

BOARD OF SELECTMEN

April 28, 2015

Needham Town Hall

Agenda

Note: Agenda subject to revision, start times are approximate and agenda items may be discussed at earlier or later times.

	6:45	Informal Meeting with Citizens <i>One or more members of the Board of Selectmen will be available between 6:45 and 7:00 p.m. for informal discussion with citizens. While not required, citizens are encouraged to call the Selectmen's Office at (781) 455-7500 extension 204 in advance to arrange for an appointment. This enables the Board to better assure opportunities for participation and respond to citizen concerns.</i>
1.	7:00	Consultation - Rosemary Pool Project Cynthia Chaston, Chair, Park & Recreation Commission
2.	7:15	Town Manager - Annual & Special Town Meeting Preparation - Boston MPO Transportation Improvement Program Highway Funding - Town Manager's Report
3.	7:30	Board Discussion - Collaboration with the City of Newton - Committee Reports
4.	7:45	Executive Session Exception 3

CONSENT AGENDA *=Backup attached

1.*	Approve a Special One Day All Alcoholic Beverages license for Andrew Bartlett of St. Sebastian's School to hold its 2015 Reunion event on Saturday, May 16, 2015 from 4:00 p.m. to 10:00 p.m. The event will be held in Ward Hall at St. Sebastian's School, 1191 Greendale Avenue, Needham.
2.*	Approve consent agenda items 7 through 16 on revised minutes of 12.18.2007 Selectmen's meeting, which were left off the original minutes of 12.18.2007.
3.*	Approve regular session and executive session minutes from April 15, 2015.
4.	Accept the gift of two new, made in America, nylon United States Flags from the Norfolk Lodge A.F. & A.M. for the Needham Town Common and the Needham Heights Common.
5.	Approve application for a 2015 Public Entertainment license on Sundays from Jeffrey Friedman, of Needham Farmers Market, Inc., located on the parking lot of Needham Bank, 1063 Great Plain Avenue, Needham.
6.*	Water & Sewer Abatement Order #1197.
7.	Accept a gift of \$500 from the First Baptist Church in Needham for the Health Department's Gift of Warmth.
8.	Approve and sign Collective Bargaining Agreement between the Town and the ITWA June 1, 2014 – June 30, 2015 and July 1, 2015 – June 30, 2018.



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 4/28/2015

Agenda Item	Consultation – Rosemary Pool Project
Presenter(s)	Cindy Chaston, Chairman, Park & Recreation Commission

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
Ms. Chaston will update the Board on the status of the Park & Recreation Commission's evaluation of options for Rosemary Pool, and will be available to answer any questions the Board may have.			
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
3.	BACK UP INFORMATION ATTACHED	YES	NO
a. Town Meeting Handout – Rosemary Pool			

Article 30: Appropriate to Rosemary Pool

Needham Park and Recreation Commission

Request:

- Phase One = \$450,000
- Preferred alternative, schematic design, design development, estimates to construct, surveying, field investigations, permit preparation, project manager
- Phase Two = approx. \$550,000
- Permits, construction documents, construction oversight

Special points of interest:

- A summer pool at a year-round recreation site
- A place for the community to come together in the summer—and other seasons
- Recreation opportunities for all ages and abilities
- A connection to nature just outside the Town center
- Continuing the tradition for swimming at Rosemary

Design Funds

The Needham Park and Recreation Commission is requesting your support for the appropriation of \$450,000 to begin to design a new pool facility at the Rosemary Lake parcel. This is for the initial design phase, and a second request for design funds will need to be made.

In 2013, the Park and Recreation Commission worked with the Permanent Public Building Committee (PPBC) on a year-long feasibility study of Rosemary Pool.

Weston & Sampson was hired, bringing with them a team that included aquatic design specialists, aquatic maintenance specialists, civil engineers, environmental engineers, structural engineers, MEP Engineers (mechanical, electrical, plumbing) architects, and landscape architects.

The Weston & Sampson team worked with Town staff

through the pre-season, season and post-season, to gather as much actual use information as possible.

In July 2013, the Park and Recreation Commission hosted a "blue sky" session for residents to share their hopes for the future of swimming and Rosemary Lake/Pool. Over 300 people attended the session, and many more submitted written comments. The suggestions were grouped into four major categories:

- Return to swimming in Rosemary Lake
- Do minor renovations to pool, building and site
- Do major renovations to pool, building and site
- Do major renovations, including a year-round option for the pool.

Utilizing the information from

informal meetings with patrons at the pool, survey results, and the public meeting,



July sunset after Rosemary Pool closed for the evening.

Weston & Sampson developed scenarios based on these major categories. The purpose of this stage was to determine what the site could handle and develop a range of possible costs to construct, and later operate and maintain.

The Park and Recreation Commission decision is shown on Page 2.

History of Swimming at Rosemary Lake/Pool

The meadow, full of the rosemary plant, with a stream running through it became a lake in the 1830's, for use by local mills. In the 1880's, William Carter purchased the lake. By 1912, it was suggested that swimming be allowed at Rosemary Lake, and it was informally allowed with two afternoons for females and five afternoons for males.

The primary swimming location at that time was in the Charles River off of South Street. The Town purchased the property in 1943 and formally oversaw the lake as a swimming facility. Many Needham children learned to swim in the lake, and dive from the docks. The lake closed for swimming after the 1969 season, with the hopes

that it could be cleaned up and re-opened in the future. For what was hoped to be a temporary solution, Rosemary Pool was built within the lake and opened in mid-summer 1972 and the building in 1975, with both receiving ongoing maintenance/construction through the years. The size of the pool replicated the amenities of the lake.



Friday Fun Night at Rosemary Pool.

"It is a center of natural beauty in the heart of the town, and is a treasure for that reason."



Rosemary Lake Trail

Park and Recreation Commission Decision

The Needham Park and Recreation Commission met on Wednesday, April 30, 2014 to discuss the feasibility study recently conducted on Rosemary Pool. Information provided by residents throughout the study process was included in their evaluation of the report.

The following motion was made and approved unanimously at the conclusion of their discussion:

The goal of the Park and Recreation Commission is to continue to improve the quality of Rosemary Lake, and recommend that the Lake not be brought back to swimmable state, as part of this project.

The Park and Recreation Commission looks to improve the trails, trail connections, and use of public land surrounding the Lake for other purposes that would expand the programming and recreation

opportunities for Park and Recreation and the community as a whole.

The Park and Recreation Commission seeks a minimum of eighty (80) spaces of paved parking, or appropriate number based on the final design, that accommodates the anticipated number of visitors, but may also be converted for alternate recreational opportunities in other seasons.

The Park and Recreation Commission would reuse and adapt the existing building, maintaining the existing footprint, but with potential for expansion as needed based on design, to accommodate year round use for Park and Recreation and community programming, while separating the pump house from the existing building and improving the overall aesthetics and functionality.

The Park and Recreation Commission seeks a pool that is sized approximately 16,000 square feet or larger to ensure that it maintains the ability to continue to provide non-conflicting programming and creates opportunities for increased programming.

The Park and Recreation Commission will need additional information during the design phase to determine the exact location of the new pool, whether within the current location or within the bank of the site, so that more detailed design, feasibility, aesthetics and costs can guide the decision on the final location.

Cynthia J. Chaston

David C. DiCicco

Thomas M. Jacob

Michael J. Retzky

Matthew M. Toolan

Important to Know

- The new swimming facility would not require Rosemary Lake to be drained every spring for pool pre-season maintenance.
- The DEP permit that allows the lake to be drained each spring will expire in September 2016.
- The hope is to have a new pool ready for

Summer 2018. Alternate plans are under review for Summer 2017.

- The current plan is to continue to provide an outdoor swimming pool for summer use.
- Discussions will continue on how to accommodate an indoor pool at an alternate location, through a

private or public project to meet the needs of competitive and fitness swimmers year-round.

- A brand new filter system will be installed. The current concept is to locate it in a separate building. The type of system will be determined during the design phase.

Rosemary Lake

Throughout the study, it was important to develop a plan that would eliminate the need for annual draining of the lake. The Commission's concept meets that goal.

The feasibility study looked at the option of returning to swimming in the lake. The Town stopped using the lake

for swimming when it did not meet proper water quality standards. With high levels of nitrogen and phosphorus coming into the lake from the three tributaries (run-off from roads and residential lawns), the water environment encourages the growth of bacteria, including E-coli. The estimated time to create

and implement a master plan to meet swimming standards would be about 20 years.

Storm water improvements have been made from Lake Drive, from Rosemary Street, and other areas within the large watershed. The project would include additional improvements.



An owl overlooking Rosemary Lake.

Why weren't other sites studied?

The current funding source was approved by Town Meeting several years ago, and the appropriation did not permit other sites to be studied. Weston & Sampson utilized information from other sources during the study of the Rosemary site.

The Town has completed three Town-Wide Facility Studies: Kaestle Boos in 1998-1999, DiNisco in 2006, and HKT in

2014. In all of these studies, parcels of land were reviewed for a variety of municipal uses, including a school, or other municipal building including a community center and pools. The Town has insured the protection of open space, but much of that is not buildable due to wetlands or other legal restrictions.

Throughout the Weston & Sampson study, resi-

dents stated the desire to keep the pool centrally located and accessible for residents of all ages. The current pool is near the bus line, in between two commuter rail stations, is near restaurants and stores and within walking distance to the Town center and the Heights center. It has access to trails and the lake for additional recreational opportunities. Needham High classes are able to visit the site.

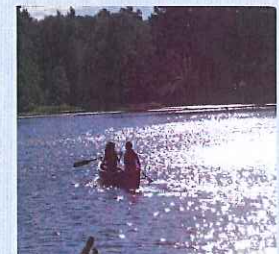
"Rosemary is a fantastic pool, far better than people give it credit for."

"(The Pool) needs to be outside—that is where community is built."

Isn't the project expensive for 10 weeks of use?

The Park and Recreation Commission's current plan is that Rosemary be a destination site 12 months a year. The funding is for (a) pool; (b) other park amenities; (c) the building, for the pool and for year-round amenities; and (d) parking improvements. The concepts include:

- Outdoor pool for June, July, August to include swimming, swim lessons, outdoor community space, Needham Sharks Swim Team
- Splash pad for May through September
- Use of the lake for canoes, kayaks, and fishing, with continued use for model yachting
- Indoor programming space for pool, Park and Recreation program and swim team use in the summer; heated space for program use throughout the year: Park and Recreation programs, High School classes using the trails, community meeting space...
- Trail improvements to the camp property on the opposite side of the lake
- Non-aquatic outdoor facilities
- Parking lot that meets needs of visitors, as well as storm water improvements to protect the lake



Canoeing on Rosemary Lake.

Type of Pool

During the study, the type of pool desired was discussed by many residents. It is challenging to create a pool that meets all needs: infants/toddlers, young swimmers, older youth and teens, adults and senior adults.

A summer recreation pool tends to be larger so it can provide spaces for various types of swimmers/non-swimmers, offering recreational swimming and play, shallow water for non-swimmers swim lessons, lap swimming, water walking—and in Needham's case, a place for a summer swim

team. A portable dock system can be added to make it easier to use the larger pool for summer competitive swimming. There are locations outside the pool for additional recreation activities.

A pool with a priority for competition tends to be smaller, and have other amenities included. An indoor pool that could be used for Needham High swim meets would require water depth for swimming, a diving area, facilities for training and coaching, spectator space, locker rooms, and restrooms for

spectators. This type of pool can be easily used for fitness, and adaptations can be made for swim lessons, but it is not as adaptable for those who cannot swim.

The Park and Recreation Commission has chosen to continue to offer an outdoor recreational pool with amenities for many types of swimmers. This provides a safe place to learn to swim, and a place for the community to come together. The Commission supports continued research on an indoor pool!



The volunteers assist with swimming lessons.

The Current Pool

The average number of visitors in recent summers is about 20,000. In a typical summer, the pool is open about 68 days, so the daily average of visitors is almost 300.

Needham residents are the majority of the patrons. Season badges are sold to more than 250 Needham families, 50 individuals and 40 senior adults (ages 60+). In comparison, about 10 non-resident families and 2-3 non-resident individuals purchase season passes.

Depending on the summer weather, daily admission can vary from 2,500 to 3,500 in a season, with almost 10% of those over the age of 60. About 400-700 non-residents may pay the daily admission rate, with a small percentage of seniors. Non-residents tend to come from Westwood, Wellesley, Newton, and West Roxbury.

The pool is used for swimming lessons, and the non-profit Needham Sharks swim team on weekday mornings, and is open for general swim from

12:30-7:45 PM seven days a week. Extra cleaning and site work is done on weekend mornings.

In the past four years, the annual revenue has ranged from \$66,000-80,000. As with other Park and Recreation facilities—athletic fields and playgrounds, revenue does not fully cover the cost of service. The FY'16 Park and Recreation budget request includes \$113,711 for payroll and about \$55,000 for expenses.

Walk Score

The higher the score, the less car dependent the location is...

Rosemary Pool = 74

Town Forest = 28

Nike Site = 5

www.walkscore.com

What will happen in the design phase?

The feasibility study provided concepts for the pool, building, parking and site, with estimates. The concepts chosen by the Park and Recreation Commission likely range between \$8-12 million. The design phase will provide more detail and more accurate estimates.

Funding requested for the initial design phase is \$450,000. The preferred

location for the pool, schematic design to choose amenities, design development, and estimates would be covered, as well as site surveying, field investigations and permitting preparation.

A second request for design funding would need to be made, estimated at this time to be about \$550,000, to include the final design documents,

construction documents, permits, and construction oversight.

At a minimum, permits will be required from the Needham Conservation Commission, MA DEP, Needham Health Department, and the Planning Board. Additional permits may be needed, including from Army Corps of Engineers.



Most staff members are Needham residents—many of them grew up swimming at Rosemary Pool. There are currently 22 staff members working at the Pool.



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 4/28/2015

Agenda Item	Annual and Special Town Meeting Preparation
Presenter(s)	Kate Fitzpatrick, Town Manager

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
The Board will review articles contained in the Annual and Special Town Meeting Warrants.			
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
<i>Suggested Motion:</i> That the Board vote to support (not to support) article _____ in the Annual Town Meeting Warrant. That the Board vote to support (not to support) article _____ in the Special Town Meeting Warrant.			
3.	BACK UP INFORMATION ATTACHED	YES	NO
a. Status of Articles (4.24.15) b. Motion to Amend Article 39 c. Annual and Special Town Meeting Warrants provided under separate cover			

TOWN OF NEEDHAM
2015 ANNUAL TOWN MEETING

The following motion to amend is offered by _____
Signature of Town Meeting Member

ARTICLE 39: APPROPRIATE FOR HIGH SCHOOL EXPANSION

MOVED: that the main motion under Article 39 be amended by deleting the sum "\$500,000" and inserting in place thereof the sum "\$150,000", and by inserting the word "cafeteria" between the words "High School" and the word "expansion", and by inserting after the words "Town Manager" the words "and Permanent Public Building Committee" and by deleting the phrase "\$276,000 be transferred from Free Cash," and by deleting the sum "\$68,385" and inserting in place thereof the sum "\$67,403" and by deleting the phrase ", \$12,305 be transferred from Article 39 of the 2013 Annual Town Meeting, and \$60,713 be transferred from Article 1 of the 2013 November Special Town Meeting;"

ARTICLE 39: APPROPRIATE FOR HIGH SCHOOL EXPANSION

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$500,000 **\$150,000** for engineering and design for High School ~~cafeteria~~ expansion, to be spent under the direction of the Town Manager **and Permanent Public Building Committee**, and that ~~\$276,000 be transferred from Free Cash,~~ \$38,046 be transferred from Article 3 of the 2008 May Special Town Meeting, \$10,086 be transferred from Article 32 of the 2008 Annual Town Meeting, \$11,319 be transferred from Article 5 of the 2008 October Special Town Meeting, \$17,070 be transferred from Article 45 of the 2009 Annual Town Meeting, \$6,076 be transferred from Article 33 of the 2010 Annual Town Meeting, ~~\$68,385~~ **\$67,403** be transferred from Article 9 of the 2009 November Special Town Meeting, ~~\$12,305 be transferred from Article 39 of the 2013 Annual Town Meeting, and \$60,713 be transferred from Article 1 of the 2013 November Special Town Meeting;~~ or take any other action relative thereto.

2015 Annual Town Meeting Status of Articles									
Article	Title	Status	BOS Rec.	FC Rec.	BOS Member	FC Member	Other Board		
3	Establish Elected Officials' Salaries		Adopt	Adopt	Dan	Richard			
4	Fund Collective Bargaining Agreement – BCPIA	Withdraw			Dan	Richard			
5	Fund Collective Bargaining Agreement – Police Union	Withdraw	-	-					
6	Fund Collective Bargaining Agreement – Police Superior Officers	Withdraw	-	-					
7	Accept Chapter 73, Section 4 Of The Acts of 1986		Adopt	Adopt	Dan	Rick Z			
8	Appropriate for Needham Property Tax Assistance Program		Adopt	Adopt	Dan	Lisa			
9	Appropriate for Senior Corps		Adopt	Adopt	Dan	Richard			
10	Appropriate for Memorial Park Landscape Improvements		Adopt	Adopt	Matt	Rick Z			
11	Appropriate for At-Grade Crossing Feasibility Study		Adopt	Adopt	Moe	Dick			
12	Appropriate the Sidewalk Needs Assessment		Adopt	Adopt	Moe	Louise			
13	Appropriate for Public Facilities Maintenance Program		Adopt	Adopt	Matt	Richard			
14	Appropriate for DPW/PSAB Location Feasibility Study		Adopt	Adopt	Matt	Rick Z			
15	Appropriate for RTS Roll-Off Replacement Program		Adopt	Adopt	John	Louise			
16	Appropriate the FY2016 Operating Budget	Amend	Adopt	Adopt	Moe	John			
17	Appropriate the FY2016 RTS Enterprise Fund Budget		Adopt	Adopt	John	Dick			
18	Appropriate the FY2016 Sewer Enterprise Fund Budget		Adopt	Adopt	Matt	Louise			
19	Appropriate the FY2016 Water Enterprise Fund Budget		Adopt	Adopt	Matt	Dick			
20	Continue Departmental Revolving Funds		Adopt	Adopt	Marianne	Dick			
21	Authorization To Expend State Funds for Public Ways		Adopt	Adopt	Matt	Louise			
22	Amend Zoning By-Law - Registered Marijuana Dispensaries		Adopt	No Position	Dan	---	Marty Jacobs		
23	Amend Zoning By-Law - Definition of Half-Story		Adopt	No Position*	Moe	---	Elizabeth Grimes		
24	Amend Zoning By-Law - Definition of Half-Story and Dimensional Requirements for the Chestnut Street Business District		Adopt	Adopt	Moe	Barry	Jeanne McKnight		
25	Amend Zoning By-Law - Allowing More Than One Municipal Building and/or Use On A Lot		Adopt	Adopt	Moe	Barry	Jeanne McKnight		
26	Amend Zoning By-Law - Description of Flood Plain District		Adopt	Adopt	Moe	Barry	Bruce Eisenhut		
27	Amend Zoning By-Law - Map Change to Flood Plain Overlay District		Adopt	Adopt	Moe	Barry	Bruce Eisenhut		
28	Accept Provisions of M.G.L. – Increase in Retiree COLA Base		Adopt	Adopt	Matt	Barry			
29	Home Rule Petition/Amend Town of Needham Charter Part 3, Town Officers, Section 18. Moderator		Adopt	No Position	Moe	---			
30	Appropriate for Rosemary Pool	Amend	Adopt	Adopt	Dan	Rick Z	Gary Crossen		
31	Appropriate for Newman Athletic Fields		Adopt	Adopt	Marianne	Lisa	Peter Oehikers		
32	Appropriate for Eastman Conservation		Adopt	Adopt	Marianne	Lisa	Mark Gluesing		
33	Appropriate for Mills Field		Adopt	Adopt	John	Lisa	Reg Foster		
34	Appropriate for Ridge Hill/Student Conservation Association		Adopt	Adopt	Dan	Lisa	Bob Boder		
35	Appropriate for Boat Launch		Adopt	Adopt	Matt	Lisa	Bob Boder		
36	Appropriate for Rail Trail		Adopt	Adopt	John	Lisa	Gary Crossen		
37	Appropriate to Community Preservation Fund		Adopt	Adopt	John	Louise	Lita Young		
38	Home Rule Petition/Construct Additions to High School Under G.L. CH 149A	Withdraw		Not Adopt	Marianne	John			
39	Appropriate for High School Expansion	Amend		Not Adopt	Marianne	John			

40	Regional Debt Authorizations			Adopt	Adopt	Marianne	Rick L (or sub)	
41	Appropriate for General Fund Cash Capital			Adopt	Adopt	Moe	Louise	
42	Appropriate for Public Works Infrastructure Program			Adopt	Adopt	John	Dick	
43	Appropriate for Central Avenue/Elliott Street Bridge Construction			Adopt	Adopt	John	Rick Z	
44	Appropriate For Sewer Enterprise Fund Cash Capital			Adopt	Adopt	Marianne	Dick	
45	Appropriate for Sewer Pump Station Improvements			Adopt	Adopt	Marianne	Rick Z	
46	Appropriate for Water Enterprise Fund Cash Capital			Adopt	Adopt	Marianne	Rick L	
47	Appropriate for Water System Rehabilitation Program			Adopt	Adopt	Marianne	Rick L	
48	Appropriate to the OPEB Trust Fund			Adopt	Adopt	Dan	John	
49	Appropriate to Athletic Facility Improvement Fund			Adopt	Adopt	Matt	John	
50	Omnibus					*The Finance Committee found that the financial impact, if any, was not clearly quantifiable.		

4/24/2015		2015 SPECIAL TOWN MEETING STATUS OF ARTICLES											
Article	Title	Status	BOS Rec.	FC Rec.	BOS Member								
1	Appropriate for Planning Consulting Assistance			Adopt	Marianne					Rick L			
2	Amend the FY2015 Operating Budget			Adopt	Moe					John			
3	Rescind Debt Authorizations			Adopt	John					Rick L			
4	Appropriate for Oil Tank Removal			Adopt	Matt					Rick L			
5	Appropriate for Capital Improvement Fund			Adopt	John					Louise			
6	Appropriate for Capital Facility Fund			Adopt	Dan					John			



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 4/28/2015

Agenda Item	Boston Region MPO – Transportation Improvement Program Highway Funding
Presenter(s)	Kate Fitzpatrick, Town Manager

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
The Town Manager will update the Board on the status of the Highland Avenue/Needham Street corridor project, and efforts being undertaken by the Town of Needham and the City of Newton to secure funding for the entire project.			
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
3.	BACK UP INFORMATION ATTACHED	YES	NO
a. Memorandum to the Boston Regional Metropolitan Planning Organization from Sean Pfalzer, Transportation Improvement Program Manager dated April 16, 2015			



BOSTON REGION METROPOLITAN PLANNING ORGANIZATION

Stephanie Pollack, MassDOT Secretary and CEO and MPO Chairman
Karl H. Quackenbush, Executive Director, MPO Staff

MEMORANDUM

DATE: April 16, 2015
TO: Boston Region Metropolitan Planning Organization
FROM: Sean Pfalzer, Transportation Improvement Program Manager,
MPO Staff
RE: Staff Recommendation for the FFYs 2016–19 Transportation
Improvement Program Highway Target Funding

The purpose of this memorandum is to present a staff recommendation for the MPO's Highway Target funds for federal fiscal years (FFYs) 2016–19 Transportation Improvement Program (TIP). This year's staff recommendation proposes transportation projects and programs to fund with the MPO's Regional Highway Target Funding over the upcoming four federal fiscal years of the TIP. In developing the staff recommendation, MPO staff worked with the target funding levels to:

- Address project schedule issues
- Allocate funding to current and ongoing TIP commitments
- Propose new projects to receive funding that advance the MPO's priorities

This memo proposes 11 new projects for the upcoming TIP. The newly proposed projects are primarily derived from this year's First-Tier List of Projects. This list includes projects that have earned the highest scores in the MPO's evaluation process and that could be made ready for advertising within the scope of the TIP.

REGIONAL HIGHWAY TARGET FUNDING

MassDOT released the draft Regional Highway Targets on March 17, 2015. The Regional Targets indicate that the Boston Region MPO has approximately \$350 million to spend on projects and programs in the FFYs 2016–19 TIP. Table 1 compares the funding levels of the current TIP and the FFYs 2016–19 TIP. As shown in the table, there are significant increases in target funding in FFYs 2017–18. In FFY 2019, the Regional Target remains higher than last year's levels, at approximately \$92.6 million.

TABLE 1.
Comparison of Regional Target Funding, Current vs. New

Total Regional Target	FFY 2016	FFY 2017	FFY 2018	FFY 2019	Total
Current Funds	\$75,009,821	\$75,009,821	\$75,009,821		
New Funds	\$75,009,821	\$88,759,294	\$92,626,333	\$92,626,333	\$349,021,781
Difference	\$0	\$13,749,473	\$17,616,512		

The Regional Highway Target Funds contain annual targets for three of the eligible funding programs: 1) Congestion Mitigation and Air Quality Improvement (CMAQ) Program, 2) Highway Safety Improvement Program (HSIP), and 3) Transportation Alternatives Program (TAP). Under the federal transportation bill, Moving Ahead for Progress in the 21st Century Act (MAP-21), the CMAQ Program provides a flexible funding source for transportation projects and programs that help meet the requirements of the Clean Air Act; HSIP aims to achieve a significant reduction in traffic fatalities and serious injuries; and TAP supports the implementation of on- and off-road pedestrian and bicycle facilities, infrastructure projects for improving bicycle and pedestrian access to public transportation, and safe-routes-to-school projects.

For the FFYs 2016–19 TIP, the funding targets remain the same for CMAQ and HSIP, and TAP increases in FFYs 2016-18. In developing the staff recommendation, staff considers project funding eligibility in order to allow the MPO to meet its funding targets.

TABLE 2.
Comparison of Regional Targets by Funding Program,
Current vs. New

Regional Target by Funding					
Program	FFY 2016	FFY 2017	FFY 2018	FFY 2019	Total
Current CMAQ Target	\$13,427,220	\$13,427,220	\$13,427,220		
New CMAQ Target	\$13,427,220	\$13,427,220	\$13,427,220	\$13,427,220	\$53,708,880
Difference	\$0	\$0	\$0		
Current HSIP Target	\$4,296,710	\$4,296,710	\$4,296,710		
New HSIP Target	\$4,296,710	\$4,296,710	\$4,296,710	\$4,296,710	\$17,186,840
Difference	\$0	\$0	\$0		
Current TAP Target	\$4,346,838	\$2,824,382	\$2,824,382		
New TAP Target	\$5,097,438	\$3,312,089	\$3,312,089	\$2,548,719	\$14,270,335
Difference	\$750,600	\$487,707	\$487,707		
Current Non-CMAQ/HSIP/TAP Funds	\$52,939,052	\$54,461,509	\$54,461,509		
New Non-CMAQ/HSIP/TAP Funds	\$52,188,452	\$67,723,275	\$71,590,315	\$72,353,684	\$263,855,726
Difference	-\$750,600	\$13,261,766	\$17,128,806		

The remaining portion of funding is eligible to be programmed under the Surface Transportation Program (STP) or the National Highway Performance Program (NHPP). The funding level for these two programs combined is capped at approximately \$264 million over FFYs 2016-19.

PROJECT SCHEDULE ISSUES

In working on a staff recommendation, MPO staff consulted with the MassDOT Highway Division to identify schedule issues for projects currently programmed in the FFYs 2015–18 TIP. There are six projects programmed in the current TIP that have a high risk of not being made ready for advertisement in their current fiscal year of programming.

FFY 2015

- Improvements to Commonwealth Avenue in Boston
- Tri-Community Bikeway in Winchester, Stoneham and Woburn

FFY 2016

- Reconstruction of Route 85 in Marlborough
- Intersection and Signal Improvements at Route 9 and Village Square (Gateway East) in Brookline
- Middlesex Turnpike Improvements (Phase III) in Bedford, Billerica, and Burlington
- Reconstruction and Widening on Route 18 in Weymouth and Abington

CURRENT AND ONGOING COMMITMENTS

Staff next identified current and ongoing programming commitments to the Green Line Extension, Phase 2, from College Avenue to Route 16 and Reconstruction and Widening on Route 18 in Weymouth. The MPO has supported these projects in the LRTP, programmed them in the FFYs 2015–18 TIP, and expects to continue programming them in the FFYs 2016–19 TIP. Table 3 lists the currently anticipated programming amounts for the projects in FFYs 2016–19 and future TIP programming beyond FFY 2019 for the Green Line Extension, Phase 2. Table 3 indicates that these projects, accounting for 17% of MPO target funding in FFY 2016, becomes an even larger share of the MPO's investments in FFY 2017 (48%), FFY 2018 (66%), and FFY 2019 (50%). The remaining balance shown in the table represents funding that would need to be programmed in subsequent TIP years. Based on the current cost estimate and schedule, the project would require programming through FFY 2021.

TABLE 3.
Summary of Current and Ongoing Commitments

Projects	FFY 2016	FFY 2017	FFY 2018	FFY 2019	Remaining Balance
Green Line Extension, Phase 2 (Somerville and Medford)	\$8,100,000	\$29,900,000	\$40,000,000	\$40,000,000	\$72,000,000
Reconstruction and Widening on Route 18 (Weymouth)	\$4,800,000	\$12,850,000	\$21,031,758	\$6,600,000	\$0
Percent of Target Program	17%	48%	66%	50%	

Table 4 below lists the Long-Range Transportation Plan commitments currently programmed and those commitments scheduled to be implemented through the TIP. Table 4 indicates that the MPO has committed nearly 73 percent of the Target Program to LRTP projects or major infrastructure projects between FFYs 2016-19, ranging from 50 percent in FFY 2019 to 86 percent in FFY 2016.

TABLE 4.
Overview of Long-Range Transportation Plan Commitments

Projects	FFY 2016	FFY 2017	FFY 2018	FFY 2019	Remaining Commitments
Middlesex Turnpike Improvements (Bedford, Billerica and Burlington)	\$21,691,442	\$6,604,904			
Reconstruction and Widening on Route 18 (Weymouth)	\$4,800,000	\$12,850,000	\$21,031,758	\$6,600,000	
Route 128 Add-a-lane (Needham and Wellesley)	\$30,000,000	\$14,000,000	\$13,768,183		
Green Line Extension, Phase 2 (Somerville and Medford)	\$8,100,000	\$29,900,000	\$40,000,000	\$40,000,000	\$72,000,000
Reconstruction of Montvale Avenue (Woburn)		\$4,752,838			
Total	\$64,591,442	\$68,107,744	\$74,799,941	\$46,600,000	\$72,000,000
Percent of Target Program	86%	77%	81%	50%	

DEVELOPMENT OF THE STAFF RECOMMENDATION

Based on the project schedule changes and ongoing commitments, MPO staff worked to prepare a staff recommendation that would satisfy the needs of currently-programmed projects and balance the following factors:

- **Readiness:** Given the number of currently-programmed TIP projects that have a high risk of not being ready for advertisement in FFY 2016, MPO staff prioritized projects in the first two years that had the greatest likelihood of being ready for advertisement. Staff first sought currently-programmed projects in later years of the TIP to move forward into FFY 2016, however there were none that were ready. Then, staff identified unfunded projects that had a high likelihood of being ready for advertisement in FFY 2016 or 2017 based on MassDOT Highway Division guidance.
- **First-Tier List of Projects:** When readiness was not the primary issue, MPO staff relied on the First-Tier List of Projects for newly proposed projects for programming. These projects ranked highest according to the evaluation criteria and are more likely to help the region attain the visions established by the MPO and meet its performance goals in the future. Given the high allocation percentage for major infrastructure in the current TIP, and the MPO's desire for a larger percentage of lower-cost investment strategies, MPO staff prioritized the addition of non-major infrastructure over major infrastructure from the First-Tier List of Projects. Also, MPO staff used readiness as the deciding factor when two First-Tier List projects were under consideration for the same fiscal year.
- **Geographic equity:** In prioritizing projects from the First-Tier List of Projects, MPO staff also considered geographic equity to help ensure that investments address needs throughout the region.
- **Cost:** In prioritizing projects from the First-Tier List of Projects, MPO staff also accounted for cost to comply with fiscal constraint.
- **Long-Range Transportation Plan Implementation:** MPO staff did not propose any new LRTP commitments. Given the high percentage of LRTP commitments (i.e. major infrastructure projects) in the TIP, and the MPO's desire for a larger percentage of lower-cost investment strategies, MPO staff prioritized the addition of non-major infrastructure over major infrastructure from the First-Tier List of Projects.

FIRST-TIER LIST OF HIGHWAY PROJECTS

MPO staff created the First-Tier List of Highway Projects using project-evaluation results and information on readiness. The First-Tier List comprises projects that have received high scores through the TIP evaluation process, and that could be made ready for advertisement within FFYs 2016–19. Table 5 presents the First-Tier List of Highway

Projects. This year's First-Tier List contains fourteen projects, totaling almost \$130 million worth of transportation infrastructure investments.

TABLE 5.
First-Tier List of Highway Projects

Proponent(s)	Project Name	Current Cost Estimate	Project Evaluation Rank	Design Status
Newton and Needham (MassDOT)	Reconstruction of Highland Ave, Needham St and Charles River Bridge, from Webster St to Route 9	\$14,297,606	104	25% Approved
Everett	Reconstruction of Ferry St, South Ferry Stand a portion of Elm St	\$6,440,000	90	PRC Approved
Natick	Reconstruction of Route 27 (North Main St), from North Ave to the Wayland town line	\$13,090,726	88	25% Submitted
Lexington	Reconstruction on Massachusetts Ave, from Marrett Rd to Pleasant St	\$5,200,000	87	25% Submitted
Hopkinton	Signal and intersection improvements on Route 135	\$7,235,377	85	25% Submitted
Natick (MassDOT)	Bridge replacement, Route 27 (North Main St) over Route 9 (Worcester St) and interchange improvements	\$25,793,370	84	25% Submitted
Boston	Improvements on Boylston St, from the intersection of Brookline Ave and Park Drive to Ipswich St	\$6,555,000	83	PRC Approved
Ashland	Reconstruction on Route 126 (Pond St), from the Framingham town line to the Holliston town line	\$13,277,165	77	25% Submitted
Walpole (MassDOT)	Reconstruction on Route 1A (Main St), from the Norwood town line to Route 27	\$15,886,000	76	25% Approved
Lynn	Reconstruction on Route 129 (Lynnfield St), from Great Woods Road to Wyoma Square	\$3,457,578	73	25% Approved
Milford	Resurfacing and intersection improvements on Route 16 (Main St), from Water St to the Hopedale town line	\$2,800,000	73	25% Submitted
Hingham	Reconstruction and related work on Derby St from Pond Park Rd to Cushing St	\$3,840,661	71	25% Submitted
Boston	Traffic signal improvements at 9 locations	\$3,036,200	71	25% Submitted

Newton	Reconstruction and signal improvements on Walnut St, from Homer St to Route 9	\$4,648,360	70	25% Submitted
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OVERVIEW OF THE STAFF RECOMMENDATION

The staff recommendation proposes programming 11 new projects, including 9 of the 14 projects from the First-Tier List of Projects. These nine complete street projects and two intersection improvement projects will help attain the MPO's goals by advancing safety, system preservation, mobility, and economic vitality. These investments will implement past planning work through the United Planning Work Program (UPWP) by programming recommendations from three past MPO studies. These investments also promote geographic equity by addressing needs across MAPC subregions and community types. There are newly proposed projects in 6 out of the 8 MAPC subregions, including three projects in ICC, three projects in SSC, two projects in SWAP, and one project each in MAGIC, TRIC, and MWRC. These investments are also distributed across each of the four MAPC community types, including two projects in Inner Core communities, five projects in Maturing Suburbs, two projects in Developing Suburbs, and two projects in Regional Urban Centers.

NEWLY PROPOSED PROJECTS FOR PROGRAMMING

The staff recommendation proposes the following 11 new projects for the TIP, totaling approximately \$75 million.

FFY 2016

- **Lexington – Reconstruction of Massachusetts Avenue:** The proposed project will address safety and capacity deficiencies at three intersections along Massachusetts Avenue; Marrett Road (Route 2A), Maple Street (Route 2A) and Pleasant Street (Routes 4/225). The improvements will be designed to be consistent with the principles of “complete streets” and will improve safety for pedestrians, bicyclists, and drivers. The project will also consolidate some uncontrolled mid-block crosswalks, improve transit (bus) operations and bus stops and provide bicycle accommodation along the roadway.
 - Investment Program: Complete Streets
 - Cost: \$5,200,000
 - Funding Eligibility: HSIP, CMAQ
 - Evaluation Rating: 87 points
 - CO2 Impact: 80 annual tons reduced
 - Project Length: 0.7 miles

- MPO/CTPS Study: Safety and Operational Improvements at Selected Intersections (2008)
- MAPC Subregion: MAGIC
- MAPC Community Type: Maturing Suburb

- **Weymouth – Intersection Improvements at Middle Street, Libbey Industrial Parkway and Tara Drive:** The project will install traffic signals at the intersection of Middle Street, Libbey Industrial Parkway and Tara Drive. The project will include pavement rehabilitation, lane reconfiguration, sidewalk and wheelchair ramp installation/repair/reconstruction, installation and/or resetting of granite curbing and installation of signs and pavement markings. Since the side streets of this 4-way intersection are off-set, each side street will operate on a separate phase.
 - Investment Program: Intersection Improvements
 - Cost: \$937,326
 - Funding Eligibility: CMAQ
 - Evaluation Rating: 68 points
 - CO2 Impact: 6 annual tons reduced
 - Project Length: 0.1 miles
 - MAPC Subregion: SSC
 - MAPC Community Type: Maturing Suburb

FFY 2017

- **Hingham – Reconstruction and related work on Derby Street:** This project is proposed to address ongoing safety and capacity issues at the Derby Street/Route 3 ramps. Ramp modifications including signalization of ramps are proposed. In addition, there is a need to provide improved multi-modal accommodation on this targeted segment of Derby Street.
 - Investment Program: Complete Streets
 - Cost: \$3,840,661
 - Funding Eligibility: HSIP, CMAQ
 - Evaluation Rating: 71 points
 - CO2 Impact: 166 annual tons reduced
 - Project Length: 0.8 miles
 - MAPC Subregion: SSC

- MAPC Community Type: Maturing Suburb
- **Hingham – Intersection Improvements at Derby Street, Whiting Street (Route 53) and Gardner Street:** Work on this project will consist of intersection improvements at Derby Street, Whiting Street (Route 53) and Gardner Street. Work includes the installation of a new traffic signal system and geometric modifications at the intersection. The project will also include improved accommodation for bicycles and pedestrians.
 - Investment Program: Intersection Improvements
 - Cost: \$2,827,048
 - Funding Eligibility: HSIP
 - Evaluation Rating: 59 points
 - CO2 Impact: increase of 60 annual tons
 - Project Length: 0.3 miles
 - MPO/CTPS Study: Route 53 Corridor Transportation Plan (2003)
 - MAPC Subregion: SSC
 - MAPC Community Type: Maturing Suburb

FFY 2018

- **Walpole – Reconstruction of Route 1A (Main Street):** The proposed project consists of reconstructing 8,000 feet of Route 1A including intersection and approach improvements at Fisher, Gould, North, and Bullard/Willet Streets, and at the Stop and Shop Plaza. The Route 1A bridge over the Neponset River, near the intersection with North Street, will be analyzed to determine if it can be rehabilitated or must be replaced. The limits of work are from approximately 2,000 feet north of Route 27 northerly to the Norwood town line.
 - Investment Program: Complete Streets
 - Cost: \$15,866,000
 - Funding Eligibility: CMAQ
 - Evaluation Rating: 76 points
 - CO2 Impact: 94 annual tons reduced
 - Project Length: 2.3 miles
 - MAPC Subregion: TRIC
 - MAPC Community Type: Developing Suburb

FFY 2019

- **Everett – Reconstruction of Ferry Street:** The project will reconstruct Ferry Street from the Malden city line (Belmont Street) to Route 16 and Elm Street between Ferry Street and Woodlawn Street. The work will include resurfacing, new sidewalks, wheelchair ramps and curb extensions. The traffic signals at five locations and the fire station will be upgraded. Signals at Chelsea Street will be replaced by a roundabout.
 - Investment Program: Complete Streets
 - Cost: \$6,440,000
 - Funding Eligibility: CMAQ, HSIP
 - Evaluation Rating: 90 points
 - CO2 Impact: 159 annual tons reduced
 - Project Length: 1.6 miles
 - MPO/CTPS Study: Community Transportation Technical Assistance Program (2013)
 - MAPC Subregion: ICC
 - MAPC Community Type: Inner Core

- **Natick – Reconstruction of Route 27 (North Main Street):** The project begins on Route 27 (North Main Street) at North Avenue and extends northerly 2.2 miles to the Wayland town line, excluding the Route 9 interchange. The proposed improvements include minor widening of the section of roadway south of Route 9 to a more consistent cross-section. The pavement will be reconstructed and cement concrete sidewalks will also be constructed on both sides of the roadway throughout the length of the project. The existing signals will be upgraded and, if warrants are met, new signals will be installed at Lake Street, Rutledge Road and Pine Street.
 - Investment Program: Complete Streets
 - Cost: \$13,090,726
 - Funding Eligibility: CMAQ
 - Evaluation Rating: 88 points
 - CO2 Impact: 74 annual tons reduced
 - Project Length: 2.2 miles
 - MAPC Subregion: MWRC
 - MAPC Community Type: Maturing Suburb

- **Hopkinton – Signal and intersection improvements on Route 135:** The project involves intersection improvements at Route 85, Pleasant Street and Wood Street. The improvements include signal equipment upgrade, geometric modifications, and additional lanes at Route 85; possible signalization at Pleasant Street; and minor widening, geometric modifications and equipment upgrades at Wood Street. The project includes pavement rehabilitation from Ash Street to Wood Street, drainage improvements as needed, reconstructed sidewalks and wheelchair ramps, and streetscape enhancements in the town center.
 - Investment Program: Complete Streets
 - Cost: \$7,235,377
 - Funding Eligibility: HSIP, CMAQ
 - Evaluation Rating: 85 points
 - CO2 Impact: 566 annual tons reduced
 - Project Length: 0.8 miles
 - MAPC Subregion: SWAP
 - MAPC Community Type: Developing Suburb
- **Boston – Improvements on Boylston Street, from the intersection of Brookline Avenue and Park Drive to Ipswich Street:** This roadway improvement project which will improve pedestrian mobility, encourage local and regional bicycle travel, and improve vehicular congestion.
 - Investment Program: Complete Streets
 - Cost: \$6,555,000
 - Funding Eligibility: CMAQ, TAP
 - Evaluation Rating: 83 points
 - CO2 Impact: 806 annual tons reduced
 - Project Length: 0.6 miles
 - MAPC Subregion: ICC
 - MAPC Community Type: Inner Core
- **Milford – Resurfacing and intersection improvements on Route 16 (Main Street), from Water Street to the Hopedale town line:** The project involves

resurfacing along Route 16, from Water Street to the Hopedale Town line, a distance of 0.6 miles. Additional work includes sidewalk reconstruction, culvert repairs and related work. The project also includes improvements to the intersection of Route 16 and Route 140, including upgraded signal equipment and widening where feasible.

- Investment Program: Complete Streets
 - Cost: \$2,800,000
 - Funding Eligibility: CMAQ, HSIP
 - Evaluation Rating: 73 points
 - CO2 Impact: 84 annual tons reduced
 - Project Length: 0.6 miles
 - MAPC Subregion: SWAP
 - MAPC Community Type: Regional Urban Center
-
- **Lynn – Reconstruction on Route 129 (Lynnfield Street), from Great Woods Road to Wyoma Square:** This roadway and safety improvement project includes drainage improvements, curbing, new sidewalks, wheelchair ramps, intersection improvements, pavement markings, signing, landscaping, and other incidental work.
 - Investment Program: Complete Streets
 - Cost: \$3,457,578
 - Funding Eligibility: CMAQ
 - Evaluation Rating: 73 points
 - CO2 Impact: 3 annual tons reduced
 - Project Length: 1.0 miles
 - MAPC Subregion: ICC
 - MAPC Community Type: Regional Urban Center

SP/sp



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 4/28/2015

Agenda Item	Town Manager's Report
Presenter(s)	Kate Fitzpatrick, Town Manager

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
The Town Manager will update the Board on issues not covered on the agenda, including Add-A-Lane Project Noise & Traffic Impacts and NSTAR/Eversource Vegetation Management.			
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
3.	BACK UP INFORMATION ATTACHED	YES	NO
(Describe backup below) none			



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 4/28/2015

Agenda Item	Collaboration with the City of Newton
Presenter(s)	Board Discussion

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
Chairman Handel will update the Board on recent discussions with the City of Newton.			
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
3.	BACK UP INFORMATION ATTACHED	YES	NO



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 04/28/2015

Agenda Item	Committee Reports
Presenter(s)	Board Discussion

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
<i>Board members will report on the progress and / or activities of their Committee assignments.</i>			
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
3.	BACK UP INFORMATION ATTACHED	YES	NO
(Describe backup below)			
None			

**ONE DAY SPECIAL LICENSE
TOWN OF NEEDHAM BOARD OF SELECTMEN
EVENT INFORMATION SHEET**
(Please complete and attach event flyer or other information.)

Event Manager Name (Name that will appear on license)	Andrew Bartlett		
Event Manager Address	1191 Greendale Avenue		
Event Manager Phone Number	781-247-0121		
Organization Representing (if applicable)	St. Sebastian's School		
Is the organization (if applicable) you are representing non-profit? If so, please attach proof of non-profit status.	☒ Non-profit	☐ For profit	
	☐ Proof of non-profit status is attached Form of Proof: _____		
Name of Event	Reunion 2015		
Date of Event	5/15/15 5/16/15		
License is for Sale of:			
☐ Wines & Malt Beverages Only			
☒ All Alcoholic Beverages (for non-profit groups only)			
Requested Time for Liquor License	FROM:	4:00 PM	TO: 10:00 PM
Are tickets being sold in advance for this event?	☒ YES	\$ 60 /per ticket	☐ NO
Is there an admission fee for this event?	☐ YES	\$ /per ticket	☒ NO
Are you using dues collected to purchase alcohol for this event?	☒ YES	☐ NO	
How many people are you expecting at this event?	225		
Name & address of event location. Please attach proof of permission to use this facility.			
Ward Hall			
Who will be serving the alcohol to your guests?			
Bartenders / New England Service			
Bartenders and/or servers of alcohol, beer and/or wine must have completed in the past three years an appropriate Massachusetts alcoholic beverages server-training program. Please state below who will be serving alcohol, beer and/or wine and attach proof of their training (certificate).			
New England Bartender Service			
Please use the space below to describe the manner in which alcohol will be served to your guests. (For example, will guests be served alcohol or will they need to purchase it from the bar?) Please attach floorplan (can be hand drawn) of the event facility with liquor delivery plan.			
Bartender will serve drinks to guest at bar			
☒ I understand that the alcohol purchased for this event must be purchased from a licensed wholesaler/importer, manufacturer, farmer-winery, farmer-brewery or special permit holder and that I have received a current list of wholesalers. (A person holding a Section 14 license cannot purchase alcoholic beverages from a package store. (MGL Ch. 138, Sec 14, 23; 204 CMR 7.04))			
Event Manager Signature:			Date: 7/14/15

Directions to St. Sebastian's School

1191 Greendale Avenue, Needham, MA | www.stsebs.org/reunion

From Points South via Route 128

- Heading northbound on Route 128, take Exit 17 (Route 135)
- At the end of the ramp, take a right
- Turn right at the first set of lights onto Lyons Street which turns into Greendale Avenue
- The Class of 2013 Courtyard and Ward Hall will be on your right

From Points North via Route 128

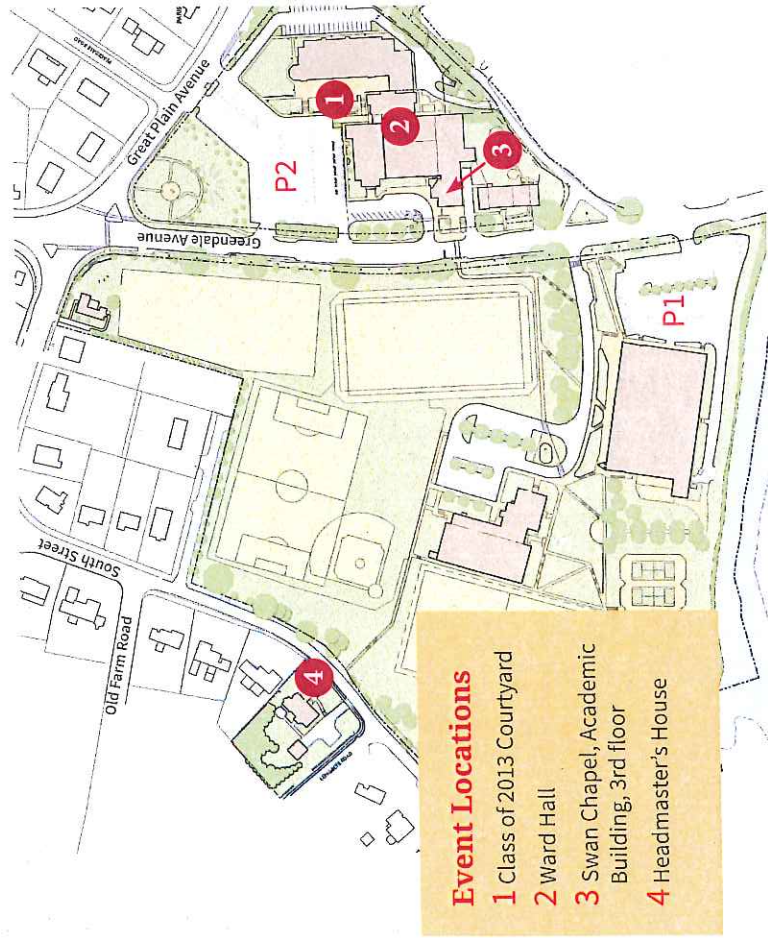
- Heading southbound on Route 128, take Exit 18 (Great Plain Avenue)
- At the end of the ramp, take a left
- Turn left at the first set of lights onto Greendale Avenue
- The Class of 2013 Courtyard and Ward Hall will be immediately on your left

Parking

P1 Hockey Rink Parking Lot

P2 St. Bartholomew's Church Parking Lot (parking available after 5 p.m. on Saturday)

Handicap Parking is available in the P2 Lot



Event Locations

- 1** Class of 2013 Courtyard
- 2** Ward Hall
- 3** Swan Chapel, Academic Building, 3rd floor
- 4** Headmaster's House

REUNION 2015 MAY 15 & 16



SCHEDULE OF EVENTS

FRIDAY, MAY 15



2:00 p.m. Campus Tours

Campus Tours
Meet current students and take a guided tour of St. Sebastian including the new Science, Math, & Library Center.
(Meet at Class of 2013 Courtyard)

Campus Tours

Campus Tours

Campus Tours

Campus Tours



See reverse for a campus map, information on parking and directions.



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D.O.B.: XX/XX/XXXX

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Middleboro, MA 02346-1920

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CHRISTINE L STEARNS 13 W End Ave Middleboro, MA 02346-1920			
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LAUREN R MURRAY 13 W End Ave Middleboro, MA 02346-1920			
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JUSTIN Z PIKE 13 W End Ave Middleboro, MA 02346-1920			
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	3422648	Expires:	XX/XX/XXXX
		D.O.B.:	
STACY J LEARY 182 Thompson St Middleboro, MA 02346-1608			
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	3422646	Expires:	XX/XX/XXXX
		D.O.B.:	
SHON M HURLEY 13 W End Ave Middleboro, MA 02346-1920			
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Town Of Needham Board of Selectman
REVISED Minutes for December 18, 2007
Needham Town Hall

6:45 p.m. Informal Session:

Alan Fanger, resident, appeared before the Board to express his concern over the Golf Course lease proposal to combine the rent and taxes into one payment. He also stated that in his opinion the assessor might have undervalued the property. Mr. Healy asked Mr. Fanger to send this information to the Board in writing so that a more thorough review can be completed. He also stated that the town is looking for a steady, predictable revenue stream.

7:00 p.m. Call To Order

A meeting of the Board of Selectmen was convened by Chairman Gerald Wasserman at 7:00 p.m. Those present were: John Bulian, John H. Cogswell, Daniel P. Matthews, James Healy, Gerald Wasserman, Town Manager Kate Fitzpatrick and Recording Secretary Greg Cooper.

Mr. Wasserman stated that today is the 63rd anniversary of the Battle of the Bulge.

7:00 p.m. Recognition of DPW Award - New England Water Environment Association (NEWEA), Public Educator Award:

Richard Merson, DPW Director, appeared before the Board with Kevin Keith from the Water & Sewer Department and Lisa Goldberg from the Needham Science Center. Mr. Merson stated that the Town has received an award for its effort to educate school children about stormwater. Mr. Keith and Ms. Goldberg worked together to develop a 30-minute auditorium presentation, which was presented at all five of the Town's elementary schools. The project received the Public Educator Award from the New England Water Environment Association. Mr. Matthews stated that the DPW has been performing critical functions that only recently through public awareness on the environment have come to be recognized.

7:00 p.m. Change of Manager, Bickford's Family Restaurant: Gerald Stahl, proposed General Manager, appeared before the Board to request the Board's approval for a change of manager for Bickford's Family Restaurant, 669-73 Highland Avenue, Needham.

Motion by Mr. Cogswell that the Board of Selectmen vote to approve and sign an application for a change in manager, submitted by Gerald Stahl for Bickford's Family Restaurant and to forward this application to the ABCC for approval.

Second: Mr. Healy. Unanimously approved 5-0.

7:15 p.m. Appointments and Consent Agenda:

Motion by Mr. Bulian that the Board of Selectmen vote to approve the Consent Agenda, as presented.

CONSENT AGENDA

1. Accept a donation from Laminate & Bind to the Needham Park & Recreation Department for books supplied for the Mills Playground Project. These books are valued at \$744.00.
2. Accept the following donations made to the Needham Free Public Library during the period of October 4, 2007 to December 4, 2007:
 - Needham High School Class of 1952 donated \$50.00 for the purchase of books on Needham or the 1940s or 1950s.
 - Received \$201.19 from New England Mobile Book Fair from Needham Appreciation Week.
 - Roma Jean Brown donated a copy of *The Storm: Students of Biloxi, Mississippi, Remember Hurricane Katrina* (18.95).
 - Paul Tedesco donated a copy of his book, *Portable and Prefabricated Houses of the Thirties* (\$19.95).
 - Emily M. Salaun donated a copy of *Eat, Pray, Love: One Woman's Search for Everything Across Italy, India and Indonesia* (\$15.00).
 - The Massachusetts Down Syndrome Congress gave the library a copy of *Gifts: Mothers Reflect on How children with Down Syndrome Enrich Their Lives* edited by Kathryn Lynard Soper (\$18.95).
 - Sandra and Alex Jaszek donated a copy of *The Zookeeper's Wife* by Diane Ackerman (\$24.95).
 - Vasilias Laskaris gave the library \$120.00, 10% commission from a painting she sold that was exhibited in the library.
 - Norman Fay, The MacMillans, and the Bassetts donated \$200.00 in memory of Priscilla C. Stover.
 - Jack Dewey donated the following music CDs:
 - *Scott Hamilton Is a Good Wind Who Is blowing Us No Ill* (\$4.75)
 - *Eddie Condon and Friends* (\$12.98)

- Benny Carter in the Mood for Swing (\$6.16)
 - Les Brown and His Orchestra: a Band of Renown, 1936-1949 (\$16.99)
 - Count Basie and His Orchestra: Jive at Five (\$19.50)
 - Paul Shore gave the Reference Department a two-volume set, *Harrap's Unabridged Dictionary: English/French, French/English* (\$190.00).
 - Mrs. Mary P. Sillesky donated the following books about Needham:
 - Lawrence, Dr. Knowles B.—*Forty Long Years: A History of Charles River ARC, 1954-1994* (\$10.00)
 - *Needham's Bicentennial Celebration* (\$30.00)
 - Clarke, George Kuhn—*History of Needham, Massachusetts, 1711-1911* (\$70.00)
 - Former Needham resident Sharon Slaton Howell gave the library a copy of her latest book of poems, *Heaven: Where We Are* (\$10.00).
 - The Friends of the Needham Library donated a CD of poetry by Rodger Martin, *The Battlefield Guide*, featured at a recent program (\$10.00).
 - Sandra and Alex Jaszek donated a copy of *Holy Molé!* by Caroline McAlister (\$16.95).
 - Ilene Hoffman gave the library a copy of *Picture Yourself: Planning Your Perfect Wedding* by Sandy Doell (\$19.99).
 - Joe Damery donated the CD, *Forward March: Great American Marches* by the U.S. Army Band (\$ 10.00).
 - Needham poet Robert K. Johnson gave the library a copy of his new book, *From Mist to Shadow* (\$12.00).
3. Accept a donation in the amount of \$250 made to the Youth Commission to benefit the Stay at Home Parent Program from the Middlesex Savings Bank.
 4. Accept the following donations made to the Needham Community Revitalization Trust Fund:
 - \$25 from Colin & Mary Coleman
 - \$500 from Mark Gluesing & Adrienne Smith
 - \$100 from Deborah & Mark Pasculano
 - \$50 from Daniel Matthews
 5. Approve the following calendar years 2008 requests for waivers of Sections 8b and 8c of Needham Regulations for the Sale of Alcoholic Beverages, which allows for a waiting area:
 - Banyan Tree, LLC d/b/a The Rice Barn
 - Bertucci's Restaurant Corporation d/b/a Bertucci's Brick Oven Pizzeria
 - Casey James Enterprises d/b/a Apocrypha
 - Mount Blue Two, LLC d/b/a Blue on Highland
 - New Garden, Inc. d/b/a New Garden Restaurant
 - Not Your Average Joe's Inc. d/b/a Not Your Average Joe's
 - Pho Pasteur, Inc. d/b/a Pho Pasteur
 - Roslyn Shops Inc. d/b/a Ground Round
 - SAI Restaurants, Inc. d/b/a Masala Art

- The Village Fish of Needham, Inc. d/b/a The Village Fish
- Tian Long, Inc. d/b/a Fuji Steak House

6. Approve the calendar year 2008 Common Victualler License Renewals as follows:

Acorns Bakery & Cafe, Inc.
Asillem, LLC d/b/a Stone Hearth Pizza Co.
Bagels' Best, Inc. d/b/a Bagels Best Café
Banyan Tree, LLC d/b/a The Rice Barn
Bertucci's Restaurant Corp. d/b/a Bertucci's Brick Oven Ristorante
Beth Israel Deaconess -Glover Café
Beth Israel Deaconess -Needham
Bickfords Family Restaurants, Inc.d/b/a Bickford's Family Restaurant
Boston Bread L.L.C. d/b/a Panera
C & D Management, Inc. d/b/a Brothers Pizza & Restaurant
Cafe Fresh Bagel
Casey James Enterprises, LLC d/b/a Apocrypha
Chestnut Street Donuts d/b/a Dunkin Donuts
D & L. Enterprises, Inc. d/b/a Mighty Subs
Delops, Inc. d/b/a D'Angelo Sandwich Shop
Fred's Coffee Shop d/b/a Dunkin Donuts
Friendly Ice Cream Corporation d/b/a FRIENDLY's #238
H & B Pizza Inc. d/b/a Sweet Tomatoes Pizza
Highland Avenue Donuts, Inc. d/b/a Dunkin Donuts
HST Lessee Needham LLC d/b/a Sheraton Needham Hotel
International Needham House of Pizza d/b/a Needham House of Pizza
J & J Pizza, Inc. d/b/a/ Town House of Pizza
Julian's Cheesecake, Inc. d/b/a Finagle A Bagel
L.B. Bistro Inc. d/b/a Euro Taste Bistro
Lt. Manson Carter Post 2498 V.F.W. of U.S.
Mandarin Gourmet, Inc. d/b/a Mandarin Cuisine
McDonald's Restaurant - Needham
Mount Blue Two, LLC, d/b/a Blue on Highland
New Garden Inc., d/b/a New Garden Restaurant
New Hong Kong IV, Inc., d/b/a Dragon Chef Restaurant
Not Your Average Joe's, Inc. d/b/a Not Your Average Joe's
Panella Food Market, Inc. d/b/a Panella's Food Market
Pelican Fine Foods, Inc d/b/a Quince
Pho Pasteur, Inc. d/b/a Pho Pasteur
PII Restaurant, Inc. d/b/a Pacini's Italian Eatery
Prosperitus LLP d/b/a FAVA
Roslyn Shops, Inc. d/b/a The Ground Round
SAI Restaurants, Inc. d/b/a Masala Art
Select Group, Inc. d/b/a Fresco Restaurant
Select Pizza d/b/a Nicholas' Pizza
Spiga, LLC
Starbucks Coffee Company
Sweet Rue's, Ltd. d/b/a Sweet Rue's
The Needham Golf Club, Inc.
The Village Fish of Needham, Inc. d/b/a The Village Fish
Three Sons, Inc. d/b/a/ Kosta's Pizza & Seafood
Tian Long, Inc. d/b/a Fuji Steak House
Village Club Building Assoc. Inc.
Yeat Inc. d/b/a Sweet Basil
Your Other Oven, Inc. d/b/a Domino's Pizza

Second: Mr. Cogswell. Unanimously approved 5-0.

7. Approve the renewal of 2008 Alcoholic Licenses as designated below:

Establishment	License Type
Banyan Tree, LLC d/b/a The Rice Barn	All Alcoholic
Bertucci's Restaurant Corp. d/b/a Bertucci's Brick Oven Pizzeria	All Alcoholic
Casey James Enterprises, LLC d/b/a Apocrypha	All Alcoholic
HST Lessee Needham LLC d/b/a Sheraton Needham Hotel	All Alcoholic - Innkeeper
Mandarin Gourmet, Inc. d/b/a Mandarin Cuisine	All Alcoholic
Mount Blue Two, LLC, d/b/a Blue on Highland	All Alcoholic
New Garden Inc., d/b/a New Garden Restaurant	All Alcoholic
Not your Average Joe's, Inc. d/b/a Not Your Average Joe's	All Alcoholic
Pho Pasteur, Inc. d/b/a Pho Pasteur	All Alcoholic
Prosperitus LLP d/b/a FAVA	All Alcoholic
Roslyn Shops Inc. d/b/a Ground Round	All Alcoholic
SAI Restaurants, Inc. d/b/a Masala Art	All Alcoholic
The Village Fish of Needham, Inc. d/b/a The Village Fish	All Alcoholic
Tian Long, Inc. d/b/a Fuji Steak House	All Alcoholic
Lt. Manson Carter Post 2498 V.F.W. of U.S.	Club
The Needham Golf Club, Inc.	Club
Village Club Building Assoc. Inc.	Club
Asillem, LLC d/b/a Stone Hearth Pizza Co.	Wine and Malt
Bickfords Family Restaurants, Inc. d/b/a Bickford's Family Restaurant	Wine and Malt
L.B. Bistro Inc. d/b/a Euro Taste Bistro	Wine and Malt
Pelican Fine Foods, Inc d/b/a Quince	Wine and Malt
PII Restaurant, Inc. d/b/a Pacini's Italian Eatery	Wine and Malt
Spiga, LLC	Wine and Malt

8. Approve the calendar year 2008 Class I & Class II Car Dealer Licenses as follows:

Auto International Ltd.	Class II Used Car Dealer's License
Berejik Motors, Inc.	Class II Used Car Dealer's License
Beth-L Auto Sales	Class II Used Car Dealer's License
Center Automotive, Inc. d/b/a Center Auto Sales	Class II Used Car Dealer's License
Copley Motorcars Corp.	Class II Used Car Dealer's License
Muzi Motors, Inc. d/b/a Muzi Chevrolet GEO/ Division of F & B Realty Trust	Class I Agent's or Seller's License
Muzi Motors, Inc. d/b/a Muzi Ford City	Class I Agent's or Seller's License
R & R Automotive of Needham, Inc.	Class II Used Car Dealer's License

9. Approve minutes of November 27, 2007 and December 4, 2007.
10. Water & Sewer Abatement #1062
11. Sign the Application for Recertification so that the Town of Needham will be recertified, as achieving standards set forth by The National Arbor Day Foundation, as a Tree City USA for 2007.
12. Accept a \$600 donation from Christ Episcopal Church Community Concerns Committee to the Needham Health Department's Gift of Warmth Fund.
13. Accept a donation of a Mobile Construction Office Trailer from Mr. Frederick P. Fish. This trailer will be used at the Recycling & Transfer Station. It is valued at \$8,000.

14. Accept \$56 in donations made to the Parks & Recreation's Miscellaneous Parks Trust Fund Account for the period of November 29 through December 12, 2007.
15. Approve the calendar year 2008 License Renewals as follows:

Lt. Manson Carter Post 2498 V.F.W. of U.S.	Automatic Amusement Device
Lt. Manson Carter Post 2498 V.F.W. of U.S.	Automatic Amusement Device
HST Lessee Needham LLC d/b/a Sheraton Needham Hotel	Innkeeper
Olin College	Lodging License
Babson College	Lodging License
HST Lessee Needham LLC d/b/a Sheraton Needham Hotel	Public Entertainment on Sunday
7-Eleven	Special Permit (24/7 hours)
Yeat Inc. d/b/a Sweet Basil	Special Permit (Carry In)
HST Lessee Needham LLC d/b/a Sheraton Needham Hotel	Weekday Entertainment
Mount Blue Two, LLC, d/b/a Blue on Highland	Weekday Entertainment
Prosperitus LLP d/b/a FAVA	Weekday Entertainment

16. Approve Appointment Protocol dated 12.14.07.

7:15 p.m. Introduction of Two New Police Officers:
 Police Chief Thomas Leary appeared before the Board to introduce the newest members of the Needham Police Department, Julia Rutledge and Kelley Coutts. Chief Leary stated that the candidates formerly worked in the City of Boston and have excellent credentials.

7:20 p.m. Mr. Merson, DPW Director, appeared before the Board with one item for the Board's consideration:

1. Adopt Town of Needham News Rack Policy:
 Mr. Merson requested the Board consider adopting a News Rack Policy for the Town, which would regulate the placement, type, appearance and servicing of news racks on public streets and public properties. The Board discussed the policy, which was modeled after several other area Town policies. Mr. Merson pointed out that the policy does not have a grandfather provision and therefore the Board needs to set a date for when news racks would need to be in compliance with the policy.

Motion by Mr. Cogswell that the Board of Selectmen vote to approve and adopt the Town of Needham News Rack Policy as proposed and described in the attached document with an

implementation date of 90 days from December 18, 2007.

Second: Mr. Healy. Unanimously approved 5-0.

7:25p.m. Ms. Fitzpatrick appeared before the Board with four items for the Board's consideration:

1. Accept and Refer Zoning Amendment:
Ms. Fitzpatrick requested the Board accept and refer a zoning amendment related to the definition of structure under the Town's Zoning Bylaws.

Motion by Mr. Cogswell that the Board vote to initiate the process of amending the Zoning By-Law: Definition of Structure for referral to the Planning Board for review, public hearing and report.

Second: Mr. Bulian. Unanimously approved 5-0.

2. Field Study Schedule & Track Proposal:
Ms Fitzpatrick stated that the Field Study Committee has asked the Board to endorse the proposed construction schedule for the reconstruction of Memorial Park and DeFazio Complex. The Board discussed the schedule and the reasons for doing the work at Memorial Park first. The Board also discussed the relocation of several events including the Relay For Life, 4th of July Fireworks and the High School graduation ceremony. Mr. Healy stated that the Memorial Park Trustees and Park and Recreation Commission both voted unanimously in favor of the schedule. The Board also discussed the need to proceed with efforts of the Town to raise the additional \$1.5 million needed to support the \$3.5 million in private donations already raised for the project. Mr. Wasserman suggested the Town may want to call a Special Town Meeting for February. Mr. Healy stated that this would be a good idea since the project will not go forward unless the Town identifies a willingness to contribute to the project. Mr. Cogswell suggested that the Town Hall project might also be included in a Special Town Meeting Warrant.

Motion by Mr. Cogswell that the Board of Selectmen vote to endorse the construction

schedule recommended by the Needham Sports Council for the reconstruction of Memorial Park and DeFazio Complex.

Second: Mr. Bulian. Unanimously approved 5-0.

3. Town Hall Historic Preservation Project:
The Board discussed the public meeting held on the Town Hall renovation project on December 10, 2007. Ms. Fitzpatrick stated that the Town should have cost estimates for each of the proposed scenarios by January 7th for the Board's meeting on the 8th. She stated that the Board should consider taking a position on a preferred option at that meeting. Ms. Fitzpatrick stated that the Town has submitted the preliminary application to the Community Preservation Committee for funding for the project. Mr. Healy stated that the eligibility question with regard to Community Preservation Funding for the proposed options is critical for making a decision. The Board discussed the proposed options for renovation including the aesthetic impact on the exterior of the building of each option. Mr. Wasserman stated that he is leaning towards option one of the renovation proposals.
4. Final FY2009 - 2013 Capital Improvement Plan:
Ms. Fitzpatrick presented the Board with final recommendations on the FY09-13 Capital Improvement Plan, which took into consideration the Board's recommendations from the last meeting. The Board discussed the proposed CIP and potential funding levels for FY09.
Motion by Mr. Healy that the Board of Selectmen vote to endorse the FY09-FY13 Capital Improvement Plan as presented for transmittal to the Finance Committee.
Second: Mr. Cogswell. Unanimously approved 5-0.

8:30 p.m. Board Discussion:

1. Golf Course RFP & Lease Provisions:
The Board discussed issues related to the Golf Course RFP and lease provisions. Mr. Wasserman stated that the Board would not vote on anything tonight.

The Board discussed the term of the lease to be offered through the RFP. Mr. Cogswell supported a longer term (20-30 years). Mr. Matthews stated that, although a longer term may be more desirable, he felt comfortable issuing the RFP with a ten-year lease term. He stated that to go longer than 10 years would require a by-law change. The Board discussed the possibility of adding the by-law change to the proposed Special Town Meeting. Ms. Fitzpatrick stated that the RFP was originally planned to be issued in February. The Board agreed that putting the longer lease issue before Town Meeting would be good.

2. Mr. Cogswell announced that he will not be running for reelection in Spring. Mr. Wasserman stated that Mr. Cogswell has been a tremendous asset and served the Town well on many important issues.

8:55 p.m. Executive Session:

Motion by Mr. Healy that the Board of Selectmen vote to enter into Executive Session to:

Exception 6 - to consider the purchase, exchange, taking, lease, or value of real property if such discussion may have a detrimental effect on the negotiating position of the governmental body. Not to involve discussions relative to the land owned by the Town and operated under lease by the Needham Golf Club.

Not to return to open session prior to adjournment.

Second: Mr. Cogswell. Mr. Wasserman polled the Board members. Unanimously approved 5-0.

(The Board adjourned the meeting at 9:20 p.m.)

**Town of Needham
Board of Selectmen
Minutes for April 15, 2015
Selectmen's Chamber
Needham Town Hall**

6:30 p.m. Informal Meeting with Citizens: No Activity.

7:00 p.m. Call to Order:
A meeting of the Board of Selectmen was convened by Chairman John A. Bulian. Those present were Maurice P. Handel, Matthew D. Borrelli, Daniel P. Matthews, Marianne B. Cooley, Town Manager Kate Fitzpatrick, and Recording Secretary Mary Hunt.

7:00 p.m. Arbor Day Proclamation 2015:
Mr. Bulian read a proclamation recognizing the last Friday in April as Arbor Day in the Town of Needham.

Motion by Mr. Handel that the Board of Selectmen of the Town of Needham do hereby proclaim the last Friday in April as Arbor Day in the Town of Needham and we encourage our residents to support all efforts to protect our trees and woodlands for future generations to come.

Second: Mr. Borrelli. Unanimously approved 5-0.

Ms. Fitzpatrick said a ceremony will be held on Arbor Day at 10 a.m. on the Town Common. She said it will be an opportunity for residents to see the new Blue Tree.

7:00 p.m. Reorganization of the Board:
Tedi Eaton, Town Clerk, swore in newly elected Officials: John A. Bulian and Maurice P. Handel.

The Board accepted nominations for re-organization of the Board of Selectmen:

Motion by Mr. Borrelli that the Board of Selectmen vote to nominate Maurice P. Handel to serve as Chairman of the Town of Needham Board of Selectmen.

Second: Mr. Matthews. Unanimously approved 5-0.

Motion by Mr. Handel that the Board of Selectmen vote to nominate Matthew Borrelli to serve as Vice-Chairman of the Town of Needham Board of Selectmen. Second: Ms. Cooley. Unanimously approved 5-0.

Motion by Mr. Matthews that the Board of Selectmen vote to nominate Marianne Cooley to serve as Secretary/Clerk of the Town of Needham Board of Selectmen. Second: Mr. Handel. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board of Selectmen vote to approve the regular meeting schedule for the year as printed, with the addition of April 15, 2015 and April 28, 2015.

Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board of Selectmen vote to appoint Sandy Cincotta to serve as Committee Secretary for the Town of Needham Board of Selectmen.

Second: Ms. Cooley. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board of Selectmen vote to appoint Mary Hunt to serve as Recording Secretary for the Town of Needham Board of Selectmen.

Second: Ms. Cooley. Unanimously approved 5-0.

Mr. Handel presented Mr. Bulian a plaque recognizing his service to the Town during the last year.

The Board repositioned itself and Mr. Handel took his place as Chairman.

Mr. Handel noted the second anniversary of the Boston Marathon bombing on April 15, 2013.

7:09 p.m.

Public Hearing - Eversource Energy 3rd Avenue:

Maureen Carroll, Eversource Energy appeared before the Board requesting permission to install 814 feet of conduit from manhole #22490 and 169 feet of conduit from manhole #27060 in the area of 3rd Avenue and Kendrick Street Needham. She said the installation of this conduit and manhole system will allow Eversource Energy to increase circuit capacity to relieve areas that are predicted to become overloaded in the near future.

Kate Fitzpatrick, Town Manager stated all paperwork is in order. She commented she is confident Eversource Energy will work with MassDOT to minimize further disruption during construction of the Add-A-Lane project.

Motion by Mr. Borrelli that the Board of Selectmen approve and sign a petition from NSTAR Electric Company d/b/a Eversource Energy to install 814 feet of conduit from manhole #22490 and 169 feet of conduit from manhole #27060 in the area of 3rd Avenue and Kendrick Street in Needham. The installation of this conduit and manhole system will allow Eversource Energy to increase circuit capacity to relieve areas that are predicted to become overloaded in the near future.

Second: Ms. Cooley. Unanimously approved 5-0.

7:12 p.m.

2015 Annual & Special Town Meeting Preparation - Zoning Amendments:

Lee Newman, Director of Planning & Community Development and Marty Jacobs, Chair, Planning Board appeared before the Board to discuss six zoning articles

contained in the warrant for the May 4, 2015 Annual Town meeting and answer any questions the Board may have.

Ms. Newman gave a brief synopsis of each article:

Article 22 - Amend Zoning By-Law - Registered Marijuana Dispensaries

Ms. Newman said the article basically creates a definition for a medical treatment center, which allows for the retail sale, cultivation, and processing within the Mixed Use Route 128 and the Industrial 1 District. She said the article also creates a separate definition called "medical dispensary" which allows for the retail use within the Highland Commercial District. She described requirements ensuring facilities are not placed close to sensitive uses.

Article 23 - Amend Zoning By-Law - Half-Story

Ms. Newman explained this article revises the existing definition of half-story, and seeks to create more flexibility by increasing the "30% rule" of the eave length to 50% with regulations.

Article 24 - Amend Zoning By-Law - Definition of Half-Story, Schedule of Use Regulations, and Dimensional Requirements for Commercial Districts

Ms. Newman said article 25 intends to encourage mixed use development in the Chestnut Street Business district.

Article 25 - Amend Zoning By-Law - Allowing More Than One Municipal Building and/or Use on a Lot

Ms. Newman said this article allows the Town more than one use or structure to be located on a property. She said the article recognizes the Town has a limited inventory of land and needs flexibility as it utilizes land for a public purpose.

Article 26 - Amend Zoning By-Law - Description of Flood Plain District

Article 27 - Amend Zoning By-Law - Map of Flood Plain District

Ms. Newman said articles 26 and 27 work together to essentially make the Town's flood plain line consistent with the FEMA flood plain line.

The Board thanked Ms. Newman and Mr. Jacobs for the presentation.

7:13 p.m.

Appointments and Consent Agenda:

Motion by Mr. Bulian that the Board of Selectmen vote to approve the Appointments and Consent Agenda as presented.

APPOINTMENTS: There were no Appointments at this meeting.

CONSENT AGENDA *=Backup attached

- 1. Accept \$250 donation made to the Needham Health Department's Gift of Warmth fund from Shahin Sagafi, a Waltham resident.**

2. Accept a donation of \$18 made to the Needham Police Department's Car Safety Seat Installation Program from Stephanie Pearl, a Needham resident.
- 3.* Approve and sign the 2015 Arbor Day Proclamation, which proclaims the last Friday in April as Arbor Day in the Town of Needham and encourages residents to support all efforts to protect our trees and woodlands for future generations to come. A celebration of the installation of the new blue tree with the townspeople of Needham will be held on the Town Common on Friday, April 24, 2015. Also, this year the Parks and Forestry Division will be celebrating Arbor Day on May 1, 2015 with the elementary students of the Eliot School.
- 4.* Approve minutes of March 24, 2015 (Open Session), March 24, 2015 (Executive Session), April 7, 2015 (Open Session), & April 7, 2015 (Executive Session).
- 5.* Approve a request from The Christina Clarke Genco Foundation to ride a portion of its Mother's Day Memorial Day Ride through Needham on Sunday, May 10, 2015. Riders are expected to be in Needham at 8:00 a.m. to 3:30 p.m. The route that the riders will take through Needham has been approved by the following departments: Police, Fire, Park and Recreation and is pending approval from DPW.
- 6.* Approve road event form from Stephen Mortimer of Needham Baseball and Softball, to hold its opening day parade in Needham on May 3, 2015 from 11:00 a.m. to 12:00 p.m. The route of the race has been approved by the following departments: Police, Fire, Park and Recreation and is pending approval from DPW.
- 7.* Approve a request from the Charles River YMCA to hold its 4th of July Road Race in Needham on July 4, 2015 from 7:00 a.m. to 11:00 a.m. The route of the race has been approved by the following departments: Police, Fire, Park and Recreation and is pending approval from DPW.
- 8.* Accept \$11,937.88 donation from the Green's Field Playground group to the Greene's Field Playground Gift Fund.
9. Approve the calendar year 2015 Spring Licenses as follows. This approval is predicated on the receipt of all completed required paperwork before April 30, 2015.

Establishment	License Type
Veteran's Taxi of Newton, LLC	Taxi/Livery
Alami Rides	Taxi/Livery
Lt. Manson H. Carter Post 2498 VFW Building Association, Inc.	Pool Table

Second Time Around	Sale of Second Hand Articles
Closet Exchange – Best of the Mall	Sale of Second Hand Articles
Closet Exchange – Designer & Boutique	Sale of Second Hand Articles
Closet Exchange – Consignment Drop Off	Sale of Second Hand Articles
Closet Exchange – Last Chance Store	Sale of Second Hand Articles

Cherry Picked
Crosby Jewelers, Inc.
Segaloff's Jewelers
Janet Cotter Design
Needham Bowl Away

Sale of Second Hand Articles
Sale of Second Hand Articles
Sale of Second Hand Articles
Bowling Alley

10. Grant permission for the following resident to hold a Block Party:

Name	Address	Party Location	Party Date	Party Rain Date	Party Time
Gabriella Spear	53 Spring Road	Spring Road	6/13/15		11AM- 5PM

Second: Mr. Borrelli. Unanimously approved 5-0.

7:25 p.m.

Presentation on High School Articles:

Dan Gutekanst, Superintendent of Schools, Steve Popper, Director of Design and Construction, and George Kent, Chairman, PPBC appeared before the Board with an update on the status of the High School expansion project. Hank Half, PPBC, Michael Greis, School Committee Chair, and Jonathan Pizzi, NHS Principal were also in attendance.

Dr. Gutekanst said that growing enrollment, additional mandates, curriculum reform efforts, and student needs must be addressed. He said the problem exists now, and it appears it will be sustained. He pointed out that the Town has not sat still, and he continues to encourage principals to be creative with the space they have. He said much has been done by Dr. Pizzi and the staff, resulting in a lot of thinking about how to address the growing enrollment at Needham High School. He commented on work to occur this summer adding additional space for students. He said space is being repurposed, not created. Dr. Gutekanst said that even with the work that has been done, students and teachers continue to look for places within the school to work and learn. He cited specific examples of space constraints, noting the school is at overcapacity by 200 students. Dr. Gutekanst indicated growing class size in core classes. He stated over the last 6 years, the number of classes with 25 or more students has doubled in core areas. Dr. Gutekanst said the greatest problem is within core areas, and that Dr. Pizzi has repurposed many areas to meet the growing demand for an effective education program. He said the cafeteria is undersized. Dr. Gutekanst commented on projected enrollment and referred to the classroom scheduling matrix.

Steve Popper discussed the options the PPBC is considering, noting the PPBC engaged DRA, Inc. to analyze and study the available space. He explained the work of DRA, and commented on each possible scenario and cost.

Dr. Gutekanst said the next step includes a report and cost analysis from DRA, due on April 22, 2015, to be forwarded to various Town boards and committees. He also commented on two articles for discussion at the May 2015 Annual Town Meeting.

Mr. Handel asked for Board comment.

Mr. Bulian asked about the utilization rate in other comparable area high schools. Dr. Gutekanst provided Needham High School preliminary estimated room usage for next year, including room usage from repurposing of existing spaces over the summer 2015. He noted utilization for many area high schools is approximately 85%, saying Needham has the highest utilization rate locally. Mr. Bulian asked how the utilization rate would change, based upon potential construction options.

Mr. Borrelli asked about added capacity/student ratio. Dr. Pizzi said the average class size would be 22 students. Mr. Borrelli commented there still wouldn't be enough capacity even with additional classrooms, and questioned what problem is being addressed. Mr. Borrelli asked about the feasibility study, and stated his concern for the growing "hard" number, and whether there is enough time to vet the project prior to Town Meeting. Dr. Gutekanst clarified existing programs and space is being repurposed to meet a growing need. He stated some programs are being set aside to create "new" classrooms.

Ms. Cooley commented on the mobile foreign language studies program, limited amount of teacher prep space, and special education space.

George Kent said that when the Town redesigned the building, it was so that teachers would have a place to meet other teachers and students, but that has since been taken away because of needed classroom space. He said repurposing includes bringing back functions critically necessary in a large high school.

Ms. Cooley asked for comment on use of the Home Rule Petition. Steve Popper clarified the construction law for using Chapter 149A provision of M.G.L. Ms. Cooley said she supports Article 38 as it is the best way for the Town to move forward. She said she is convinced of the need for additional classrooms, but said the timing of the availability of information is a concern.

Mr. Matthews asked if other towns have secured a Home Rule Petition, and said it would be good to know if that kind of relief has been granted because there are a lot of other factors in the State procurement laws other than what might work best from a municipal management point of view. He asked about fallback, if relief is not granted on a timely basis. Mr. Matthews said it is really two projects: expansion of the cafeteria and adding classrooms. Mr. Matthews commented that when the new high school was built the classrooms were of contemporary size, but now there is another new way that is more like 50 years ago. He commented on the capital plan, and said he hopes that whatever is built is made to last over a long period of time.

Mr. Bulian said he supports both Articles and adding classrooms to the high school. He said it is clear the MSBA has not allowed the Town to build to enrollment projections. He said projections are in excess of current capacity and are not likely to go down. He said the Town will also be adding hundreds of units of residential housing in the coming years that will add more students. Mr. Bulian commented doing the project now is the least costly, and a prudent decision.

Mr. Borrelli said he is concerned on the timing and cost, although he commented he understands there is a need. He suggested the price is very high and said consensus is necessary before moving on to Town Meeting.

Ms. Cooley said that while she is concerned with the timing, she said the project should move forward because the need is clear. She said she supports the project.

Mr. Handel said he agrees and sees the need for the project. He said developing consensus and how to meet the need is necessary before Town Meeting.

Michael Greis said he appreciates the support and understands it is a lot of money. He said the way to get consensus is not more time or more information, but by doing the feasibility study which will thoroughly vet the project.

The Board thanked the participants for their work.

8:20 p.m.

Town Manager:

Kate Fitzpatrick, Town Manager appeared before the Board with two items to discuss:

1. Normandy LIP Development Agreement

Ms. Fitzpatrick recommended that the Board approve a Memorandum of Understanding with Normandy Real Estate Partners ("A Street Residential, LLC") and vote to support the development of housing on Second Avenue under the Local Initiative Program.

Motion by Mr. Borrelli that the Board approve and authorize the Chairman to sign the Memorandum of Understanding between the Town of Needham and A Street Residential, LLC., the letter of support for the project to DHCD, and the LIP Application.

Second: Ms. Cooley. Unanimously approved 5-0.

2. Positions on Warrant Articles

Ms. Fitzpatrick asked the Board to defer action on the 2015 Special Town Meeting Warrant until its next meeting. The Board took positions on the 2015 Annual Town Meeting Warrant Articles:

Motion by Mr. Bulian that the Board vote to support Article 3 - Establish Elected Officials' Salaries in the Annual Town Meeting Warrant.

Second: Ms. Cooley. Unanimously approved 5-0.

Article 4 - Defer.

Article 5 - Defer.

Article 6 - Defer.

Motion Mr. Bulian by that the Board vote to support Article 7 - Accept Chapter 73, Section 4 Of The Acts of 1986 in the Annual Town Meeting Warrant.

Second: Ms. Cooley. Unanimously approved 5-0.

Motion by Mr. Matthews that the Board vote to support Article 8 - Appropriate for Needham Property Tax Assistance Program in the Annual Town Meeting Warrant.

Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Matthews that the Board vote to support Article 9 - Appropriate for Senior Corps in the Annual Town Meeting Warrant.

Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Matthews that the Board vote to support Article 10 - Appropriate for Memorial Park Landscape Improvements in the Annual Town Meeting Warrant.

Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Matthews that the Board vote to support Article 11 - Appropriate for At-Grade Crossing Feasibility Study in the Annual Town Meeting Warrant.

Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Matthews that the Board vote to support Article 12 - Appropriate for Sidewalk Needs Assessment in the Annual Town Meeting Warrant.

Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Matthews that the Board vote to support Article 13 - Appropriate for Public Facilities Maintenance Program in the Annual Town Meeting Warrant.

Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Matthews that the Board vote to support Article 14 - Appropriate for DPW/PSAB Location Feasibility Study in the Annual Town Meeting Warrant.

Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Matthews that the Board vote to support Article 15 - Appropriate for Roll-Off Replacement Program in the Annual Town Meeting Warrant.

Second: Mr. Borrelli. Unanimously approved 5-0.

**Motion by Mr. Bulian that the Board vote to support Article 16 - Appropriate the FY2016 Operating Budget in the Annual Town Meeting Warrant.
Second: Mr. Borrelli. Unanimously approved 5-0.**

**Motion by Mr. Bulian that the Board vote to support Article 17 - Appropriate the FY2016 RTS Enterprise Fund Budget in the Annual Town Meeting Warrant.
Second: Mr. Borrelli. Unanimously approved 5-0.**

**Motion by Mr. Bulian that the Board vote to support Article 18 - Appropriate the FY2016 Sewer Enterprise Fund Budget in the Annual Town Meeting Warrant.
Second: Mr. Borrelli. Unanimously approved 5-0.**

**Motion by Mr. Bulian that the Board vote to support Article 19 - Appropriate the FY2016 Water Enterprise Fund Budget in the Annual Town Meeting Warrant.
Second: Mr. Borrelli. Unanimously approved 5-0.**

**Motion by Mr. Bulian that the Board vote to support Article 20 - Continue Departmental Revolving Funds in the Annual Town Meeting Warrant.
Second: Mr. Borrelli. Unanimously approved 5-0.**

**Motion by Mr. Bulian that the Board vote to support Article 21 - Authorize to Expend State Funds for Public Ways in the Annual Town Meeting Warrant.
Second: Mr. Borrelli. Unanimously approved 5-0.**

**Motion by Mr. Bulian that the Board vote to support Article 22 - Amend Zoning By-Law - Registered Marijuana Dispensaries in the Annual Town Meeting Warrant.
Second: Mr. Matthews. Unanimously approved 5-0.**

Mr. Matthews noted the new governor's administration and Director of Public Health has said State regulations will be thoroughly reviewed and there will be additional applications for licenses. He commented there is a real premium on the Town establishing zoning.

**Motion by Mr. Bulian that the Board vote to support Article 23 - Amend Zoning By-Law - Definition of Half-Story in the Annual Town Meeting Warrant.
Second: Ms. Cooley. Unanimously approved 5-0.**

**Motion by Mr. Bulian that the Board vote to support Article 24 - Amend Zoning By-Law - Definition of Half-Story and Dimensional Requirements for the Chestnut Street Business District in the Annual Town Meeting Warrant.
Second: Ms. Cooley. Unanimously approved 5-0.**

Motion by Mr. Bulian that the Board vote to support Article 25 - Amend Zoning By-Law - Allowing More Than One Municipal Building and/or Use on a Lot in the Annual Town Meeting Warrant.

Second: Ms. Cooley. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 26 - Amend Zoning By-Law - Description of Flood Plain District in the Annual Town Meeting Warrant.

Second: Ms. Cooley. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 27 - Amend Zoning By-Law - Map Change to Flood Plain Overlay District in the Annual Town Meeting Warrant.

Second: Ms. Cooley. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 28 - Accept Provisions of M.G.L. - Increase in Retiree COLA Base in the Annual Town Meeting Warrant.

Second: Ms. Cooley. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 29 - Home Rule Petition/Amend Town of Needham Charter Part 3, Town Officers, Section 18, Moderator in the Annual Town Meeting Warrant.

Second: Ms. Cooley. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 30 - Appropriate for Rosemary Pool in the Annual Town Meeting Warrant.

Second: Mr. Borrelli. Unanimously approved 5-0.

Mr. Matthews noted Article 30 is subject to technical correction.

Motion by Mr. Bulian that the Board vote to support Article 31- Appropriate for Newman Athletic Fields in the Annual Town Meeting Warrant.

Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 32 - Appropriate for Eastman Conservation in the Annual Town Meeting Warrant.

Second: Ms. Cooley. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 33 - Appropriate for Mills Field in the Annual Town Meeting Warrant.

Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 34 - Appropriate for Ridge Hill/Student Conservation Association in the Annual Town Meeting Warrant.

Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 35 - Appropriate for Boat Launch in the Annual Town Meeting Warrant.

Second: Ms. Cooley. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 36 - Appropriate for Rail Trail in the Annual Town Meeting Warrant.

Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 37 - Appropriate to Community Preservation Fund in the Annual Town Meeting Warrant.

Second: Mr. Borrelli. Unanimously approved 5-0.

Article 38 - Defer.

Article 39 - Defer.

Motion by Mr. Bulian that the Board vote to support Article 40 - Rescind Debt Authorizations in the Annual Town Meeting Warrant.

Second: Ms. Cooley. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 41 - Appropriate for General Fund Cash Capital in the Annual Town Meeting Warrant.

Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 42 - Appropriate for Public Works Infrastructure Program in the Annual Town Meeting Warrant.

Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 43 - Appropriate for Central Avenue/Eliot Street Bridge in the Annual Town Meeting Warrant.

Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 44 - Appropriate for Sewer Enterprise Fund Cash Capital in the Annual Town Meeting Warrant.

Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 45 - Appropriate for Sewer Pump Station Improvements in the Annual Town Meeting Warrant.

Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 46 - Appropriate for Water Enterprise Fund Cash Capital in the Annual Town Meeting Warrant.

Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 47 - Appropriate for Water System Rehabilitation Program in the Annual Town Meeting Warrant.

Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 48 - Appropriate for the OPEB Trust Fund in the Annual Town Meeting Warrant.

Second: Mr. Borrelli. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to support Article 49 - Appropriate to Athletic Facility Improvement Fund in the Annual Town Meeting Warrant.

Second: Mr. Borrelli. Unanimously approved 5-0.

8:40 p.m.

Board Discussion:

1. Committee Reports

Mr. Matthews updated the Board on developments of the capital project at the Minuteman Regional High School. He said it has become clear the Agreement between the sixteen member communities probably needs to be revised, as it is unlikely that the required unanimous support of the district Town Meetings can be earned for the capital bonding for a new school or major renovation. He said a new Agreement has been submitted to the sixteen towns, which has been approved in ten towns, but not in six towns. He said an effort has been made to secure approval of the remaining six towns. He said a new Agreement cannot be ratified without approval from all sixteen towns. He said an advocacy committee was created to consider various options. He commented there is pressure, as current information indicates the MSBA will not extend the capital process farther than would allow for bonding votes in spring 2016 Town Meetings. He said it is not clear whether disagreements can be resolved in a way to allow for timely ratification. He explained various options currently under consideration by the district. Mr. Matthews said it is a very difficult process and the prospects of success of either revising the Agreement along the timeline or bonding the capital project at all within the next year and a half is very challenging.

8:50 p.m.

Executive Session (Exception 3):

Motion by Mr. Bulian that the Board of Selectmen vote to enter into Executive Session.

Exception 3 - To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining

or litigating position of the public body and the chair so declares. Not to return to open session prior to adjournment.

Second: Mr. Borrelli. Mr. Handel polled the Board. Unanimously approved 5-0.

A list of all documents used at this Board of Selectmen meeting are available at:

<http://www.needhamma.gov/Archive.aspx?AMID=99&Type=&ADID=>

Note: The meeting adjourned at 9:35 p.m.

Town of Needham
Water Sewer Billing System
Adjustment Form

DEPARTMENT OF PUBLIC WORKS

O: TOWN TREASURER AND COLLECTOR
cc: TOWN ACCOUNTANT, WATER AND SEWER SUPERINTENDENT

WHEREAS the appropriate divisions of the Department of Public Works have submitted to you the following commitment(s) on the dates listed below for the collection of water, sewer revenue and

WHEREAS certain inadvertent error(s) were made in said commitment(s), it is hereby requested that you abate these particular account(s) in the amount(s) stated below.

Water Sales:	-\$432.83
Water Irrigation:	\$0.00
Water Admin Fees	\$0.00
Sewer Sales:	-\$948.76
Transfer Station Charges:	\$0.00
Total Abatement:	-\$1,381.59

Order #: 1197

Read and Approved:

 4/23/2015

Assistant Director of Public Works

 4/23/15

Director of Public Works

For the Board of Selectmen

Date: 4/28/15

**Town of Needham
Water Sewer Billing System
Adjustment Form**

Prepared By:	Last Name	First Name	Customer ID#	Location ID#	Street Number	Street Name	Irrigation Water	Domestic Water	Sewer	Total	Reason	Corrected Last Read Y/N
DB	Bold	Kristen	34935	12562	20	Glen Gary Road	\$0.00	-\$74.02	-\$132.99	-\$207.01	ACC	N
DB	Yellin	Jonathan	10857	7878	35	Dartmouth Avenue	\$0.00	-\$27.16	-\$46.72	-\$73.88	ACC	N
JO	Council on Aging (3)						\$0.00	-\$331.65	-\$769.05	-\$1,100.70	COA	N

Total: **-\$1,381.59**

ALSO, LET THIS SERVE AS AUTHORIZATION TO ABATE ANY PENALTY OR INTEREST WHICH HAS ACCRUED DUE TO THE NON-PAYMENT OF AMOUNTS AS STATED ABOVE.

Legend:

- O.I. = O.I. reading slower than inside meter causing large bill when inside meter is read.
- WN = Town Project caused damage to private property
- EC = Extenuating Circumstances
- Equip = Equipment Malfunction
- JEW = Unexplained water loss
- ACC = Accidental Water Loss
- BP = Billing Period beyond 100 days
- COA = Council on Aging