



Needham Council for Arts and Culture

Meeting Agenda

7:00 PM, 08.27.2024, Location: Great Plain Room

Please note: this is an **in-person** meeting for all Council members.

Non-members who wish to watch the meeting but cannot attend in person are invited to Zoom in with the following information:

You are invited to a Zoom webinar.

When: Aug 27, 2024 07:00 PM Eastern Time (US and Canada)

Topic: Needham Council for Arts & Culture

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85156737559?pwd=bO8esF755TKDZrtfbsns9d2DpT9VCZ.1>

Passcode: 977372

Or One tap mobile :

+16469313860,,85156737559#,,, *977372# US

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

+1 646 931 3860 US

Agenda

- Welcome and roll call
- Approval of past minutes
- Welcome new members
- Treasurer's update
- Review guidelines and priorities for FY 24-25
- New members Smart Simple website introduction
- Chapel Street mural project update
- Harvest Fair (September 29)
- Other business

2024-25 NCAC Meeting Schedule Tuesdays, 7 p.m.

****unless otherwise noted**

Meeting Date	Location	MCC Timeline Event	Notes
August 27th	Great Plain Room	Review & Set Council Priorities	Regular Meeting- MCC deadline for Priorities by Sep 1, Grants Applications open up
September 24th **Please note this one starts early at 6:00pm	TBD	Council Meeting/ Plan Harvest Festival Grant Open House Meeting	Regular Meeting - MCC deadline for Grants & Financial Report due by Oct 16
September 29th	Town Harvest Fair Event	Open House/Booth	**This is a volunteer sign up not a regular meeting

Meeting Date	Location	MCC Timeline Event	Notes
November 12th	TBD	1st Grant Meeting Discuss Grants and advise to fund or not	Regular Meeting, *grants will be assigned online by Nov 1 and discussed over 2 meetings.
December 10th	TBD	Voting, allocate funds	Regular Meeting (longest of year)
January 7th	Remote Zoom	Rejection, Reconsideration & Approval Letters	Regular Meeting
March 11th	TBD	Grant Processing & Public Art	Regular Meeting
April 29th	TBD	Artist Reception Planning	Regular Meeting
May 20th	TBD	Elections & Survey	Regular Meeting
June 3rd	In Person, Venue to be decided	Artist Reception	This is a social event not a regular meeting.
*Other Meetings and Subcommittee meetings are scheduled as needed.			

2024- 2025 NCAC Important Grant Cycle Due Dates

- **August 31, 2024:** Deadline to update your local guidelines and priorities
- **September 1, 2024:** LCC online application opens
- **October 16, 2024:** LCC application deadline
- **October 16, 2024:** Deadline to complete the first and second section of your Financial Report
- **January 16, 2025:** Deadline to complete your Annual Report by submitting your Grant Decisions Report

The full grant cycle timeline is in the LCC Program Guidelines and in the [LCC Toolkit](#).