

NEEDHAM COUNCIL ON AGING
January 9, 2014
MINUTES

PRESENT: Colleen Schaller, Scott Brightman, Dan Goldberg, Eilene Kleiman, Andrea Rae, Mary Elizabeth Weadock
NOT PRESENT: Carol deLemos, Roma Jean Brown, Ed Cosgrove, Phyllis Fanger, Susanne Hughes, Lianne Relich
STAFF: Jamie Brenner Gutner, LaTanya Steele
CONVENE: 6:00 p.m. – The Center at the Heights, 300 Hillside Avenue

Discussion:

- I. Call To Order – 6:05 p.m. – C. Schaller Co-Chairman**
C. Schaller, Co-Chairman, called the January 9, 2014 Council on Aging Board Meeting to order.

- II. Approve Minutes:**
E. Kleiman moved that the Board vote to approve the December 12, 2013 Council on Aging Board Meeting Minutes as submitted. D. Goldberg seconded the motion. The motion carried: 4 yes, 2 abstentions.

- III. Chairperson’s Report – C. deLemos & C. Schaller**
C. Schaller shared with the Board her conversation with C. deLemos about making the Center feel homey. C. Schaller stated that we will talk with the Needham Art Association. J. Brenner Gutner stated that there is a policy for art work related to Town Hall that she will make available to the Board. C. Schaller expressed that Board would like to have control on what goes up.

C. Schaller gave a brief update on the piano (approved donation from the Congregational Church of Needham). C. Schaller stated that it is unclear when the move will happen.

C. Schaller reported on a few Permanent Public Building Committee (PPBC) housekeeping items. New lighter tables for the Center have been ordered.

C. Schaller responded to Board members inquiries on C. deLemos’ health, replying that she is doing well, and encouraged members to call to say hello.

- IV. Executive Director Report – J. Brenner Gutner**
The Board expressed their appreciation for the informative Executive Director’s Report. J. Brenner Gutner reported briefly that the staff are doing fine and working hard. J. Brenner Gutner stated that she has started the interviewing process for the Program Coordinator position. J. Brenner Gutner shared that there has been an increase in attendance and people are registering for MySeniorCenter sign in cards.

J. Brenner Gutner responded to D. Goldberg's question on the SHINE budget, adding that one of the contracts for the demonstration project is administrative and one is for a new per unit of service calculation.

V. Friends of the Needham Elderly (F.O.N.E), Inc. Report – J. Brenner Gutner

J. Brenner Gutner stated that the Friends are continuing to discuss how to raise money for their general budget. J. Brenner Gutner stated that they are discussing having an event that invites local businesses to come see our new Center and to learn more about programs and services. L. Steele responded E. Kleiman's question about the Volunteer Fair. L. Steele stated that the Volunteer Fair is an opportunity for volunteers to meet with a variety of town-wide agencies and community organizations on areas that interest them.

C. Schaller stated that she would like to convene the Subcommittee that had met in the past to discuss how the money raised through the Friends efforts might begin to be used for what's needed. She also mentioned that the Needham Exchange Club is discussing how they might help. M. E. Weadock stated that she would not be able to continue on the Subcommittee. E. Kleiman, volunteered to help as did D. Goldberg, although not sure of his availability.

VI. Springwell Report – M. E. Weadock

M. E. Weadock stated that thanks to the great leadership of the Executive Director of Springwell, all programs are running flawlessly.

VII. Committee Reports

SeniorCenter Update – C. Schaller, J. Brenner Gutner

No Report

Senior Center Handbook Committee – E. Cosgrove, C. deLemos, E.Kleiman, A. Rae

No Report

VIII. Board Member Update

D. Goldberg made a motion to adjourn the January 9, 2014 COA Board Meeting. E. Kleiman seconded the motion. The motion carried. Unanimous Vote. The meeting adjourned at 6:56 p.m.