

**Town of Needham
Board of Selectmen
Minutes for June 24, 2014
Selectmen's Chamber
Needham Town Hall**

- 6:30 p.m. Informal Meeting with Citizens: No activity.
- 7:00 p.m. Call to Order:
A meeting of the Board of Selectmen was convened by Chairman John A. Bulian. Those present were Maurice P. Handel, Matthew D. Borrelli, Marianne B. Cooley, Town Manager Kate Fitzpatrick, and Recording Secretary Mary Hunt. Daniel P. Matthews was not present.
- 7:00 p.m. Certificate of Recognition - Trish Hegarty
Mr. Bulian read a Certificate of Recognition recognizing Needham resident Trish Hegarty, a competitor on the 28th season of Survivor. Mr. Bulian asked Ms. Hegarty to recount her experience as a contestant on the show. Ms. Hegarty said she realized early in taping of the show, that while winning would be great, the most important things in life are right here in Needham. The Board congratulated Ms. Hegarty and thanked her for providing her hometown the opportunity to witness her achievement and to give Needhamites another reason to be proud of their community.
- 7:12 p.m. Public Hearing - NSTAR Petition for Fair Oaks Park:
Maureen Carroll, NSTAR representative appeared before the Board requesting permission to install approximately 33 feet of conduit at Pole 16/10 on Fair Oaks Park, Needham. Ms. Carroll said this work is necessary to provide new underground electric service for a new house at 89 Fair Oaks Park.
- Mr. Bulian invited public comment.
- Jeanne Carey, 95 Fair Oaks Park asked if this work is in addition to the work currently occurring on Fair Oaks Park. Ms. Carey commented Fair Oaks Park is very crowded with construction vehicles and that she has trouble getting to her driveway.
- Motion by Mr. Borrelli that the Board of Selectmen approve and sign a petition from NSTAR to install approximately 33 feet of conduit at Pole 16/10 on Fair Oaks Park, Needham. This work is necessary to provide new underground electric service for a new house at 89 Fair Oaks Park.**
Second: Mr. Handel. Unanimously approved 4-0.
- 7:13 p.m. Public Hearing - TCG Petition for Cabot Street:

Jake McAdoo, Phoenix Communications representative appeared before the Board to discuss a request by Teleport Communications America, LLC to lay and maintain underground conduit at the intersection of First Avenue and Cabot Street.

Ms. Fitzpatrick said all paperwork is in order.

Mr. Bulian invited public comment. No comments were made.

Motion by Mr. Handel that the Board of Selectmen approve and sign a petition from Teleport Communications America, LLC to lay and maintain underground conduit, with cables placed therein under the surface of the following public way or ways: the conduit will begin at existing Level 3 mh#008-0005 on First Avenue, and then proceed down Cabot Street to an existing Digital Realty Trust HH placing approximately 570' of 4" sch40 PVC conduit concrete encased in the roadway. This proposal is to add (1) 4' sch40 PVC conduit to Level 3 Communication conduit system for the use of Teleport Communications America, LLC. Construction for this project is to run congruent with Level 3's project.

Second: Mr. Borrelli. Unanimously approved 4-0.

7:15 p.m.

Public Hearing - Road Events

Ms. Fitzpatrick reminded the Board it had discussed a draft road events policy at its meeting on May 13, 2014. She said the Board determined to revise the draft road events policy based upon Board comments and to hold a public hearing. Ms. Fitzpatrick said all applicants for road events in Needham were notified. Ms. Fitzpatrick said key issues are the number of races being held in Needham and safety.

Lieutenant Matthew Forbes, Needham Police said there must be a balance between safety and fairness to neighbors. He noted a significant increase in the number of road races since 2012.

Mr. Bulian invited public comment.

John Hrones, 53 Coulton Park, Director of Needham Track Club, said he welcomes the establishment of a road event policy. He agrees baby strollers and dogs should not be allowed in road races. He also suggested banning the use of headsets. Mr. Hrones said the "first come, first serve" policy may not be the most advisable policy and suggested looking at the Park and Recreation policy for using sports facilities. He said Needham organizations should have priority. He also commented the quality and experience of race management, complexity and size of the event, and the number and training of volunteers/race officials are important to consider. He suggested increasing the fee, and also allow the Town to bill for services above and beyond what it can afford to provide free.

Hilary Ryan, Charles River Center, said the Charles River 5K and 1 mile walk are USATF course certified. She said the event welcomes individuals of all abilities and ages. She commented on the baby stroller/dog issue and said “My Team Triumph” is utilized to allow disabled individuals to participate with non-disabled individuals in a road race setting. Ms. Ryan said the event is a chance for families with a disabled child to participate together. She commented the Police Department and DPW have been very supportive of the race. She said limiting the number of participants in a race may limit the amount of money raised.

Amy Perna, The Walker School, 1968 Central Avenue said the school is looking for a route that can accommodate runners and walkers. She asked if there were specific areas or routes in Town that should be avoided.

Maureen Filippine, 549 High Rock Street, asked if a 10K race would be possible and whether a 5K event, as part of a larger race, would be allowed.

Bill Gallagher, 48 Hawthorn Avenue, Needham Running Club agrees priority should be given to Needham organizations and the road event policy should be modeled after the Park and Recreation policy/permit structure. He gave the Selectmen samples of applications from other road races, and offered to help the Town with its website and online application process. He said he felt the fee structure was fine, but thought they may have to be increased to cover police detail. He commented some of the local race directors are willing to help the Town “fine tune” the policies.

Mr. Bulian closed the public hearing and asked for Board comment.

Mr. Borrelli agreed Needham organizations should be given priority, and said there should be a tiered “open period” for applying for an event. He asked if the use of baby strollers/dogs could be left up to race organizers.

Kate Fitzpatrick, Town Manager, said service animals and strollers for disabled will be considered. She said there are particular events where use is warranted. She commented the Town would not want to discourage disabled children from participating in a race.

Ms. Cooley asked about safety while using headsets during a race.

Mr. Bulian thanked the residents for their input.

7:45 p.m.

Little Library Boxes:

Jeanne Carey, LFN, Kathy D’Addesio, LFN, and Devra Bailin, Director of Economic Development appeared before the Board to discuss an initiative to bring “Little Library Boxes” to Needham.

Ms. Carey gave a brief history saying the Little Library Boxes is a nationwide phenomenon that promotes reading, books, and fun. She said three locations, including Greene's Field, Needham Heights commuter station, and Needham Center commuter station, have been chosen as the initial sites. Ms. Carey discussed the weekly maintenance schedule and concept for using the boxes. Ms. Carey said Minuteman Regional High School, who built the boxes, was wonderful to work with and exceeded the request to consider and has already completed three boxes. Ms. Carey asked if the Town would install each box.

The Board agreed Little Library Boxes are a terrific idea and a wonderful addition to the Town.

8:00 p.m. Appointments and Consent Agenda:
Motion by Mr. Handel that the Board of Selectmen vote to approve the Appointments and Consent Agenda as presented.

APPOINTMENTS:

1. **Historical Commission** **Rose Doherty (term expires 6/30/2017)**
2. **Various Committee Reappointments (see attachment)**

CONSENT AGENDA

1. **In accordance with Section 20B (5) of the Town Charter, and upon the recommendation of the Town Manager and the Personnel Board, adopt a classification and compensation plan for fiscal year 2015.**
2. **Approve a Special One Day Wines & Malt Beverages licenses from Steve Volante of Volante Farms to hold "Dinner in the Field" events on Thursday, July 10, 2014, Thursday, July 31, 2014 and Saturday, August 23, 2014 from 6:00 p.m. to 10:00 p.m. at Volante Farms, 292 Forest Street, Needham. The events will be held in the field and not in the building at Volante Farms.**
3. **Approve continuation of the experimental Traffic Regulation in accordance with the Needham Traffic Rules and Regulations Section 3-6 for Great Plain Avenue for the period June 27, 2014 to July 27, 2014: one Handicap Parking spot, and one 15 minute Parking spot, in front of the former Eaton Square Right of Way adjacent to MBTA Right of Way.**
4. **Approve continuation of the experimental Special Permit Parking Regulation to allow temporary parking for construction vehicles on Ellis Street at Mills Field. This regulation will allow parking for up to twelve vehicles for the period June 25, 2014 to July 25, 2014.**
5. **Accept the following donation made to the Needham Community Revitalization Trust Fund from the following residents: \$ 500 from Holly & Bruce Johnstone.**
6. **Approve a 2014 Common Victualler License for Rowden, LLC. d/b/a Orange Leaf located at 1185 Highland Avenue, Needham.**
7. **Grant permission for the Needham Business Association to use the Town Common and surrounding area for its Harvest Fair and Souperbowl on Saturday, September 27, 2014. Permission includes: utilizing the parking lot**

behind Town Hall for pony rides and for two portable toilets; closing Chapel Street from corner of Great Plain Avenue to the Chapel Street parking lot for food court and booths; NBA member business to have items for sale on sidewalk in front of their own stores; a hayride that will run from Highland Avenue by the Town Common and loop back around the town to the Town Common; a tent erected on Chapel Street to host the soup tasting contest; and any changes as recommended by the Needham Police Department.

8. Grant permission for free meter parking in the downtown area on Saturday, September 27, 2014 so that residents may enjoy the Street Fair.
9. Accept a \$948.52 donation made to the Department of Public Works' Parks and Forestry Division from the Needham War Memorial Committee. The monies will be utilized to cover the expense of asphalt purchased by the Needham Highway Division for the creation of a new pathway by the memorials at the Park.
10. Accept donations made to the Needham Fire Department from Annie Roboff and Suzanne R. Merna in memory of Melvin Roboff. The donations totaling \$300 will be used to support the activities of The Student Awareness of Fire Education program.
11. Approve the text of the proposed 9/11 Memorial to be located at the Police/Fire Station on the corner of School Street and Chestnut Street.
12. Water & Sewer Abatement Order #1182
13. Support Youth Services' "Needham Unplugged" for the month of March including its annual no-meeting night which will be held on Thursday, March 12, 2015.
14. Approve minutes from June 10, 2014 meeting.
15. Grant permission for the following resident to hold a Block Party:

Name	Address	Party Location	Party Date	PartyRainDate	Party Time
Rachel Black	83 Nardone Rd.	Corner of Jarvis Circle and Nardone Rd to where Jarvis Circle meets Jarvis Circle by Central Ave	8/17/2014	8/24/2014	1-6pm

Second: Mr. Borrelli. Unanimously approved 4-0.

8:00 p.m.

Town Manager:

Kate Fitzpatrick, Town Manager appeared before the Board with two items to discuss:

1. Set Water and Sewer Rates

Dave Davison, ATM/Finance reminded the Board of the public hearing it held regarding Sewer and Water rates at its June 10, 2014 meeting. At that time, the Board was presented several rate scenarios and was informed that Scenario Three was being recommended by the Water and Sewer Rate Structure Committee. Mr. Davison commented that as this was the first time in nine years that the rates would be increased, the Board did not plan to vote that evening, but rather allow more time for consideration and public input. He stated the Board asked for some additional information and alternative rate structures, which have been provided. Mr. Davison

asked the Board to adopt a rate structure that will close the structural gap between rates and costs.

Motion by Mr. Borrelli that the Board approve the water and sewer block and rate structure that is identified as Schedule 4C; further that the Board approve a Septage Disposal fee of \$85.00 per 1,000 gallons; further that the Board approve a basic service fee of \$15.00 per quarter, a second meter fee of \$4.00 per quarter, and a basic sewer fee of \$9.00 per quarter with bills issued after July 1, 2014.

Second: Mr. Handel. Unanimously approved 4-0.

2. DEP Water Management Act

Kate Fitzpatrick, Town Manager told the Board the Department of Environmental Protection is exploring regulations further governing the withdrawal of water for permitted and registered communities. She said the proposal would set new baselines for water withdrawal from well fields, and it would add some additional restrictions, including a potential requirement for mitigation. She requested that the Board support the submittal of comments during the comment period, which expires July 10, 2014.

Motion by Mr. Handel that the Board authorize the Town Manager to submit a letter to the Department of Environmental Protection outlining the Town's concerns relative to the proposed regulations.

Second: Mr. Borrelli. Unanimously approved 4-0.

8:25 p.m. Board Discussion:

1. Committee Reports

No Committee Reports were made.

8:30 p.m. Executive Session:

Motion by Mr. Borrelli that the Board of Selectmen vote to enter into Executive Session.

Exception 3 - To discuss strategy with respect to collective bargaining or litigation, if an open meeting may have a detrimental effect on the bargaining or litigation position of the public body and the chair so declares.

Not to return to open session prior to adjournment.

Second: Ms. Cooley. Mr. Bulian polled the Board. Unanimously approved 4-0.

A list of all documents used at this Board of Selectmen meeting are available at:
<http://www.needhamma.gov/Archive.aspx?AMID=99&Type=&ADID=>

Note: The meeting adjourned at 9:00 p.m.

June 24, 2014 BOS Appointed Committee REAPPOINTMENTS

TERM EXPIRE	Name	COMMITTEE
06/30/2017	Howard S Goldman	Board of Appeals
06/30/2017	Kathleen Lind Berardi	Board of Appeals
06/30/2017	Peter E. Hess	Cable Television Advisory Board
06/30/2017	Sharon Soltzberg	Conservation Commission
06/30/2017	Brian Nadler	Council of Economic Advisors
06/30/2017	Glen Cammarano	Council of Economic Advisors
06/30/2017	Matthew D. Talcoff	Council of Economic Advisors
06/30/2017	Maurice P. Handel	Council of Economic Advisors
06/30/2017	William Day	Council of Economic Advisors
06/30/2017	Andrea Rae	Council On Aging
06/30/2017	Edward Cosgrove Jr	Council On Aging
06/30/2017	Phyllis Fanger	Council On Aging
06/30/2017	Susanne D Hughes	Council On Aging
06/30/2017	David Ecsedy	Cultural Council
06/30/2017	Michael E. Labrecque	Cultural Council
06/30/2017	Arthur Crocker	Design Review Board
06/30/2017	Mark Gluesing	Design Review Board
06/30/2017	Richard M. Reilly Jr	Design Review Board
06/30/2017	Robert Dermody	Design Review Board
06/30/2015	Andy Wise	Downtown Streetscape Working Group
06/30/2015	Bob Hentschel	Downtown Streetscape Working Group
06/30/2015	Gary Levine	Downtown Streetscape Working Group
06/30/2015	Gloria Greis	Downtown Streetscape Working Group
06/30/2015	Walter Collins	Downtown Streetscape Working Group
06/30/2015	Maurice P. Handel	Downtown Streetscape Working Group
06/30/2015	Mike McKay	Downtown Streetscape Working Group
06/30/2015	Nelson Hammer	Downtown Streetscape Working Group
06/30/2015	Paul Good	Downtown Streetscape Working Group
06/30/2015	Tom Jacob	Downtown Streetscape Working Group
06/30/2017	David Coelho	Future School Needs Committee
06/30/2017	Jon Schneider	Golf Course Advisory Committee
06/30/2017	Mary Grace Summergrad	Golf Course Advisory Committee
06/30/2017	Carol Johnson Boulris	Historical Commission
06/30/2017	Marlene Schultz	Human Rights Committee
06/30/2017	Michael T. Vaughn	Human Rights Committee
06/30/2017	Richard S Creem	MBTA Advisory Board
06/30/2017	John P Cosgrove Jr	MWRA Advisory Board
06/30/2017	Vincent Roy	MWRA Advisory Board
06/30/2017	Bill Dermody	Needham Community Revitalization Trust Fund
06/30/2017	Maryruth Perras	Needham Community Revitalization Trust Fund
06/30/2017	Peter Hess	Needham Community Television Dev Corp
07/31/2015	Ted Owens	Norfolk County Advisory Board
06/30/2017	Elizabeth P Handler	Property Tax Assistance Committee
06/30/2017	Jill C Kahn-Boesel	Property Tax Assistance Committee
06/30/2017	Peter Hess	Property Tax Assistance Committee
06/30/2017	Thomas J Mulhern	Property Tax Assistance Committee
06/30/2017	David Montgomery	Regional Transportation Advisory Council
06/30/2017	Rhain Hoyland	Regional Transportation Advisory Council/Alternate Member
06/30/2017	Barbara Doyle	Registrars of Voters
06/30/2017	Daniel P Matthews	Subcommittee to Study the Minuteman School
06/30/2017	Elizabeth P Handler	Taxation Aid Committee
06/30/2017	Evelyn M. Poness	Taxation Aid Committee
06/30/2017	Thomas J Mulhern	Taxation Aid Committee

June 24, 2014 BOS Appointed Committee REAPPOINTMENTS

TERM EXPIRE	Name	COMMITTEE
06/30/2017	Carl M. Rubin	Technology Advisory Board
06/30/2017	Michael M Mathias	Technology Advisory Board
06/30/2017	David S. Tobin	Town Counsel
06/30/2017	Glen Schneider	Traffic Management Advisory Committee
06/30/2017	Lt. John Kraemer	Traffic Management Advisory Committee
06/30/2017	Mark A. Rosen	Traffic Management Advisory Committee
06/30/2017	Robert Meltzer	Traffic Management Advisory Committee
06/30/2017	John P Cosgrove Jr	Water/Sewer Rate Structure Committee
06/30/2017	Nick Renzulli	Water/Sewer Rate Structure Committee