#### <u>Monday, August 7, 2023</u> 7:30 p.m.

#### **Virtual Meeting using Zoom**

Meeting ID: 845-1987-6965 (Instructions for accessing below)

Under Governor Baker's Act "Extending Certain COVID-10 Measures Adopted During the State of Emergency", extending the "Executive Order Suspending Certain Provisions of the Open Meeting Law G.L. c. 30A, S20,", issued June 16, 2021, and extended through 2025, meeting of public bodies could be conducted virtually provided that adequate access is provided to the public.

To view and participate in this virtual meeting on your phone, download the "Zoom Cloud Meetings" app in any app store or at <a href="www.zoom.us">www.zoom.us</a>. At the above date and time, click on "Join a Meeting" and enter the following Meeting ID: 845-1987-6965 Link: <a href="https://us02web.zoom.us/j/84519876965">https://us02web.zoom.us/j/84519876965</a>

To view and participate in this virtual meeting on your computer, at the above date and time, go to <a href="www.zoom.us">www.zoom.us</a> click "Join a Meeting" and enter the following ID: 845-1987-6965

**HEARINGS: None.** 

#### **APPLICANTS:**

Jen Robichaud, Barlo Signs, representing Gentle Giant located at 422 Hillside Avenue and applying for signage.

Heather Dudko, Hazel Wood Hopkins Sign Permit Consultants, representing Mass General Brigham located at 1450 Highland Avenue and applying for signage and an awning.

Tom Ryder, Needham Town Engineer, applying for message board signage to be located at 500 Dedham Avenue, Public Services Administration Building.

Evans Huber, attorney with Frieze Cramer Rosen & Huber, LLP, representing Neehigh LLC owner of 629 Highland Avenue and applying for a site plan review.

#### **REVIEW**

Minutes of 7/10/2023 meeting.

Next Public Meeting – August 21, 2023 at 7:30pm via Zoom Webinar



#### TOWN OF NEEDHAM

#### DESIGN REVIEW BOARD

Public Service Administration Building 500 Dedham Avenue Needham, MA 02492 Application and Report

**Property Location**: 422 HILLSIDE DRIVE Date: 7 18 23 GENTLE GIANT MOVING AND STORAGE Owner: 7 MCKAY AVE FL 2 WINCHESTER MA 01890 Address: State Street City Zip *Telephone:* 617 661 3333 BARLO SIGNS JENN ROBICHAUD Applicant: \_ 158 GREELEY ST HUDSON NH 03051 Address: Street 603 966 6078 City State Designer/Installer: \_\_\_BARLO SIGNS, SEE APPLICANT Address: City State Telephone: Type of Application **∑** Sign ☐ Minor Project ☐ Exterior Alterations **Major Project (Site Plan Review)**  $\Box$  - preliminary ☐ - final ☐ Flexible Subdivision ☐ Planned Residential Development ☐ Residential Compound Brief description of sign or project:

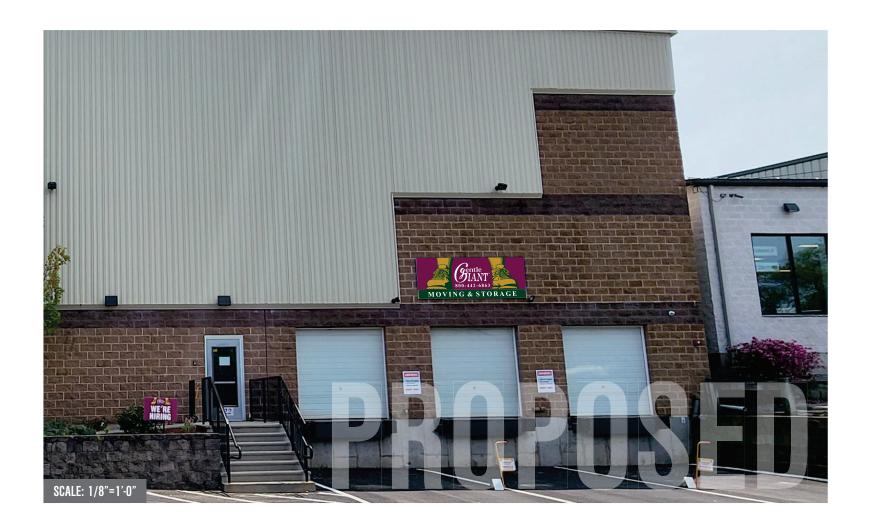
Please email completed application to elitchman@needhamma.gov

INSTALL ONE NON ILLUMINATED WALL SIGN

9'-4"



SIDE VIEW







#### SCOPE OF WORK

REMOVE AND DISPOSE (1) EXISTING SIGN PANEL

MANUFACTURE & INSTALL (1) NEW NON-ILLUMINATED DISHPAN WALL SIGN WITH DIGITALLY PRINTED VINYL.

#### MFG. SPECIFICATIONS - DISHPAN

#### DISHPAN

FACE: .063 ALUMINUM

**VINYL**: UV DIGITAL PRINT ON 3M

RETURNS: .063 ALUMINUM, 2" DEPTH PTM

#### EXISTING SQUARE FEET: 32.6 SF

TOTAL SQUARE FEET: 32.6 SF

#### COLOR SCHEDULE - CLIENT TO VERIFY



PAINT: TO MATCH BUILDING



VINYL: DIGITAL PRINT

# D A N L U

INTERNATIONAL

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HIS DESIGN CONCEPT IS THE PROPERTY O
BARLO SIGNS INTERNATIONAL INC.

PROPOSED ITEMS ARE WITEHINGT DE INSTALLES IN ACCORDANCE
WHEN HEATING AND OF THE NATIONAL RESTRICTAC LOOP ANNON
OTHER APPLICABLE LOCAL CODES. THIS INCLUDES PROPER ROBINIONS
6 BINDRING OF ALL ELECTRICAL ITEMS. ELECTRICAL ITEMS WILL BABE
UL LABELIS.

PROJECT APPROVE

Client: Date:

Design: Date:

Sales: Date:

Updating: Date:

Production: Date:

DESIGNER: CL Sales Rep: Fisch PM: TBD

GENTLE GIANT
422 HILLSIDE AVE

05/18/23

ITEM A
SHEET 1.1

FILE NAME: GENTLE GIANT 230510407 QUOTE #:10407 - JOB #: ----

## DISHPAN WALL MOUNT



#### TOWN OF NEEDHAM

#### DESIGN REVIEW BOARD

Public Service Administration Building 500 Dedham Avenue Needham, MA 02492 Application and Report

Revised 2/2020

HILHLAND Property Location: TROPURTIES BOYLSTON ASSOCIATES UTD Owner: BOSTON Address: 4200 Telephone: HOPKINS CET IN 6HOUSE RUAD. WRURN Zip State Telephone: (ID Designer/Installer: 02322 Address: City Clo Telephone: \_\_ (508) Type of Application Sign Minor Project **Exterior Alterations** Major Project (Site Plan Review) - preliminary - final Flexible Subdivision Planned Residential Development Residential Compound Brief description of sign or project: Kemove NEWTON WELLES LEY SIGNAGE AND REPLACE WITH " BRIGHAM REMOVE CING PARKING LOT Please email completed application to elitchmah@needhamma.gov PANEL WITH GRAPHICS.



Recommendation book

Site:

12-008

Context

Location:

#### Signage Recommendation

Recommendation Notes

Code allows 32 sq. ft.

Responsibility: Sign Vendor Permitting: Sign Vendor



Exterior Wall facing Parking Lot





Existing - Image 1

Existing - Image 2

Existing - Image 3





1x clear space all sides.

18.7 sq. ft. (letters) 32 sq. ft. (background) Existing

Type: Dimensional Letters

Quantity: 1
Illumination: None
Attachment: Stud mount
Overall Height: A lot
Overall Width: 271"

Height: 29" > 31 4

Sign Depth: 1"
Mounting Height: 135"

Existing Notes: Need ladder to measure

Wall is cinder block, OG-57 White Heron

E-03

#### Recommended Action

Action: Replace

Approach: Remove existing letters and provide new vinyl on

white flat wall panel.

Make Good: Patch/paint/repair fascia as required after removal

New

Type: Flat panel

Quantity: 1
Illumination: None

Attachment: Fasteners behind

Sign Code: Custom

Asset Height: 31" (panel), 19 3/8" (logo), 8 5/8" (M), 5 1/8"(H

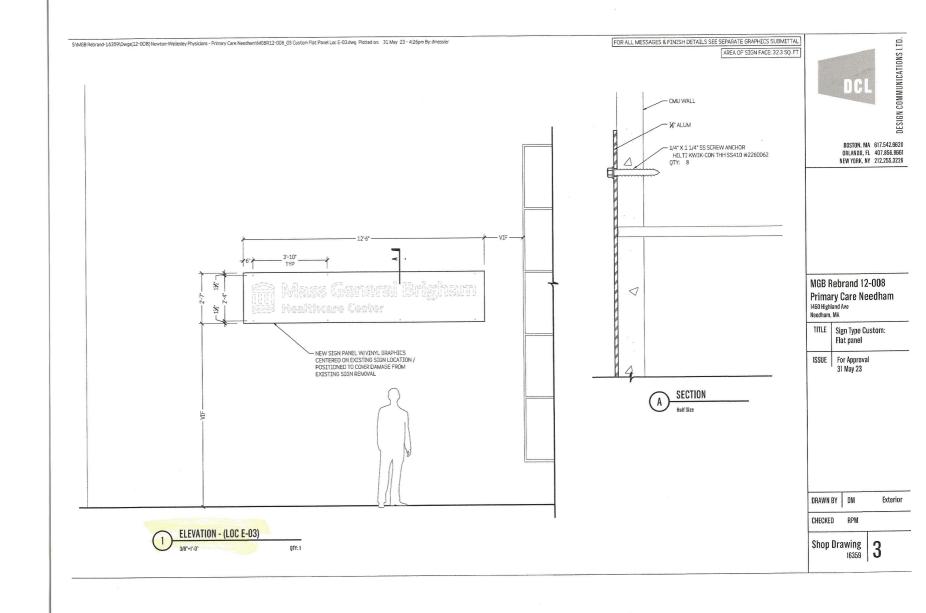
Asset Width: 150" (panel), 139" (logo)
Mounting Height: In place of existing

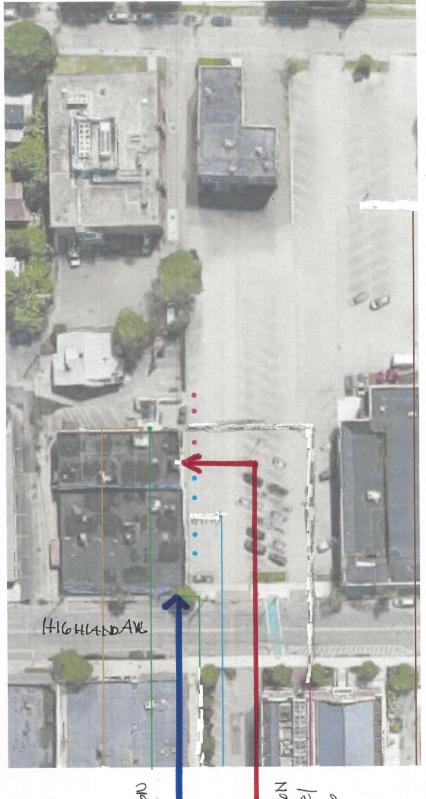
Concept Rendering

Sian Artwork

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31"x150"e 32 d. Aluminum parvel w/ novyl graptics





MALL SLOW FRONT E-04 LOT

#### TOWN OF NEEDHAM



#### DESIGN REVIEW BOARD

Public Service Administration Building 500 Dedham Avenue Needham, MA 02492 Application and Report

		tate	1			Λ			
	Property L	ocation	1450	HILHL	ALYD	Ave	Date	: 1 12 2023	)
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	Owner:	10PL	(PP )1.	7+3300011	ري ري	2	MA	()2199	
	Address:		BOYLST	ON ST.	10	BOSTON City VICTO	\ State	Zip	
	Telephone.	Street :	617-24	0- 4200	COL	IVER KATZ	- )		
		Ho	ATHM	HOPKINS	. Du	DKO			
<b>S</b>	Applicant:	27	NO ME	27 14 \ (a) 1 (	DIASE F	iso- Am	BURN 1	14 01501	
	Address:	Q T				City	State	Zip	
	Telephone	Telephone: 508.612.6954 hwood hopkins e charter. Not							
			Nood	nopicio	ALLAN	MATION	5 UD	•	
	Designer/	Install	er: DESIC	ON COM	5+200	- AM	MA	02322	
	Address:	Street	85 BO	DWELL	TICO	-T AVON	State	Zip	٠.
	Telephon	Clo	(508) (	095-510	Ч	5 5			
			¥	Type of Applica	ation (C)	4)			
				Minor Project  Exterior Alter		<del> </del>			
			-	Major Projec	t (Site Plan	Review)			
				preliminary final					
				☐ Flexible Subo ☐ Planned Resi	dential Dev	elopment			
				Residential C			ΔΛ		
SIGNAGE AND REPLACE WITH MASS GENERAL BRIGHAM"  E. OH-REMOVE 14 AND REPLACE AT 14 D. ALLIMINUM  Please email completed application to elitchman@needhamma.gov (LETTERS MCHINTER)							DIAL GROUP"		
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	Please &	email c	ompleted app	lication to ell	CHE HELLERE CE	· · A	LIMINIA	y PANCL.	, 0
						. / 10			2020
								Revised 2/2	2020

Recommendation book

- FACING HIGHLAND-

Site:

12-008

#### Signage Recommendation

E-04

Context Location:

Street/Front Entrance

**Recommendation Notes** 

Responsibility: Sign Vendor Permitting: NA





Existing - Image 1

Existing - Image 2

Existing - Image 3





24" x 34" C 144

Concept Rendering

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Sign Artwork

#### Existing

Type: Panel Quantity: Illumination: None

Mechanically Fastened Attachment:

Overall Height:

Overall Width: 120" / 90" alarm to edge of entry / 24" column

Height: Width:

Sign Depth: 1 1/2" Mounting Height: 128"

Existing Notes: Need ladder to measure

Wall is block, OC-52 Gray Owl

#### **Recommended Action**

Replace

Approach: Remove existing sign and replace with new at

same size with new logo & brand colors. Teal

Make Good:

#### New

Wall panel Type:

Quantity: 1

Illumination: None Attachment: Behind panel

Sign Code: CUSTOM

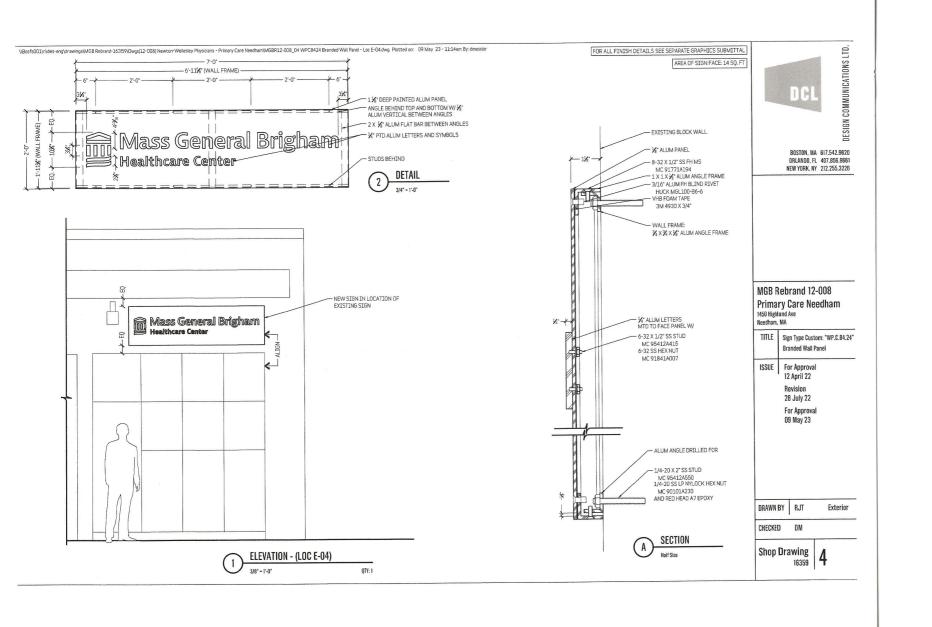
Asset Height: 24" (panel), 10" (logo) Asset Width: (panel)

Mounting Height: In place of exisung

- NON ILLUMINATED

ALUMINUM letters

Mounted to Aluminum



- Across Street -









- EXISTING STOREFRONT -



### - Next door -





Current sidelparking lot

Across street.



#### TOWN OF NEEDHAM



#### DESIGN REVIEW BOARD

Public Service Administration Building 500 Dedham Avenue Needham, MA 02492 Application and Report

Revised 2/2020

12-008

Signage Recommendation

E-02

Context Location:

Parking Lot Entrance - Awning

**Recommendation Notes** 

May be code restrictions - sign vendor to confirm

Responsibility: Sign Vendor Permitting: Sign Vendor





Existing - Image 2

Existing - Image 3





2x clear space sides and bottom

#### Existing

Type: Awning Quantity:

Illumination: None

Attachment:

Mechanically fastened

Overall Height: Overall Width:

Height: Width: 93"

Sign Depth: 30" Mounting Height:

Existing Notes: Blue fabric or vinyl awning - need ladder to

measure

#### Recommended Action

Action: Replace

Approach: Reface existing awning to brand color

Make Good: Re-paint existing frames black.

#### New Type:

Awning Re-face

Quantity:

Illumination: None

Attachment: Existing frame

Sign Code:

Asset Height: 48" (awning), 11" (logo) Asset Width: 93" (awning), 79 1/4" (logo) Mounting Height: Install to existing frames.

Concept Rendering

Existing - Image 1

Sign Artwork

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TEXT AREA: (APPROX)
((" x 93" 14.

# i of Nerolini

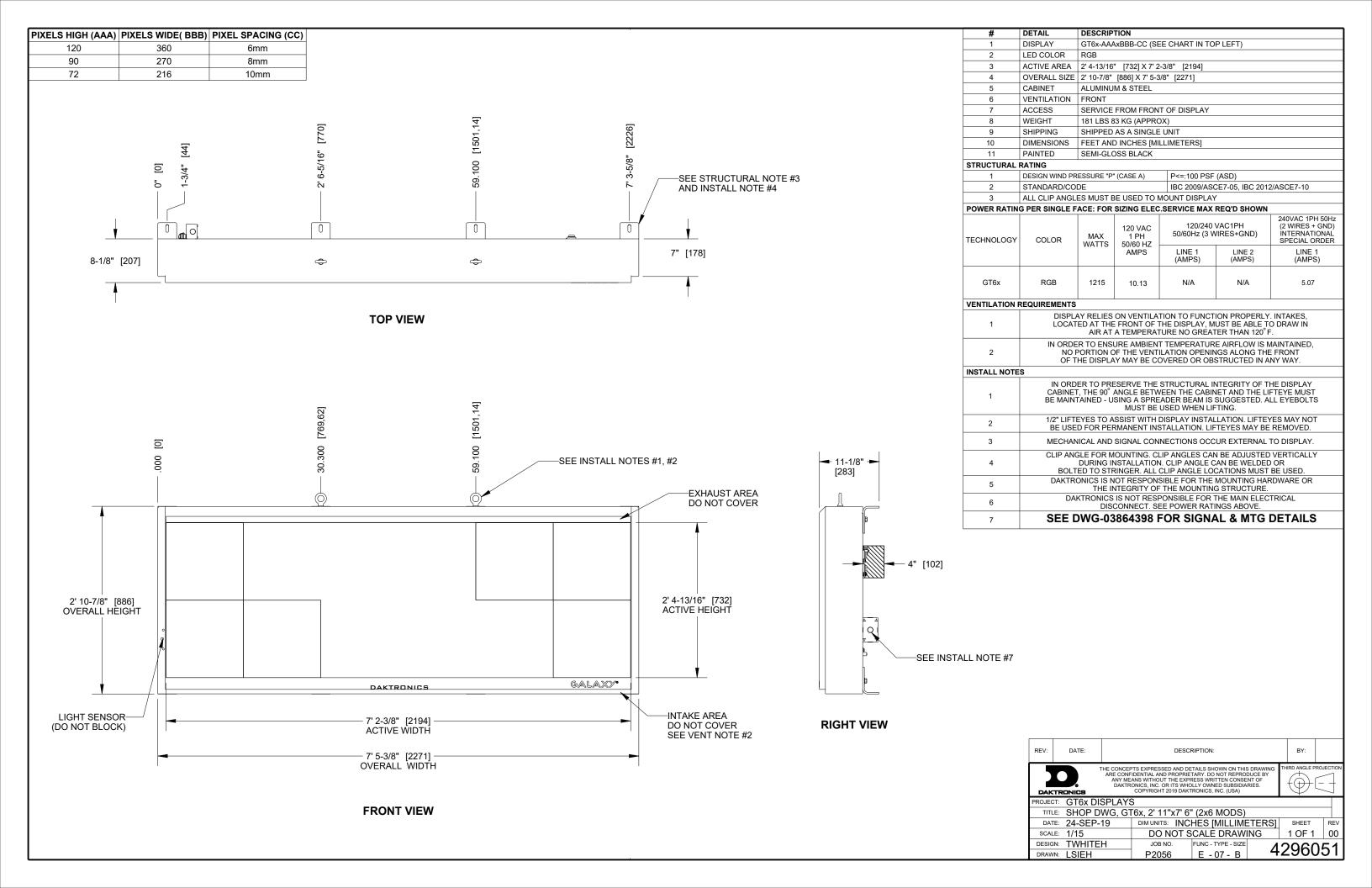
#### TOWN OF NEEDHAM

#### DESIGN REVIEW BOARD

Public Service Administration Building 500 Dedham Avenue Needham, MA 02492 **Application and Report** 

Location:	500 DEDHAM AVENUE	Date:	7/28/23					
Owner:	TOWN OF NEEDHAM			ESSON/College/Schools/schools				
Address:	1471 HIGHLAND AVENUE, NEEDHAM, MA 02492							
	Street	City	State	Zip				
Telephone	781-455-7550 EXT 346							
Applicant:	TOWN OF NEEDHAM DPW- THOMA	AS RYDER		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,				
Address:	500 DEDHAM AVENUE, NEEDHAM, MA <u>02492</u>							
man ess.	Street	City	State	Zip				
Telephone	:781-455-7550 EXT 346							
Designer/l	Installer: BainCor, Inc.							
Address:	763 South Street, Holbrook, MA 02343							
11000, 000.	Street	City	State	Zip				
Telephone	: 339-987-5525							
	Type of Application  Sign  Minor Project  Exterior Alterations  Major Project  - preliminary  - final  Flexible Subdivision  Planned Residential Developm  Residential Compound	nent						
v	iption of sign or project:	a DS A R buildin	a at 500 Dadham	η Αποριίο				
Variable message board installation in front of the PSAB building at 500 Dedham Avenue  The Board is intended to provide information to the residents similar to the Fire station								
and RTS message boards. The size of the board proposed is approximately 3-ft high by 7								
1/2 f	t wide. The post height is approximately 2 1	/2 feet from the	ground.					

















#### TOWN OF NEEDHAM

#### DESIGN REVIEW BOARD

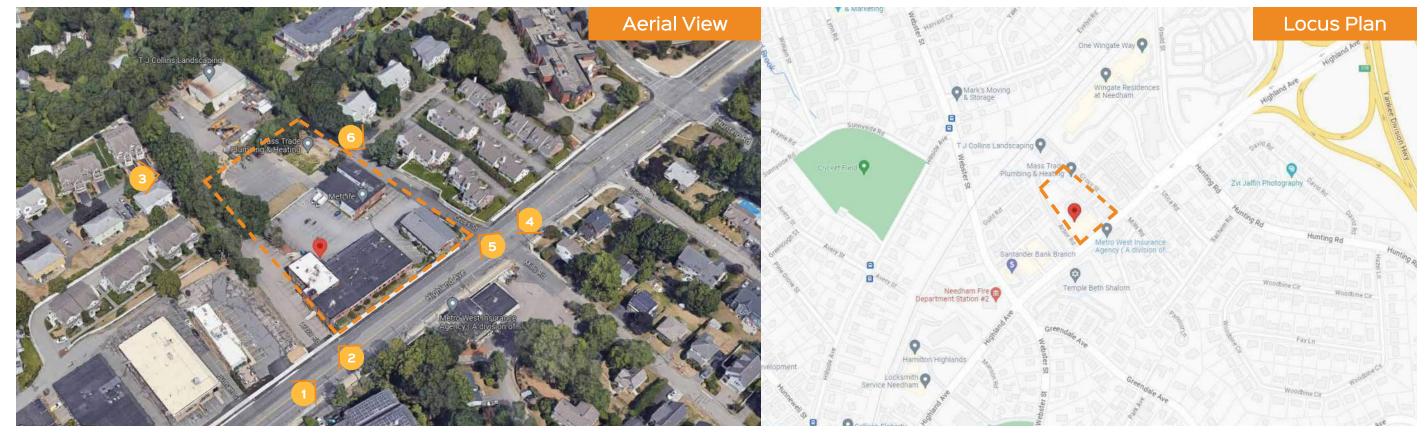
Public Service Administration Building 500 Dedham Avenue Needham, MA 02492 Application and Report

Owner:		edham	Duit	e: <u>7/17/2</u>
witer.	Neehigh LLC			
ddress:	93 Union Street, Suite 315,	Newton Center,	MA	02459
Telephone:	Street 617-332-6400	City	State	Zip
pplicant:	Neehigh LLC			
Address:	93 Union Street, Suite 315,	Newton Center,	MA	02459
	Street 617-332-6400	City	State	Ziį
)esigner/Ii	nstaller:Maugel DeStefano			
1ddress:	200 Ayer Road, Suite 200,	Harvard,	MA	01451
	Street	City	State	Zip
elephone:	978-456-2860			
	Type of Application  □ Sign □ Minor Project □ Exterior Alterations  Major Project (Site Plant) □ - preliminary □ - final □ Flexible Subdivision □ Planned Residential December 1   December 2   December 2   December 3   December 2   December 3   December 3   December 4   December 3   December 4   December 3   December 4   Decembe	evelopment		
	tion of sign or project:			

Please email completed application to elitchman@needhamma.gov

#### EXHIBIT A

The applicant intends to demolish the existing buildings on the property and build a single two-story 50,000 s.f. Medical Office Building (25,000 s.f. footprint) with two levels of parking (one at-grade and one below grade). The Applicant is applying to the Planning Board for Site Plan Review and a Special Permit, and seeks DRB review as part of that process.























#### **Key Benefits of Proposed Plan**

- 1. Parking behind and under building (70% is concealed)
- 2. Additional 30' of landscaped frontage along Highland Ave.
- 3. Circulation below building accommodates deliveries and ambulances
- 4. Overall green space & pervious area is increased by 82%
- 5. Visible paved areas are reduced by 31%
- 6. High quality development of medical office space
- 7. Enhancement of Highland Ave. Corridor consistent with Needham's goals



Total Existing Parking Spaces 152

	Bldg. Setback from Highland Ave. Min. / Max Feet	Bldg. Length at Street	Bldg. Footprint  Square Feet	Paved Area Square Feet	Pervious / Green Space Square Feet
Existing	22 / 30.1	203'-9"	25,308	40,271	14,597
Proposed	57.75 / 62.25	188'-7"	24,988	27,676	26,561
IMPROVEMENT	INCREASE 35.75 / 32	DECREASE 15'-2"	DECREASE 320	DECREASE 12,595	INCREASE 11,964



Proposed Parking Spaces 250



Highland Ave MOB / Site Diagram / 14 July 2023





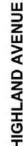


Highland Ave MOB / P-1 Lower Below Grade Parking / 14 July 2023











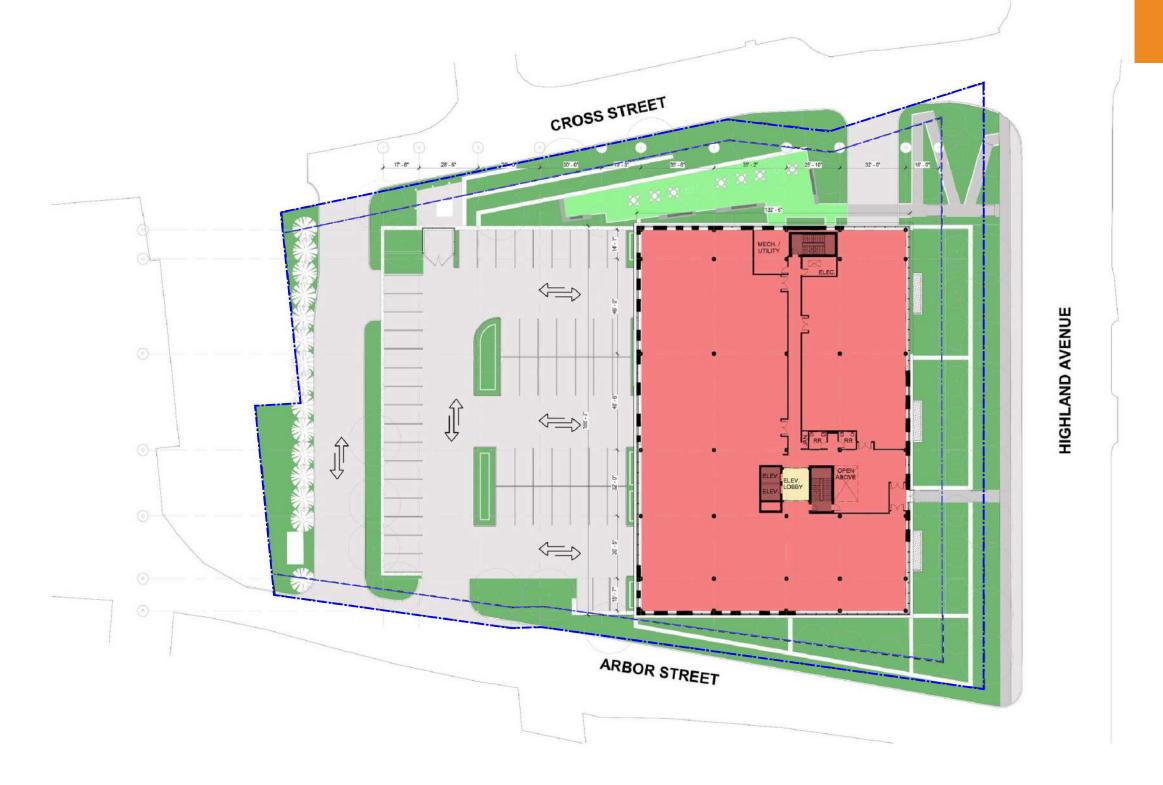
Highland Ave MOB / P-2 Upper Parking / 14 July 2023







Medical Office Building 50,000 SF 250 Parking Spaces

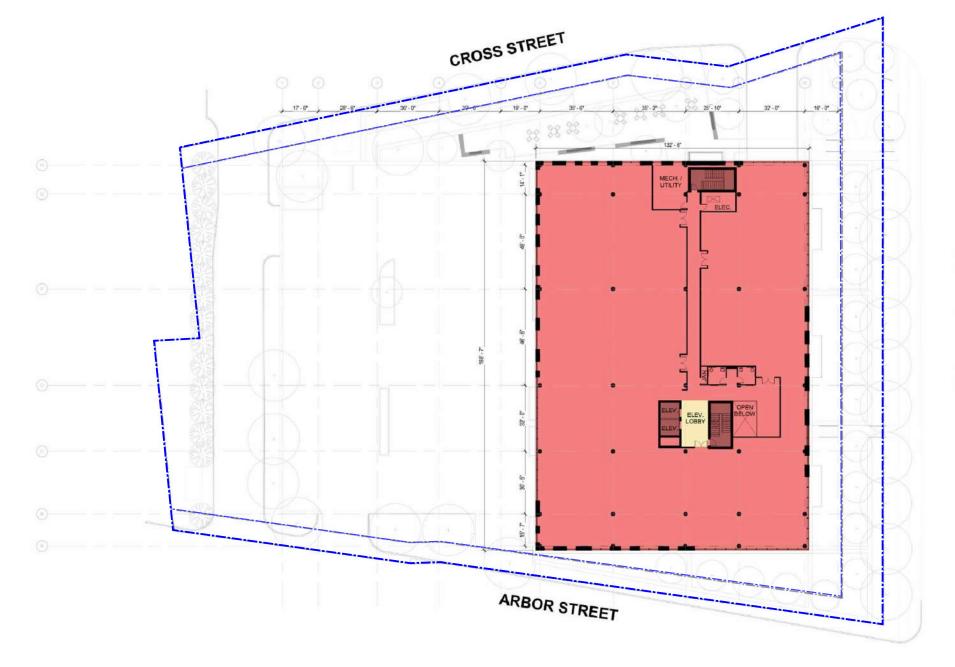










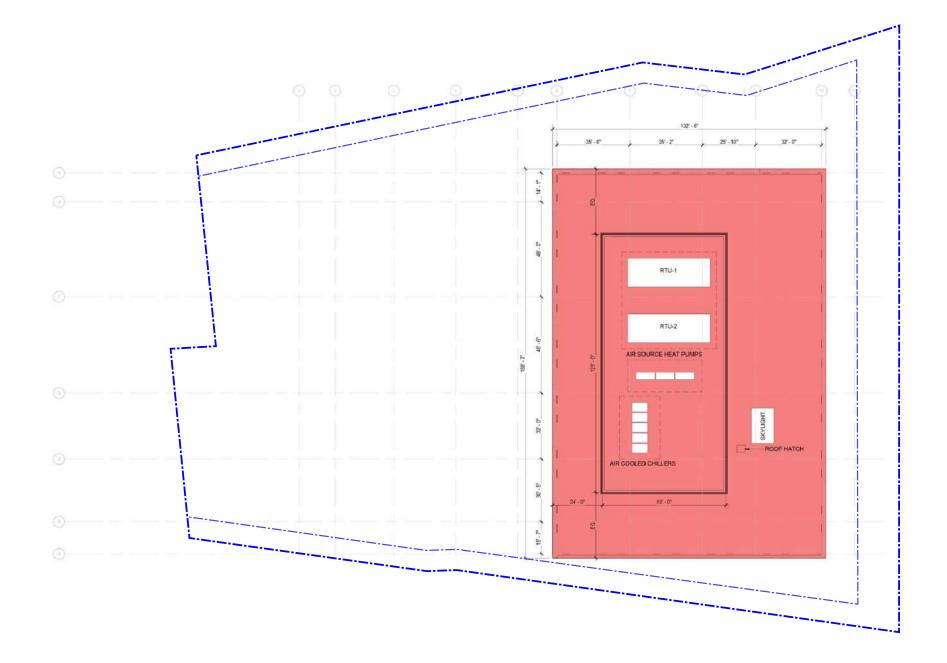


Highland Ave MOB / Second Floor Plan / 14 July 2023







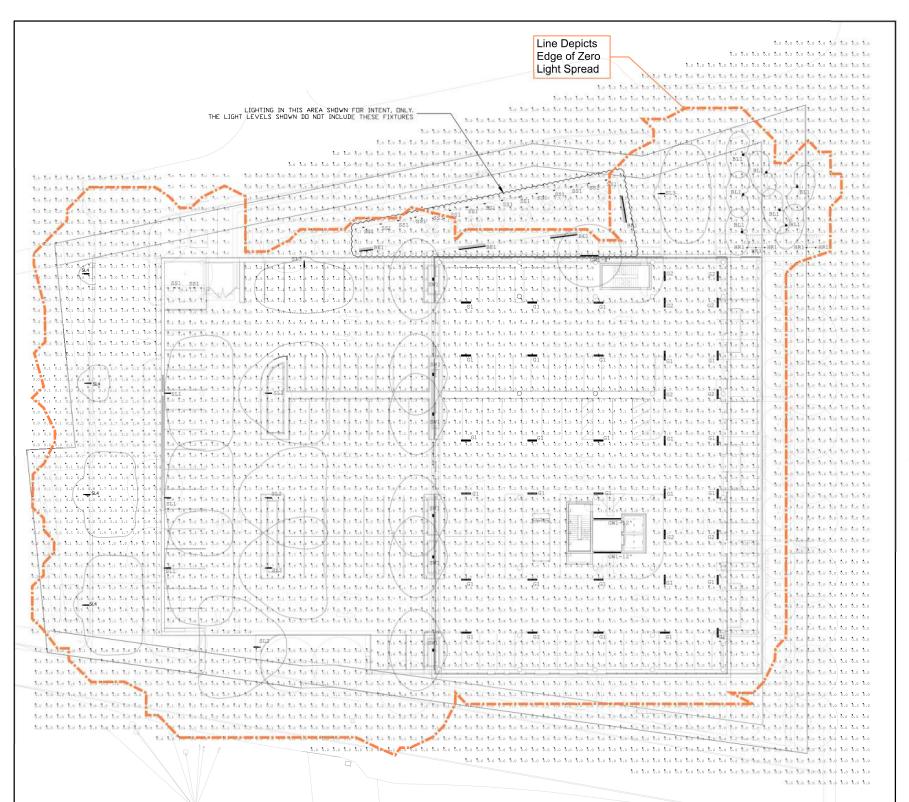




Highland Ave MOB / Roof Plan / 14 July 2023









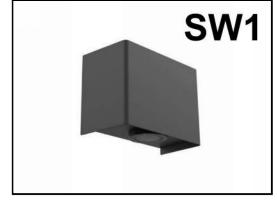
**BL1** Accessible Route Lighting and Landscaped Corner at Upper Parking



HR1 Stair Lighting Concealed beneath Handrails



**SL1-4** Parking & Drive Pole-Mounted Downlights



**SW1** Parking Downlights Mounted below Shelf on Building



BE1 Plaza Lighting Concealed beneath Benches



SW1 Parking Downlights Mounted below Shelf on Building



Highland Ave MOB / Site Lighting Photometric Plan / 14 July 2023



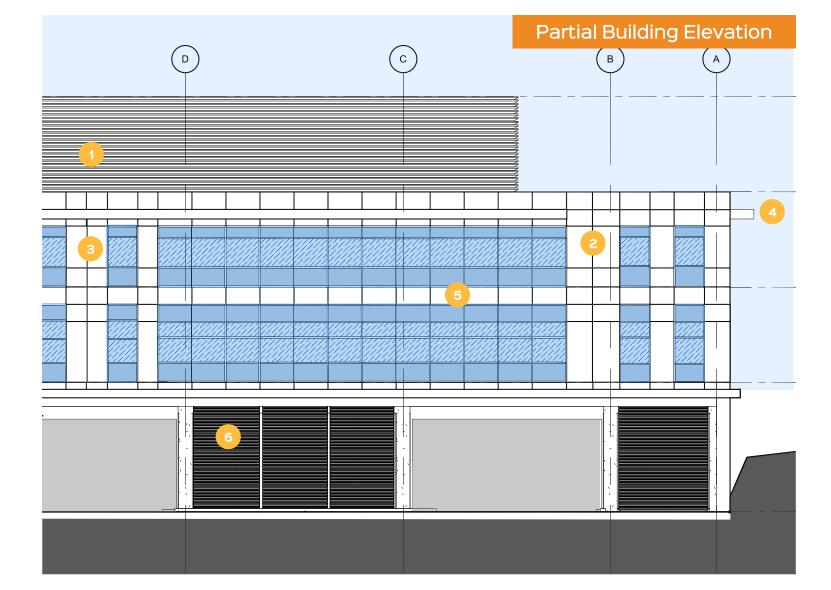












Vision Barrier Screens

From sochops and epapment endouses to garding garage—until no professions a facular better man acting garage—until no professions a facular better man acting garage—until no professions and active better man acting garage and gar

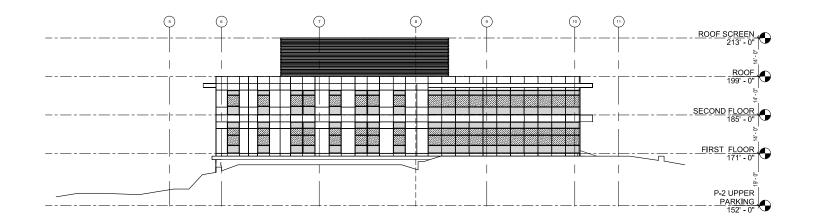


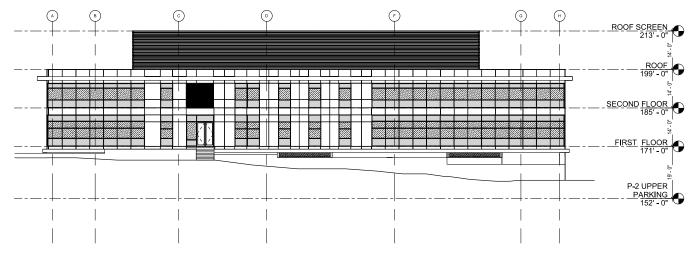






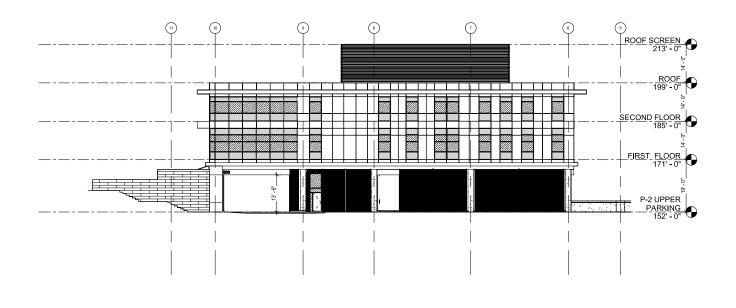


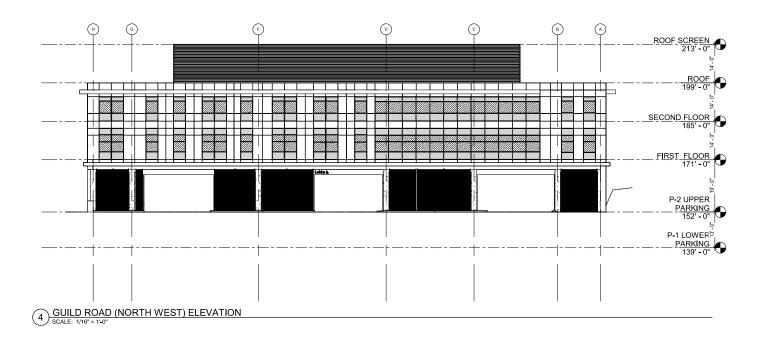




ARBOR STREET (SOUTH WEST) ELEVATION
SCALE: 1/16" = 1-0"

(2) HIGHLAND AVE (SOUTH EAST) ELEVATION



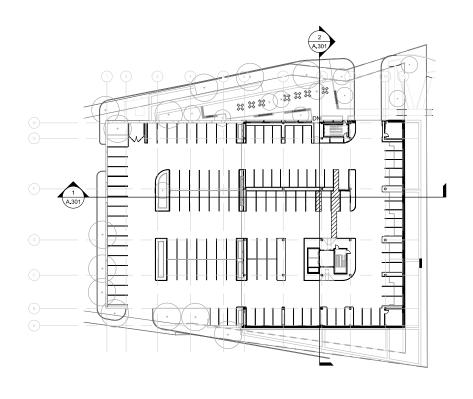


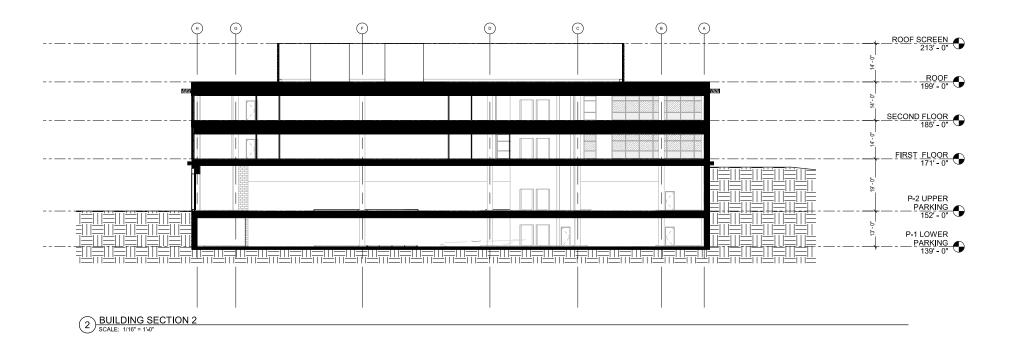


Highland Ave MOB / Elevations / 14 July 2023

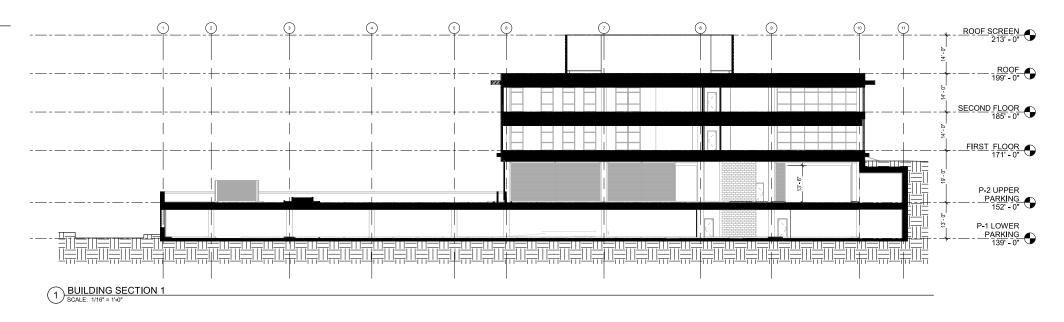








3 SECTION KEY PLAN
SCALE: 1" = 40'-0"

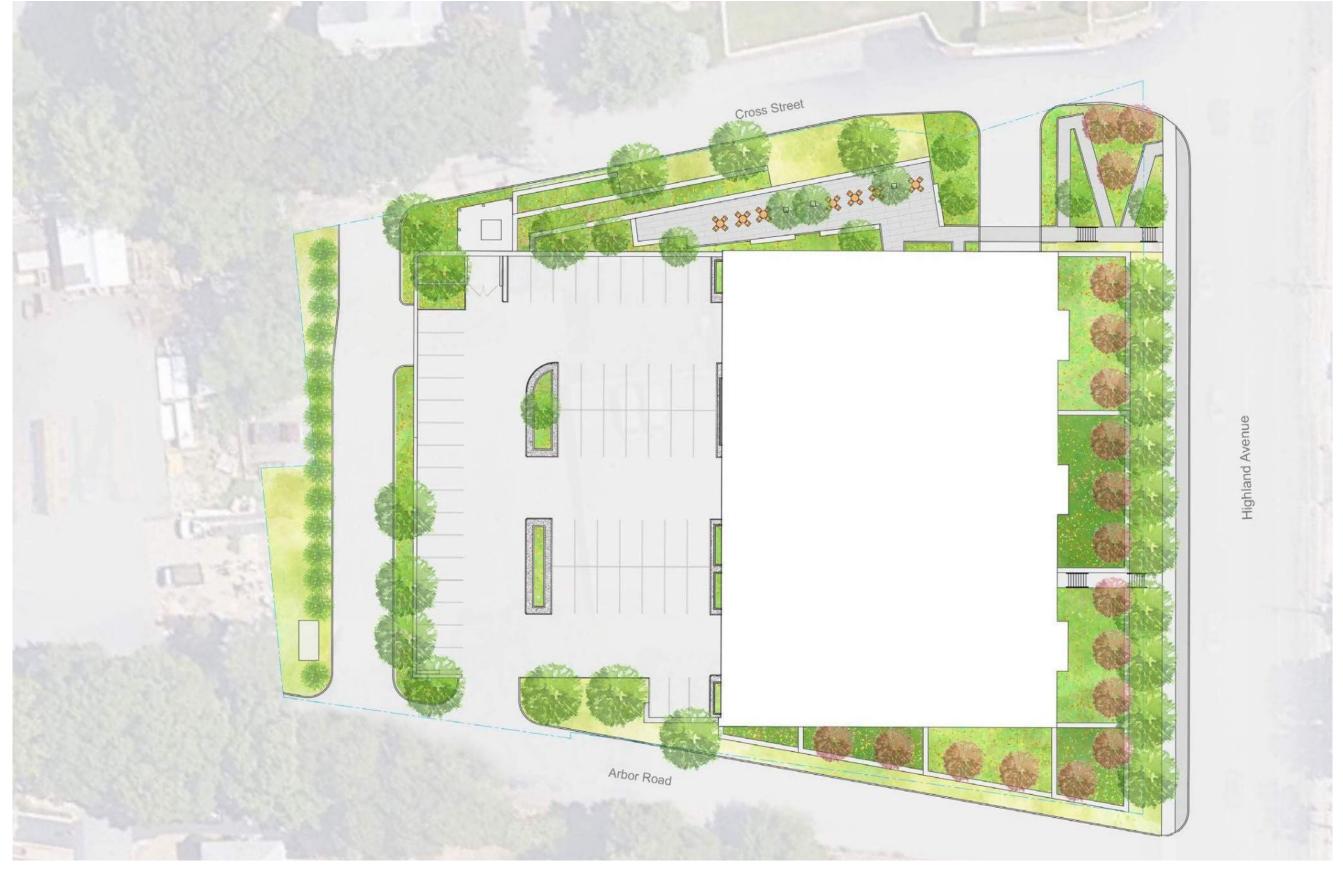










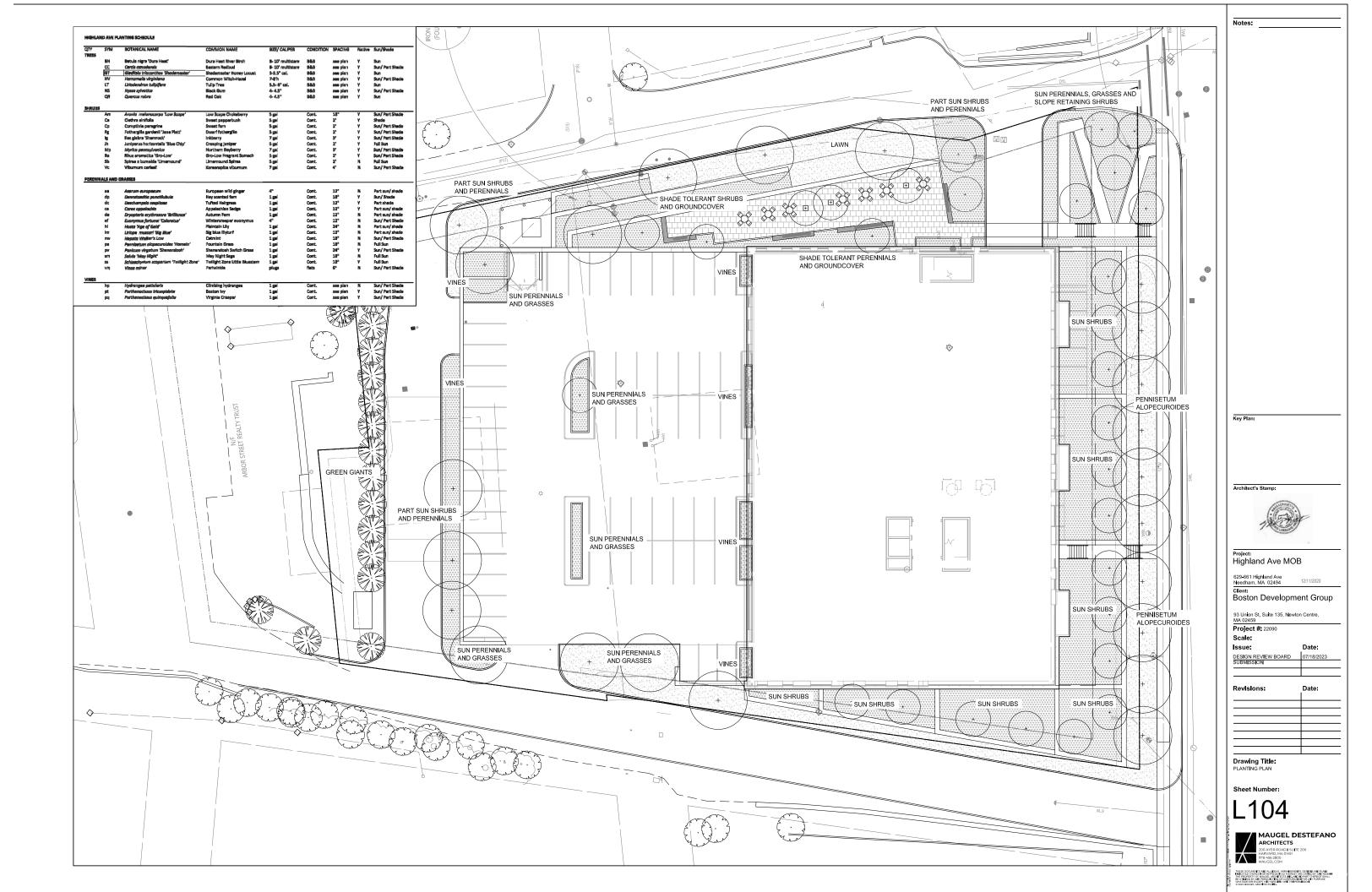


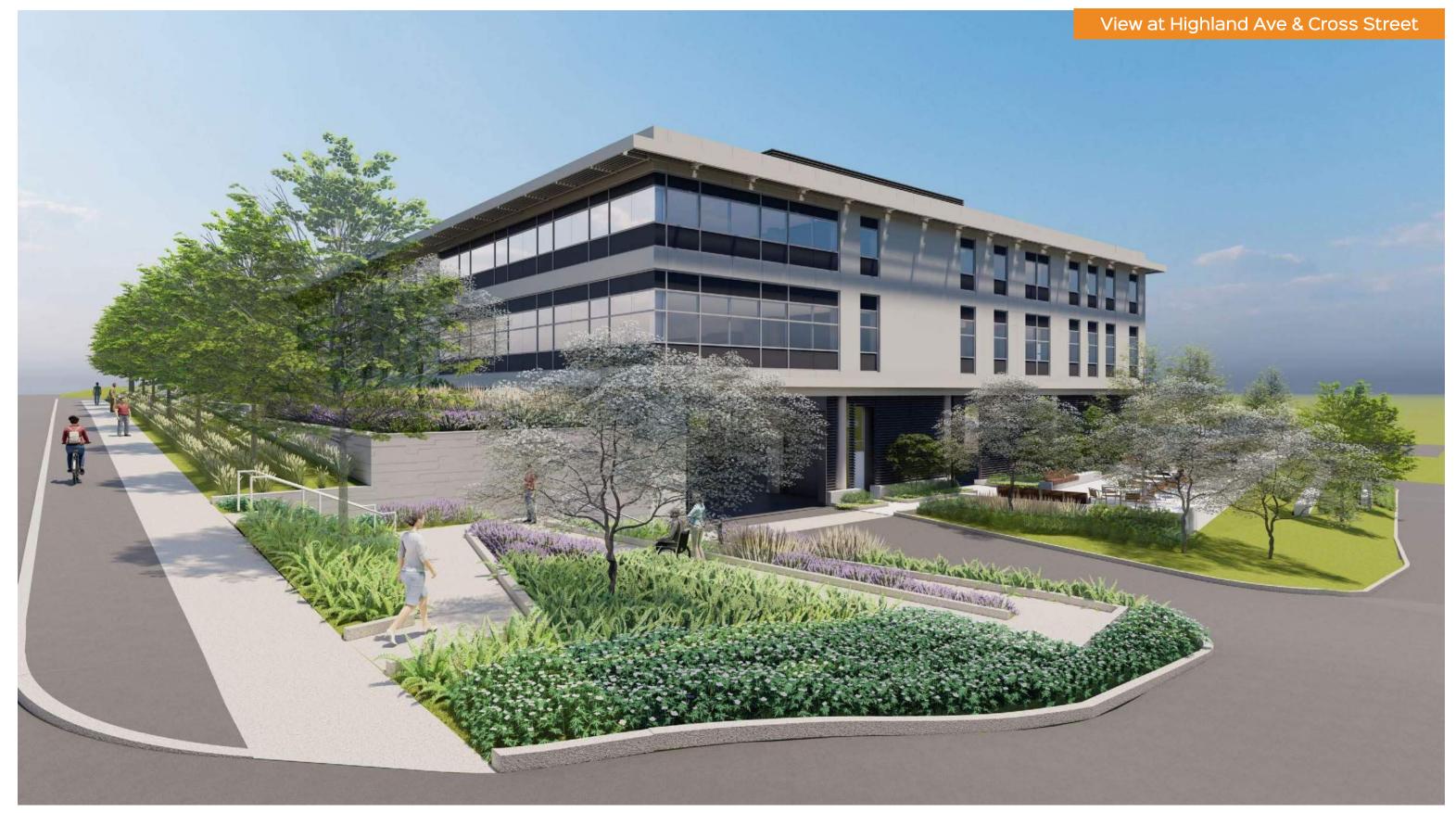


















































































1 **Design Review Board Meeting Minutes** 2 Monday, July 10, 2023 3 7:30 p.m. 4 5 6 **Board Members:** 7 Mark Gluesing, Board Chair (P) 8 Bob Dermody, Board Member (P) 9 Steve Dornbusch, Board Member (P) 10 Felix Zemel, Board Member (P) 11 Elisa Litchman, Administrative Specialist, Planning & Community Development (P) 12 13 **Applicants & Attendees:** 1. Dave Spatara, Signarama-Framingham, representing 3 Crown Jewelry located at 943 14 15 Great Plain Avenue and applying for signage. 16 Chair Gluesing called the meeting to order on July 10, 2023, at 7:30 p.m. He reviewed the 17 18 remote meeting procedures. 19 20 **Agenda Item 1:** 21 Dave Spatara, Signarama-Framingham, representing 3 Crown Jewelry located at 943 Great 22 Plain Avenue and applying for signage. 23 24 Dave Spatara explained that the proposal is for 3 Crown Jewelry to replace an existing sign on a 25 mounting bracket above the sidewalk. The existing band has broken, and the sign is faded. The 26 proposal is to replace the sign without the band in same location, at the same size, and with a 27 similar design. This will be a graphic print on a medium density fiberboard (MDL). The sign will 28 be non-illuminated. 29 30 There was discussion regarding adding a stabilizing element for the sign. 31 32 Chair Gluesing stated that the sign is a bit larger than allowed in the bylaws, but the existing sign 33 was created before the current bylaws. The Building Inspector will be the enforcement agent for 34 this item and decide whether a special permit is needed. 35 36 Upon a motion duly made by Mr. Dornbusch and seconded by Mr. Dermody, it was voted to approve the sign for 943 Great Plain Avenue, with the condition that a tie be added to the 37 38 existing eye connector as shown on the brick column. Bob Dermody – aye; Felix Zemel – aye; 39 Steve Dornbusch – aye; and Chair Gluesing - aye. Motion passed 4-0. 40 41 **Minutes:** 42 Minutes from the 06/05/2023 meeting.

43

Upon motion duly made by Mr. Dermody and seconded by Mr. Dornbusch, it was voted to
 approve the meeting minutes of June 5, 2023, as presented. Bob Dermody – aye; Felix Zemel –
 abstain; Steve Dornbusch – aye; and Chair Gluesing - aye. Motion passed 3-0-1.

Upon motion duly made by Mr. Dermody and seconded by Mr. Dornbusch, it was voted to adjourn at 7:44 p.m. Bob Dermody – aye; Felix Zemel – aye; Steve Dornbusch – aye; and Chair Gluesing - aye. Motion passed 4-0.

Next Public Meeting – August 7, 2023 at 7:30pm via Zoom Webinar

