

**COMMUNITY PRESERVATION COMMITTEE
TOWN OF NEEDHAM, MASSACHUSETTS**

**Minutes of Meeting
February 24, 2016**

PRESENT: Gary Crossen - Chair, Lita Young – Vice Chair, Reg Foster, Peter Oehlkers, Ron Furman, Paul Alpert

ABSENT: Chris Gerstel, Robert Boder, Mark Gluesing

STAFF: Patricia Carey, Staff Liaison
Kristen Wright, Recording Secretary

Mr. Crossen called the meeting to order at 7:32PM in the Great Plain Room at Town Hall.

Chairman's Updates:

Mr. Crossen stated that he would be meeting with the Board of Selectman at their March 8th meeting to discuss the projects. Ms. Carey stated she would reach out to the Finance Committee to see if the consultation with their committee could be March 16th.

Liaison Updates:

FY2016-1 Seabeds Way – Liaison – Mark Gluesing

This request is for \$567,000 restoration funds for Phase 2 of the Seabeds Way housing, requested under Community Housing.

Prior to this meeting the Housing Authority had withdrawn their application, as the needed funds were provided by HUD.

FY2016-2 Community Housing Specialist – Liaison – Mark Gluesing and Chris Gerstel

This request is for \$60,000 in continued funding for the Community Housing Specialist position, requested under Community Housing.

No updates or additional questions presented.

FY2016-3 Memorial Park Drainage – Phase 1 – Liaison – Peter Oehlkers

This request is for \$490,500 in funds for Phase 1 of the drainage system at Memorial Park, requested under Recreation.

Mr. Oehlkers stated he was still working with Mr. Olsen to get revised cost estimates.

FY2016-4 Trail Improvements – Liaison – Gary Crossen

This request is for \$25,000 in funds to use SCA to complete various trail improvements, requested under Open Space and Recreation.

No updates or additional questions presented.

FY2016-5 Conservation Fund – Liaison – Reg Foster

This request is for \$50,000 to be transferred from the Community Preservation Fund to the Conservation Fund for use of Open Space acquisitions, requested under Open Space.

No updates or additional questions presented.

FY2016-6 Rosemary Lake Sediment Removal – Design – Liaison – Paul Alpert

This request is for \$118,000 in design funds to remove sediment that has been building up at Rosemary Lake from Rosemary Brook and Sportsman's Pond, requested under Open Space.

No updates or additional questions presented.

FY2016-7 Rosemary Recreation Complex – Liaison – Gary Crossen

This request is for \$550,000 design funds for the Rosemary Recreation Complex project, requested under Recreation.

No updates or additional questions presented.

Next Steps:

Mr. Crossen asked the Committee to prepare the proponents for the Public Hearing. Mr. Oehlkers asked how long the presentations should be. Mr. Crossen stated around 10 minutes per project. Mr. Furman asked what the typical format is at the Public Hearing. Mr. Crossen stated that the liaisons will give a brief introduction of the project and then introduce the proponent who will present the project to the public. Mr. Crossen will determine who can best answer questions from the public. Ms. Carey stated that outreach for the Public Hearing is underway, with a public hearing notice, Letter to Editor to newspapers, and postcard to Town Meeting members.

Mr. Alpert asked if the Committee should discuss the funding for any approved projects. Mr. Alpert stated that he had looked over the definitions about the different funding sources and believes that the Rosemary Lake Sediment project would be better funded from General Fund instead of Open Space. Mr. Foster suggested the Ms. Carey asked the Community Preservation Coalition about water bodies being considered open space. Mr. Crossen stated that it would make sense that the Community Housing Specialist would be funded from the Housing fund, the Memorial Park drainage, Trail Improvements, and Rosemary Recreation Complex projects would be funded from the General fund, and the Conservation Fund request would be funded from the Open Space fund. Further discussion about the funding source for the Rosemary Lake Sediment project will take place at future meetings.

Minutes: February 3, 2016:

Mr. Alpert made a motion to approve the minutes of the February 3, 2016 meeting and the motion was seconded by Mr. Furman. The minutes were approved 4 – 0 with 2 abstention.

Adjournment:

Mr. Foster made a motion to adjourn the meeting at 7:58PM. Ms. Young seconded the motion and the meeting adjourned at 7:58 PM.

Respectfully submitted,

Kristen Wright,
Recording Secretary