



TOWN OF NEEDHAM
NORFOLK COUNTY MASSACHUSETTS

Human Resources Department

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Personnel Board Meeting

Wednesday, November 16, 2022, at 4:00pm

Virtual Meeting

To listen and view this virtual meeting on a phone, computer, laptop, or tablet, download the “Zoom Cloud Meeting” app in any app store or at www.zoom.us. At the above date and time, click on “Join a Meeting” and enter the meeting ID# and passcode below or click the link to join:

Zoom link: <https://us02web.zoom.us/j/83066774826>

Phone one-tap: US: +16469313860,,83066774826# or +13017158592,,83066774826#

Join by Telephone

Dial: US : +1 646 931 3860 or +1 301 715 8592 or +1 309 205 3325 or +1 312 626 6799 or +1 646 558 8656 or +1 507 473 4847 or +1 564 217 2000 or +1 669 444 9171 or +1 669 900 9128 or +1 689 278 1000 or +1 719 359 4580 or +1 253 215 8782 or +1 346 248 7799 or +1 360 209 5623 or +1 386 347 5053

Webinar ID: 830 6677 4826

Agenda

The listings of items are those reasonably anticipated by the Chair which may be discussed. Not all items listed may in fact be discussed and other items not listed may also be discussed to the extent permitted by law. Please note that times are approximate. Agenda items may be discussed at different times than indicated.

Anticipated Time	Agenda Item
4:00 PM	Call to Order
4:00 PM	Policy Revision: Personal Leave #316
4:10 PM	Proposed Reclassification of DPW/Building Maintenance positions • Electrician • Plumber • HVAC Technician • Carpenter
4:30 PM	Proposed Reclassification: Procurement Officer
4:45 PM	Schedule A revisions (pending approval of prior items)
4:50 PM	Other Business or topics not reasonably anticipated by Chair
5:00 PM	Adjourn