

SELECT BOARD AGENDA

Regular Meeting

6:00 p.m. December 17, 2024



Town Hall
Powers Hall
1471 Highland Avenue
Needham, MA 02492
&
Zoom

Pursuant to Chapter 2 of the Acts of 2023, meetings of public bodies may be conducted virtually provided that adequate access is provided to the public.

To listen and view this virtual meeting on a phone, computer, laptop, or tablet, download the “Zoom Cloud Meeting” app in any app store or at www.zoom.us. At the above date and time, click on “Join a Meeting” and enter the meeting or click the link below to join the webinar:

Link:

<https://needham-k12-ma-us.zoom.us/j/82601013229?pwd=OE82V1MxQnJUZHVSXZjFNbWJXRFJoQT09>

Webinar ID: 826 0101 3229

Passcode: 652800

One tap mobile: [+16469313860](tel:+16469313860).,82601013229#,,, *652800#

This is a public meeting of the Needham Select Board. The meeting is open to the public both in person and via Zoom. Residents are invited to provide comment during the public comment period (as set forth below) and for any item explicitly listed as a public hearing. Public comment is not available during other agenda items.

	6:00	Public Comment Period Residents are encouraged to inform the Office of the Town Manager in advance via email (OTM@needhamma.gov), telephone (781) 455-7500 extension 204, or in person by the end of the business day prior to the meeting of their intent to participate in the public comment period. The Chair will first recognize those who have communicated in advance their desire to speak for up to three minutes. If time allows, others wishing to speak will be recognized in an order determined by the Chair for up to three minutes. The Board’s policy on public participation in meetings can be found here.
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1.	6:00	Recognition of Service: State Representative Denise Garlick
2.	6:10	Town Manager Search Process • Bernie Lynch, Principal, Community Paradigm Associates
3.	6:15	Public Hearing: Eversource Grant of Location – Grant Street • Peter Bowman, Eversource Energy • Joanne Callender, Eversource Energy • Jason Kaminsky, Eversource Energy • Rick Schifone, Eversource Energy
4.	6:15	Public Hearing: Eversource Grant of Location – Webster Street • Peter Bowman, Eversource Energy • Joanne Callender, Eversource Energy • Jason Kaminsky, Eversource Energy • Rick Schifone, Eversource Energy
5.	6:30	Public Hearing: Tax Classification • Board of Assessors • David Davison, Deputy Town Manager/Director of Finance • Nancy Martin, Assistant Director of Assessing • Cecilia Simchak, Assistant Director of Finance
6.	7:30	Public Hearing: Verizon Grant of Location – Tolman Street (Continued from 11/26/2024 & 12/3/2024) • Alex Marrero, Verizon Representative
7.	8:10	Outdoor Dining License Amendment – CEED Corp, dba Cook Needham • Diana Sepulveda, General Manager
8.	8:20	Capital Policies Review • Kate Fitzpatrick, Town Manager • David Davison, Deputy Town Manager/Finance • Katie King, Deputy Town Manager • Cecilia Simchak, Assistant Director of Finance
9.	8:30	Approve the FY2026 – FY2030 Capital Improvement Plan • Kate Fitzpatrick, Town Manager • David Davison, Deputy Town Manager/Finance • Katie King, Deputy Town Manager • Cecilia Simchak, Assistant Director of Finance
10.	8:45	Town Manager • American Rescue Plan Act Funding • Update to List of Special Municipal Employees • Town Manager Report
11.	9:00	Board Discussion • Select Board Goals FY2025 – 2026 • Ballot Question • Set January Meetings • Committee Reports

APPOINTMENT CALENDAR

1.	Clary Coutu	Tree Preservation Planning Committee Term Exp: 6/30/2026
2.	Nick Tatar	Tree Preservation Planning Committee Term Exp: 6/30/2026
3.	Andrew Bobenski	Tree Preservation Planning Committee Term Exp: 6/30/2026
4.	Paul Alpert	Town Manager Screening Committee Term Exp: 6/30/2025

CONSENT AGENDA *Supporting Documents in Agenda Packet

1.*	Approve Human Resources Policy #443 Promotion of Deputy Chief of Police & Chief of Police
2.	Approve the following donation to Needham Youth & Family Services: \$213.53 from High Rock Church
3.	Approve for calendar year 2025 requests for license renewals of Restaurant – All Alcoholic Beverages License for each of the following establishments (subject to receipt of required completed paperwork): - Sol Soul Family Food LLC d/b/a Hearth Pizzeria - New Garden, Inc. d/b/a New Garden - Needham Food and Beverage, LLC d/b/a The Heights - Eat Farmhouse LLC d/b/a The Farmhouse
4.	Approve for calendar year 2025 requests for license renewals of Package Stores- All Alcoholic Beverages for the following establishments (subject to receipt of required completed paperwork): - Shivmegh LLC d/b/a Needham Center Fine Wines - MDM Wine2 LLC d/b/a Vinodivino - Gordon's Fine Wines of Needham d/b/a Gordon's Fine Wine
5.	Approve for calendar year 2025 request for license renewal of Innholder – All Alcoholic Beverages for the following establishments (subject to receipt of required completed paperwork): Needham Lending Company LLC d/b/a Sheraton Needham
6.	Approve for calendar year 2025 requests for license renewals of Common Victualler Licenses for the following establishments (subject to receipt of required completed paperwork): - Sol Soul Family Food LLC d/b/a Hearth Pizzeria - Sai Restaurant, Inc d/b/a Masala Art - Needham Lending Company LLC d/b/a Sheraton Needham - New Garden, Inc. d/b/a New Garden - Bagels Best Inc. d/b/a Bagels Best Bakery Café - Yeat, Inc. d/b/a Sweet Basil - H&B Pizza Inc d/b/a Sweet Tomatoes Pizza 1095 LLC d/b/a Comella's - Select Pizza d/b/a Nicholas' Pizzeria - International House of Pizza Inc. d/b/a Needham House of Pizza

	• Subway of Needham LLC d/b/a Subway 55446 • Poet King Restaurant Group LLC d/b/a Hungry Coyote • Poet King Restaurant Group LLC d/b/a El Mariachi • North Hill Inc. d/b/a North Hill Café • Three Sons, Inc d/b/a Kostas Pizza and Seafood • Needham Gyro Inc d/b/a Gyro and Kebab House
7.	Approve for calendar year 2025 requests for license renewals of Outdoor Dining Licenses for the following establishments (subject to department approval): • Eat Farmhouse LLC d/b/a The Farmhouse • French Press LLC d/b/a French Press • Sol Soul Family Food LLC d/b/a Hearth Pizzeria • Sai Restaurant, Inc d/b/a Masala Art • PM Story Corporation d/b/a Little Spoon • Yeat, Inc. d/b/a Sweet Basil • Henry Hospitality Inc. d/b/a The James
8.	Approve for calendar year 2025 the following requests for Class II Used Car Dealer Licenses (subject to receipt of required completed paperwork): • Needham Service Center Inc. d/b/a Needham Service Center
9.	Approve for calendar year 2025 requests for various license renewals as detailed below for the following establishments (subject to receipt of required completed paperwork): • 365 Management Company LLC d/b/a Residence Inn by Marriott – Innkeeper’s License • Needham Food and Beverage LLC d/b/a Homewood Inn & Suites – Innkeeper’s License • Sol Soul Family Food LLC d/b/a Hearth Pizzeria – Seven Day Entertainment License • Needham Lending Company LLC d/b/a Sheraton Needham – Innkeeper’s License • Needham Lending Company LLC d/b/a Sheraton Needham – Seven Day Entertainment License • New Garden, Inc. d/b/a New Garden – Seven Day Entertainment License • Olin College – Lodging License • 7-Eleven – Special Permit (24 hr. retail sale of food) • Sweet Basil – Special Permit (Carry-In Alcoholic Beverages)
10.	Approve the following donation to Needham Health Division: • \$25 from MaryClare Siegel for Needham’s Traveling Meals program • \$1,000 from Darshana and Sandeep Thakore for Needham’s Traveling Meals program • \$100 from MaryClare Siegel for Needham’s Gift of Warmth program • \$250 from Rachel Busby for Needham’s Gift of Warmth program • \$50 from Daryn Berger for Needham’s Domestic Violence Action program • \$1,300 from Harold Burger and Jill Reinherz for Needham’s Domestic Violence Action program
11.	Approve the following donation to Needham Park and Recreation Department:

	• \$20 from Claire Blum for trees
12.	Approve requests from Henry Hospitality, Inc d/b/a/ The James and New Garden, Inc d/b/a New Garden Restaurant to extend their liquor licenses on December 31, 2024, until 1:00 a.m on January 1, 2025. The Police Department has approved this request.
13.	Approve the following penalties to be levied on liquor license holders: • One-day suspension held in abeyance for one year for the failure of an alcohol compliance check on October 30, 2024 for Gordon's Fine Wines of Needham d/b/a Gordon's Fine Wine • One-day suspension to be enforced before January 31, 2025 for a violation of Town of Needham Alcohol Regulations on October 30, 2024 for Gordon's Fine Wines of Needham d/b/a Gordon's Fine Wine • One-day suspension to be enforced before January 31, 2025 for the failure of an alcohol compliance check on October 30, 2024 for Henry Hospitality Inc. d/b/a The James • One-day suspension to be enforced before January 31, 2025 for a violation of Town of Needham Alcohol Regulations on October 30, 2024 for Henry Hospitality Inc. d/b/a The James
14.*	Approve Open Session Minutes of November 26, 2024
15.	Approve the request of the Needham Housing Authority to waive all local permit fees of the Building Department (including building, plumbing and electrical) related to the construction of the Linden Street Redevelopment Project, an affordable housing development, as permitted by Major Project Site Plan Special Permit No. 2024-01 dated November 6, 2024.

NOTICE OF APPROVED ONE-DAY SPECIAL ALCOHOL LICENSES

Hosting Organization	Event Title	Location	Event Date
Russell Garlick	Celebration of Service for Representative Denise Garlick	Needham Town Hall	12/09/2024