



Design Review Board Meeting Minutes
Monday, March 4, 2024
7:30 p.m.

Board Members:

Mark Gluesing, Board Chair (P)
Bob Dermody, Board Member (P)
Susan Opton, Board Member (P)
Steve Dornbusch, Board Member (P)
Elisa Litchman, Administrative Specialist, Planning & Community Development (P)

Applicants & Attendees:

1. Tom Taricano, FastSigns representing MetroWest Dining LLC dba The Common Room

Chair Gluesing called the meeting to order on March 4, 2024, at 7:30 p.m. He reviewed the remote meeting procedures.

Agenda Item 1:

Tom Taricano, FastSigns representing MetroWest Dining LLC dba The Common Room located at 30 Dedham Avenue and applying for signage.

Tom Taricano, FastSigns, explained that one of the signs is proposed to be just large enough to cover shading from a previous sign. This is proposed to be an aluminum bar frame sign. The text will be a ¾" acrylic with sides painted gold. The front will be vinyl to add distressed marks. The border and background will also be printed in vinyl. The second sign is also proposed to be a bar frame sign, printed on vinyl. Existing lighting and awnings on the building are proposed to be used.

Mr. Dermody stated that he believes the 5'x5' square sign near the door is too large for the space. Ms. Opton agreed.

Mr. Taricano suggested a 4'x4' sign and the Board agreed.

Upon motion duly made by Mr. Dornbusch and seconded by Mr. Dermody, it was voted to approve the upper wall sign, as submitted, and the wall sign adjacent to the entrance with the condition that it be reduced to 4'x4' with the print adjusted accordingly. Bob Dermody – aye; Steve Dornbusch - aye; Susan Opton – aye; Chair Gluesing – aye. Motion passed 4-0.

Agenda Item 3:

Discussion of Housing Needham (HONE) Advisory Group status.

The Board discussed the HONE Advisory Group status. The Board agreed to review the base scenario map and proposed zones.

Minutes:

Minutes from the 02/12/2024 meeting

Upon motion duly made by Mr. Dornbusch and seconded by Mr. Dermody, it was voted to approve the meeting minutes of February 12, 2024, as presented. Bob Dermody – aye; Steve Dornbusch - aye; Susan Opton – aye; Chair Gluesing – aye. Motion passed 4-0-0.

Upon motion duly made by Mr. Dornbusch and seconded by Mr. Dermody, it was voted to adjourn at 8:02 p.m. Bob Dermody – aye; Steve Dornbusch - aye; Susan Opton – aye; Chair Gluesing – aye. Motion passed 4-0.

Next Public Meeting – March 25, 2024 at 7:30pm via Zoom Webinar