

# BOARD OF SELECTMEN

## October 8, 2013

### Needham Town Hall

### Agenda

|            |             |                                                                                                                                                                                                                                                                                                                                                                                                                                          |
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|            | <b>6:45</b> | Informal Meeting with Citizens<br><i>One or more members of the Board of Selectmen will be available between 6:45 and 7:00 p.m. for informal discussion with citizens. While not required, citizens are encouraged to call the Selectmen's Office at (781) 455-7500 extension 204 in advance to arrange for an appointment. This enables the Board to better assure opportunities for participation and respond to citizen concerns.</i> |
|            | <b>7:00</b> | Proclamation – William T. Burke                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>1.</b>  | <b>7:00</b> | Public Hearing- NSTAR <ul style="list-style-type: none"> <li>• Old Farm Road</li> </ul>                                                                                                                                                                                                                                                                                                                                                  |
| <b>2.</b>  | <b>7:00</b> | Public Hearing- Comcast <ul style="list-style-type: none"> <li>• 20 Chestnut Street</li> </ul>                                                                                                                                                                                                                                                                                                                                           |
| <b>3.</b>  | <b>7:00</b> | Public Hearing- Shade Tree Removal (Laurel Drive) <ul style="list-style-type: none"> <li>• Ed Olsen, Parks &amp; Forestry Superintendent</li> </ul>                                                                                                                                                                                                                                                                                      |
| <b>4.</b>  | <b>7:00</b> | Change of Manager- Not Your Average Joe's <ul style="list-style-type: none"> <li>• Michelle O'Brien, Proposed Manager</li> </ul>                                                                                                                                                                                                                                                                                                         |
| <b>5.</b>  | <b>7:15</b> | ICMA Voice of the People Awards <ul style="list-style-type: none"> <li>• Chief Phil Droney</li> <li>• Chief Paul Buckley</li> <li>• Town Manager Kate Fitzpatrick</li> </ul>                                                                                                                                                                                                                                                             |
| <b>6.</b>  | <b>7:20</b> | Emergency Preparedness <ul style="list-style-type: none"> <li>• Christopher Coleman, Assistant ATM/Director of Operations</li> <li>• Paul Buckley, Fire Chief</li> <li>• Phil Droney, Police Chief</li> <li>• Janice Berns, Director of Public Health</li> <li>• Richard Merson, Director of Public Works</li> </ul>                                                                                                                     |
| <b>7.</b>  | <b>7:35</b> | DPW- Sign Notice of Traffic Regulation – Dawson Drive <ul style="list-style-type: none"> <li>• Rick Merson, Director of DPW</li> </ul>                                                                                                                                                                                                                                                                                                   |
| <b>8.</b>  | <b>7:40</b> | CPC Consultation <ul style="list-style-type: none"> <li>• Janet Bernardo, Chair, CPC</li> <li>• Lita Young, Vice Chair, CPC</li> <li>• Patty Carey, Director of Park and Recreation</li> </ul>                                                                                                                                                                                                                                           |
| <b>9.</b>  | <b>7:50</b> | Town Manager <ul style="list-style-type: none"> <li>• Food Truck Policy</li> <li>• Dog License Fees</li> <li>• Capital Improvement Policies</li> <li>• Outdoor Non-essential Water Use Restriction Update</li> <li>• Update Special Town Meeting Warrant and Positions on Warrant Articles</li> </ul>                                                                                                                                    |
| <b>10.</b> | <b>8:30</b> | Board Discussion <ul style="list-style-type: none"> <li>• Committee Reports</li> </ul>                                                                                                                                                                                                                                                                                                                                                   |
| <b>11.</b> | <b>8:35</b> | Executive Session Exception 3                                                                                                                                                                                                                                                                                                                                                                                                            |

## APPOINTMENTS

|    |                             |                                                                                                                                                                                             |
|----|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | New Years Needham Committee | David Ecsedy (term expires 6/30/2014)                                                                                                                                                       |
| 2. | Facility Working Group      | Moe Handel (term expires 6/30/15)<br>John Connelly (term expires 6/30/15)<br>Matt Toolan (term expires 6/30/15)<br>George Kent (term expires 6/30/15)<br>Heidi Black (term expires 6/30/15) |

## CONSENT AGENDA      \*=Backup attached

|      |                                                                                                                                                                                                                                                                                                                                                                                                                  |
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| 1.*  | Approve rain date of November 10, 2013 for the Community Center of Needham to host its community-wide luminary event on the Town Common. Permission to hold the event on November 3, 2013 was granted at the BOS May 14, 2013 meeting.                                                                                                                                                                           |
| 2.   | Accept the following donation made to the Needham Off-Leash Dog Area gift account: \$50 from Donnie Cotton; \$107 from Laurie Levine; \$50 from Bethan Brome; \$500 from Chestnut St Animal Hospital; \$100 from Barbara Lynch; \$50 from Brenda Metzler; \$50 from Franklin & Bonnie Gold; \$50 from Judith Dein.                                                                                               |
| 3.   | Accept a \$250 donation made to the Needham Health Department's Domestic Violence Action Committee from Christine & Peter Kenney, of Needham.                                                                                                                                                                                                                                                                    |
| 4.   | Accept a \$250 donation made to the Needham Health Department's Gift of Warmth fund from The First Baptist Church in Needham.                                                                                                                                                                                                                                                                                    |
| 5.   | Accept the following donations made to New Years Needham: \$250 from Brookline Bank; \$250 from Petrini Corp; \$1,000 from Beth Israel Deaconess; \$100 from You do it Electronics.                                                                                                                                                                                                                              |
| 6.   | Accept the following donations made to the Needham Community Revitalization Trust Fund: The Needham Business Association, \$500; Needham Cares, \$210 for a bench in memory of Town Meeting Member Jane Howard.                                                                                                                                                                                                  |
| 7.*  | Approve a One Day Special All Alcoholic Beverages license request from Andrew Bartlett of St. Sebastian's School to hold an Alumni Dinner event on October 10, 2013 from 6:00 p.m. to 10:00 p.m. in Ward Hall at St. Sebastian's School, 1191 Greendale Avenue, Needham.                                                                                                                                         |
| 8.*  | Water & Sewer Abatement, Order #1169.                                                                                                                                                                                                                                                                                                                                                                            |
| 9.*  | Approve minutes from August 28, 2013, September 10, 2013, September 17, 2013, & October 1, 2013 Open Session meetings, and July 16, 2013, August 28, 2013, September 10, 2013 and September 17, 2013 Executive Session meeting minutes.                                                                                                                                                                          |
| 10.* | Ratify a request from Mike Chinitz, of the Kid's PMC to ride a portion of their event through Needham, which was held on Sunday, September 29, 2013 from 8:45 a.m. to 11:00 a.m. The ride was approved by the following departments: Police, Fire, DPW, and Park and Recreation.                                                                                                                                 |
| 11.* | Approve a request from the Needham Running Club to hold its annual road race on Wednesday, January 1, 2014 from 6:00 a.m. to 1:00 p.m. The route has been approved by the following departments: DPW, Police, Fire and Park and Recreation.                                                                                                                                                                      |
| 12.  | Accept the following donations made to the Needham Public Library during the period July 1, 2013 – September 30, 2013: The Needham Lions Club donated \$500.00 to the library for the purchase of large print books; Diana Conroy made a donation to the library in memory of Alma Treen (\$100.00); The Needham Channel and the Needham Historical Society gave the library two copies of their DVD, <i>The</i> |

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|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------------------------|------------|-----------------|
|      | <p><i>Millen-Faber Gang</i> (\$30.00); Yoshie Gordon gave the library \$20.00 to purchase a new book; Needham resident Kathy Walsh gave the library a copy of her new book, <i>Preacher Kid: A Story from the Heartland</i> (\$7.95); Dave McGuire donated a copy of <i>N.C. Wyeth</i> by Kate Jennings (\$25.00); Tom Mulhern gave the library four new office chairs (\$280); Catherine Parnell donated a copy of <i>Float</i> by JoeAnn Hart in memory of Jacqueline Blake Roper (\$17.95); The following people have made donations to the library in memory of Margaret Wellington: Jacqueline Fitzpatrick (\$10.00), and Jean M. Cleary (\$25.00); Debra Steel gave the library two copies of Tish Rabe's book, <i>If I Ran the Dog Show</i> (\$17.98); Clark Taylor gave the library a copy of his book, <i>Seeds of Freedom: Liberating Education in Guatemala</i> (\$108.00); Jackie Lundell donated a copy of Wanda Brunstetter's book, <i>Bishop's Daughter</i>, in memory of Shirley Young (\$10.99).</p> |                      |                                  |            |                 |
| 13.  | <p>Approve request from the Town Clerk's Office for a 20(b) exemption to allow Mary Hunt, Board of Selectmen Recording Secretary, to work as a part time general office worker in the Town Clerk's office. Disclosure statements for Ms. Hunt are on file with the Town Clerk's office.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                      |                                  |            |                 |
| 14.* | <p>Approve One Day Special License application from the Newton Needham Chamber of Commerce to serve wine and beer at its N2 Innovation Corridor Meeting to be held at Digital Realty, 105 Cabot Street, Needham, MA from 5pm to 8pm on October 23, 2013.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                      |                                  |            |                 |
| 15.  | <p>Grant permission for the following residents to hold a Block Party:</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                      |                                  |            |                 |
|      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                      |                                  |            |                 |
|      | Name                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Address              | Party Location                   | Party Date | Party Rain date |
|      | Bill Gallagher                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 48 Hawthorn Ave      | Hawthorn Ave & Sargent St        | 10/12/2013 | 10/13/2013      |
|      | Ratify Bill Hurley                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 94 Prince St         | Prince St between houses 2 & 100 | 10/6/2013  |                 |
|      | James Rochford                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 74 Rolling Lane      | Rolling Lane                     | 10/12/2013 | 10/13/2013      |
|      | Ratify Anne & Fred Curtis                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 53 Mayo Ave          | Mayo Avenue                      | 9/22/13    |                 |
|      | Ratify Lisa Kaplan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 8 Bonwood Rd         | Bonwood Rd                       | 9/28/2013  | 10/5/2013       |
|      | Ratify Tanya Rogers                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 215 Garden St        | Dead end of Garden St            | 10/5/2013  | 10/6/2013       |
|      | Ratify Stacey Keenan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 30 North Hill Avenue | Fuller Brook                     | 10/5/2013  |                 |
|      | Ratify Elisabeth Meyi                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 73 Berkshire Road    | Berkshire Rd                     | 10/6/2013  |                 |
|      | Ratify Kelly Allen                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 103 Sylvan Road      | Harding Road                     | 9/29/2013  |                 |
|      | Valerie St. Peters                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 15 Fairfield         | Fairfield St                     | 10/31/2013 |                 |

|                      |                                                      |                                                            |            |           |           |
|----------------------|------------------------------------------------------|------------------------------------------------------------|------------|-----------|-----------|
| Ratify Erica Bond    | 159 Warren ST                                        | Warren St between Dedham and Great Plain                   | 10/5/2013  | 10/6/2013 | 4-7pm     |
| Ratify Mandy Mulliez | 99 Wellesley Ave ( planting tree @ 112 Hunnewell St. | Taylor St from Hunnewell to Grasmere closed from 5:30-6:30 | 9/27/2013  |           | 5:30-6:30 |
| Maureen Kirshy       | 44 Dogwood Lane                                      | End of Dogwood Lane                                        | 10/19/2013 |           | 4-7pm     |