

**Town of Needham
Board of Assessors
Minutes of Executive Session
Monday April 01, 2024**

Present: John Bulian, Arthur Tzouros, Melissa Motta Director of Assessing

Absent: Michael Niden

Entered Executive Session 9:15am.

1) Discussion of Exemption Application

- a. The Board reviewed an Application For Statutory Exemption from NC Wyeth Research Foundation and Reading Libraries, Inc (Applicant)
 - i. Board Member Michael Niden had announced prior to entering Executive Session that he was an employee of the Applicant and that he would not be present during nor participate in any discussion and would leave the meeting prior to entering into Executive Session. Mr. Niden was not present for Executive Session.
 - ii. The Application included a Form 3ABC, Form PC, and IRS Form 990-PF.
 - iii. Mr. Bulian requested more information on the expense entry on the 990-PF labeled "Occupancy"
 - iv. Mr. Tzouros asked if a site visit can be arranged to inspect all of the property, including the house.
 - v. Ms. Motta stated that she would request of the Applicant expense details and to schedule a site visit.

2) Motion to adjourn

- a. A motion was made Mr. Bulian and seconded by Mr. Tzouros to Adjourn.
- b. When polled, the members voted as follows: Bulian - Aye, Niden – Not Present, Tzouros - Aye.

3) Executive Session closed and meeting adjourned at 10:12am