

**COMMUNITY PRESERVATION COMMITTEE
TOWN OF NEEDHAM, MASSACHUSETTS**

**Minutes of Meeting
September 14, 2010**

Present: Jane Howard – Chairman, Mark Gluesing – Vice Chair, Janet Bernardo, Carol Boulris, Reg Foster, Mike Retzky

Absent: Bruce Eisenhut

Town Staff: Patricia Carey, Staff Liaison
Nicole DiCicco, Recording Secretary

The meeting convened at 7:15 PM in the Webster Room of the Public Services Administration Building (PSAB).

Introduction of Members: Ms. Howard began the meeting with the introduction of the new members on The Committee. Everyone introduced themselves, and gave a bit of background of how they came to be on the Community Preservation Committee.

Chairman's Comments: Ms. Howard attended the Town Hall Weathervane Dedication Ceremony and shared pictures of the event with The Committee.

Overview of Community Preservation Committee and the Community Preservation Fund: The Committee reviewed training materials provided by Ms. Carey. Please refer to the *Town of Needham, Community Preservation Plan* (amended January 5, 2010) and other training materials attached.

Set Meeting Schedule: The Committee will continue to meet on Wednesdays at 7:30 PM, in the Webster Room of the Public Services Administration Building. (Unless a larger space with room for a Public Hearing is required by the Committee.)

The Next Meeting will be: Wednesday, October 13th, 2010

Annual Re-Organizational Meeting: Elect Chairman and Vice-Chairman
Staff Liaison Patricia Carey Presiding

Ms. Carey requested nominations for Chairman of the Community Preservation Committee. **Ms. Boulris nominated Ms. Howard for Chairman. Ms. Bernardo seconded the motion. There were no other nominations. Ms. Carey called for the vote and the motion was unanimously approved.**

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Ms. Carey requested nominations for Vice-Chairman of the Community Preservation Committee. **Ms. Howard nominated Mr. Gluesing for Vice-Chairman. Ms. Bernardo seconded the motion. There were no other nominations. Ms. Carey called for the vote and the motion was approved.**

Adjournment: Ms. Bernardo made a motion to adjourn the meeting at 8:40 PM. Mr. Gluesing seconded the motion. It was unanimously approved and the meeting was adjourned at 8:40 PM.

Respectfully submitted,

Nicole DiCicco
Recording Secretary