



Change of Ownership Form
Town of Needham Department of Public Works
Water, Sewer & Drains Division
500 Dedham Avenue
Needham, MA 02492

Please complete this form within 15 days of the real estate closing, Failure to comply may effect water service at the address listed below.

SERVICE ADDRESS

Account Number _____

Print Owner's Name _____

Service Address _____

Extended Address (If Applicable) _____

MAILING ADDRESS

Name _____ Telephone _____

Address _____

City _____ State _____ Zip Code _____

I am the Owner/Trustee of said address and agree to be responsible for the payment, by meter rates, for the supplying of water, sewer service and other services or materials in the connection therewith. I further agree to conform to all laws, rules, regulations and ordinances now and hereafter made.

Owner's Signature _____ Date _____

FOR OFFICE USE ONLY

Check source of information:

- | | | | |
|--|---------------------------------------|---|---------------------------------------|
| ☐ Sale | ☐ Assessing | ☐ Customer in Office | ☐ Mail Request |
| ☐ Phone Request | ☐ Special Read | ☐ General SVC App. | ☐ Other |

Employee Signature _____ Date _____

Comments _____
