

NEEDHAM COUNCIL ON AGING

May 9, 2013

MINUTES

PRESENT: Carol deLemos, Colleen Schaller,
Roma Jean Brown, Susanne Hughes,
Eilene Kleiman, Phyllis Fanger,
Dan Goldberg, Andrea Rae, Lianne Relich,
Mary Elizabeth Weadock

NOT PRESENT: Scott Brightman, Ed Cosgrove

STAFF: Jamie Brenner Gutner

CONVENE: 6:45 p.m. - Stephen Palmer Senior Center

DISCUSSION:

- I. Call To Order - 6:15 p.m. - Carol deLemos and C. Schaller Co-Chairs**
Carol deLemos, Co-Chair, called the April 11, 2013 Council on Aging Board Meeting to order.
- II. Approve Minutes:**
S. Hughes made a motion that the Board vote to approve the April 11, 2013 Council on Aging Board Meeting Minutes as amended.
R. J. Brown seconded the motion.
The motion carried. Unanimous vote
- III. Chairperson's Report - C. deLemos & C. Schaller**
C. deLemos spoke briefly about the Council on Aging Trust Fund and the request that the Board had made to the Commissioners to transfer funds. A brief discussion ensued.
- C. deLemos moved to approve the request to transfer \$30,000 from the Council on Aging Trust Fund to the Council on Aging Transportation Fund.**
C. Schaller seconded the motion. The motion carried. Unanimous vote.
- IV Board Training - J. Brenner Gutner**
J. Brenner Gutner reviewed Council on Aging funding sources. Last year through the Formula Grant the Council on Aging received \$40,613. J. Brenner Gutner stated that each Council On Aging presents a proposed budget to the Executive Office of Elder Affairs utilizing the funding guidelines they have set forth. J. Brenner Gutner noted that in Needham

the bulk of the Formula Grant is spent on staff salaries for the part time Social Worker and a portion of the Outreach Worker position. J. Brenner Gutner spoke about the SHINE funding received in FY12, which was approximately \$102K. J. Brenner Gutner stated that the Federal Government is expected to cut the SHINE budget by approximately \$1M, which means Needham would receive approximately \$84K in FY 14. J. Brenner Gutner noted that the Town funds the COA for purchase of services and expenses in the amount of \$9470 and also pays for 3.8 FTE's in salaries, along with the part-time building monitor at 18 hrs. per week.

V. Executive Director - J. Brenner Gutner

COA Board members expressed their appreciation for a very detailed and informative Executive Director's Report. J. Brenner Gutner stated that the staff has stepped up to the plate, adding that there is a lot to do. J. Brenner Gutner thanked E. Kleiman and other board members for their help. A general discussion ensued on the Ethics Training. J. Brenner Gutner will send the link to the Board to complete the training.

V. Friends of the Needham Elderly (F.O.N.E), Inc. Report - Roma Jean Brown

R. J. Brown reported that Isabelle Avedikain has agreed to join the Event Committee.

VI. Springwell Report - Mary Elizabeth Weadock

M. E. Weadock stated that the new Executive Director has resigned. Ruth Beckerman-Rodau will again step in as the interim Director.

VII. Committee Reports

Senior Center Update - C. Schaller and J. Brenner Gutner

C. Schaller gave an update. Colors have been chosen and painting has begun. Some computers, AV equipment, and exercise equipment will be ordered before June 30th. J. Brenner Gutner has been working with an exercise equipment company that understands COAs and Senior Centers and has asked for input from some of the valued exercise instructors that have been working with us. C. Schaller stated a

time to bring COA Board into the building for a tour is being discussed.

Action Plan Sub-Committee - E. Kleiman, L. Relich

No Report

Senior Center Handbook Committee - A. Rae, C. deLemos, E. Kleiman, E. Cosgrove

No Report.

VIII. Board Member Update

C. deLemos noted that sterling drop earrings and an American Express gift certificate was given to Sherry Jackson.

S. Hughes will attend youngest child's wedding in California.

L. Relich noted that she is involved with the building plans for a Senior Center in the area of Florida that she spends several months in, adding this group is interested in how Needham got started.

A. Rae spoke about her trip to New Mexico and the senior centers that she visited.

A. Rae made a motion to adjourn the May 9, 2013 COA Board meeting. E. Kleiman seconded the motion. The motion carried. Unanimous Vote. The meeting adjourned at 7:00 p.m.