

**COMMUNITY PRESERVATION COMMITTEE
TOWN OF NEEDHAM, MASSACHUSETTS**

**Minutes of Meeting
January 2, 2008**

Present: Paul Siegenthaler –Chairman, Jane Howard – Vice-Chairman,
John Comando, Bruce Eisenhut, Sheila Pransky, Sandy Tobin

Absent: Janet Bernardo, Brian Nadler

Town Staff: Patricia Carey, Staff Liaison
Nikki Witham, Recording Secretary

Guests: John Hession, Resident

The meeting convened at 7:30 PM in the Newman School Conference Room.

Minutes of November 14, 2007 & December 12, 2007: Ms. Howard made a motion to approve the minutes of November 14, 2007. Ms. Pransky seconded the motion and it was passed unanimously. Ms. Howard made a motion to approve the minutes of December 12, 2007. Ms. Pransky seconded the motion and it was passed unanimously.

Chairman's Comments: Mr. Siegenthaler reviewed the agenda and noted the focus of the meeting would be on the appointment of liaisons and the development of questions on each project. Mr. Comando asked if there was any progress on the Moderator's appointment to the CPC.. Mr. Siegenthaler said that there were a couple of people the Moderator has contacted about the open spot. Mr. Siegenthaler welcomed John Hession, who was at the meeting observing the Committee as a potential appointment.

Feedback/Discussion on Presentation by Community Preservation Coalition: Mr. Siegenthaler asked the Committee if they thought it was helpful having Stuart Saginor from the Community Preservation Coalition come to the last meeting. The consensus of the group was that the presentation was very helpful. A suggestion was to possibly have someone from the Coalition come earlier in the year in the future. Ms. Howard felt the chart that was handed out was a useful tool and she encouraged all members to go to the conference the next time the Coalition has one.

Appointment of Liaisons; Review of Liaison Role: Mr. Siegenthaler told the Committee he feels the appointment of liaisons to the projects has worked well for the past two years, and he would like to continue with them for this year's projects. He would also like to have two liaisons for the Town Hall project due to its complexity. The Committee went through each of the projects applications and designated a liaison to ask questions. The liaisons are as follows: FY 2008-1 Town Hall Renovation/Addition- Jane Howard and Janet Bernardo; FY 2008-2 Preservation of Historic Hearthstone Farm-

Sheila Pransky; FY 2008-3 Transfer of Funds to Conservation Fund- Brian Nadler; FY 2008-4 Preservation of Trails/Access to Municipal Land- John Comando; FY 2008-5 High Rock Trails- Bruce Eisenhut. Mr. Comando passed out a handout of questions that he came up with for each of the projects that the liaisons might want to ask the proponents. The questions can be seen in Appendix A. Most of the questions and comments were focused on gathering more information from the applicants, such as providing maps and more detail on how the money will be spent. Each liaison will develop a list of questions and meet with the proponents prior to presenting the projects to the Committee.

Next Steps: Mr. Siegenthaler would like to invite the proponents for FY 2008-2, FY 2008-3, FY 2008-4, and FY 2008-5 to the next meeting on January 16, 2008, and have the proponent for FY 2008-1 come to the meeting on January 30, 2008 to further discuss their applications.

Upcoming Meeting Dates: The Committee will meet on January 16, 2008, January 30, 2008, and February 13, 2008.

Other Business: Ms. Pransky reminded the Committee that the groundbreaking for the High Rock Homes project will be January 18th, at 11:00 AM. An official invitation was mailed to Ms. Carey for the Community Preservation Committee..

Ms. Tobin made a motion to adjourn the meeting at 8:50 PM. Ms. Howard seconded the motion and the meeting adjourned at 8:50 PM.

Respectfully submitted,

Nikki Witham
Recording Secretary