

**COMMUNITY PRESERVATION COMMITTEE
TOWN OF NEEDHAM, MASSACHUSETTS**

**Minutes of Meeting
March 20, 2013**

Present: Mark Gluesing – Chairman, Janet Bernardo – Vice Chairman, Carol Boulris, Gary Crossen, Mike Retzky, Sam Warner

Absent: Reg Foster, Paul Siegenthaler, Lita Young

Guest: Connie Barr, Needham School Committee

Town Staff: Patricia Carey – Staff Liaison
Nicole DiCicco – Recording Secretary

The meeting convened at 8:00PM in the Highland Meeting Room located in Town Hall.

Chairman's Updates: *None.*

Proposals – Discussion and Vote:

FY2013-4, Community Housing Specialist: Mr. Gluesing asked if there were any additional questions or comments. Hearing none, he asked for a motion. **Ms. Bernardo made a motion to recommend authorization to Town Meeting of FY2013-4: Community Housing Specialist, in the amount of \$70,000 with funding to be drawn from the Community Housing Reserve. The motion was seconded by Ms. Boulris and was approved unanimously.**

FY2013-6, Open Space and Recreation Plan: Mr. Gluesing asked for additional questions or comments, and then asked for a motion. **Mr. Crossen made a motion to recommend authorization to Town Meeting of FY2013-6: Open Space and Recreation Plan, in the amount of \$25,000 with funding to be drawn from the Open Space Reserve. The motion was seconded by Ms. Boulris and was approved unanimously.**

FY2013-7, Reservoir Trail Design; Ridge Hill Loop Design: Mr. Gluesing asked for additional questions or comments, and then asked for a motion. **Mr. Retzky made a motion to recommend authorization to Town Meeting of FY2013-7: Reservoir Trail Design; Ridge Hill Loop Design, in the amount of \$85,000 with funding to be drawn from the Open Space Reserve. The motion was seconded by Ms. Bernardo and was approved unanimously.**

FY2013-8, Newman Fields & Eastman Conservation Trails: Mr. Gluesing asked for additional questions or comments, and then asked for a motion. **Ms. Boulris made a motion to recommend authorization to Town Meeting of FY2013-8:**

Newman Fields & Eastman Conservation Trails, in the amount of \$248,000 with funding to be drawn from the General Reserve/ Free Cash. The motion was seconded by Mr. Crossen and was approved unanimously.

FY2013-9, Newman Pre-School Surfacing: Mr. Gluesing asked for additional questions or comments. Ms. Boulris conveyed concern that the School Department, if awarded these funds, would begin using CPC funding regularly as a way to exclude certain projects from their construction scope while still getting the work completed as an emergency. Mr. Crossen and Mr. Gluesing responded, explaining the playground under discussion was not part of the construction project, and the MA Architectural Board brought up this requirement after the project was completed. Playgrounds are now eligible for the CPC funds. **Mr. Warner made a motion to recommend authorization to Town Meeting of FY2013-9: Newman Pre-School Surfacing, in the amount of \$60,000 with funding to be drawn from the General Reserve/ Free Cash. The motion was seconded by Mr. Retzky and was approved unanimously.**

FY2013-11, Mills Park Design: Mr. Gluesing asked for additional questions or comments, and then asked for a motion. **Ms. Bernardo made a motion to recommend authorization to Town Meeting of FY2013-11: Mills Park Design, in the amount of \$40,000 with funding to be drawn from the Open Space Reserve. The motion was seconded by Ms. Boulris and was approved unanimously.**

FY2013-12, Community Farm Soil Quality Improvements: Mr. Gluesing shared that Ms. Schmill had taken the Committee's advice in contacting a civil engineer to conduct an evaluation of their proposed project along with improving the lands drainage along with the plant beds and Farm representatives were given drainage project scopes between \$20-60,000. Considering this and School Department leasing term plans, Mr. Gluesing suggested the Committee consider providing funds for the project for one year in order to better evaluate if there are more serious drainage needs. **Mr. Warner made a motion to amend the original application FY2013-12: Community Farm Soil Quality Improvements, and recommend authorization to Town Meeting for \$8,200 for one year, with funding to be drawn from the Open Space Reserve. The motion was seconded by Mr. Retzky and was approved unanimously.**

Next Steps: Mr. Gluesing and Ms. Carey will notify the project proponents, Board of Selectmen, Town Manager and the Finance Committee of each Committee decision and at the April 10th meeting, the Committee will begin more detailed Town Meeting preparation.

Long Term Planning: Mr. Gluesing updated the Committee on the recently held long-term planning meeting with representatives of various Town boards and committees. Mr. Warner shared concerns that not enough is done to alert local non-profits and other

qualifying groups of the availability of CPC funds, and that with these planning meetings, CPC funds are being considered only as an extension of the Town's Capital Budget. Mr. Gluesing shared several ways that notification are posted to alert non-municipal groups of CPC applications and deadlines, and also explained how important the Town's project planning is since these are all projects that would have a huge community impact but often are not moved forward in the capital funding process.

Update CPA Plan: Mr. Gluesing will work with a subcommittee to review the current plan and make recommendations for updates.

Minutes – February 27, 2013: Mr. Retzky made a motion to approve the minutes of the February 27, 2013 meeting. The motion was seconded by Ms. Bernardo and was approved unanimously.

Upcoming Schedule:

- Meeting, Wednesday, April 10th, 7:30PM – Park & Recreation Office, PSAB

Adjournment: Mr. Warner made a motion to adjourn the meeting at 8:35PM. Ms. Bernardo seconded the motion and the meeting was adjourned at 8:35PM.

Respectfully submitted,

Nicole DiCicco
Recording Secretary