

BOARD OF SELECTMEN

June 14, 2011

Needham Public Services Administration Building

Agenda

	6:45	Informal Meeting with Citizens
1.	7:00	Accept Proposed Precinct Boundary Descriptions ▪ Tedi Eaton
2.	7:00	CEA re: wine and beer shops ▪ Devra Bailin, Director of Economic Development and Damon Borelli
3.	7:10	Town Manager ▪ Facility Financing Plan
4.	7:40	Board Discussion ▪ Needham Center Zoning/Letter to Planning Board ▪ Goal Setting Session #1 ▪ Town of Wellesley Invitation
5.	8:15	Executive Session Exception 3

CONSENT AGENDA *=Backup attached

1.	Accept donation of 200 Hoodsie Ice Cream cups, and 200 spoons at a value of \$70.00 for the Memorial Day observation held on May 30, 2011 from Roche Brothers, Needham.
2.	Accept \$ 1,000 donation made to the Needham Revitalization Trust Fund from Beth Israel Deaconess Hospital Needham Campus for the maintenance account-Symbols of Pride for Banners & Flags program.
3.	Accept the following \$100 donation from Briarwood Healthcare Nursing Center received to the Needham Health Department's Domestic Violence Action Committee.
4.*	Approve request for One Day Special Wine & Malt Beverage license 7:00 pm to 11:30 pm from Robert Papetti for the Needham 300 Tercentennial Committee to hold the Highlandville Tavern on Friday, July 1, 2011 and Saturday, July 2, 2011 at The Village Club, 83 Morton Street, Needham.
5.*	Approve a request from the Public Health Department for a 20 (b) exemption to allow the following school employees to work as seasonal packers/drivers for The Traveling Meals program: Dawn O'Halloran, KASE Program at Newman School; Nancy Milliken, Food Manager at Eliot School; Catherine Murray, Broadmeadow School Cafeteria; and Gladys White, who occasionally works for the Town Clerk's Office.
6.	Accept the following donations made to the Parks & Forestry Division of the Public Works Department: \$1,500 from Needham Little League for specialized park soil for Memorial Park's 90' diamond; and \$4,555 from the Needham High School Athletics for contractual services for installation of specialized park soil.
7.*	Approve May 4, 2011 and May 24, 2011 minutes.

8. Grant Permission for the following residents to hold a block party:

Name	Address	Party Location	Party Date	Party Rain Date	Party Time
Marie Shapiro	9 Ardmore Road	End of Taylor and Ardmore	6/11/11	6/12/11	4-8pm
John Garnhum	25 Whiting Way	Whiting Way	6/12/11	6/26/11	2-5pm
Robert Klein	11 Andrea Circle	Andrea Circle	6/12/11		1-4:30pm
Jenny Berk	10 Hollow Ridge Road	Hollow Ridge Road	6/18/11		3:30-8pm
John Meade	46 Deerfield Rd	46 Deerfield	6/4/11		4:00-8pm
Ali Albrecht	300 Hillcrest Rd	300 Hillcrest	6/15/11		12:00pm-3:00pm
Bill Gallagher	48 Hawthorn Ave	Hawthorn Avenue and Sargent Avenue	9/10/11	9/11/11	3:00pm-8pm

Board of Selectmen

AGENDA FACT SHEET for 6/14/2011

Agenda Item: Accept Proposed Precinct Boundaries

Presenter(s): Tedi Eaton, Town Clerk

1. BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED:

After the completion of the Federal census, each Town must re-apportion its precincts based on population changes. Ms. Eaton will present the Board with the proposed precinct map and boundaries.

2. VOTE REQUIRED BY BOARD OF SELECTMEN: [YES] NO (circle one)

Suggested Motion: That the Board approve the re-precincting map, boundaries and blocks as presented by the Town Clerk.

3. BACK UP INFORMATION ATTACHED:

- a. Letter to the Board from Tedi Eaton, Town Clerk, dated June 10, 2011
- b. Precinct Boundaries
- c. Precinct Blocks
- d. Precinct Map

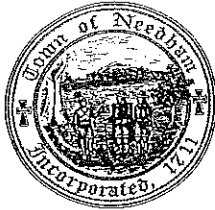
4. SIGN OFF/APPROVAL REQUIRED:

a.	Town Manager	yes	no	NA	_____
b.	Town Counsel	yes	no	NA	_____
c.	Finance Director	yes	no	NA	_____
d.	_____	yes	no	NA	_____

Disposition by BOS

Action taken: _____ **Present on future Agenda:** _____

Refer to/Inform: _____ **Report back to BOS on:** _____



TOWN OF NEEDHAM

Office of the Town Clerk

1471 Highland Avenue, Needham, MA 02492-0909

Telephone (781) 455-7510

Fax (781) 449-1246

Email: Teaton@needhamma.gov

Theodora K. Eaton, MMC
Town Clerk

June 10, 2011

Board of Selectmen
Town of Needham
500 Dedham Avenue
Needham, MA 02492

Dear Members of the Board of Selectmen:

On Tuesday, June 14, 2011, I will present the 2011 Town of Needham re-precincting map, boundaries, and blocks for your approval.

The completion of the Federal Census and the proposed re-precincting of the town's precincts were relatively easy in comparison to 10 and 20 years ago when we drew the boundaries by hand.

Please note that there were only minor changes in Precincts B, C, F, G, H, and I with **no changes** in Precincts A, D, E, and J.

The following are the Federal Census population counts by Precincts;

Precinct A = 2,807
Precinct B = 2,792
Precinct C = 2,952
Precinct D = 2,950
Precinct E = 2,932

Precinct F = 2,852
Precinct G = 2,925
Precinct H = 2,925
Precinct I = 2,919
Precinct J = 2,832

TOTAL Federal Census Population: 28,886

Please note the population per precinct may vary by plus or minus 5% giving a population range 2,745 to 3,033

Once the Board of Selectmen votes to approve the re-precincting of the Town of Needham, I will forward the certified copy of the vote, the legal description for each precinct, the official block listing, and the approved map.

Thank you for your assistance.

Sincerely,

Theodora K. Eaton, Town Clerk
Municipal Census Liaison

**TOWN OF NEEDHAM
PRECINCT A BOUNDARIES
2010**

PRECINCT A:

Beginning at the center line intersection of Highland Avenue and the Charles River; thence running northwesterly and northerly by the center line of the Charles River to the intersection of the Wellesley Town Line; thence running southwesterly by the Wellesley Town Line to the center line intersection of Hunnewell Street; thence running southerly by the center line of Hunnewell Street to the center line intersection of Ardmore Road; thence running easterly by the center line of Ardmore Road to the center line intersection of Grasmere Road; thence running southeasterly by the center line of Grasmere Road to the center line intersection of Taylor Street; thence running southwesterly by the center line of Taylor Street to the center line intersection of Hunnewell Street; thence running southeasterly by the center line of Hunnewell Street to the center line intersection of Central Avenue; thence running easterly by the center line of Central Avenue to the center line intersection of Pine Grove Street; thence running southeasterly by the center line of Pine Grove Street to the center line intersection of Greenough Street; thence running northeasterly by the center line of Greenough Street to the center line intersection of Avery Street; thence running southeasterly by the center line of Avery Street to the center line intersection of Hillside Avenue; thence running southerly by the center line of Hillside Avenue to the center line intersection of West Street; thence running easterly by the center line of West Street to the center line intersection of Highland Avenue; thence running northerly and northeasterly by the center line of Highland Avenue to the point of beginning.

**TOWN OF NEEDHAM
PRECINCT B BOUNDARIES
2010**

PRECINCT B:

Beginning at the intersection of the center line of Hunnewell Street and the Wellesley Town Line; thence running southwesterly by the Wellesley Town Line to the center line intersection of Forest Street; thence running southerly and southeasterly by the center line of Forest Street to the center line intersection of East Militia Heights; thence running southwesterly and southerly by the center line of East Militia Heights (so called) to the center line intersection of Dwight Road; thence running southeasterly by the center line of Dwight Road to the center line intersection of Central Avenue; thence running southerly by the center line of Central Avenue to the center line intersection of Meetinghouse Circle; thence running southeasterly and easterly by the center line of Meetinghouse Circle to the center line intersection of Paine Road; thence running easterly by the center line of Paine Road to the center line intersection of Border Road; thence running northeasterly by the center line of Border Road to the center line intersection of Nehoiden Street; thence running southeasterly by the center line of Nehoiden Street to the center line intersection of Parish Road; thence running northerly and northwesterly by the center line of Parish Road to the center line intersection of Pershing Road; northeasterly by the center line of Pershing Road to the easterly end; thence by a line to a point and in the center of Rosemary Brook, said point being 400 feet south of the center line of West Street; thence by northerly by the center line of Rosemary Brook to the center line of West Street; thence running easterly by the center line of West Street to the center line intersection of Hillside Avenue; thence running northerly by the center line of Hillside Avenue to the center line intersection of Avery Street; thence running northwesterly by the center line of Avery Street to the center line intersection of Greenough Street; thence running westerly by the center line of Greenough Street to the center line intersection of Pine Grove Street; thence running northwesterly by the center line of Pine Grove Street to the center line intersection of Central Avenue; thence running westerly by the center line of Central Avenue to the center line intersection of Hunnewell Street; thence running northwesterly by the center line of Hunnewell Street to the center line intersection of Taylor Street; thence running northerly by the center line of Taylor Street to the center line intersection of Grasmere Road; thence running northwesterly by the center line of Grasmere Road to the center line intersection of Ardmore road; thence running westerly by the center line of Ardmore Road to the center line intersection of Hunnewell Street; thence running northerly by the center line of Hunnewell Street to the intersection with the Wellesley Town Line being the point of beginning.

**TOWN OF NEEDHAM
PRECINCT C BOUNDARIES
2010**

PRECINCT C:

Beginning at the intersection of the center line of Forest Street and the Wellesley Town Line; thence running southwesterly by the Wellesley Town Line to the centerline of the Charles River; thence running southeasterly by the center line of the Charles River to the center line intersection of Central Avenue; thence running northerly and northeasterly by the center line of Central Avenue to the center line intersection of Marked Tree Road; thence running easterly by the center line of Marked Tree Road to the center line intersection of Curve Street; thence westerly and northerly by the center line of Curve Street to the center line of Great Plain Avenue; thence running northwesterly by the center line of Great Plain Avenue to the center line intersection of Central Avenue; thence running northerly by the center line of Central Avenue to the center line intersection of Dwight Road; thence running northwesterly by the center line of Dwight Road to the center line intersection of East Militia Heights (so called); thence running northerly and northeasterly by the center line of East Militia Heights to the center line intersection of Forest Street; thence running northwesterly by the center line of Forest Street to the point of beginning.

**TOWN OF NEEDHAM
PRECINCT D BOUNDARIES
2010**

PRECINCT D:

Beginning at the center line intersection of Central Avenue and the Charles River; thence running northerly and northeasterly by the center line of Central Avenue to the center line intersection of Marked Tree Road; thence running northeasterly by the center line of Marked Tree Road to the center line intersection of Walnut Street; thence running easterly by the center line of Walnut Street to the center line intersection of Linden Street; thence running northerly by the center line of Linden Street to the center line intersection of Great Plain Avenue; thence running easterly by the center line of Great Plain Avenue to the centerline intersection of the M.B.T.A. Right of Way; thence running southerly by the center line of the M.B.T.A. Right of Way to the center line intersection of High Rock Street; thence running southeasterly by the center line of High Rock Street to the center line intersection of Chestnut Street; thence running southerly by the center line of Chestnut Street to the center line intersection of the Charles River; thence running westerly by the center line of the Charles River to the point of beginning.

**TOWN OF NEEDHAM
PRECINCT E BOUNDARIES
2010**

PRECINCT E:

Beginning at the center line intersection of Chestnut Street and the Charles River; thence running northerly by the center line of Chestnut Street to the center line intersection of High Rock Street; thence running northwesterly by the center line of High Rock Street to the center line intersection of the M.B.T.A. Right of Way; thence running northeasterly by the centerline of the M.B.T.A. Right of Way to a junction of the westerly projection of the center line of Marsh Road; thence preceding easterly by said projection and the center line of Marsh Road to the center line intersection of Chestnut Street; thence running southerly by the center line of Chestnut Street to the center line intersection of Junction Street; thence running easterly by the center line of Junction Street, as traveled, to the center line intersection of Grant Street, as traveled; thence running northerly by the center line of Grant Street, as traveled, and Grant Street to the center line intersection of Kimball Street; thence running easterly by the center line of Kimball Street to the center line intersection of Warren Street; thence running northerly by the center line of Warren Street to the center line intersection of School Street; thence running easterly by the center line of School Street to the center line intersection of Fair Oaks Park; thence running northerly by the center line of Fair Oaks Park to the center line intersection of Harris Avenue; thence running easterly and northeasterly by the center line of Harris Avenue to the center line intersection of Great Plain avenue; thence running southeasterly by the center line of Great Plain Avenue to the center line intersection of Greendale Avenue; thence running southerly by the center line of Greendale Avenue to the Dedham Town Line; thence running southwestly by the Dedham Town Line to the center line of the Charles River; thence running westerly by the center line of the Charles River to the point of beginning.

**TOWN OF NEEDHAM
PRECINCT F BOUNDARIES
2010**

PRECINCT F:

Beginning at the center line intersection of Fair Oaks Park and Great Plain Avenue; thence running westerly by the center line of Great Plain Avenue to the center line intersection of Linden Street; thence running southerly by the center line of Linden Street to the center line intersection of Walnut Street; thence running westerly by the center line of Walnut Street to the center line intersection of Marked Tree Road; thence running southwesterly by the center line of Marked Tree Road to the center line intersection of Curve Street; then running northwesterly by the center line of Curve Street to the center line intersection of Great Plain Avenue; thence running northwesterly by the center line of Great Plain Avenue to the center line intersection of Central Avenue; thence running northerly by the center line of Central Avenue to the center line intersection of Meetinghouse Circle; thence running southeasterly and easterly by the center line of Meetinghouse Circle to the center line intersection of Paine Road; thence running easterly by the center line of Paine Road to the center line intersection of Border Road; thence running from the center line of Border Road to the center line intersection of Nehoiden Street; thence running southeasterly by the center line of Nehoiden Street to the center line intersection of Parish Road; thence running northerly by the center line of Parish Road to the center line intersection of Pershing Road; thence running easterly, by the center line of Pershing Road, to its end, thence by a straight line to a point in the center line of Rosemary Brook, said point being 400 feet southerly of the center line of West Street; thence northerly by the center line of Rosemary Brook to its intersection with the center line of West Street; thence running easterly by the center line of West Street to the center line intersection of the M.B.T.A. Right of Way; thence running southerly by the center line of the M.B.T.A. Right of Way to the centerline intersection of Rosemary Street; thence running easterly by the center line of Rosemary Street to the center line intersection of Highland Avenue; thence running southwesterly by the center line of Highland Avenue to the center line intersection of Oakland Avenue; thence running southeasterly and southerly by the center line of Oakland Avenue to the center line intersection of Kingsbury Street; thence running easterly by the center line of Kingsbury Street to the center line intersection of Fair Oaks Park; thence running southerly by the center line of Fair Oaks Park to the point of beginning.

**TOWN OF NEEDHAM
PRECINCT G BOUNDRIES
2010**

PRECINCT G:

Beginning at the center line intersection of Fair Oaks Park and Great Plain Avenue; thence running northerly by the center line of Fair Oaks Park to the center line intersection of Kingsbury Street; thence running easterly from the center line of Kingsbury Street to the center line intersection of Webster Street; thence running northerly by the center line of Webster Street to the center line intersection of Holland Street; thence running easterly by the center of Holland Street to the centerline intersection of Manning Street; thence running northerly by the center line of Manning Street to the center line intersection of Upland Road; thence running easterly by the center of Upland Road to the center line intersection of Holmes Street; thence running southeasterly by the center line of Holmes Street to the center line intersection of Washington Avenue; then running northeasterly by the center line of Washington Avenue to the center line intersection of Hawthorn Avenue; thence running southeasterly by the center line of Hawthorn Avenue to its intersection with the center line of Sergeant Street; thence running easterly by the centerline of Sergeant Street to the center line intersection of Beaufort Avenue; thence running southerly by the center line of Beaufort Avenue to the center line intersection of Great Plain Avenue and Mount Vernon Avenue; thence running easterly by the center line of Mount Vernon Avenue to the center line intersection of Freer Hillway; thence running southeasterly by the center line of Freer Hillway to the center line intersection of Hillcrest Road; thence running southwesterly by the center line of Hillcrest Road to the center line intersection of Great Plain Avenue; thence running northwesterly by the center line of Great Plain Avenue to the center line intersection of Harris Avenue; thence running southwesterly and westerly by the center line of Harris Avenue to the center line intersection of Fair Oaks Park; thence running southerly by the center line of Fair Oaks Park to the center line intersection of School Street; thence running westerly by the center line of School Street to the center line intersection of Warren Street; thence running southwesterly by the center line of Warren Street to the center line intersection of Kimball Street; thence running westerly by the center line of Kimball Street to the center line intersection of Grant Street; thence running southerly by the center line of Grant Street, as traveled, to the center line intersection of Junction Street; thence running westerly by the center line of Junction Street, as traveled, to the center line intersection of Chestnut Street; thence running northerly by the center line of Chestnut Street to the center line intersection of Marsh Road; thence running westerly by the center line of Marsh Road and Marsh Road center line extended to the center line intersection of the M.B.T.A. Right of Way; thence running northerly by the center line of the M.B.T.A. Right of Way to the center line intersection of Great Plain Avenue; thence running easterly by the center line of Great Plain Avenue to the point of beginning.

**TOWN OF NEEDHAM
PRECINCT H BOUNDARIES
2010**

PRECINCT H:

Beginning at the center line intersection of Great Plain Avenue and Hillcrest Road; thence running southeasterly and easterly by the center line of Great Plain Avenue to the center line intersection of Greendale Avenue; then running southerly by the center line of Greendale Avenue to the Dedham Town Line; thence running northeasterly by the Dedham Town Line to the center line of the Charles River; thence running northwesterly by the center line of the Charles River to the center line intersection of Kendrick Street; thence running westerly by the center line of Kendrick Street to the easterly boundary of Route 128; thence running southerly by the easterly boundary of Route 128 to the center line of Cheney Street extended, thence running southwesterly by the center line of Cheney Street extended and Cheney Street to its intersection with the center line of Greendale Avenue; thence running southeasterly by the center line of Greendale Avenue to its intersection with the center line of Rybury Hillway; thence southwesterly and northwesterly by the centerline of Rybury Hillway to its intersection with the center line of Highgate Street; thence running southerly by the center line of Highgate Street to the center line intersection of Audrey Avenue; thence running southerly by the center line of Audrey Avenue to the center line intersection of Birds Hill Avenue; thence running southwesterly by the center line of Birds Hill Avenue to the center line intersection of Freer Hillway; thence running southeasterly by the center line of Freer Hillway to the center line intersection of Hillcrest Road; thence running southwesterly by the center line of Hillcrest Road to the point of beginning.

**TOWN OF NEEDHAM
PRECINCT I BOUNDARIES
2010**

PRECINCT I:

Beginning at the center line intersection of Highland Avenue and Oakland Avenue; thence running northerly by the center line of Highland Avenue to the center line intersection of Rosemary Street; thence running westerly by the center line of Rosemary Street to the center line intersection of the M.B.T.A. Right of Way; thence running northerly by the center line of the M.B.T.A Right of Way to the center line intersection of Dana Place extended; thence running easterly by the center line of Dana Place to the center line intersection of Longfellow Road; thence running easterly by the center line of Longfellow Road to center line intersection of Webster Street; thence running northerly by the center line of Webster Street to the center line intersection of Hoover Road; thence running easterly by the center line of Hoover Road to the center line intersection of Tower Avenue; thence running southeasterly by the center line of Tower Avenue to the center line intersection of Lindbergh Avenue; thence running easterly by the center line of Lindberg Avenue to the center line intersection of Paul Revere Road; thence running southeasterly and easterly by the center line of Paul Revere Road to the center line intersection of Greendale Avenue; thence running easterly by the center line of Greendale Avenue to the center line intersection of Rybury Hillway; thence running southwesterly and northwesterly by the center line of Rybury Hillway to its intersection with the center line of Highgate Street; thence running southerly by the center line of Highgate Street to the center line intersection of Audrey Avenue; thence running southerly by the center line of Audrey Avenue to the center line intersection of Birds Hill Avenue; thence running southwesterly by the center line of Birds Hill Avenue to the center line intersection of Mount Vernon Avenue; thence running northwesterly by the center line of Mount Vernon Avenue to the center line intersection of Beaufort Avenue; thence running northerly by the center line of Beaufort Avenue to the center line intersection of Sargent Street; thence running westerly by the center line of Sargent Street to the center line intersection of Hawthorn Avenue; thence running northerly by the center line of Hawthorn Avenue to its intersection with the center line of Washington Avenue; thence southwesterly by the center line of Washington Avenue to its intersection with the center line of Holmes Street; thence running northwesterly by the center line of Holmes Street to the center line intersection of Upland Road thence running southwesterly by the center line of Upland Road to the center intersection of Manning Street; thence running northerly by the center line of Manning Street to the center line intersection of Holland Street; thence running westerly by the center line of Holland Street to the center line intersection of Webster Street; thence running southerly by the center line of Webster Street to the center line intersection of Kingsbury Street; thence running westerly by the center line of Kingsbury Street to the center line intersection of Oakland Avenue; thence running northerly and northwesterly by the center line of Oakland Avenue to the point of beginning.

**TOWN OF NEEDHAM
PRECINCT J BOUNDARIES
2010**

PRECINCT J:

Beginning at the center line intersection of the M.B.T.A. Right of Way and Dana Place; thence running northerly by the center line off the M.B.T.A. Right of Way to the center line intersection of West Street; thence running easterly by the center line of West Street to the center line intersection of Highland Avenue; thence running northerly, northeasterly and easterly by the center line of Highland Avenue to the center line intersection of the Charles River; thence running southeasterly by the center line of the Charles River to the center line intersection of Kendrick Street; thence running westerly by the center line of Kendrick Street to the easterly boundary of Route 128; thence running southerly by the easterly boundary of Route 128 to the center line of Cheney Street extended; thence running southwesterly by the center line of Cheney Street to the center line intersection of Greendale Avenue; thence running southeasterly by the center line of Greendale Avenue to the center line intersection of Paul Revere Road; thence running southwesterly, westerly and northwesterly by the center line of Paul Revere Road to the center line intersection of Lindbergh Avenue; thence running southwesterly by the center line of Lindbergh Avenue to the center line intersection of Tower Avenue; thence running northwesterly by the center line of Tower Avenue to the center line intersection of Hoover Road; thence running westerly by the center line of Hoover Road to the center line intersection of Webster Street; thence running southerly by the center line of Webster Street to the center line intersection of Longfellow Road; thence running westerly by the center line of Longfellow Road to the center line intersection of Dana Place; thence running westerly by the center line of Dana Place to the point of beginning.

Board of Selectmen

AGENDA FACT SHEET for 6/14/2011

Agenda Item: Council of Economic Advisors/Beer and Wine Evaluation

Presenter(s): Devra Bailin, Director of Economic Development
Damon Borelli, Member, CEA

1. BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED:

The CEA is exploring the possibility of recommending that the Town allow retail wine and/or beer retail establishments, in an effort to bring new businesses into Town, which may in turn spark the growth of related retail (e.g., specialty food retail shops or cheese shops) and prevent Needham dollars from being spent outside the Town. Towards that effort, the CEA established the Beer/Wine Shop Subcommittee to explore how that could be accomplished and to determine whether there is public support for such uses. The Subcommittee has ascertained the process required to allow such uses under State law, and would like to discuss with the Board the possibility of conducting a public opinion survey.

2. VOTE REQUIRED BY BOARD OF SELECTMEN: YES [NO] (circle one)

Discussion Only

3. BACK UP INFORMATION ATTACHED:

- a. Draft Wine/Beer Shop Survey

4. SIGN OFF/APPROVAL REQUIRED:

a.	Town Manager	yes	no	NA	_____
b.	Town Counsel	yes	no	NA	_____
c.	Finance Director	yes	no	NA	_____
d.	_____	yes	no	NA	_____

Disposition by BOS

Action taken: _____ **Present on future Agenda:** _____

Refer to/Inform: _____ **Report back to BOS on:** _____

Council of Economic Advisors Wine/Beer Shop Survey

The Needham Council of Economic Advisors (CEA) was created by the Board of Selectmen to evaluate Town-wide economic conditions and make recommendations to promote and encourage new and existing businesses. The CEA is currently studying the feasibility of, and community views regarding, the possible allowance of wine and/or beer retail shops in Needham in order to make a recommendation to the Board of Selectmen. Retail sale of alcohol would require approval of Town Meeting, the State Legislature, and the voters of Needham by referendum ballot. As a first step, we are seeking the input of the community. For this reason, the subcommittee would appreciate your response to the following questions. Your answers may be submitted in writing or by electronic mail. **Please circle your preferred responses** (make only one choice per question):

<u>QUESTION</u>	<u>RESPONSE</u>			
1. Do you think Needham should allow the retail sale of wine and/or beer upon approval by the Board of Selectmen?	YES			NO
2. I think the maximum number of licenses for the retail sale of wine and/or beer which could be issued by the Board of Selectmen should be limited to:	1-2	3-4 licenses	5-6 licenses	More than 6 licenses

Please **return the survey by June 1st** by mailing it to Devra Bailin, Director of Economic Development, Town of Needham, 500 Dedham Avenue, Needham, MA 02492, or by placing it in receptacles at the Town Hall (at the Public Services Administration Building 500 Dedham Avenue), the Library, the Senior Center, Roche Bros. or Sudbury Farms or by responding online at www.surveymonkey.com/s/wineshop.

COMMENTS:

Thank you for participating. Council of Economic Advisors Wine Shop Subcommittee.

Board of Selectmen

AGENDA FACT SHEET for 6/14/2011

Agenda Item: Facility Financing Plan Update & Consultation

Presenter(s): Kate Fitzpatrick, Town Manager
David Davison, Assistant Town Manager/Finance

1. BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED:

We will consult with the Board relative to the proposed update to the Town's Facility Financing Plan and discuss options for financing the new Senior Center.

2. VOTE REQUIRED BY BOARD OF SELECTMEN: YES [NO] (circle one)

3. BACK UP INFORMATION ATTACHED:

- a. Facility Financing Summary dated 6.14.2011
- b. Preliminary Senior Center Financing Timeline
- c. Senior Center Conceptual Floor Plans, 6/6/2011

4. SIGN OFF/APPROVAL REQUIRED:

a.	Town Manager	yes	no	NA	_____
b.	Town Counsel	yes	no	NA	_____
c.	Finance Director	yes	no	NA	_____
d.	_____	yes	no	NA	_____

Disposition by BOS

Action taken: _____ **Present on future Agenda:** _____

Refer to/Inform: _____ **Report back to BOS on:** _____

Town of Needham
Facility Financing Summary
Presented to the Board of Selectmen
June 14, 2011
For Discussion Only

Intentionally Blank

Discussion Only
**Facility Financing Summary
 Definitions and Assumptions**

ASSUMPTIONS

Property Tax-->	FY2012 ATM Budget
Property Tax-->	Growth in levy at 3.0% annually 2013 forward
Property Tax-->	Assumes no new additional revenue from operational overrides.
State Aid-->	FY2012 ATM Budget
State Aid-->	Growth in the total State Aid assumed at 2.5% annually 2013 forward
Local Receipts-->	FY2012 ATM Budget; normal growth at 4% annually 2013 forward

School Building Assistance Revenue

The MSBA pays \$745,381 per year for its share of the Broadmeadow School project. The payments are used to reduce the amount of the debt payment that is raised on the tax levy. The final payment is scheduled for 2023.

For the purposes of this financing impact schedule MSBA grant is assumed at 95% of the maximum (\$8,598,927) for the Newman School project. The five percent is an allowance for ineligible costs or other expenses not allowed or realized savings by the Authority. Any payment made by MSBA in excess of the assumption will reduce the amount of debt to be incurred and lower the debt ratios.

General Fund Revenue excluded from the levy limit

The revenue each year equals the exclude debt service expense for that year less any MSBA payments received during the year.

Community Preservation Funds

Assumes the CPA surcharge revenue will grow at the same rate as the property tax rate.

Assumes a continued split rate factor of 1.75 and that personal property and \$100,000 residential value exemptions stay in place.

Assumes a minimum State matching payment of 20% of the prior year estimated collected surcharge of 99%.

Discussion Only
**Facility Financing Summary
Definitions and Assumptions**

Enterprise Fund Revenue Growth

Assumes enterprise rates will be set to fully support debt obligations; revenue growth assumption is 1% over FY2012 estimate.

General Fund Debt within the levy limit

Current ---->	Annual debt service is the total issued plus expected short term as of July 1, 2011.
Pending ---->	GF Debt approved not yet issued assumes the total will be borrowed at 6.0% long term rate (bonds)
Pending ---->	Assumes all proposed debt financed capital on Schedule D-5 will be approved and expended in full. Interest rate assumptions range between 3% to 4% for notes and 6.0% for bonds.
Future ---->	Additional debt expense amount is equal to 3% of general fund revenue within the levy limit (A) for FY2013 forward.
Future ---->	A senior center project at \$8,000,000 is assumed for a November 2011 approval. Assumes some principal payoff at each Note maturity. A final bond would be issued in late 2014 (FY2015) with the first scheduled bond principal payoff of \$400,000 in 2015 (FY2016). The interest rate assumption on notes is 3.0% and bond interest at 6.0%.
Future ---->	Includes recommended capital projects from the 2012 - 2016 CIP recommended to be financed by debt. The projects were previously identified for funding include the Pollard School Repairs/Upgrades at \$1.1M; Fire Quint Replacement at \$0.75M; DPW Snow Trailer/8 Bay \$0.58M. State Funding has been identified for the DPW Salt Shed for FY2013.
Future ---->	Includes debt funding for roadway infrastructure at \$0.6M for FY2012 to FY2014 (lower than 9/2010 FFS); \$1.3M FY2015 to FY2009 (higher than 9/2010 FFS) then increased to \$1.4M FY2020 forward.

Discussion Only
Facility Financing Summary
Definitions and Assumptions

General Fund Debt excluded from levy limit

Current ----->	Annual debt service is the total issued plus expected short term as of July 1, 2011.
Pending ----->	The High Rock School and Newman School have authorized balances not yet issued; interest rate assumptions range between 3.0% and 6.0%. MSBA pays its share of the Newman project on a monthly basis.
Future ----->	The FFS reflects the Hillside School (56,689 sf) and Mitchell School (60,123 sf) capital submissions. The design funding for Mitchell School as submitted would be in FY2015 and construction funding in FY2016; the Hillside School design funding is in FY2016 with construction funding in FY2017. Assumes no MSBA funding (more conservative). Interest rate assumptions range between 4.0% and 6.0%.

CPA Debt

Current ----->	Assumes the full \$7,200,000 CPA debt authorization for the Town Hall project will be borrowed. The initial GC bids came in below the original estimates, but the project has not yet move far enough along to project an actual reduction in the amount to be borrowed. Assumes all CPA cash will be used before CPA debt is incurred. Assumes multiple bond issues, and a long term interest rate of 6.0%.
Pending ----->	None
Future ----->	The Town Hall financing proposal provided additional CPA debt service capacity for other CPA projects. No CPA debt financed projects have been assumed at this point.

Enterprise Debt
RTS Enterprise Debt

Current ----->	Annual debt service is the total issued plus expected short term as of July 1, 2011.
Pending ----->	Assumes all previously approved projects will be expended in full. Interest rate assumptions range between 3.0% for notes and 6.0% for bonds.
Future ----->	Additional RTS enterprise debt expense is an amount that is equal to \$150,000 annually. This is consistent with prior CIP planning assumptions.

Discussion Only
**Facility Financing Summary
 Definitions and Assumptions**

Sewer Enterprise Debt

- Current ----> Annual debt service is the total issued plus expected short term as of July 1, 2011.
- Pending ----> Assumes all previously approved projects will be expended in full. Interest rate assumptions range between 3.0% for notes and 6.0% for bonds.
- Future ----> Assumes all proposed debt financed capital on Schedule D-5 will be approved and expended in full. Interest rate assumptions range between 3% to 4% for notes and 6.0% for bonds. Assumes no special financing arrangements with the MWRA or MWPAT (market rate interest only).
- Future ----> Additional sewer enterprise debt expense is an amount that is equal to \$1,350,000 annually increasing to \$1,550,000. The previous plan assumed an increase to \$1,500,000. The water enterprise debt assumption was that it would increase to \$1,600,000. This plans holds the water enterprise debt at \$1,550,000 to offset the increase in the sewer enterprise.

Water Enterprise Debt

- Current ----> Annual debt service is the total issued plus expected short term as of July 1, 2011.
- Pending ----> Assumes all previously approved projects will be expended in full. Interest rate assumptions range between 3.0% for notes and 6.0% for bonds.
- Future ----> Assumes all proposed debt financed capital on Schedule D-5 will be approved and expended in full. Interest rate assumptions range between 3% to 4% for notes and 6.0% for bonds. Assumes no special financing arrangements with the MWRA or MWPAT (market rate interest only).
- Future ----> Additional water enterprise debt expense is an amount that is equal to \$1,500,000 annually. The previous plan assumed an increase to \$1,600,000 in FY2015, but now will be held level to mitigate the \$50,000 increase in the sewer enterprise debt in FY2020.

END

Discussion Only

Facility Financing Summary Revenue & Ratios FY 2012 - FY 2023 (Schedule R)

Description	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
General Fund Within the Levy Receipts	\$89,032,005	\$91,702,965	\$94,454,054	\$97,287,676	\$100,206,306	\$103,212,495	\$106,308,870	\$109,498,136	\$112,783,080	\$116,166,573	\$119,651,570	\$123,241,117
Cherry Sheet	\$8,536,977	\$8,750,401	\$8,969,161	\$9,193,390	\$9,423,225	\$9,658,806	\$9,900,276	\$10,147,783	\$10,401,478	\$10,661,514	\$10,928,052	\$11,201,254
Local Receipts	\$6,972,000	\$7,250,880	\$7,540,915	\$7,842,552	\$8,156,254	\$8,482,504	\$8,821,804	\$9,174,676	\$9,541,663	\$9,923,330	\$10,320,074	\$10,733,074
Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
A General Fund Receipts	\$104,540,982	\$107,704,247	\$110,964,131	\$114,323,618	\$117,785,785	\$121,353,805	\$125,030,950	\$128,820,595	\$132,726,221	\$136,751,417	\$140,899,885	\$145,175,444
General Fund Excluded Debt	\$6,631,092	\$6,750,837	\$7,251,493	\$7,053,263	\$6,919,781	\$8,121,062	\$9,921,874	\$10,731,182	\$10,802,014	\$9,548,134	\$9,222,318	\$8,902,548
MSBA Payments	\$745,381	\$745,381	\$745,381	\$745,381	\$745,381	\$745,381	\$745,381	\$745,381	\$745,381	\$745,381	\$745,381	\$745,381
Other Amounts to Offset Debt Exclusion	\$45,802	\$10,931	\$9,766	\$8,532	\$7,269	\$6,006	\$4,738	\$3,462	\$2,167	\$1,328	\$957	\$578
B Revenue Dedicated for Excluded Debt	\$7,422,275	\$7,507,149	\$8,006,640	\$7,807,176	\$7,672,431	\$8,872,449	\$10,671,993	\$11,480,025	\$11,549,563	\$10,294,844	\$9,965,556	\$9,548,506
CPA Surcharge	\$1,625,000	\$1,673,750	\$1,723,963	\$1,775,681	\$1,828,952	\$1,883,820	\$1,940,335	\$1,998,545	\$2,058,501	\$2,120,256	\$2,183,864	\$2,249,380
CPA State Match	\$315,000	\$321,750	\$331,403	\$341,345	\$351,585	\$362,132	\$372,996	\$384,186	\$395,712	\$407,583	\$419,811	\$432,405
State's % match of the prior year CPA surcharge	20.00%	20.00%	20.00%	20.00%	20.00%	20.00%	20.00%	20.00%	20.00%	20.00%	20.00%	20.00%
C CPA Receipts	\$1,940,000	\$1,995,500	\$2,055,365	\$2,117,026	\$2,180,537	\$2,245,953	\$2,313,331	\$2,382,731	\$2,454,213	\$2,527,840	\$2,603,675	\$2,681,785
RTS Receipts	\$1,491,568	\$1,506,484	\$1,521,549	\$1,536,764	\$1,552,132	\$1,567,653	\$1,583,329	\$1,599,163	\$1,615,154	\$1,631,306	\$1,647,619	\$1,664,095
Sewer Receipts	\$7,689,535	\$7,766,430	\$7,844,095	\$7,922,536	\$8,001,761	\$8,081,779	\$8,162,596	\$8,244,222	\$8,326,665	\$8,409,931	\$8,494,030	\$8,578,971
Water Receipts	\$5,143,880	\$5,195,319	\$5,247,272	\$5,299,745	\$5,352,742	\$5,406,270	\$5,460,332	\$5,514,936	\$5,570,085	\$5,625,786	\$5,682,044	\$5,738,864
D Enterprise Fund Receipts	\$14,324,983	\$14,468,233	\$14,612,915	\$14,759,044	\$14,906,635	\$15,055,701	\$15,206,258	\$15,358,321	\$15,511,904	\$15,667,023	\$15,823,693	\$15,981,930
E Total Revenue (A+B+C+D)	\$128,228,240	\$131,675,128	\$135,639,051	\$139,006,865	\$142,545,388	\$147,527,908	\$153,222,533	\$158,041,673	\$162,241,901	\$165,241,123	\$169,295,910	\$173,487,666
F Total Debt Service (Schedule D-2)	\$13,893,572	\$14,388,264	\$15,198,126	\$15,124,622	\$15,075,892	\$16,366,076	\$18,260,034	\$19,215,612	\$19,382,249	\$18,227,536	\$18,006,368	\$17,797,001
G1 Debt Service % of Total Revenue (E/F)	10.8%	10.9%	11.2%	10.9%	10.6%	11.1%	11.9%	12.2%	11.9%	11.0%	10.6%	10.3%
G2 Debt Service % of Total Revenue excluding MSBA	10.3%	10.4%	10.7%	10.4%	10.1%	10.6%	11.5%	11.7%	11.5%	10.6%	10.2%	9.9%
H General Fund Revenue Within the Levy	\$104,540,982	\$107,704,247	\$110,964,131	\$114,323,618	\$117,785,785	\$121,353,805	\$125,030,950	\$128,820,595	\$132,726,221	\$136,751,417	\$140,899,885	\$145,175,444
I GF Debt within the Levy	\$3,121,297	\$3,231,127	\$3,328,924	\$3,429,709	\$3,533,574	\$3,640,614	\$3,750,929	\$3,864,618	\$3,981,787	\$4,102,543	\$4,226,997	\$4,355,263
J GF Debt Service % of GF Receipts (I/H)	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Tax Impact on ASFH (single rate)	\$620	\$631	\$678	\$659	\$647	\$759	\$927	\$1,003	\$1,010	\$893	\$862	\$832
Tax Impact on ASFH (single rate) w/o Hillside & Mitchell	\$620	\$631	\$678	\$659	\$628	\$610	\$590	\$568	\$543	\$440	\$422	\$406

Discussion Only
Facility Financing Summary
General Fund Revenue & Ratios
FY 2012 - FY 2023 (Schedule G)

Description		FY 2012 - Budget	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
1	General Fund Receipts	\$104,540,982	\$107,704,247	\$110,964,131	\$114,323,618	\$117,785,785	\$121,353,805	\$125,030,950	\$128,820,595	\$132,726,221	\$136,751,417	\$140,899,885	\$145,175,444
Total General Fund Debt Service Within the Levy Limit (Current)		\$2,405,135	\$2,141,092	\$1,675,281	\$1,368,607	\$968,056	\$749,052	\$431,422	\$421,706	\$411,283	\$378,563	\$368,719	\$358,388
B	Debt Service % of General Fund Revenue (A/1)	2.3%	2.0%	1.5%	1.2%	0.8%	0.6%	0.3%	0.3%	0.3%	0.3%	0.3%	0.2%
Total General Fund Debt Service Within the Levy Limit (Approved Pending Issues)		\$3,121,297	\$3,105,092	\$2,456,281	\$2,075,607	\$1,654,056	\$1,414,052	\$1,075,422	\$1,044,706	\$1,013,283	\$959,563	\$928,719	\$897,388
D	Debt Service % of General Fund Revenue (C/1)	3.0%	2.9%	2.2%	1.8%	1.4%	1.2%	0.9%	0.8%	0.8%	0.7%	0.7%	0.6%
Total General Fund Debt Service Within the Levy Limit (Current Recommendations)		\$3,121,297	\$3,105,092	\$2,857,681	\$2,945,207	\$2,639,576	\$2,690,292	\$2,626,782	\$2,585,586	\$2,474,283	\$2,585,483	\$2,557,159	\$2,547,148
F	Debt Service % of General Fund Revenue (E/1)	3.0%	2.9%	2.6%	2.6%	2.2%	2.2%	2.1%	2.0%	1.9%	1.9%	1.8%	1.8%
Total General Fund Debt Service Within the Levy Limit (Senior Center \$8 million)		\$3,121,297	\$3,225,092	\$3,197,681	\$3,305,207	\$3,495,576	\$3,522,292	\$3,434,782	\$3,369,586	\$3,234,283	\$3,301,483	\$3,269,159	\$3,235,148
H	Debt Service % of General Fund Revenue (G/1)	3.0%	3.0%	2.9%	2.9%	3.0%	2.9%	2.7%	2.6%	2.4%	2.4%	2.3%	2.2%

Discussion Only

Town of Needham

Debt Service Recap Summary

FY 2012 - FY 2023 (Schedule D-1)

Description	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
1 Current OS Long Term Debt	\$2,405,135	\$2,141,092	\$1,675,281	\$1,368,607	\$968,056	\$749,052	\$431,422	\$421,706	\$411,283	\$378,563	\$368,719	\$358,388
2 Approved Projects Debt Pending	\$716,162	\$964,000	\$781,000	\$707,000	\$686,000	\$665,000	\$644,000	\$623,000	\$602,000	\$581,000	\$560,000	\$539,000
3 Pending Capital Projects			\$401,400	\$869,600	\$985,520	\$1,276,240	\$1,551,360	\$1,540,880	\$1,461,000	\$1,605,920	\$1,628,440	\$1,649,760
4 Contingency for Other Projects	\$0	\$126,036	\$471,243	\$484,501	\$893,997	\$950,322	\$1,124,147	\$1,279,032	\$1,507,503	\$1,537,060	\$1,669,838	\$1,808,116
A General Fund	\$3,121,297	\$3,231,127	\$3,328,924	\$3,429,709	\$3,533,574	\$3,640,614	\$3,750,929	\$3,864,618	\$3,981,787	\$4,102,543	\$4,226,997	\$4,355,263
1 Current OS Long Term Debt	\$7,125,407	\$6,807,149	\$6,594,640	\$6,435,976	\$6,143,631	\$5,983,281	\$5,817,775	\$5,620,025	\$5,394,563	\$4,322,844	\$4,179,656	\$4,042,506
2 Approved Projects Debt Pending	\$296,868	\$700,000	\$1,412,000	\$1,371,200	\$1,330,400	\$1,289,600	\$1,248,800	\$1,208,000	\$1,167,200	\$1,126,400	\$1,085,600	\$1,044,800
B General Fund Debt Excluded	\$7,422,275	\$7,507,149	\$8,006,640	\$7,807,176	\$7,474,031	\$7,272,881	\$7,066,575	\$6,828,025	\$6,561,763	\$5,449,244	\$5,265,256	\$5,087,306
1 Current OS Long Term Debt	\$283,960	\$296,488	\$291,613	\$286,738	\$280,888	\$276,013	\$272,113	\$267,969	\$260,900	\$251,150	\$243,716	\$238,231
2 Approved Projects Debt Pending	\$16,040	\$253,500	\$420,950	\$401,000	\$389,000	\$377,000	\$365,000	\$353,000	\$341,000	\$329,000	\$317,000	\$305,000
C CPA Debt Service	\$300,000	\$549,988	\$712,563	\$687,738	\$669,888	\$653,013	\$637,113	\$620,969	\$601,900	\$580,150	\$560,716	\$543,231
1 Current OS Long Term Debt	\$94,350	\$87,550	\$40,800									
2 Approved Projects Debt Pending	\$55,650	\$60,160	\$106,400	\$100,700								
3 Pending Capital Projects												
4 Contingency for Other Projects		\$2,290	\$2,800	\$49,300	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
D RTS Debt Service	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
1 Current OS Long Term Debt	\$1,142,889	\$1,120,158	\$1,051,628	\$844,537	\$652,053	\$616,140	\$603,876	\$591,101	\$181,913	\$136,856	\$132,475	\$128,025
2 Approved Projects Debt Pending	\$207,111	\$215,300	\$206,900	\$198,500	\$190,100	\$181,700	\$173,300	\$164,900	\$156,500	\$143,100	\$127,600	\$100,700
3 Pending Capital Projects		\$60,000	\$185,750	\$449,400	\$655,400	\$695,700	\$721,400	\$775,600	\$752,500	\$729,400	\$706,300	\$683,200
4 Contingency for Other Projects	(\$0)	\$4,542	\$5,722	\$7,563	\$2,447	\$6,460	\$1,424	\$18,399	\$459,088	\$540,644	\$711,225	\$738,775
E Sewer Debt Service	\$1,350,000	\$1,400,000	\$1,450,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,550,000	\$1,550,000	\$1,550,000	\$1,550,000	\$1,550,000
1 Current OS Long Term Debt	\$1,396,147	\$1,063,268	\$894,385	\$882,088	\$733,838	\$722,225	\$718,869	\$709,638	\$159,300	\$173,656	\$167,500	\$161,244
2 Approved Projects Debt Pending	\$153,853	\$387,312	\$484,900	\$175,900	\$169,000	\$162,100	\$155,200	\$148,300	\$141,400	\$134,500	\$127,600	\$100,700
3 Pending Capital Projects			\$80,000	\$272,800	\$550,000	\$535,000	\$520,000	\$505,000	\$490,000	\$475,000	\$460,000	\$445,000
4 Contingency for Other Projects	\$0	\$99,421	\$90,715	\$219,213	\$97,162	\$130,675	\$155,931	\$187,063	\$759,300	\$766,844	\$794,900	\$843,056
F Water Debt Service	\$1,550,000	\$1,550,000	\$1,550,000	\$1,550,000	\$1,550,000	\$1,550,000	\$1,550,000	\$1,550,000	\$1,550,000	\$1,550,000	\$1,550,000	\$1,550,000
1 Current OS Long Term Debt	\$12,447,889	\$11,515,704	\$10,548,347	\$9,817,946	\$8,778,466	\$8,346,711	\$7,844,054	\$7,610,439	\$6,407,958	\$5,263,069	\$5,092,066	\$4,928,394
2 Approved Projects Debt Pending	\$1,445,684	\$2,580,272	\$3,412,150	\$2,954,300	\$2,764,500	\$2,675,400	\$2,586,300	\$2,497,200	\$2,408,100	\$2,314,000	\$2,090,200	\$1,989,500
3 Pending Capital Projects		\$60,000	\$667,150	\$1,591,800	\$2,190,920	\$2,506,940	\$2,792,760	\$2,821,480	\$2,703,500	\$2,810,320	\$2,794,740	\$2,777,960
4 Contingency for Other Projects	\$0	\$232,288	\$570,480	\$760,577	\$1,143,606	\$1,237,457	\$1,431,502	\$1,634,493	\$2,875,891	\$2,994,548	\$3,325,963	\$3,539,947
G Total (A+B+C+D+E+F)	\$13,893,572	\$14,388,264	\$15,198,126	\$15,124,622	\$14,877,492	\$14,766,508	\$14,654,616	\$14,563,612	\$14,395,449	\$13,381,936	\$13,302,968	\$13,235,801

Discussion Only

Town of Needham

Debt Service Recap Summary

FY 2012 - FY 2023 (Schedule D-2)

Description	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Current OS Long Term Debt	\$2,405,135	\$2,141,092	\$1,675,281	\$1,368,607	\$968,056	\$749,052	\$431,422	\$421,706	\$411,283	\$378,563	\$368,719	\$358,388
Approved Projects Debt Pending	\$716,162	\$964,000	\$781,000	\$707,000	\$686,000	\$665,000	\$544,000	\$623,000	\$602,000	\$581,000	\$560,000	\$539,000
Pending Capital Projects		\$401,400	\$869,600	\$985,520	\$1,276,240	\$1,551,360	\$1,540,880	\$1,540,880	\$1,461,000	\$1,605,920	\$1,628,440	\$1,649,760
Senior Center at \$8,000,000		\$120,000	\$340,000	\$360,000	\$856,000	\$832,000	\$808,000	\$784,000	\$760,000	\$736,000	\$712,000	\$688,000
Contingency for Other Projects	\$0	\$6,036	\$131,243	\$124,501	\$37,997	\$118,322	\$316,147	\$495,032	\$747,503	\$801,060	\$957,838	\$1,120,116
A General Fund	\$3,121,297	\$3,231,127	\$3,328,924	\$3,429,709	\$3,533,574	\$3,640,614	\$3,750,929	\$3,864,618	\$3,981,787	\$4,102,543	\$4,226,997	\$4,355,263
Current OS Long Term Debt	\$7,125,407	\$6,807,149	\$6,594,640	\$6,435,976	\$6,143,631	\$5,983,281	\$5,817,775	\$5,620,025	\$5,394,563	\$4,322,844	\$4,179,656	\$4,042,506
Approved Projects Debt Pending	\$296,868	\$700,000	\$1,412,000	\$1,371,200	\$1,330,400	\$1,289,600	\$1,248,800	\$1,208,000	\$1,167,200	\$1,126,400	\$1,085,600	\$1,044,800
Pending Capital Projects												
Hillside and Mitchell Schools					\$198,400	\$1,599,568	\$3,605,418	\$4,652,000	\$4,987,800	\$4,845,600	\$4,703,400	\$4,561,200
Contingency for Other Projects												
B General Fund Debt Excluded	\$7,422,275	\$7,507,149	\$8,006,640	\$7,807,176	\$7,672,431	\$8,872,449	\$10,671,993	\$11,480,025	\$11,549,563	\$10,294,844	\$9,968,656	\$9,648,506
Current OS Long Term Debt	\$283,960	\$296,488	\$291,613	\$286,738	\$280,888	\$276,013	\$272,113	\$267,969	\$260,900	\$251,150	\$243,716	\$238,231
Approved Projects Debt Pending	\$16,040	\$253,500	\$420,950	\$401,000	\$389,000	\$377,000	\$365,000	\$353,000	\$341,000	\$329,000	\$317,000	\$305,000
Pending Capital Projects												
Contingency for Other Projects												
C CPA Debt Service	\$300,000	\$549,988	\$712,563	\$687,738	\$669,888	\$653,013	\$637,113	\$620,969	\$601,900	\$580,150	\$560,716	\$543,231
Current OS Long Term Debt	\$94,350	\$87,550	\$40,800									
Approved Projects Debt Pending	\$55,650	\$60,160	\$106,400	\$100,700								
Pending Capital Projects												
Contingency for Other Projects												
D RTS Debt Service	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
Current OS Long Term Debt	\$1,142,889	\$1,120,158	\$1,051,628	\$844,537	\$652,053	\$616,140	\$603,876	\$591,101	\$181,913	\$136,856	\$132,475	\$128,025
Approved Projects Debt Pending	\$207,111	\$215,300	\$206,900	\$198,500	\$190,100	\$181,700	\$173,300	\$164,900	\$156,500	\$143,100		
Pending Capital Projects		\$60,000	\$185,750	\$449,400	\$655,400	\$695,700	\$721,400	\$775,600	\$752,500	\$729,400	\$706,300	\$683,200
Contingency for Other Projects		\$4,542	\$5,722	\$7,563	\$2,447	\$6,460	\$1,424	\$18,399	\$459,088	\$540,644	\$711,225	\$738,775
E Sewer Debt Service	\$1,350,000	\$1,400,000	\$1,450,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,550,000	\$1,550,000	\$1,550,000	\$1,550,000	\$1,550,000
Current OS Long Term Debt	\$1,396,147	\$1,063,268	\$894,385	\$882,088	\$733,838	\$722,225	\$718,869	\$709,638	\$159,300	\$173,656	\$167,500	\$161,244
Approved Projects Debt Pending	\$153,853	\$387,312	\$484,900	\$175,900	\$169,000	\$162,100	\$155,200	\$148,300	\$141,400	\$134,500	\$127,600	\$100,700
Pending Capital Projects			\$80,000	\$272,800	\$550,000	\$535,000	\$520,000	\$505,000	\$490,000	\$475,000	\$460,000	\$445,000
Contingency for Other Projects	\$0	\$99,421	\$90,715	\$219,213	\$97,162	\$130,675	\$155,931	\$187,063	\$759,300	\$766,844	\$794,900	\$843,056
F Water Debt Service	\$1,550,000	\$1,550,000	\$1,550,000	\$1,550,000	\$1,550,000	\$1,550,000	\$1,550,000	\$1,550,000	\$1,550,000	\$1,550,000	\$1,550,000	\$1,550,000
Current OS Long Term Debt	\$12,447,889	\$11,515,704	\$10,548,347	\$9,817,946	\$8,778,466	\$8,346,711	\$7,844,054	\$7,610,439	\$6,407,958	\$5,263,069	\$5,092,066	\$4,928,394
Approved Projects Debt Pending	\$1,445,684	\$2,580,272	\$3,412,150	\$2,954,300	\$2,764,500	\$2,675,400	\$2,586,300	\$2,497,200	\$2,408,100	\$2,314,000	\$2,090,200	\$1,989,500
Pending Capital Projects		\$60,000	\$667,150	\$1,591,800	\$2,190,920	\$2,506,940	\$2,792,760	\$2,821,480	\$2,703,500	\$2,810,320	\$2,794,740	\$2,777,960
Schedule D-6		\$120,000	\$340,000	\$360,000	\$1,054,400	\$2,431,568	\$4,413,418	\$5,436,000	\$5,747,800	\$5,581,600	\$5,415,400	\$5,249,200
Contingency for Other Projects	\$0	\$112,288	\$230,480	\$400,577	\$287,606	\$405,457	\$623,502	\$850,493	\$2,115,891	\$2,258,548	\$2,613,963	\$2,851,947
G Total (A+B+C+D+E+F)	\$13,893,572	\$14,388,264	\$15,198,126	\$15,124,622	\$15,075,892	\$16,366,076	\$18,260,034	\$19,215,612	\$19,383,249	\$18,227,536	\$18,006,368	\$17,797,001

Discussion Only

Town of Needham
Current Outstanding Long Term Debt
FY 2012 - FY 2023 (Schedule D-3)

Debt Group	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	After 2023
A General Fund within the Levy Limit	\$2,405,135	\$2,141,092	\$1,675,281	\$1,368,607	\$966,056	\$749,052	\$431,422	\$421,706	\$411,283	\$378,563	\$368,719	\$358,288	\$1,101,638
B General Fund Excluded Debt	\$7,125,407	\$6,807,149	\$6,594,640	\$6,435,976	\$6,143,631	\$5,983,281	\$5,817,775	\$5,620,025	\$5,394,563	\$4,322,844	\$4,179,656	\$4,042,506	\$12,783,325
C CPA Debt Service	\$283,960	\$296,488	\$291,613	\$286,738	\$280,888	\$276,013	\$272,113	\$267,969	\$260,900	\$251,150	\$243,716	\$238,231	\$1,285,891
D RTS Debt Service	\$94,350	\$87,550	\$40,800										
E Sewer Debt Service	\$1,142,889	\$1,120,158	\$1,051,628	\$844,537	\$652,053	\$616,140	\$603,876	\$591,101	\$181,913	\$136,856	\$132,475	\$128,025	\$316,200
F Water Debt Service	\$1,396,147	\$1,063,268	\$894,385	\$882,088	\$733,838	\$722,225	\$718,869	\$709,638	\$159,300	\$173,656	\$167,500	\$161,244	\$91,400
G Total O/S Long Term Debt	\$12,447,889	\$11,515,704	\$10,548,347	\$9,817,946	\$8,778,466	\$8,346,711	\$7,844,054	\$7,610,439	\$6,407,958	\$5,263,069	\$5,092,066	\$4,928,394	\$15,578,453

Includes June 1, 2011 Bond Issue

Discussion Only

Town of Needham

Approved Projects Debt Not Yet Issued

FY 2012 - FY 2023 (Schedules D-4)

Description	Unissued Balance	Rate**	Years#	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	After 2023
General Fund Open Authorizations Including May the 2011 ATM Approvals	\$7,433,013	6.00%	20	716,162	964,000	781,000	707,000	696,000	665,000	644,000	623,000	602,000	581,000	560,000	539,000	3,556,000
A General Fund within the Levy Limit				\$716,162	\$964,000	\$781,000	\$707,000	\$696,000	\$665,000	\$644,000	\$623,000	\$602,000	\$581,000	\$560,000	\$539,000	\$3,556,000
Newman School (Multiple Issues)	\$12,450,000	6.00%	18	163,867	575,000	1,412,000	1,371,200	1,330,400	1,289,600	1,248,800	1,208,000	1,167,200	1,126,400	1,085,600	1,044,800	6,849,600
Other Debt Service		V		133,001	125,000											
B General Fund Debt Excluded				\$296,868	\$700,000	\$1,412,000	\$1,371,200	\$1,330,400	\$1,289,600	\$1,248,800	\$1,208,000	\$1,167,200	\$1,126,400	\$1,085,600	\$1,044,800	\$6,849,600
Town Hall (Series II)	\$3,700,000	6.00%	18	16,040	253,500	420,950	401,000	389,000	377,000	365,000	353,000	341,000	329,000	317,000	305,000	1,958,000
C CPA Debt Service				\$16,040	\$253,500	\$420,950	\$401,000	\$389,000	\$377,000	\$365,000	\$353,000	\$341,000	\$329,000	\$317,000	\$305,000	\$1,958,000
RTS Open Authorizations Including May the 2011 ATM Approvals	\$283,000	6.00%	4	55,650	60,160	106,400	100,700									
D RTS Debt Service				\$55,650	\$60,160	\$106,400	\$100,700									
Sewer Enterprise Open Authorizations Approved Prior to May 2011	\$1,416,870	6.00%	10	207,111	215,300	206,900	198,500	190,100	181,700	173,300	164,900	156,500	143,100			
E Sewer Debt Service				\$207,111	\$215,300	\$206,900	\$198,500	\$190,100	\$181,700	\$173,300	\$164,900	\$156,500	\$143,100			
Water Enterprise Open Authorizations Approved Prior to May 2011	\$1,700,294	6.00%	12	153,853	387,312	484,900	175,900	169,000	162,100	155,200	148,300	141,400	134,500	127,600	100,700	
F Water Debt Service				\$153,853	\$387,312	\$484,900	\$175,900	\$169,000	\$162,100	\$155,200	\$148,300	\$141,400	\$134,500	\$127,600	\$100,700	
G Total				\$1,445,684	\$2,580,272	\$3,411,150	\$2,954,300	\$2,764,500	\$2,675,400	\$2,586,300	\$2,497,200	\$2,408,100	\$2,314,000	\$2,090,200	\$1,989,500	\$12,363,600

** Notes prior to 2015 at 3% after 2015 at 4%; Bonds are at the rate shown

Inclusive of Notes and Bonds

Annual debt service amounts are inclusive of short term interest, note paydowns, and bond amortization PM

Discussion Only

Town of Needham

Future Projects (tentative)

FY 2012 - FY 2023 (Schedule D-5)

Description	Amount	Rate **	Years #	TM	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Pollard School Repairs/Upgrades	\$1,100,000	6.00%	6	2012			33,000	286,000	272,800	259,600	246,400	233,200				
Fire Apparatus Replacement (E-3 Quint)	\$750,000	6.00%	5	2013			195,000	186,000	177,000	168,000	159,000					
DPW Remove Snow Trailer and Add Eight Bays	\$580,000	6.00%	11	2013			17,400	92,800	89,320	85,840	82,360	78,880	75,400	71,920	68,440	64,960
Roadway Infrastructure Program	\$600,000	6.00%	5	2012			156,000	148,800	141,600	134,400	127,200					
Roadway Infrastructure Program	\$600,000	6.00%	5	2013				156,000	148,800	141,600	134,400	127,200				
Roadway Infrastructure Program	\$600,000	6.00%	5	2014					156,000	148,800	141,600	134,400	127,200			
Roadway Infrastructure Program	\$1,300,000	6.00%	5	2015						338,000	322,400	306,800	291,200	275,600		
Roadway Infrastructure Program	\$1,300,000	6.00%	5	2016							338,000	322,400	306,800	291,200	275,600	
Roadway Infrastructure Program	\$1,300,000	6.00%	5	2017								338,000	322,400	306,800	291,200	275,600
Roadway Infrastructure Program	\$1,300,000	6.00%	5	2018									338,000	322,400	306,800	291,200
Roadway Infrastructure Program	\$1,300,000	6.00%	5	2019										338,000	322,400	306,800
Roadway Infrastructure Program	\$1,400,000	6.00%	5	2020											364,000	347,200
Roadway Infrastructure Program	\$1,400,000	6.00%	5	2021												364,000
Roadway Infrastructure Program	\$1,400,000	6.00%	5	2022												
Roadway Infrastructure Program	\$1,400,000	6.00%	5	2023												
General Fund within the Levy Limit							\$401,400	\$869,600	\$985,520	\$1,276,240	\$1,551,360	\$1,540,880	\$1,461,000	\$1,605,920	\$1,628,440	\$1,649,760

** Notes prior to 2015 at 3% after 2015 at 4%; Bonds are at the rate shown

Inclusive of Notes and Bonds

Annual debt service amounts are inclusive of short term interest, note paydowns, and bond amortization P&I

Discussion Only

Town of Needham

Future Projects (tentative)

FY 2012 - FY 2023 (Schedule D-5)

Description	Amount	Rate **	Years #	TM	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Wastewater Pump Station Improvements Reservoir B	\$5,025,000	6.00%	22	2011		60,000	185,750	449,400	545,400	530,100	514,800	499,500	484,200	468,900	453,600	438,300
Wastewater Pump Station Improvements Cook's Bridge	\$2,640,000	6.00%	22	2013					110,000	165,600	206,600	276,100	268,300	260,500	252,700	244,900
Sewer Debt Service						\$60,000	\$185,750	\$449,400	\$655,400	\$695,700	\$721,400	\$775,600	\$752,500	\$729,400	\$706,300	\$683,200
Water System Fire Flow Improvements	\$5,070,000	6.00%	22	2012			80,000	272,800	550,000	535,000	520,000	505,000	490,000	475,000	460,000	445,000
Water Debt Service							\$80,000	\$272,800	\$550,000	\$535,000	\$520,000	\$505,000	\$490,000	\$475,000	\$460,000	\$445,000
Total						\$60,000	\$667,150	\$1,591,800	\$2,190,920	\$2,506,940	\$2,792,760	\$2,821,480	\$2,703,500	\$2,810,320	\$2,794,740	\$2,777,960

** Notes prior to 2015 at 3% after 2015 at 4%; Bonds are at the rate shown

Inclusive of Notes and Bonds

Annual debt service amounts are inclusive of short term interest, note paydowns, and bond amortization P&I

Discussion Only

Town of Needham
Senior Center

FY 2012 - FY 2023 (Schedule D-6)

Description	Amount	Rate **	Years#	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	After 2023
^ Senior Center at \$9,000,000	\$9,000,000	6.00%	22	\$0	\$120,000	\$340,000	\$360,000	\$856,000	\$832,000	\$808,000	\$784,000	\$760,000	\$736,000	\$712,000	\$688,000	\$5,984,000
General Fund within the Levy Limit				\$0	\$120,000	\$340,000	\$360,000	\$856,000	\$832,000	\$808,000	\$784,000	\$760,000	\$736,000	\$712,000	\$688,000	\$5,984,000
CPA Debt Service				\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
^ Mitchell School (No MSBA)	\$24,433,400	6.00%	22	\$0	\$0	\$0	\$0	\$198,400	\$1,488,668	\$2,106,000	\$2,501,000	\$2,430,500	\$2,360,000	\$2,289,500	\$2,219,000	\$23,438,500
^ Hillside School Project (No MSBA)	\$24,570,900	6.00%	22	\$0	\$0	\$0	\$0	\$0	\$110,900	\$1,499,418	\$2,151,000	\$2,557,300	\$2,485,600	\$2,413,800	\$2,342,200	\$26,529,000
General Fund Debt Excluded				\$0	\$0	\$0	\$0	\$198,400	\$1,599,568	\$3,605,418	\$4,652,000	\$4,987,800	\$4,845,600	\$4,703,400	\$4,561,200	\$49,967,500
Total				\$0	\$120,000	\$340,000	\$360,000	\$1,054,400	\$2,431,568	\$4,413,418	\$5,436,000	\$5,747,800	\$5,581,600	\$5,415,400	\$5,249,200	\$55,951,500

** Notes prior to 2015 at 3% after 2015 at 4%; Bonds are at the rate shown
#Inclusive of Notes and Bonds
Annual debt service amounts are inclusive of short term interest, note payments, and bond amortization P&I

Discussion Only

Town of Newburgh
Levy Form Debt Service
Actual Issues

Expires June 1, 2011 Bond Dates

TR Vols	Project	Amount Issued	Bond Issued	Final Maturity	Average Rate	UNIT SERVICE											Debt Total After 2013	
						2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022		2023
GENERAL FUND WITHIN THE LEVY LIMIT - AUTHORIZED & ISSUED																		
May-97	Tra V - HWYAT TS-97-1227 - A	\$15,894	Dec-99	Aug-19	(see note)	\$7,256	\$6,794	\$6,530	\$6,265	\$5,923	\$5,603	\$5,293	\$5,132	\$4,854	PAID	PAID		
May-98	Storm Water - HWYAT TS-92 (Reconstructed)	\$164,679	Sep-11	Aug-19	(see note)	\$34,506	\$32,759	\$31,889	\$30,650	\$29,162	\$27,761	\$26,149	\$24,874	\$23,517	PAID	PAID		
May-95	Road Improvements	\$468,400	Dec-95	Feb-15	3.48%	\$11,460	\$11,110	\$10,795	\$10,380									
Nov-06	Michael School Roof	\$180,000	Jun-07	Nov-11	4.21%	\$117,644	PAID											
May-08	Hillside & Michael Schools Paving Work	\$90,000	Nov-08	Aug-11	3.48%	\$36,925												
May-08	Road, Bridges, Sidewalks and Intersection Improvement	\$820,000	Jun-09	Jun-13	2.40%	\$213,260	\$209,100											
Oct-08	Public Services Administration Building	\$4,000,000	Dec-09	Aug-26	2.16%	\$164,325	\$239,135	\$334,725	\$239,135	\$255,135	\$119,125	\$212,235	\$206,235	\$219,135	\$202,125	\$204,425	\$176,625	\$946,380
May-09	Road, Bridges, Sidewalks and Intersection Improvement	\$165,100	Dec-09	Aug-13	2.00%	\$41,300	\$41,100	\$40,400										
May-08	Public Safety Building Roof	\$350,000	Jun-10	Dec-14	2.20%	\$75,600	\$73,850	\$71,100	\$70,700									
Oct-08	Public Services Administration Building	\$1,000,000	Jun-10	Dec-24	3.07%	\$86,138	\$84,638	\$83,138	\$81,238	\$85,686	\$84,663	\$82,138	\$80,488	\$78,538	\$85,438	\$84,094	\$81,553	\$155,250
May-09	Road, Bridges, Sidewalks and Intersection Improvement	\$330,000	Jun-10	Dec-13	2.21%	\$140,250	\$134,550	\$133,100										
Oct-08	Public Services Administration Building (Series III)	\$125,000	Oct-18	Apr-14	2.18%	\$21,260	\$20,800	\$19,200										
May-09	Town Hall Project (Series I)	\$1,500,000	Oct-18	Apr-17	2.24%	\$141,260	\$205,250	\$221,250	\$220,250	\$144,250	\$187,610							
May-09	Road, Bridges, Sidewalks and Intersection Improvement	\$180,000	Oct-18	Apr-13	2.11%	\$31,500	\$30,900											
Oct-08	Public Services Administration Building (Series IV)	\$28,500	Jun-11	Oct-11	3.00%	\$28,765												
May-09	Stormwater Drainage Improvements	\$5,000	Jun-11	Oct-11	3.00%	\$5,560												
May-09	Kendrick Street Bridge Design (Series I)	\$15,000	Jun-11	Oct-11	3.00%	\$15,150												
May-10	Road, Bridges, Sidewalks and Intersection Improvement	\$50,000	Jun-11	Oct-14	2.68%	\$134,580	\$133,125	\$130,600	\$126,775									
Nov-10	Senior Center Design	\$350,000	Jun-11	Oct-13	2.55%	\$155,675	\$153,375	\$75,750										
Nov-10	Pittsford School Repairs	\$235,000	Jun-11	Oct-13	2.81%	\$155,667	\$152,750	\$12,250										
Nov-10	Pittsford School Roof Replacement	\$1,000,000	Jun-11	Oct-15	2.88%	\$26,133	\$25,000	\$14,000	\$209,000	\$27,009								
Mar-11	Pittsford School Parking and Access	\$702,210	Jun-11	Oct-14	2.60%	\$190,439	\$186,275	\$182,000	\$177,425									
GENERAL FUND DEBT SERVICE - WITHIN THE LEVY LIMIT						\$2,095,135	\$2,144,002	\$1,075,281	\$1,308,607	\$968,056	\$749,052	\$431,422	\$423,706	\$411,283	\$378,563	\$168,719	\$356,386	\$1,101,638

Discussion Only

Town of Needham
Long Term Debt Service
Includes June 1, 2011 Bond Issue

Project	TR Yr	Amount Issued	Bond Issued	Final Maturity	Average Rate	GENERAL FUND DEBT EXCLUDED FROM THE LEVY LIMIT - AUTHORIZED & ISSUED												Debt Total
						2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	
Broomfield School	May-05	\$14,050,000	Nov-03	Nov-23	4.09%		\$1,096,100	\$1,542,725	\$1,213,460	\$955,000	\$957,020	\$925,460	\$901,160	\$871,800	\$841,260	\$811,475	\$780,235	\$776,188
	May-03	\$11,000,000	Dec-04	Dec-19	3.90%		\$1,264,163	\$1,156,128	\$994,913	\$982,113	\$959,712	\$939,644	\$919,244	\$899,632	\$879,796	PAID		
Library Project (Series I)	May-06	\$5,505,000	Jun-15	Jun-25	2.82%		\$481,894	\$516,794	\$290,064	\$421,594	\$421,594	\$399,644	\$389,394	\$379,244	\$361,244	\$350,244	\$338,244	\$330,660
	May-03	\$750,000	Dec-05	Feb-15	2.39%		\$162,255	\$99,805	\$93,165	\$93,422								
High School (Series I)	May-03	\$10,050,000	Nov-06	May-26	4.01%		\$265,975	\$840,250	\$823,250	\$802,250	\$779,250	\$757,250	\$735,250	\$713,250	\$691,250	\$669,250	\$647,250	\$1,121,125
	Nov-06	\$45,000	Dec-07	Jun-12	2.81%		\$10,325	PAID										
High Risk & Polluted School Projects	May-07	\$600,000	Dec-07	Jun-12	3.20%		\$154,175	PAID										
	Nov-06	\$480,000	Jun-28	Dec-26	2.91%		\$39,791	\$39,989	\$78,134	\$72,444	\$39,331	\$35,583	\$34,563	\$33,551	\$32,469	\$31,345	\$30,500	\$100,100
High Risk & Polluted School Projects	May-07	\$1,200,000	Jun-08	Dec-26	2.31%		\$94,475	\$92,725	\$90,775	\$89,025	\$87,275	\$85,525	\$83,775	\$82,025	\$80,275	\$78,525	\$76,775	\$237,600
	May-03	\$9,000,000	Jun-08	Dec-24	2.89%		\$800,362	\$783,138	\$766,113	\$749,088	\$731,663	\$714,138	\$696,613	\$679,088	\$661,563	\$644,038	\$626,513	\$1,092,000
High School (Series IIB)	Feb-05	\$2,800,000	Jun-08	Dec-26	3.31%		\$187,481	\$163,645	\$160,266	\$156,844	\$153,421	\$149,993	\$146,565	\$143,138	\$139,711	\$136,283	\$132,856	\$463,600
	May-07	\$5,200,000	Nov-08	Aug-27	4.89%		\$459,155	\$450,075	\$440,000	\$430,883	\$420,765	\$410,648	\$400,531	\$390,414	\$380,297	\$370,180	\$360,063	\$1,401,100
High School (Series IIC)	Feb-05	\$3,850,000	Jun-09	Jun-28	2.42%		\$210,615	\$306,550	\$287,450	\$268,350	\$249,250	\$230,150	\$211,050	\$191,950	\$172,850	\$153,750	\$134,650	\$1,101,000
	May-07	\$10,500,000	Dec-09	Aug-28	2.35%		\$646,138	\$935,038	\$923,038	\$911,038	\$900,038	\$888,038	\$876,038	\$864,038	\$852,038	\$840,038	\$828,038	\$3,890,500
Newman School HVAC Design and Engineering	May-09	\$235,000	Jun-10	Dec-14	2.20%		\$48,600	\$47,475	\$46,350	\$45,225								
	Nov-09	\$1,000,000	Jun-10	Dec-19	2.42%		\$121,100	\$111,800	\$116,560	\$111,500	\$112,275	\$111,400	\$107,275	\$104,500	\$101,500			
High Risk & Polluted School Projects (Series VI)	May-07	\$60,000	Oct-10	Apr-12	1.76%		\$10,000	PAID										
	Nov-09	\$975,000	Oct-10	Apr-14	2.07%		\$186,000	\$104,000	\$91,000									
Newman School Extraordinary Repairs (Series II)	Nov-09	\$5,000,000	Jun-11	Oct-28	3.25%		\$466,183	\$406,700	\$417,200	\$410,700	\$402,200	\$395,200	\$388,200	\$381,200	\$374,200	\$367,200	\$360,200	\$1,011,125
	EXCLUDED DEBT					\$7,135,407	\$6,807,149	\$6,594,640	\$6,431,978	\$6,143,031	\$5,983,281	\$5,817,775	\$5,620,025	\$5,394,563	\$4,222,444	\$4,179,656	\$4,092,506	\$12,783,125
SEA FUND DEBT FEE SUPPORTED - AUTHORIZED & ISSUED																		
Town Hall (Series II)	May-09	\$3,100,000	Jun-11	Oct-28	3.18%		\$283,960	\$286,489	\$311,413	\$286,728	\$280,889	\$279,033	\$272,112	\$267,969	\$263,826	\$259,683	\$255,540	\$1,281,911
	CPA DEBT SERVICE					\$283,960	\$286,488	\$291,143	\$286,728	\$280,888	\$279,033	\$272,112	\$267,969	\$263,826	\$259,683	\$255,540	\$251,400	\$1,281,911
RTS FUND DEBT FEE SUPPORTED - AUTHORIZED & ISSUED																		
Collection Packer	May-08	\$135,000	Dec-05	Aug-12	2.00%		\$41,200	\$46,400	PAID									
	May-09	\$165,000	Oct-10	Apr-14	2.29%		\$33,100	\$40,100	PAID									
Construction Equipment (FE Leasing)																		
	RTS DEBT SERVICE					\$164,500	\$167,500	\$170,500	\$173,500	\$176,500	\$179,500	\$182,500	\$185,500	\$188,500	\$191,500	\$194,500	\$197,500	\$1,281,911

Discussion Only

Actual Issues		Project		Bond Issued		Final Maturity		Average Rate		SEWER DUES SERVICE FEE SUPPORTED - AUTHORIZED & ISSUED												
Amount Issued	2011	2011	2011	2011	2011	2011	2011	2011	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	Debt Service After 2023
West Street Sewer Main	May-18	\$851,800	Jun-19	4.83%	\$17,238	\$70,150	\$67,700	\$76,246	\$72,500	\$69,300	\$71,016	\$66,200	PAID	PAID	PAID	PAID	PAID	PAID	PAID	PAID	PAID	
West Street Sewer Pump Station	May-18	\$1,139,200	Jun-19	4.83%	\$154,152	\$154,165	\$153,885	\$153,260	\$152,260	\$156,000	\$156,260	\$152,260	PAID	PAID	PAID	PAID	PAID	PAID	PAID	PAID	PAID	
Sewer - MWPA 19-21 (Restructured)	May-11	\$315,556	Aug-11	(see note)	\$32,110	\$32,080	\$32,061	\$32,031	PAID													
Sewer - MWPA 19-21 (Restructured)	Oct-16	\$67,700	Nov-14	(see note)	\$6,406	\$6,558	\$6,509	\$6,527	\$6,482	\$6,288	\$6,107	\$6,110	PAID	PAID	PAID	PAID	PAID	PAID	PAID	PAID	PAID	
Sewer - MWPA 19-21 (Restructured)	Oct-16	\$180,200	Nov-14	(see note)	\$17,294	\$17,593	\$17,427	\$17,374	\$17,202	\$16,721	\$16,208	\$16,135	PAID	PAID	PAID	PAID	PAID	PAID	PAID	PAID	PAID	
Sewer - MWPA 19-21 (Restructured 2)	May-17	\$1,019,778	Nov-14	(see note)	\$97,617	\$99,729	\$99,617	\$99,268	\$96,392	\$94,517	\$91,683	\$91,680	PAID	PAID	PAID	PAID	PAID	PAID	PAID	PAID	PAID	
Sewer - MWPA 19-21 (Restructured)	May-17	\$120,200	Nov-14	(see note)	\$12,288	\$12,793	\$12,594	\$12,567	\$12,221	\$12,114	\$11,682	\$11,685	PAID	PAID	PAID	PAID	PAID	PAID	PAID	PAID	PAID	
Sewer System Rehab - UT Work (Series II)	May-03	\$425,000	Jun-15	3.14%	\$44,100	\$40,400	\$41,400															
Sewer Pump Station	May-15	\$484,500	Dec-15	3.59%	\$62,840	\$65,115	\$68,935	\$51,918														
Sewer Rehabilitation - Rita 128 Area (Series I)	Nov-05	\$2,020,800	Jun-07	4.25%	\$140,731	\$140,638	\$139,388	\$136,013	\$126,262	\$124,263	\$119,728	\$115,638	\$111,488	\$82,856	\$79,723							
Sewer Pump Station - CNA	May-05	\$500,200	Jun-19	3.27%	\$61,500	\$60,500	\$59,561	\$58,375	\$57,188	\$56,000	\$54,000	\$52,622										
Sewer System Rehabilitation UT	May-07	\$725,000	Jun-19	2.35%	\$154,003	\$151,163	\$148,263															
Sewer Rehabilitation - Rita 128 Area	Nov-05	\$320,600	Dec-09	2.93%	\$38,783	\$26,363	\$27,863	\$22,632	\$22,213	\$21,938	\$21,523	\$21,131	\$20,702	\$20,250	\$19,781	\$19,294						
Sewer Pump Station CNA	May-08	\$550,000	Dec-09	3.31%	\$65,100	\$46,600	\$44,000	\$40,400	\$42,800	\$40,260	\$41,235	\$40,481	\$39,575	\$33,350	\$32,969	\$32,158						
MWPA Loan Sewer Pump Station Rehabilitation Drive	Nov-02	\$215,710	Feb-10		\$43,142	\$43,242	\$43,142															
MWPA Loan Sewer System Rehabilitation UT	May-07	\$282,305	May-18		\$56,661	\$56,661	\$56,661	\$56,661														
Sewer Rehabilitation - Rita 128 Area	Nov-05	\$148,000	Jun-10	2.89%	\$18,078	\$17,762	\$17,235	\$17,035	\$16,766	\$16,388	\$15,996	\$15,535	\$15,160									
Sewer Pump Station Rehabilitation Drive	Nov-02	\$280,000	Oct-10	2.61%	\$16,488	\$15,388	\$15,738	\$15,638	\$15,238													
Sewer System Rehabilitation UT (MROSA)	May-07	\$57,613	Nov-10		\$11,523	\$11,523	\$11,523	\$11,523	\$11,523													
Sewer System Rehab - UT Work	May-03	\$95,000	Jun-11	3.65%	\$46,700	\$46,700																
Sewer Rehabilitation - Rita 128 Area	Nov-05	\$95,000	Jun-11	3.00%	\$15,210																	
SEWER DUES SERVICE					\$1,160,889	\$1,120,139	\$1,051,628	\$846,337	\$672,053	\$616,140	\$600,576	\$593,102	\$584,913	\$136,816	\$132,497	\$128,025						

Discussion Only

Town of Needham
Long Term Debt Service
Actual to Date - 1, 2013 Bond Issue

WATER AND DEBT SERVICE FEE INFORMATION - AUTHORIZED & ISSUED													Cash Total						
Project	TR Vote	Amount Issued	Bond Issued	Class Maturity	Average Rate	Cash Service 2012	Cash Service 2013	Cash Service 2014	Cash Service 2015	Cash Service 2016	Cash Service 2017	Unit Service 2018	Unit Service 2019	Cash Service 2020	Cash Service 2021	Unit Service 2022	Unit Service 2023	Cash Total After 2023	
Water Treatment Facility	Nov-97	\$3,090,000	Jun-99	Jun-19	4.31%	\$241,233	\$245,465	\$247,665	\$243,022	\$243,560	\$243,500	\$248,000	\$246,750	PAID					
Water Treatment Facility	May-98	\$2,456,000	Jun-99	Jun-19	4.31%	\$212,183	\$210,293	\$208,615	\$210,160	\$212,250	\$201,500	\$219,100	\$210,600	PAID					
Water Systems - Freshwater Area	Nov-00	\$257,304	Jul-01	Aug-11	ZERO	\$127,720	PAID												
Water System Rehab - Warren Area (Series I)	May-05	\$443,860	Dec-05	Feb-15	3.60%	\$51,945	\$53,370	\$53,294	\$51,900										
Water Service Connections (Series I)	May-06	\$50,000	Jun-07	Nov-11	4.21%	\$10,213	PAID												
Water System Rehab - Rte 128 Area (Series I)	May-04	\$1,516,000	Jun-07	Nov-12	4.32%	\$170,694	\$140,910	\$144,463	\$140,288	\$135,538	\$130,538	\$126,013	\$121,313	\$117,783	\$128,094	\$132,875	\$127,425		
Water Service Connections (Series II)	May-06	\$110,000	Dec-07	Jun-12	3.28%	\$15,613	PAID												
Water Storage Tank Rehabilitation	May-07	\$650,000	Dec-07	Jun-12	3.28%	\$195,050	PAID												
Water System Design	May-01	\$25,000	Dec-07	Jun-12	3.28%	\$5,382	PAID												
Water System Rehab - Webster Area (Series II)	May-03	\$100,000	Dec-07	Jun-12	3.28%	\$25,813	PAID												
Water System Rehabilitation - Rte 128 Area	May-06	\$230,000	Nov-08	Aug-12	3.48%	\$57,888	\$55,513												
Water System Rehabilitation - Rte 128 Area	May-06	\$212,000	Jun-09	Jun-19	3.16%	\$18,038	\$13,156	\$12,778	\$12,180	\$12,875	\$12,400	\$11,660	\$10,460						
Water Storage Tank Rehabilitation	May-08	\$655,000	Jun-09	Jun-19	3.16%	\$11,013	\$79,693	\$78,177	\$75,888	\$74,344	\$70,160	\$67,600							
Water Service Connections	May-06	\$55,000	Dec-09	Aug-19	2.51%	\$6,513	\$5,513	\$5,813	\$5,713	\$5,612	\$5,488	\$5,350	\$5,219	\$5,275					
Water System Connections	May-06	\$100,000	Dec-05	Aug-08	3.61%	\$7,038	\$7,728	\$7,538	\$7,528	\$7,438	\$7,313	\$7,175	\$7,044	\$6,900	\$6,750	\$6,594	\$6,431	\$79,102	
Water System Rehabilitation - Rte 128 Area	May-06	\$165,000	Jun-18	Dec-14	2.28%	\$17,068	\$14,715	\$15,060	\$15,300										
Water Main Improvements	May-08	\$185,000	Jun-10	Dec-14	2.03%	\$42,816	\$36,935	\$36,050	\$31,282										
Water Distribution System Rehab	May-09	\$400,000	Jun-10	Dec-14	3.02%	\$79,893	\$39,213	\$38,493	\$37,682	\$32,281	\$31,188	\$31,071	\$30,313	\$29,563	\$28,813	\$28,021	\$27,188	\$51,700	
Water Distribution System Rehab	May-09	\$300,000	Oct-10	Apr-15	1.85%	\$21,900	\$21,400	\$20,600	\$20,400										
Water Distribution System Rehab	May-09	\$254,200	Jun-11	Oct-12	1.80%	\$107,643	\$101,500												
WATER DEBT SERVICE						\$1,796,147	\$1,065,246	\$914,383	\$892,088	\$773,839	\$752,225	\$718,809	\$709,038	\$130,200	\$173,656	\$167,500	\$161,244	\$51,480	
TOTAL						\$12,447,889	\$11,315,704	\$10,548,347	\$9,817,746	\$8,778,468	\$8,246,711	\$7,844,054	\$7,610,039	\$6,407,538	\$5,292,889	\$5,092,066	\$4,928,334	\$13,379,453	

Discussion Only

Project Name: **Senior Center at \$8,000,000**
 Project Cost Assump **\$8,000,000**
 Interest Assumption: **3.0% and 6.0%**

Fiscal Year	Principal Balance**	Estimated Debt Service Payment	Estimated Rate Per \$1,000	Additional Tax on the Average Single Family Home *
2013	\$8,000,000	\$120,000	\$0.02	\$11
2014	\$7,910,000	\$340,000	\$0.04	\$32
2015	\$7,720,000	\$360,000	\$0.05	\$34
2016	\$7,600,000	\$856,000	\$0.11	\$80
2017	\$7,200,000	\$832,000	\$0.11	\$78
2018	\$6,800,000	\$808,000	\$0.11	\$76
2019	\$6,400,000	\$784,000	\$0.10	\$73
2020	\$6,000,000	\$760,000	\$0.10	\$71
2021	\$5,600,000	\$736,000	\$0.10	\$69
2022	\$5,200,000	\$712,000	\$0.09	\$67
2023	\$4,800,000	\$688,000	\$0.09	\$64
2024	\$4,400,000	\$664,000	\$0.09	\$62
2025	\$4,000,000	\$640,000	\$0.08	\$60
2026	\$3,600,000	\$616,000	\$0.08	\$58
2027	\$3,200,000	\$592,000	\$0.08	\$55
2028	\$2,800,000	\$568,000	\$0.07	\$53
2029	\$2,400,000	\$544,000	\$0.07	\$51
2030	\$2,000,000	\$520,000	\$0.07	\$49
2031	\$1,600,000	\$496,000	\$0.07	\$46
2032	\$1,200,000	\$472,000	\$0.06	\$44
2033	\$800,000	\$448,000	\$0.06	\$42
2034	\$400,000	\$424,000	\$0.06	\$40
2035				
Totals		\$12,980,000		\$1,213

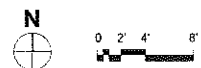
* The Average Single Family Home (ASFH) property assessment for FY 2011 is \$708,194

Preliminary Senior Center Financing Timeline

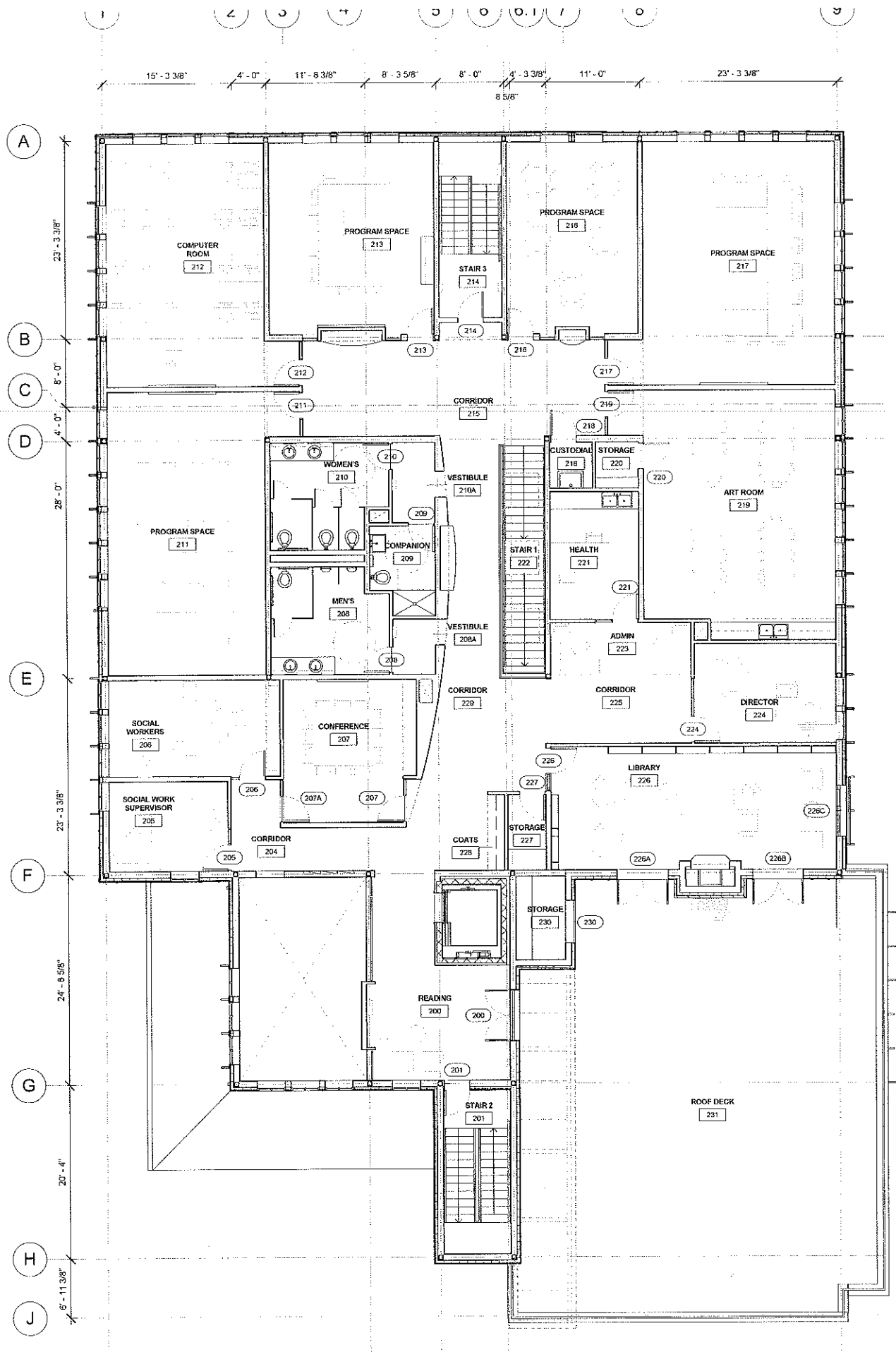
<u>Action</u>	<u>No Override</u>	<u>Override</u>
BOS Review and Discuss Preliminary Financing Plan	6/14/2011	6/14/2011
BOS Discussion/Vote on Financing Plan	7/26/2011	7/26/2011
BOS Open STM Warrant	9/13/2011	n/a
BOS Close STM Warrant	9/27/2011	n/a
Last Meeting for Amending STM Warrant	10/11/2011	n/a
FC Positions on STM Warrant Due	10/19/2011	n/a
STM Warrant Posted and Mailed	10/21/2011	n/a
Town Meeting Appropriation (No Override)	11/7/2011	n/a
Last Meeting for Voting D/E for Annual Election	n/a	2/28/2012
Annual Election	n/a	4/10/2012
Town Meeting Appropriation (Override)	n/a	5/3/2012
Project Award/Construction Begins	4/1/2012	6/1/2012
Estimated Date of Substantial Completion	8/1/2013	12/1/2013

FIRST FLOOR PLAN

JUNE 6, 2011



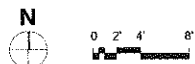
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NEEDHAM SENIOR CENTER

SECOND FLOOR PLAN

JULY 2, 2014



Board of Selectmen

AGENDA FACT SHEET for 6/14/2011

Agenda Item: **Needham Center Zoning**

Presenter(s): **Board Discussion**

1. BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED:

The Board will discuss its request that the Planning Board reevaluate the Needham Center Overlay District zoning, mindful of concerns raised by citizens' petitioners at the 2011 Annual Town Meeting.

2. VOTE REQUIRED BY BOARD OF SELECTMEN: [YES] NO (circle one)

Suggested Motion: That the Board approve and sign a letter to the Planning Board seeking re-study of the Needham Center Overlay District zoning, including the original economic assumptions, parking and traffic, minimum lot size, and aesthetic issues.

3. BACK UP INFORMATION ATTACHED:

- a. Letter to the Planning Board

4. SIGN OFF/APPROVAL REQUIRED:

a.	Town Manager	yes	no	NA	_____
b.	Town Counsel	yes	no	NA	_____
c.	Finance Director	yes	no	NA	_____
d.	_____	yes	no	NA	_____

Disposition by BOS

Action taken: _____ **Present on future Agenda:** _____

Refer to/Inform: _____ **Report back to BOS on:** _____



TOWN OF NEEDHAM

TOWN HALL
1471 Highland Avenue
Needham, MA 02492-2669

Office of the
BOARD OF SELECTMEN

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June 14, 2011

Bruce Eisenhut, Chairman
Planning Board
Public Services Administration Building
500 Dedham Avenue
Needham, MA 02492

Dear Mr. Eisenhut and Members of the Planning Board:

Given the large number of Town Meeting Members who voted at the 2011 Annual Town Meeting in support of Article 10 as amended, and in light of the fact that the Planning Board itself was divided on the issue, the Board of Selectmen respectfully requests that the Planning Board re-study the issues raised by the citizens' petition. We believe that such a study, undertaken after the final findings on the special permit application that occasioned that petition, would either reconfirm Town Meeting's 2009 support of the original zoning or offer proposed adjustments based on new information.

We believe that such a study would be well-served by the participation of some of the individuals who were so concerned by the proposed development. We also believe that the study should include a review of the original economic assumptions bearing on development incentives; parking and traffic; minimum lot size required for development using the available incentives; and the aesthetic implications of maintaining the Planning Board's discretionary authority to allow the so-called "3 plus 1" design, under certain conditions, along Great Plain Avenue and those portions of Chestnut and Dedham Streets nearest the Downtown.

In view of the Planning Board's long history of promoting effective and inclusive participatory processes, and its particular skill in evaluating zoning matters, we are confident that your efforts will address the concerns raised during this past Town Meeting regarding development, which is so important to the economic welfare of the community and in an area of the Town so highly regarded by Needham's residents.

Sincerely,
SELECTMEN OF NEEDHAM

Maurice P. Handel, Chairman

Gerald A. Wasserman, Vice Chairman

Daniel P. Matthews, Clerk

John A. Bulian

James G. Healy

Board of Selectmen

AGENDA FACT SHEET for 6/14/2011

Agenda Item: Board of Selectmen Goal Setting Process

Presenter(s): Board Discussion

1. BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED:

The Board will discuss the process for adoption of goals for the coming year(s). During the prior round of goal setting, the Board used the following framework:

June 23, 2009 – The Board discussed scheduling and process

July 26, 2009 – The Board held a Town-wide Board of Selectmen Goal Summit

August 11, 2009 – The Board adopted a “Statement of Obligations and Goals 2010/2011”

2. VOTE REQUIRED BY BOARD OF SELECTMEN: YES [NO] (circle one)

Discussion only

3. BACK UP INFORMATION ATTACHED:

- a. Board of Selectmen Goals for Fiscal Years 2010 and 2011, adopted 8/11/2009

4. SIGN OFF/APPROVAL REQUIRED:

a.	Town Manager	yes	no	NA	_____
b.	Town Counsel	yes	no	NA	_____
c.	Finance Director	yes	no	NA	_____
d.	_____	yes	no	NA	_____

Disposition by BOS

Action taken: _____ **Present on future Agenda:** _____

Refer to/Inform: _____ **Report back to BOS on:** _____

**Board of Selectmen/Town Manager
Statement of Obligations and Goals FY2010 – 2011**

Committed Obligations Over and Above On-going Municipal Operations

- Relocate Town Hall and commence Town Hall renovation.
- Complete construction and implement occupancy of Public Services Administration Building.
- Secure Massachusetts School Building Authority (MSBA) funding, determine full scope, and seek voter approval for Newman School project, and move forward with design and construction based on those approvals.
- Consider recommendations from Senior Center Exploratory Committee and continue progress towards achieving an appropriate Senior Center as a capital planning priority for the Town, including requesting Town Meeting approval of feasibility study funding at the fall, 2009 Special Town Meeting, and that the construction /renovation of a facility will begin no later than calendar year 2012.
- Narrow the issues and define action steps for a review of the anticipated elements and costs of implementing a railroad quiet zone in Needham.
- Supplement the master plan for trails by identifying easements on private property on which the public has the right to pass, relating to the Town's network of pedestrian trails.
- Prepare a report based on a review of the Town's natural resources. The report would include: 1. current protection and management of natural resources, water, vegetation, wildlife and wildlife habitats, soil, and air; 2. a determination of where there are gaps in the Town's approach; 3. recommendations for new actions, if any, which should be taken; and 4. information from similar communities, if readily available. Conduct a public hearing on the draft report and recommendations and consider that input when finalizing the report.
- Develop procedural requirements for reviewing applications submitted to the Town for comprehensive permits under Chapter 40B.
- Implement the Property Tax Assistance Program.
- Develop Town-wide policies to regulate the presence and activities of dogs at recreational facilities, playgrounds, and athletic facilities.
- Sponsor a summit for stakeholders to facilitate the development of a unified approach to goals and objectives for the CPA program.
- Evaluate options for acquiring or transferring for open space and/or recreational purposes a parcel or parcels of land of a total size equal to or greater than the 3.04 acre parcel at Ridge Hill Reservation transferred from conservation use to general municipal use, in compliance with an Agreement with the Executive Office of Energy and Environmental Affairs dated November 28, 2007.

Board Goals

Invest in and Maintain Capital Facilities & Infrastructure

- Develop a near-term plan for the existing buildings at Ridge Hill.

- Develop a prototype facility maintenance plan and system replacement schedule.
- Develop a capital resource allocation plan to increase the amount of available funding for annual cash capital.
- Invest in intersection improvements for better traffic flow and enhanced safety for pedestrians.

Achieve Financial Sustainability

- Implement measures to ensure sustainability in salary and benefit levels, working together with the School Committee and Finance Committee in that effort.
- Implement initiatives aimed at reducing the Town's energy use and implement an energy demand management program.
- Evaluate options for increasing recurring town revenue.
- Codify reserve practices into formal policies.

Continue Efforts for Sound Economic and Community Development

- Explore options for encouraging development in the New England Business Center.
- Promote the viability of the Town's business districts.
- Begin to implement streetscape improvements and other initiatives to beautify the Town.
- Explore options for increasing the amount and utility of accessible parking both in the downtown and the New England Business Center.
- Enhance visibility and cooperation between public safety agencies and the business community in Needham.
- Pursue options for increasing the number of appropriate affordable housing units.

Evaluate Transportation System Improvements

- Determine and initiate actions as determined by the board to preserve the Town's options regarding the railroad bridge over Route 128.
- Evaluate options for expanding public transportation in Needham, including evaluating the concept of extending the green line into Needham.
- Revise and continue efforts to implement bicycle-friendly infrastructure improvements in collaboration with community groups.

Invest in, Maintain, and Improve Community Services and Assets

- Begin discussion, including other stakeholders, towards development of a unified management plan for Town-owned land and facilities and other open space in the area bounded by Grove Street, Charles River Street, Central Avenue, Great Plain Avenue, and the Wellesley line, as well as adjacent public and open spaces, including both active and conservation uses.
- Secure financing to improve the condition and utility of the athletic fields at the Newman School.
- Evaluate ways to assure the continued viability of Rosemary Pool.
- Establish a protocol for evaluating/accepting land donations and for resolving encroachment issues.

- Identify and monitor parcels of interest for potential acquisition/protection.
- Develop a comprehensive approach to promote health and wellness for the citizens of Needham across the age and ability continuum, beginning with school and town entities. These areas should include (but not be limited to) suicide prevention, domestic violence, nutrition, exercise, and substance abuse prevention. An evaluation and report should be used to identify needs, strengthen programs and avoid redundancies.
- Explore ways to make town practices and operations more environmentally sound including consideration of alternative energy use, increased fuel efficiency and conservation.
- Endeavor to maintain strong human services programming, notwithstanding expected fiscal challenges during the goals period.
- Evaluate options for implementing the Master Plan for Trails.

Assess Board Operations, Town Administration and Strategic Planning

- Continue to identify opportunities to structure/restructure Town operations to enhance their sustainability.
- Review and enumerate Board protocols to clarify the roles and responsibilities of the Board and individual members.
- Review Town Meeting operating procedures from the perspective and jurisdiction of the Selectmen as the Town's Warrant Committee.
- Initiate a strategic planning process.
- Assure that the Board of Selectmen and Town government participates fully and appropriately in the planning and implementation of the Town's, tercentennial celebration.
- Update and promulgate re-codified liquor regulations.
- Update and revise as necessary the Board of Selectmen's policy manual.

Adopted 8.11.09

Board of Selectmen

AGENDA FACT SHEET for 6/14/2011

Agenda Item: Town of Wellesley Invitation

Presenter(s): Kate Fitzpatrick, Town Manager

1. BRIEF DESCRIPTION OF TOPIC TO BE DISCUSSED:

The Needham Exchange Club and Needham 300 Committee have requested that the Board of Selectmen officially invite representatives of the Town of Wellesley to participate in the tercentennial celebration.

2. VOTE REQUIRED BY BOARD OF SELECTMEN: [YES] NO (circle one)

Suggested Motion: That the Board of Selectmen approve and sign the letter of invitation to the Town of Wellesley to participate in the tercentennial celebration.

3. BACK UP INFORMATION ATTACHED:

a. Letter to Chair of the Wellesley Board of Selectmen

4. SIGN OFF/APPROVAL REQUIRED:

a.	Town Manager	yes	no	NA	_____
b.	Town Counsel	yes	no	NA	_____
c.	Finance Director	yes	no	NA	_____
d.	_____	yes	no	NA	_____

Disposition by BOS

Action taken: _____ **Present on future Agenda:** _____

Refer to/Inform: _____ **Report back to BOS on:** _____



TOWN OF NEEDHAM

TOWN HALL
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TDD: (781) 455-7558

June 14, 2011

Katherine L. Babson, Jr., Chair
Board of Selectmen
Town of Wellesley
525 Washington Street, 3rd Floor
Wellesley, MA 02482

Dear Ms. Babson:

The Board of Selectmen of Needham cordially invites representatives of the Town of Wellesley to participate in our 300th anniversary celebration. The relationship between the Towns of Needham and Wellesley is long and important to us. We would be honored to continue this tradition by having representatives of Wellesley join us in this celebration.

Working with the local government and service organizations, the Needham 300 Committee has organized a year-long series of events to mark the tercentennial, including two signature events. First, the Town's Exchange Club is planning an extraordinary 4th of July celebration this year in honor of Needham's tercentennial. The Fireworks Spectacular, which is scheduled for the evening of July 3, 2011, promises to be better than ever. The Grande Parade begins at 9:00 a.m. on Monday, July 4th. Distinguished guests from the Town of Wellesley are invited to participate in the parade along with other local and visiting dignitaries. After the Parade on Monday there will be food, a flea market, an old fashioned baseball game, children's games and much more. More information on this event is available at www.NeedhamExchangeClub.org.

The year-long celebration will culminate on November 5, 2011 with a full-day event including the rededication of the newly renovated and expanded Town Hall (expected to be completed in October, 2011) and a Gala Ball that will ring in the anniversary of the Town at midnight.

The Town of Needham was founded on November 6, 1711 by a collection of about 250 farmers and their families who named their new settlement after the Village of Needham Market in England. The citizens of Needham and Wellesley should be proud of the communities we have become from those early days!

Information about the tercentennial is available at www.Needham300.org. We hope that you will join us if circumstances permit!

Sincerely,

Maurice P. Handel, Chairman

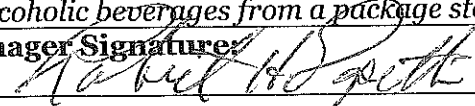
Gerald A. Wasserman, Vice Chairman

Daniel P. Matthews, Clerk

John A. Bulian

James G. Healy

**ONE DAY SPECIAL LICENSE
TOWN OF NEEDHAM BOARD OF SELECTMEN
EVENT INFORMATION SHEET**
(Please complete and attach event flyer or other information.)

Event Manager Name (Name that will appear on license)	ROBERT H. PAPETTI		
Event Manager Address			
Event Manager Phone Number			
Organization Representing (if applicable)	NEEDHAM 300		
Is the organization (if applicable) you are representing non-profit? If so, please attach proof of non-profit status.	☒ Non-profit	☐ For profit	
	☐ Proof of non-profit status is attached Form of Proof: _____		
Name of Event	HIGHLANDVILLE TAVERN		
Date of Event	JULY 1+2 2011 SATURDAY + FRIDAY (2 days)		
License is for Sale of:	☒ Wines & Malt Beverages Only ☐ All Alcoholic Beverages (for non-profit groups only)		
Requested Time for Liquor License	FROM: 7 PM	TO: 11:30 PM	
Are tickets being sold in advance for this event?	☐ YES \$	/per ticket	☒ NO
Is there an admission fee for this event?	☒ YES \$ 3.00	/per ticket	☐ NO
Are you using dues collected to purchase alcohol for this event?	☐ YES	☒ NO	
How many people are you expecting at this event?	100-200		
Name & address of event location. Please attach proof of permission to use this facility.	VILLAGE CLUB 83 MORTON ST NEEDHAM		
Who will be serving the alcohol to your guests?	ROBERT H. PAPETTI		
Bartenders and/or servers of alcohol, beer and/or wine must have completed in the past three years an appropriate Massachusetts alcoholic beverages server-training program. Please state below who will be serving alcohol, beer and/or wine and attach proof of their training (certificate).			
ROBERT H. PAPETTI			
Please use the space below to describe the manner in which alcohol will be served to your guests. (For example, will guests be served alcohol or will they need to purchase it from the bar?) Please attach floorplan (can be hand drawn) of the event facility with liquor delivery plan.			
(BEER & WINE) ALCOHOL + SOFT DRINKS WILL BE PURCHASED AT BAR 60 X 40 OPEN FLOOR PLAN WITH STAGE AT FRONT OF ROOM			
☐ I understand that the alcohol purchased for this event must be purchased from a licensed wholesaler/importer, manufacturer, farmer-winery, farmer-brewery or special permit holder and that I have received a current list of wholesalers. (A person holding a Section 14 license cannot purchase alcoholic beverages from a package store. (MGL Ch. 138, Sec 14, 23; 204 CMR 7.04))			
Event Manager Signature			Date: 6-7-11

Needham 300 Events Committee
Meeting – Monday, May 16, 2011
CBRB Office – 5:30PM

Town Criers

Next Events

Battle for Needham, Wellesley and Dedham Parades

Picnic and Music

Friday, July 1, 2011

Haverhill Sons of Italy

Drum and Bugle

Georgia Brass Band

Mary and Dan Clark

Memorial Park

Discussion - Theme – Family Picnic and Red, White and Blue Musical Celebration

Time – 6:30PM (for music)

Performance venue – Performance Tent with stage

Publicity, Marketing, Volunteers

Operation – Tables under tents, covered, folding chairs

Saturday, July 2, 2011

Great Play Date

Time

Plugged In

“ Needham Jams: Generations of Local Music”

Sandra Rizkallah and Tom Pugh

Discussion – Theme:” Needham Jams: Generations of Local Music”

Time - TBA

Performance Venue – Performance tent with stage

Sponsor (s) Kennedy Sound

Highlandville Tavern **Friday, July 1, 2**

Future Scheduled Events

US Air Force Liberty Jazz Band

Saturday, September 10, 2011

Memorial Park - Football Field

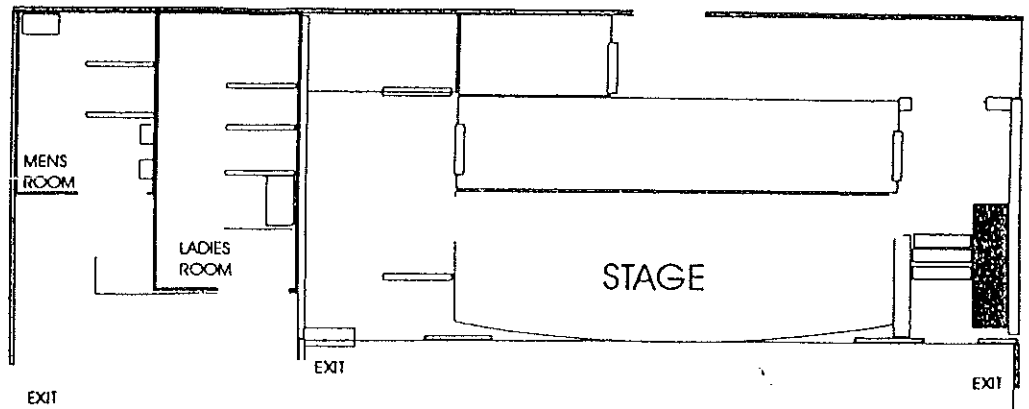
- HS Hill

Needham 300 Saturday Block Party Saturday, September 10, 2011

Letter and labels

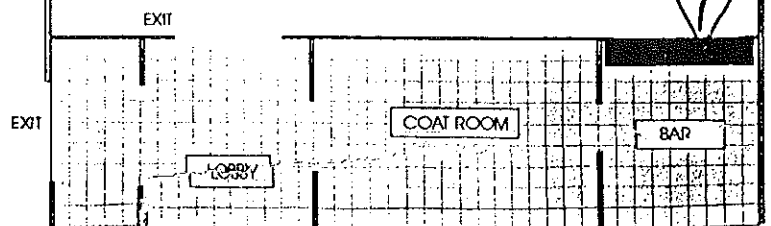
10th Anniversary 9/11 Sunday, September 11, 2011

Grand Gala Saturday, November 5, 2011
Discussion - Tents - Town Hall – Great Hall



The Village Club
HIGHLANDVILLE HALL
Needham, Ma

HIGHLANDVILLE
HALL
60' X 40'



ALL ALCOHOL SERVED HERE

CERTIFICATION NUMBER:

67035

ALCOHOL INTERVENTION METHODS
CERTIFIES:

ROBERT H. PAPETTI

CAMPBELL TRENT
508-756-8542

EXPIRES:
APR 10 2013



NEEDHAM HEALTH DEPARTMENT



To: Kate Fitzpatrick, Town Manager

From: Janice Berns, Director Needham Health Department

Cc: Elizabeth Dennis, Human Resources

Date: June 8, 2011

RE: 20 B Exemption- Gladys White

The Health Department will be hiring Gladys White as a substitute seasonal packer/driver for the Traveling Meals Program.

Ms. White occasionally works for the Town Clerk's Office. Her time of employment for the Traveling Meals Program may be from June 27, 2011 through September 2, 2011. There is no conflict with any of her responsibilities as a Town Clerk Office employee for her duties with the Traveling Meals Program are not during the academic year.

Attached to this letter is a copy of the letter filed with the Town clerk from Gladys White disclosing her appointed position with the Town of Needham.

Please do not hesitate to contact me if I can provide any further information.

Ms. Theodore K. Eaton, Town Clerk
Town of Needham
1471 Highland Avenue
Needham, MA 02492

Dear Ms. Eaton:

The Needham Health Department has hired me to work as the summer packer/driver for the Traveling Meals Program. During the year I work as

Employee for Town Clerk's Office.

I have been informed by the Health Department that my dates of employment may run from **June 27, 2011** through **September 2, 2011**.

This position will not conflict in any way with my responsibilities as Packer/Driver for the Needham Health Department.

Gladys White
PRINT NAME

✓ Gladys White
SIGN NAME

✓ 6/8/11
DATE



NEEDHAM HEALTH DEPARTMENT



To: Kate Fitzpatrick, Town Manager

From: Janice Berns, Director Needham Health Department

Cc: Elizabeth Dennis, Human Resources

Date: June 8, 2011

RE: 20 B Exemption- Dawn O'Halloran

The Health Department will be hiring Dawn O'Halloran as a seasonal packer/driver for the Traveling Meals Program.

Ms. O'Halloran works for the KASE Program at Newman School. Her time of employment for the Traveling Meals Program may be from June 27, 2011 through September 2, 2011. There is no conflict with any of her responsibilities as a KASE employee for her duties with the Traveling Meals Program are not during the academic year.

Attached to this letter is a copy of the letter filed with the Town clerk from Dawn O'Halloran disclosing her appointed position with the Town of Needham.

Please do not hesitate to contact me if I can provide any further information.

Ms. Theodore K. Eaton, Town Clerk
Town of Needham
1471 Highland Avenue
Needham, MA 02492

Dear Ms. Eaton:

The Needham Health Department has hired me to work as the summer packer/driver for the Traveling Meals Program. During the year I work as

Teacher's Assistant at KASE Newman

I have been informed by the Health Department that my dates of employment may run from **June 27, 2011** through **September 2, 2011**.

This position will not conflict in any way with my responsibilities as Packer/Driver for the Needham Health Department.

Dawn O'Halloran
PRINT NAME

Dawn O'Halloran
SIGN NAME

6/8/11
DATE



NEEDHAM HEALTH DEPARTMENT



To: Kate Fitzpatrick, Town Manager

From: Janice Berns, Director Needham Health Department

Cc: Elizabeth Dennis, Human Resources

Date: June 8, 2011

RE: 20 B Exemption- Catherine Murray

The Health Department will be hiring Catherine Murray as a seasonal packer/driver for the Traveling Meals Program.

Ms. O'Halloran works at the Broadmeadow School Cafeteria. Her time of employment for the Traveling Meals Program may be from June 27, 2011 through September 2, 2011. There is no conflict with any of her responsibilities as an employee for her duties with the Traveling Meals Program are not during the academic year.

Attached to this letter is a copy of the letter filed with the Town clerk from Catherine Murray disclosing her appointed position with the Town of Needham.

Please do not hesitate to contact me if I can provide any further information.

Ms. Theodore K. Eaton, Town Clerk
Town of Needham
1471 Highland Avenue
Needham, MA 02492

Dear Ms. Eaton:

The Needham Health Department has hired me to work as the summer packer/driver for the Traveling Meals Program. During the year I work as

Broadmeadow Cafe.

I have been informed by the Health Department that my dates of employment may run from **June 27, 2011** through **September 2, 2011**.

This position will not conflict in any way with my responsibilities as Packer/Driver for the Needham Health Department.

Catherine Murray
PRINT NAME

Cath E Murray
SIGN NAME

6/8/11
DATE



NEEDHAM HEALTH DEPARTMENT



To: Kate Fitzpatrick, Town Manager

From: Janice Berns, Director Needham Health Department
Cc: Elizabeth Dennis, Human Resources

Date: June 8, 2011

RE: 20 B Exemption- Nancy Milliken

The Health Department will be hiring Nancy Milliken as a substitute seasonal packer/driver for the Traveling Meals Program.

Ms. Milliken works for the Eliot School as Food Service Manager. Her time of employment for the Traveling Meals Program may be from August 1, 2011 through September 2, 2011. There is no conflict with any of her responsibilities as an employee for her duties with the Traveling Meals Program are not during the academic year.

Attached to this letter is a copy of the letter filed with the Town clerk from Gladys White disclosing her appointed position with the Town of Needham.

Please do not hesitate to contact me if I can provide any further information.

Ms. Theodore K. Eaton, Town Clerk
Town of Needham
1471 Highland Avenue
Needham, MA 02492

Dear Ms. Eaton:

The Needham Health Department has hired me to work as the summer packer/driver for the Traveling Meals Program. During the year I work as

Food Service Director at the Eliot School.

I have been informed by the Health Department that my dates of employment may run from **August 1, 2011** through **September 2, 2011**.

This position will not conflict in any way with my responsibilities as Packer/Driver for the Needham Health Department.

Nancy Milliken
PRINT NAME

Nancy Milliken
SIGN NAME

6/9/11
DATE

BOARD OF SELECTMEN

* MINUTES *

May 4, 2011

6:50 p.m. A special meeting of the Board of Selectmen was convened by Chairman Moe Handel at the Newman Elementary School. Present were Mr. Jerry Wasserman, Mr. Dan Matthews, Mr. John Bulian, Mr. Jim Healy, and Town Manager Kate Fitzpatrick.

ATM Article 10 – Needham Center Zoning

The Board discussed the possibility of a motion to reconsider this article. Mr. Wasserman stressed the importance of taking a position on a motion to reconsider after hearing the basis for the motion in order to determine if there is a material change in circumstances. The consensus of the Board was that regardless of a motion to reconsider, the matter should still be studied further by the Planning Board. Mr. Bulian noted his objection to voting on a potential motion that has not come before the Board. Mr. Matthews said that the Board should make an effort to avoid voting during the Town Meeting session.

Motion: Mr. Matthews moved that the Board of Selectmen oppose any motion to reconsider Article 10. Mr. Handel seconded the motion. The motion carried 4 – 0 – 1 with Mr. Bulian abstaining.

ATM Article 11 – Farmer's Market

The Board discussed the motion to amend Article 11 proposed by Louise Miller. Mr. Wasserman registered his opposition to the concept of for-profit businesses conducting farmer's markets and stated that the idea was not intended for commercial purposes.

Motion: Mr. Matthews moved that the Board of Selectmen vote to support the motion to amend as presented by Ms. Miller. Mr. Healy seconded the motion. The motion carried 4 – 1 with Mr. Wasserman voting in the negative.

7:35 p.m. **Motion: Mr. Bulian moved that the Board of Selectmen vote to reconsider its position on Article 11. Mr. Handel seconded the motion. Unanimous: 5-0.**

Mr. Matthews moved that the Board of Selectmen support the motion to amend as presented by Ms. Miller. Mr. Handel seconded the motion. The motion carried 3 – 2 with Mr. Wasserman and Mr. Bulian voting in the negative.

Note: The Annual Town Meeting adjourned for the evening at 11:05.

**Town of Needham
Board of Selectmen
Minutes for May 24, 2011
Needham Public Services Administration Building**

6:45 p.m. Informal Meeting with Citizens: No Activity.

7:00 p.m. Call to Order:
A meeting of the Board of Selectmen was convened by Chairman Maurice P. Handel. Those present were Gerald A. Wasserman, Daniel P. Matthews, John A. Bulian, James Healy, Town Manager Kate Fitzpatrick, and Recording Secretary Mary Hunt. Mr. Healy recused himself from the discussion and vote of the next agenda item.

7:00 p.m. Public Hearing - Alteration of Premises for an All Alcoholic Club License:

Joe Gillen, President, Needham Golf Club and Martin Malone, Manager, Needham Golf Club appeared before the Board to discuss its petition for an Alteration of Premises at the Needham Golf Club, 49 Green Street.

Mr. Wasserman asked for clarification on the capacity of the club. Mr. Gillen estimated the maximum number of people in the club at one time would be about 200.

Mr. Matthews reminded Mr. Malone of Needham's liquor regulations, the importance of being mindful of public safety, and courtesy to neighbors. He stated the Board of Selectmen strongly supports the club, and reiterated that rules must be followed.

Motion by Mr. Bulian that the Board of Selectmen vote to approve the Alteration of Premises petition submitted by the Needham Golf Club and to forward the approved application to the ABCC.

Second: Mr. Matthews. Approved 4-0.

7:10 p.m. Consent Agenda and Appointments:

Motion by Mr. Bulian that the Board of Selectmen vote to accept the Consent Agenda as presented.

1.*	Approve One Day Special Wine & Malt Beverage license request from David C. Horton of Needham Pool & Racket Club to host a New Member reception to be held on Friday, June 17, 2011 at the Needham Pool & Racket Club, 1545 Central Avenue, Needham from 6:00 pm to 9:00 pm.
2.*	Approve One Day Special Wine & Malt Beverage license request from David C. Horton of Needham Pool & Racket Club to host a Summerfest event to be held on Saturday, July 16, 2011 at the Needham Pool & Racket Club, 1545 Central Avenue, Needham from 6:00 pm to 9:00 pm.
3.	Accept the following donation made to the Needham Health Department's Gift of Warmth fund: \$100 from First Parish in Needham, Unitarian Universalist.
4.	Accept the following donations made to the Needham Park and Recreation Commission - Needham Cultural Council- \$600 for Arts in the Park; United States

	Tennis Association, New England- Quick Start Tennis Package (two 18ft. mini nets, 12 racquets, 2 dozen balls and throw down lines); Needham Community Council-wheelchair for Rosemary Pool; and Matt and Melissa Hughes- painting at Rosemary camp property.					
5.	Accept \$4,840 donation made to the Needham Revitalization Trust Fund for the purchase of banners from the Needham Tercentennial Committee.					
6.	Accept donation of two new United States flags for the Town Common and Needham Heights Common for summer use from the members of Norfolk Lodge, A.F. & A.M.					
7.	Approve application for Deferral of Water & Sewer User Fees.					
8.	Accept a \$700 donation made to Needham Youth Services from the Needham Community Council to be used to sponsor the Youth Commission's Project VAN.					
9.*	Approve minutes from April 26, 2011, May 9, 2011 and May 10, 2011.					
10.*	Water and Sewer Abatement Order # 1125					
11.*	Approve One Day Special Wine & Malt Beverage license request from Betsy Husted of Christ Church to host a cast party for Longwood Opera event to be held on Sunday, June 5, 2011 at the Christ Church, 1132 Highland Avenue, Needham from 4:00 pm to 8:00 pm.					
12.*	Grant permission for a fund-raising bicycle ride through Needham on September 16, 2011. The event, Braking the Cycle, is a three-day bicycle ride to benefit the HIV/AIDS services of New York's Lesbian, Gay, Bisexual and Transgender Community Center of New York. Approximately 130 riders will pass through Needham between 7:15 and 8:15 am. Permission has been granted by the Conservation Commission to use Ridge Hill as a rest stop.					
13.	Grant Permission for the following residents to hold a block party:					
Name		Address	Party Location	Party Date	Party Rain Date	Party Time
Barbara St.	John	138 Fairfield Street	138 Fairfield St	6/17/11		12:45-4pm
Matt Cotton		25 Mills Road	Mills Rd	6/18/11	6/24/11	4-9pm 6-9pm
Valerie Maio		15 Park Ave	Park Ave	6/18/11	6/19/11	10am-10pm
Deb Tormey		Lawton Rd	Lawton Rd	6/18/11		3-9pm

Second: Mr. Wasserman. Unanimously approved 5-0.

7:10 p.m. Public Hearing: NSTAR – Scott Road
Arletha Wade, NSTAR representative appeared before the Board requesting permission to install conduit at Pole 347/3 on Scott Road, Needham.

Motion by Mr. Wasserman that the Board of Selectmen approve and sign petition from NSTAR to install approximately 19.5 feet of conduit at Pole 347/3 on Scott Road, Needham. This work is necessary to provide new underground electric service for a new home at 48 Scott Road.

Second: Mr. Bulian. Unanimously approved 5-0.

7:10 p.m.

Department of Public Works:

Richard P. Merson, DPW Director appeared before the Board to discuss 2 items: The Order of Taking for Town Way (Form 3) for West side of Great Plain Avenue from Harris Avenue to MBTA R.O.W. and the Order of Taking for Town Way (Form 3) for Farley Pond Lane.

Motion by Mr. Bulian that the Board vote to approve and sign the Order of Taking for Town Way (Form 3) for the west side of Great Plain Avenue between Harris Avenue and the MBTA R.O.W.

Second: Mr. Wasserman. Unanimously approved 5-0.

Motion by Mr. Bulian that the Board vote to approve and sign the Order of Taking for Town Way (Form 3) for Farley Pond Lane.

Second: Mr. Wasserman. Unanimously approved 5-0.

7:15 p.m.

Fire Department:

Paul Buckley, Fire Chief appeared before the Board to introduce Deputy Chief Donald Anastasi and to introduce Firefighter Robert Murphy who recently returned to Needham after a year of active duty service.

Fire Chief Buckley stated he has worked with Deputy Anastasi for close to 25 years and is thrilled to have him in the new position as both friend and colleague. The Board congratulated Deputy Anastasi and wished him all the best in his new position.

Fire Chief Buckley introduced Firefighter Robert Murphy. Firefighter Murphy told the Board he was deployed state-side, working as a medic in a wounded warrior unit based at Hanscom Airfield. He recognized the Town of Needham, the Selectmen, and Town Manager Kate Fitzpatrick for the support given to him and his family while deployed. Firefighter Murphy read a Certificate of Recognition from the Office of the Secretary of Defense. The Board thanked Firefighter Murphy for his service. Ms. Fitzpatrick commented that while Firefighter Murphy was deployed state-side, it is important to note the sacrifice of being away from work, family, and routine for an entire year.

7:20 p.m.

Approve Sale of Bonds:

David Davison, ATM/Finance Director and Evelyn Poness, Treasurer appeared before the Board to review the results of the bond sale and discuss the S&P rating.

Mr. Davison asked the Board to consider a request for approval of the sale of bonds. He said last week the Town sold \$11,750,000 worth of bonds, of which the proceeds will be used to finance several projects previously approved by Town Meeting. He stated the Town received 5 bids for the bonds, ranging in a coupon rate from 2%-5% over the 18 years of the bond. He commented the Town did maintain its AAA rating. More importantly, Mr. Davison said that Standard and Poor's still views Needham as a stable credit quality.

Mr. Healy commented on the information contained in the report as it relates to upcoming discussions regarding construction of a new senior center. He said his

interest in the bond issuance and its impact on the Town's debt forecasting and future debt planning is very important. He said it was important for him to see the reaction of the rating agency as to the current and future plans of the Town. He noted the rating agency's statement in the summary on page 3, saying it is a very important statement as it says "...the Town's debt plans are not a credit concern due to its existing debt burden". Mr. Healy also said he continues to be impressed that Needham is one of a few communities in the Commonwealth that are funding post-employment benefit obligations. He congratulated Mr. Davison, Ms. Poness, and Ms. Fitzpatrick on the fantastic report.

Mr. Matthews noted copies of the motions are available at Town Hall and on the Town's website.

Motion A

Motion by Mr. Wasserman that we hereby determine, in accordance with G.L. c.70B, that the amount of the cost of the Newman School project authorized by a vote of the Town passed on November 2, 2009 (Article 14) not being paid by the school facilities grant is \$18,363,201 and we hereby approve of the issuance of notes and bonds in such amount under said G.L. c. 70B.

Second: Mr. Bulian. Unanimously approved 5-0.

Motion B

Motion by Mr. Wasserman that we hereby determine, in accordance with G.L. c.70B, that the amount of the cost of the Pollard Middle School green roof repair project authorized by a vote of the Town passed on November 10, 2010 (Article 10) not being paid by the school facilities grant is \$2,366,413 and we hereby approve of the issuance of notes and bonds in such amount under said G.L. c. 70B.

Second: Mr. Bulian. Unanimously approved 5-0.

Motion C

Motion by Mr. Wasserman that the sale of the \$11,750,000 General Obligation Municipal Purpose Loan of 2011 Bonds of the Town dated June 1, 2011 (the "Bonds"), to Fidelity Capital Markets at the price of \$12,079,771.75 and accrued interest is hereby approved and confirmed. The Bonds shall be payable on October 1 of the years and in the principal amounts and bear interest at the respective rates, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2011	\$1,500,000	3.00	2020	\$475,000	5.00
2012	1,400,000	3.00	2021	475,000	2.625
2013	1,075,000	2.00	2022	475,000	3.00
2014	975,000	3.00	2023	475,000	3.00
2015	675,000	3.00	2024	475,000	3.25
2016	475,000	2.00	2025	475,000	3.50
2017	475,000	2.00	2026	475,000	3.50
2018	475,000	2.25	2027	475,000	3.625
2019	475,000	5.00	2028	425,000	4.00

Second: Mr. Bulian. Unanimously approved 5-0.

Motion D

Motion by Mr. Wasserman that in connection with the marketing and sale of the Bonds, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated May 12, 2011, and a final Official Statement dated May 19, 2011 (the "Official Statement"), each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Second: Mr. Bulian. Unanimously approved 5-0.

Motion E

Motion by Mr. Wasserman that the Bonds shall be subject to redemption, at the option of the Town, upon such terms and conditions as are set forth in the Official Statement.

Second: Mr. Bulian. Unanimously approved 5-0.

Motion F

Motion by Mr. Wasserman that the consent to the financial advisor bidding for the Bonds as executed prior to the bidding for the Bonds, is hereby confirmed.

Second: Mr. Bulian. Unanimously approved 5-0.

Motion G

Motion by Mr. Wasserman that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a continuing disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Bonds for the benefit of the holders of the Bonds from time to time.

Second: Mr. Bulian. Unanimously approved 5-0.

Motion H

Motion by Mr. Wasserman that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

Second: Mr. Bulian. Unanimously approved 5-0.

7:45 p.m.

Comcast Ascertainment Process:

Jonathan Tamkin, Cable TV Advisory Committee appeared before the Board with an update on the process for renewing the Comcast Cable Television License. Mr. Tamkin said most important to the community is the continuation of PEG programing. Mr. Tamkin noted the television studio located on Chestnut Street has been there for 10 years and the license is up for renewal in September 2011. Mr. Tamkin said

negotiations began informally with Comcast, and now appear to have stalled on the question of where the Needham channel will be located as the lease expires in October 2011. Mr. Tamkin stated Comcast will not respond to requests on whether they will re-lease, extend the lease, or sell the building. Mr. Tamkin said Comcast hired a national real estate company to market their properties they no longer want to retain, and are showing the property to people for purchase. He said Needham has a “right of first refusal” under the lease but the Town needs a decision, as renewal of the license is dependent on location of a studio. Mr. Tamkin said now is the time to send out an RFP. As the summer progresses and if no license is executed, Mr. Tamkin said he believes meetings will be necessary in August to consider whatever Comcast submits.

Mr. Handel thanked Mr. Tamkin for the update. Mr. Healy asked if there was anything the Board could do to help the process along. Mr. Tamkin said the hope is to get the RFP to Comcast and that they respond with something positive. If that is not the case, Mr. Tamkin suggested the Board of Selectmen may have to step in and write a letter.

8:00 p.m.

Town Manager:

Kate Fitzpatrick, Town Manager appeared before the Board with 4 items to discuss.

1. Memorandum of Agreement, Needham Independent Public Employees Association/DPW

Ms. Fitzpatrick told the Board the Town and the Needham Independent Public Employees Association/DPW have reached agreement on a contract amendment for fiscal year 2011 which moves all bargaining unit employees to the “Rate Saver” health insurance plans. She said the Agreement provides for a 1% wage increase for bargaining unit members and a three year Health Reimbursement Arrangement that will help ease the transition to the higher “out-of-pocket” and lower premium health insurance plans. She said with the conversion to this unit, the Rate Save enrollment will be approximately 75% of total enrollment.

Motion by Mr. Wasserman that the Board approve the Memorandum of Agreement between the Town and the Needham Independent Public Employees Association/DPW dated May 16, 2011.

Second: Mr. Bulian. Unanimously approved 5-0.

2. Accept MBTA Sewer Easement

Ms. Fitzpatrick reminded the Board that several years ago the Town relocated its sewer main in anticipation of the widening of Route 128/I-95. . She said a portion of the newly relocated sewer is now under property owned by the MBTA in the vicinity of Gould Street. Ms. Fitzpatrick said the MBTA granted the Town a permit to allow the construction in anticipation of the development of an easement. The proposed easement, she said, allows the Town to locate and keep its sewer main under property owned by the MBTA. Ms. Fitzpatrick said the Town will pay the MBTA the amount of \$27,500 for the easement.

Motion by Mr. Matthews that the Board of Selectmen vote to approve and sign the Easement Agreement between the Massachusetts Bay Transportation Authority and Town of Needham.

Second: Mr. Bulian. Unanimously approved 5-0.

3. Elder Services PILOT Agreement

Ms. Fitzpatrick reminded the Board of the November 8, 2010 Special Town Meeting that authorized the Board of Selectmen to enter into agreements with NHP Property Business Trust, Continental Wingate Development Co., and WHC Needham, Inc., regarding taxes on real property to be located within the Elder Services Zoning District. The purpose of the agreements, she said was to ensure that real estate and personal property excise taxes continue to be paid from the property, whether or not the property is owned by a tax exempt entity. She stated that since the Board's approval of the agreements, the property was conveyed to WHC, Needham 1, Limited Partnership. Ms. Fitzpatrick stated Town Counsel has asked that the Board approve and sign a new agreement containing the same terms except for the change in the name of the party having title to the property.

Motion by Mr. Bulian that the Board of Selectmen vote to enter into an agreement with WHC, Needham 1, Limited Partnership regarding taxes on real and personal property to be located within the Elder Services Zoning District.

Second: Mr. Wasserman. Unanimously approved 5-0.

4. Needham Market Invitation

Ms. Fitzpatrick told the Board the Needham Exchange Club and the Needham 300 Committee have requested that the Selectmen officially invite representatives of Needham Market, England to participate in the tercentennial celebration.

Motion by Mr. Wasserman that the Board of Selectmen approve and sign the letter of invitation to Needham Market to participate in the tercentennial celebration.

Second: Mr. Bulian. Unanimously approved 5-0.

8:10 p.m. Board Discussion:

1. Downtown Zoning/Needham Center Overlay District

The Selectmen discussed the Downtown Zoning/Needham Center Overlay District as raised by Article 10 Citizens' Petition of the Annual Town Meeting.

Mr. Handel stated there was enough sentiment expressed at Town Meeting to indicate this issue warrants further study. Mr. Wasserman agrees with referring the issue back to the Planning Board. Mr. Healy feels the parking issues should also be studied in addition to Article 10 and that it is important to include members of the citizen's group as part of the debate. Mr. Matthews suggested that a letter be sent by the Town Manager to circulate to Board members. He would like to see a broadly worded letter to reconsider the Downtown Zoning in light of all the issues raised during the debate on Article 10.

2. Bottle Bill Expansion

The Board discussed pending legislation to expand the kinds of containers covered by the bottle deposit to include water bottles, sports drinks, and similar beverages. The Board took no action on the legislation.

3. Committee Reports

Mr. Wasserman updated the Board on the work of the Green Communities Committee. He said the Committee is looking in to details of the Stretch Code and the requirements of Green Communities. He said a public hearing will be held on June 13, 2011. He said he hopes a recommendation will be made to the Board of Selectmen in July.

8:50 p.m.

Adjourn:

Motion by Mr. Bulian that the Board of Selectmen vote to adjourn the Board of Selectmen meeting of May 24, 2011.

Second: Mr. Healy. Unanimously approved 5-0.