f. Negotiate terms of the Quiet Zone
- g. Begin conceptual design

If we can be of any further assistance regarding this matter, please contact us at our office.

Very truly yours,
BETA Group, Inc.



Robert T. Mackie, PE, BCEE
Senior Associate

cc: File
Thomas Egan, ECG

Job No: 5176



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 5/10/2016

Agenda Item	NATIONAL PUBLIC WORKS WEEK PROCLAMATION
Presenter(s)	Richard P. Merson, DPW Director

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
Proclaim the week of May 15 th through May 21 st as National Public Works Week.			
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	<u> X </u> YES	<u> </u> NO
<i>To approve and sign the Proclamation for National Public Works Week May 15-May 21, 2016.</i>			
3.	BACK UP INFORMATION ATTACHED	<u> X </u> YES	<u> </u> NO
(Describe backup below)			
a. Proclamation			

PROCLAMATION

- WHEREAS Public Works services provided in our community are an integral part of our citizens everyday lives; and
- WHEREAS The support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as water, sewers, drains, streets and highways, traffic control, public buildings, solid waste disposal, recycling, parks and forestry, and snow removal; and
- WHEREAS The health, safety and comfort of this community greatly depend on these facilities and services; and
- WHEREAS The quality and effectiveness of these facilities, as well as their planning, design and construction, are vitally dependent upon the efforts and skill of public works officials; and
- WHEREAS The efficiency of the qualified and dedicated personnel who staff public works departments is materially influenced by the people's attitude and understanding of the importance of the work they perform; now therefore

BE IT RESOLVED that the Board of Selectmen does hereby proclaim the week of May 15th through May 21st as NATIONAL PUBLIC WORKS WEEK in the Town of Needham and calls upon all citizens and civic organizations to acquaint themselves with the problems involved in providing our public works and to recognize the contributions which public works employees make every day to our health, safety, comfort, and quality of life.

Signed this the 10th day of May in the year 2016.

BOARD OF SELECTMEN

Matthew Borrelli, Chairman

Marianne Cooley, Vice-Chairman

Daniel P. Matthews, Clerk

John A. Bulian

Maurice P. Handel



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 5 /10 /2016

Agenda Item	2016 Outdoor Water Use Restrictions
Presenter(s)	Richard Merson, DPW Director Robert Lewis, DPW Assistant Director Chris Seariac, Water, Sewer & Drain Supt.

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
	Based on the analysis of residential water use in calendar year 2015 it was determined that daily water use per person exceeded the prescribed limit in the Water Management Act Permit for Needham. As a result, the Board voted at their March 22, 2016 meeting to mandate outdoor water use restrictions during 2016 from May 1st through September 30th to two (2) days per week. Because the use in 2015 spiked significantly the DPW will discuss the program being implemented for 2016 to assure improved compliance results.		
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	<u> </u> YES	<u> X </u> NO
3.	BACK UP INFORMATION ATTACHED	<u> X </u> YES	<u> </u> NO
(Describe backup below)			
1. Copy of Notice mailed to residents			



Public Notice

Mandatory ODD/EVEN Non-essential Outdoor Water Use Restriction

For Residential & Commercial Customers

The Town of Needham's mandatory non-essential outdoor water use restriction is effective May 1, 2016 through September 30, 2016. Non-essential water use is allowed two days per week before 9:00 a.m. and after 5:00 p.m. This restriction is in accordance with the Town's Department of Environmental Protection (DEP) Water Management Act Permit, and is in keeping with regional water conservation efforts.

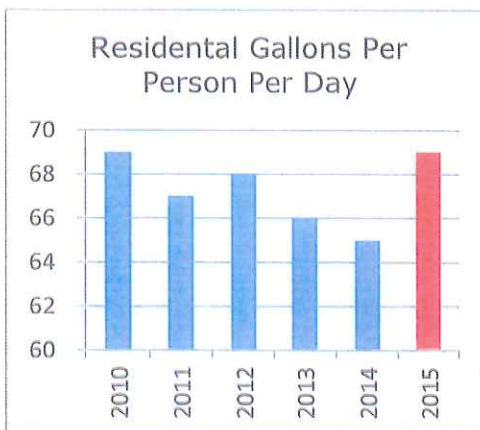
Odd/Even Outdoor Water Use Restriction

Properties with **even** street numbers may water lawns (and perform other allowed non-essential outdoor water uses) only before 9:00 a.m. or after 5:00 p.m. on **Mondays and Thursdays**.

Properties with **odd** street numbers may water lawns (and perform other allowed non-essential outdoor water uses) only before 9:00 a.m. or after 5:00 p.m. on **Tuesdays and Fridays**.

No lawn watering via sprinklers or automatic irrigations system is allowed on Saturday, Sunday or Wednesday.

Watering of lawns, gardens, flowers and ornamental plants by means of a **hand held hose is allowed at all hours** during the restricted period.



The policy of the Commonwealth is to reduce residential water use to 65 gallons per person per day to ensure a sustainable drinking water supply and to protect natural resources and stream flow for aquatic life. Needham has been unable to consistently meet this requirement and residential use in Needham increased to 69 gallons in 2015. Accordingly, the Town is seeking the cooperation of all residents in achieving the required standard. Failure to comply with the provisions of the mandatory restriction may result in a fine in accordance with Section 2.2.5.5 of the General By-laws.

April 1, 2016

In the event that the Massachusetts Drought Management Task Force declares a drought advisory (or higher), non-essential outdoor water use will be allowed only one day per week before 9:00 a.m. and after 5:00 p.m.

Non-essential outdoor water uses that are subject to the mandatory Odd/Even restriction are:

- Irrigation of lawns and landscaping via sprinklers or automatic irrigation systems;
- Washing of vehicles, except in a commercial car wash or as necessary for operator safety; and
- Washing of exterior building surfaces, parking lots, driveways or sidewalks, except as necessary to apply surface treatments such as paint, preservatives, stucco, pavement or cement.

The following uses are allowed while the mandatory restriction is in place:

- Watering of lawns, gardens, flowers and ornamental plants by means of a hand-held hose.
- Irrigation to establish a new lawn and new plantings during the months of May and September. Please contact the Town if you intend to do so, so that we may ensure you do not receive an enforcement notice.
- Irrigation of public parks and recreation fields by means of automatic sprinklers outside the hours of 9:00 a.m. and 5:00 p.m.

Water uses NOT subject to the mandatory restrictions are those required for health or safety reasons, by regulation, for the production of food and fiber, for the maintenance of livestock, or to meet the core functions of a business (e.g. irrigation by golf courses as necessary to maintain tees, greens, and limited fairway watering, or irrigation by plant nurseries as necessary to maintain stock).

Under typical weather conditions, lawns require only one inch of water per week to remain healthy. Further information about the mandatory water use restriction and on efforts to reduce outdoor water use is available at <http://needhamma.gov/waterrestriction>. Questions about the mandatory non-essential outdoor water restriction should be directed to the Department of Public Works, Water & Sewer Division at (781) 455-7550 – select option 2 then 1 on the automated telephone system – between 8:30 a.m. and 5:00 p.m., Monday – Friday or by email at dpwadmin@needhamma.gov.

The Town of Needham thanks you for your cooperation.

April 1, 2016



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 5/10/2016

Agenda Item	Registered Marijuana Dispensary Interviews - Letter of Support/Non-Opposition
Presenter(s)	Board of Selectmen

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
The Board will interview two applicants seeking a letter of support or non-opposition for the siting of a Registered Marijuana Dispensary from the Board.			
<u>Presentation order:</u>			
8:00: Medical Marijuana of Massachusetts, Inc.			
8:30: Sage Cannabis, Inc.			
	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
A vote on this matter is scheduled for May 24, 2016.			
3.	BACK UP INFORMATION ATTACHED	YES	NO
a. Draft Community Benefit Agreement			

COMMUNITY BENEFIT AGREEMENT

THIS COMMUNITY BENEFIT AGREEMENT (this "Agreement") is entered into this _____ day of _____ by and between the TOWN OF NEEDHAM, a Massachusetts municipal corporation with a principal address of 1471 Highland Avenue, Needham, MA 02492 (the "Town"), and _____, a Massachusetts nonprofit corporation with a principal address of _____ (the "Operator").

WHEREAS, the Operator wishes to locate a Registered Marijuana Dispensary dispensing facility ("RMD") at (LOCATION) (the "Facility") in accordance with regulations issued by the Massachusetts Department of Public Health ("DPH"); and

WHEREAS, the Operator intends to provide certain benefits to the Town by way of gift or grant in the event that it receives a Final Certificate of Registration to operate an RMD in Needham by DPH, and all local approvals, permits and licenses;

NOW THEREFORE, in consideration of the provisions of this Agreement, the Operator offers and the Town accepts this Agreement and the Operator and the Town agree as follows:

1. Annual Payment

- (a) The Operator agrees to make a donation to the Town, in the amounts and under the terms provided herein for the purposes of addressing any impacts of the RMD facility on the Town and on municipal programs, services, personnel, and facilities. The Funds shall be used at the Town's sole discretion.
- (b) The Operator shall pay to the Town an "Annual Payment", which shall be the greater of the "Minimum Payment" or the "Percentage of Gross Sales", as set forth below:

Calendar Year	Minimum Payment	Percentage of Gross Sales
2016	\$50,000	1.25% of Gross Sales
2017	\$100,000	3.0% of Gross Sales
2018	\$100,000	3.0% of Gross Sales
2019	\$100,000	3.00% of Gross Sales
All Subsequent Years	2.5% more than the prior year's Minimum Payment, on a cumulative basis	3.00% of Gross Sales

For the purposes of this Agreement, "gross sales" shall mean the total gross sales revenue from all products sold by the Operator in Needham.

- (c) Each Annual Payment shall be paid to the Town not later than March 1 following the calendar year. For example, the payment for calendar year 2016 shall be due not later than March 1, 2017.

- (d) Subject to the provisions of Section 8 of this Agreement, the Operator shall be bound by the Minimum Payment and the Percentage of gross sales attributable to each calendar year set forth above regardless of the year in which the RMD commences operations.
- (e) In the event that the Operator enters into a community benefit agreement with another municipality in the Commonwealth of Massachusetts that contains financial terms that are superior to what the Operator agrees to provide the Town pursuant to this Agreement, then the parties shall reopen this Agreement and negotiate an amendment resulting in financial benefits to the Town equivalent or superior to those provided to the other municipality.
- (f) The provisions of this Agreement shall be applicable as long as the Operator operates a RMD dispensing facility in the Town, pursuant to a license issued by DPH.

2. Financial Records and Audit Rights of Town

- (a) The Operator shall submit financial records to the Town not later than February 15 of each calendar year, with a certification of the gross sales for the respective year, for the purpose of determining whether the Annual Payment shall be the applicable Minimum Payment or the Percentage of Gross Sales.
- (c) If required by the DPH, all financial records submitted to the Town shall be simultaneously submitted to DPH by the Operator, subject to patient confidentiality requirements. The Operator shall also submit to the Town copies of any additional financial records that the Operator must submit to DPH.
- (d) The Operator shall maintain its books, financial records, and other compilations of data pertaining to the requirements of this Agreement in accordance with standard accounting practices and any applicable regulations or guidelines of the DPH. All records shall be kept for a period of at least seven (7) years.
- (e) During the term of this Agreement and for three (3) years following termination of this Agreement, the Town shall have the right to examine, audit and copy (at its sole cost and expense) those parts of the Operator's books and financial records which relate to the determination of the required Annual Payment and to the Operator's compliance with this Agreement. Such examinations may be made upon not less than thirty (30) days prior written notice from the Town and shall occur only during normal business hours at such place where said books, financial records and accounts are maintained. The Town's examination, copying or audit of such records shall be conducted in such manner as not to interfere with the Operator's normal business activities.

3. Purpose of Annual Payment

The Town may use the proceeds of each annual payment in its sole and absolute discretion.

4. Property Taxes

- (a) At all times during the term of this Agreement, property, both real and personal, owned or operated by the Operator shall be treated as taxable, and all applicable real estate and personal property taxes for that property shall be paid either directly by the Operator or by its landlord, and the Operator shall not challenge the taxability of such property and shall not submit an application for any statutory exemption from such taxes.
- (b) Notwithstanding Section 4(a): (i) if real or personal property owned or operated by the Operator is determined to be exempt for taxation or partially exempt, or (ii) if the value of such property is abated with the effect of reducing or eliminating the tax which would otherwise be paid if assessed at full value, then the Operator shall pay to the Town an amount which when added to the taxes, if any, paid on such property, shall be equal to the taxes which would have been payable on such property at full assessed value and at the otherwise applicable tax rate, if there had been no abatement or exemption. The payment described in this Section 4(b) shall be in addition to the payments made by the Operator under Section 1 of this Agreement.

5. Sales Taxes

The Town reserves the right to collect sales taxes, or similar transactional taxes, from the Operator, in the event that such collections are authorized by law during the term of this Agreement. The payment of any such taxes described in this Section shall be in addition to the payments made by the Operator under Section 1 and Section 4 of this Agreement.

6. Security

The Operator shall maintain a cooperative relationship with the Needham Police Department, including but not limited to attending periodic meetings to review operational concerns, cooperation in investigations, and communication to the Needham Police Department of any suspicious activities at or in the RMD location. In addition the operator will make the same video feeds and records that are available to the DPH available to the Needham Police Department.

7. Termination

This Agreement shall terminate at the time that either of the following occurs:

- (a) the Town notifies the Operator of the Town's termination of this Agreement; or
- (b) the Operator ceases to operate a RMD in Needham. In the case of a relocation out of the Town, an adjustment of funds due to the Town hereunder shall be calculated based upon the period of occupation of the RMD dispensing facility within the Town, but in no event shall the Town be responsible for the return of any funds already provided to it by the Operator.

8. Registration Contingency

The obligations of the Operator and the Town recited herein are specifically contingent upon the Operator's obtaining 1. A Final Certificate of Registration to operate a RMD dispensing facility in the Town from the DPH and 2. the Operator's receipt of any and all necessary local approvals to locate, occupy, and operate a RMD dispensing facility in the Town.

9. Compliance with Legal Requirements

The Operator shall comply with all laws, rules, regulations and orders applicable to the operation of an RMD, including the bylaws and regulations of the Town, and shall be responsible for obtaining all necessary licenses, permits, and approvals required for the operation of an RMD. This Agreement does not affect, limit, or control the authority of Town boards, commissions, and departments to carry out their respective powers and duties to decide upon and to issue, or deny, applicable permits and other approvals under the statutes and regulations of the Commonwealth, the General and Zoning By-laws of the Town, or applicable regulations of those boards, commissions, and departments, or to enforce said statutes, By-laws, and regulations. The Town, by entering into this Agreement, is not thereby required or obligated to issue such permits and approvals as may be necessary for the RMD dispensing facility to operate in the Town, or to refrain from enforcement action against the Operator and/or its RMD dispensing facility for violation of the terms of said permits and approvals or said statutes, By-laws, and regulations

10. Notices

Any and all notices, or other communications required or permitted under this Agreement, shall be in writing and delivered by hand or mailed postage prepaid, return receipt requested, by registered or certified mail or by other reputable delivery service, to the parties at the addresses set forth below or furnished from time to time in writing hereafter by one party to the other party. Any such notice or correspondence shall be deemed given when so delivered by hand, if so mailed, when deposited with the U.S. Postal Service, or if sent by private overnight or other delivery service, when deposited with such delivery service.

For the Town:

Town Manager
1471 Highland Avenue
Needham, MA 02492

For the Operator:
[INSERT]

11. Binding Effect

This Agreement is binding upon the parties hereto, their successors, assigns and legal representatives. Neither the Town nor the Operator shall assign or transfer any interest in the Agreement without the written consent of the other.

12. **Waiver**

The obligations and conditions set forth in this Agreement may be waived only by means of a written document signed by the party waiving such obligation or condition. Forbearance or indulgence by a party shall not be construed as a waiver, nor limit the remedies that would otherwise be available to that party under this Agreement or applicable law. No waiver of any breach or default shall constitute or be deemed evidence of a waiver of any subsequent breach or default.

13. **Amendment**

This Agreement may only be amended by a written document duly executed by both of the Parties. No modification or waiver of any provision of this Agreement shall be valid unless duly authorized as an amendment hereof and duly executed by the Town and the Operator.

14. **Headings**

The article, section, and paragraph headings in this Agreement are for convenience only, are no part of this Agreement and shall not affect the interpretation of this Agreement.

15. **Severability**

If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, illegal or unenforceable, or if any such term is so held when applied to any particular circumstance, such invalidity, illegality, or unenforceability shall not affect any other provisions of this Agreement, or affect the application of such provision to any other circumstances, and this Agreement shall be construed and enforced as if such invalid, illegal or unenforceable provision were not contained in this Agreement.

16. **Governing Law**

This Agreement shall be governed by and construed in accordance with the substantive law of the Commonwealth of Massachusetts, without regard to the conflicts of laws provisions thereof.

17. **Entire Agreement**

This Agreement, including all documents incorporated by reference, constitutes the entire integrated agreement between the parties with respect to the matters described. This Agreement supersedes all prior agreements, negotiations and representations, either written or oral, and it shall not be modified or amended except by a written document executed by the parties hereto.

18. **Counterparts**

This Agreement may be signed in any number of counterparts all of which taken together, shall constitute one and the same instrument, and any party hereto may execute this Agreement by signing one or more counterparts.

IN WITNESS WHEREOF, the Parties to this Agreement have hereunto set their hands and seals on the day and year first above written.

TOWN OF NEEDHAM

OPERATOR

Board of Selectmen

Needham Town Manager



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 5/10/2016

Agenda Item	Town Manager Update
Presenter(s)	Kate Fitzpatrick, Town Manager

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
The Town Manager will update the Board on issues not covered on the agenda.			
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
3.	BACK UP INFORMATION ATTACHED	YES	NO
none			



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 05/10/2016

Agenda Item	Committee Reports
Presenter(s)	Board Discussion

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
<i>Board members will report on the progress and / or activities of their Committee assignments.</i>			
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
3.	BACK UP INFORMATION ATTACHED	YES	NO
(Describe backup below)			
None			

Town of Needham
Water Sewer Billing System
Adjustment Form

DEPARTMENT OF PUBLIC WORKS

TO: TOWN TREASURER AND COLLECTOR
cc: TOWN ACCOUNTANT, WATER AND SEWER SUPERINTENDENT

WHEREAS the appropriate divisions of the Department of Public Works have submitted to you the following commitment(s) on the dates listed below for the collection of water, sewer revenue and

WHEREAS certain inadvertent error(s) were made in said commitment(s), it is hereby requested that you abate these particular account(s) in the amount(s) stated below.

Water Sales:	-\$102.90
Water Irrigation:	\$0.00
Water Admin Fees	\$0.00
Sewer Sales:	-\$269.70
Transfer Station Charges:	\$0.00
Total Abatement:	-\$372.60

Order #: 1217

Read and Approved:

 5/4/16

Assistant Director of Public Works

 5/4/16

Director of Public Works

For the Board of Selectmen

Date: 5/10/16

**Town of Needham
Water Sewer Billing System
Adjustment Form**

Prepared By:	Last Name	First Name	Customer ID#	Location ID#	Street Number	Street Name	Irrigation Water	Domestic Water	Sewer	Total	Reason	Corrected Last Read Y/N
JO	Council on Aging	(1)					\$0.00	-\$102.90	-\$269.70	-\$372.60	COA	N

Total: -\$372.60

ALSO, LET THIS SERVE AS AUTHORIZATION TO ABATE ANY PENALTY OR INTEREST WHICH HAS ACCRUED DUE TO THE NON-PAYMENT OF AMOUNTS AS STATED ABOVE.

Legend:

O.I. = O.I. reading slower than inside meter causing large bill when inside meter is read.
 TWN = Town Project caused damage to private property
 EC = Extenuating Circumstances
 Equip = Equipment Malfunction
 UEW = Unexplained water loss
 ACC = Accidental Water Loss
 BP = Billing Period beyond 100 days
 COA = Council on Aging

**Town of Needham
Board of Selectmen
Minutes for April 26, 2016
Selectmen's Chamber
Needham Town Hall**

6:45 p.m. Informal Meeting with Citizens: No activity.

7:00 p.m. Call to Order:
A meeting of the Board of Selectmen was convened by Chairman Matthew D. Borrelli. Those present were Marianne B. Cooley, Daniel P. Matthews, John A. Bulian, Maurice P. Handel, Town Manager Kate Fitzpatrick, and Recording Secretary Mary Hunt.

7:00 p.m. Public Hearing: Comcast Corporation - 922 Highland Avenue
Manuel Furtado, Project Manager, Comcast Corporation appeared before the Board requesting permission to install approximately 81 feet of 3 inch PVC in West Street from existing pole #NT/NT located on West Street. Mr. Furtado said this work is necessary to provide service to 922 Highland Avenue, Needham.

Mr. Borrelli invited public comment. No comments were made.

Ms. Fitzpatrick indicated all paperwork is in order on the application.

**Motion by Mr. Bulian that the Board of Selectmen approve and sign a petition from Comcast Corporation to install approximately 81 feet of 3 inch PVC in West Street from existing Pole #NT/NT located on West Street. This work is necessary to provide service to 922 Highland Avenue, Needham.
Second: Mr. Handel. Unanimously approved: 5-0.**

7:01 p.m. Public Hearing: Comcast Corporation - 916 Great Plain Avenue
Mr. Furtado, Project Manager, Comcast Corporation requested permission for Comcast Corporation to install approximately 125 feet of 3 inch conduit in Dedham Avenue to private property located at 916 Great Plain Avenue. He said this work is necessary to provide service to 916 Great Plain Avenue, Needham.

Mr. Borrelli invited public comment. No comments were made.

Ms. Fitzpatrick indicated all paperwork is in order on the application.

**Motion by Mr. Bulian that the Board of Selectmen approve and sign a petition from Comcast Corporation to install approximately 125 feet of 3 inch conduit in Dedham Avenue to 916 Great Plain Avenue private property. This work is necessary to provide service to 916 Great Plain Avenue, Needham.
Second: Mr. Handel. Unanimously approved 5-0.**

7:02 p.m. Public Hearing: Comcast Corporation - 1191 Greendale Avenue
Mr. Furtado, Project Manager, Comcast Corporation requested permission for Comcast Corporation to install approximately 3 feet of 3 inch PVC in grass from existing pole 8-7 located at 1191 Greendale Avenue. He said this work is necessary to provide service to 1191 Greendale Avenue, Needham.

Mr. Borrelli invited public comment. No comments were made.

Ms. Fitzpatrick indicated all paperwork is in order on the application.

Motion by Mr. Bulian that the Board of Selectmen approve and sign a petition from Comcast Corporation to install approximately 3 feet of 3 inch PVC in grass from existing pole 8-7 located at 1191 Greendale Avenue. This work is necessary to provide service to 1191 Greendale Avenue, Needham.

Second: Mr. Handel. Unanimously approved 5-0.

7:04 p.m. Appointments and Consent Agenda:
Motion by Mr. Handel that the Board of Selectmen vote to approve the Appointments and Consent Agenda as presented.

APPOINTMENTS: No Appointments were made at this meeting.

CONSENT AGENDA

- 1. Accept donation of 75th anniversary pole banners, hardware and installation by St. Sebastian's School. These banners will be displayed on 28 light poles on both sides of the street adjacent to the school, 1191 Greendale Avenue, and will remain in place through June 2017.**
- 2. Approve 2016 Mobile Food Truck license for returning food truck - Captain Marden's Seafoods, Inc. d/b/a The Cod Squad. All required forms have been completed and are on file.**
- 3. Approve a 2016 Common Victualler License for Ko Bistro, Inc. d/b/a Ko Bistro located at 250 Chestnut Street, Needham.**
- 4. Approve application for a 2016 Public Entertainment license on Sundays from Jeffrey Friedman, of Needham Farmers Market, Inc., located on the parking lot of Needham Bank, 1063 Great Plain Avenue, Needham.**
- 5. Approve a One Day Special Wines & Malt Beverages license for Barry Goldemberg, of TripAdvisor, to host an event for the New England Business Travel Association on April 28, 2016 from 4:00 p.m. to 7:00 p.m.**
- 6. Accept donations made to the Needham Cultural Council's NeedArts fund from the following people: \$35- Samuel Behar, \$35- Chia Chan, \$35- Berline Chao, \$35- Donna DeMaria, \$35- Joanne Ellman, \$35- Gail Fischer, \$35- Sally Goldfarb, \$35- Susan Goldman, \$35- Nelson Hammer, \$70- Mary Hensley, \$35- Robert Larsen, \$35- Amy Lassman, \$35- Adam May, \$35- Elise Miller, \$35- Anne Nydam, \$35- Rozina Siddiqui, \$35- Judith Silverstein, \$35- Jeanne Strassburger, and \$35- Kathy Zola Textile Design.**

7. **Approve a One Day Special Wines & Malt Beverages license for James Walsh, of St. Sebastian's School to host its Reunion Weekend event on May 21, 2016 from 5:00 p.m. to 10:00 p.m. The event will be held in Ward Hall, 1191 Greendale Avenue, Needham.**
8. **Water & Sewer Abatement Order #1216**

Second: Ms. Cooley. Unanimously approved 5-0.

7:05 p.m. Public Hearing for the removal of two (2) Public Shade Trees at 128 Maple Street: Edward Olsen, Tree Warden, Parks & Forestry Superintendent appeared before the Board on behalf of resident Tom Soisson who is requesting permission to have two public shade trees removed. Mr. Olsen stated Mr. Soisson, self admittedly, planted the trees himself years ago and now realizes planting these species under the distribution lines was a mistake. Mr. Olsen said he does not object to the removal of the trees, but recommends this be at the owner's expense and that \$200 be paid to the Town of Needham for future tree planting.

Mr. Borrelli invited public comment. No comments were made.

Motion by Mr. Bulian that the Board vote to approve and sign the Public Shade Tree Hearing form for the removal of two Public Shade trees in front of 128 Maple Street and that the Board vote to approve the sum of \$200 be paid to the town of Needham for future tree planting.

Second: Mr. Handel. Unanimously approved 5-0.

7:07 p.m. Town Manager:
Kate Fitzpatrick, Town Manager appeared before the Board with 3 items to discuss:

1. Positions on Warrant Articles

The Board took positions on articles contained in the 2016 Annual Town Meeting Warrant:

Motion by Mr. Bulian that the Board vote to withdraw Article 4 - Fund Collective Bargaining Agreement - Fire Union in the Annual Town Meeting Warrant.

Second: Ms. Cooley. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to withdraw Article 5 - Fund Collective Bargaining Agreement - Police Superior Officers' Association in the Annual Town Meeting Warrant.

Second: Ms. Cooley. Unanimously approved 5-0.

Article 6 - Defer

Ms. Fitzpatrick said that while Article 12 - Appropriate for FY2017 Operating Budget is technically not a Board of Selectmen article, the Town's Minuteman assessment as previously discussed is higher than what was originally included in

the budget. She said the Finance Committee voted to take the money from the reserve fund to increase the Minuteman assessment under Article 12. Ms. Fitzpatrick noted the Board of Selectmen previously voted to adopt Article 12 and said no further action is required. Mr. Borrelli concurred.

**Motion by Mr. Handel that the Board vote to adopt Article 18 - Amend Zoning by-Law - Mixed-Use Overlay District in the Annual Town Meeting Warrant.
Second: Mr. Bulian. Unanimously approved 5-0.**

**Motion by Mr. Handel that the Board vote to adopt Article 19 - Amend Zoning By-Law - Map Change to Mixed-Use Overlay District in the Annual Town Meeting Warrant.
Second: Mr. Matthews. Unanimously approved 5-0.**

**Motion by Mr. Handle that the Board vote to adopt Article 20 - Amend Zoning By-Law - Permitted Uses in New England Business Center District in the Annual Town Meeting Warrant.
Second: Mr. Bulian. Unanimously approved 5-0.**

**Motion by Mr. Handle that the Board vote to adopt Article 21 - Amend Zoning By-Law - Maximum Building Bulk in the Annual Town Meeting Warrant.
Second: Mr. Bulian. Unanimously approved 5-0.**

**Motion by Mr. Handle that the Board vote to adopt Article 22 - Amend Zoning By-Law - Special Permit Granting Authority in the Center Business District in the Annual Town Meeting Warrant.
Second: Mr. Bulian. Unanimously approved 5-0.**

**Motion by Mr. Handle that the Board vote to adopt Article 23 - Amend Zoning By-Law - Retaining Walls in the Annual Town Meeting Warrant.
Second: Ms. Cooley. Unanimously approved 5-0.**

**Motion by Ms. Cooley that the Board vote to adopt Article 24 - Amend Zoning By-Law - Minimum Side and Rear Line Setbacks: Accessory Structures in the Annual Town Meeting Warrant.
Second: Mr. Handel. Unanimously approved 5-0.**

Mr. Borrelli commented on Article 25 Citizens Petition - Needham Town Meeting - Food Truck Article and said he feels there are issues of siting and incorporating regulations into the by-law. He asked for comments from the Board. Mr. Bulian said there are a host of issues relative to food trucks that the Board discussed at a previous public hearing including on-street metered parking and seating restrictions at downtown restaurants. Mr. Bulian suggested the Board vote to not support Article 25 as written and offer a motion to refer during the Selectmen's presentation at Town Meeting.

Motion by Mr. Bulian that the Board vote not to support Article 25 - Citizens Petition - Needham Town Meeting - Food Truck Article in the Annual Town Meeting Warrant, and to recommend that the subject matter of the article be referred to the Board of Selectmen.

Second: Mr. Handel. Unanimously approved 5-0.

Mr. Handel commented on Article 26 - Amend General By-Law - Historic Demolition Delay saying further review and public hearing is needed. He recommended withdrawing Article 26 pending Special Town Meeting in the fall 2016.

Motion by Mr. Handel that the Board vote to withdraw Article 26 - Amend General By-Law - Historic Demolition Delay in the Annual Town Meeting Warrant.

Second: Mr. Bulian. Unanimously approved 5-0.

Article 27 - Defer

Motion by Mr. Handel that the Board vote to support Article 29 - Transfer of Property for Municipal Use - Greendale Avenue in the Annual Town Meeting Warrant as amended.

Second: Mr. Bulian. Unanimously approved 5-0.

Motion by Ms. Cooley that the Board vote to support Article 34 - Home Rule Petition - Change of Use of Property on Greendale Avenue under Article 97 in the Annual Town Meeting Warrant as amended.

Second: Mr. Bulian. Unanimously approved 5-0.

Mr. Matthews commented Articles 29-33 involve a group of land transfers bargained among the Park and Recreation Committee, the School Committee, and the Board of Selectmen to be presented as a package at Town Meeting, and that each article requires a 2/3 vote for passage. He said while the agreement is very "forward looking," one piece in Article 33 is an immediate need of the Town and is the assignment of Owen's Farm for school purposes, in response to the MSBA's requirements for application with respect to the Hillside School. Mr. Matthews said that in the event Article 33 does not secure a 2/3 majority vote for passage, a second main motion should be presented addressing only the transfer of the Owen's Farm property to the School Committee for purposes of the application. He said the Board needs to be prepared rather than risk the application. Mr. Borrelli agreed and clarified Articles 29-33 are a package deal unanimously supported by the Park and Recreation Commission, School Committee, and the Board of Selectmen. He commented having a second main motion in no way weakens the argument that everything must pass together, but is forward thinking. Mr. Matthews said a second main motion would need to be offered immediately after Article 33 is voted upon should it not pass, and before the article is disposed. Ms. Cooley clarified the

Moderator needs to be consulted about disposing of Article 33 before the next main motion.

Motion by Mr. Handel that the Board vote to support a second main motion addressing only the transfer of the Owen's Farm property to the School Committee for school purposes should Article 33 fail to pass at the Annual Town Meeting.

Second: Ms. Cooley. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 35 - Appropriate for Community Housing Specialist in the Annual Town Meeting Warrant.

Second: Ms. Cooley. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 36 - Appropriate for Memorial Field Drain Improvements in the Annual Town Meeting Warrant.

Second: Mr. Handel. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 37 - Appropriate for Trail Improvements - Student Conservation in the Annual Town Meeting Warrant.

Second: Ms. Cooley. Unanimously approved 5-0.

Motion by Mr. Handel that the Board vote to support Article 39 - Appropriate for Rosemary Lake Sediment Removal Design in the Annual Town Meeting Warrant.

Second: Ms. Cooley. Unanimously approved 5-0.

Motion by Mr. Handel that the Board vote to support Article 40 - Appropriate for Rosemary Recreation Complex Design in the Annual Town Meeting Warrant.

Second: Mr. Bulian. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 41 - Appropriate to Community Preservation Fund in the Annual Town Meeting Warrant.

Second: Mr. Handel. Unanimously approved 5-0.

Motion by Ms. Cooley that the Board vote to support Article 44 - Appropriate for Public Works Infrastructure Program in the Annual Town Meeting Warrant as amended.

Second: Mr. Handel. Unanimously approved 5-0.

Motion by Mr. Handel that the Board vote to support Article 49 - Appropriate to Athletic Facility Improvement Fund in the Annual Town Meeting Warrant.

Second: Mr. Bulian. Unanimously approved 5-0.

**Motion by Mr. Handel that the Board vote to support Article 50 - Appropriate to Debt Service Stabilization Fund in the Annual Town Meeting Warrant.
Second: Mr. Bulian. Unanimously approved 5-0.**

**Motion by Mr. Handel that the Board vote to withdraw Article 51 - Appropriate to Debt Service Stabilization Fund in the Annual Town Meeting Warrant.
Second: Mr. Bulian. Unanimously approved 5-0.**

The Board took positions on articles contained in the 2016 Special Town Meeting Warrant:

**Motion by Mr. Bulian that the Board vote to withdraw Article 1 - Fund Collective Bargaining Agreement - Fire Union in the Special Town Meeting Warrant.
Second: Ms. Cooley. Unanimously approved 5-0.**

Article 2 - Defer

**Motion by Ms. Cooley that the Board vote to support Article 3 - Fire Planning Inspection Program in the Special Town Meeting Warrant.
Second: Mr. Handel. Unanimously approved 5-0.**

**Motion by Mr. Handel that the Board vote to support Article 4 - Amend the FY2016 Operating Budget in the Special Town Meeting Warrant.
Second: Mr. Bulian. Unanimously approved 5-0.**

**Motion by Mr. Bulian that the Board vote to support Article 5 - Appropriate for Unpaid Bills of a Prior Year in the Special Town Meeting Warrant.
Second: Mr. Handel. Unanimously approved 5-0.**

**Motion by Mr. Matthews that the Board vote to support Article 6 - Authorize Minuteman School Building in the Special Town Meeting Warrant.
Second: Mr. Bulian. Unanimously approved 5-0.**

**Motion by Mr. Handel that the Board vote to support Article 7 - Appropriate for Property Acquisition in the Special Town Meeting Warrant as amended.
Second: Mr. Bulian. Unanimously approved 5-0.**

**Motion by Mr. Bulian that the Board vote to support Article 8 - Appropriate to Capital Improvement Fund in the Special Town Meeting Warrant.
Second: Mr. Handel. Unanimously approved 5-0.**

**Motion by Mr. Handel that the Board vote to support Article 9 - Appropriate to Athletic Facility Stabilization Fund in the Special Town Meeting Warrant.
Second: Mr. Bulian. Unanimously approved 5-0.**

Motion by Mr. Handel that the Board vote to support Article 10 - Appropriate to Debt Service Stabilization Fund in the Special Town Meeting Warrant. Second: Mr. Bulian. Unanimously approved 5-0.

2. Funding Concept for CPA Projects

Kate Fitzpatrick, Town Manager and Dave Davison, Assistant Town Manager/Director of Finance reviewed with the Board the update on funding current and future CPA projects. Mr. Davison said the purpose of the analysis is to see what the impact may be on CPA resources for known and anticipated projects. He said the analysis was updated to reflect the recent votes by the Community Preservation Committee on the articles being presented to Town Meeting this spring. Mr. Davison said the anticipated revenue stream, the State match of 18% in FY2017-FY2021, and surcharge growth are considered. Mr. Davison commented on identified capital submissions possibly eligible for CPA funding, noting not all submissions will be eligible for CPA funding, nor will the CPC necessarily support them. Also considered, he said, are items identified but with unknown costs. Mr. Davison commented on CPA debt including the Rosemary Pool Complex and the Emery Grover building rehabilitation which are two identified projects that may be funded in part or whole by CPA supported debt.

Mr. Borrelli asked for clarification on where money would come from for the Emery Grover Building rehabilitation project. Discussion ensued and Mr. Davison commented on debt affordability and assumptions within the CPA. Ms. Fitzpatrick commented the Emery Grover Building is one of eight buildings the Town will look to refurbish or replace in the next decade. She noted the importance of identifying funding capacity within the general timeframe.

3. Town Manager's Report

Ms. Fitzpatrick reported on the opportunity Mr. Borrelli, Mr. Handel, and she had to visit and arrange for a sister city agreement with Daxing District, Beijing, China. She showed items given to the Town of Needham during the visit, including a woven tapestry, flower artwork made of aluminum cans, and other artwork. She commented on the sister city letter of intent between Needham and Daxing District, signed April 22, 2016 in Beijing. Ms. Fitzpatrick showed photographs and highlighted experiences from the trip. She thanked the Board for the opportunity to travel to China. She commented the taxpayers of Needham did not pay for the trip in any way, but rather it was funded by the generosity of the city of Daxing and Boston Ivy.

Mr. Borrelli commented it was a fantastic trip, and that there is much in common on educational and municipal levels.

Mr. Handel said the people he met were very welcoming and interested in learning about Needham.

7:50 p.m.

Board Discussion:

1. Suburban Coalition Resolution

Mr. Borrelli suggested postponing, as further discussion is needed before taking action.

2. Medical Marijuana Update

Mr. Borrelli summarized the process thus far. He said a public hearing was held, with comments and emails received in support of or opposition to applicants who are seeking for a letter of support or non-opposition. He referred to a memo from Kate Fitzpatrick, Town Manager dated April 20, 2016.

Mr. Borrelli asked the Board how many letters it would like to write in support or non-opposition, and whether any applicant should be eliminated.

Mr. Bulian said he would issue one letter of support or non-opposition. He commented the Town has taken a slow and careful approach with respect to RMD's in Needham.

Mr. Handel said the relatively recent legalization requires the Town take a conservative approach, and that he supports writing one letter of support or non-opposition. Mr. Handel said the process should be expeditious to meet the obligation made to Town Meeting and the voters of Needham.

Ms. Cooley concurred, saying one letter of support or non-opposition is appropriate. She said she agrees a slow approach is best and will accomplish what the voters asked of the Board of Selectmen.

Mr. Matthews said he would be open to writing more than one letter of support or non-opposition if the Board thought it would be helpful. He noted the majority of the Board supports writing one letter, and he understands the concerns. He said he hopes the process continues moving forward with final decisions before the end of May 2016.

Mr. Borrelli agreed, noting some questions remain that the applicants will be asked to answer. He referred to "Factors That May Impact the Public Safety and Public Health from the Operation of an RMD In Needham" and asked Tim McDonald, Director of Public Health if he felt of all the criteria, whether one was more important than another for the Board of Health to consider. Mr. McDonald commented the BOH regulations were designed to ensure there is access to medical marijuana for people with a documented medical need, but also taking steps to make sure there is not diversion of medical marijuana to people without a documented medical need. Mr. McDonald said home cultivation is a concern and commented on State regulations. Mr. McDonald said the most important consideration from the BOH perspective is the idea of home delivery, as the stipulation in the BOH regulations prohibits home cultivation. Ms. Fitzpatrick

added a greater understanding from the applicants on potential business growth, parking needs, and security plans is needed.

Mr. Borrelli agreed one letter, if at all, should be issued.

Mr. Borrelli asked the Board if it wanted to eliminate any applicant or whether all applicants should move forward. Mr. Bulian said he feels two applicants should move forward in the process and a meeting should be scheduled for the next Board of Selectmen meeting on May 10, 2016. He commented he does not favor an RMD at the 33 Highland Avenue location due to traffic and parking. Mr. Bulian proposed moving forward with Sage Cannabis and Medical Marijuana of MA, and eliminating MA Patient Foundation.

Mr. Handel agreed with Mr. Bulian. He said he opposes an RMD at 33 Highland Avenue given the plans for extensive construction in the next three years. Mr. Matthews agreed with Mr. Bulian. He said the Highland Avenue location is very difficult due to impending major redevelopment. Mr. Matthews noted strong opposition from the neighborhood, and that it makes sense to notify MA Patient Foundation that the Board of Selectmen will not be planning to issue a letter of support or non-opposition to them.

Ms. Cooley agreed. Mr. Borrelli agreed, saying it is a tough location that does not suit a facility.

Motion by Mr. Bulian that the Board of Selectmen vote to eliminate MA Patient Foundation from consideration as a Registered Marijuana Dispensary in Needham and to notify MA Patient Foundation that the Board of Selectmen will not take any further action on its application.

Second: Mr. Handel. Unanimously approved 5-0.

3. Committee Reports

No Reports were made.

8:10 p.m.

Executive Session (Exception 3):

Motion by Mr. Bulian that the Board of Selectmen vote to enter into Executive Session.

Exception 3 - To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. Not to return to open session prior to adjournment.

Second: Ms. Cooley. Mr. Borrelli polled the Board. Unanimously approved 5-0.

A list of all documents used at this Board of Selectmen meeting are available at:

<http://www.needhamma.gov/Archive.aspx?AMID=99&Type=&ADID=>

Note: Meeting adjourned at 8:25 p.m.

**Town of Needham
Board of Selectmen
Minutes for March 22, 2016
Powers Hall
Needham Town Hall**

5:35 p.m. Call to Order:
A meeting of the Board of Selectmen was convened by Chairman Maurice P. Handel. Those present were Matthew D. Borrelli, Marianne B. Cooley, Daniel P. Matthews, John A. Bulian, and Town Manager Kate Fitzpatrick. Recording Secretary Mary Hunt joined the meeting at 6:00 p.m.

Motion by Mr. Bulian that the Board of Selectmen vote to enter into Executive Session under Exception 3 - To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.

Second: Mr. Borrelli. Mr. Handel polled the Board. Unanimously approved 5-0.

6:00 p.m. The public portion of the meeting of the Board of Selectmen was convened by Chairman Maurice P. Handel. A moment of silence was observed recognizing the terror attacks in Brussels, Belgium on the morning of March 22, 2016.

The Board welcomed Boy Scout Troop 10 to Powers Hall as part of their work toward achieving the Community and Citizenship Merit Badge. The Board invited the Boy Scouts to observe the meeting.

6:00 p.m. Babson College Scholarships:
Melissa Shaak, Director of Financial Aid, Babson College appeared before the Board to discuss scholarship recommendations to local residents. Ms. Shaak said she and Mr. Handel met earlier in the week to review the applications, and commented it is a pleasure for Babson College to support Needham residents with scholarships.

Motion by Mr. Bulian that the Board of Selectmen vote to award the Town of Needham Babson Scholarships to the following applicants:

**Current
Recipients**

Status

**Jordan Cohen
Zachary Kohl**

**Senior expecting to graduate December 2016
Current sophomore**

New Applicants

Alicia Calcagni	Admitted to the Undergraduate Program for September 2016
Christine Cheung	Started Blended Learning MBA March 2016
John Farquharson	Started Evening MBA January 2016

Second: Mr. Borrelli. Unanimously approved 5-0.

Mr. Matthews commented to the Boy Scouts on the special relationship between the Town of Needham and Babson College. He noted the Babson College provides scholarship funding for Needham students attending the college, and briefly explained the process of awarding annual scholarships.

6:06 p.m. Town Manager:
Kate Fitzpatrick, Town Manager appeared before the Board with 3 items to discuss:

1. Open Special Town Meeting Warrant

Ms. Fitzpatrick briefly reviewed articles in the warrant, and recommended the Board open the warrant for the May 9, 2016 Special Town Meeting.

Motion by Mr. Bulian that the Board vote to open the warrant for the May 9, 2016 Special Town Meeting.

Second: Mr. Borrelli. Unanimously approved 5-0.

Mr. Matthews explained to the Boy Scouts the purpose of holding Town Meeting, and the difference between the Annual Town Meeting and Special Town Meeting.

Ms. Fitzpatrick said the warrant is expected to be closed at the next Board of Selectmen meeting on April 13, 2016.

2. Non-essential Outdoor Water Use Restriction CY2016

Ms. Fitzpatrick said that the Director of Public Works will make a report on the conservation efforts at a future meeting. However, she noted, the Town is going in the wrong direction with regard to outdoor water use with respect to the State's policy of trying to limit water use to 65 gallons per person/day. She said the Town is averaging closer to 69 gallons per person/day. She commented while the increase is disappointing, the Town will propose some strategies for the Board to review. Ms. Fitzpatrick recommended that the Board vote to maintain the two-day per week calendar-triggered non-essential water use restriction for calendar year 2016.

Motion by Mr. Bulian that the Board vote to maintain the two-day per week calendar-triggered non-essential water use restriction for calendar year 2016.

Second: Mr. Borrelli. Unanimously approved 5-0.

3. Approve Plan for Transfer of Jurisdiction of Land

Ms. Fitzpatrick reminded the Board of the joint meeting held on February 9, 2016 with the Park and Recreation Commission and the School Committee to review and discuss the potential options for the transfer of primary jurisdiction of certain

parcels. She said the parties were in agreement on the proposal and each will take a vote on the proposed transfer and on the terms of the use of the parcels in the form of a Memorandum of Agreement. Ms. Fitzpatrick commented on parcels including Greene's Field, Parcel 74 on Greendale Avenue, Hillside School, Daley Building, Nike Site, and portions of DeFazio Field. Ms. Fitzpatrick noted all parties agreed to consult with each other if there were going to be any major changes to the use of each parcel. She said articles to transfer the jurisdiction of the parcels are contained in the 2016 Annual Town Meeting Warrant. She noted prior to Town Meeting action, each board must also vote that the parcel is no longer needed for its original purpose.

Motion by Mr. Bulian that the Board of Selectmen determines that the following described properties under the control of this Board and held for general municipal purposes are no longer needed for that purpose and that notice of that determination be given to the Board of Selectmen under the provisions of G.L. chapter 40, section 15A. The properties are described as:

- 1. Greene's Field (Assessors Map 50, Parcel 31.02), consisting of 2 acres more or less.**
- 2. A portion of DeFazio Park (Assessors Map 302), consisting of 4.71 acres more or less beginning at a point on the southerly jurisdictional line of the Park & Recreation Commission, said point being 709.74' distant from the easterly sideline of Dedham Avenue where an iron rod was set; thence running S45°15'46"E a distance of 518.63'; thence turning and running N07°06'51"E a distance of 299.99'; thence turning and running N12°37'43"E a distance of 195.50'; thence turning and running N17°28'38"E a distance of 468.62' to an iron rod set on the southerly sideline of the MBTA right of way; thence turning and running along said MBTA right of way S80°12'28"W a distance of 52.25' to an iron rod set on the southerly sideline of said MBTA right of way; thence turning and running S43°45'08"W along said southerly jurisdictional line of the Park & Recreation Commission a distance of 777.36' to the point of beginning.**

Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board of Selectmen determines that the following described properties under the control of this board and held for general municipal purposes are no longer needed for that purpose and that notice of that determination be given to the Board of Selectmen under the provisions of G.L. chapter 40, section 15A. The properties are described as:

- 1. A portion of DeFazio Park (Assessors Map 302) consisting of 9 acres more or less, beginning at a point on the easterly sideline of Dedham Avenue where an iron rod was set adjacent to the entrance driveway to DeFazio Athletic Complex, said point being at the intersection of the**

southerly jurisdictional line of the Park & Recreation Commission and the easterly sideline of Dedham Avenue; thence running southerly along the sideline of Dedham Avenue S46°14'52"E a distance of 563.00'; thence turning and running N43°45'08"E a distance of 641.12'; thence turning and running N07°06'51"E a distance of 74.41'; thence turning and running N45°15'46"W a distance of 518.63'; thence turning and running S43°45'08"W along said southerly Park & Recreation Commission jurisdictional line a distance of 709.74' to the point of beginning.

2. A portion of DeFazio Park (Assessors Map 302) consisting of 0.27 acres more or less, beginning at a point on the easterly lot line of the DeFazio Complex lot 15.90 feet south of the intersection of said easterly lot line of the DeFazio Complex lot and the southerly Town of Needham Lease Line to the Golf Course where an iron pipe was found; thence running S 07°06'51" W a distance of 72.81'; thence turning and running S 04°14'32" W a distance of 21.72'; thence turning and running S 53°28'31" W a distance of 339.16'; thence turning and running N 43°45'08" E a distance of 409.47' to the point of beginning,
3. The property known as Owen's Farm and adjacent parcels (Assessors Map 310 parcel 3, and Assessors Map 108 parcels 5, 6, 7, 9, 10, and 27) consisting of 10.31 acres more or less.

Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board of Selectmen approves and authorizes the chairman to sign the Agreement between the Board of Selectmen, School Committee and Park and Recreation Commission.

Second: Mr. Borrelli. Unanimously approved 5-0.

Mr. Borrelli noted the collaborative effort between the Board of Selectmen, Park and Recreation Commission, and the School Committee. He commented if approved by Town Meeting, Transfer of Jurisdiction of Land will be a great move forward and mutually beneficial for all parties.

4. Positions on Warrant Articles

Mr. Handel commented to the Boy Scouts on the number of articles contained in the Warrant, noting the important role the Finance Committee and Board of Selectmen to take positions on each article. Ms. Cooley noted the rapid progression of the Board's position, saying many of the warrant articles are planned for a year in advance.

The Board took positions on articles contained in the 2016 Annual Town Meeting Warrant:

Motion by Mr. Bulian that the Board vote to support Article 3 - Establish Elected Officials' Salaries in the Annual Town Meeting Warrant.
Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 7 - Accept Chapter 73, Section 4 of the Acts of 1986 in the Annual Town Meeting Warrant.
Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 8 - Appropriate for Needham Property Tax Assistance Program in the Annual Town Meeting Warrant.
Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 9 - Appropriate for Senior Corps in the Annual Town Meeting Warrant.
Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 10 - Appropriate for Emergency Preparedness Program in the Annual Town Meeting Warrant.
Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 11 - Appropriate for Public Facilities Maintenance Program in the Annual Town Meeting Warrant.
Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 12 - Appropriate the FY2017 Operating Budget in the Annual Town Meeting Warrant.
Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 13 - Appropriate the FY2017 RTS Enterprise Fund Budget in the Annual Town Meeting Warrant.
Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 14 - Appropriate the FY2017 Sewer Enterprise Fund Budget in the Annual Town Meeting Warrant.
Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 15 - Appropriate the FY2017 Water Enterprise Fund Budget in the Annual Town Meeting Warrant.
Second: Mr. Borrelli. Unanimously approved 5-0.

**Motion by Mr. Bulian that the Board vote to support Article 16 - Continue Departmental Revolving Funds in the Annual Town Meeting Warrant.
Second: Mr. Borrelli. Unanimously approved 5-0.**

**Motion by Mr. Bulian that the Board vote to support Article 17 - Authorization to Expend State Funds for Public Ways in the Annual Town Meeting Warrant.
Second: Mr. Borrelli. Unanimously approved 5-0.**

Article 18 - Defer

Article 19 - Defer

Article 20 - Defer

Article 21 - Defer

Article 22 - Defer

Article 23 - Defer

Article 24 - Defer

Article 25 - Defer

**Motion by Mr. Bulian that the Board vote to support Article 26 - Amend General By-Law - Historic Demolition Delay in the Annual Town Meeting Warrant.
Second: Mr. Borrelli. Unanimously approved 5-0.**

Article 27 - Defer

**Motion by Mr. Bulian that the Board vote to support Article 28 - Accept Access Easement - Oak and Cypress in the Annual Town Meeting Warrant.
Second: Mr. Borrelli. Unanimously approved 5-0.**

**Motion by Mr. Bulian that the Board vote to support Article 29 - Transfer of Property for Municipal Use - Greendale Avenue in the Annual Town Meeting Warrant.
Second: Mr. Borrelli. Unanimously approved 5-0.**

**Motion by Mr. Bulian that the Board vote to support Article 30 - Transfer of Property for Municipal Use - Hillside School, Daley Building & Nike Site in the Annual Town Meeting Warrant.
Second: Mr. Borrelli. Unanimously approved 5-0.**

Motion by Mr. Bulian that the Board vote to support Article 31 - Transfer of Property for Parkland Use - Greene's Field & A Portion of DeFazio Park in the Annual Town Meeting Warrant.

Second: Mr. Borrelli. Unanimously approved.

Motion by Mr. Bulian that the Board vote to support Article 32 - Transfer of Property for Recreational Use - A Portion of DeFazio Park in the Annual Town Meeting Warrant.

Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 33 - Transfer of Property for Educational Use - A Portion of DeFazio Park & Central Avenue ("Owen's Farm") in the Annual Town Meeting Warrant.

Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 34 - Home Rule Petition - Change in Use of Property on Greendale Avenue under Article 97 in the Annual Town Meeting Warrant.

Second: Mr. Borrelli. Unanimously approved 5-0.

Article 35 - Defer

Article 36 - Defer

Article 37 - Defer

Article 38 - Defer

Article 39 - Defer

Article 40 - Defer

Article 41 - Defer

Motion by Mr. Bulian that the Board vote to support Article 42 - Rescind Debt Authorizations in the Annual Town Meeting Warrant.

Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 43 - Appropriate for General Fund Cash Capital in the Annual Town Meeting Warrant.

Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 44 - Appropriate for Public Works Infrastructure Program in the Annual Town Meeting Warrant.

Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 45 - Appropriate for RTS Enterprise Fund Cash Capital in the Annual Town Meeting Warrant. Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 46 - Appropriate for RTS Fleet Replacement in the Annual Town Meeting Warrant. Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 47 - Appropriate for Sewer Enterprise Fund Cash Capital in the Annual Town Meeting Warrant. Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 48 - Appropriate for Water Enterprise Fund Cash Capital in the Annual Town Meeting Warrant. Second: Mr. Borrelli. Unanimously approved 5-0.

Article 49 - Defer

Article 50 - Defer

Article 51 - Defer

Article 52 - Defer

6:30 p.m. **Appointments and Consent Agenda:
Motion by Mr. Bulian that the Board of Selectmen vote to approve the Appointments and Consent Agenda as presented.**

APPOINTMENTS: No Appointments were made at this meeting.

CONSENT AGENDA

- 1. Approve Employment Agreement between the Town and the Town Manager for the period May 6, 2016 through May 5, 2019.**
- 2. Ratify a One Day Special Wines & Malt Beverages license request from Barry Goldemberg, of Restaurant Associates at TripAdvisor, who hosted an event for Mt. Ida Inclusive Design Symposium. The event was held on March 18, 2016 from 5:00 p.m. to 9:00 p.m. at TripAdvisor, 400 First Avenue, Needham.**
- 3. Accept a \$300 donation made to the Needham Health Department's Gift of Warmth Fund from FRIENDS of Needham Board of Health & Traveling Meals Program.**
- 4. Accept donations made to the Needham Cultural Council's NeedArts fund from the following people: \$30- Rozina Siddiqui, \$30- Bernice and Samuel Behar, \$30- Chia L. Chan, \$30- Nina Gurwitz, \$30- Nancy Walton, \$30- Robert Larson, \$30- Naomi Wilsey, \$30- Peter Goldberg, \$30 Susan Goldman, \$30-**

Elise Miller, \$30- Anne Nydam, \$30- Gail Fischer, \$30- Mary Hensley, \$30- Donna DeMaria, \$30- Amy Lassman, \$30- Judith Silverstein, \$30- Judith Ogilvie, \$30- Katherine Zola, \$30- Candace Sidner, \$30- Sheryl Scipione, \$30- Eva Demjen, \$30- Joanne Ellman, \$30- Sally Goldfard; \$30- Sylvia Quiroga, \$30- Nancy Present-Van Broekhoven, and \$30- Susan Patkin.

5. Approve minutes of March 8, 2016 meeting.
6. Approve a request from the Sheraton Needham Hotel to extend its liquor license on April 23 until 1:00 a.m. for the Hungarian Ball event they are having at the hotel. The Police Department has approved this request.
7. Accept a \$100 donation made to the Needham Community Revitalization Trust fund from the Charles River Center.
8. Water & Sewer Abatement #1214
9. In accordance with Section 20B of the Town Charter, and upon the recommendation of the Town Manager and the Personnel Board, adopt a revised classification and compensation plan for fiscal year 2016.
10. Grant permission for the following residents to hold block parties:

Name	Address	Party Location	Party Date	Party Rain Date	Party Time
Andrew Allen	955 Webster Street	900 Block of Webster St.	7/23/16	7/30/16	12PM- 3PM

Second: Mr. Borrelli. Unanimously approved 5-0.

6:30 p.m. Public Hearing - Verizon Grant of Location: Kimball Street for Grant Street
Kelly Correa, Verizon representative for Verizon and Eversource Energy appeared before the Board requesting permission to relocate one pole (P.8/7) on Kimball Street. She noted this work is necessary to accommodate for a new driveway at 92 Grant Street.

Ms. Fitzpatrick, Town Manager confirmed all paperwork is in order.

Mr. Handel invited public comment. No comments were made.

Mr. Matthews referred to documents 'Petition for Joint or Identical Pole Locations' and 'Order for Joint or Identical Pole Locations' commenting that because they affect real estate interests all petitions are very narrowly tailored and describe very specific locations where work will take place. He said both petitions have wording that states "Also for permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and building as each of said petitioners may desire for distributing purposes." He asked Ms. Correa to have the wording stricken from the documents. Ms. Correa said the wording allows the connection to main line power and communications cables, and to serve the homes. Mr. Handle noted the discomfort with respect to whether the language applies to more than the particular situation, even though it may not be intended. He queried whether or not to postpone the vote until the next Board of Selectmen meeting on April 13, 2016.

Ms. Fitzpatrick said a delay may negatively affect the property, suggesting the language be stricken from the documents and have counsel talk to Verizon New England, Inc. and Eversource Energy for more acceptable language. Mr. Matthews suggested the language be stricken everywhere it appears in the documents to be approved by the Board of Selectmen. He said the “net effect” will be to approve the petition, but not including the language in question.

Motion by Mr. Matthews that the Board of Selectmen vote to amend the main motion and strike “Also for permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes” from ‘Petition for Joint or Identical Pole Locations’ dated February 5, 2016 and “Also that permission be and hereby is granted to each of said Companies to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each may desire for distributing purposes” from ‘Order for Joint or Identical Pole Locations’ dated February 5, 2016, and from any and all other documents.
Second: Mr. Borrelli. Unanimously approved 5-0.

Mr. Matthews said this is the third time in the last six months that the language has appeared in documents. Mr. Matthews said the language has no proper place in the petitions and should not be in any documents to be approved by the Board of Selectmen and/or documents to be filed at the Registry of Deeds.

Motion by Mr. Bulian that the Board of Selectmen approve and sign a petition from Verizon and Eversource Energy to relocate one pole (p. 8/7), on Kimball Street. This work is necessary to accommodate a new driveway for the property at 92 Grant Street.
Second: Mr. Borrelli. Unanimously approved 5-0.

6:40 p.m. Board Discussion:

1. Close Public Hearing - Regulation of Food Trucks & Carts

Mr. Handel explained the public hearing held on March 9, 2016 was held open due to misinformation published in the newspaper. He asked for a motion to close the public hearing of March 9, 2016.

Motion by Mr. Bulian that the Board of Selectmen vote to close the Public Hearing - Regulation of Food Trucks and Carts.
Second: Mr. Borrelli. Unanimously approved 5-0.

Mr. Matthews asked for clarification on how the Town will proceed. Ms. Fitzpatrick said recommendations will be made to the Board of Selectmen later in the spring 2016.

6:42 p.m. The Board recessed for 3 minutes.

6:45 p.m.

Public Hearings - Marijuana Dispensary Letter of Support/Non-Opposition:

Mr. Handel read a statement indicating the purpose of the public hearing is to hear from 3 applicants who are seeking a letter of support for a registered marijuana dispensary, not to receive testimony from the public on the merits, desirability, or appropriateness of marijuana. He said voters determined medical marijuana may legally be offered in Massachusetts subject to the Department of Public Health and local rules and regulations. He said Needham's Town Meeting clearly favored the presence of at least one RMD in Needham in the general location of all of the proposed sites. Mr. Handel said the purpose of the hearing is to consider the applications for a letter of support from the Board of Selectmen, noting each applicant has met requirements to be able to submit a request. He said the Board may also issue a letter of non-opposition or take any other actions relative thereto with respect to any application to locate a registered marijuana dispensary in Needham after a public hearing and in consultation with the Town Manager. He said each applicant will have 20 minutes for their presentation followed by up to 10 minutes for questions from the Board. Mr. Handel said after the presentations, 30 minutes will be allotted for public testimony, each speaker being allowed 2 minutes.

In the interest of fairness, Mr. Handel asked applicants not associated with Sage Cannabis, Inc., to leave Powers Hall.

Mr. Handel invited Sage Cannabis, Inc., to make its presentation.

1. Sage Cannabis, Inc.

Roy Cramer, Attorney representing Sage Cannabis Inc., and Michael Dundas, CEO, Sage Cannabis, Inc., appeared before the Board.

Mr. Cramer explained the application process, including the invitation phase for siting of a dispensary. He reiterated the State requirement of a letter of support or non-opposition from the Board of Selectmen, and requested such a letter on behalf of Sage Cannabis, Inc., so the company can file with the Department of Public Health. He commented on additional phases including local permitting with the Planning Board and Board of Health requirements. Mr. Cramer said Sage Cannabis, Inc., has been approved in the Town of Milford for a dispensary and cultivation facility, which he said was 90% complete. He said the plan is to have a dispensary in Needham with marijuana cultivation taking place in Milford.

Michael Dundas, CEO, Sage Cannabis, Inc., presented a Powerpoint presentation. He said he has 2 objectives: 1) give information to the Board of Selectmen on how to meaningfully differentiate between the 3 applicants, and 2) try to convince the Board of Selectmen that Sage Cannabis, Inc., is the most qualified candidate for the job. Mr. Dundas discussed the mission of Sage Cannabis, Inc., compliance, qualifications, corporate values, and commitment to the community. Mr. Dundas said the 2 key factors in distinguishing Sage Cannabis, Inc. from the other applicants is the people of the organization and how they would execute the plan.

He introduced David Rosenberg, Marylou Woodford, RN, Robert Goldstein, Jean Casale, RPh, and Louis Karger, who is a resident of Needham. Mr. Dundas explained how Sage Cannabis, Inc., will execute its plan to build a “best-in-class” organization in an industry that doesn’t yet exist. He gave a brief history of Sage Cannabis, Inc., and how the company built a state-of-the-art medical marijuana cultivation facility. He commented that in order to build a state-of-the-art facility, access to capital is critical, saying Sage Cannabis, Inc., is fully capitalized with committed lenders. Mr. Dundas said the proposed property for the Needham dispensary is 29-37 Franklin Street, off Wexford Street. He showed the floor plan and explained the entry process into the facility. He commented on ‘seed to sale’ inventory tracking and control required by the DPH at the Milford facility. Mr. Dundas said proposed hours of operation are 8am-8pm, servicing 40-80 patients/day. Mr. Dundas gave a timeline for completion of the Milford facility and a proposed dispensary grand opening in Needham around October 2016. He invited members of the Board of Selectmen or Town staff to visit the Milford facility.

Mr. Dundas introduced Mitch Breen, lending partner and Needham resident. He explained his professional experience, why he got involved in the industry, and why he partnered with Sage Cannabis, Inc. He suggested the Town consider entering the endeavor with someone from Needham, who can be accountable to the Town and the business when issues arise.

Mr. Handel asked for questions from the Board.

Mr. Borrelli asked for clarification on hours of operations.

Mr. Dundas said proposed hours are 8 a.m. to 8 p.m., 7 days per week. He commented he would be amenable to discussing hours of operation with the Board. Mr. Cramer noted the proposed facility location is not in a neighborhood, therefore there is no need to restrict hours of operation.

Mr. Handel asked if the facility is by appointment only or walk-in.

Mr. Dundas said the facility is walk-in, with patient flow not expected to be too many at one particular time.

Mr. Bulian asked about delivery to Needham residents, and elsewhere.

Mr. Dundas said he is not completely sure at the moment, and didn’t believe any of the other dispensaries had delivery programs yet because they must be in accordance with RMD regulations, which are expensive to implement. Mr. Dundas said he cannot tell how the exact program will roll out, but said Sage Cannabis, Inc., will work very closely with patients to find out exactly what they need and want. He said he anticipates free delivery to Needham residents.

Mr. Bulian asked whether the business model contemplates restricting the amount of marijuana to be dispensed to patients at a single visit?

Mr. Dundas said “it does not, apart from the DPH rules.”

Mr. Bulian asked what type of marijuana infused products (MIP’s) will be offered, and what steps will be taken to ensure MIP’s are safe for households with children?

Mr. Dundas said MIP’s are a very important issue and Sage Cannabis, Inc., would adhere to DPH rules that no edibles can be made to look like candy. He commented on precise, small doses of probably a minimum level of 10 milligrams/dose. He also said a limited number of MIP products will be offered. He noted the company is paying close attention to the current debate on edibles.

Mr. Bulian asked about labeling, from a safety/storage standpoint.

Mr. Dundas said the DPH is very specific on labeling requirements, including warning labels for children.

Mr. Bulian asked if Mr. Dundas had any comments on the proposed Community Benefit Agreement?

Mr. Cramer said suggestions were made to the Town Manager, pointing out Sage Cannabis, Inc., is prepared to sign the Agreement as proposed by the Board of Selectmen. He said suggestions for the Board to consider were meant to clarify and add items about patient confidentiality.

Mr. Borrelli asked if Sage Cannabis, Inc., would consider even more favorable terms for Needham than already proposed?

Mr. Cramer said he will get the comments from the other 2 applicants, and will get back to the Board of Selectmen. He said the goal was to be as accommodating as possible.

Mr. Bulian asked what steps would Sage Cannabis, Inc., take to consult with the Town of Needham and its officials if it is awarded a letter of support, approved by Massachusetts DPH and permitted by the Needham Board of Health, but then wish to substantially modify the operations or procedures from what has been presented tonight?

Mr. Cramer said Sage Cannabis, Inc., is interested in speaking with the Needham Police and Fire Departments for input. He commented if there is any question, Sage Cannabis, Inc., will talk with the Board of Health or Board of Selectmen through Town Manager Fitzpatrick to discuss the issue. He said the Planning Board’s Special Permit process will probably have several conditions and limitations. He said any change would involve amendment to the Special Permit.

Mr. Matthews clarified the public hearing is about whether or not the Board of Selectmen will vote to issue a letter of support or non-opposition. He said if the letter is issued to an applicant then they get to move forward in the process, but if the letter is not issued the application is “done” before the Board of Selectmen. He said because the State is unlikely to approve more than one site in Needham, it is unlikely the Board of Selectmen will vote more than one letter of support. Mr. Matthews said he does not believe the Board of Selectmen will take any action tonight, as input will be sought from staff. He said a review of each application will include comments and suggestions to the applicants, as well as assurances that the applicants will comply with reasonable requests. He thought it important to comment now because it may be the last time discussion by members of the Board of Selectmen takes place and to be assured all parties understand, noting the applicants are likely to hear from staff with recommendations to adjust certain elements to meet requirements of the Town.

Mr. Cramer said he understood, and that Sage Cannabis, Inc., welcomes any comment.

Mr. Borrelli asked if Sage Cannabis, Inc., would consider accepting patients “by appointment only” and a maximum dose in its business model?

Mr. Dundas said Sage Cannabis, Inc., would consider any suggestions and make a final decision in conjunction with the Board of Selectmen. Mr. Cramer said Sage Cannabis, Inc., has rented two contiguous sites, noting the reason is to have more parking available which, he said, if they did not have then the company would probably have to schedule patients “by appointment only.”

The Board thanked Sage Cannabis, Inc., for its presentation.

2. Massachusetts Patient Foundation, Inc.

Nicholas Shaheen, Attorney, 281 Chestnut Street, Needham, representing Massachusetts Patient Foundation, Inc., presented a petition with over 150 signatures from Needham residents supporting Massachusetts Patient Foundation, Inc., and its chosen location. He distributed copies of the signed petitions to the Board of Selectmen, asking they be entered into the record as affirmative votes on behalf of Massachusetts Patient Foundation, Inc. Mr. Shaheen said Massachusetts Patient Foundation is seeking to obtain a letter of support for what it believes to be the best location, best team, with retail experience in Oregon, and most comprehensive host agreement.

Rachmil “Roma” Lekach, Chairman/Executive Director said his business experience is in specialty retail where good sales people are developed through education incentives and strict inventory controls. He said he believes there is a similarity between the retail fragrance industry and the retail medical marijuana industry, as both are small valuable items. He said the intention of the

Massachusetts Patient Foundation is to help people and partner with the Town of Needham.

Joseph Lekach, Co-founder said he attended Babson College and that it is the desire of Massachusetts Patient Foundation to partner with the Town of Needham. He said he operates a medical dispensary in Oregon. Mr. Lekach introduced members of the management team including Andrew Mark Young, Director and CFO, Michael Thompson, Director of Cultivation, Daniel Karten, COO, Dr. Mike Cusnir, CMO, Mal Porter, Security, Corey Cutler, Regional Manager and Needham resident, Rabbi Moshe Bleich, Director, Donna Rheaume, Director of Community Relations, and Valerio Romano, Compliance.

Rabbi Moshe Bleich explained he is a cancer survivor and wants people to have access to medical marijuana, which he says he did not have. He commented he has known the Lekachs for more than a decade from when Joseph Lekach attended Babson College. He said there is no better group with which he would want to be involved. He said the group can be trusted and who are moral people.

Valerio Romano, Attorney said he lives in Massachusetts, but is also an attorney and involved in medical marijuana for 10 years in California. He introduced his law partner Adam Fine saying they represent dozens of dispensary applicants and many existing registration holders. Mr. Romano said a meeting was held with Lee Newman, Director of Planning and Alexandra Clee, Assistant Planner, and Town staff. He said all of the applicants are qualified, but said Massachusetts Patient Foundation has community engagement and that Needham is their first choice. He said Massachusetts Patient Foundation has received a letter of support and non-opposition from the Town of Arlington and will be siting in the town. He said the location chosen is 33 Highland Avenue, Needham. Photos were shown.

George Guinta, Attorney representing Massachusetts Patient Foundation explained zoning amendments in Needham restricted the area for the uses to two specific zoning districts: 1) Highland Commercial/Route 128 and 2) Mix-use /Route 128. He said the zoning districts are very small area. He said the Massachusetts Patient Foundation, in looking for a location within the small area, was driven by some of the core principles in its mission statement including a location providing a safe, secure, welcoming environment for the dispensing of medicines. He said the property is well lit with easy access, is retail oriented, and not located out of the way down the end of a side street surrounded by industrial/commercial businesses. He said Massachusetts Patient Foundation looked for a location where patients would not feel stigmatized, but rather feel like they were getting their medicine just like if they were going to a CVS or Walgreens. He explained 33 Highland Avenue is a retail site that is well lit, next to a heavily traveled way which will help deter crime. He said proposed uses, passed by Town Meeting, must be 1000 ft. away from schools, parks, and areas where children congregate. Mr. Guinta said 33 Highland Avenue is well over 1000 ft. from any school. He said the closest area is Riverside Terrace Park which is 700 ft. away, and that Highland Avenue acts as a

“material and substantial” buffer. Mr. Guinta said Massachusetts Patient Foundation did not want to risk being within 1000 ft. of a school, thereby settling on 33 Highland Avenue. He said 33 Highland Avenue has safe and easy access to Route 128 and Needham Street to Route 9. Mr. Guinta said no cultivation will occur on-site. He said the site is in a well traveled location making it easy access for emergency responders in the event of an unfortunate incident. He commented on parking and a traffic impact study completed by Hayes Engineering. He said the traffic impact study showed the proposed medical marijuana dispensary would have 350 vehicle trips less than as compared to prior uses of the property. He said there are 21 parking spaces on site, with 3 additional spaces on the side and street Mr. Guinta said 8 spaces are located in front of the building, with 13 additional spaces in the back of the building which are shared with other tenants. Mr. Guinta said Massachusetts Patient Foundation is confident there is more than adequate parking at the property to handle the use. He said Massachusetts Patient Foundation is mindful of comments received from neighboring business owners at the community meeting and of planned renovations of Highland Avenue, off-site employee parking is being explored.

Mr. Romano commented Sage Cannabis, Inc., would be about 560 feet from a school and 200 ft. from the Newton Music Academy. He said First Avenue and Wexford Street is a high accident intersection. He noted much of the same issues affecting Sage Cannabis, Inc., also affect the other applicant, Medical Marijuana of Massachusetts. He commented parking for Medical Marijuana of Massachusetts has more issues than Massachusetts Patient Foundation. Mr. Romano said no matter what business opens at 33 Highland Avenue, there will be parking issues. Mr. Romano said Massachusetts Patient Foundation will provide home delivery, “appointment only” if wanted by the Board of Selectmen, and commit to a Host Agreement. He said Massachusetts Patient Foundation is the best group, with the best location, and who are willing to work with the Town of Needham for a responsible rollout.

Mr. Handel asked for Board comment.

Mr. Matthews clarified the public hearing is about whether or not the Board of Selectmen will vote to issue a letter of support or non-opposition. He said because the State is unlikely to approve more than one site in Needham, it is unlikely the Board of Selectmen will vote more than one letter of support. Mr. Matthews said he does not believe the Board of Selectmen will take any action tonight, as input will be sought from the public and staff. He said a review of each application will include additional comments and suggested changes to the applicants. He asked if Massachusetts Patient Foundation understood and whether they are willing to work within the process.

Mr. Romano said in 2012 and 2013 under the Governor Patrick’s administration, it was a very competitive process. He said the Department of Public Health has now said, under Governor Baker’s administration, that “they are going to site these like

Walgreen's and CVS," so if in fact Needham says it wants two dispensaries, the DPH will not oppose, as there is no limit on the number. Mr. Romano cited the information comes from Kay Doyle, Council of the Department of Public Health. He said it is not necessarily the case that the DPH will only allow one dispensary, but that they would "do as many as the Town will have." Mr. Romano said Massachusetts Patient Foundation will work within any process, and are not pushing for a letter tonight.

Mr. Handel asked for questions from the Board.

Mr. Bulian asked if the business model contemplates restricting the amount of marijuana to be dispensed to patients at a single visit?

Mr. Romano said it currently does not, but if that is something the Board of Selectmen and the Town want, then Massachusetts Patient Foundation will work with the Town in limiting the amount. He explained patients typically buy 3/4 oz. on the outside, making one trip per month (about 21 grams in one trip/month). He commented 10 oz. is typically the limit for a 60 day period, but that type of sale is unusual.

Mr. Bulian asked what type of marijuana infused products (MIP's) will be offered, and what steps beyond those required by regulation are Massachusetts Patient Foundation planning to ensure that MIP's are safe in households that include children?

Mr. Romano said beyond regulation, testing and consistent dosing is important as well as child proof/tamper proof packaging. He said patients will be required to sign a form acknowledging they have received instructions on how to store marijuana.

Mr. Bulian noted Massachusetts Patient Foundation's projection of significantly more patients than other applicants. He asked for an explanation.

Mr. Romano said it difficult at the moment to project volume in revenue, and commented Massachusetts Patient Foundation is doing its best to put together a model based on what they do in other states and knowing what is going on in the Commonwealth. He said there are currently 170 applications before the DPH throughout the Commonwealth, noting approximately 80 of the applications are probably legitimate. At this time, he said, he does not know where these dispensaries will be sited.

Mr. Bulian asked about steps Massachusetts Patient Foundation will take to consult with the Town of Needham if awarded a letter of support, approved by Massachusetts DPH, and permitted by the Needham Board of Health, but then wish to substantially modify operations or procedures from what has been presented tonight?

Mr. Romano noted the special permit process in Needham saying Massachusetts Patient Foundation must comply with everything in the special permit or else they will have to go back to the Planning Board. He said getting a letter of support is the first step, and that Massachusetts Patient Foundation will stick with any and all assertions made tonight. He noted if an issue did arise, Massachusetts Patient Foundation would speak with the Planning Board, Police, Board of Selectmen, or even hold another community meeting. He commented Massachusetts Patient Foundation will be 100% transparent.

Mr. Borrelli asked the hours of operation?

Mr. Romano said some days may be 9 a.m. - 4 p.m. and other days may be 10 a.m. - 6 p.m., slowly working up to as many hours as patient demand requires. He spoke about a "soft" opening.

Mr. Borrelli asked if Massachusetts Patient Foundation would be willing not to offer edibles and baked goods?

Mr. Romano said different forms of edibles are less/more attractive to children. He said Massachusetts Patient Foundation is willing to work with the Town of Needham on not having those forms of edibles. He commented having no edibles is probably not the best idea for the patients. He said the industry is moving away from smoke products towards products with exact doses. He said infused product sales in Colorado are above 30%. Mr. Romano said if the Board requests no infused products, Massachusetts Patient Foundation is flexible and amenable, but reiterated infused products are good for patients. Mr. Borrelli asked Mr. Romano if certain products could be avoided. Mr. Romano said "yes, of course." Mr. Romano said it is about providing medicine, and medicine does not need to be offered in candy form.

Mr. Borrelli asked Mr. Romano to describe how signatures were received on the petitions.

Joseph Lekach said some signatures were received after discussion, and others were received when people were clearly told about Massachusetts Patient Foundation and the location.

Mr. Borrelli asked what Massachusetts Patient Foundation would do if recreational marijuana were to be made legal?

Mr. Romano responded there are three main issues. He said since Massachusetts Patient Foundation is a Chapter 180 non-profit, it would have to comply directly with the non-profit purpose as required by the DPH. He commented the company would not be able to just turn around to sell recreational marijuana. He also commented the special permit will limit use by stipulating medical use only. Mr.

Romano commented the business model does not need recreational marijuana, but he said if Needham wanted to take advantage of gross revenue sales under a recreational marijuana bill and have a responsible operator, then Massachusetts Patient Foundation would be more than willing to work with the Town.

3. Medical Marijuana of Massachusetts

Robert Smart, Attorney representing Medical Marijuana of Massachusetts (MMM) said the company is seeking a letter of support or non-opposition to operate a RMD in the Town of Needham. He introduced Jonathan Herlihy, CEO, Trexler Topping, CMO, Kevin O'Reilly, COO, Lianne Ankner, ESQ, and Joseph Flaherty, ESQ, who was unable to attend tonight's public hearing. A Powerpoint presentation was viewed. Mr. Smart said all officers and directors are Massachusetts residents. He said MMM has secured a letter of intent to lease 85 Wexford Street, Needham, and commented the site is more than 1000 ft. from any school or municipal park or playground. Mr. Smart said MMM met with Lee Newman, Director of Planning and Anthony DelGaizo, Town Engineer to discuss the parking layout, and commented he believes there will be adequate parking on site. Mr. Smart said there is some uncertainty in federal law making banks reluctant to fund businesses related to marijuana, however, MMM created Triple M Management Company LLC., to provide funding for the operation. Mr. Smart said he believes MMM should receive a letter of support from the Board of Selectmen because MMM received the highest score from independent experts who graded applications of prospective RMD operators to the Massachusetts DPH. He said MMM received a score of 160 out of 163. The next highest applicant, he said, had a score of 155. He explained the criteria for grading, and that the DPH had an outside firm conduct background checks on the executive management team. Mr. Smart said MMM already has approval to operate a cultivation and dispensary in Plymouth, as well as a dispensary in Mashpee, and have been invited by DPH to submit a siting profile for a third location, which he hopes is in the Town of Needham. Mr. Smart said patient visits will be "by appointment only," with a purchase limit of 1 oz./day, no edibles in the form of candy, baked goods, or soda will be sold. He commented no money or medicine will be left on site overnight. Mr. Smart explained security procedures and that patients in Needham will have free home delivery. He said MMM is prepared to execute the Community Host Agreement, and commented on MMM's Charitable Foundation.

Jonathan Herlihy, CEO/President showed the proposed initial product line.

Trexler Topping, MD explained cannabis has been a medicinal agent for several thousand years. He explained the marijuana plant pharmacological properties, lab test results of product Twinkle (aka ACDC), and spoke about cannabis laws and the opioid analgesic overdose mortality crisis in the United States.

Mr. Handel ask about MMM's Charitable Foundation, specifically whether charitable monies would be proportional to Needham versus the other communities?

Mr. Herlihy said a majority of the 7 members on MMM's Charitable Foundation Board would decide where the money goes. He said the plan is for the money to go to the 3 communities (Mashpee, Needham, or Plymouth). He said confirmed to Mr. Handel that the money does not need to be distributed in a proportionate way.

Mr. Borrelli asked for an estimate of the amount of money.

Mr. Herlihy said the amount is hard to project. He commented the central location of Needham and the fact there are not many dispensaries near by may indicate sales would be higher than Mashpee and similar to Plymouth.

Mr. Handel asked for questions from the Board and for Mr. Matthews to comment.

Mr. Matthews clarified the public hearing is about whether or not the Board of Selectmen will vote to issue a letter of support or non-opposition. He said because the State is unlikely to approve more than one site in Needham, it is unlikely the Board of Selectmen will vote more than one letter of support. Mr. Matthews said he does not believe the Board of Selectmen will take any action tonight, as input will be sought from the public and staff. He said a review of each application will include additional comments and suggested changes to the applicants. He asked if Medical Marijuana of Massachusetts understood and whether they are willing to work within the process. Mr. Smart said "yes, and that is what was expected."

Mr. Bulian asked what type of MIP's will be offered and what steps beyond required by regulation is MMM planning to ensure MIP's are safe for households that include children?

Mr. Herlihy explained the process of making and labeling MIP's. He reiterated no food or candy will be offered. Lianne Ankner said spray, honey oil, and wax will be used but not made into edibles. She said a Patient Education Specialist will be on site to speak with patients, and products will be in child proof packaging.

Mr. Bulian asked what steps MMM will take to consult with the Town of Needham and its officials if awarded a letter of support, approved by Massachusetts DPH, then permitted by the Needham Board of Health, but then wish to substantially modify operations or procedures from what has been presented tonight?

Mr. Smart commented a special permit from the Planning Board is required, and he assumes it will say the business must operate as presented and comply with regulations enforced by the Board of Health. He said all other Town Boards would have to be notified as well. Ms. Ankner said a Director of Community Outreach would help MMM work with the Town, but any substantive change would not be implemented without first getting clearance from the Town of Needham.

Mr. Bulian asked about removal of money and product at the end of each day. He wondered how realistic is the procedure and asked how it would work?

Mr. Herlihy said part of the process is for quality control.

Mr. Handel asked how many ounces marijuana would be removed from the facility on a daily basis?

Mr. Herlihy said since patients will be calling prior to arrival with how much and what type of marijuana they want to purchase, MMM will therefore not “over inventory” the facility. He commented the majority of patients do not buy an ounce, but a much small amount. Mr. Smart said if the Board of Selectmen prefer the process to be a different way, MMM would be amenable.

Mr. Borrelli said he appreciated the “by appointment only,” free delivery in Needham, the one oz. limit, and no sale of candy. He said community outreach is a great idea. He asked about MMM’s current experience in Mashpee and Plymouth?

Mr. Herlihy said working with the Town Manager, Police Chief, Fire Chief, and Board of Selectmen in Plymouth has gone very well. He said the facility is in the industrial park and the Town is happy to be receiving tax revenue on a property that would have gone defunct. He said working with the Town of Mashpee has gone equally as well.

Mr. Borrelli asked if MMM would be open to revising the Host Agreement to allow for more favorable terms for the Town of Needham?

Mr. Herlihy said the language in the Agreements for all three towns is the same, so once negotiations with the Town of Needham finish, the towns of Mashpee and Plymouth will be very happy as well.

Mr. Borrelli asked about proximity to the Russian School of Music at the proposed location and whether there were any barriers to entry at the location?

Mr. Smart said he did not think there were any issues, commenting on zoning setbacks from schools, parks, and playgrounds. He noted the building will not stand out and entry to the building will be through a security guard.

Mr. Borrelli asked if marijuana should become legal in the future, what are MMM’s plans and would MMM be interested?

Mr. Herlihy said MMM would speak with the Board of Selectmen, but he said he thought marijuana has a long way to go before becoming legalized. Ms. Ankner said Needham zoning is only for medicinal marijuana. Mr. Herlihy said MMM would more than likely have to participate should recreational marijuana become legalized.

Mr. Handel invited public comment.

Maria Serpentino Iriti, 331 Rosemary Street supports the location and proposal for both Sage Cannabis, Inc., and Medical Marijuana of Massachusetts. She said the locations are appropriate. Ms. Iriti said Massachusetts Patient Foundation is not welcome on Highland Circle. She said she is the largest property owner on Highland Circle, which is a private road and not maintained by the Town of Needham. She said when people park on the street they block the entrance to the road and all of Highland Circle. She said for the Town to impose such a use on a private way is unconscionable. Ms. Iriti said some of her commercial tenants include schools, and she said she would like to be able to rent to schools in the future.

Fatemeh Haghighatjoo, 61 Evelyn Road said she is concerned for her 12 year old daughter and other children in Needham. She said there will be 9,000 visits per year to the dispensary, and wanted to know how many of these visits are from Needham residents and why was Needham proposed as a location? Mr. Handel told Ms. Haghighatjoo the voters were clear and the decision was made by the Town and the voters of Massachusetts that it is appropriate to have a facility in Needham. Ms. Haghighatjoo asked if the Board of Selectmen have already decided to give a letter of support and wanted to take part in the decision.

Eric Bailey, 64 Hillside Avenue supports granting a letter of support to one of the applicants and said he prefers Sage Cannabis, Inc., but thought all of the presentations were excellent. He said there are benefits for all applicants. Mr. Bailey said the Town should not limit the dosage, as that is between a patient and doctor. He felt edibles are important and should be offered. Mr. Bailey said walk-in should be allowed and product should be kept on site, noting consistent delivery should be available even in bad weather.

Stephen Geraci, 45 Melrose Avenue said the applicants provided good information. He commented he feels the best interest of a patient would be served by Sage Cannabis, Inc. He commented Sage's business plan and location is well thought out. Mr. Geraci felt the Highland Avenue location would be a problem.

Carmelo Iriti, 20 Sunset Road said the 33 Highland Avenue location will be a disaster due to parking in the front and back. He said as a business owner at the location for 35 years, there will be parking problems the police will be called to handle.

Steve Gray, Kennedy Carpet, 21 Highland Avenue is opposed to locating an RMD at 33 Highland Avenue due to the number of parking spaces. He said there are constant problems where the police need to be called.

Susan Smollen, 128 Laurel Drive, commented she has multiple sclerosis. She said she is concerned about delivery, patient safety when leaving the building, cultivation, and the source of the marijuana. She said she cannot smoke and it would be better for her to have an edible, not candy or soda. She asked about vaporizers and the strength of the marijuana.

John Caccavaro, 475 South Street is concerned about integrity. He supports Sage Cannabis, Inc., for quality, and that a Needham resident is part of the company.

Ed Marsh, Needham resident supports Massachusetts Patient Foundation said 33 Highland Avenue is safe, with easy access for residents. He commented a parking will be ample with a new building.

Owner, 21 Highland Avenue is concerned about parking, access, and safety at 33 Highland Avenue. He noted the proximity of a public trail.

Tonya McKee, 18 Highview Street read her letter submitted to editors of the Hometown Weekly and the Needham Times opposing an RMD at 33 Highland Avenue. She said the site is within 750 ft. of a playground, Charles River trail, and across the street from a bus stop for Eliot School. Ms. McKee said a marijuana facility should be in a more discrete location or in a medical building. She submitted a petition to the Board of Selectmen with 70 signatures opposing an RMD at 33 Highland Avenue and the school bus stop schedule. Ms. McKee read the Needham zoning requirements for siting an RMD.

Elizabeth Kaponya, 27 Highland Terrace said she lives within the 1000 ft. buffer zone and is opposed to an RMD located at 33 Highland Avenue. She commented she believes many of the people who signed Massachusetts Patient Foundation's petition were uninformed, and did not know there were 2 other choices for siting a RMD. She commented the traffic by car and foot, as well as traffic and construction from the Add-A-Lane project. She submitted a letter she received from Needham's Town Engineer detailing construction which will decrease parking spaces. Ms. Kaponya submitted photos of parking behind 33 Highland Avenue and her letter to the Needham Times.

Eric Wegner, 28 Evans Road supports 33 Highland Avenue based on current regulation and said he does not understand why parking would be an issue as the previous business was an ice cream shop.

Janice Epstein, 75 Highland Terrace submitted a petition with signatures from businesses in the area who are against locating an RMD at 33 Highland Avenue. She commented parking would be an issue. Ms. Epstein also said Massachusetts Patient Foundation has an RMD located in Brookline with a dedicated parking lot, valet, and police detail, noting 12-26 people in a 15 minute period. She said it is difficult to project volume. She reiterated the impending construction project, and signage which should not look like a marijuana leaf. Ms. Epstein said a new traffic

light at Highland Avenue and Wexford Street will help with traffic at the intersection. She said the community meeting was not well attended. Ms. Epstein submitted her petition and emails to the Board of Selectmen.

Bruce Karten, 70 Cynthia Road supports Sage Cannabis, Inc. because a Needham resident is part of the facility.

John Negoshian, 1101 South Street asked why is only precinct J being considered for a RMD facility? He suggested people should be able to take the train to downtown Needham or Birds Hill to get their medicine. He commented parking for a dance studio is across the street from a proposed RMD on Wexford Street.

Jeff Swartz, 130 Woodbine Circle said Sage Cannabis, Inc., was the only company to explain its cultivation process.

Mr. Handel proposed a motion to leave the public record open for 10 days and to close tonight's public hearing.

Mr. Matthews noted all materials are on the Town's website and said if people have additional comments to please submit them within 10 days to the Town Manager by mail or email.

Motion by Mr. Bulian that the Board of Selectmen vote to leave the public record open for 10 days and to close the tonight's public hearing.

Second: Mr. Matthews. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board of Selectmen vote to adjourn the Board of Selectmen meeting of March 22, 2016.

Second: Ms. Cooley. Unanimously approved 5-0.

A list of all documents used at this Board of Selectmen meeting are available at:
<http://www.needhamma.gov/Archive.aspx?AMID=99&Type=&ADID=>

ONE DAY SPECIAL LICENSE
TOWN OF NEEDHAM BOARD OF SELECTMEN
EVENT INFORMATION SHEET
(Please complete and attach event flyer or other information.)

Event Manager Name (Name that will appear on license)	Beata Fernandez		
Event Manager Address	7 Woodlodge Rd Needham ma 02492		
Event Manager Phone Number	617 970 5670		
Organization Representing (if applicable)	Needham Pool and Racquet Club		
Is the organization (if applicable) you are representing non-profit? If so, please attach proof of non-profit status.	☒ Non-profit ☐ For profit ☐ Proof of non-profit status is attached Form of Proof: _____		
Name of Event	New member Reception		
Date of Event	Friday June 3rd 2016		
License is for Sale of:			
☒ Wines & Malt Beverages Only ☐ All Alcoholic Beverages (for non-profit groups only)			
Requested Time for Liquor License	FROM:		TO:
		6pm	9pm
Are tickets being sold in advance for this event?	☐ YES	\$	/per ticket ☒ NO
Is there an admission fee for this event?	☐ YES	\$	/per ticket ☒ NO
Are you using dues collected to purchase alcohol for this event?	☒ YES		☐ NO
How many people are you expecting at this event?	125		
Name & address of event location. Please attach proof of permission to use this facility.			
Needham Pool & Racquet 1550 Central ave Needham ma 02492			
Who will be serving the alcohol to your guests?			
Bartenders to Go - Dover ma Bartenders from Special Occasion Server			
Bartenders and/or servers of alcohol, beer and/or wine must have completed in the past three years an appropriate Massachusetts alcoholic beverages server-training program. Please state below who will be serving alcohol, beer and/or wine and attach proof of their training (certificate).			
Special Occasion Servers. (TBD) Awatry catering company			
Please use the space below to describe the manner in which alcohol will be served to your guests. (For example, will guests be served alcohol or will they need to purchase it from the bar?) Please attach floorplan (can be hand drawn) of the event facility with liquor delivery plan.			
Guests will be served at the bar.			
☒ I understand that the alcohol purchased for this event must be purchased from a licensed wholesaler/importer, manufacturer, farmer-winery, farmer-brewery or special permit holder and that I have received a current list of wholesalers. (A person holding a Section 14 license cannot purchase alcoholic beverages from a package store. (MGL Ch. 138, Sec 14, 23; 204 CMR 7.04))			
Event Manager Signature:	Beata Fernandez		Date: 4/26/16

Entrance

NPRC

Newmember Reception

Table

Table

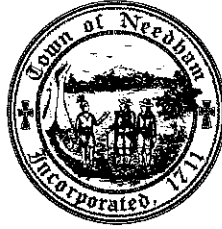
Table

Box Shop

Kitchen
Pool

MAHA

Pool



banner
images
attached.
they will
be a front &
back of each
banner.

***"It is only through reaching out,
that we are drawn together.™"***

05/08/2016

**From: The Revitalization Trust Fund Committee (NCRTF)
Paul Good-Chair**

**To: Needham Board Of Selectmen
1471 Highland Avenue, Needham, MA 02492**

**Re: Request for Banner Approval
Exchange Club 4th of July Banner**

Dear Board Of Selectmen,

Please consider for approval the attached **Exchange Club 4th Of July Banner** design for display as part of the NCRTF Symbols Of Pride, town-wide banner display.

Display Dates: June 15 (immediately after Flag Day) through July 4, Annually

This is a Full banner display, presenting a combination of 6 ft. and 4 ft. tall banners, across 54 designated light pole locations, from Needham Center to Needham Heights. It is a two image, doubled sided banner.

Thank you again for your constant support of The Revitalization Trust Fund, now at our 17th anniversary! Your commitment has made possible more than 30 public space revitalization projects completed to date. (With more in the works.) All NCRTF projects are 100% privately funded.

Sincerely,

Paul A. Good

Founder/Chair The Revitalization Trust Fund Committee (NCRTF)

781-718-5552



FRONT
(SIDE 1)



**we do it all
for you!**

**EXCHANGE
CLUB**

*BACK
(SIDE 2)*