

**COMMUNITY PRESERVATION COMMITTEE
TOWN OF NEEDHAM, MASSACHUSETTS**

**Minutes of Meeting
June 11, 2014**

PRESENT: Janet Bernardo – Chair, Lita Young - Vice Chair, Robert Boder, Gary Crossen, Mark Gluesing, Mike Retzky, Sam Bass Warner

ABSENT: Reg Foster

STAFF: Patricia Carey, Staff Liaison

Ms. Bernardo called the meeting to order at 7:30 PM in the Highland Room at Town Hall.

Chairman's Comments: None presented.

Review of Town Meeting: Ms. Young reported that all CPC articles were approved with little to no questions.

Discussion and Vote – Additional Administrative Funds for Conservation Restriction – Town Manager: On behalf of Town Manager Kate Fitzpatrick, Ms. Carey explained that the steps for the conservation restriction are just about complete, but a survey of the property on Charles River Street was not available, so needs to be created. Ms. Fitzpatrick has asked that the Committee approve the use of \$3,000 of CPC administrative funds to complete the project. Mr. Gluesing made a motion to authorize use of up to \$3,000 in Community Preservation Committee administrative funds to survey the property at the former 174 Charles River Street as needed for the conservation restriction on the property. Mr. Retzky seconded the motion and it was approved with one abstention.

Minutes: March 26, 2014: Mr. Warner made a motion to approve the minutes of the March 26, 2014 meeting, and the motion was seconded by Mr. Boder. The minutes were approved, unanimously.

Summer Schedule: Ms. Carey is not aware of any requests being made over the summer at this time. The Chairman will schedule a meeting if there is business, otherwise, the CPC will next meet on Wednesday, September 10 at 7:30 PM. The Conservation Commission, Housing Authority and Historic Commission will make their appointments or re-appointments in upcoming weeks. The Moderator has interviewed candidates for the remaining one year of one of his appointments, but has not made a selection, yet. Mr. Boder announced that the Historical Commission is receiving an award for their Needham Channel show "House Stories."

Annual Re-Organization Meeting: Ms. Carey asked for nominations for Chairman of the Community Preservation Committee. Mr. Gluesing nominated Ms. Young to be Chairman of the CPC, and the motion was seconded by Ms. Bernardo. There were no other nominations, and Ms. Young was named Chairman by unanimous vote. Ms. Carey called for nominations for Vice Chairman of the Community Preservation Committee. Ms. Bernardo nominated Mr. Crossen and the motion was

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seconded by Mr. Retzky. There were no other nominations, and Mr. Crossen was named Vice Chairman by unanimous vote. Ms. Young expressed the thanks for the committee to Ms. Bernardo for her 8 years of service on the committee, including the past year as Chairman.

Adjournment: Mr. Retzky made a motion to adjourn the meeting at 7:45 PM. Mr. Warner seconded the motion and the meeting adjourned at 7:45 PM.

Respectfully submitted,

Patricia M. Carey,
Staff Liaison