



TOWN OF NEEDHAM
NORFOLK COUNTY MASSACHUSETTS

Human Resources Department

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Personnel Board Meeting

Tuesday, November 21, 2023, at 4:00pm

Highland Room, Town Hall, 1471 Highland Ave, Needham, MA 02492

Agenda

The listings of items are those reasonably anticipated by the Chair which may be discussed. Not all items listed may in fact be discussed and other items not listed may also be discussed to the extent permitted by law. Please note that times are approximate. Agenda items may be discussed at different times than indicated.

Anticipated Time	Agenda Item
4:00 PM	Call to Order
4:00 PM	Re-Class/New Positions - Director of Public Works Administration - HR Operations and Benefits Administrator
4:30 PM	Job Title Change Proposal - Highway Superintendent to Director of Streets and Transportation
4:40 PM	Project Updates: - Hiring Activity/Staff Transitions - Training & Development Activity - Other Projects/Activity
4:55 PM	Meeting Minutes for Approval: - July 31, 2023
5:00 PM	Other Business or topics not reasonably anticipated by Chair