

BOARD OF SELECTMEN

February 25, 2014

Needham Town Hall

Revised Agenda

	6:45	Informal Meeting with Citizens <i>One or more members of the Board of Selectmen will be available between 6:45 and 7:00 p.m. for informal discussion with citizens. While not required, citizens are encouraged to call the Selectmen's Office at (781) 455-7500 extension 204 in advance to arrange for an appointment. This enables the Board to better assure opportunities for participation and respond to citizen concerns.</i>
1.	7:00	Public Hearing: Application for a License to Store Propane Fuel Underground at 308 Cedar Street Wayne Balyosian, Contractor- C&C Builders LLC
2.	7:00	Public Hearing: Application for a License to Store Fuel Underground and Aboveground at 50 Marsh Road/355 R Chestnut Street Robert Coluccio, Web Engineering Associates, Inc.
3.	7:00	Public Hearing: NSTAR Grant of Location- Webster Street Maureen Carroll, NSTAR Representative
4.	7:00	Public Hearing: Alteration of Premises and Change of Manager for Village Club Stephen Pitocchelli, Proposed new manager
5.	7:05	Streetscape Committee Report - Tom Jacob, Chairman, Downtown Streetscape Working Group - Bob Mackie, Senior Associate, BETA Group
6.	8:05	Request for Ballot Question – Needham Public Schools Joseph P. Barnes, Chairman, School Committee
7.	8:20	Director of Public Works Snow and Ice Program Update
8.	8:25	Town Manager - RTS Rate Update - Accept and Refer Zoning Articles - Sale of All Alcoholic Beverages in Restaurants with Fewer than 100 Seats - Approve 9/11 Memorial - Electronic Billboards - Close Annual Town Meeting Warrant
9.	8:45	Board Discussion Committee Reports
10.	8:50	Executive Session Exception 3

APPOINTMENTS

1.	Council of Economic Advisors	Peter Atallah (term expires 6/30/2015)
----	------------------------------	--

CONSENT AGENDA *=Backup attached

1.*	Approve a Special One Day All Alcoholic Beverages License for Mary Celeste Brown of Parent Talk, Inc. to hold its Go Green St. Patrick's Day Fundraiser on March 15, 2014 from 6:00 p.m. to 11:00 p.m. The event will be held in Powers Hall at Needham Town Hall, 1471 Highland Avenue.
2.	Accept a \$100 donation made to Needham Youth Services from David and Deborah Marcus of Needham. They would like the monies to be used to sponsor Needham Youth Services QPR Suicide Prevention Training.
3.	Approve continuation of the experimental Traffic Regulation in accordance with the Needham Traffic Rules and Regulations Section 3-6 for Great Plain Avenue for the period February 15, 2014 to March 17, 2014: one Handicap Parking spot, and one 15 minute Parking spot, in front of the former Eaton Square Right of Way adjacent to MBTA Right of Way.
4.	Rescind Calcium Carbonate Damage Mitigation Policy- BOS-DPWRTS-002.
5.*	Approve a Special One Day Wines & Malt Beverages License for Wendy Gutterson of Temple Beth Shalom, to hold its Purim Shpiel event on Saturday, March 15, 2014 from 6:00 p.m. to 11:00 p.m. The event will be held at the Temple Beth Shalom, 670 Highland Avenue, Needham.
6.	Accept the following donations made to the Needham Off Leash Dog Area account: \$25 from Janet Kahane; \$20 from Ernest Waterman & Elizabeth Parfenuk; \$50 from Jennifer Bello; \$50 from Kimberly Notkin; \$250 from Monica Graham; \$25 from Lynne Franceschi; \$25 from Jennifer Flagel; \$100 from Barry Freid; and \$35 from Lisa Kliman.
7.	Accept the following donation made to New Years Needham: \$100 from Vinodivino.
8.*	Approve an application for a 2014 Public Entertainment on Sunday to Chalermopol Intha, of Zucchini Gold LLC d/b/a The Rice Barn located at 1037 Great Plain Avenue, Needham.
9.*	Approve an application for a 2014 Common Victualler License to Stacy Madison, of Stacy's Juice Bar, LLC d/b/a Stacy's Juice Bar located at 1257 Highland Avenue, Needham.
10.	Approve a request from the Exchange Club of Needham to sponsor 4 th of July fireworks on Thursday, July 3, 2014 (rain date of July 4, 2014) and activities on Friday, July 4, 2014. Activities on the 4 th will include a Flag Raising on the Town Common, the Grand Parade, a 5K road race, the Crafts Fair/Flea Market, and athletic competitions for younger children. Coordination of all additional activities will be made with appropriate Town Departments.
11.*	Water and Sewer Abatement Order #1175
12.	Sign a clean Form 43 for Mandarin Cuisine, Transfer of Ownership. The ABCC originally denied the application as they required additional information for the applicant. The issue has been resolved so they would like to resubmit the Form 43 for reconsideration.
13.*	Sign the Warrant for the Annual Town Election Warrant scheduled for April 8, 2014.



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 2/25/2014

Agenda Item	Public Hearing: Application for a License to Store Propane Fuel Underground at 308 Cedar Street
Presenter(s)	Wayne Balyosian, Contractor – C&C Builders LLC

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
Mr. Balyosian of C&C Builders LLC is requesting a license to store 1,000 gallons of propane fuel in an underground tank on the property located at 308 Cedar Street, Needham, MA. The Town of Needham General By-laws (Section 4.3) requirement is that any amount of liquid petroleum gas in excess of 500 gallons on a property requires a license issued by the Board of Selectmen.			
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
Suggested Motion: That the Board of Selectmen vote to approve and authorize the Chairman to sign a license for C&C Builders LLC to store 1,000 gallons of propane fuel in an underground tank on the property at 308 Cedar Street with the following restriction: 1. That the petitioner and each succeeding homeowner agree to contract for an annual gas appliance system check making sure that the entire propane system is checked for leaks; and further, making sure that every element satisfies local regulations and industry standards with evidence of such a systems check sent to the Needham Fire Department and 2. the tank, with all its piping and equipment; and the system when installed will fully meet U.S., State, and local code regulations, specifications, and directives.			
3.	BACK UP INFORMATION ATTACHED	YES	NO
1. Application / License Form / Map 2. Needham Times with Legal Notice 3. Certified Abutters List			



TOWN OF NEEDHAM

APPLICATION FOR A LICENSE TO STORE A FLAMMABLE PRODUCT

RECEIVED
TOWN OF NEEDHAM
BOARD OF SELECTMEN
2014 JAN 23 A 10:17

The undersigned hereby applies for the lawful use of the herein described building/structure/property. Application is hereby made in accordance with the provisions of Chapter 148 of the General Laws for a license to use the land on which such building/structure is/are to be situated and only to such extent on the plot plan which is filed with and made a part of this application. (Please print application form)

Name of Applicant:(must be an individual): WAYNE BALYOSIAN
Address of Applicant: 114 WEBSTER ST. NEEDHAM MA 02494
Property location this license applies to: 308 CEDAR ST NEEDHAM

Name of Owner of the property: C & C BUILDERS LLC
Address of Owner (if different than applicant): 114 WEBSTER ST. NEEDHAM
Telephone number of applicant: 781-249-8012
Type of fuel to be stored? PROPANE
Total Capacity of tanks in gallons? 1000 GALLON
Is the tank (s) located? Aboveground _____ Underground UNDERGROUND
Signature of Applicant Wayne Balyosian Date: Jan 21, 2014

The Applicant must submit the following information before the Fire Department will schedule a public hearing with the Board of Selectmen.

1. ☒ An 8 1/2 x 11" Plot Plan showing the exact placement of the tank(s).
2. ☒ A completed License Application from the State Fire Marshal's Office.
3. ☒ A certificate of insurance showing evidence that the applicant has workers compensation insurance must be included with this completed application.

The Applicant must sign the following certification pursuant to MGL Ch. 62C, Sec. 49A:

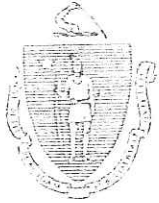
I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

Wayne Balyosian
Signature of Applicant

Wayne Balyosian Manager
By Corporate Officer (if applicable)

01-0568995 - C & C BUILDERS LLC FED I.D. #
Social Security # (Voluntary) or
Federal Identification Number (one of these numbers must be included)

Note: Complete upper portion of form and forward to local fire department.
Do not make application to Department of Fire Services.



Commonwealth of Massachusetts



Department of Fire Services — Office of the State Fire Marshal

City or Town NEEDHAM Date 1/21/2014

APPLICATION FOR LICENSE

For the lawful use of the herein described building... or other structure..., application is hereby made in accordance with the provisions of Chapter 148 of the General Laws, for a license to use the land on which such building... or other structure... is/are or is/are to be situated, and only to such extent as shown on plot plan which is filed with and made a part of this application.

Location of land 308 CEDAR ST (Street & Number) Nearest cross street CENTRAL AVE
Owner of land C & C BUILDERS LLC Address 114 WEBSTER ST NEEDHAM
Number of buildings or other structures to which this application applies 1
Occupancy or use of such buildings DWELLING
Total capacity of containers in gallons: — Aboveground _____ Underground 1000
Kind of fluid to be stored in containers: — PROPANE

☒ Approved ☐ Disapproved

Paul D. Buckley
(Head of Fire Dept.)

Mary Babayan
(Signature of Applicant)

1-27-14
(Date)

114 Webster St Needham Ma 02494
(Address)



Commonwealth of Massachusetts



Department of Fire Services — Office of the State Fire Marshal

City or Town _____ Date _____

LICENSE

In accordance with the provisions of Chapter 148 of the General Laws, a license is hereby granted to use the land herein described for the lawful use of the building... or other structure... which is/are or is/are to be situated thereon, and as described on the plot plan filed with the application for this license.

Location of land _____ (Street & Number) Nearest cross street _____
Owner of land _____ Address _____
Number of buildings or other structures to which this application applies _____
Occupancy or use of such buildings _____
Total capacity of containers in gallons: — Aboveground _____ Underground _____
Kind of fluid to be stored in containers: — _____
Restrictions - If any: _____

Signature of licensing authority

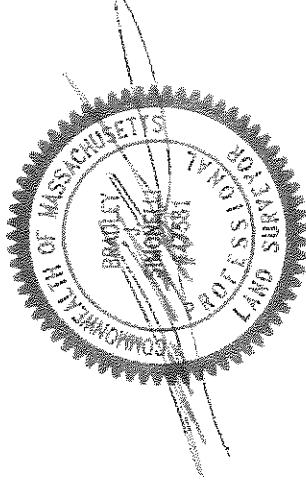
Title

THIS LICENSE OR A PHOTOSTATIC OR CERTIFIED COPY THEREOF MUST BE CONSPICUOUSLY POSTED IN A PROTECTED PLACE ON THE LAND FOR WHICH IT IS GRANTED

Figure 1 shows a vertical sequence of 15 diagrams illustrating the stages of a cell's development. The diagrams are arranged in a column, with some labeled with numbers 1 through 15. The stages show the progression from a single cell to a complex organism with multiple cells and structures.

Field Resources, Inc.

IDENTIFIED VERNAL POOL

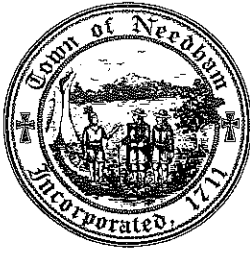


OVERALL

Note: Plot plans shall be drawn in accordance with Sections 7.2.1 and 7.2.2 of the Zoning By-Laws for the Town of Needham. All plot plans shall show existing structures and public utilities, including water mains, sewers, drains, gaslines, etc.; driveways, Flood Plain and Wetland Areas, lot dimensions, dimensions of proposed structures, sidewalk offsets and setback distances, (allowing for overhangs) and elevation of top of foundations and garage floor. For new construction, elevation of lot corners at street line and existing and approved street grades shall be shown for grading along lot line bordering streetline. For pool permits, plot plans shall also show fence surrounding pool with a gate, proposed pool and any accessory structures*, offsets from all structures and property lines, existing elevations at nearest house corners and pool corners, nearest storm drain catch basin (if any), and sewage disposal system location in unsewered area.

* Accessory structures may require a separate building permit - See Building Code)

I hereby certify that the information provided on this plan is accurately shown and correct as indicated.
 The above is subscribed to and executed by me this 16TH day of DECEMBER 2013
 Name Bradley J. Simonelli, PLS Registered Land Surveyor No 47581
 Address 281 CHESTNUT ST City NEEDHAM State MA Zip 02492 Tel No 781-444-5936
 Approved _____ Date _____
 Approved _____ Building Inspector _____



**LEGAL NOTICE
Town of Needham
Board of Selectmen
Public Hearing**

Public Notice is hereby given that Wayne Balyosian of C & C Builders LLC. has made an application in accordance with the provisions of Chapter 148 of the Massachusetts General Laws, for a license to store 1,000 gallons of propane fuel in an underground tank at 308 Cedar Street, Needham, MA 02494.

Upon said application it is hereby ORDERED: That a Public Hearing be held at the office of the Board of Selectmen, Town Hall, 1471 Highland Avenue, Needham, MA, Tuesday, February 25, 2014 at 7:00 pm, at which time all persons interested may appear and be heard.

Daniel P. Matthews
John A. Bulian
Maurice Handel
Matthew D. Borrelli
Marianne Cooley

BOARD OF SELECTMEN

Dated: Needham Times, February 13, 2014

Legal Notice

SEL/308 CEDAR ST.
LEGAL NOTICE
Town of Needham
Board of Selectmen
Public Hearing
Public Notice

Is hereby given that Wayne Balyosian of C & C Builders LLC. has made an application in accordance with the provisions of Chapter 148 of the Massachusetts General Laws, for a license to store 1,000 gallons of propane fuel in an underground tank at 308 Cedar Street, Needham, MA 02494.

Upon said application it is hereby ORDERED: That a Public Hearing be held at the office of the Board of Selectmen, Town Hall, 1471 Highland Avenue, Needham, MA, Tuesday, February 25, 2014 at 7:00 pm, at which time all persons interested may appear and be heard.

AD#13071449
Needham Times 2/13/14

308 CEDAR ST

<u>PARCEL ID</u>	<u>St No.</u>	<u>Street</u>	<u>Owner Names</u>	<u>Owner Address</u>	<u>Mailing Address</u>		
					<u>OWNER</u>	<u>CITY</u>	<u>State</u> <u>ZIP</u>
199/091.0-0024-0000.0	0	WELLESLEY AVE	ROMAN CATHOLIC ARCHDIOCESES OF BOST C/O MARY IMMACULATE OF LOURDES RECT	270 ELLIOT STREET	NEWTON UPPER FALL	MA	02464
199/227.0-0001-0000.0	350	CEDAR ST	RICHLAND TOWERS MANAGEMENT BOSTON 400 N. ASHLEY DRIVE, STE 3010		TAMPA	FL	33602
199/227.0-0013-0000.0	336	CEDAR ST	TEMPLETE, GLENDA T.	336 CEDAR ST	NEEDHAM	MA	02494
199/227.0-0014-0000.0	328	CEDAR ST	DEGRIMALDO, SUSAN WELSH & RIOS, JULIO CESAR GRIMALDO	328 CEDAR ST	NEEDHAM HTS	MA	02494
199/227.0-0015-0000.0	320	CEDAR ST	320 CEDAR STREET, LLC	18 CRAWFORD ST	NEEDHAM	MA	02494
199/227.0-0016-0000.0	314	CEDAR ST	SPAGNUOLO, JOSEPH & SETON C/O STEIN, EUGENE P. & MIRIAM L.	314 CEDAR ST	NEEDHAM	MA	02494
199/227.0-0017-0000.0	308	CEDAR ST	WILSON, BERNARD C. & GERALDINE C/O C & C BUILDERS LLC	14 WEBSTER ST	NEEDHAM HTS	MA	02494
199/227.0-0018-0000.0	302	CEDAR ST	ALPERT, BETH A. & BRONSTEIN, ROBERT M C/O BRONSTEIN, BETH A & ROBERT M. TRS	302 CEDAR ST	NEEDHAM	MA	02494
199/227.0-0019-0000.0	286	CEDAR ST	AKINC, BRIDGET A. & AKINC, AKIN	286 CEDAR ST	NEEDHAM	MA	02492
199/227.0-0020-0000.0	276	CEDAR ST	FICCARDI, FRANK & FICCARDI, BARBARA A.	276 CEDAR ST	NEEDHAM HTS	MA	02494
199/227.0-0025-0000.0	0	CEDAR ST	MILLER, JOSEPH L + PATRICIA A C/O LOONEY, NANCY	28 WOLFSON RD	SOUTH YARMOUTH	MA	02664
199/227.0-0029-0000.0	48	HOMSY LN	ADLER, AARON M. & ADLER, JULIE C.	18 CRAWFORD STREET	NEEDHAM HTS	MA	02494
199/227.0-0030-0000.0	52	HOMSY LN	GARF, LEE & GARF, JENNIFER T.	52 HOMSY LN	NEEDHAM HTS	MA	02494
199/227.0-0031-0000.0	51	HOMSY LN	TULL, VIBHA JAIN & TULL, SHORAB	51 HOMSY LN	NEEDHAM HTS	MA	02494

PARCEL ID 199/227.0-0038-0000.0 St No. 294 Street CEDAR ST Owner Names GLASER, ALAN I. & GLASER, LISA S. Owner Address 294 CEDAR ST Mailing Address OWNER CITY NEEDHAM HTS State MA OWNER ZIP 02494

Certified as list of parties in interest under Mass. General Laws and Needham Zoning By-Law, to the Best of our knowledge
For the Needham Board of Assessors.....





**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 2/25/2014

Agenda Item	Public Hearing: Application for a License to Store Fuel Underground and Aboveground at 50 Marsh Road/355 R Chestnut Street
Presenter(s)	Robert Coluccio, Web Engineering Associates, Inc.

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
	Mr. Coluccio of Web Engineering Associates, Inc. is requesting a license to store 40,405 gallons of fuel oil, diesel, gasoline, and waste oil fuel in aboveground and underground tanks on the property located at 55 Marsh Road, Needham, MA (Needham Oil & Air). The Town of Needham General By-laws (Section 4.3) requirement is that any amount of liquid petroleum gas in excess of 500 gallons on a property requires a license issued by the Board of Selectmen.		
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
	Suggested Motion: That the Board of Selectmen vote to approve and authorize the Chairman to sign a license for Needham Oil & Air to store 40,405 gallons of fuel oil, diesel, gasoline, and waste oil fuel in aboveground and underground tanks on the property located at 55 Marsh Road: 1. That the petitioner and each succeeding homeowner agree to contract for an annual gas appliance system check making sure that the entire propane system is checked for leaks; and further, making sure that every element satisfies local regulations and industry standards with evidence of such a systems check sent to the Needham Fire Department and 2. the tank, with all its piping and equipment; and the system when installed will fully meet U.S., State, and local code regulations, specifications, and directives.		
3.	BACK UP INFORMATION ATTACHED	YES	NO
	1. Application / License Form / Map 2. Letter to ZBA from Web Engineering Associates, Inc. 3. Boston Globe with Legal Notice 4. Certified Abutters List		



TOWN OF NEEDHAM

APPLICATION FOR A LICENSE TO STORE A FLAMMABLE PRODUCT

The undersigned hereby applies for the lawful use of the herein described building/structure/property. Application is hereby made in accordance with the provisions of Chapter 148 of the General Laws for a license to use the land on which such building/structure is/are to be situated and only to such extent on the plot plan which is filed with and made a part of this application. (Please print application form)

Name of Applicant: (must be an individual): Erinn Woodcock, Needham Oil + Air

Address of Applicant: 50 Marsh Rd, 355R Chestnut St *

Property location this license applies to: same as above

Name of Owner of the property: William Woodcock

Address of Owner (if different than applicant): _____

Telephone number of applicant: 781-444-3600

Type of fuel to be stored? #2 Fuel oil, diesel, Gasoline, Waste Oil

Total Capacity of tanks in gallons? 40,405 gal.

Is the tank (s) located? Aboveground 31,405 gal Underground 9,000 Gal.

Signature of Applicant [Signature] Date: 2.10.14

The Applicant must submit the following information before the Fire Department will schedule a public hearing with the Board of Selectmen.

1. An 8 1/2 x 11" Plot Plan showing the exact placement of the tank(s).
2. A completed License Application from the State Fire Marshal's Office.
3. A certificate of insurance showing evidence that the applicant has workers compensation insurance must be included with this completed application.

The Applicant must sign the following certification pursuant to MGL Ch. 62C, Sec. 49A:

I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

[Signature]

Signature of Applicant

By Corporate Officer (if applicable)

205268715
Social Security # (Voluntary) or

Federal Identification Number (one of these numbers must be included)



FP-2A
(Rev. 04-2010)

The Commonwealth of Massachusetts
City/Town of Needham

Application For License

Massachusetts General Law, Chapter 148 §13

☐ New License ☒ Amended License

GIS Coordinates

LAT.

LONG.

License Number

Application is hereby made in accordance with the provisions of Chapter 148 of the General Laws of Massachusetts for a license to store flammables, combustibles or explosives on land in buildings or structures herein described.

Location of Land: 50 Marsh Road/355 R Chestnut St.
Number, Street and Assessor's Map and Parcel ID

Attach a plot plan of the property indicating the location of property lines and all buildings or structures.

Owner of Land: William Woodcock

Address of Land Owner: Same as above

Use and Occupancy of Buildings and Structures: Oil Terminal

If this is an application for amendment of an existing license, indicate date of original license and any subsequent amendments

Attach a copy of the current license

Flammable and Combustible Liquids, Flammable Gases and Solids

Complete this section for the storage of flammable and combustible liquids, solids, and gases; see 527 CMR 14;

Attach additional pages if needed. All tanks and containers are considered full for the purposes of licensing and permitting.

PRODUCT NAME	CLASS	MAXIMUM QUANTITY	UNITS gal., lbs, Cubic feet	CONTAINER UST, AST, IBC, drums
No. 2 Fuel Oil	II	30,000	Gal.	ASTs
Diesel Fuel	II	6,000	Gal.	USTs
Gasoline	I	3,000	Gal.	USTs
Heating Oil	II	1,155	Gal	ASTs
Waste Oil	III.	250	Gal	AST

Total quantity of all flammable liquids to be stored: 3,000

Total quantity of all combustible liquids to be stored: 37,405

Total quantity of all flammable gases to be stored: 0

Total quantity of all flammable solids to be stored: 0

LP-gas (Complete this section for the storage of LP-gas or propane)

Indicate the maximum quantity of LP-gas to be stored and the sizes and capacities of all storage containers.
(See 527 CMR 6)

- ❖ Maximum quantity (in gallons) of LP-gas to be stored in aboveground containers: _____

List sizes and capacities of all aboveground containers used for storage: _____

- ❖ Maximum quantity (in gallons) of LP-gas to be stored in underground containers: _____

List sizes and capacities of all underground containers used for storage: _____

Total aggregate quantity of all LP-gas to be stored: _____

Fireworks (Complete this section for the storage of fireworks)

Indicate classes of fireworks to be stored and maximum quantity of each class. (See 527 CMR 2)

- ❖ Maximum amount (in pounds) of Class 1.3G: _____ Type/class of magazine used for storage: _____

- ❖ Maximum amount (in pounds) of Class 1.4G: _____ Type/class of magazine used for storage: _____

- ❖ Maximum amount (in pounds) of Class 1.4: _____ Type/class of magazine used for storage: _____

Total aggregate quantity of all classes of fireworks to be stored: _____

Explosives (Complete this section for the storage of explosives)

Indicate classes of explosive to be stored and maximum quantity of each class. (See 527 CMR 13)

- ❖ Maximum amount (in pounds) of Class 1.1: _____ Number of magazines used for storage: _____

- ❖ Maximum amount (in pounds) of Class 1.2: _____ Number of magazines used for storage: _____

- ❖ Maximum amount (in pounds) of Class 1.3: _____ Number of magazines used for storage: _____

- ❖ Maximum amount (in pounds) of Class 1.4: _____ Number of magazines used for storage: _____

- ❖ Maximum amount (in pounds) of Class 1.5: _____ Number of magazines used for storage: _____

- ❖ Maximum amount (in pounds) of Class 1.6: _____ Number of magazines used for storage: _____

I, Erinn Woodcock, hereby attest that I am authorized to make this application. I acknowledge that the information contained herein is accurate and complete to the best of my knowledge and belief. I acknowledge that all materials stored pursuant to any license granted hereunder must be stored or kept in accordance with all applicable laws, codes, rules and regulations, including but not limited to Massachusetts Chapter 148, and the Massachusetts Fire Code (527 CMR). I further acknowledge that the storage of any material specified in any license granted hereunder may not exceed the maximum quantity specified by the license.

Signature [Signature] Date 2-10-14 Name Erinn Woodcock

Fire Department Use Only

I, Paul F. Buckley, Head of the NEEDHAM Fire Department endorse this application with my

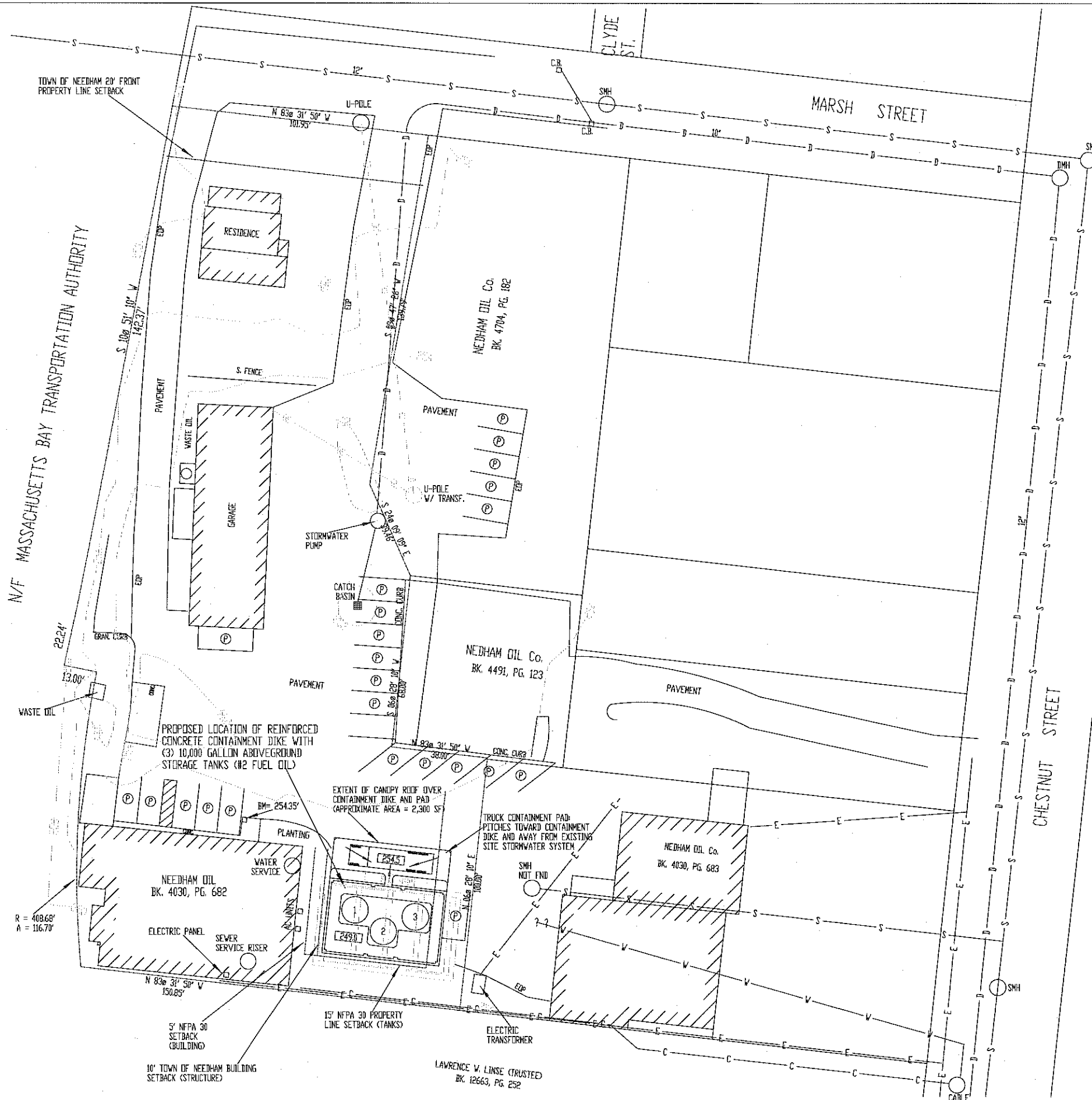
☒ Approval ☐ Disapproval

Signature of Head of the Fire Department

Date

Recommendations:

AS PER SUBMITTED PLANS.



SITE SUMMARY

ZONING SUMMARY

ZONING USE DISTRICT:	CHESTNUT STREET BUSINESS	
DEED INFORMATION	BK. 4030, PG. 682	
ZONING REGULATION REQUIREMENTS	REQUIRED	PROVIDED
LOT AREA	10,000 SF	.43 ACRES = 18,731 SF
FRONTAGE	80 FT.	101.95 FT.
FRONT YARD SETBACK	20 FT.	29 FT.
SIDE YARD SETBACK	10 FT.*	.66 FT.
REAR YARD SETBACK	0 FT.	116 FT.
MAXIMUM BUILDING HEIGHT	35 FT.	16 FT. (TO VENT)
MAXIMUM IMPERVIOUS SURFACE	NO LIMIT	
MAXIMUM FLOOR AREA RATIO	0.7	0.55

* ADJACENT TO MBTA RIGHT OF WAY, OTHERWISE 0

Ⓟ PARKING: 24 SPACES

TRUCK TRAFFIC: NO CHANGES

PROPOSED TANK SCHEDULE

TANK #	PRODUCT	CAPACITY	DIAMETER	APPROX. HEIGHT ABOVE GRADE
1	#2 FUEL OIL	10,000 GAL.	10' 6"	12'
2	#2 FUEL OIL	10,000 GAL.	10' 6"	12'
3	#2 FUEL OIL	10,000 GAL.	10' 6"	12'

GENERAL NOTES:

- 1) CONSTRUCTION TO MEET OR EXCEED:
A) NFPA 30 "FLAMMABLE AND COMBUSTIBLE LIQUID CODE" (2003 ED.)
B) 527 CMR 18.00 "FLAMMABLE LIQUIDS IN BULK PLANT LOADING AND UNLOADING FACILITIES"
- 2) ALL STRUCTURES TO MEET OR EXCEED THE LATEST REVISION OF AISC AND A58 SPECIFICATIONS.
- 3) ALL STRUCTURES TO MEET OR EXCEED MASSACHUSETTS BUILDING CODES.
- 4) STEEL CONSTRUCTION TO MEET OR EXCEED THE LATEST REVISION OF AISC AND A58 SPECIFICATIONS.
- 5) ALL TRUCK TRANSFER ACTIVITIES TO TAKE PLACE ON CONCRETE SECONDARY CONTAINMENT SURFACES.
- 6) ONLY CLASS II COMBUSTIBLE LIQUIDS (AS DEFINED BY NFPA 30) TO BE STORED IN CONTAINMENT DIKE. THE STORAGE OF CLASS I FLAMMABLE LIQUIDS SHALL NOT BE PERMITTED.

ABOVEGROUND STORAGE TANK NOTES:

- 1) TANKS BE OF WELDED STEEL CONSTRUCTION.
- 2) TANKS TO BE MANUFACTURED TO UL 142 "STANDARDS FOR STEEL ABOVE GROUND STORAGE TANKS FOR FLAMMABLE AND COMBUSTIBLE LIQUIDS".
- 3) TANKS TO BE EQUIPPED WITH HIGH LEVEL WARNING ALARMS AND PUMP SHUTDOWNS SET AT 95% OF MAXIMUM FILL HEIGHT.
- 4) TANKS TO BE LABELED FOR CONTENTS USING 2" MIN. LETTERING (COLOR TO CONTRAST TANK COLOR) AND IN ACCORDANCE WITH THE NATIONAL FIRE RATING SYSTEM SYMBOL IN NFPA-704, IDENTIFICATION OF FIRE HAZARDS AND MATERIALS.
- 5) TANKS TO BE LABELED WITH MAXIMUM FILL HEIGHT IN PLAIN VIEW OF TRUCK OFFLOADING OPERATIONS.

---	OVERHEAD ELECTRICAL
---	BURIED ELECTRICAL
---	BURIED CABLE
---	BURIED WATER
---	BURIED DRAIN
XXXX	PROPOSED SPOT ELEVATION

THIS DRAWING TAKEN FROM A PLAN OF LAND BY CARLSON SURVEY COMPANY OF MILLIS, MASSACHUSETTS, DATED DECEMBER 16, 2013 AND SHOULD NOT BE USED FOR THE DETERMINATION OF PROPERTY LINES, METES, BOUNDS, ETC.

REV. 2/4/14 JAS - ADDITION OF CANOPY

WEB ENGINEERING ASSOCIATES, INC.
104 LONGWATER DRIVE, NORWELL, MA 02061

DATE: 1/6/14 FILE: PROPOSED B
SCALE: 1" = 20' WEB ENGINEERING DRAWING NUMBER 1403

DRAWN BY: JAS
JOB #: 13-E-046

NEDHAM OIL & AIR, LLC
355R CHESTNUT STREET / 50 MARSH ROAD, NEEDHAM, MA

SITE PLAN - PROPOSED MODIFICATIONS

DRAWING No:
A-1

WEB ENGINEERING ASSOCIATES, INC.

104 LONGWATER DRIVE
NORWELL, MASSACHUSETTS 02061
781-878-7766 • FAX: 781-878-8004
1-800-273-7289

February 4, 2014

Needham Board of Appeals
c/o Town Clerk
Town of Needham
1471 Highland Avenue
Needham, Ma 02494

**RE: Fuel Oil Tank Replacement
Needham Oil and Air, LLC
355R Chestnut Street/50 Marsh Road
Needham, Ma**

Dear Board Members:

Web Engineering Associates, Inc. submits this letter in connection with the application of Needham Oil & Air, LLC for zoning relief in connection with the replacement of four existing 20,000-gallon underground storage tanks (USTs) with three new 10,000-gallon aboveground storage tanks (ASTs). The new ASTs will be located in the same location as the existing USTs and will meet all Town of Needham Zoning Bylaw and Massachusetts State Fire Code setback requirements. Existing and proposed site plans, elevation views, and aerial views of the property are included with this application.

Background

Needham Oil currently operates a retail heating oil distribution facility at 355R Chestnut Street. Needham Oil began operation of the facility circa 1965. Delivery trucks load and transport tanker trucks offload No. 2 heating oil at the facility for off-site household distribution.

No.2 fuel oil is a Class II combustible liquid as defined by NFPA 30, "*Flammable and Combustible Liquids Code*". This classification indicates that the product must be heated to temperatures in excess of 140 degrees Fahrenheit in order to form an ignitable vapor/air mixture.

Existing USTs

Heating oil is currently stored in four horizontal 20,000-gallon underground storage tanks (total of 80,000 gallon). The existing USTs are single-walled steel and are located in a partially buried concrete vault. The top of the vault is located approximately four feet above grade. The USTs were installed circa 1965. An existing conditions site plan, prepared by a Massachusetts Registered Land Surveyor, as well as an aerial view are included with this application.

Proposed ASTs

Needham Oil proposes to remove the existing four 20,000-gallon USTs and install three vertical 10,000-gallon aboveground storage tanks, representing a decrease of 50,000 gallons in total storage at this location. The new ASTs will be secondarily contained by an impervious, steel-reinforced, concrete containment dike. The containment dike will be sized to contain the largest AST (30,000 gallons) plus the precipitation from a 25-year, 24-hour storm (~6 inches). A proposed site plan and elevation view, both certified by a Massachusetts Registered Professional Engineer, are included with this application.

The ASTs will have inventory monitoring and high level alarms. The high level alarms will activate an exterior audible/visual alarm at the 95% level and will automatically terminate the offloading pump, thus positively preventing an overfill condition. The ASTs will be built to UL 142 specifications and will meet or exceed the requirements of Code of Massachusetts Regulations 527 CMR 9.00, *Tanks and Containers*, as well as NFPA 30, including applicable setback requirements.

The floor of the containment dike will be located below the surrounding grade, thus lessening the visual impact of the ASTs. The overall height of the ASTs will be less than the surrounding buildings.

Stormwater Management/Canopy

Stormwater that falls on the site drains to an on-site stormwater catch basin. Because the catch basin is located below the grade of the Marsh Street stormwater drainage system, water is pumped to a catch basin on the Marsh Street. The pump associated with the onsite system is manually operated, allowing Needham Oil to inspect accumulated stormwater for oil prior to pumping.

Currently, the pad on which the existing trucks transfer oil to and from the tanks pitches toward the on-site stormwater catch basin. Therefore, any spills or leaks that occur at the oil facility will flow toward the above catch basin. This pad will be replaced with a new concrete pad, which will pitch toward the containment dike.

The tank farm and transfer area will have a canopy covering. Therefore, stormwater that enters the containment dike will be limited to wind driven rain only. Although only a marginal amount of stormwater is expected to accumulate in the containment dike, stormwater will be monitored for contamination and if present, will be disposed of in accordance with applicable state regulations. Otherwise, it will be manually pumped to the catch basin. All equipment and piping associated with the new ASTs will be welded or flanged steel, thus minimizing the chances of developing a leak.

Findings and Determination

The proposed changes to the facility do not represent an increase in the volume of oil pumped or sold by Needham Oil and Air. They do not represent an increase in parking or truck traffic at the facility. Truck patterns and lighting will remain unchanged.

Therefore, the proposed changes do not constitute a demonstrable adverse impact on the surrounding area resulting from any of the conditions delineated in Paragraph 7.5.2.1 of the Zoning Bylaws. There will be no excessive noise, level of illumination, glare, dust, smoke, or vibration which are higher than levels currently experienced at the facility or from uses permitted in the surrounding area. There will be no increase in emission or discharges of noxious or hazardous materials or substances.

Aboveground storage tanks represent a decreased threat to the environment over their underground counterpart. The containment dike will allow an additional monitoring and treatment step over the current system. Therefore, the potential for pollution of water ways or ground water will be reduced.

We trust that the information provided in this application is sufficient to obtain the necessary special permit. If you have any additional questions, please call me at 781-844-8323.

Very truly yours,
Web Engineering Associates, Inc.



Robert P. Coluccio, P.E.
Senior Engineer

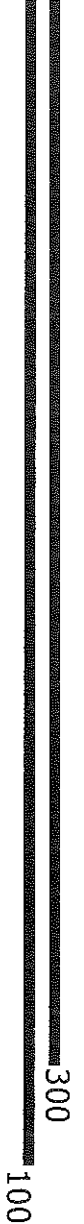
Inc.: Application for Hearing
Proposed Site Plan
Existing Conditions Site Plan
Elevation View

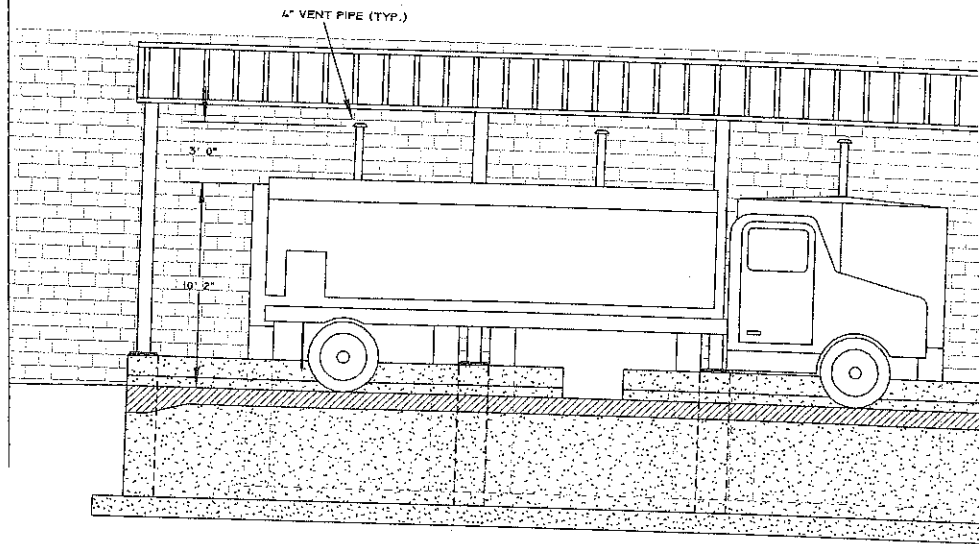
Cc: Erinn Woodcock, Needham Oil and Air, LLC
George Giunta Jr., Attorney at Law



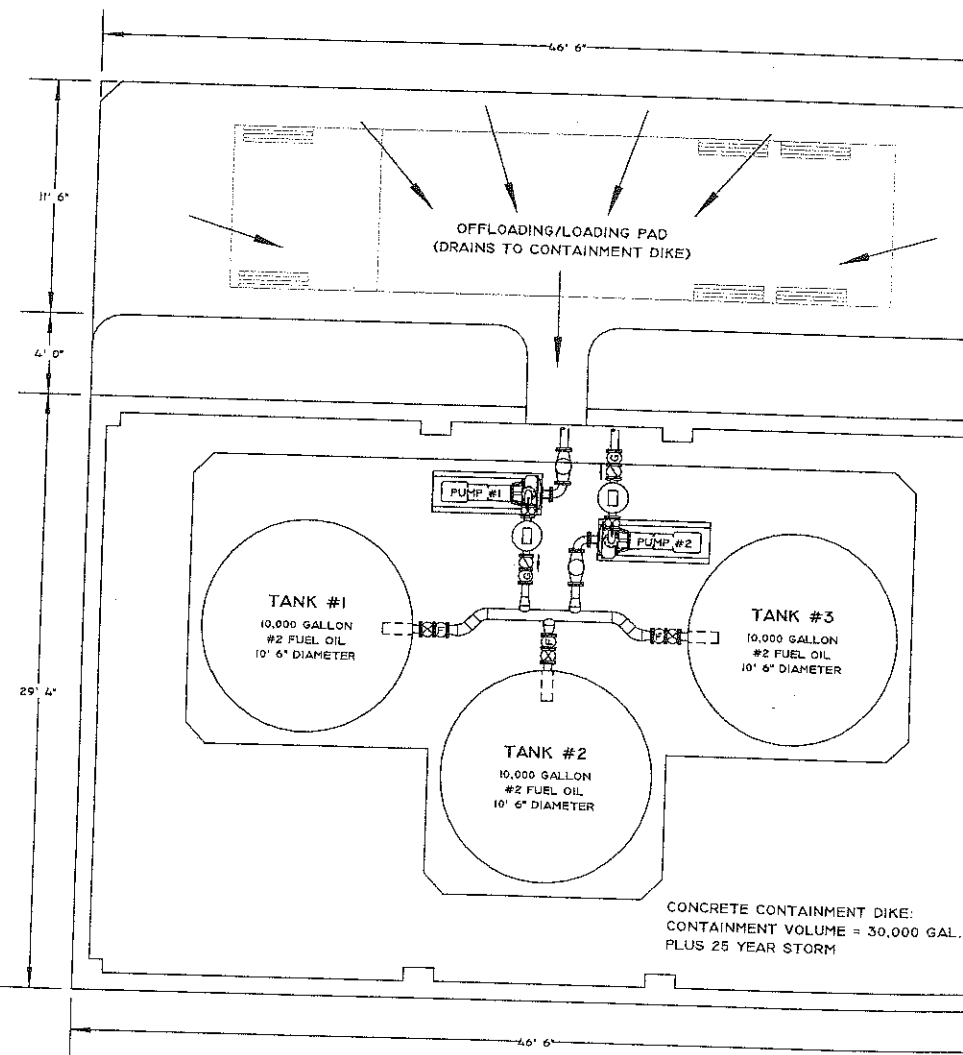
Google earth

feet
meters

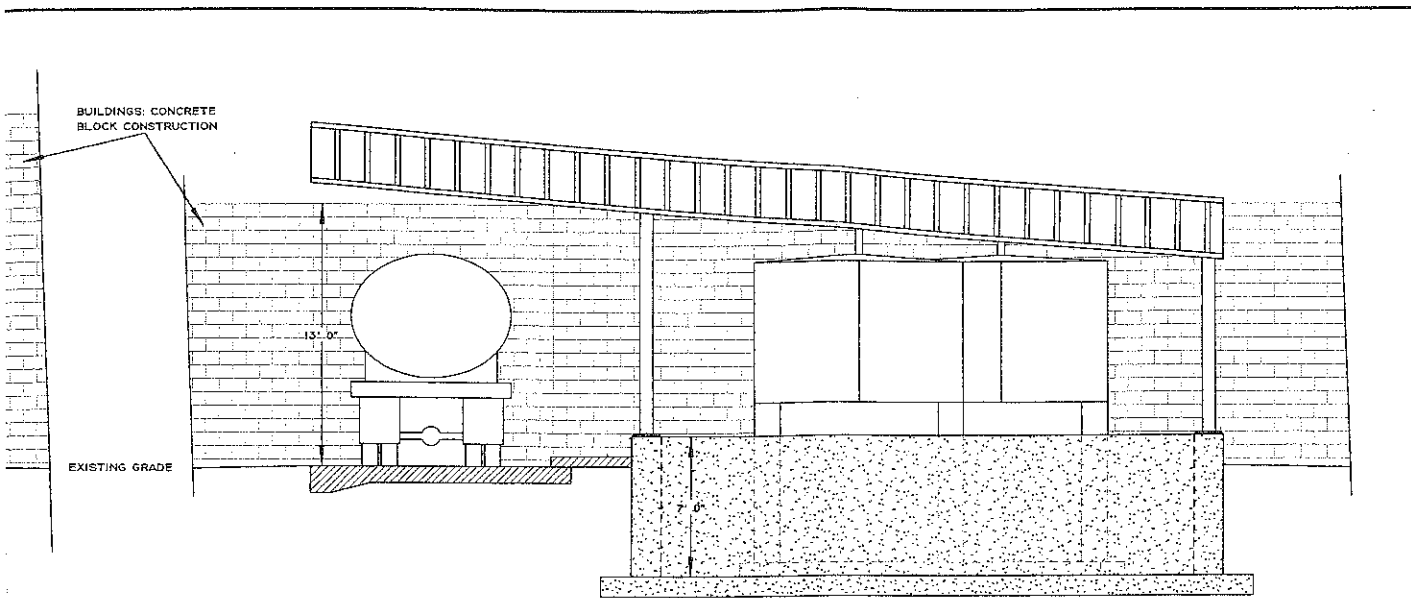




FRONT (NORTH) ELEVATION



PLAN VIEW



SIDE (EAST) ELEVATION

REV. 2/4/16 JAS - ADDITION OF CANOPY

WEB ENGINEERING ASSOCIATES, INC.
104 LONGWATER DRIVE, NORWELL, MA 02061

DATE: 1/6/16

FILE: ELEVATIONS B

DRAWN BY: JAS

SCALE: 1/4" = 1'

WEB ENGINEERING DRAWING NUMBER 1404

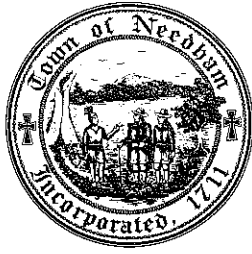
JOB #: 13-E-046

NEDHAM OIL & AIR, LLC

355R CHESTNUT STREET / 50 MARSH ROAD, NEEDHAM, MA

PLANT ELEVATIONS

DRAWING No:
A-2



**LEGAL NOTICE
Town of Needham
Board of Selectmen
Public Hearing**

Public Notice is hereby given that Erinn Woodcock, of Needham Oil & Air has made an application in accordance with the provisions of Chapter 148 of the Massachusetts General Laws, for a license to store 40,405 gallons of fuel oil, diesel, gasoline, and waste oil fuel in aboveground and underground tanks at 50 Marsh Road/355R Chestnut Street, Needham, MA 02492.

Upon said application it is hereby ORDERED: That a Public Hearing be held at the office of the Board of Selectmen, Town Hall, 1471 Highland Avenue, Needham, MA, Tuesday, February 25, 2014 at 7:00 pm, at which time all persons interested may appear and be heard.

Daniel P. Matthews
John A. Bulian
Maurice Handel
Matthew D. Borrelli
Marianne Cooley

BOARD OF SELECTMEN

Dated: The Boston Globe, February 13, 2014

**LEGAL NOTICE
Town of Needham
Board of Selectmen
Public Hearing**

Public Notice is hereby given that Erinn Woodcock, of Needham Oil & Air has made an application in accordance with the provisions of Chapter 148 of the Massachusetts General Laws, for a license to store 40,405 gallons of fuel oil, diesel, gasoline, and waste oil fuel in aboveground and underground tanks at 50 Marsh Road/355R Chestnut Street, Needham, MA 02492.

Upon said application it is hereby ORDERED: That a Public Hearing be held at the office of the Board of Selectmen, Town Hall, 1471 Highland Avenue, Needham, MA, Tuesday, February 25, 2014 at 7:00 pm, at which time all persons interested may appear and be heard.

Daniel P. Matthews
John A. Bulian
Maurice Handel
Matthew D. Borrelli
Marianne Cooley
BOARD OF SELECTMEN

50 MARSH ROAD / 355 R CHESTNUT STREET

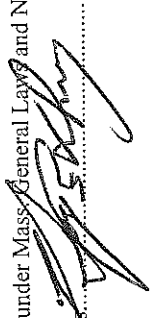
<u>PARCEL ID</u>	<u>St No.</u>	<u>Street</u>	<u>Owner Names</u>	<u>Owner Address</u>	<u>Mailing Address</u>	
					<u>OWNER CITY</u>	<u>State</u>
199/046.0-0012-0000.0	20	JUNCTION ST	VETS OF FOREIGN WARS	20 JUNCTION ST	NEEDHAM	MA
199/046.0-0014-0000.0	0	CHESTNUT ST	PETRINI CORPORATION	187 ROSEMARY	NEEDHAM	MA
199/046.0-0015-0000.0	392	CHESTNUT ST	PETRINI CORPORATION	187 ROSEMARY ST	NEEDHAM	MA
199/046.0-0016-0000.0	380	CHESTNUT ST	PETRINI CORPORATION	187 ROSEMARY ST	NEEDHAM	MA
199/046.0-0017-0000.0	358	CHESTNUT ST	ROCHE BROS. SUPERMARKETS, INC.	70 HASTINGS STREET	WELLESLEY	MA
199/046.0-0018-0000.0	340	CHESTNUT ST	R.H.C. ASSOCIATES C/O TH MCCOY RESTAURANT GROUP	10 JEAN AVENUE - UNIT 2	CHELMSFORD	MA
199/046.0-0019-0000.0	320	CHESTNUT ST	PETRINI CORPORATION	187 ROSEMARY ST	NEEDHAM	MA
199/046.0-0021-0000.0	150	LINCOLN ST	BRIARWOOD PROPERTY LLC	150 LINCOLN ST	NEEDHAM	MA
199/046.0-0041-0000.0	40	CHESTNUT PL	SALAMONE, DOUGLAS & DUNN, SELENE, TRS1 SHEPARD LN SALAMONE, DONALD A & ET AL		MEDFIELD	MA
199/046.0-0042-0000.0	35	CLYDE ST	NOWAK, EDWARD J.,JR.+ NOWAK, JOHN A., TRS.	266 VILLAGE STREET	MILLIS	MA
199/046.0-0043-0000.0	47	MARSH RD	TTJ PROPERTIES LLC	234 R CHESTNUT ST	NEEDHAM	MA
199/046.0-0044-0000.0	33	MARSH RD	VTH LLC	34 SUMMIT AVE	BRAINTREE	MA
199/046.0-0045-0000.0	23	MARSH RD	CRAFT, FRANCIS & CRAFT, MARIE A + MARY F	23 MARSH RD	NEEDHAM	MA
199/046.0-0049-0000.0	283	CHESTNUT ST	MALONE, JOHN E TRUSTEE JOHN E. MALONE REALTY TRUST	20 CHESTNUT ST, SUITE 4	NEEDHAM	MA
199/046.0-0050-0000.0	297	CHESTNUT ST	MCINERNEY LLC	42 MT VERNON AVE	NEEDHAM	MA
199/046.0-0051-0000.0	315	CHESTNUT ST	ROSENTHAL, MARC L., TR MARLYN REALTY TRUST	P. O. BOX 81115	WELLESLEY	MA
						02481-0001

<u>PARCEL ID</u>	<u>St No.</u>	<u>Street</u>	<u>Owner Names</u>	<u>Mailing Address</u>		
				<u>Owner</u>	<u>CITY</u>	<u>State</u>
199/046.0-0052-0000.0	20	MARSH RD	TIERNAN, RICHARD E.	NEEDHAM	NEEDHAM	MA 02492
199/046.0-0053-0000.0	329	CHESTNUT ST	BEJIAN, ALEX M.	331 CHESTNUT ST	NEEDHAM	MA 02492
199/046.0-0054-0000.0	339	CHESTNUT ST	LONDON, CLIFF B.	339 CHESTNUT ST	NEEDHAM	MA 02492
199/046.0-0055-0000.0	0	CHESTNUT ST	NEEDHAM OIL CO	355 CHESTNUT ST	NEEDHAM	MA 02492
199/046.0-0056-0000.0	30	MARSH RD	NEEDHAM OIL CO INC	355 CHESTNUT ST	NEEDHAM	MA 02492
199/046.0-0058-0000.0	50	MARSH RD	NEEDHAM OIL COMPANY, INC.	355 CHESTNUT ST	NEEDHAM	MA 02492
199/046.0-0059-0000.0	355	CHESTNUT ST	NEEDHAM OIL COMPANY, INC.	355 CHESTNUT ST	NEEDHAM	MA 02492
199/046.0-0060-0000.0	377	CHESTNUT ST	LNSE, LAURENCE W. TRUSTEE	PO BOX 1001	NORTH FALMOUTH	MA 02556
199/046.0-0061-0000.0	399	CHESTNUT ST	FARLEY, JANE BARRETT & CUDDY, MARY BETH H, TRS	852 MAIN ST	ACTON	MA 01720
199/051.0-0084-0000.0	0	GREAT PLAIN AVE	MBTA	10 PARK PLAZA	BOSTON	MA 02116
199/133.0-0001-0000.0	0	MAPLE ST	190-192 MAPLE STREET CONDOMINIUM MASTER CARD	190-192 MAPLE ST	NEEDHAM	MA 02492
199/133.0-0001-0190.0	190	MAPLE ST	VERGARA, OSCAR	190 MAPLE ST	NEEDHAM	MA 02492
199/133.0-0001-0192.0	192	MAPLE ST	GONZALEZ-NAJERA, OTTO JOSE & ELLIS, SHARON RACHEL	192 MAPLE ST	NEEDHAM	MA 02494
199/133.0-0002-0000.0	184	MAPLE ST	THE 184-186 MAPLE STREET CONDOMINIUM	184 MAPLE ST	NEEDHAM	MA 02492
199/133.0-0002-0184.0	184	MAPLE ST	GERSTEL, NANCY E.	8 CAROL ANN DRIVE	MEDFIELD	MA 02052
199/133.0-0002-0186.0	186	MAPLE ST	KOGAN, MICHAEL C/O GOLDEN, LEE & JANICE & STEVEN	68 PICKWICK WAY	WAYLAND	MA 01778-3848
199/133.0-0003-0000.0	178	MAPLE ST	178-180 MAPLE STREET CONDOMINIUM MASTER DEED	178-180 MAPLE ST	NEEDHAM	MA 02492
199/133.0-0003-0001.0	178	MAPLE ST	FARBER, PAUL	178 MAPLE ST	NEEDHAM	MA 02492

PARCEL ID	St No.	Street	Owner Names	Mailing Address		
				Owner	City	State
199/133.0-0003-0002.0	180	MAPLE ST	BAGNELL, CONOR W & BAGNELL, EMMA	180 MAPLE ST	NEEDHAM	MA
199/133.0-0004-0000.0	172	MAPLE ST	THE 172-174 MAPLE STREET CONDOMINIUM MASTER DEED	172 MAPLE ST	NEEDHAM	MA
199/133.0-0004-0172.0	172	MAPLE ST	BERE, SCOTT & BERE, JOYCE	172 MAPLE ST	NEEDHAM	MA
199/133.0-0004-0174.0	174	MAPLE ST	HADRICK, JANE D.	174 MAPLE ST	NEEDHAM	MA
199/133.0-0005-0000.0	164	MAPLE ST	THE 164-166 MAPLE ST CONDOMINIUM MASTER DEED	164-166 MAPLE ST	NEEDHAM	MA
199/133.0-0005-0164.0	164	MAPLE ST	KOHN, DOUGLAS C.	164 MAPLE ST	NEEDHAM	MA
199/133.0-0005-0166.0	166	MAPLE ST	XU, XIAO JIA & XU, DIM	166 MAPLE ST	NEEDHAM	MA
199/133.0-0006-0000.0	160	MAPLE ST	160-162 MAPLE STREET MASTER DEED	160 MAPLE STREET	NEEDHAM	MA
199/133.0-0006-0160.0	160	MAPLE ST	THOMPSON, NANCY D	160 MAPLE ST	NEEDHAM	MA
199/133.0-0006-0162.0	162	MAPLE ST	FISHER, JAMES D	162 MAPLE ST	NEEDHAM	MA
199/133.0-0007-0142.0	142	MAPLE ST	BELINKY-COHEN, BETH	142 MAPLE ST	NEEDHAM	MA
199/133.0-0007-0144.0	144	MAPLE ST	CHADWICK, LAURA	144 MAPLE STREET	NEEDHAM	MA
199/133.0-0008-0000.0	136	MAPLE ST	JACOBS, GREGORY A.	136 MAPLE ST	NEEDHAM	MA
199/133.0-0009-0000.0	128	MAPLE ST	SOISSON, THOMAS F.	128 MAPLE ST	NEEDHAM	MA
199/145.0-0004-0000.0	85	MARY CHILTON RD	KRONENBERG, MARVIN L.	85 MARY CHILTON RD	NEEDHAM	MA
199/145.0-0005-0000.0	91	MARY CHILTON RD	HERMAN , ERIK L. & HERMAN, SUSAN	91 MARY CHILTON RD	NEEDHAM	MA

PARCEL ID 199/145.0-0009-0000.0 St No. 100 Street MARY CHILTON RD Owner Names YEE, DONNA POY YI, TRUSTEE
S&R REALTY TRUST Owner Address 100 MARY CHILTON RD Mailing Address OWNER CITY NEEDHAM State MA OWNER ZIP 02492

Certified as list of parties in interest under Mass General Laws and Needham Zoning By-Law, to the Best of our knowledge
For the Needham Board of Assessors.....





**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 02/25/2014

Agenda Item	Public Hearing – NSTAR Petition for Webster Street/Hutter Ridge Road
Presenter(s)	Maureen Carroll, NSTAR

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
NSTAR requests permission to install approximately 126 feet of conduit at Pole 2/135 and 2/134 Webster Street, Needham. This work is necessary to provide new underground electric service for a new Residential Development at #1-7 Hutter Ridge Road, Needham. The Department of Public Works has approved this petition, based on NSTAR's commitment to adhere to regulation that all conduit installed must be 3" schedule 40 minimum; and, that when buried, the conduit must be placed at 24" below grade to the top of the conduit.			
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
<u>Suggested Motion:</u> Move that the Board of Selectmen approve and sign a petition from NSTAR to install approximately 126 feet of conduit at Pole 2/135 and 2/134 Webster Street, Needham. This work is necessary to provide new underground electric service for a new Residential Development at #1-7 Hutter Ridge Road, Needham.			
3.	BACK UP INFORMATION ATTACHED	YES	NO
(Describe backup below) a. Letter of Application b. Petition c. Order d. Petition Plan e. Notice Sent to Abutters f. List of Abutters			



200 Calvary Street
Waltham, Massachusetts 02453

January 29, 2014

Board of Selectmen
Town Hall
1471 Highland Ave
Needham, MA 02192

RE: Webster Street @ Hutter Ridge Road
Needham, MA
W.O. #1960441

Dear Members of the Board:

The enclosed petition and plan is being presented by the NSTAR Electric Company for the purpose of obtaining a Grant of Location to install approximately 126'± feet- conduit @ pole 2/135 and 2/134 Webster Street, Needham.

This work is necessary to provide new underground electric service for new Residential Development @ # 1 - 7 Hutter Ridge Road Needham.

If you have any further questions, contact Maureen Carroll @ (617) 369-6421.
Your prompt attention to this matter would be greatly appreciated.

Sincerely,

A handwritten signature in cursive script that reads "William D. Lemos".

William D. Lemos
Rights & Permits Supervisor

WDL/amw
Attachments

OK to
proceed
TME, Asst. Town Eng.
2/12/14
OK R.P. Moen, Dep Dir.
2/13/14

**PETITION OF NSTAR ELECTRIC COMPANY FOR LOCATION FOR
CONDUITS
AND MANHOLES**

To the Board of Selectmen of the Town of **NEEDHAM** Massachusetts:

Respectfully represents **NSTAR Electric Company** a company incorporated for the transmission of electricity for lighting, heating or power, that it desires to construct a line for such transmission under the public way or ways hereinafter specified.

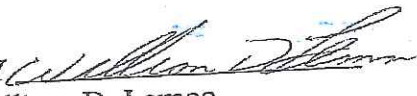
WHEREFORE, your petitioner prays that, after due notice and hearing as provided by law, the Board may by Order grant to your petitioner permission to construct, and a location for, such a line of conduits and manholes with the necessary wires and cables therein, said conduits and manholes to be located, substantially as shown on the plan made by **A. DeBenedictis Revised January 16, 2014**, and filed herewith, under the following public way or ways of said Town:

Webster Street - See Attachment A

Webster Street - See Attachment B

(WO. 1960441)

NSTAR ELECTRIC COMPANY

BY 
William D. Lemos
Rights & Permits, Supervisor

Dated this 27th day of January 2014

Town of **NEEDHAM** Massachusetts

Received and filed _____ 2014

**PETITION OF NSTAR ELECTRIC COMPANY FOR LOCATOIN FOR
CONDUIT
AND MANHOLES**

TO the BOARD OF SELECTMEN of the Town of NEEDHAM, Massachusetts:

WO. # 1960441

Attachment A

Webster Street - At and easterly from Hutter Ridge Road thence turning southeasterly
to Pole 2/135 a distance of about 52'± feet – conduit

Webster Street - At and easterly from Hutter Ridge Road thence turning and running
Northerly to pole 2/134 a distance of about 74'± feet - conduit

ORDER FOR LOCATION FOR CONDUITS AND MANHOLES
Town of NEEDHAM

WHEREAS, **NSTAR ELECTRIC COMPANY** has petitioned for permission to construct a line for the transmission of electricity for lighting, heating or power under the public way or ways of the Town thereafter specified, and notice has been given and a hearing held on said petition as provided by law.

It is ORDERED that **NSTAR ELECTRIC COMPANY** be and hereby is granted permission to construct and a location for, such a line of conduits and manholes with the necessary wires and cables therein under the following public way or ways of said Town:

Webster Street - See Attachment A

Webster Street - See Attachment B

(WO. 1960441)

All construction work under this Order shall be in accordance with the following conditions:

1. Conduits and manholes shall be located as shown on the plan made by **A. DeBenedictis, Revised January 16, 2014** on the file with said petition.
2. Said shall comply with the requirements of existing by-laws and such as may hereafter be adopted governing the construction and maintenance of conduits and manholes.
3. Company All work shall be done to the satisfaction of the Board of Selectmen or such officer or officers as it may appoint to supervise the work.

1	_____	Board of Selectmen
2	_____	the Town of
3	_____	NEEDHAM
4	_____	
5	_____	

CERTIFICATE

We hereby certify that the foregoing Order was adopted after due notice and a public hearing as prescribed by Section 22 of Chapter 166 of the General Laws (Ter. Ed.), and any additions thereto or amendments thereof, to wit: after written notice of the time and place of the hearing mailed at least seven days prior to the date of the hearing by the Selectmen to all owners of real estate abutting upon that part of the way or ways upon, along or across which the line is to be constructed under said Order, as determined by the last preceding assessment for taxation, and a public hearing held on the _____ day of _____ 2014 at _____ in said Town.

1	_____	Board of Selectmen
2	_____	the Town of
3	_____	NEEDHAM
4	_____	
5	_____	

CERTIFICATE

I hereby certify that the foregoing are true copies of the Order of the **Board of Selectmen** of the Town of **NEEDHAM**, Massachusetts, duly adopted on the _____ day of _____, 2014 and recorded with the records of location Orders of said Town, Book: _____, Page _____ and of the certificate of notice of hearing thereon required by Section 22 of Chapter 166 of the General Laws (Ter. Ed.) and any additions thereto or amendments thereof, as the same appear of record.

Attest: _____
Clerk of the Town of **NEEDHAM**, Massachusetts

ORDER FOR LOCATION FOR CONDUITS AND MANHOLES

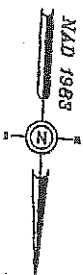
TOWN OF NEEDHAM

WO. # 1960441

Attachment B

Webster Street - At and easterly from Hutter Ridge Road thence turning southeasterly to Pole 2/135 a distance of about 52'± feet – conduit

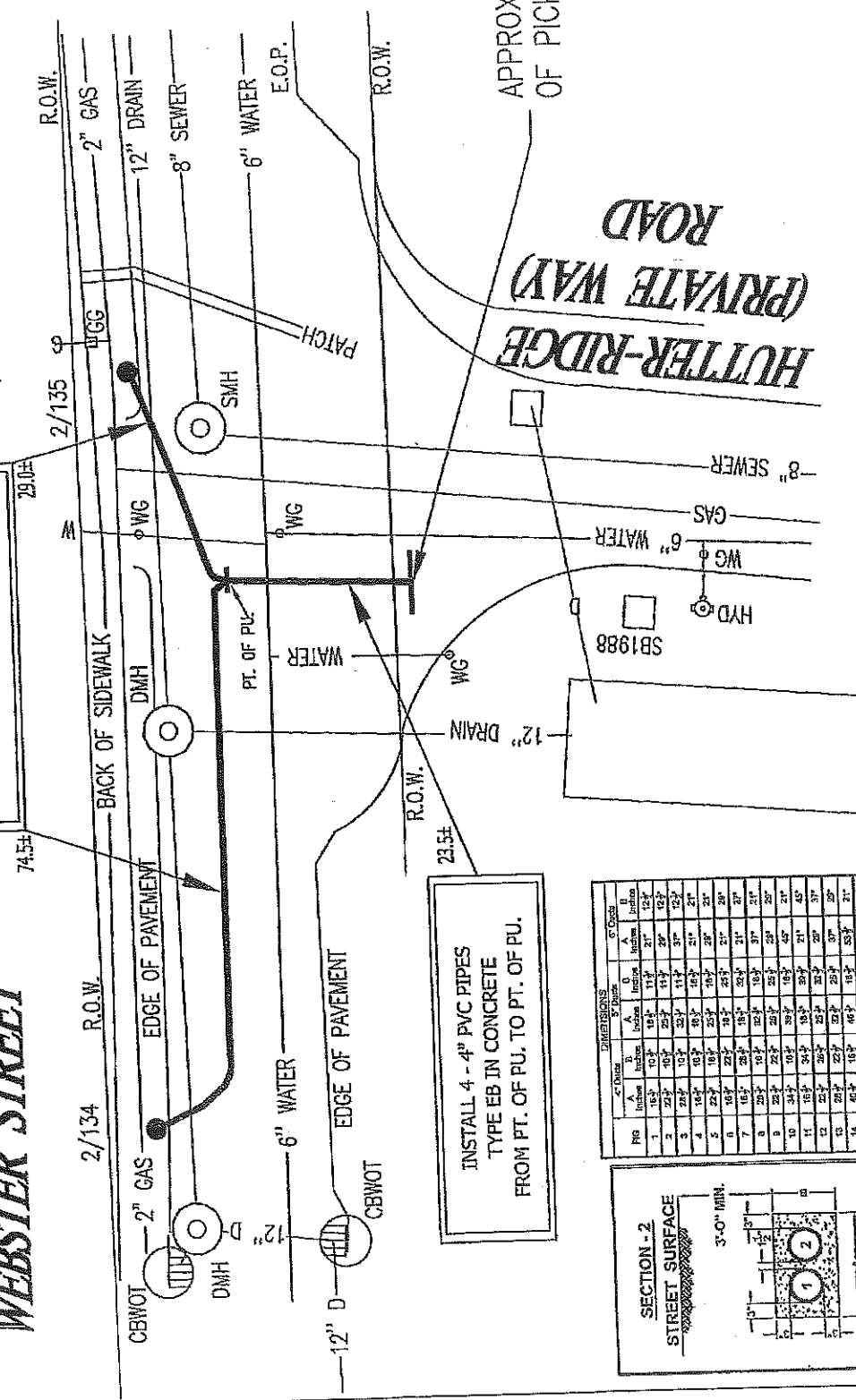
Webster Street - At and easterly from Hutter Ridge Road thence turning and running Northerly to pole 2/134 a distance of about 74'± feet - conduit



WEBSTER STREET

SOUTH STREET
APPROX. 242.0' ±

INSTALL 2 - 4" PVC PIPES
TYPE EB IN CONCRETE
SECTION 2 FIG. 1



INSTALL 4 - 4" PVC PIPES
TYPE EB IN CONCRETE
FROM PT. OF PU. TO PT. OF PU.

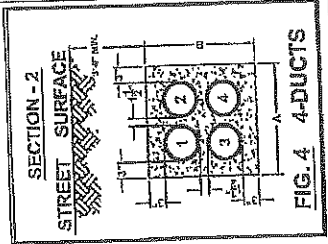


FIG. 4 4-DUCTS

Sta	Dimensions				6" Duct
	A	B	C	D	
1	16.5'	10.5'	10.5'	11.5'	12.5'
2	22.5'	10.5'	20.5'	11.5'	22.5'
3	28.5'	10.5'	26.5'	11.5'	28.5'
4	34.5'	10.5'	32.5'	11.5'	34.5'
5	40.5'	10.5'	38.5'	11.5'	40.5'
6	46.5'	10.5'	44.5'	11.5'	46.5'
7	52.5'	10.5'	50.5'	11.5'	52.5'
8	58.5'	10.5'	56.5'	11.5'	58.5'
9	64.5'	10.5'	62.5'	11.5'	64.5'
10	70.5'	10.5'	68.5'	11.5'	70.5'
11	76.5'	10.5'	74.5'	11.5'	76.5'
12	82.5'	10.5'	80.5'	11.5'	82.5'
13	88.5'	10.5'	86.5'	11.5'	88.5'
14	94.5'	10.5'	92.5'	11.5'	94.5'
15	100.5'	10.5'	98.5'	11.5'	100.5'
16	106.5'	10.5'	104.5'	11.5'	106.5'

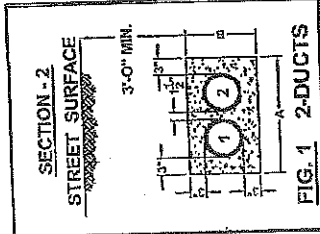


FIG. 1 2-DUCTS

BY YOUR USE OF THE INFORMATION CONTAINED IN THIS MAP, YOU AGREE THAT NO WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, IS GIVEN WITH RESPECT TO THE INFORMATION. NEITHER NSTAR ELECTRIC & GAS CORPORATION NOR ITS AFFILIATES, OFFICERS, EMPLOYEES OR AGENTS SHALL BE LIABLE FOR ANY AND ALL DAMAGES, LOSSES OR INJURY CAUSED BY THE INFORMATION CONTAINED HEREIN OR FOR ANY AND ALL DAMAGES, LOSSES OR INJURY CAUSED IN WHOLE OR IN PART BY USE OF THIS INFORMATION OR INFORMATION UPON IT TO THE MAXIMUM EXTENT ALLOWED BY LAW. YOU AGREE BY YOUR ACCEPTANCE OF THE INFORMATION TO RELEASE, INDEMNIFY AND HOLD NSTAR ELECTRIC & GAS CORPORATION HARMLESS FROM ANY SUCH LOSS OR LIABILITY. THE INFORMATION REPRESENTS A SURVEY, MAY NOT BE THE MOST COMPLETE, AND IS THE INFORMATION DEVELOPED WITHOUT NOTICE. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE INFORMATION, EITHER EXPRESSED OR IMPLIED. UNAUTHORIZED ATTEMPTS TO MODIFY THE INFORMATION OR USE THE INFORMATION FOR OTHER THAN ITS INTENDED PURPOSES ARE PROHIBITED.

MASS. LAW

REQUIRES 72 HOURS ADVANCE NOTICE TO UTILITY COMPANIES BEFORE DIGGING BY ANYONE. CALL DIG-SAFE 1-888-344-7233

C# 242-13

Ward #

Work Order # 1900441

Surveyed by: JM/JF

Research by: SC

Plotted by: JF

Proposed Structures: PDM

Approved: A DEBENEDICTIS

P#



A Northeast Utilities Company
1185 MASSACHUSETTS AVE. DORCHESTER, MASS. 02125

Plan of WEBSTER STREET, NEEDHAM

@ HUTTER RIDGE (PRIVATE WAY) RD.

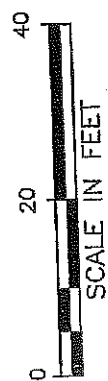
Showing PROPOSED CONDUIT LOCATION

REVISED 1/16/14

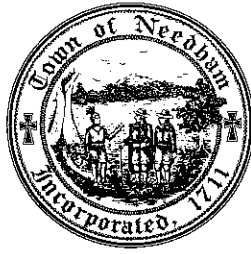
Scale 1"=20'

Date DECEMBER 18, 2013

SHEET 1 of 1



SCALE IN FEET



NOTICE

To the Record

You are hereby notified that a public hearing will be held at the **Needham Town Hall, 1471 Highland Avenue, at 7:00 p.m. on February 25, 2014** upon petition of NSTAR dated **January 27, 2014** to install approximately 126 feet of conduit at Pole 2/135 and 2/134 Webster Street, Needham. This work is necessary to provide new underground electric service for new Residential Development at 1-7 Hutter Ridge Road, Needham. A public hearing is required and abutters should be notified.

If you have any questions regarding this petition, please contact NSTAR representative, Maureen Carroll at 617-369-6421.

Daniel P. Matthews
John A. Bulian
Maurice P. Handel
Matthew D. Borrelli
Marianne Cooley

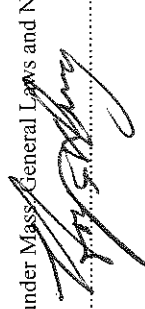
BOARD OF SELECTMEN

Dated: February 14, 2014

1-7 HUTTER RIDGE RD

<u>PARCEL ID</u>	<u>St No.</u>	<u>Street</u>	<u>Owner Names</u>	<u>Owner Address</u>	<u>Mailing Address</u>		
					<u>OWNER</u>	<u>CITY</u>	<u>State</u>
199/202.0-0046-0000.0	531	SOUTH ST	CARBERRY, JOHN G. & WATKINS, MARGARET M.	531 SOUTH ST	NEEDHAM	NEEDHAM	MA 02492
199/202.0-0047-0000.0	1140	WEBSTER ST	LOMBARD, JOSEPH P + LOMBARD, AGNES M	1140 WEBSTER ST	NEEDHAM	NEEDHAM	MA 02492
199/202.0-0048-0000.0	1140	WEBSTER ST	LOMBARD, JOSEPH P & LOMBARD, AGNES M	1140 WEBSTER ST	NEEDHAM	NEEDHAM	MA 02492
199/203.0-0002-0002.0	1107	WEBSTER ST	KELL, THORNTON, JR. & KELL, DONNA L.	1107 WEBSTER ST	NEEDHAM	NEEDHAM	MA 02492
199/203.0-0003-0000.0	1129	WEBSTER ST	MULLIN, BARBARA C.	1129 WEBSTER ST	NEEDHAM	NEEDHAM	MA 02492
199/203.0-0004-0000.0	1135	WEBSTER ST	HUTTER, ADOLPH M., JR. & SYLVIA C/O SOUTHFIELD ASSOCIATES	187 ROSEMARY STREET	NEEDHAM	NEEDHAM	MA 02492
199/203.0-0032-0000.0	568	SOUTH ST	568 SOUTH STREET, LLC	568 SOUTH ST	NEEDHAM	NEEDHAM	MA 02492
199/203.0-0033-0000.0	1200	WEBSTER ST	POPEO, R ROBERT + POPEO, BRENDA E.	1200 WEBSTER ST	NEEDHAM	NEEDHAM	MA 02492

Certified as list of parties in interest under Mass General Laws and Needham Zoning By-Law, to the Best of our knowledge
For the Needham Board of Assessors.....





**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 2/25/2014

Agenda Item	Downtown Streetscape Presentation
Presenter(s)	Tom Jacob, Chairman, Downtown Streetscape Working Group Bob Mackie, Senior Associate, BETA Group

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
Mr. Jacob and Mr. Mackie will provide the Board with a detailed presentation of the draft recommendations of the working group for the Needham Downtown Streetscape project. Members of the working group will also attend and will be available to answer any questions the Board may have. Any feedback from the Board will be incorporated into the final report which will be presented to the Board for acceptance at a future meeting. The next phase of the project is the design of the infrastructure improvements.			
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
3.	BACK UP INFORMATION ATTACHED	YES	NO
a. Needham Downtown Streetscape Project Draft Report & Volume II Appendices provided under separate cover			



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 2/25/2014

Agenda Item	Request for Ballot Question – Needham Public Schools
Presenter(s)	Joseph P. Barnes, Chairman, School Committee

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
	School Committee Chairman Barnes will outline the School Committee's proposed supplemental budget request and will ask the Board to place an override question on the ballot for the 2014 Annual Town Election.		
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
	<i>Suggested Motion: That the Board vote to place the following question on the ballot for the 2014 Annual Town Election:</i> <i>"Shall the Town of Needham be allowed to assess an additional \$1,548,410 in real estate and personal property taxes for the purposes of funding operating expenses for the Public Schools for the fiscal year beginning July first, two thousand fourteen?"</i>		
3.	BACK UP INFORMATION ATTACHED	YES	NO
	(Describe backup below) a. Memo to the Board of Selectmen from School Committee Chairman Joseph P. Barnes dated February 25, 2014 b. Superintendent's FY15 Supplemental Budget Request PowerPoint c. Memo to the School Committee from Superintendent Dan Gutekanst dated April 2, 2013		



Needham School Committee

A school and community partnership that • creates excited learners • inspires excellence • fosters integrity.

February 25, 2014

TO: Daniel P. Matthews, Chair, Board of Selectmen
FROM: Joseph P. Barnes, Chair, School Committee

The Superintendent has recommended a supplemental FY15 budget request in the amount of \$1,548,410 for innovation and extended time on learning in the Needham Public Schools. This request is a result of numerous, ongoing, and public discussions over the last several years about the need to:

- a) Restore previously cut school programs;
- b) Provide for innovative learning opportunities for our elementary students;
- c) Extend the school day to optimize learning for all students and;
- d) Ensure the professional staff has sufficient time to meet during and after the school day to improve and strengthen instruction.

After thorough consideration of the Superintendent's proposal and meaningful dialogue and collaboration with the Finance Committee—discussions which involved reducing the original plan's cost from \$2.1 million to \$1.5 million—the Needham School Committee is expected to seek your support to place on the April 8, 2014 Election ballot the following question:

Shall the Town of Needham be allowed to assess an additional \$1,548,410 in real estate and personal property taxes for the purposes of funding operating expenses for the Public Schools for the fiscal year beginning July first two thousand fourteen?

We will seek your support knowing, ultimately, that the community must decide if the proposal is compelling and the timing is right to ask for the additional resources required to provide an opportunity for innovation, creativity, and extended learning in the Needham Schools.

Attached to this memo is a) a brief presentation and outline of the proposal and, b) the Superintendent's original April 2013 "white paper" on innovation and extended time. I hope both documents will provide the context and information you and your board will need to understand the proposal and make an informed decision should we ask for your action.

If the School Committee votes at its February 25th meeting to ask for you to place this question on the ballot, I will then attend your meeting on the same evening to inform you of our decision and personally request your support. And, of course, I will be happy to respond to your comments and questions.

Finally, Dan, let me take this opportunity to thank you, the members of your board, and the Town Manager for the willingness to confer, collaborate, and, as necessary, compromise as we work together to keep Needham a special place in which to live, work, and learn.

Needham Public Schools

Superintendent's FY15 Supplemental Budget Request

Information Prepared for the Town
of Needham Selectmen

February 25, 2014





**Goal One:
Advance
Standards
Based
Learning**



**Goal Two:
Develop
Social,
Emotional,
&
Wellness, &
Citizenship
Skills of All
Children**



**Goal Three: Ensure
Infrastructure
supports district
values and learning
goals**



Needham Public Schools District Goals 2013-14

FY15 Supplemental Request:

Improving our Schools

The supplemental request is an opportunity for the Needham community to introduce creative school programs, extend the instructional day at the elementary and middle schools, and provide all professionals with the time necessary to confer, collaborate, and address the aspirations of all students and the goals of the district. The plan will support educational innovation, promote 21st century skills, and empower our young people and the adults who serve them.

FY15 Supplemental Request: Improving our Schools

The proposal is for additional funds to provide innovation, creativity, and extended learning to enrich each child's education:

- Introduce Spanish, Technology, the Arts, and expanded Health and PE in grades 1-5 and Music in kindergarten
- Provide an additional 75 hours or three weeks elementary instruction; 30 hours of instruction at middle schools
- Ensure all staff, grades K-12 have additional time to meet and collaborate to improve student growth, success, and achievement

FY15 Supplemental Request:

Improving our Schools

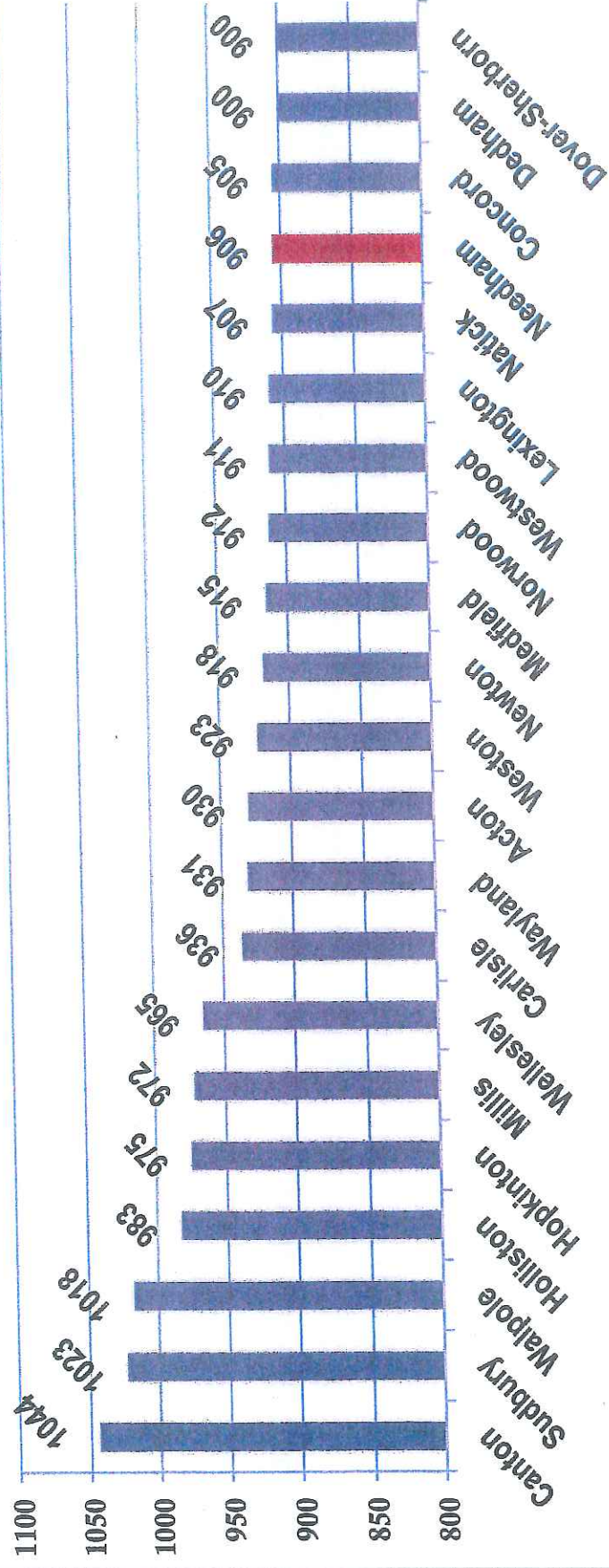
District goals, curriculum reviews, budget discussions, and public meetings have taken place in recent years detailing the need to extend time and improve teaching and learning. The following curriculum reviews all reference the need for additional time and improvements:

- *K-5 Math Program Review, September 2005*
- *High School Math Program Review, April 2006*
- *Middle School Math Program Review, January 2007*
- *K-8 Science Program Review, June 2007*
- *Instructional Technology Plan 2008*
- *Fine & Performing Arts Program Review, November 2009*
- *English/Language Arts Program Review, 2010*
- *Special Education Program Review, November 2011*
- *World Language Program Review, November 2012*
- *Wellness Program Review, November 2013*

FY15 Supplemental Request: Improving our Schools

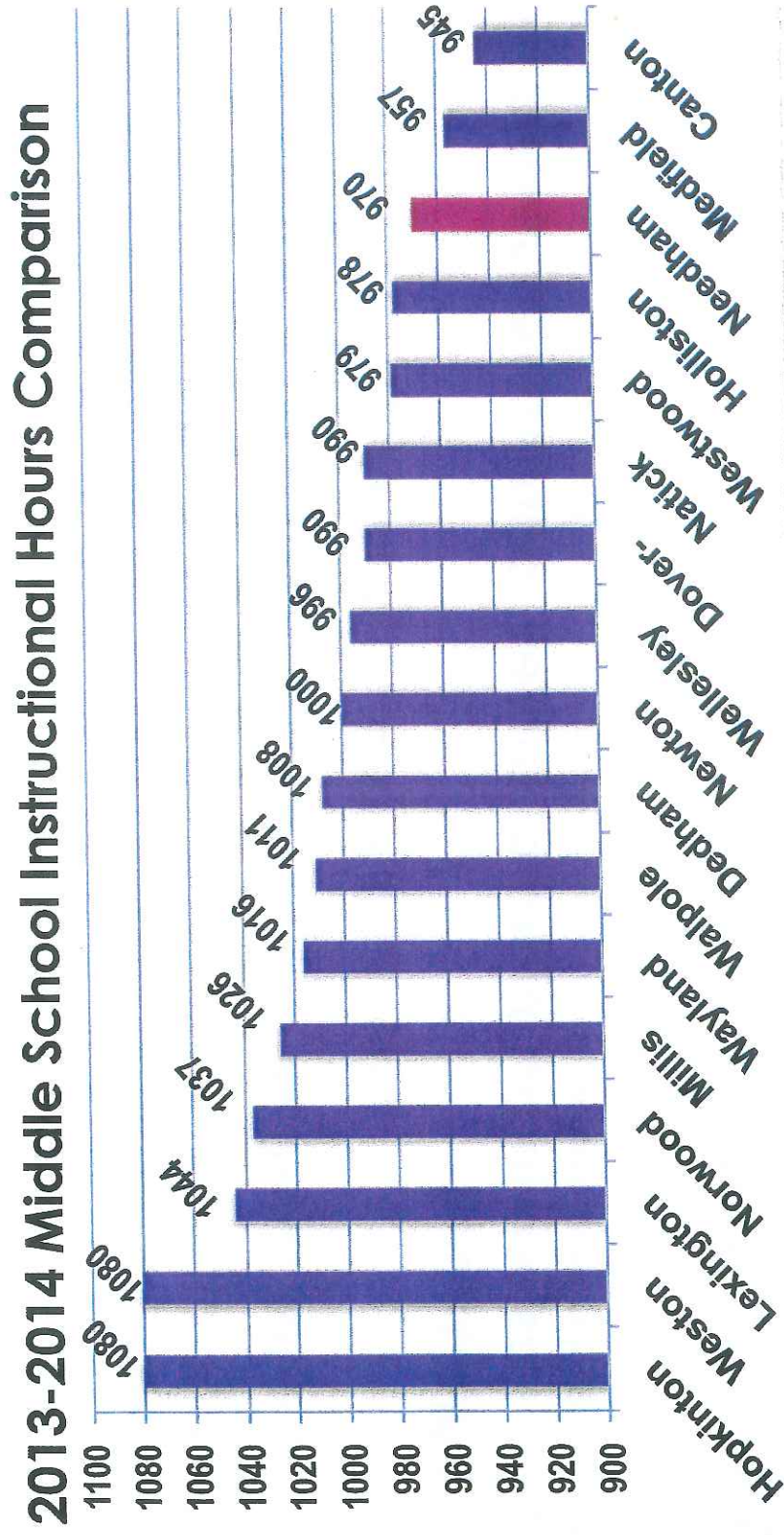
Needham has less time on learning than most peers.

2013-2014 Elementary Instructional Hours Comparison



FY15 Supplemental Request: Improving our Schools

Needham has less time on learning than most peers.



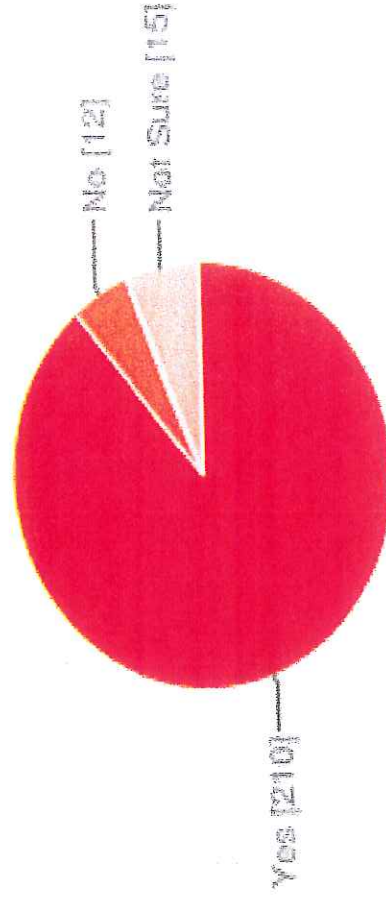
FY15 Supplemental Request: Improving our Schools

When asked in an informal survey, parents requested more programming:

Informal Parent Survey 2013

Q: Should there be additional instructional time at the K-5 level for innovative programming like foreign languages, science and technology, wellness, or the arts?

Yes	210	89%
No	12	5%
Not Sure	15	6%



FY15 Supplemental Request: Improving our Schools

The District then conducted a more formal survey in the spring of 2013. **Over 2,179 parents responded.** Here are some of their comments about the need for school improvement:

District Parent Survey 2013

(2,179 parent respondents)

- “Foreign language needed in elementary schools...”
- “Create more academic challenges...”
- “Strengthen math and science curriculum...”
- “Provide increased math support...”
- “More physical education, art, and music needed...”
- “Lengthen the elementary school day.”

FY15 Supplemental Request:

Improving our Schools

What is envisioned for the elementary program?

- Expansion of Wellness and Physical Education programs, grades 1-5
- Introduction of kindergarten music
- New Spanish program, grades 1-5
- New Science, Technology, Engineering, Arts, and Mathematics (STEAM) programs, grades 1-3
- Up to 75 hours of new programming

FY15 Supplemental Request:

Improving our Schools

What is envisioned for all staff?

- All teachers will work longer hours and have additional meeting time to create dynamic learning experiences and collaborate to support student growth, success, and achievement.
- All teachers will have additional time to support the increasing demands of state mandates, including educator evaluation, and to address diverse student learning needs.

FY15 Supplemental Request:

Improving our Schools

When will the day begin and end?

- **Broadmeadow, Eliot, Hillside, Mitchell** start 15 minutes earlier at 8:20 a.m. and end 10 minutes later at 2:45 p.m.
- **Newman** starts at 8:45 a.m. and ends at 3:10 p.m.
- **High Rock** ends 10 minutes later, at 2:10 p.m.
- **Pollard** ends 10 minutes later, at 2:20 p.m.

FY15 Supplemental Request:

Improving our Schools

What is the cost?

• 10.8 Elementary Teachers (Spanish, Arts, Wellness, Technology)	\$606,350
• 0.10 Administration (Elementary)	\$111,000
• Salary Adjustment for Prek-12 teachers (Unit A) and department directors (Unit B)	\$700,100
• Benefits	\$186,280
• Crossing Guards	\$44,680
Total:	\$1,548,410

FY15 Supplemental Request:

Improving our Schools

“The strength of our community is directly related to the quality of our schools. Needham must continue to strengthen the quality of its education.”

*Needham High School Parent
2013 District Survey*

Needham Public Schools
Needham, Massachusetts 02492

Daniel E. Gutekanst, Ed.D.
Superintendent

April 2, 2013

TO: The Needham School Committee
FROM: Daniel Gutekanst
RE: *It's About Time: Extending the Instructional Day in the Needham Public Schools*

First, learning experiences should be personalized, following each student's interests and enhancing his or her strengths because today any talent, when fully developed, can be valuable. Second, learning should be product-driven, ensuring that students are engaged in creating products and services instead of simply consuming information. Finally, learning should occur in the broad context of globalization, and technology should be used to expand students' learning beyond the school to the globe. Combining all three of these elements will create an education environment that will cultivate the graduates we need: globally competent, creative, and entrepreneurial.

Yong Zhao¹

The Needham community justifiably takes great pride in its school system. The Needham educational experience is characterized by creative, action-oriented students and staff, high standardized test scores, the post-graduation success of its students, new and upgraded facilities, and consistently strong community support. Teachers, administrators, student leaders, parents, School Committee members, and others working in partnership with the community are committed to high achievement, devoted to their schools, and focused on continuous improvement.

In Needham, there is no shortage of ideas to develop and grow; there is no paucity of talent and enthusiasm. But there is a lack of time—the time required to address our most pressing learning needs and goals.

A 2012 survey conducted by MetLife confirms what many of us in Needham know well: teachers and principals work hard to support students, but they face immense challenges managing and sustaining learning, particularly in an environment of high expectations, accountability, technology innovation, and curriculum changes. The data revealed that more than half of the educators surveyed believed that: “the instructional leadership responsibilities of implementing the Common Core, creating and maintaining an academically rigorous learning environment, and evaluating teacher effectiveness”² are critical issues ahead.

Recent Needham Public Schools program reviews have all recommended that the District consider adopting and implementing various curriculum, instruction, and assessment improvements. The K-8 Science Report (2007) suggests increased science instruction at the elementary and middle school levels; the Fine and Performing Arts Report (2009) recommends more creative learning opportunities; the ELA Report (2010) outlines the need for greater articulation and collaboration between teachers and schools; and the World Languages Report (2012) urges the reintroduction of foreign language instruction at the elementary level. The common and consistent theme in these reports is clear: If Needham's young people are to continue to benefit from a superb education and be appropriately prepared for an interconnected and globalized society, certain **programmatic** and **instructional** needs must be addressed.

It is within this context and because this community wishes to enhance and strengthen student learning, I propose the expansion of the school and instructional day in Grades K through 8 and the addition of staff meeting and collaboration time in all Grades, K through 12.

¹ Zhao, Yong (2013). U-Turn to Prosperity, *Educational Leadership*, 70 (4), 57-59

² The MetLife Survey of the American Teacher: Challenges for School Leadership

MetLife. (2013, February) MetLife, Inc. Available from https://www.metlife.com/metlife-foundation/what-we-do/student-achievement/survey-american-teacher.html?WT.mc_id=vu1101

There are several factors that suggest now is the time to extend learning in the Needham Public Schools:

Programmatic Needs

- The introduction of the Common Core curriculum and the continued refinement of all curriculum areas, PreK-12 will require time and attention.
- New and expanded elementary and middle school programming: foreign language, science, social studies, health, and/or fine and performing arts could be offered or increased with the addition of instructional time.
- The introduction of interdisciplinary learning and opportunities at Needham High School involves curriculum innovation and time for planning.

Instructional Needs

- The need for struggling students to have more time to achieve individualized learning goals and for students seeking additional academic challenge to have time for enhanced instruction is necessary.
- The introduction of a robust Response to Intervention (RtI) program that assists teachers and principals to address student needs within the classroom is critical.
- The implementation of the new educator supervision and evaluation model assumes ongoing and regularly scheduled conversations, collaboration, and planning for all Needham staff.
- Increasing demands and expectations on teachers makes it difficult to plan and work together in a coherent way within the existing school day structure.

Of course, it is also time to expand our Kindergarten program to a full-day instructional model. Unfortunately, we currently lack the space in our elementary schools to expand the existing model. The upcoming and planned renovations at Hillside and Mitchell, however, will incorporate sufficient classroom space to make a high quality and full-day Kindergarten program a reality for Needham's children.

These programmatic and instructional needs can only be addressed if we consider adding more time to the day and if we reconsider how we use the time we already have for elementary programming, professional development, and staff meetings. Unlike many of its neighbors, Needham Public Schools provide less instructional time in the classroom for elementary and middle school students. In fact, the Department of Elementary and Secondary Education (DESE) identify Pollard and High Rock as elementary schools and not secondary schools because of insufficient instructional time on learning.

Several school administrators and teachers recently initiated an informal conversation about the possibility of extending the school day for students and providing increased opportunities for programmatic and instructional needs. The discussions have focused on a recognition that if we wish to expand learning opportunities for students and provide additional time for teachers to collaborate we would have to increase the existing six hour student instructional day by an amount that is both cost effective (i.e., keeping transportation and programming affordable) and does not significantly impact or disrupt family lives (i.e., mindful of daycare or after school activities).

Based on these early conversations and knowing that a high quality, 21st Century educational program for Needham's young people is an imperative, I believe that the Needham Public Schools experience for all students can be enriched if we a) expand the elementary and middle school instructional day by a modest amount, b) introduce new and/or expanded programming at the elementary level, and c) ensure that teachers and staff at all levels have sufficient time during and after school hours to work together to improve student learning.

More time on learning in and of itself will not address all of the many tasks and challenges ahead for the Needham Schools nor is more time in the classroom a guarantee of accelerated student learning or achievement. But there exists an opportunity to pursue extended learning in Needham—for students and teachers—that I believe will support educational innovation and empower young people and the adults who serve them.

I propose that School Committee members, teacher leaders, and administrators review this memo and the accompanying document to discuss the possibility of extending the day for Needham's students to address the specific programmatic and instructional needs highlighted. Beyond these conversations would follow next steps, including planning, negotiating, and training as appropriate.

It's the right thing to do for Needham's students, and it's about time to have a formal conversation about extending the day.

Key Questions and Ideas for Expanding Learning Time in the NPS

The following questions are meant to prompt discussion and conversation about expanding learning time in Needham's elementary and middle school classrooms. Additional questions and information can be added as necessary.

Are we required by law or regulation to have a longer day than we do now?

Needham Public Schools meets the minimum hours of instruction, or *time on learning*, required by the Department of Elementary and Secondary Education (DESE). The DESE considers instructional time to be the time spent interacting with teachers and curriculum and not time spent at recess, lunch, or the time needed to pass between classes. For elementary schools the minimum number of instructional hours is 900 and for secondary schools (middle and high schools) it is 990. Needham's elementary schools have, on average, 906 instructional hours. However, our middle schools have an average of 959 hours and, as a result, are not considered secondary schools according to the DESE. The high school has 996 hours of instructional time and meets the minimum requirement.

How do we compare to other communities?

At the elementary level, Needham ranks 11th out of 14 local communities when we compare the amount of instructional time spent in the classroom. Like all of our peers, we provide the minimum amount of 900 hours of elementary instructional time, required by the Department of Elementary and Secondary Education (DESE) but we are behind many local districts, which provide more time on learning for grades K through 5 students. Canton Public Schools, for example, schedules 1,044 hours at the elementary level—almost four and a half weeks of more instruction for students.

At the middle school level, Needham ranks 12th out of 14 local communities in terms of instructional hours provided. According to the DESE, our middle schools, which provide an average of 959 hours of instruction, are categorized at the "elementary" level because they fall more than 3% short of the minimum and acceptable 990 hours standard for instructional hours. Most middle schools in Massachusetts are considered secondary schools offering instructional time equivalent to the needs and requirements of the secondary level.

2012 Local School Hours/Time on Learning

School District	Number of instructional school days	Number of Prof. Dev. sessions - full day	Number of Prof.Dev. sessions - partial or half days	Average Number of Instructional hours - Elementary ¹	Average Number of instructional hours - Middle School ¹	Average Number of Instructional hours - High School ²
Canton	180	2	4	1044	945	990
Dedham	180	1	5	900	1008	1008
Dover-Sherborn	182	2	3	900	990	990
Holliston	180	5	0	983	978	1047
Hopkinton	180	3	12 elementary 4 middle/high school	975	1080	1080
Medfield	180	4	4	915	957	1004
Millis	181	2	7	972	1026	1026
Natick	180	2	6	907	990	1050
Needham	180	2	11	906	959	996
Norwood	180	3	3	912	1037	993
Walpole	180	3	8	1018	1011	1028
Wayland *	180	2	13	905	1016	995
Wellesley	180	1	10 district/40 elementary	921	996	1042
Weston	180	2	8	930	1080	1170

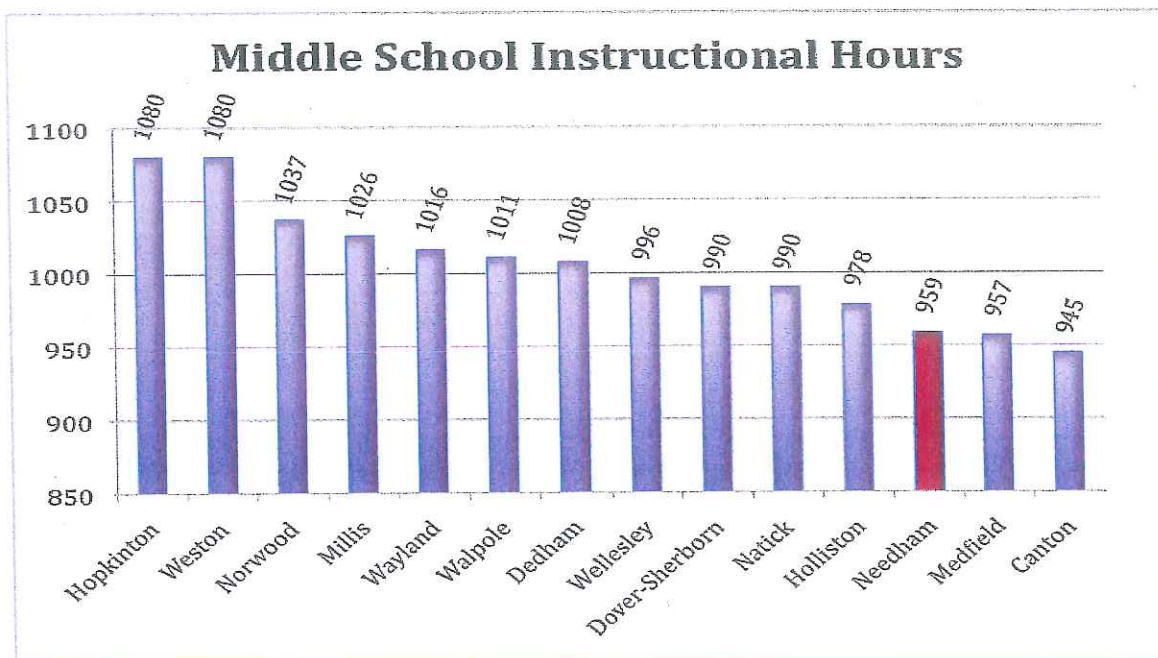
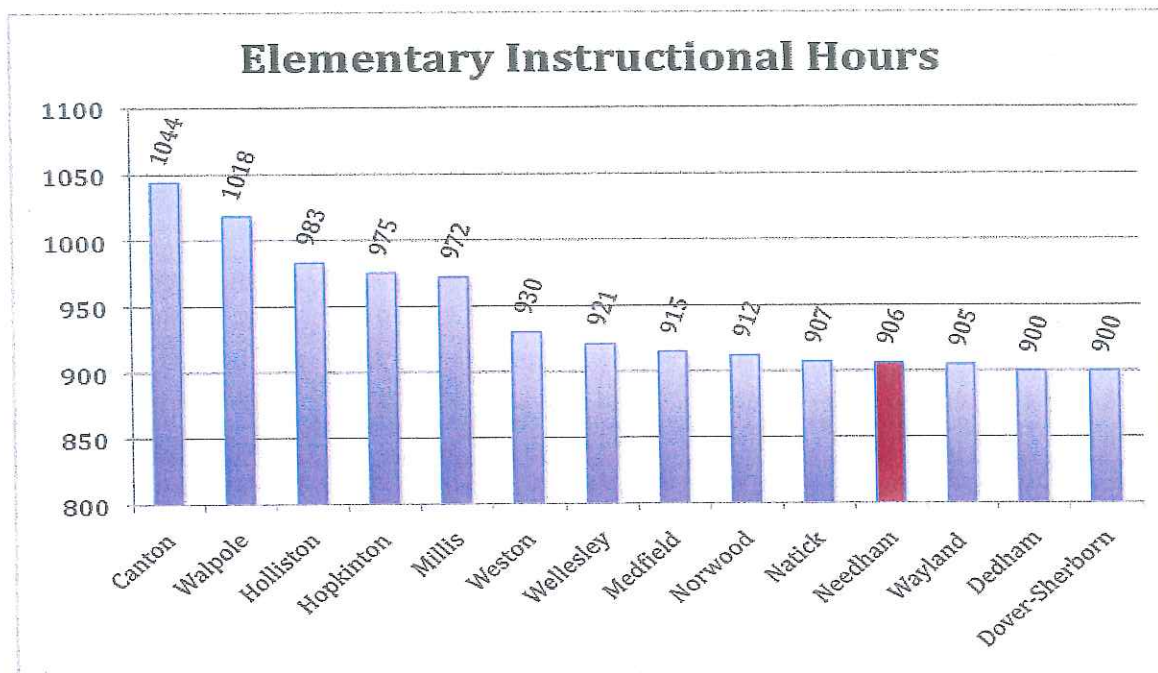
¹ exclusive of passing, lunch, recess, etc.

² exclusive of passing, lunch, studies, etc.

³ information from district superintendents' offices

*early release for meetings weekly

Adding a modest amount of time—10, 20, or even 25 minutes—to the day could provide opportunities for students to grow, learn, and perform in areas that we currently don't have sufficient time for and that we believe are consistent with the District's core values and goals for student learning.



Increasing the instructional day at the elementary and middle school levels would allow students to spend more time on learning in existing curricular programs (6-8) and provide new and expanded programming (K-5) for students in the areas of science and technology, foreign language, wellness, social studies, and /or fine and performing arts. Additional time could also be scheduled for students who might require extra assistance in meeting learning goals. It is not possible to expand programming in all areas but even minor program adjustments could benefit all learners.

Recent NPS curriculum reports recommend, for example, additional time for elementary science, foreign language, and wellness programs, but it is nearly impossible to consider more programming in these areas without reducing existing and much needed programs in math, literacy, social and emotional learning, etc.

Additional instructional time could be added to supplement existing middle school programs and enrich and support the student experience in, for example, math or the arts. Needham's middle school students would clearly benefit from increased contact time with their cluster and other teachers.

Why not also increase the high school day as well?

The existing high school curriculum, schedule and instructional day satisfy student and program needs. With many afternoon co-curricular opportunities and the need for some students to work after school, there is not a compelling need to extend the day. However, providing additional time for teachers, especially within departments, to meet and plan would certainly benefit the high school program.

Will a change or modification in the existing schedule or shorter lunch periods and recess provide more time for programming?

Administrators and teachers will continue to explore ways to refine and adjust current schedules to optimize learning for all students. With finite resources, however, principals have to schedule tightly in order to maximize the use of available teachers for wellness, technology, media, literacy, and the arts. There are just so many hours in the day and those hours are already filled with critically important student learning initiatives and programs. Even a brief recess and quick lunch period provide a much-needed break for nourishment, physical activity, and socialization.

If the K-8 instructional day is increased, does that mean student achievement will grow? Does increased time mean our students will perform better than their peers?

There is no way to predict whether or not or to what degree academic achievement will grow if the school day is expanded. Nor is there any one thing that will improve student learning.

However, at the elementary level, students could have more programming that will complement and strengthen their overall experience and developmental needs. For example, offering Spanish to 4th or 5th graders allows them to begin language study when it is educationally beneficial and when they are ready to acquire the necessary language skills to propel them to further study and fluency at the secondary level and beyond. Additional science and technology instruction can help build on their skill base and ensure students have the observational and scientific inquiry skills needed to explore middle and high school science in a more robust and in depth way.

Teachers would have additional time to plan, meet, and collaborate on curriculum and instruction in ways not possible with the existing schedule. For example, while students participate in wellness or foreign language instruction, their classroom teachers can have some time to plan and/or work together to discuss student work and review individual student needs and outcomes. More planning time for teachers during the school day could mean less time a teacher is pulled out of her classroom to attend a parent or special education meeting.

The combination of curriculum enrichment *and* teacher planning time is intended to enhance the learning experience for all students.

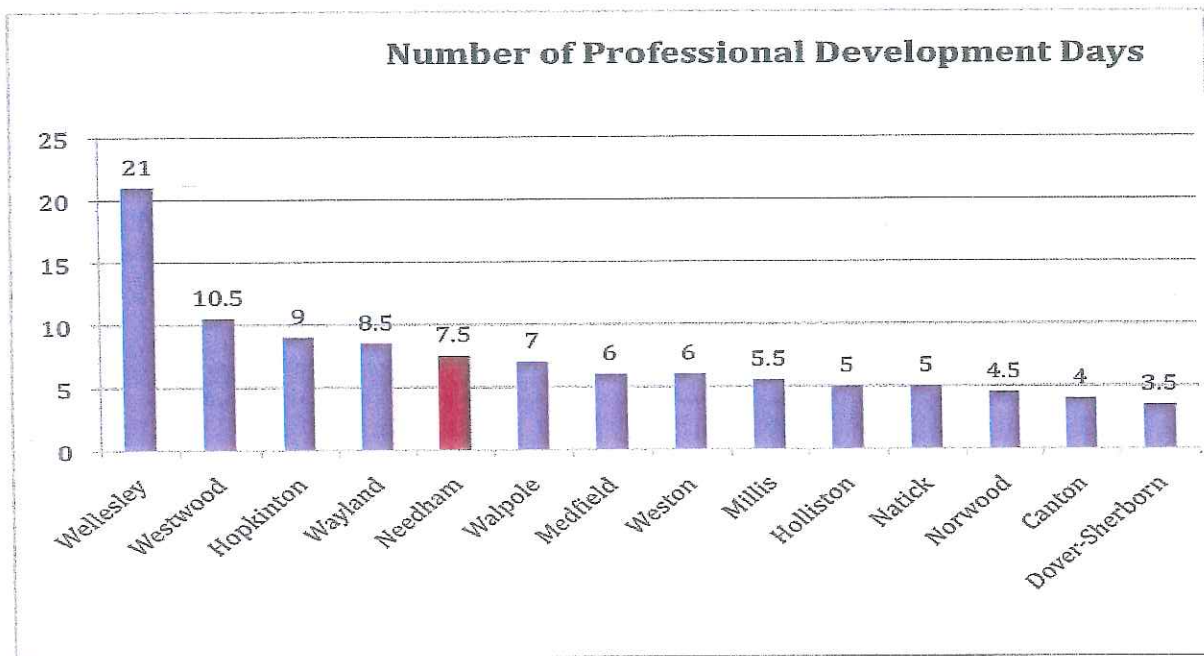
What are the assumptions used in initial discussions? How much additional time has been considered?

- Elementary and middle school students could benefit from additional instructional time, particularly to provide academic enrichment and growth.
- Elementary students could receive up to 25 additional instructional minutes per day or 75 hours per year; middle school students could receive up to 10 minutes per day or 30 hours per year.

- High school students currently have sufficient instructional time and diverse opportunities for rigorous academic, creative, athletic, and enrichment growth and achievement; high school teachers, however, would benefit from common and departmental planning time.
- Teachers at all levels would benefit from additional time to learn together, collaborate, and grow professionally.
- Providing additional time for instruction and/or collaboration would not have to be applied consistently at each level because the needs vary by elementary, middle, and high school level.

Can the NPS instead eliminate teacher professional development days and keep students in classes longer on those days?

Teachers need more—not less—time for professional development, training, and to work within departments, across grade levels, and within schools. The introduction of the Common Core, a new teacher supervision model, ELL requirements, and the advancement of district goals and initiatives require time, attention, and focus. Teachers have more than enough to do, and they require time with peers and supervisors to grow, develop, and innovate. The chart below shows how Needham compares to other districts around the number of professional development days scheduled.



Eliminating all early release days, for example, would erode the ability of teachers and administrators to plan and work together on curriculum, instruction, assessment and school improvement. Teachers and administrators already work together after the school day twice a month. Although this time after instructional hours could be increased, it must be balanced with the kind of work that can also be practically accomplished during the course of the day.

Eliminating all the early release days would net only 16.5 instructional hours for students (versus the 75 hours an additional 25 minutes daily would provide), and because the early release professional development days are spread out during the course of the year, the 16.5 hours retained would not allow for new, consistent or structured student programming.

What is the impact on the school budget and our teachers?

There would be additional and unidentified costs associated with extending the day for elementary and middle school students: Among them:

- The length of the teachers' workday is negotiated between the Needham Education Association (NEA) and the School Committee. Any increase in instructional time that would increase the existing teacher workday would presumably result in an increase in teacher salaries. A thoughtful and fair analysis of our peer communities, including teacher salary scales compared to instructional time on learning, should be an important part of a discussion around increased teacher compensation.
- If new programming is offered (e.g., foreign language) there would be additional costs associated with hiring those teachers (e.g., a Spanish teacher) to instruct the students and to provide for any instructional supplies or materials required.
- Adding up to 25 instructional minutes per day at the elementary level and up to ten instructional minutes per day at the middle school level would not require additional buses but would require additional crossing guards.

As envisioned, the teacher workday would need to be adjusted to accommodate an expanded elementary and middle school instructional day. At the elementary level, teachers would arrive at school 15 minutes before the student instructional day begins and their contractual day would end 20 minutes after the student instructional day concludes.

What would the specific elementary school schedule look like? How much time would be planned, for example, for foreign language or student remedial assistance?

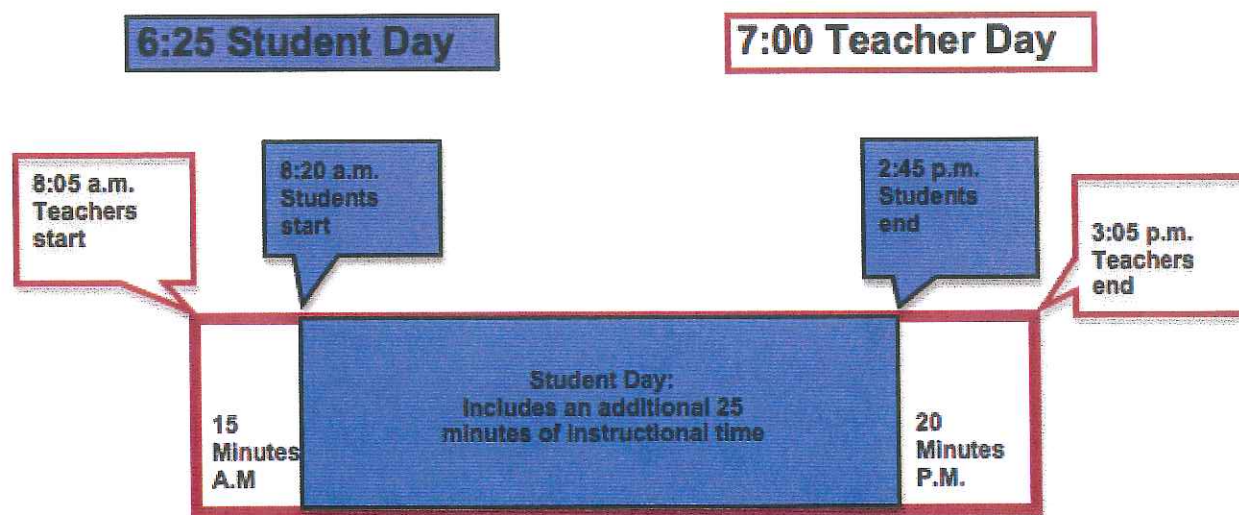
A specific schedule for the elementary schools has not been developed. If the School Committee is interested in pursuing an extended instructional day, the superintendent would ask school administrators and leaders, in collaboration with teachers and parents, to develop a specific schedule and plan that would be presented to the School Committee and, as appropriate, be negotiated with the Needham Education Association.

When would the day begin and end for students?

In one scenario, the elementary school day would begin for students at 8:20 a.m. and conclude at 2:45 p.m. giving students an additional 25 minutes of instructional time. (For Newman, the start time would be 8:45 a.m. and school would dismiss at 3:10 p.m.) High Rock and Pollard would end their day ten minutes later than currently scheduled.

In the same scenario, elementary teachers would arrive at school by 8:05 a.m. (15 minutes before the student instructional day begins) and conclude their day at 3:05 p.m. (20 minutes after students have concluded their instructional day). Newman teachers would begin at 8:30 a.m. and conclude their day at 3:30 p.m.

POSSIBLE ELEMENTARY SCHOOL DAY



What would the High Rock and Pollard schedules look like?

The approximately ten additional minutes could create another block for enrichment and support. The principals of both schools, in collaboration with administrators, teachers, and parents, would develop a specific plan for possible implementation.

When would a new schedule, if adopted, be implemented?

A new schedule has cost implications and must be collectively bargained with the NEA. In order to ensure there is ample time for discussions, negotiations, and planning budgets, the earliest a new schedule could be implemented would be the 2014-15 school year.

What are the next steps in the planning process?

District administrators, principals, and teachers should continue the conversation around extending the school day and make a formal presentation to the School Committee this spring for their consideration and to request guidance on a possible direction.



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 2/25/2014

Agenda Item	Director of Public Works: Snow and Ice Program Update
Presenter(s)	Rick Merson, Director of Public Works

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
The Director will provide the Board with a status report of the snow and ice program.			
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
3.	BACK UP INFORMATION ATTACHED	YES	NO



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 02/25/2014

Agenda Item	RTS Rate Update
Presenter(s)	David Davison, Assistant Town Manager/Director of Finance Evelyn Poness, Treasurer/Collector

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
Last year the Board approved changes to the rate structure for the Recycling and Transfer Station. When the Board approved the rates, its vote also included changes for FY2014. The Town does not need to change any of the RTS rates from that which was proposed and adopted by the Board last year.			
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	(NO)
No vote is required if there is no change to the previously approved motions.			
3.	BACK UP INFORMATION	(YES)	NO
(Describe backup below)			
a. Rate Chart			

dbd 02/21/2014

Town of Needham
Transfer Station Rate Schedule
Approved February 26, 2013

Description	Current Rate	2014 Approved Rate
-------------	--------------	--------------------

RTS Sticker Fees

Standard Sticker	\$ 95.00	\$ 95.00
Standard Sticker Half Year	\$ 57.00	\$ 57.00
Standard Sticker Senior	\$ 75.00	\$ 85.50
Standard Sticker Senior Half Year	\$ 45.00	\$ 51.30
Standard Additional Sticker	\$ 25.00	\$ 25.00
Hauler Sticker	\$ 125.00	\$ 125.00
Replacement Sticker	\$ 10.00	\$ 10.00
Lost Sticker	\$ 45.00	\$ 45.00
RTS Week Pass Program	\$ 20.00	\$ 20.00

Bag Rates

Large Bag 30 Gallon*	\$ 1.90	\$ 1.90
Small Bag 15 Gallon*	\$ 1.05	\$ 1.05

Scale Rate

Per Ton	\$ 140.00	\$ 140.00
Minimum Scale *	\$ 25.00	\$ 25.00

Miscellaneous Rates

Air Conditioners	\$ 15.00	\$ 15.00
Appliances (White Goods)	\$ 15.00	\$ 15.00
Carpet 10x10	\$ 10.00	\$ 10.00
Computer Monitor	\$ 15.00	\$ 15.00
Fluorescent Lamps	Charge for ten or more	
Freon	\$ 15.00	\$ 15.00
Furniture - Chair	\$ 10.00	\$ 10.00
Furniture - Sleep Sofa	\$ 20.00	\$ 20.00
Furniture - Sofa	\$ 15.00	\$ 15.00
Box Spring or Mattress	\$ 15.00	\$ 15.00
Propane Tank 20lb or less	\$ 5.00	\$ 5.00
Recycling Bin	\$ 5.00	\$ 5.00
Single Large Size Item	\$ 15.00	\$ 15.00
Single Medium Size Item	\$ 10.00	\$ 10.00
Single Small Size Item	\$ 5.00	\$ 5.00
Tires - Vehicle Auto	\$ 5.00	\$ 5.00
Tires - Vehicle Truck	\$ 10.00	\$ 10.00
Toilet and Sinks (Porcelain)	\$ 15.00	\$ 15.00
TV	\$ 15.00	\$ 15.00

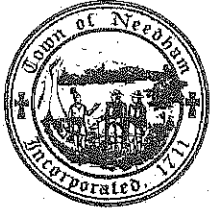


**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 2/25/2014

Agenda Item	Accept and Refer Zoning Amendments
Presenter(s)	Kate Fitzpatrick, Town Manager

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
The Planning Board voted to place three additional articles on the warrant for the 2014 Annual Town Meeting: 1. Amend Zoning By-law – Site Plan Review; 2. Amend Zoning By-Law – Off-Street Parking Requirements; and 3. Amend Zoning By-Law – Indoor Athletic Facilities in an Industrial and Industrial-1 District. Under State law, the Board has 14 days to accept the proposed amendments and refer the amendments back to the Planning Board for its review, hearing, and report. The Board's action in this matter is not discretionary.			
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
<i>Suggested Motion:</i> That the Board vote to accept the proposed zoning amendments and to refer the proposed amendments to the Planning Board for review, public hearing, and report.			
3.	BACK UP INFORMATION ATTACHED	YES	NO
a. Letter from Lee Newman, Director of Planning & Community Development dated February 20, 2014 b. Proposed Warrant articles c. M.G.L. c. 40A Section 5			



TOWN OF NEEDHAM, MA

PLANNING AND COMMUNITY
DEVELOPMENT DEPARTMENT

500 Dedham Ave
Needham, MA 02492
781-455-7500

PLANNING

February 20, 2014

Ms. Kate Fitzpatrick
Town Manager
Town Hall
Needham, MA 02492

Re: Zoning Articles for 2014 Annual Town Meeting

Dear Kate:

The Planning Board at its meeting of February 19, 2014 voted to place the following articles on the warrant for the May 2014 Annual Town Meeting: (1) Amend Zoning By-Law – Site Plan Review; (2) Amend Zoning By-Law – Off-Street Parking Requirements; and (3) Amend Zoning By-Law – Indoor Athletic Facilities in an Industrial and Industrial-1 District. Accordingly, please find the above-named articles as approved by the Board for inclusion in the warrant of the 2014 Annual Town Meeting.

As you know, the Board of Selectmen will need to accept the articles and to then forward them to the Planning Board for review, public hearing and report. Please have the Selectmen act on the enclosed articles at their next meeting of Tuesday, February 25, 2014, so that the Planning Board can meet its statutory obligations. The Planning Board plans to schedule the public hearing on the articles for Tuesday, March 18, 2014.

Should you have any questions regarding this matter, please feel free to contact me directly.

Very truly yours,

NEEDHAM PLANNING BOARD

Lee Newman
Director of Planning and Community Development

cc: Planning Board

Enclosure

ARTICLE 1: AMEND ZONING BY-LAW – SITE PLAN REVIEW

To see if the Town will vote to amend the Needham Zoning By-Law as follows:

- (a) Amend Section 7.4 Site Plan Review, Subsection 7.4.2, Definitions, by deleting the phrase “or any construction project which changes an exterior façade” from the first sentence of the fifth paragraph and by further deleting the last sentence thereof which reads “(For purposes of this section, façade change shall not include provision of awnings nor the replacement of windows and doors provided such items conform with the design standards as articulated in the ‘Town of Needham, Design Guidelines for the Business District’, dated August 15, 1985.)” so that the entire paragraph shall now read as follows:

“In the Center Business District, a **MAJOR PROJECT** is any construction project which creates or adds gross floor area; or any project which involves a change in part or all of an existing building or lot from one use category to another as defined under Subsection 3.2.2 of this By-Law and which results in an increase in the number of required parking or loading spaces.”

- (b) Amend Section 7.4 Site Plan Review, Subsection 7.4.2, Definitions, by adding the underlined language at the end of the twelfth paragraph, so that the entire paragraph shall now read as follows: (new language underlined):

“In the Center Business District, a **MINOR PROJECT** is any construction project which involves a change in the exterior façade of a building and the project is not a Major Project as defined by this By-Law. Notwithstanding any provision of this Section 7.4 requiring site plan approval by the Planning Board, any construction project which only involves a change in the exterior façade of a building shall be subject to review by and approval of the Design Review Board, which Board may also review and may approve the outside furnishings, displays, and non-restaurant tables and chairs. Any person aggrieved by a decision of the Design Review Board may seek de novo review and approval of the façade change from the Planning Board by filing an application with the Planning Board within 10 days of the Design Review Board’s filing of its decision with the Building Inspector; whereupon the Planning Board shall proceed in accordance with Section 7.7.3 and 7.7.4 as if it were the Design Review Board.”

- (c) Amend Section 7.4 Site Plan Review, Subsection 7.4.3, Requirements, by revising the first sentence of the third paragraph, so that the entire paragraph shall now read as follows: (new language underlined):

“**MINOR PROJECTS** – In the case of a minor project not requiring a special permit from the Board of Appeals and except as provided otherwise in Section 7.4.2 for a minor project that only involves a change in the exterior façade of a building in the Center Business District, the Planning Board shall conduct the Site Plan Review and issue a report to the applicant with a copy of said report to the Building Inspector within thirty-five (35) days from the date of filing of the Site Plan. Failure of the Board to issue said report within the 35 days shall be construed as satisfying this section.”

- (d) Amend Section 7.7 Design Review, Subsection 7.7.2, Design Review Board, Subparagraph 7.7.2.2, Authority and Specific Powers, by revising the first paragraph, so that the entire paragraph shall now read as follows: (new language underlined):

ARTICLE 2: AMEND ZONING BY-LAW – OFF-STREET PARKING REQUIREMENTS

To see if the Town will vote to amend the Needham Zoning By-Law as follows:

- (a) Amend Section 5.1 Off-Street Parking Requirements, Subsection 5.1.1, Applicability, Subparagraph 5.1.1.1, General Provisions, by adding the underlined language at the end of the paragraph, so that the entire paragraph shall now read as follows: (new language underlined):

“Paved off-street parking spaces shall be provided for all uses and structures (excluding single and two family structures) as described in Section 5.1.2 in accordance with the provisions of this Section. No change of a structure or use from a use or uses as described in the categories of Section 5.1.2 to another such category that requires additional off-street parking shall be made unless in accordance with Sections 5.1.2 and 5.1.3 for the entire use of structure. Notwithstanding the above, a change of an existing structure or use from a use or uses as described in the categories of Section 5.1.2 to another such category that requires additional off-street parking of 9 or fewer spaces in the Center Business, Chestnut Street Business or Avery Square Business Districts or 3 or fewer spaces in all other Commercial and Industrial Districts may proceed without requiring special permit relief or waivers from Sections 5.1.2 and 5.1.3, unless the parking is not compliant with Section 5.1.3 (c) Handicapped Parking, the first sentence of (d) Driveway Openings, (m) Location, and/or (n) Bicycle Racks in which case special permit relief or waivers is required. In other words, the special permit or waiver requirements of this Section 5.1 shall not apply to any project which does not trigger the thresholds set forth in the preceding sentence. This Section shall apply to the cumulative total of all additions and changes in use from May 15, 1985.”

- (b) Amend Section 5.1 Off-Street Parking Requirements, Subsection 5.1.1, Applicability, Subparagraph 5.1.1.3, Mixed Uses, by inserting a new second sentence and by deleting the word “additions” from the last sentence of the paragraph and substituting the phrase “changes in use”, so that the entire paragraph shall now read as follows: (new language underlined):

“No change or conversion of a use in a mixed use structure to a use which requires additional off-street parking shall be permitted unless off-street parking is provided in accordance with Sections 5.1.2 and 5.1.3 for the entire structure or said change or conversion does not exceed 1,000 square feet or 5 percent of the total building floor area, whichever is greater. Furthermore, a change or conversion of a use in a mixed use structure to a use or uses which require off-street parking of 9 or fewer spaces may proceed in the Center Business, Chestnut Street Business or Avery Square Business Districts without requiring special permit relief or waivers from Sections 5.1.2 and 5.1.3, unless the parking is not compliant with Section 5.1.3 (c) Handicapped Parking, the first sentence of (d) Driveway Openings, (m) Location, and/or (n) Bicycle Racks in which case special permit relief or waivers is required; and a change or conversion of a use in a mixed use structure to a use or uses which require off-street parking of 3 or fewer spaces may proceed in all other Commercial and Industrial Districts without requiring special permit relief or waivers from Sections 5.1.2 and 5.1.3, unless the parking is not compliant with Section 5.1.3 (c) Handicapped Parking, the first sentence of (d) Driveway Openings, (m) Location, and/or (n) Bicycle Racks in which case special permit relief or waivers is required. In other words, the special permit or waiver requirements of this Section 5.1 shall not apply to any project which does not trigger the thresholds set forth in the two preceding sentences. This Section shall apply to the cumulative total of all changes in use from May 15, 1985.”

the addition of from 1 to 9 new off-street parking spaces – and the project cannot be defined as a Major Project.”

Or take any other action relative thereto.

**ARTICLE 3: AMEND ZONING BY-LAW – INDOOR ATHLETIC OR EXERCISE
FACILITIES IN AN INDUSTRIAL AND INDUSTRIAL-1 DISTRICT**

To see if the Town will vote to amend the Needham Zoning By-Law as follows:

In Section 3.2, Schedule of Use Regulations, Subsection 3.2.1, Uses in the Rural Residence-Conservation, Single Residence A, Single Residence B, General Residence, Apartment A-1, Apartment A-2, Apartment A-3, Institutional, Industrial and Industrial-1 Districts, by inserting immediately below the row that reads “Personal fitness service establishment; where there is insufficient off-street parking on-site to serve all land uses located thereon in adherence with the requirements of Section 5.1.2 but where it can be demonstrated that the hours, or days, of peak parking for the uses are sufficiently different that a lower total will provide adequately for all uses or activities served by the parking lot” a new entry, which shall read as follows:

<u>“Use</u>	<u>RRC</u> <u>SRA</u>	<u>SRB</u>	<u>GR</u>	<u>A-1,2</u> <u>&3</u>	<u>I</u>	<u>IND</u>	<u>IND-</u> <u>1</u>
Indoor Athletic or Exercise Facilities	N	N	N	N	N	SP*	SP

*Applies only to Industrial Districts any portion of which is located within 150 feet of the Route 128 boundary, otherwise N.”

Or take any other action relative thereto.



Print

PART I ADMINISTRATION OF THE GOVERNMENT
(Chapters 1 through 182)**TITLE VII** CITIES, TOWNS AND DISTRICTS**CHAPTER 40A** ZONING**Section 5** Adoption or change of zoning ordinances or by-laws; procedure

Section 5. Zoning ordinances or by-laws may be adopted and from time to time changed by amendment, addition or repeal, but only in the manner hereinafter provided. Adoption or change of zoning ordinances or by-laws may be initiated by the submission to the city council or board of selectmen of a proposed zoning ordinance or by-law by a city council, a board of selectmen, a board of appeals, by an individual owning land to be affected by change or adoption, by request of registered voters of a town pursuant to section ten of chapter thirty-nine, by ten registered voters in a city, by a planning board, by a regional planning agency or by other methods provided by municipal charter. The board of selectmen or city council shall within fourteen days of receipt of such zoning ordinance or by-law submit it to the planning board for review.

No zoning ordinance or by-law or amendment thereto shall be adopted until after the planning board in a city or town, and the city council or a committee designated or appointed for the purpose by said council has each held a public hearing thereon, together or separately, at which interested persons shall be given an opportunity to be heard. Said public hearing shall be held within sixty-five days after the proposed zoning ordinance or by-law is submitted to the planning board by the city council or selectmen or if there is none, within sixty-five days after the proposed zoning ordinance or by-law is submitted to the city council or selectmen. Notice of the time and place of such public hearing, of the subject matter, sufficient for identification, and of the place where texts and maps thereof may be inspected shall be published in a newspaper of general circulation in the city or town once in each of two successive weeks, the first publication to be not less than fourteen days before the day of said hearing, and by posting such notice in a conspicuous place in the city or town hall for a period of not less than fourteen days before the day of said hearing. Notice of said hearing shall also be sent by mail, postage prepaid to the department of housing and community development, the regional planning agency, if any, and to the planning board of each abutting city and town. The department of housing and community development, the regional planning agency, the planning boards of all abutting cities and towns and nonresident property owners who may not have received notice by mail as specified in this section may grant a waiver of notice or submit an affidavit of actual notice to the city or town clerk prior to town meeting or city council action on a proposed zoning ordinance, by-law or change thereto. Zoning ordinances or by-laws may provide that a separate, conspicuous statement shall be included

with property tax bills sent to nonresident property owners, stating that notice of such hearings under this chapter shall be sent by mail, postage prepaid, to any such owner who files an annual request for such notice with the city or town clerk no later than January first, and pays a reasonable fee established by such ordinance or by-law. In cases involving boundary, density or use changes within a district, notice shall be sent to any such nonresident property owner who has filed such a request with the city or town clerk and whose property lies in the district where the change is sought. No defect in the form of any notice under this chapter shall invalidate any zoning ordinances or by-laws unless such defect is found to be misleading.

Prior to the adoption of any zoning ordinance or by-law or amendment thereto which seeks to further regulate matters established by section forty of chapter one hundred and thirty-one or regulations authorized thereunder relative to agricultural and aquacultural practices, the city or town clerk shall, no later than seven days prior to the city council's or town meeting's public hearing relative to the adoption of said new or amended zoning ordinances or by-laws, give notice of the said proposed zoning ordinances or by-laws to the farmland advisory board established pursuant to section forty of chapter one hundred and thirty-one.

No vote to adopt any such proposed ordinance or by-law or amendment thereto shall be taken until a report with recommendations by a planning board has been submitted to the town meeting or city council, or twenty-one days after said hearing has elapsed without submission of such report. After such notice, hearing and report, or after twenty-one days shall have elapsed after such hearing without submission of such report, a city council or town meeting may adopt, reject, or amend and adopt any such proposed ordinance or by-law. If a city council fails to vote to adopt any proposed ordinance within ninety days after the city council hearing or if a town meeting fails to vote to adopt any proposed by-law within six months after the planning board hearing, no action shall be taken thereon until after a subsequent public hearing is held with notice and report as provided.

No zoning ordinance or by-law or amendment thereto shall be adopted or changed except by a two-thirds vote of all the members of the town council, or of the city council where there is a commission form of government or a single branch, or of each branch where there are two branches, or by a two-thirds vote of a town meeting; provided, however, that if in a city or town with a council of fewer than twenty-five members there is filed with the clerk prior to final action by the council a written protest against such change, stating the reasons duly signed by owners of twenty per cent or more of the area of the land proposed to be included in such change or of the area of the land immediately adjacent extending three hundred feet therefrom, no such change of any such ordinance shall be adopted except by a three-fourths vote of all members.

No proposed zoning ordinance or by-law which has been unfavorably acted upon by a city council or town meeting shall be considered by the city council or town meeting within two years after the date of such unfavorable action unless the adoption of such proposed ordinance or by-law is recommended in the final report of the planning board.

When zoning by-laws or amendments thereto are submitted to the attorney general for approval as required by section thirty-two of chapter forty, he shall also be furnished with a statement which may be prepared by the planning board explaining the by-laws or amendments proposed, which statement may be accompanied by explanatory maps or plans.

The effective date of the adoption or amendment of any zoning ordinance or by-law shall be the date on which such adoption or amendment was voted upon by a city council or town meeting; if in towns, publication in a town bulletin or pamphlet and posting is subsequently made or publication in a newspaper pursuant to section thirty-two of chapter forty. If, in a town, said by-law is subsequently disapproved, in whole or in part, by the attorney general, the previous zoning by-law, to the extent that such previous zoning by-law was changed by the disapproved by-law or portion thereof, shall be deemed to have been in effect from the date of such vote. In a municipality which is not required to submit zoning ordinances to the attorney general for approval pursuant to section thirty-two of chapter forty, the effective date of such ordinance or amendment shall be the date passed by the city council and signed by the mayor or, as otherwise provided by ordinance or charter; provided, however, that such ordinance or amendment shall subsequently be forwarded by the city clerk to the office of the attorney general.

A true copy of the zoning ordinance or by-law with any amendments thereto shall be kept on file available for inspection in the office of the clerk of such city or town.

No claim of invalidity of any zoning ordinance or by-law arising out of any possible defect in the procedure of adoption or amendment shall be made in any legal proceedings and no state, regional, county or municipal officer shall refuse, deny or revoke any permit, approval or certificate because of any such claim of invalidity unless legal action is commenced within the time period specified in sections thirty-two and thirty-two A of chapter forty and notice specifying the court, parties, invalidity claimed, and date of filing is filed together with a copy of the petition with the town or city clerk within seven days after commencement of the action.



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 2/25/2014

Agenda Item	Sale of All Alcoholic Beverages in Restaurants with Fewer than 100 Seats
Presenter(s)	Kate Fitzpatrick, Town Manager

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
The Home Rule petition approved at the November 4, 2013 Special Town Meeting that would allow the Board to grant licenses for the sale of all alcoholic beverages in restaurants with fewer than 100 seats was approved by the Legislature and signed by the Governor on February 20, 2014. A vote of the Board is required to place the question on the Annual Town Election ballot.			
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
<i>Suggested Motion: That the Board vote to place the following question on the ballot for the 2014 Annual Town Election:</i> "Shall the town of Needham, acting through its licensing authority, be granted the authority to issue licenses for the sale of all alcoholic beverages to be drunk on the premises to restaurants with a seating capacity of fewer than 100 persons?" Acceptance of this act by the voters of the Town of Needham will authorize its Board of Selectmen to issue licenses for the sale and serving of all alcoholic beverages by restaurants with a seating capacity of less than 100 persons to be consumed on the premises. All other provisions of General Laws, Chapter 138 (Alcoholic Liquors) shall apply to the sale and serving of alcoholic beverages by restaurants with a seating capacity of less than 100 persons."			
3.	BACK UP INFORMATION ATTACHED	YES	NO
(Describe backup below) a. Chapter 32 of the Acts of 2014			

Chapter

32

THE COMMONWEALTH OF MASSACHUSETTS

In the Year Two Thousand and Fourteen

AN ACT AUTHORIZING THE TOWN OF NEEDHAM TO PLACE A QUESTION ON THE BALLOT AUTHORIZING THE TOWN TO GRANT CERTAIN LICENSES FOR THE SALE OF ALL ALCOHOLIC BEVERAGES TO BE DRUNK ON THE PREMISES.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. Notwithstanding any general or special law to the contrary, the licensing authority of the town of Needham may issue licenses for the sale of all alcoholic beverages to be drunk on the premises to restaurants with a seating capacity of fewer than 100 persons. Except as otherwise provided in this act, such licenses shall be subject to chapter 138 of the General Laws.

SECTION 2. Notwithstanding section 11 of chapter 138 of the General Laws as to the time and manner of voting on the question, this act shall be submitted for its acceptance to the qualified voters of the town of Needham at the state election or an annual or special town election following the effective date of this act in the form of the following question:-

"Shall the town of Needham, acting through its licensing authority, be granted the authority to issue licenses for the sale of all alcoholic beverages to be drunk on the premises to restaurants with a seating capacity of fewer than 100 persons?"

If a majority of the votes cast in answer to the question is in the affirmative, the town of Needham licensing authority may issue licenses for the sale of all alcoholic beverages to be drunk on the premises to restaurants with a seating capacity of fewer than 100 persons.

Below the ballot question shall appear a fair and concise summary of the ballot question prepared by the town counsel and approved by the board of selectmen of the town of Needham.

SECTION 3. This act shall take effect upon its passage.

House of Representatives, February 12, 2014.

Passed to be enacted,

James L. Kelly, Acting Speaker.

In Senate, February 13, 2014.

Passed to be enacted,

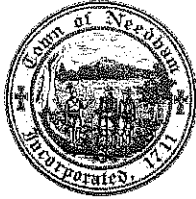
Therese Murray, President.

20 February, 2014.

Approved,

at 2 o'clock and 52 minutes, P. M.

[Signature]
Governor



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 2/25/2014

Agenda Item	9/11 Memorial
Presenter(s)	Kate Fitzpatrick, Town Manager

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
Ms. Cindy Chaston, Detective Joe O'Brien, and Firefighter Mark McCullough appeared before the Board on February 11, 2014 to seek approval for the placement of a memorial dedicated to the response of Fire and Police personnel on September 11, 2001 on the grounds of the Police and Fire Station at School and Chestnut Streets.			
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
<i>Suggested Motion: That the Board vote to approve the placement of a memorial dedicated to the response of Fire and Police personnel on September 11, 2011 on Town property at the corner of School Street and Chestnut Street, subject to final approval of design and content.</i>			
3.	BACK UP INFORMATION ATTACHED	YES	NO
(Describe backup below)			



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

MEETING DATE: 2/25/2014

Agenda Item	Proposed Sign By-law Revision – Electronic Billboards
Presenter(s)	Kate Fitzpatrick, Town Manager

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
On behalf of his client Logan Communications, Attorney Cramer has presented a proposal for amending the Town’s sign by-law to allow for electronic billboards in Needham along the Interstate Highway. Town Counsel is in the process of reviewing the proposal.			
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
Suggested Motion: That the Board vote to include the proposed revision of the Sign By-law to allow for electronic billboards in the warrant for the 2014 Annual Town Meeting.			
3.	BACK UP INFORMATION ATTACHED	YES	NO
a. Letter from Roy Cramer with proposed by-law amendment dated February 20, 2014			

FRIEZE CRAMER ROSEN & HUBER LLP
C O U N S E L L O R S A T L A W

60 WALNUT STREET, WELLESLEY, MASSACHUSETTS 02481
781-943-4000 • FAX 781-943-4040

ROY A. CRAMER
781-943-4030
RAC@I28LAW.COM

February 20, 2014

BY HAND

Kate Fitzpatrick, Town Manager
1471 Highland Avenue
Needham, MA 02492

Re: Proposed Amendments to Needham Sign By-Law

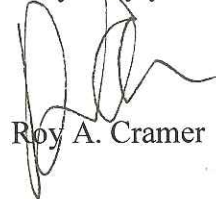
Dear Kate:

Enclosed please find twelve (12) copies of the Proposed Amendments to the Needham Sign By-Law to Allow Electronic Billboards. I have made two minor non-substantive changes (see paragraphs 2(a) and 2(b)).

Dave Tobin has not yet completed his review of the by-law but I wanted to make sure that the latest version was filed with the Board of Selectmen in time to be included in the Information Packages for next Tuesday's meeting.

Thank you for your cooperation.

Very truly yours,



Roy A. Cramer

Enclosures

PROPOSED AMENDMENTS TO
NEEDHAM SIGN-BY-LAW
TO ALLOW ELECTRONIC BILLBOARDS

1. To amend Section 5.2 of the Sign By-Law ("Definitions") by adding the following at the end of the section:

Electronic Billboard: A billboard that changes its message or copy at intervals by programmable electronic, digital, or mechanical processes or remote control.

Mass DOT: shall mean the Massachusetts Department of Transportation, a body politic and corporate established pursuant to Massachusetts General Laws Chapter 6C.

State Billboard Regulations: shall mean 700 CMR 3.00: Control and Restrictions of Billboards, Signs and Other Advertising Devices or its successor.

2. To amend Section 5.3 of the Sign By-Law ("Administration") as follows:
 - (a) By adding to the first sentence of Section 5.3.1 the following: "Except for Electronic Billboards governed, reviewed and approved by the Board of Selectmen pursuant to Section 5.7, in which case the term "Board" shall mean the Board of Selectmen, and not the Design Review Board, the" and deleting the word "The" at the beginning of the first sentence, so that it reads in pertinent part: "Except for Electronic Billboards governed, reviewed and approved by the Board of Selectmen pursuant to Section 5.7, in which case the term "Board" shall mean the Board of Selectmen and not the Design Review Board, the review of all sign permit applications, and requests for special permits shall be performed by the Design Review Board (herein referred to as the "Board"), as further defined in Section 7.7 of the Needham Zoning By-Law."
 - (b) By deleting the first sentence of Section 5.3.4 in its entirety and replacing it with the following: "If an applicant wishes to obtain a permit for a sign that does not comply with this article (except for a special permit for an electronic billboard), he shall apply to the Design Review Board for a Special Permit from the requirements of this article in accordance with the procedure established under sub-section 5.3.3 of this article. In the case of a request for a special permit for an Electronic Billboard, he shall apply to the Board of Selectmen for a special permit in accordance with the procedure established under Section 5.3.4 of this article."

- (c) By adding to the end of Section 5.3.4 the following: "Simultaneously with the filing for a special permit to the Board of Selectmen for an Electronic Billboard, the applicant shall file five copies of the permit application, including five copies of all application materials, with the Design Review Board. The Design Review Board may review requests for special permits for Electronic Billboards and shall, within fourteen days of the receipt of the application materials, transmit its advisory recommendations regarding the design of the Electronic Billboard to the Board of Selectmen, the Building Inspector and the applicant."
3. To amend the Sign By-Law by adding a new Section 5.7:

Section 5.7 Electronic Billboard Permits

Section 5.7.1 General Regulations

Electronic Billboard Permits shall be allowed in the Town of Needham only under the following terms and circumstances:

- (a) Electronic Billboards may be placed only within areas of Needham that are not Residential Zoning Districts, as set forth in Section 2.1 of the Town of Needham Zoning By-Law.
- (b) Electronic Billboard shall be oriented for visibility from Route 128 (I-95).
- (c) No Electronic Billboard can be placed within one thousand (1,000) linear feet of an existing Electronic Billboard along the same side of the interstate highway layout.
- (d) Electronic Billboards may only be Permanent Freestanding Signs. No portable billboards shall be permitted.
- (e) No Electronic Billboard shall extend more than 50 feet above the base of said free-standing sign at ground level. Said 50 feet shall be computed by drawing a horizontal line from the top of the Electronic Billboard to the top of the pole supporting said Electronic Billboard and measuring from that point to the point where the support pole meets the ground. If the support pole is located on a slope, the distance shall be measured from the highest elevation where the support pole meets the ground.
- (f) Electronic Billboards may be v-shaped to afford visibility to both the northbound and southbound lanes of Route 128 (I-95).
- (g) Electronic Billboards shall not be revolving.

- (h) The maximum square footage of the display face of an Electronic Billboard shall be 672 square feet. Frames, aprons, catwalks, safety apparatus and other appurtenances shall be excluded from maximum square footage.

Section 5.7.2 Special Permit

Electronic Billboards shall be governed, reviewed and approved by the Board of Selectmen. Electronic Billboards shall be allowed by special permit, but only if the proposed Electronic Billboard meets all of the Electronic Billboard Design Guidelines set forth herein. The Special Permit finding set forth in Section 5.3.4 of this By-Law that "owing to physical peculiarities of the specific location, literal enforcement of the terms of this article would result in substantial hardship to the applicant, or substantial detriment to the vicinity, and that such a Special Permit will be consistent with the stated objectives of this article" shall not be applicable to Electronic Billboards, but a Special Permit shall be granted only if the Board finds that the Electronic Billboards Design Criteria set forth in Section 5.7.3 are met. Notwithstanding the provisions of Section 5.3.4, Electronic Billboards shall be transferable.

Section 5.7.3 Electronic Billboards Design Criteria

The criteria of Section 5.3.5 of this By-Law (Design Guidelines) shall not be applicable to Electronic Billboards, but the following Design Guidelines shall apply. Electronic Billboards shall only be allowed if the Applicant satisfies the following Electronic Billboards Design Guidelines:

- (a) The specific site is an appropriate location for the proposed Electronic Billboard and the design and layout complies with the standards and requirements set forth in this Section 5.7.3.
- (b) Adequate and appropriate facilities will be provided for the proper operation of the Electronic Billboard.
- (c) The Electronic Billboard shall not create a material visual impact to any residential district in the Town of Needham.
- (d) The Electronic Billboard shall be permanently affixed to a main support structure. No portable billboards shall be permitted.
- (e) No sexually oriented or sexually provocative advertising or messages shall be permitted.
- (f) Exposed back of billboards, poles and other support structures must be painted in a color and finished so as to present an attractive and finished appearance.

5.7.5 Prohibitions

The provisions of Section 5.4 ("Prohibitions") shall not be applicable to Electronic Billboards, but the following prohibitions shall be applicable.

5.7.4.1 Illumination

- (a) Electronic Billboards shall use automatic level controls to regulate light levels, and shall comply with the brightness standards set forth in the State Billboard Regulations.
- (b) No illumination shall be permitted which casts glare onto any residentially used premises or onto any portion of public way so as to create a traffic hazard.

5.7.4.2 Location

- (a) No Electronic Billboard shall be erected at the intersection of any streets or of a street and driveway in such a manner as to obstruct free and clear vision; or at any location where by reason of its position, shape or color, it may interfere with, or obstruct the view of, or be confused with any authorized traffic sign, signal or device.

5.7.4.3 Type

- (a) The following types of billboards are prohibited:
 - (i) Animated, projected, moving or giving the illusion of movement (including any moving parts), scrolling, flashing, revolving, blinking, and intermittently illuminated signs, beacons (or any light directed at any location other than the sign itself), searchlights, pennants, and inflatable signs, including balloons;
 - (ii) Billboards with physical movements of any kind;
 - (iii) Changeable copy or message billboards that change at intervals greater/faster than those set forth in State Billboard Regulations.
 - (iv) Tri-vision billboards;
 - (v) Video billboards or billboards that otherwise give the illusion of video or moving images;

- (vi) Billboards with sound;
 - (vii) Billboards with pyrotechnics; and
 - (viii) Billboards which by reason of position, wording, illustration, size, shape or color obstruct, impair, obscure, interfere with the view of, or may be confused with any traffic control signal or device or which may otherwise obstruct or interfere with traffic.
- (b) A v-shaped Electronic Billboard consisting of two single-faced billboards to afford visibility to both north and southbound traffic shall be permitted, provided that only one face shall be visible from each direction of travel.

5.7.5 Number of Billboards on Individual Lot

The approval of an Electronic Billboard as provided in this Section 5.7 shall be in addition to any billboard that would otherwise be permitted pursuant to this By-Law, including but not limited to Section 5.5.

5.7.7 Impact Fee Agreement

The granting of an Electronic Billboard shall be contingent upon the execution of a mutually satisfactory Impact Fee Agreement between the Applicant and the Town of Needham. The impact fee may include monetary compensation, dedicated advertising/public service announcement time for the Town of Needham, or a combination of both

PROPOSED AMENDMENTS TO
NEEDHAM SIGN-BY-LAW
TO ALLOW ELECTRONIC BILLBOARDS

1. To amend Section 5.2 of the Sign By-Law ("Definitions") by adding the following at the end of the section:

Electronic Billboard: A billboard that changes its message or copy at intervals by programmable electronic, digital, or mechanical processes or remote control.

Mass DOT: shall mean the Massachusetts Department of Transportation, a body politic and corporate established pursuant to Massachusetts General Laws Chapter 6C.

State Billboard Regulations: shall mean 700 CMR 3.00: Control and Restrictions of Billboards, Signs and Other Advertising Devices or its successor.

2. To amend Section 5.3 of the Sign By-Law ("Administration") as follows:
 - (a) By adding to the first sentence of Section 5.3.1 the following: "Except for Electronic Billboards governed, reviewed and approved by the Board of Selectmen pursuant to Section 5.7, in which case the term "Board" shall mean the Board of Selectmen, and not the Design Review Board, the" and deleting the word "The" at the beginning of the first sentence, so that it reads in pertinent part: "Except for Electronic Billboards governed, reviewed and approved by the Board of Selectmen pursuant to Section 5.7, in which case the term "Board" shall mean the Board of Selectmen and not the Design Review Board, the review of all sign permit applications, and requests for special permits shall be performed by the Design Review Board (herein referred to as the "Board"), as further defined in Section 7.7 of the Needham Zoning By-Law."
 - (b) By deleting the first sentence of Section 5.3.4 in its entirety and replacing it with the following: "If an applicant wishes to obtain a permit for a sign that does not comply with this article, (except for a special permit for an electronic billboard), he shall apply to the Design Review Board for a Special Permit from the requirements of this article in accordance with the procedure established under sub-section 5.3.3 of this article. In the case of a request for a special permit for an Electronic Billboard, he shall apply to the Board of Selectmen for a special permit in accordance with the procedure established under Section 5.3.4 of this article."

- (c) By adding to the end of Section 5.3.4 the following: "Simultaneously with the filing for a special permit to the Board of Selectmen for an Electronic Billboard, the applicant shall file five copies of the permit application, including five copies of all application materials, with the Design Review Board. The Design Review Board may review requests for special permits for Electronic Billboards and shall, within fourteen days of the receipt of the application materials, transmit its advisory recommendations regarding the design of the Electronic Billboard to the Board of Selectmen, the Building Inspector and the applicant."
3. To amend the Sign By-Law by adding a new Section 5.7:

Section 5.7 Electronic Billboard Permits

Section 5.7.1 General Regulations

Electronic Billboard Permits shall be allowed in the Town of Needham only under the following terms and circumstances:

- (a) Electronic Billboards may be placed only within areas of Needham that are not Residential Zoning Districts, as set forth in Section 2.1 of the Town of Needham Zoning By-Law.
- (b) Electronic Billboard shall be oriented for visibility from Route 128 (I-95).
- (c) No Electronic Billboard can be placed within one thousand (1,000) linear feet of an existing Electronic Billboard along the same side of the interstate highway layout.
- (d) Electronic Billboards may only be Permanent Freestanding Signs. No portable billboards shall be permitted.
- (e) No Electronic Billboard shall extend more than 50 feet above the base of said free-standing sign at ground level. Said 50 feet shall be computed by drawing a horizontal line from the top of the Electronic Billboard to the top of the pole supporting said Electronic Billboard and measuring from that point to the point where the support pole meets the ground. If the support pole is located on a slope, the distance shall be measured from the highest elevation where the support pole meets the ground.
- (f) Electronic Billboards may be v-shaped to afford visibility to both the northbound and southbound lanes of Route 128 (I-95).
- (g) Electronic Billboards shall not be revolving.

- (h) The maximum square footage of the display face of an Electronic Billboard shall be 672 square feet. Frames, aprons, catwalks, safety apparatus and other appurtenances shall be excluded from maximum square footage.

Section 5.7.2 Special Permit

Electronic Billboards shall be governed, reviewed and approved by the Board of Selectmen. Electronic Billboards shall be allowed by special permit, but only if the proposed Electronic Billboard meets all of the Electronic Billboard Design Guidelines set forth herein. The Special Permit finding set forth in Section 5.3.4 of this By-Law that "owing to physical peculiarities of the specific location, literal enforcement of the terms of this article would result in substantial hardship to the applicant, or substantial detriment to the vicinity, and that such a Special Permit will be consistent with the stated objectives of this article" shall not be applicable to Electronic Billboards, but a Special Permit shall be granted only if the Board finds that the Electronic Billboards Design Criteria set forth in Section 5.7.3 are met. Notwithstanding the provisions of Section 5.3.4, Electronic Billboards shall be transferable.

Section 5.7.3 Electronic Billboards Design Criteria

The criteria of Section 5.3.5 of this By-Law (Design Guidelines) shall not be applicable to Electronic Billboards, but the following Design Guidelines shall apply. Electronic Billboards shall only be allowed if the Applicant satisfies the following Electronic Billboards Design Guidelines:

- (a) The specific site is an appropriate location for the proposed Electronic Billboard and the design and layout complies with the standards and requirements set forth in this Section 5.7.3.
- (b) Adequate and appropriate facilities will be provided for the proper operation of the Electronic Billboard.
- (c) The Electronic Billboard shall not create a material visual impact to any residential district in the Town of Needham.
- (d) The Electronic Billboard shall be permanently affixed to a main support structure. No portable billboards shall be permitted.
- (e) No sexually oriented or sexually provocative advertising or messages shall be permitted.
- (f) Exposed back of billboards, poles and other support structures must be painted in a color and finished so as to present an attractive and finished appearance.

5.7.5 Prohibitions

The provisions of Section 5.4 ("Prohibitions") shall not be applicable to Electronic Billboards, but the following prohibitions shall be applicable.

5.7.4.1 Illumination

- (a) Electronic Billboards shall use automatic level controls to regulate light levels, and shall comply with the brightness standards set forth in the State Billboard Regulations.
- (b) No illumination shall be permitted which casts glare onto any residentially used premises or onto any portion of public way so as to create a traffic hazard.

5.7.4.2 Location

- (a) No Electronic Billboard shall be erected at the intersection of any streets or of a street and driveway in such a manner as to obstruct free and clear vision; or at any location where by reason of its position, shape or color, it may interfere with, or obstruct the view of, or be confused with any authorized traffic sign, signal or device.

5.7.4.3 Type

- (a) The following types of billboards are prohibited:
 - (i) Animated, projected, moving or giving the illusion of movement (including any moving parts), scrolling, flashing, revolving, blinking, and intermittently illuminated signs, beacons (or any light directed at any location other than the sign itself), searchlights, pennants, and inflatable signs, including balloons;
 - (ii) Billboards with physical movements of any kind;
 - (iii) Changeable copy or message billboards that change at intervals greater/faster than those set forth in State Billboard Regulations.
 - (iv) Tri-vision billboards;
 - (v) Video billboards or billboards that otherwise give the illusion of video or moving images;

- (vi) Billboards with sound;
 - (vii) Billboards with pyrotechnics; and
 - (viii) Billboards which by reason of position, wording, illustration, size, shape or color obstruct, impair, obscure, interfere with the view of, or may be confused with any traffic control signal or device or which may otherwise obstruct or interfere with traffic.
- (b) A v-shaped Electronic Billboard consisting of two single-faced billboards to afford visibility to both north and southbound traffic shall be permitted, provided that only one face shall be visible from each direction of travel.

5.7.5 Number of Billboards on Individual Lot

The approval of an Electronic Billboard as provided in this Section 5.7 shall be in addition to any billboard that would otherwise be permitted pursuant to this By-Law, including but not limited to Section 5.5.

5.7.7 Impact Fee Agreement

The granting of an Electronic Billboard shall be contingent upon the execution of a mutually satisfactory Impact Fee Agreement between the Applicant and the Town of Needham. The impact fee may include monetary compensation, dedicated advertising/public service announcement time for the Town of Needham, or a combination of both



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

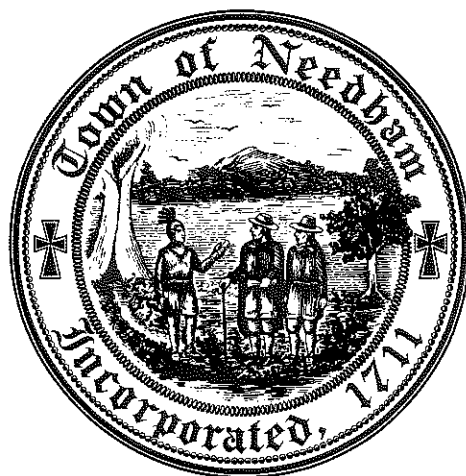
MEETING DATE: 2/25/2014

Agenda Item	Close Annual Town Meeting Warrant
Presenter(s)	Kate Fitzpatrick, Town Manager

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
The Town Manager will recommend that the Board vote to close the warrant for the May 2014 Annual Town Meeting.			
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
<i>Suggested Motion:</i> That the Board vote to close the warrant for the 2014 Annual Town Meeting, subject to minor technical corrections to be made by the Town Manager, Town Counsel and Bond Counsel.			
3.	BACK UP INFORMATION ATTACHED	YES	NO
a. Draft Warrant dated February 21, 2014			

TOWN OF NEEDHAM
MASSACHUSETTS

2014 Annual Town Meeting Warrant



Election: Tuesday, April 8, 2014

Business Meeting at 7:30 p.m. on Monday, May 5, 2014

At the James Hugh Powers Hall, Needham Town Hall

DRAFT

Additional information on particular warrant articles will be made available from time to time at www.needhamma.gov/townmeeting during the weeks leading up to the Annual Town Meeting.

Article	Description	Inserted By	Page
	Annual Town Election		
	Committee and Officer Reports	Board of Selectmen	
HUMAN RESOURCES ARTICLES			
	Establish Elected Officials' Salaries	Personnel Board	
	Fund Collective Bargaining Agreement - ITWA	Board of Selectmen	
	Fund Collective Bargaining Agreement – NIPEA/DPW	Board of Selectmen	
FINANCE ARTICLES			
	Accept Chapter 73, Section 4 of the Acts of 1986	Board of Selectmen	
	Appropriate for Needham Property Tax Assistance Program	Board of Selectmen	
	Appropriate for Blue Tree Replacement	Board of Selectmen	
	Appropriate the FY2015 Operating Budget	Finance Committee	
	Appropriate the FY2015 RTS Enterprise Fund Budget	Board of Selectmen & Finance Committee	
	Appropriate the FY2015 Sewer Enterprise Fund Budget	Board of Selectmen & Finance Committee	
	Appropriate the FY2015 Water Enterprise Fund Budget	Board of Selectmen & Finance Committee	
	Establish Revolving Fund – Water Conservation	Board of Selectmen	
	Continue Departmental Revolving Funds	Board of Selectmen	
	Authorization to Expend State Funds for Public Ways	Board of Selectmen	
ZONING / LAND USE ARTICLES			
	Amend Zoning By-law: Medical Marijuana Overlay District;	Planning Board	
	Amend Zoning By-Law – Map Change to Medical Marijuana Overlay District	Planning Board	
	Amend Zoning By-Law – Interim Regulations for Medical Marijuana Uses.	Planning Board	
	Amend Zoning By-Law	Planning Board	
	Amend Zoning By-Law	Planning Board	
	Amend Zoning By-Law	Planning Board	
GENERAL ARTICLES / CITIZENS' PETITIONS / COMMITTEE ARTICLES			
	Amend General By-Law – Bows and Arrows	Board of Selectmen	
	Amend General By-Law – Private Ways	Board of Selectmen	
	Amend General By-Law – Sign By-Law	Board of Selectmen	
	Amend General By-Law – Municipal Water Supply	Board of Selectmen	
	Accept the Provisions of M.G.L. c. 59 Section 5N – Veterans	Board of Selectmen	
	Amend District Agreement – Minuteman Regional School	Board of Selectmen	
COMMUNITY PRESERVATION ACT ARTICLES			

Article	Description	Inserted By	Page
	Appropriate for Ridge Hill Boardwalk & Bridge Replacement	Community Preservation Committee	
	Appropriate for Town Common Historic Re-design	Community Preservation Committee	
	Appropriate for Memorial Park Improvements	Community Preservation Committee	
	Appropriate for Vital Records Preservation	Community Preservation Committee	
	Appropriate to Community Preservation Fund	Community Preservation Committee	
CAPITAL ARTICLES			
	Rescind Debt Authorizations	Board of Selectmen	
	Appropriate for General Fund Cash Capital	Board of Selectmen	
	Appropriate for Public Works Infrastructure Program	Board of Selectmen	
	Appropriate for Central Avenue/Eliot Street Bridge Design	Board of Selectmen	
	Appropriate for RTS Enterprise Fund Cash Capital	Board of Selectmen	
	Appropriate for Sewer Enterprise Fund Cash Capital	Board of Selectmen	
	Appropriate for Water Enterprise Fund Cash Capital	Board of Selectmen	
TOWN RESERVE ARTICLES			
	Appropriate to Athletic Facility Improvement Fund	Board of Selectmen	
	Appropriate to Capital Improvement Fund	Board of Selectmen	
	Appropriate to Capital Facility Fund	Board of Selectmen	
	Omnibus	Board of Selectmen	

**WARRANT FOR THE ANNUAL TOWN MEETING
TUESDAY, APRIL 8, 2014
TOWN OF NEEDHAM
COMMONWEALTH OF MASSACHUSETTS**

Norfolk, ss.

To either of the constables in the Town of Needham in said County. Greetings:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the Inhabitants of the Town of Needham qualified to vote in elections and in Town Affairs to meet in their respective voting places in said Town namely:

ARTICLE : ANNUAL TOWN ELECTION

Warrant for the Annual Town Meeting

Monday, May 5, 2014 at 7:30 p.m. at Needham Town Hall

ARTICLE : COMMITTEE AND OFFICER REPORTS

To hear and act on the reports of Town Officers and Committees.

HUMAN RESOURCE ARTICLES

ARTICLE : ESTABLISH ELECTED OFFICIALS' SALARIES

To see if the Town will vote to fix the compensation of the following elected officers of the Town as of July 1, 2014, as required by Massachusetts General Laws, Chapter 41, Section 108:

Town Clerk	\$
Town Clerk with 6 years of service in that position	\$ (1)
Selectmen, Chairman	\$1,800
Selectman, Others	\$1,500

- (1) In addition, such compensation shall also include payment of longevity in the amount of \$, the accumulation of 15 days of non-occupational sick leave per fiscal year, and payment for 25% of unused sick leave at the time of retirement from Town Service in accordance with M.G.L. c. 32 or sooner, in an amount not to exceed \$. The annual salary of \$ includes compensation for five weeks of vacation leave, any unused portion of which will be paid at the time of separation from Town service in an amount not to exceed \$. No later than the time of separation from Town service, the Town Clerk shall also be paid for seven (7) weeks of accrued, unused vacation time in an amount not to exceed \$; or take any other action relative thereto.

INSERTED BY: Personnel Board
FINANCE COMMITTEE RECOMMENDS THAT:
PERSONNEL BOARD RECOMMENDS THAT:

Article Information:

ARTICLE : FUND COLLECTIVE BARGAINING AGREEMENT – ITWA

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Independent Town Workers Association, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2015; or take any other action relative thereto.

INSERTED BY: Personnel Board
FINANCE COMMITTEE RECOMMENDS THAT:
PERSONNEL BOARD RECOMMENDS THAT:

Article Information:

ARTICLE : FUND COLLECTIVE BARGAINING AGREEMENT – NIPEA/DPW

To see if the Town will vote to approve the funding of a collective bargaining agreement between the Town and the Needham Independent Public Employees' Association, and to appropriate a sum of money to defray the cost of salary and wages provided for under the agreement for fiscal year 2015; or take any other action relative thereto.

INSERTED BY: Personnel Board
FINANCE COMMITTEE RECOMMENDS THAT:
PERSONNEL BOARD RECOMMENDS THAT:

Article Information:

FINANCE ARTICLES

ARTICLE : ACCEPT CHAPTER 73, SECTION 4 OF THE ACTS OF 1986

To see if the Town will vote to accept, for fiscal year 2014 the provisions of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, which amends Chapter 59 of the General Laws relative to real estate property tax exemptions, and approve an increase in the amount of 100% for each eligible exemption; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information: Acceptance of Section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, permits the Town to grant an additional exemption to certain taxpayers who are surviving spouses, surviving minors of deceased parents, persons over the age of 70, certain veterans and disabled veterans and their surviving spouses, parents of veterans who died in wartime service and blind individuals, and who qualify for an exemption under any one of the following clauses of Section 5 of Chapter 59 of the General Laws: Clauses 17, 17C, 22, 22A, 22B, 22C, 22D, 22E, 37, 37A, 41, 41B, 41C, 42 or 43. The additional exemption shall be uniform for all exemptions but shall not exceed one hundred percent of a taxpayer's original exemption. No taxpayer may pay less tax than paid on the preceding year, except through the application of General Laws, Chapter 58, Section 8A or Chapter 59, Section 5, clause 18. The taxable valuation of the taxpayer's property shall not be less than ten percent of its fair cash value. Town Meeting must approve the additional exemption on an annual basis. In fiscal year 2014, the cumulative increase above the statutory limit was 99%.

ARTICLE : APPROPRIATE FOR NEEDHAM PROPERTY TAX ASSISTANCE PROGRAM

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$13,805 for the purpose of funding the Needham Property Tax Assistance Program, said sum to be spent under the direction of the Town Manager and raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT:

Article Information: The 2009 Annual Town Meeting voted to establish a Property Tax Assistance Program. The goal of the Board of Selectmen is to set a target annual appropriation for the fund equal to the amount of private contributions to the Town's statutory voluntary tax relief program during the preceding fiscal year, up to a maximum appropriation of \$25,000 (2008 dollars). The voluntary fund received \$13,805 in fiscal year 2013.

ARTICLE : APPROPRIATE FOR BLUE TREE REPLACEMENT

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$35,000 for replacement of the Blue Tree, to be spent under the direction of the Town Manager and transferred from Free Cash; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

ARTICLE : APPROPRIATE THE FY2015 OPERATING BUDGET

To see what sums of money the Town will vote to raise, appropriate, and/or transfer for the necessary Town expenses and charges, and further that the operating budget be partially funded by a transfer from the parking meter fund in the amount of \$40,000, from Free Cash in the amount of \$1,650,088, from the overlay surplus in the amount of \$500,000, from amounts reserved for debt exclusion offsets in the

amount of \$105,026, and \$475,763 to be raised from CPA receipts; and further that the Town Manager is authorized to make transfers from line item **X** to the appropriate line items in order to fund the classification and compensation plan approved in accordance with the provisions of Section 20B(5) of the Town Charter, and to fund collective bargaining agreements approved by vote of Town Meeting; and further that the Town Manager is authorized to expend from line item **X** in order to meet expenses for post-employment health and life insurance benefits for eligible retirees from the fund established for that purpose; or take any other action relative thereto.

INSERTED BY: Finance Committee
FINANCE COMMITTEE RECOMMENDS THAT:

ARTICLE : APPROPRIATE THE FY2015 RTS ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and/or transfer and appropriate the following sums of money to operate the Solid Waste and Recycling Division of the Department of Public Works during fiscal year 2015, under the provisions of M.G.L. Chapter 44, Section 53F ½:

and further to meet this appropriation that \$1,420,000 be raised from the tax levy and transferred to the RTS Enterprise Fund; or take any other action relative thereto.

INSERTED BY: Board of Selectmen & Finance Committee
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

ARTICLE : APPROPRIATE THE FY2015 SEWER ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and/or transfer and appropriate the following sums of money to operate the Sewer Division of the Department of Public Works during fiscal year 2015, under the provisions of M.G.L. Chapter 44, Section 53F ½:

and further to meet this appropriation that \$463,430 be raised from the tax levy and transferred to the Sewer Enterprise Fund, and \$308,000 be transferred from Sewer Enterprise Fund Retained Earnings; or take any other action relative thereto.

INSERTED BY: Board of Selectmen & Finance Committee
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

ARTICLE : APPROPRIATE THE FY2015 WATER ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and/or transfer and appropriate the following sums of money to operate the Water Division of the Department of Public Works during fiscal year 2015, under the provisions of M.G.L. Chapter 44, Section 53F ½:

and further to meet this appropriation that \$432,000 be transferred from Water Enterprise Fund Retained Earnings; or take any other action relative thereto.

INSERTED BY: Board of Selectmen & Finance Committee
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

ARTICLE : CONTINUE DEPARTMENTAL REVOLVING FUNDS

To see if the Town will vote to authorize and continue revolving funds for certain Town departments pursuant to the provisions of M.G.L. Chapter 44, Section 53E ½ for the fiscal year beginning July 1, 2014:

Revolving Fund	Spending Authority	Revenue Source	Use of Funds	FY 2015 Budget
Memorial Park	Memorial Park Trustees	Food Concessions	Improvements to Memorial Park	\$4,100
Local Transportation	Council on Aging Director	MBTA, Grants, Program Receipts	Transportation program for COA	\$60,000
Yard Waste Processing Program	DPW Director	Town and Participating Communities	Multi-Community yard waste processing program	\$75,000
Home Composting Bin Account	DPW Director	Sale of Bins	Purchase of additional home composting bins	\$3,000
Youth Services Activities	Youth Services Director	Program Receipts	Costs related to youth service and community programs	\$25,000
Traveling Meals Program	Health Director	Program Receipts	Costs related to Traveling meals	\$75,000
Immunization Fund	Health Director	Program Receipts	Costs associated with immunization and educational programs	\$25,000

Revolving Fund	Spending Authority	Revenue Source	Use of Funds	FY 2015 Budget
School Transportation Program	School Committee	Fee-Based Transportation Program Receipts	Pupil and other District-wide transportation	\$819,000
Facility Activity Use	Director of Facility Operations	Fee-Based Facility Use	Community Facility Use	\$250,000

or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information and Summary of M.G.L., Chapter 44, Section 53E ½: A revolving fund established under the provisions of M.G.L., Chapter 44, Section 53E ½ must be authorized annually by vote of the Town Meeting. The fund shall be credited only with the departmental receipts received in connection with the programs supported by such revolving fund, and expenditures may be made from the revolving fund without further appropriation, subject to the provisions of Section 53E ½. The Annual Town Meeting authorization for each revolving fund shall specify: (1) the programs and purposes for which the revolving fund may be expended; (2) the departmental receipts which shall be credited to the revolving fund; (3) the board, department or officer authorized to expend from such fund; and (4) a limit on the amount which may be expended from such fund in the ensuing year. In any fiscal year, the Board of Selectmen and the Finance Committee may approve an increase in the amount to be spent from the revolving fund, but in no event shall any agency, board, department or officer be authorized to expend in any one fiscal year more than one percent of the amount raised by the Town by taxation in the most recent fiscal year for which a tax rate has been certified pursuant to M.G.L., Chapter 59, Section 23.

ARTICLE : ESTABLISH REVOLVING FUND – WATER CONSERVATION

To see if the town will vote to authorize a revolving fund for the Department of Public Works under MGL Chapter 44 Section 53E1/2, that may be spent by the Director of Public Works without further appropriation during fiscal year 2015 for the purposes of paying expenses related to water conservation. The Water Conservation Revolving Fund is to be credited with fees charged for water conservation devices, and the Director of Public Works may spend \$10,000 in revolving fund monies; or take any other action thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

ARTICLE : AUTHORIZATION TO EXPEND STATE FUNDS FOR PUBLIC WAYS

To see if the Town will vote to authorize the Town Manager to permanently construct, reconstruct, resurface, alter or make specific repairs upon all or portions of various Town ways and authorize the expenditure of funds received, provided or to be provided by the Commonwealth of Massachusetts through the Massachusetts Highway Department; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information: The Town receives funding from the Commonwealth of Massachusetts for road construction projects. Approval of Town Meeting is required in order for the Town to receive and expend the funds. The Massachusetts Department of Transportation (MassDOT) will distribute Chapter 90 funding only after it has been authorized by the Legislature and the Governor. At the time of the printing of the warrant, the FY2015 award amounts had not been released.

ZONING / LAND USE ARTICLES

ARTICLE : AMEND ZONING BY-LAW – MEDICAL MARIJUANA OVERLAY DISTRICT

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT:
PLANNING BOARD RECOMMENDS THAT:

Article Information:

ARTICLE : AMEND ZONING BY-LAW – MAP CHANGE TO MEDICAL MARIJUANA OVERLAY DISTRICT

INSERTED BY: Planning Board
FINANCE COMMITTEE RECOMMENDS THAT:

Article Explanation:

Draft 2.21.2014

ARTICLE: AMEND ZONING BY-LAW - INTERIM REGULATIONS FOR MEDICAL MARIJUANA USES

To see if the Town will vote to amend the Zoning By-Law, Section 8, Interim Regulations for Medical Marijuana Uses, Subsection 8.6, Expiration, by revising the paragraph, so that the entire subsection shall now read as follows: (new language underlined):

“8.6 Expiration

This Section 8 shall be effective through December 30, 2014.”

Or take any other action relative thereto.

INSERTED BY: PLANNING BOARD
FINANCE COMMITTEE RECOMMENDS THAT:
PLANNING BOARD RECOMMENDS THAT:

Article Explanation:

ARTICLE: AMEND ZONING BY-LAW – SITE PLAN REVIEW

INSERTED BY: PLANNING BOARD
FINANCE COMMITTEE RECOMMENDS THAT:
PLANNING BOARD RECOMMENDS THAT:

Article Explanation:

ARTICLE: AMEND ZONING BY-LAW – OFF-STREET PARKING REQUIREMENTS

INSERTED BY: PLANNING BOARD
FINANCE COMMITTEE RECOMMENDS THAT:
PLANNING BOARD RECOMMENDS THAT:

Article Explanation:

ARTICLE : AMEND ZONING BY-LAW – INDOOR ATHLETIC FACILITIES IN AN INDUSTRIAL AND INDUSTRIAL-1 DISTRICT

INSERTED BY: PLANNING BOARD
FINANCE COMMITTEE RECOMMENDS THAT:
PLANNING BOARD RECOMMENDS THAT:

Article Explanation:

GENERAL ARTICLES / CITIZENS' PETITIONS / COMMITTEE ARTICLES

ARTICLE: AMEND GENERAL BY-LAW – BOWS AND ARROWS

To see if the Town will vote to amend Section 3.1.12 of the Town's General Bylaws by changing the descriptive title of the paragraph to "Bows and Arrows"; by inserting in the first clause after the word "shall" the words "possess or"; and by inserting in the second clause after the word "other" the word "public"; or take any other action thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

ARTICLE: AMEND GENERAL BY-LAW – PRIVATE WAYS

To see if the Town will vote to amend the Town's General By-laws by deleting Section 2.2.5.6.3 and inserting in place thereof the following:

"2.2.5.6.3 Temporary Repairs. The Town may perform temporary repairs to private ways if such repairs are determined by the Director of Public Works to be required for public necessity, in accordance with regulations or policies issued by the Board of Selectmen.

Said repairs shall be considered necessary to abate the immediate hazard caused by the defect and shall not be considered as maintenance of the private way nor shall the way be considered a public way. Drainage shall not be included as part of any such repairs, and the private way need not have been open to public use prior to the repairs being made.

Abutters to the private way may petition the Town to perform temporary repairs. In such cases, fifty one percent of the abutters to the private way must petition the Director of Public Works for the repairs to be made by the Town. Upon receipt of a petition and a determination of the necessity of such repairs, the Town shall provide the petitioners with a statement of the cost of such repairs. Within seven (7) days of receipt of the statement of cost, the petitioners shall be entitled to withdraw the petition. Unless the

petition is withdrawn, the Town shall promptly make the repairs and the petitioners shall thereafter reimburse the Town for the cost of the repairs, if the repairs exceed \$300. The reimbursement amount shall be equal to the petitioner's pro rata share of the cost of repairs based on the ratio that each petitioner's frontage bears to the total frontage on the private way. Betterment charges will not be assessed for such repairs.

If the total cost of repairs does not exceed \$300, no petition will be required and the abutters will not be required to reimburse the Town.

The Town shall not be liable for any damage to private property caused by such repairs, except as otherwise provided by law."

Or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

ARTICLE : AMEND GENERAL BY-LAW – SIGN BY-LAW

To see if the Town will vote to amend the Town's General By-Laws as follows:

1. Amend Section 5.3 ADMINISTRATION by deleting the second and third paragraphs in **Section 5.3.2 Issuance of Permits** and inserting in place thereof the following second and third paragraphs:

"Applicants shall file a permit application accompanied by a photograph of the facade to which the sign is to be attached, or the area of intended location if unattached, and two prints of scale drawings of the sign and supporting structure showing placement thereon; the applicant shall also file five copies of the permit application, including five copies of all application materials, with the Design Review Board. (See Section 7.7 Design Review, of the Zoning By-Law.) If an applicant requires guidance as to whether any special permits are required or knows that such permit or permits are required, the applicant may file his application with the Building Inspector. If the Building Inspector finds that the proposed sign is in all respects in conformance with this article, he shall within 35 days of filing instruct the applicant to file the application directly to the Design Review Board.

The Design Review Board shall review requests for sign permits submitted and shall, within thirty-five (35) days of the receipt of the application materials, transmit its advisory recommendations regarding the design of the sign to the Building Inspector and the applicant. No sign permit shall be issued by the Building Inspector within this thirty-five (35) day period unless said recommendations are sooner received. If approved by the Design Review Board, the Building Inspector shall issue a sign permit within 45 days of the filing of the application."

2. Amend Section 5.4 GENERAL REGULATIONS by inserting in **Section 5.4.2.2 Location** in subsection d) the word "one" after the word "except" and before the word "perpendicular" and by deleting the word "sign" at the end of the first sentence after the word "businesses" so that the

first sentence shall read:

“No sign shall extend above or beyond the end of the wall to which it is attached, nor overhang a street or sidewalk by more than the thickness (up to 12”) of a flat wall sign: except one perpendicular sign, blade, or projecting sign (hereinafter “projecting sign”) is allowed by right, even if it is a second sign, provided it does not, in the opinion of the Board, materially obstruct neighboring signs or businesses, of four (4) feet from the wall and a minimum of eight (8) feet above the sidewalk.”

3. Amend Section 5.5 **PERMITTED SIGNS** by deleting under Subsection 5.5.3.4 **Temporary**, the word “Temporary” after the words “Except as provided in Section 5.4.2.3d), temporary”;
4. Amend Section **5.4.2.3 Type**, subsection d) by inserting the words “or white” in the second line between the words “black” and “colored frame.”

Or take any action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

ARTICLE: AMEND GENERAL BY-LAW – MUNICIPAL WATER SUPPLY

To see if the Town will vote to amend the Needham General By-Laws Section 2.2.5.5, Municipal Water Supply, by inserting a new section 2.2.5.5.4 as follows:

“2.2.5.5.4 Soil Moisture Sensors

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

**ARTICLE: ACCEPT THE PROVISIONS OF MGL CHAPTER 59 SECTION 5N –
VETERANS’ PROPERTY TAX PROGRAM**

To see if the Town will vote to accept the provisions of MGL Chapter 59, Section 5N for the purposes of establishing a veterans property tax program; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

**ARTICLE: AMEND DISTRICT AGREEMENT – MINUTEMAN REGIONAL
VOCATIONAL SCHOOL DISTRICT**

To see if the Town will vote, consistent with Section VII of the existing "Agreement With Respect to the Establishment of a Technical and Vocational Regional School District" for the Minuteman Regional Vocational School District , to accept the amendments to said Agreement which have been initiated and approved by a majority of the Regional School Committee and which have been submitted to the Board of Selectmen for each member town prior to its vote on this article; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

COMMUNITY PRESERVATION ACT ARTICLES

**ARTICLE : APPROPRIATE FOR RIDGE HILL BOARDWALK AND BRIDGE
REPLACEMENT**

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$183,219 for the replacement of the hire a community housing specialist, to be spent under the direction of the Town Manager, said sum to be transferred from the Open Space Reserve; or take any other action relative thereto.

INSERTED BY: Community Preservation Committee
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

ARTICLE : APPROPRIATE FOR TOWN COMMON HISTORIC REDESIGN

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$20,000 for historic redesign of the Town Common, to be spent under the direction of the Town Manager, said sum to be transferred from the Open Space Reserve; or take any other action relative thereto.

INSERTED BY: Community Preservation Committee
FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information:

ARTICLE : APPROPRIATE FOR MEMORIAL PARK IMPROVEMENTS

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$257,000 for soil and related improvements at Memorial Park, to be spent under the direction of the Town Manager, said sum to be transferred from the Open Space Reserve; or take any other action relative thereto.

INSERTED BY: Community Preservation Committee
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

ARTICLE : APPROPRIATE FOR VITAL RECORDS PRESERVATION

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$52,500 for the preservation of vital records, to be spent under the direction of the Town Manager, said sum to be transferred from the Historic Reserve; or take any other action relative thereto.

INSERTED BY: Community Preservation Committee
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

ARTICLE : APPROPRIATE TO COMMUNITY PRESERVATION FUND

To see if the Town will vote to hear and act on the report of the Community Preservation Committee; and to see if the Town will vote to appropriate a sum pursuant to M.G.L. Chapter 44B from the estimated FY2015 Community Preservation Fund revenues, or to set aside certain amounts for future appropriation, to be spent under the direction of the Town Manager, as follows:

Appropriations:	
A. Administrative and Operating Expenses of the Community Preservation Committee	\$82,000
Reserves:	
B. Community Preservation Fund Annual Reserve	\$
C. Community Housing Reserve	\$258,060
D. Historic Resources Reserve	\$0
E. Open Space Reserve	\$258,060

or take any other action relative thereto.

INSERTED BY: Community Preservation Committee
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

CAPITAL ARTICLES

ARTICLE : RESCIND DEBT AUTHORIZATIONS

To see if the Town will vote to rescind a portion of certain authorizations to borrow, which were approved at prior town meetings, where the purposes of the borrowing have been completed, and/or it was unnecessary to borrow the full authorization:

or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Article be Adopted

Article Information: When a project is financed by borrowing, the project has been completed, and the bills have been paid, the balance of the authorization that was not borrowed and not reserved for other project obligations may be rescinded. A Town Meeting vote to rescind prevents the Town from borrowing the amount rescinded, and frees up borrowing capacity. In some cases, the full appropriation for a project is not required, due to changes in scope, cost saving measures, or favorable bids.

ARTICLE : APPROPRIATE FOR GENERAL FUND CASH CAPITAL

To see if the Town will vote to raise and/or transfer and appropriate \$2,467,260 for General Fund Cash Capital, to be spent under the direction of the Town Manager, and to meet this appropriation that said sum be transferred from Free Cash; or take any other action relative thereto:

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

ARTICLE : APPROPRIATE FOR PUBLIC WORKS INFRASTRUCTURE PROGRAM

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$800,000 for improvements and repairs to the Town's infrastructure including but not limited to roads, bridges, sidewalks, intersections, drains, brooks and culverts, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L., Chapter 44, Section 7; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

**ARTICLE : APPROPRIATE FOR CENTRAL AVENUE/ELIOT STREET BRIDGE
DESIGN**

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$900,000 for engineering and design for the reconstruction or repair of the Central Avenue/Eliot Street bridge, to be spent under the direction of the Town Manager, and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L., Chapter 44, Section 7; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

ARTICLE : APPROPRIATE FOR RTS ENTERPRISE FUND CASH CAPITAL

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$321,095 for RTS Enterprise Fund Cash Capital, to be spent under the direction of the Town Manager, and that said sum be transferred from RTS Enterprise Fund retained earnings; or take any other action relative thereto:

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

ARTICLE : APPROPRIATE FOR SEWER ENTERPRISE FUND CASH CAPITAL

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$398,000 for Sewer Enterprise Fund Cash Capital, to be spent under the direction of the Town Manager, said sum to be transferred from Sewer Enterprise Fund retained earnings; or take any other action relative thereto:

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

ARTICLE : APPROPRIATE FOR WATER ENTERPRISE FUND CASH CAPITAL

To see if the Town will vote to raise and/or transfer and appropriate the sum of \$729,050 for Water Enterprise Fund Cash Capital, to be spent under the direction of the Town Manager, said sum to be transferred from Water Enterprise Fund retained earnings; or take any other action relative thereto:

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

TOWN RESERVE ARTICLES

ARTICLE : APPROPRIATE TO ATHLETIC FACILITY IMPROVEMENT FUND

To see if the Town will vote to raise, and/or transfer and appropriate the sum of \$40,695 to the Athletic Facility Improvement Fund, as provided under Chapter 46 of the Acts of 2003, and as further amended by Section 19 of Chapter 140 of the Acts of 2003, said sum to be raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

ARTICLE : APPROPRIATE TO CAPITAL IMPROVEMENT FUND

To see if the Town will vote to raise, and/or transfer and appropriate a sum to the Capital Improvement Fund, as provided under M.G.L., Ch. 40, Sec. 5B as recently amended by Section 14 of Chapter 46 of the Acts of 2003 and Section 19 of Chapter 140 of the Acts of 2003, said sum to be raised from the tax levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT:

Article Explanation:

ARTICLE: APPROPRIATE TO CAPITAL FACILITY FUND

To see if the Town will vote to raise and/or transfer and appropriate a sum to the Capital Facility Fund as provided under the provisions of M.G.L. Chapter 40, Section 5B as amended by Section 14 of Chapter 46 of the Acts of 2003, and as further amended by Section 19 of Chapter 140 of the Acts of 2003, said sum to be raised from the Tax Levy; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT:

Article Information:

ARTICLE: OMNIBUS

To see if the Town will vote to raise by taxation, transfer from available funds, by borrowing or otherwise, such sums as may be necessary for all or any of the purposes mentioned in the foregoing articles, especially to act upon all appropriations asked for or proposed by the Selectmen, or any Town officer or committee, to appoint such committees as may be decided upon and to take action upon matters which may properly come before the meeting; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

And you are hereby directed to serve this Warrant by posting copies thereof in not less than twenty public places in said Town at least 7 days before said meeting.

Hereof fail not and make due return of this Warrant with your doings thereon unto our Town Clerk on or after said day and hour.

Given under our hands at Needham aforesaid this 25th day of February, 2014

Draft 2.21.2014

DANIEL P. MATTHEWS, *Chairman*
JOHN A. BULIAN, *Vice Chairman*
MAURICE P. HANDEL, *Clerk*
MATTHEW D. BORRELLI
MARIANNE B. COOLEY

Selectmen of Needham

a true copy
ATTEST



**Board of Selectmen
TOWN OF NEEDHAM
AGENDA FACT SHEET**

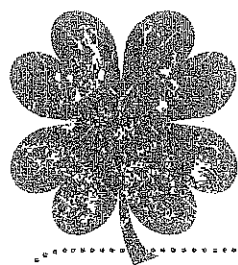
MEETING DATE: 02/25/2014

Agenda Item	Committee Reports
Presenter(s)	Board Discussion

1.	BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED		
<i>Board members will report on the progress and / or activities of their Committee assignments.</i>			
2.	VOTE REQUIRED BY BOARD OF SELECTMEN	YES	NO
3.	BACK UP INFORMATION ATTACHED	YES	NO
(Describe backup below)			
None			

**ONE DAY SPECIAL LICENSE
TOWN OF NEEDHAM BOARD OF SELECTMEN
EVENT INFORMATION SHEET**
(Please complete and attach event flyer or other information.)

Event Manager Name (Name that will appear on license)	Mary Celeste Brown
Event Manager Address	53 Augustus Ave, Boston, MA 02131
Event Manager Phone Number	857.891.7487
Organization Representing (if applicable)	Parent Talk, INC
Is the organization (if applicable) you are representing non-profit? If so, please attach proof of non-profit status.	☒ Non-profit ☐ For profit ☐ Proof of non-profit status is attached Form of Proof: _____
Name of Event	GO GREEN ST PATRICK'S Day Fundraiser
Date of Event	March 15th, 2014
License is for Sale of: ☐ Wines & Malt Beverages Only ☒ All Alcoholic Beverages (for non-profit groups only)	
Requested Time for Liquor License FROM: 6 TO: 11	
Are tickets being sold in advance for this event? ☒ YES \$ 50 /per ticket ☐ NO	
Is there an admission fee for this event? ☒ YES \$ 60 /per ticket ☐ NO	
Are you using dues collected to purchase alcohol for this event? ☒ YES ☐ NO	
How many people are you expecting at this event? 300-348	
Name & address of event location. Please attach proof of permission to use this facility. Powers Hall	
Who will be serving the alcohol to your guests? a hired bartender	
Bartenders and/or servers of alcohol, beer and/or wine must have completed in the past three years an appropriate Massachusetts alcoholic beverages server-training program. Please state below who will be serving alcohol, beer and/or wine and attach proof of their training (certificate). MOBILE MIXERS	
Please use the space below to describe the manner in which alcohol will be served to your guests. (For example, will guests be served alcohol or will they need to purchase it from the bar?) Please attach floorplan (can be hand drawn) of the event facility with liquor delivery plan. guests will purchase from bar.	
☒ I understand that the alcohol purchased for this event must be purchased from a licensed wholesaler/importer, manufacturer, farmer-winery, farmer-brewery or special permit holder and that I have received a current list of wholesalers. (A person holding a Section 14 license cannot purchase alcoholic beverages from a package store. (MGL Ch. 138, Sec 14, 23; 204 CMR 7.04))	
Event Manager Signature:	MC Brown Date: 2/4/14



ParentTalk's GoGreen

ANNUAL ST. PATRICK'S DAY PARTY!

SATURDAY, MARCH 15TH, 2014



TIME:

7:00 - 11:00 pm



LOCATION:

Powers Hall, Located in the Needham Town Hall



TICKETS:

\$50 in advance

\$60 beginning March 1st

Purchase online at: www.parenttalk.info

Join us for a casual evening of festive drinks, dancing, and silent auction to benefit Parent Talk's play space and programs. It's your chance to enjoy a night out with friends - and meet some new ones as well.

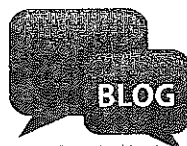
For questions regarding GO Green, please contact:
gogreen@parenttalk.info



ParentTalk

Connecting young families. Building community.

parenttalk.info



parenttalkmatters.blogspot.com

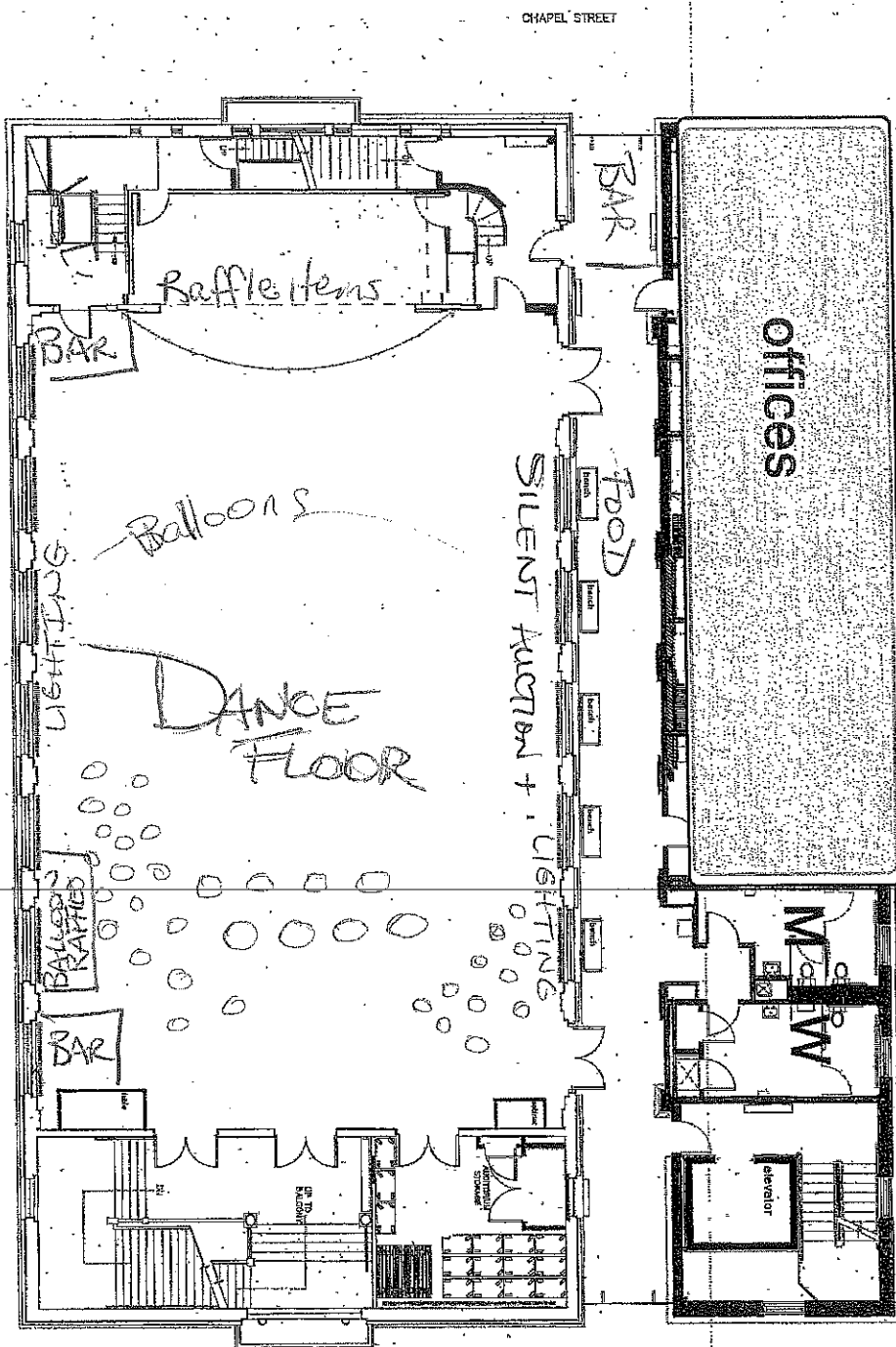


Find us on:

facebook.

facebook.com/ParentTalk

James Hugh Powers Hall Needham Town Hall



Furniture

Available: 719 60"x30"

(18) 60"x30" tables

(6) 72"x30"

folding tables

(8) 96"x30"

tables

350 audience chairs

- 30" HIGH TOPS - 30
- 36" Round - 10
- CHAIRS - 40
- POSSIBLY
- Balloon arch as done at
- GO GREEN event 2013
- electric battery tea lights on tables

Drawing scale will only be accurate when printed on 11"x17" paper at 100%.

Dimensions for hall and stage contained in online regulations.

Balcony seats 90 not available for events with alcohol.

Chairs: Hall floor can accommodate 330 chairs with center aisle.

HIGHLAND AVENUE

NEEDHAM TOWN HALL
Needham, Massachusetts

SKF-2

Drawing Number:

Scale: 3/32"=1'-0"

ServSafe Class #194210

License # 0019792

SGA Safe Alcohol CERTIFICATE

MICHAEL SPIEGEL

RESTAURANT AND FOOD SERVICE SAFETY

CLASSIFICATION

6/19/2010

Student Name	MICHAEL SPIEGEL
Class Number	1096236
Exam Date	6/19/2010
Expiration Date	6/19/2015

Overall Point Score	38
Overall % Score	95
Passing % Score	75
Status	PASSED

**NATIONAL
RESTAURANT
ASSOCIATION**

ServSafe ID: 8154381

Class ID: 1502215

ServSafe Alcohol CERTIFICATE

ROBERT TRITO

Individuals who are 21 years of age or older may receive a certificate.

Valid for 5 years from date of exam.

10/01/2011

Student Name	Robert Trito
Class Number	953022
Exam Date	10/01/2011
Expiration Date	10/01/2014

Overall Point Score	37
Overall % Score	60
Passing % Score	75
Status	PASSED

**NATIONAL
RESTAURANT
ASSOCIATION**

ServSafe 100 6164211
CLASS 1015763

ServSafe Alcohol CERTIFICATE

JENNIFER BOYER

RESTAURANT AND FOOD SERVICE MANAGEMENT

AT 10/22/2012

6/19/2015

Student Name	Jeff Boyer
Class Number	1026236
Exam Date	6/19/2012
Expiration Date	6/19/2015

Overall Point Score	68
Overall % Score	83
Passing % Score	75
Status	PASSED

NATIONAL
RESTAURANT
ASSOCIATION

ServSafe ID: 3194251

Class: 2213754

SGASafe Alcohol CERTIFICATE

GREGORY L MARCO

Information for the State of Florida is as follows:

Class: 2213754

01/15/2012

Student Name	Gregory L Marco
Class Number	1036038
Exam Date	01/19/2012
Expiration Date	01/19/2015

Overall Point Score	35
Overall % Score	83
Passing % Score	75
Status	PASSED

NATIONAL
RESTAURANT
ASSOCIATION

ONE DAY SPECIAL LICENSE
TOWN OF NEEDHAM BOARD OF SELECTMEN
EVENT INFORMATION SHEET
(Please complete and attach event flyer or other information.)

Event Manager Name (Name that will appear on license)	Wendy Gutterson		
Event Manager Address	3 Plymouth rd, Needham, MA 02492		
Event Manager Phone Number	617-688-7092		
Organization Representing (if applicable)	Temple Beth Shalom		
Is the organization (if applicable) you are representing non-profit? If so, please attach proof of non-profit status.	☒ Non-profit ☐ For profit ☒ Proof of non-profit status is attached Form of Proof: _____		
Name of Event	Temple Beth Shalom Purim Shpiel		
Date of Event	3.15.2013		
License is for Sale of: ☒ Wines & Malt Beverages Only ☐ All Alcoholic Beverages (for non-profit groups only)			
Requested Time for Liquor License	FROM:	6 PM	TO: 11 PM
Are tickets being sold in advance for this event?	☒ YES	\$ 15 /per ticket	☐ NO
Is there an admission fee for this event?	☒ YES	\$ 15 /per ticket	☐ NO
Are you using dues collected to purchase alcohol for this event?	☒ YES	☐ NO	
How many people are you expecting at this event?	200-225		
Name & address of event location. Please attach proof of permission to use this facility. Temple Beth Shalom, Needham MA, 02492 670 Highland Avenue			
Who will be serving the alcohol to your guests? Boston's Best Bartending Service			
Bartenders and/or servers of alcohol, beer and/or wine must have completed in the past three years an appropriate Massachusetts alcoholic beverages server-training program. Please state below who will be serving alcohol, beer and/or wine and attach proof of their training (certificate). Paul Yeghiayan Sean McGurik			
Please use the space below to describe the manner in which alcohol will be served to your guests. (For example, will guests be served alcohol or will they need to purchase it from the bar?) Please attach floorplan (can be hand drawn) of the event facility with liquor delivery plan. drink tickets available for purchase / limited consumption			
☒ I understand that the alcohol purchased for this event must be purchased from a licensed wholesaler/importer, manufacturer, farmer-winery, farmer-brewery or special permit holder and that I have received a current list of wholesalers. (A person holding a Section 14 license cannot purchase alcoholic beverages from a package store. (MGL Ch. 138, Sec 14, 23; 204 CMR 7.04))			
Event Manager Signature:		Date:	
Wendy Gutterson		2/6/14	

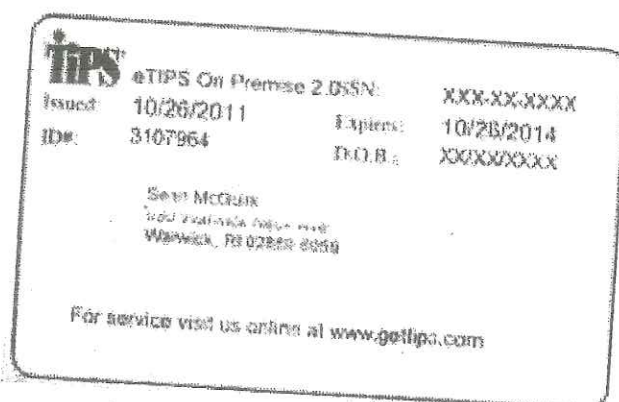
BostonsBestBar@aol.com
To: wgutterson@rcn.com
Certs for the bartenders...

February 6, 2014 12:37 PM

2 Attachments, 19 KB

Here you go. Your bartenders are Paul Yeghiyan and Sean McGuirk.

Dianna Kinoshian
Boston's Best Bartending
978-465-2227
BostonsBestBartending.com





ID NO: 6455659

CARD NO: 8886587

ServSafe Alcohol® CERTIFICATE

PAUL YEGHIAYAN

Card expires three years from the date of the examination. Load line only.

DATE OF EXAMINATION

3/15/2012

NATIONAL
RESTAURANT
ASSOCIATION



Temple Beth Shalom Presents



KIDS' PURIM SHOWS and Celebrations - Sunday, March 16th

Each of these Purim celebrations is for parents and children. Bring some money to buy tickets for games and food (proceeds support our youth groups).

For families of children in the Early Sunday, Monday, and Thursday sessions of Mayim	For families of preschool age children and our Kindergarten Enrichment Program	For families of children in the Late Sunday, Wednesday, and Tuesday sessions of Mayim
Purim show and carnival from 10:00 – 11:30 am	Purim show and carnival from 12:00 – 1:30 pm	Purim show and carnival from 1:30 – 3:00 pm

Those with children in grades K-5 who aren't enrolled in Mayim are welcome at either the 10:00 or 1:30 celebrations. If you have children in more than one of these programs, pick the time that's best for you!

6th and 7th graders are invited to run the carnival for one of the celebrations.

*** "WEST COAST" PURIM SHPIEL AT TBS - ONLY FOR ADULTS**

Saturday, March 15th @ 7:30 PM – This year's Purim show will feature the music from your favorite West Coast bands with lyrics rewritten to tell the Purim story. Appetizers and dessert foods will be served, and a "cash bar" will be available. The cost is \$15 per person, and the registration form appears on the back of this flier. You can also register online at <https://west-coast-purim.eventbrite.com> or by scanning the QR code, below. This will be a fantastic night for adults only, with time for schmoozing with friends, much revelry, many Purim antics, and lots of fun! All are invited to dress up for the occasion...any fun west coast-themed costume of your choosing is great!

ADULT MEGILLAH READING - Sunday, March 16th @ 8:30 AM

Join us in R' Jay's study as we explore the entire story of Purim from the Megillah!





For Calendar Year: 2014

RECEIVED TOWN OF NEEDHAM
TOWN OF NEEDHAM
BOARD OF SELECTMEN
2014 FEB 26 P 2:05
**APPLICATION FOR LICENSE FOR
PUBLIC ENTERTAINMENT ON SUNDAY**

The undersigned hereby applies for a License for Public Entertainment on Sunday in accordance with the provisions of the statutes relating thereto:

Name of Establishment: THE RICE BARN

Applicant (must be an individual): CHALERMPOL INTHA

If Business is a Corporation / Corporate Name and Officers: CHALERMPOL INTHA

If Business is not a Corporation, Name of Owner: _____

Address of Establishment: 1037 GREAT PLAIN AVENUE

Mailing Address: SAME Telephone Number: 781-449-8300

Email Address: INTHA@RCN.COM Fax Number: 781-449-8303

Describe the type of entertainment at your Establishment: LIVE MUSIC

The entertainment above mentioned is to be in keeping with the character of the Lord's Day and not inconsistent with its due observance.

No change to be made in the program without permission of the authorities granting and approving the license.

Signature of Applicant: [Signature] Date: 1/27/2014

A certificate of insurance showing evidence that the applicant has workers' compensation insurance must be included with this completed application.

Pursuant to M.G.L. Ch. 62C, Sec. 49A:

I certify under the penalties of perjury that I, to my best knowledge and belief, have filed all state tax returns and paid all state taxes required under law.

[Signature]
Signature of Applicant (Mandatory)

30-0766818
Either a Social Security Number
Or Federal Identification Number
Must Be Supplied

[Signature]
By Corporate Officer
(If applicable)

1/27/2014
Date (required)

This License will not be issued unless this certification clause is signed by the applicant.



TOWN OF NEEDHAM

For Calendar Year: 2014

APPLICATION / RENEWAL FOR A COMMON VICTUALLER LICENSE

The undersigned hereby applies for a Common Victualler License in accordance with the provisions of the Statutes relating thereto:

Name of Corporation: Stacy's Juice Bar, LLC

Name of Establishment (d/b/a): Stacy's Juice Bar

If business is a Corporation / Corporate Name and Officers: Stacy's Juice Bar, LLC
Stacy Madison

If business is not a Corporation, Name of Owner: _____

Email Address: stacy@stacymadison.com

Address of Establishment: 1257 Highland Ave, Needham, MA

Contact Person (name who will receive notices under this license): Stacy Madison

Mailing Address (of contact person), if different from Establishment: _____

Stacy's Juice Bar
1257 Highland Ave, Needham, MA

Establishment's Days of Operation: Monday - Saturday

Establishment's Hours of Operation: M-F 7-7, Saturday: 8am-2pm

Manager: Stacy Kennedy # of Staff: 15-25 # of Seats: 18

Telephone Number: 781-444-5842 Fax Number: _____

Signature of Owner: _____ Date: 2/20/14

(If corporation, signature of a duly authorized agent of the corporation)

A certificate of insurance showing evidence that the applicant has workers' compensation insurance must be included with this completed application.

If you currently hold an alcoholic beverages license, you must provide a copy of a certificate of liquor liability insurance in the minimum amount of \$100,000/person/\$1,000,000 aggregate for personal injury and \$100,000 per occurrence for property damage before your alcoholic beverages license will be renewed.

Pursuant to MGL Ch. 62C, Sec. 49A:

I certify under the penalties of perjury that I, to my best knowledge and belief, have read and am in compliance with the contents of M.G.L. Chapter 62C, Section 49A (on reverse side of this application).

Signature of Applicant (Mandatory)

By Corporate Officer (if applicable)

TAX ID: 90-0992474

Either a Social Security Number

Date (required)

This License will not be issued unless this certification clause is signed by the applicant.

Town of Needham
Water Sewer Billing System
Adjustment Form

DEPARTMENT OF PUBLIC WORKS

TO: TOWN TREASURER AND COLLECTOR
cc: TOWN ACCOUNTANT, WATER AND SEWER SUPERINTENDENT

WHEREAS the appropriate divisions of the Department of Public Works have submitted to you the following commitment(s) on the dates listed below for the collection of water, sewer revenue and

WHEREAS certain inadvertent error(s) were made in said commitment(s), it is hereby requested that you abate these particular account(s) in the amount(s) stated below.

Water Sales:	\$211.50
Water Irrigation:	\$0.00
Water Admin Fees	\$0.00
Sewer Sales:	\$498.90
Transfer Station Charges:	\$0.00
Total Abatement:	\$710.40

Order #: 1175

Read and Approved: 2/21/14
2/21/2014
Assistant Director of Public Works

Director of Public Works

For the Board of Selectmen

Date: 2/25/14

**Town of Needham
Water Sewer Billing System
Adjustment Form**

Prepared By:	Last Name	First Name	Customer ID#	Location ID#	Street Number	Street Name	Irrigation Water	Domestic Water	Sewer	Total	Reason	Corrected Last Read Y/N
JO	Council on Aging (2)						\$0.00	\$211.50	\$498.90	\$710.40	COA	N

Total: \$710.40

ALSO, LET THIS SERVE AS AUTHORIZATION TO ABATE ANY PENALTY OR INTEREST WHICH HAS ACCRUED DUE TO THE NON-PAYMENT OF AMOUNTS AS STATED ABOVE.

Legend:

- O.I. = O.I. reading slower than inside meter causing large bill when inside meter is read.
- TWN = Town Project caused damage to private property
- EC = Extenuating Circumstances
- Equip = Equipment Malfunction
- UEW = Unexplained water loss
- ACC = Accidental Water Loss
- BP = Billing Period beyond 100 days
- COA = Council on Aging

**WARRANT FOR THE ANNUAL TOWN ELECTION, TUESDAY, APRIL 8, 2014
TOWN OF NEEDHAM, COMMONWEALTH OF MASSACHUSETTS**

Norfolk, ss. To either of the constables in the Town of Needham in said County. Greetings:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the Inhabitants of the Town of Needham qualified to vote in elections and in Town Affairs to meet in their respective voting places in said Town namely:

Precinct A	-	The Center at the Heights (4/8/14)	Precinct F-	Needham High School - Gymnasium
Precinct B	-	The Center at the Heights (4/8/14)	Precinct G-	Needham High School - Gymnasium
Precinct C	-	Newman School - Gymnasium	Precinct H-	Broadmeadow School - Performance Center
Precinct D	-	Newman School - Gymnasium	Precinct I-	William Mitchell School - Gymnasium
Precinct E	-	Broadmeadow School - Perform. Ctr.	Precinct J-	William Mitchell School - Gymnasium

on TUESDAY, THE EIGHTH DAY OF APRIL, 2014 From 7:00 A.M. to 8:00 P.M. to cast their votes in the Annual Town Election (Article 1) for the candidates for the following Town Offices: **Article 1:** One Moderator for One Year; Two Selectmen for Three Years; One Assessor for Three Years; Two Members of School Committee for Three Years; One Member of School Committee for Two Years; One Trustee of Memorial Park (trustee of soldiers' memorials - veteran) for Three Years; Three Trustees of Needham Public Library for Three Years; One Member of Board of Health for Three Years; One Member of Planning Board for Five Years; One Member for the Needham Housing Authority for Five Years; One Commissioner of Trust Funds for Three Years; One Member of Park & Recreation Commission for Three Years; Two Constables for Three Years; Eight Town Meeting Members from Precinct A for Three Years; Eight Town Meeting Members from Precinct B for Three Years; One Town Meeting Member from Precinct B for Two Years; Eight Town Meeting Members from Precinct C for Three Years; Eight Town Meeting Members from Precinct D for Three Years; One Town Meeting Member from Precinct D for Two Years; Eight Town Meeting Members from Precinct E for Three Years; Eight Town Meeting Members from Precinct F for Three Years; One Town Meeting Member from Precinct F for One Year; Eight Town Meeting Members from Precinct G for Three Years; Eight Town Meeting Members from Precinct H for Three Years; Eight Town Meeting Members from Precinct I for Three Years; Eight Town Meeting Members from Precinct J for Three Years.

ARTICLE 2: BALLOT QUESTION

To submit the following question upon the official ballot to the voters of the Town:

QUESTION 1: BALLOT QUESTION: Authorizing the Town to Grant Certain Licenses for the Sale of All Alcoholic Beverages to be Drunk on the premises.

"Shall the Town of Needham, acting through its licensing authority, be granted the authority to issue licenses for the sale of all alcoholic beverages to be drunk on the premises to restaurants with a seating capacity of fewer than 100 persons?"

Summary: Acceptance of this act by the voters of the Town of Needham will authorize its Board of Selectmen to issue licenses for the sale and serving of all alcoholic beverages by restaurants with a seating capacity of less than 100 persons to be consumed on the premises. All other provisions of General Laws, Chapter 138 (Alcoholic Liquors) shall apply to the sale and serving of alcoholic beverages by restaurants with a seating capacity of less than 100 persons."

ARTICLE 3: BALLOT QUESTION

To submit the following question upon the official ballot to the voters of the Town:

QUESTION 2: GENERAL OVERRIDE: SCHOOL DEPARTMENT

"Shall the Town of Needham be allowed to assess an additional \$1,548,410 in real estate and personal property taxes for the purpose of funding operating expenses for the Public Schools for the fiscal year beginning July first, two thousand fourteen?"

**The Annual Town Meeting for the transaction of business shall commence on
Monday, May 5, 2014 at 7:30 P.M. at the James Hugh Powers Hall, Town Hall**

and you are hereby directed to serve this Warrant by posting copies thereof in not less than twenty public places in said Town at least seven days before the time of said meeting. Hereof fail not and make due return of this Warrant with your doings thereon unto our Town Clerk on or after said day and hour. Given under our hands at Needham aforesaid this 25 day of February, 2014.

THE NEEDHAM BOARD OF SELECTMEN

**DANIEL P. MATTHEW, Chairman
JOHN A. BULIAN, Vice Chairman
MAURICE P. HANDEL, Clerk
MATTHEW D. BORRELLI
MARIANNE B. COOLEY
Selectmen of Needham**

**TOWN OF NEEDHAM
MASSACHUSETTS 02492**

**BULK RATE
US POSTAL PERMIT
BOSTON, MA
Permit No. 58224**

NEEDHAM RESIDENT

**Annual Town Election
Tuesday, April 8, 2014
7:00 A.M. – 8:00 P.M.
Open to all registered Voters**