BOARD OF SELECTMEN July 25, 2014 Needham Town Hall Agenda

1.	12:30	Board Review of FY2014/2015 Goals
2.	1:30	Board Discussion of FY2015/2016 Goals
3.	3:30	Identification of Priority Projects

FY2014-FY2015 Board of Selectmen Goals

Adopted: August 20, 2013

1. Maximize the use of Town assets and ensure that Town and School services are housed in buildings that provide suitable and effective environments.

Continuing Strategies

- Update the Facility Master Plan (Include reference to specific projects?
 Include Financing Plan?)
- Evaluate and make changes as necessary to polling locations.
- Improve the DPW Complex beginning with the construction of garage bays.
- Participate in the evaluation of capital facilities and Regional Agreement for Minuteman School.
- Evaluate targeted options for property acquisition.
- 2. Maintain and improve the vitality and economic success of the Town.

Continuing Strategies

- Further review the Needham Center Zoning.
- Expand the amount and accessibility of surface parking in Needham Center.
- Improve the Needham Center streetscape and infrastructure.
- Complete the preferred renovation of Highland Avenue from Webster Street to the Charles River (State highway).
- Monitor implications of the add-a-lane project and assure that Needham's interests are addressed in the final design.
- Develop a consensus with Newton regarding transportation options along the Highland Avenue/Needham Street corridor.
- Evaluate options to address the issue of empty storefronts in Needham Center
- Develop a formal protocol for mobile food vendors.
- Encourage a review of the thresholds for site plan and special permit review, particularly in the downtown.
- Develop a plan for strengthening relationships with businesses located in Needham.
- * Recommend a Home Rule Petition allowing sale of all alcoholic beverages in restaurants with fewer than 100 seats.
- Initiate a collaborative planning effort with Wellesley and Newton.
- **Explore "Pianos in the Park" concept.**
- 3. Expand energy efficient and environmentally sound operations for the Town and its residents and businesses.

Continuing Strategies

- Pursue the siting of a solar installation at the RTS and review options for roof-top installations.
- * Review and revise as necessary the Integrated Pest Management Policy.
- Evaluate participation in the Solarize project.

4. Maintain and develop amenities that contribute to the desirability of Needham as a place to live and work.

Continuing Strategies

- Develop a shared use recreational rail trail from Needham Junction to the Dover line.
- Evaluate the impact of broadening the historical demolition delay By-law.
- Implement an off-leash dog area in Needham.
- Work with the Planning Board on zoning provisions relating to residential construction.
- Evaluate the need to regulate services offered in day spas.
- Preserve the Town's interests in the Needham Mews project.
- Consider the merits of a tree removal by-law.
- Evaluate options for siting of digital billboards on Town property.
- * Implement a bicycle and road race policy.
- Update the Town's Affordable Housing Plan
- Evaluate and make recommendations relative to Medical Marijuana zoning and public consumption provisions.
- Evaluate the status of paper roads in Needham.
- Evaluate the use of mobile information sign boards.
- Evaluate the charge of the Traffic Management Advisory Committee.

5. Maintain and enhance the Town's Financial Sustainability

Continuing Strategies

- * Formalize fund targets for specialized stabilization policies.
- * Evaluate options relative to the financial sustainability of the RTS.
- Review current approaches to financing playgrounds.
- Explore options for increasing the amount of funds available for cash capital.

6. Evaluate Town Operations and Administration.

New Initiatives

- Evaluate the need for a board and committee handbook.
- Review the Town Manager Evaluation Policy.
- Consider a by-law to increase handicap parking fines.

Board Goals FY2015 – 2016 Items for Consideration 6.4.2014

- Review special stabilization fund targets, specifically the Athletic Facility Fund.
- Develop a bridge inventory including ownership, status, and projected capital improvement costs.
- Pursue efforts to improve drainage capacity and reduce incidence of flooding in Needham.
- Evaluate the Ridge Hill structures to develop short-term options for repurposing.
- Develop an inventory of memorial signs and plaques and a plan for cleaning and maintenance.
- Develop an inventory of American Flag locations with status and replacement methodology.
- Develop a plan for beautification and improvement at the RTS facility.
- Review municipal traffic signs for graffiti, reflectivity, etc. and make recommendations for replacement.
- Work with the Finance Committee and School Committee to review the iPad 1:1 program in accordance with the resolution adopted at the 2014 Town meeting.
- Evaluate the need for a task force to make recommendations for a growing trash problem throughout the Town.
- Evaluate the benefits of implementing municipal energy aggregation.
- Consider a General By-law amendment concerning the status of elected officials who have been indicted.
- Consider a General By-law amendment requiring locating public shade trees on plot plans prior to issuance of a building permit.
- Evaluate the options for placing utility infrastructure underground in the business districts.
- Evaluate the possibility partnering with local businesses to relocate and/or consolidate private dumpsters in municipal lots.
- Update and post Board of Selectmen policies.
- Explore the feasibility of implementing a permit parking program in Needham Heights.
- Develop a proposed financing plan for the renovation of Rosemary Pool.
- Evaluate the need for a revision to the General By-laws concerning snow removal in the business districts.
- Evaluate the concept of constructing a hockey rink in a public/private partnership.
- Evaluate the extent of socio-economic displacement that may or may not be occurring in Needham and decide whether or not there is a problem warranting the development of any local mitigation efforts. This would include a range of issues including "big house"

conversations and the ability of those on fixed or lower incomes to remain part of the community.

- Evaluate holiday hours for package stores.
- Evaluate zoning issues around Mixed Use 128 and the industrial zones on both sides of 195.
- Promote the availability of natural gas service for residents of the Town who want it.
- Evaluate the impact of converting the Town's water supply to an all-MWRA model.
- Develop a policy to promote the rotation of appointed board chairs.
- Encourage rotation of elected board chairs.
- Develop a proactive means of enforcement of Planning Board and ZBA Special Permits. (Encourage the Planning Board to rely on the Town's Inspectional Services Department rather than on rehearing minor applications for insignificant changes as a means of enforcement.)
- Expand the hours of operation of the Senior Center.
- Evaluate the health implications of open fire cooking in commercial areas.
- Coordinate with DCR to encourage access to Cutler Park.
- Establish fishing areas at ponds and on the Charles River.
- Outreach to Olin and Babson to discuss availability of land for lease.

Examples of Senior Leadership Team On-Going Projects for In Addition to Board Goals

- Improvement of parking lot directional signage in Needham Center
- Completion of the Private Ways Policy
- Implementation of on-street parking on Garden Street
- Town Common Historic Redesign project implementation
- Develop and recommend local medical marijuana regulations
- Monitor MDL process
- Implement the Veterans' Tax Work Off Program
- Oversee education and enforcement of amended sign-bylaw, particularly in the downtown area
- Develop recommendation for interim permit parking at 66-70 Chestnut Street
- Complete Road Event policy
- Participate in Minuteman School Inter-municipal Agreement Subcommittee
- Stephen Palmer and 66-70 Chestnut Street surplus equipment auction
- Facility financing plan
- FY16 20 pro forma
- Health and Human Services consolidation Plan
- Rail Trail implementation
- Collective bargaining ITWA, Police, Police Superiors, BCTIA
- Non-union pay and class study and recommendations
- Management pay and class study and recommendations
- Install Little Library Boxes.
- Develop and recommend Center at the Heights rental policy.
- Agreement with Needham Bank on a framework for the use of Eaton Square Plaza
- Complete Aqueduct Trail application
- Begin planning for license renewal at Library/Christ Episcopal Church
- Implement dog off-leash area
- Recruitment of Fire Chief, Director of Public Health, RTS Superintendent, Assistant RTS Superintendent, Assistant Director of Park & Recreation
- Complete transition of St. Joseph's employee parking from Emery Grover to Stephen Palmer lot
- Oversee Health Suite renovation and re-entry of Department staff
- Oversee solar installation project
- Update personnel policies

Division	Project Title	Project Manager	Team Members	Stage	Contract Amount (Use Numbers Only)	Source of Funds	Total Appropriation / Budget / Estimate	Start Date	Estimated Completion Date	Current Status (% Complete)	Actual Expenditures to Date (Use Numbers Only)	Key Issues	Mission & Service Tie In
Admin	Unit #34 RTS - Semi-Tractor Recommendation	R. Lewis	C. Laffey, W. Stockwell, A. Lacher, C. Lustig	Plan	N/A	N/A	N/A	1/1/2014	4/15/2014	85%	\$0		Providing Solid Waste Disposal
Admin	Reconciling Credits with charges for enterprise funds (RTS & Water)	C. Lustig	A. Lacher. J. Casey, V. Roy, D. Davison, E. Poness	Execute	N/A	N/A	N/A	5/1/21013	11/1/2014	50%	N/A	Coordinating with Treasurer's office;	Assuring Effective Administration and Management
Admin	Create and Update Performance Measures	C. Lustig	A. Lacher, R. Merson	Design	N/A	N/A	N/A	12/13/2012	9/15/2014	5%	N/A		Assuring Effective Administration and Management
Admin	Organize Digital Files on T Drive	C. Lustig	R. Merson, R. Lewis, Div Supts, A. Lacher R. Lewis, S	Execute	N/A	N/A	N/A	11/1/2012	9/1/2014	25%	N/A	Getting key players together; purchasing and budgeting complete	Assuring Effective Administration and Management
Admin	Downtown Streetscape Project (Business District)	R. Merson	R. Lewis, S Nadeau, A. DelGaizo, R. Hoyland, E. Olsen, V. Roy, K. Fitznatrick	Concept	\$378,500	Ch. 90		1/1/2013	12/31/2014	80%		Waiting for Mass DOT Approval for change order	Assuring Safe and Adequate Transportation Systems
Admin	Swamp Trail (Ridgehill/Fuller Trail)	M. Varrell	P. Carey, C. Lustig	Design	\$38,000	CPA May 2014 Art. 31 (\$213,219); Conservation Fund (\$100,000)	\$313,219	1/1/2012	7/1/2015	8%	\$28,349		Assuring Accessible Athletic and Recreational Facilities
Drains	Drain System Repair	V. Roy	C. Searic, C. Lustig, A. Del Gaizo, T. Rvder	Plan		ATM May, 2014 Art. 37 (\$76,000)	\$76,000	7/1/2014	12/31/2014	0%	\$0	Drafting Contract for Envi work	Assuring Safe and Secure Water and Sewer Facilities
Engineering	Water Main Replacement (Pleasant Street, Norfolk Steet)	A. DelGaizo	V. Roy, C. Seariac	Plan		ATM May, 2014 Art, 42 (\$91,000)	\$91,000	7/1/2014	7/1/2016	0%	\$0	Setting up meeting with W & S for scope & price	Assuring Safe and Secure Water and Sewer Facilities
Engineering	Drain System Imporvements (Water Quality)	A. Del Gaizo	V. Roy, C. Seariac, T. Ryder	Plan		ATM May, 2014 Art. 37 (\$80,000)	\$80,000	8/1/2014	10/31/2015	0%		Developing Scope	Assuring Safe and Secure Water and Sewer Facilities
Engineering	Large Format Printer	A. Del Gaizo		Plan		ATM May, 2014 Art. 37 (\$33,000)	\$33,000	7/1/2014	6/30/2015	0%	\$0		Assuring Effective Administration and Management
Engineering	Salt Shed	PPBC	R. Hoyland, A. Del Gaizo, R. Lewis	Substantial Completion/Ben eficial Use	\$1,930,000	STM Oct. 2012 Art. 15 (\$1,913,000)	\$1,913,000	10/1/2011	12/1/2013	99%	\$1,925,492	Addressing need for salter storage; Roadway issues; Need a Sea Gull Solution	Assuring Safe and Adequate Transportation Systems
Engineering	16" Water Main (rebid) - School st, Chestnut, & Oak Sts. (1000 LF)	A. Del Gaizo	T. Ryder, V. Roy, S. Nadeau, C. Seariac	Const	\$556,800	ATM 2008 Art. 47; ATM 2013 Art. 46		12/1/2013	10/31/2015	1%	\$11,320	Lining Issues under MBTA Tracks.	Assuring Safe and Secure Water and Sewer Facilities
Engineering	Design - Mills Field	A. Del Gaizo	E. Olsen, C. Lustig, P. Carey	Plan	\$39,000	CPA ATM May 2013 Art. 35 (\$40,000)	\$40,000	7/1/2013	6/30/2014	0%	\$0		Assuring Accessible Athletic and Recreational Facilities
Engineering	Inflow/Infiltration Repairs	A. Del Gaizo	S. Nadeau, T. Ryder, V. Roy, C. Seariac	Const	\$235,000	ATM May, 2007 Art. 45 (\$1,806,800)		1/1/2013	7/30/2014	95%	\$135,895	Punch list to be issued; substantial completion	Assuring Safe and Secure Water and Sewer Facilities
Engineering	Lincoln/Chestnut Parking Lot (59 Lincoln and 89 School); (37 & 39 Lincoln Street - Demolition)	A. Del Gaizo	R. Merson, K. Fitzpatrick, E. Olsen, A. Del Gaizo, R. Lewis, R. Hoyland, C. Lustig	Const	\$756,008	STM May, 2012 Art. 8 (\$1,175,000); ATM May, 2012 Art. 31 (\$630,000).	\$1,805,000	7/1/2012	9/31/2014	98%	\$752,513	NSTAR grant of location & power supply	Inhancing Citizen Quality of Life

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Engineering	Fireflow Improvements - St. Mary Pump Station	РРВС	A. Del Gaizo, T. Ryder, V. Roy, C. Seariac	Const	\$4,497,677	ATM May, 2012 Art. 37; ATM May, 2010 Art. 39 STM Nov, 2002; ATM May, 2013 Art. 47	\$6,059,161	1/1/2012	8/1/2015	14%	\$1,204,806		Assuring Safe and Secure Water and Sewer Facilities
Engineering	Reservoir B Pumping Station Replacement	A. Del Gaizo	S. Nadeau, T. Ryder, V. Rov	Const	\$5,870,138	STM Nov, 2011 Art. 15		8/1/2011	9/30/2014	99%	\$5,380,616	Working on certificate of occupancy	Assuring Safe and Secure Water and Sewer Facilities
Engineering	Highland Ave at 2nd Ave Traffic Study	A. Del Gaizo	T. Ryder, S. Nadeau, Planning Board	Design	\$51,248	ATM May, 2012		10/14/2014	12/1/2014	20%	\$12,310	Engineer reviewing designer recommendations	Assuring Safe and Adequate Transportation Systems
Engineering	Inflow/Infiltration Study	A. Del Gaizo	T. Ryder, V. Roy, S. Nadeau, C. Seariac	Execute	\$1,106,350	AMT May, 2013 Art. 45; ATM May, 2012 Art. 36		3/30/2013	12/30/2014	25%	\$592,778	Waiting for higher water table	Assuring Safe and Secure Water and Sewer Facilities
Engineering	Grant Street Water Main	A. Del Gaizo	T. Ryder, V. Roy, S. Nadeau, C. Seariac	Const	\$495,000	ATM May, 2013 Art. 46		9/18/2013	12/31/2014	95%	\$291,771		Assuring Safe and Secure Water and Sewer Facilities
Engineering	Lincoln Street Water Main	A. Del Gaizo	T. Ryder, V. Roy, S. Nadeau, C. Seariac	Const	\$382,303	ATM May, 2012 Art. 37		4/18/2013	12/31/2014	95%	\$275,075		Assuring Safe and Secure Water and Sewer Facilities
Engineering	Traffic Light Central @ Forest	A. Del Gaizo	R. Hoyland, T. Ryder, E. Lannigan	Complete	\$428,000	ATM May, 2013 Art. 41 (\$600,000)		11/1/2013	12/31/2014	100%	\$428,000		Assuring Safe and Adequate Transportation Systems
Engineering	Street Light Improvements	A. Del Gaizo	T. Ryder	Execute	\$29,875	ATM May, 2008 Art. 42		12/1/2011	12/31/2014	85%	\$26,709	Lighting Reduction Study/Public Relations	Assuring Safe and Adequate Transportation Systems
Engineering	Highland Ave. Turn-Back Design	A. Del Gaizo	T. Ryder	Execute	N/A	N/A		12/1/2011	7/31/2015	25%	\$0	Newton side to be brought up to Needham	Assuring Safe and Adequate Transportation Systems
Engineering	Storm Water Drain Improvements - Lantern Lane & Gayland Road	A. Del Gaizo	S. Nadeau, T. Ryder	Design	\$200,000	ATM May, 2009 Art. 48		10/12/2010	12/31/2015	20%	\$37,782	Bidding July 2014	Assuring Safe and Secure Water and Sewer Facilities
Engineering	Central Ave/Elliot Street Bridge Design	A. Del Gaizo		Plan		ATM May, 2014 Art. 39 (\$900,000)		7/1/2014	7/1/2016	0%	\$0	Newton/Needham need to meet with BETA to set scope of work	Assuring Safe and Adequate Transportation Systems
Engineering	Bridge Monitoring	A. Del Gaizo	Newton City Engineer	Execute	\$60,600	Chp. 90		2/1/2014	6/30/2015	5%	\$12,600	JUNE OF WOLK	Assuring Safe and Adequate Transportation Systems
Engineering	470 Dedham Ave - Storm Drain Discharge Improvement	A. Del Gaizo	T. Ryder, S. Nadeau, BETA Group	Design	\$42,000	ATM May, 2010 Art. 32		8/1/2010	On Hold	95%	\$38,192	Pending development of eight bay garage	Assuring Safe and Adequate Transportation Systems
Engineering	NPDES Permit Application	A. Del Gaizo	T. Ryder, V. Roy, C. Seariac	Plan	\$45,000	ATM May, 2007 Art. 38		On Hold	On Hold	0%	\$0	On Hold - Waiting for Final Rules from EPA	Assuring Safe and Secure Water and Sewer Facilities
Engineering	School, Dedham, Harris and Warren Street	A. Del Gaizo	S. Nadeau, T. Ryder	Execute	\$75,000	ATM May, 2009 Art. 47		8/12/2010	On Hold	95%	\$73,456	Const. money to be used for Forest @ Central	
Engineering	Sewer System Inflow Education Program	A. Del Gaizo	S. Nadeau, T. Ryder, V. Roy	Execute	\$26,000	ATM May, 2005 Art. 46		4/7/2007	On Hold	67%	\$17,355	Balance Returned STM 11/12	Assuring Safe and Secure Water and Sewer Facilities
Garage	Unit 65 - 4WD F350	W. Stockwell	E. Olson, C. Lustig	Execute	\$45,475	STM Nov, 2013 Article 20	\$51,900	1/20/2013	7/31/2014	75%	\$0		Providing Park and Forestry Maintenance

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Garage	Unit 66 - One Ton Dump Truck	W. Stockwell	E. Lannigan, R. Hoyland, C. Lustig	Execute	\$76,870	STM Nov, 2013 Article 20	\$78,300	1/28/2014	9/30/2014	75%	\$0		Providing Highway Maintenance and Construction
Garage	Unit 66A - Material Spreader	W. Stockwell	E. Lannigan, R. Hoyland, C. Lustig	Execute	\$7,995	STM Nov, 2013 Article 20	\$8,800	1/28/2014	9/30/2014	75%			Assuring Safe and Adequate Transportation Systems
Garage	Unit 6 - Six Wheel Dump Truck	W. Stockwell	E. Lannigan, R. Hoyland, C. Lustig	Execute	\$162,703	STM Nov, 2013 Article 20	\$178,400	1/29/2014	7/31/2014	75%	\$0		Providing Highway Maintenance and Construction
Garage	Unit 6A - Material Spreader	W. Stockwell	E. Lannigan, R. Hoyland, C. Lustig	Execute	\$26,840	STM Nov, 2013 Article 20	\$32,200	1/28/2014	7/31/2014	75%	\$0		Assuring Safe and Adequate Transportation Systems
Garage	Unit 72 - One Ton Dump Truck	W. Stockwell	E. Olson, C. Lustig	Execute	\$77,970	STM Nov, 2013 Article 20 (\$78,400)	\$78,400	1/21/2014	9/30/2014	75%	\$0		Providing Park and Forestry Maintenance
Garage	Waste Handler Dozer (unit #105)	R. Lewis	C. Lustig, A. Lacher	Execute	\$231,960	ATM May 2013 Art. 44	\$324,400	7/1/2013	8/31/2014	75%	\$0		Providing Solid Waste Disposal
Garage	Vehicle & Equipment Refurbishment	W. Stockwell	R. Lewis, C. Lustig, A. Lacher	Plan		ATM May, 2007 Art. 38	\$247,200	7/1/2007	12/31/2014	85%	\$198,202	Meeting with Divs to create short-list	Infrastructure & Equipment
Garage	Unit 41	W. Stockwell	E. Olson, C. Lustig, A. Lacher	Plan		ATM May 2014 Art. 37 (\$50,723)	\$50,723	7/1/2014		0%	\$0	SHOIC-IISC	Stewardship Providing Park and Forestry Maintenance
Garage	Unit 50	W. Stockwell	E. Olson, C. Lustig, A. Lacher	Plan		ATM May 2014 Art, 37 (\$50,187)	\$50,187	7/1/2014		0%	\$0		Providing Park and Forestry Maintenance
Garage	Unit 453	W. Stockwell	C. Lustig, A. Lacher	Plan		ATM May 2014 Art. 37 (\$33,830)	\$33,830	7/1/2014		0%	\$0		Other
Garage	Unit 455	W. Stockwell	C. Lustig, A. Lacher	Plan		ATM May 2014 Art. 37 (\$33,830)	\$33,830	7/1/2014		0%	\$0		Other
Highway	LED Conversion - Pedestian Crossings	R. Hoyland	E. Lannigan, A. Lacher, C. Lustig	Plan	\$20,000	ATM May, 2013 Art. 8; Old Art. from Engineering for 10K	\$20,000	5/1/2014	9/1/2014	0%	\$0	Determining type of lights and bells	Assuring Safe and Adequate Transportation Systems
Highway	Paving - Falcon St (Brookline St to Hillcrest Rd)	R. Hoyland	E. Lannigan, A. Del Gaizo, R. Lewis	Const		ATM May, 2014 Art. 38 (\$800,000)	\$36,960	7/1/2014	8/8/2014	0%	\$0		Assuring Safe and Adequate Transportation Systems
Highway	Paving - Bond St	R. Hoyland	E. Lannigan, A. Del Gaizo, R. Lewis	Const		ATM May, 2014 Art. 38 (\$800,000)	\$29,184	7/1/2014	8/8/2014	0%	\$0		Assuring Safe and Adequate Transportation Systems
Highway	Paving - Arch St	R. Hoyland	E. Lannigan, A. Del Gaizo, R. Lewis	Plan		ATM May, 2014 Art. 38 (\$800,000)	\$53,600	7/1/2014	9/8/2014	0%	\$0		Assuring Safe and Adequate Transportation Systems
Highway	Paving - Colby St	R. Hoyland	E. Lannigan, A. Del Gaizo, R. Lewis	Plan		ATM May, 2014 Art. 38 (\$800,000)	\$25,600	7/1/2014	9/8/2014	0%	\$0		Assuring Safe and Adequate Transportation Systems
Highway	Paving - Hillcrest Rd (Highgate St to Woodledge Rd)	R. Hoyland	E. Lannigan, A. Del Gaizo, R. Lewis	Plan		ATM May, 2014 Art. 38 (\$800,000)	\$57,600	7/1/2014	9/8/2014	0%	\$0		Assuring Safe and Adequate Transportation Systems
Highway	Paving - Washington Ave (Falcon St to Bond St)	R. Hoyland	E. Lannigan, A. Del Gaizo, R. Lewis	Const		ATM May, 2014 Art. 38 (\$800,000)	\$30,400	7/1/2014	8/8/2014	0%	\$0		Assuring Safe and Adequate Transportation Systems
Highway	Paving - Reservoir St (Central Ave to Treatment Plant)	R. Hoyland	E. Lannigan, A. Del Gaizo, R. Lewis	Plan		ATM May, 2014 Art. 38 (\$800,000)	\$17,200	7/1/2014	9/30/2014	0%	\$0	Meeting needed with Engineering	Assuring Safe and Adequate Transportation Systems
Highway	Paving - Bancroft St	R. Hoyland	E. Lannigan, A. Del Gaizo, R. Lewis	Const		ATM May, 2014 Art. 38 (\$800,000)	\$20,480	7/1/2014	8/8/2014	0%	\$0		Assuring Safe and Adequate Transportation Systems

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Highway	Sidewalk Rehab - Powers St (Webster St to Ellicott St)	R. Hoyland	E. Lannigan, A. Del Gaizo, R. Lewis	Plan		ATM May, 2014 Art. 38 (\$800,000)	\$93,080	8/14/2014	9/28/2014	0%	\$0		Assuring Safe and Adequate Transportation Systems
Highway	Sidewalk Rehab - Manning St (Lidbergh Ave to High St)	R. Hoyland	E. Lannigan, A. Del Gaizo, R. Lewis	Const		ATM May, 2014 Art. 38 (\$800,000)	\$115,440	7/14/2014	8/14/2014	0%	\$0		Assuring Safe and Adequate Transportation Systems
Highway	Paving - Rivard Rd (GPA to 253' East of Curve St)	R. Hoyland	E. Lannigan, A. Del Gaizo, R. Lewis	Complete		Winter Rapid Recovery Road Program (WRRRP) Winter Rapid Recovery	\$18,627	7/1/2014		100%	\$18,457.27		Assuring Safe and Adequate Transportation Systems
Highway	Paving - Richardson Dr	R. Hoyland	E. Lannigan, A. Del Gaizo, R. Lewis	Complete		Road Program (WRRRP)	\$40,000	7/1/2014	11/1/2014	100%	\$37,655.27		Assuring Safe and Adequate Transportation Systems
Highway	Paving - Stonehurst Rd	R. Hoyland	E. Lannigan, A. Del Gaizo, R. Lewis	Complete		Winter Rapid Recovery Road Program (WRRRP)	\$19,344	7/1/2014	11/1/2014	100%	\$20,198.44		Assuring Safe and Adequate Transportation Systems
Highway	Paving - Parkland Rd	R. Hoyland	E. Lannigan, A. Del Gaizo, R. Lewis	Const		ATM May, 2014 Art. 38 (\$800,000)	\$16,000	7/1/2014	8/8/2014	0%	\$0		Assuring Safe and Adequate Transportation Systems
Highway	Town wide regulatory sign improvements	R. Hoyland	H. Gallagher, E. Lannigan, T. Ryder, R. Wilson	Plan		Operating (\$19,000)	\$19,000	5/1/2012	6/30/2015	10%	\$2,500	Training new personnel	Assuring Safe and Adequate Transportation Systems
Highway	Sidewalk Rehab - GPA @ North Hill and Olin College (2 ramps)	A. Del Gaizo	E. Lannigan	Plan		Operating Budget (\$25,000)	\$25,000	5/21/2013	9/30/2014	0%	\$0	Resolving abutter concerns	Providing Highway Maintenance and Construction
Highway	Sidewalk Rehab - Nehoiden St (#280 to #286)	R. Hoyland	E. Lannigan, A. Del Gaizo, R. Lewis	Plan	34000	Operating Budget (\$15,500)	\$15,500	7/1/2014	9/30/2014	0%	\$0		Assuring Safe and Adequate Transportation Systems
Highway	Sidewalk Rehab - Nehoiden @ May (H.P. Ramp)	R. Hoyland	E. Lannigan, A. Del Gaizo, R. Lewis	Plan		Operating Budget (\$13,240)	\$13,240	7/1/2014	9/30/2014	0%	\$0	Determine if paint marks need to be refreshed	Assuring Safe and Adequate Transportation Systems
Park & Rec	Open Space Recreation Plan	P. Carey	C. Lustig, M. Varrell	Plan		CPA ATM May 2013 Art. 31	\$25,000	7/1/2013	6/30/2014	0%	\$0		Assuring Accessible Athletic and Recreational Facilities
Park & Rec	ADA Resevoir Trail	P. Carey	C. Lustig, V. Roy, M. Varell	Bid		CPA ATM May 2013 Art. 32	\$85,000	7/1/2013	12/31/2016	5%	\$0	Out to Bid	Assuring Accessible Athletic and Recreational Facilities
Park & Rec	Fence Replacements (throughout town)	P. Carey	E. Olsen, K. Naughton, C. Lustia	Const		P&R capital; ATM May 2007	\$40,500		6/30/2014	94%	\$40,436		Providing Park and Forestry Maintenance
Park & Rec	Study of Ridge Hill Building (Incorportated in Town Wide Facilities Study)	K. Fitzpatick	P. Carey, M. Varrell	Concept	N/A	N/A	N/A		12/31/2014	0%	N/A		Providing Park and Forestry Maintenance
Parks & Forestry	Town Common Historic Redesign Design (To be coordinated with downtown streetscape)	E. Olsen	C. Lustig, K. Naughon, R. Merson, K. Fitzpatrick, V. Roy, A DelGaizo	Plan		ATM May, 2014 Art. 32 (\$20,000)	\$20,000	7/1/2014	5/1/2015	0%	\$0	Meetings schedule, RFP process	Inhancing Citizen Quality of Life
Parks & Forestry	Greene's Field Renovation	E. Olsen	A. DelGaizo, P. Carey, V. Roy, K. Naughton, R. Merson, R. Lewis, C. Lustin	Const	\$231,937	STM Oct. 2012 Art. 12		3/1/2013	6/30/2014	99%	\$208,744	Holding for prevailing wage sheets	Providing Park and Forestry Maintenance
Parks & Forestry	Athletic Facility Improvement (High Rock School)- Phase III Slit Drainage	E. Olsen	K. Naughton, P. Carey, A. Lacher, C. Lustig	Bid	\$51,712	STM March 2010 Art. 8		6/1/2011	8/20/2014	0%	\$0	Counter Executing Contract	Assuring Accessible Athletic and Recreational Facilities

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Parks & Forestry	Irrigation System @ Pollard	E. Olsen	K. Naughton, P. Carey, A. Lacher, V. Roy, C. Lustig	Concept	\$20,000	ATM May, 2012 Art. 30 (192,500)	\$20,000	1/1/2012	8/30/2015	0%	\$0	Anticipating Spring Bid	Providing Park and Forestry Maintenance
Parks & Forestry	Bleacher Pad and Installation @ Claxton 2	E. Olsen	K. Naughton, P. Carey, A. Lacher, C. Lustio	Concept	\$67,500	ATM May, 2012 Art. 30		1/1/2012	11/15/2014	0%	\$0		Assuring Accessible Athletic and Recreational Facilities
Parks & Forestry	Design - Newman Field/Eastman Conservation	E. Olsen	M. Varell, G. Bays, M. Rizzetto, P. Carey, C. Lustig, M. Hauben,	Design	\$196,000	ATM May, 2013 Art. 33	\$248,000	7/1/2013	12/31/2014	0%	\$0	Obtaining Topos from Niche	Assuring Accessible Athletic and Recreational Facilities
Parks & Forestry	Blue Tree Replacement	E. Olsen	C. Lustig, K. Naughon, R. Merson, K. Fitzpatrick	Plan		ATM May, 2014 Art. 10 (\$35,000)	\$35,000	7/1/2014	5/1/2015	0%	\$0	Colaborating with Hartney Greymount to develop specs; Possible Development of Town Committee	Inhancing Citizen Quality of Life
Parks & Forestry	Memorial Park Improvements Design	E. Olsen	C. Lustig, K. Naughon, R. Merson, V. Roy, P. Carey, A. DelGaizo	Plan		ATM May, 2014 Art. 33 (\$35,000)	\$35,000	7/1/2014	5/1/2015	0%	\$0	Identifing short-list eng. firm	Inhancing Citizen Quality of Life
Parks & Forestry	Unit 340	E. Olsen	W. Stockwell, C. Lustig, A. Lacher	Plan		ATM May, 2014 Art. 37 (\$8114)	\$8,114	5/12/2014		0%	\$0		Providing Park and Forestry
Parks & Forestry	Unit 352	E. Olsen	W. Stockwell, C. Lustiq, A. Lacher	Plan		ATM May, 2014 Art. 37 (\$21,683)	\$21,683	5/12/2014		0%	\$0		Maintenance Providing Park and Forestry Maintenance
Parks & Forestry	Rail Trail Project	E. Olsen	P. Cary, M. Varrell, K. Fitzpatrick, T. Swanson , T. Staily	Plan		Private/MassDot Grant (\$235,000)	\$235,000	7/1/2014	5/1/2015	0%	\$0	Memorandum of Agreement guiding transfer of funds	Assuring Accessible Athletic and Recreational Facilities
Parks & Forestry	Off Leash Dog Area (OLDA)	E. Olsen	A. DelGaizo, M. Varrell, C. Lustig, R. Hoyland	Bid	\$18,027	Private Funds	\$20,000	6/1/2014	9/1/2014	40%		Counter Executing Contract	Inhancing Citizen Quality of Life
RTS	Permanent Message Board (@ RTS)	C. Lustig	F. Turkington, A. DelGaizo, Town Hall Representative	Plan		ATM May, 2014 Art. 40 (\$30,000)	\$30,000	7/1/2014	6/30/2015	0%	\$0	Coordinating With All Parties Involved	Inhancing Citizen Quality of Life
RTS	RTS Facility Upgrades (Signage, Fencing)	R. Lewis	F. Turkington, R. Lewis, D. Logan, M. Ryan, C. Lustig, A. Lacher	Bid	\$30,000	Operating Budget		11/13/2012	10/15/2014	10%	\$9,891		Assuring Efficient Waste Disposal
RTS	Solar Project	H. Haff	F. Turkington, R. Lewis, C. Lustig, R. Merson, A. DelGaizo	Design	\$41,875			7/1/2013	12/31/2014	0%	\$35,000		Other
RTS	Office Trailor	R. Lewis	F. Turkington, C. Lustig, A. DelGaizo	Plan		ATM May 2014 Art. 40 (\$75,779)	\$75,779	7/1/2014	3/1/2015	0%	\$0	Procurement Method	Assuring Effective Administration and Management
RTS	Trommel Screener	R. Lewis	F. Turkington, C. Lustig, W. Stockwell, A. Lacher	Plan		ATM May, 2014 Art. 40 (\$215,316)	\$215,316	7/1/2014	3/1/2015	0%	\$0	Procurement Method	Assuring Efficient Waste Disposal
RTS	Roll-Off Containers (MassDEP Grant)	F. Turkington	R. Lewis, C. Lustig, A. Lacher	Execute	\$12,235	Grant	Reimbursement up to \$14,000	5/1/2014	12/31/2014	100%	\$0	Grant Requirements	Assuring Efficient Waste Disposal

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RTS	Open Top Trailer (FY2015)	R. Lewis	C. Lustig, W. Stockwell, A. Lacher	Plan		ATM May, 2014 Art. 12 (\$65,000)		7/1/2014	12/31/2014	0%	\$0		Providing Solid Waste Disposal
Sewer	Kendrick St./West St. Sewer Pump Station/Upgrade PLC Display	V. Roy	L. Ferreri, C.Seariac, A. Lacher, C. Lustig	Execute		ATM May, 2014 Art. 41 (\$90,000); Special Fund (\$93,000)	\$183,000	7/1/2012	9/30/2014	15%	\$0		Assuring Safe and Secure Water and Sewer Facilities
Sewer	Sewer SCADA	V. Roy	C. Searic, C. Lustia. L. Ferreri	Plan		ATM May, 2014 Art. 41 (\$258,000)	\$258,000	7/1/2014	6/30/2015	0%	\$0		Assuring Safe and Secure Water and Sewer Facilities
Sewer	Service Connections	V. Roy	C. Searic, C. Lustia,	Plan		ATM May, 2014 Art. 41 (\$50.000)	\$50,000	8/1/2014	9/1/2015	0%	\$0		Assuring Safe and Secure Water and Sewer Facilities
Water	Irrigation Well Study	V. Roy	C. Seariac, A. DelGaizo, R. Lewis	Plan	\$40,000	ATM May, 2013 Art. 46 (\$80,000)	\$80,000	12/16/2013	6/30/2014	0%	\$10,185		Assuring Safe and Secure Water and Sewer Facilities
Water	Update Water Regulation	V. Roy	C. Seariac, A. DelGaizo, R. Lewis	Execute	\$0	N/A	N/A	7/1/2012	12/31/2014	50%	\$0		Assuring Safe and Secure Water and Sewer Facilities
Water	Hill Street 6" Water Main Replacement (formallyl Clark St)	V. Roy	C. Seariac, J. Sharpe	Const	N/A	Operating Budget	\$41,061	9/1/2012	8/30/2014	0%	\$0	Water Main Looping Program/Spring 2013; postponed due to other priorities (flooding)	Assuring Safe and Secure Water and Sewer Facilities
Water	Crane St./200 ft. of 2" Water Main Project	V. Roy	C. Seariac, J. Sharpe	Const	N/A	Operating Budget	\$4,000	5/1/2013	9/30/2014	0%	\$0	Materials on hand; Postponed due to other priorities	Assuring Safe and Secure Water and Sewer Facilities
Water	Window Replacement at CRWTF Stations 1 & 2	V. Roy	S. Cusick, C. Lustig, A. DelGaizo, R. Lewis	Plan		ATM May, 2014 Art. 14 (\$20,000)	\$20,000	7/1/2014	9/30/2014	0%	\$0	8.181852	Assuring Safe and Secure Water and Sewer Facilities
Water	Cross-Connection Software Upgrade	V. Roy	A. Lake, C. Seariac, C. Lustig	Plan		Operating Budget	\$20,000	9/15/2012	10/31/2014	0%	\$0		Assuring Safe and Secure Water and Sewer Facilities
Water	Water Service Connection Replacement	V. Roy	C. Seariac, J. Doherty, F. Fahey	Const	\$364,000	ATM May, 2010 Art. 39 (\$200,000; ATM ATM May, 2014 Art. 42 (\$200,000); various other Art		7/1/2012	10/31/2014	90%	\$503,000.00		Assuring Safe and Secure Water and Sewer Facilities
Water	Water SCADA System Upgrade and Surveillance	V. Roy	C. Seariac, S. Cusick, R. MacDonald, M. Tocchio, C. Lustig	Design		ATM May, 2011 Art. 45 (\$40,000); ATM May 2013 Art. 46 (\$435,000)	\$475,000	4/15/2012	12/31/2014	30%	\$32,400	Estimate for construction exceeds appropriation	Assuring Safe and Secure Water and Sewer Facilities
Water	Filter Media	V. Roy	S. Cusick, C. Lustig	Plan		ATM May, 2014 Art. 42 (\$238,050)	\$238,000	9/1/2014	2/28/2015	0%	\$0		Assuring Safe and Secure Water and Sewer Facilities
Water	Water Supply Development	V. Roy	S. Cusick, C. Lustig, A. DelGaizo, R. Lewis	Plan		ATM May, 2014 Art. 42 (\$200,000)	\$200,000	7/1/2014	6/30/2015	0%	\$0	Formulating contract with CDM	Assuring Safe and Secure Water and Sewer Facilities
Water	Water Conservation Revolving Fund	V. Roy	C. Searic, C. Lustig,	Design		ATM May, 2014 Art. 16 (\$10,000) ATM May, 2012	\$10,000	7/1/2014		0%	\$0	Ongoing	Assuring Safe and Secure Water and Sewer Facilities
Admin	DPW Storage Building	PPBC	R. Merson, A. DelGaizo, R. Lewis	Substantial Completion/Ben eficial Use	\$711,325	ATM May, 2012 Art. 34 (\$580,000); ATM May 2013 Art. 2013 Art. 42	\$580,000	11/1/2013	5/27/2014	100%	\$711,325		Assuring Effective Administration and Management

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Highway	Crack Sealing	R. Hoyland	E. Lannigan	Plan	\$107550 (CO pending)	Winter Rapid Recovery Road Program (WRRRP) (\$60,594); Parking Meter Fund; Operating	\$107,550			90%	\$60,594	Determine Parking Meter Fund Contribution	Assuring Safe and Adequate Transportation Systems

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1	DPW Division	Project Title	Project Manager	Team Members	Stage	Contract Amount (Use Numbers Only)	Source of Funds	Start Date	Estimated Completion Date	Current Status (% Complete)	Actual Expenditures to Date (Use Numbers Only)	Key Issues
2	Public Facilities	Public Safety and Eliot Boiler Repairs	C. Laffey	W. Whisler, S. Maloney	Construction	\$19,132	Facilities Maintenance Warrant Art. ATM 5/2013	8/1/2014	9/30/2014	0%	\$0	Contract awarded to Atlantic Power Services, construction to begin
3	Public Facilities	Lighting Replacement RTS	C. Laffey	W. Whisler, S. Maloney	Construction	\$24,700	Facilities Maintenance War Art STM 11/13	3/1/2014	4/30/2014	<u>0</u> %	\$0	Contract awarded (YES), construction to begin (need to do a change order to extend expiration date)
4	Public Facilities	Duct Cleaning PSAB, Mitchell & High Rock	C. Laffey	W. Whisler, S. Maloney	Construction	\$125,000	Facilities Maintenance Warrant Art. ATM 5/2014 Facilities	7/7/2014	9/1/2014	0%	\$0	Contract awarded to Air Duct Services, Mitchell work done
5	Public Facilities	Asbestos Abatement and flooring Pollard and Broadmeadow	C. Laffey	W. Whisler, S. Maloney	Construction	\$153,514	Facilities Maintenance Warrant Art. ATM 5/2014 &	7/14/2014	9/1/2014	0%	\$0	Contract awarded to Air Quality Experts, construction to begin this week
6	Public Facilities	Broadmeadow Retro- Commissioning	C. Laffey	W. Whisler, S. Maloney	Design	\$35,248	Energy Efficiency Warrant Art. STM 11/13	7/7/2014	9/1/2014	0%	\$0	Firm selected - SED Associates, waiting for Town Manager approval
7	Public Facilities	Fire Station #2 Second Floor Windows (14 windows)	C. Laffey	W. Whisler, S. Maloney	Construction	\$17,000	Energy Efficiency Upgrades Warrant Art. STM 11/13	6/1/2014	7/31/2014	0%	\$0	Contract awarded to Suburban Glass, work to begin
8	Public Facilities	Generator Senior Center	C. Laffey	W. Whisler, S. Maloney	Construction	\$37,910	Capital FY 2014 STM 11/14	6/1/2014	8/1/2014	0%	\$0	Contract awared to FM Generator, drawings for generator recevied
9	Public Facilities	NHS Concrete Stairs Replacement	C. Laffey	W. Whisler, S. Maloney	Construction	\$24,840	Facilities Maintenance Warrant Art. ATM 5/2014	7/15/2014	9/1/2014	0%	\$0	Contract awarded to Krisha Construction, construction to begin
10	Public Facilities	Reconstruction of Showers Fire Station 1	C. Laffey	W. Whisler, S. Maloney	Construction	\$53,900	Facilities Maintenance Warrant Art. ATM 5/2014	7/10/2014	9/1/2014	50%	\$0	Contract executed with APC, construction in progress

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1	DPW Division	Project Title	Project Manager	Team Members	Stage	Contract Amount (Use Numbers Only)	Source of Funds	Start Date	Estimated Completion Date	Current Status (% Complete)	Actual Expenditures to Date (Use Numbers Only)	Key Issues
11	Public Facilities	Installation of Monument at NHS	C. Laffey	W. Whisler, S. Maloney	Construction	\$28,067	Facilities Maintenance Warrant Art. ATM 5/2014	8/1/2014	9/1/2014	0%	\$0	Contract awarded, Suburban Glass to begin construction
12	Public Facilities	Core Fleet - Transit Van	C. Laffey	W. Whisler, S. Maloney	Construction	\$25,684	May 2014 ATM Capital - Core Fleet	7/25/2014	10/1/2014	0%	\$0	Confirming Agreement drafted with MHQ - waiting to send to vendor
13	Public Facilities	Wood Floor Refinishing Various Bldgs	C. Laffey	W. Whisler, S. Maloney	Construction	\$23,316	Facilities Maintenance Warrant Article AMT 5/2014	8/1/2014	9/1/2014	0%	\$0	Schedule for flooring work completed - work to begin in August