

**ATTACHMENT A**

**TOWN OF NEEDHAM  
DPW/RTS**

**SNOW DUMPING PERMIT APPLICATION**

**DATE:** \_\_\_\_\_

**APPLICANT**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Business Phone #** \_\_\_\_\_ **Fax #** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Snow will be removed from the following property:**

(List property name and street address)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Applicant is (check all applicable):**

Property Owner                       Property Manager  
 Property Occupant                       Snow Removal Contractor  
 Snow Hauler

I understand that snow dumping must be performed according to DPW regulations.

Issued # \_\_\_\_\_ Snow Permits (up to 6 trucks), and issued permit number(s) \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_,  
\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, to the above applicant on this date \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
**Name**

\_\_\_\_\_  
**Title**

License Plate #	Size, Cu-Yds.	License Plate #	Size, Cu-Yds.

## ATTACHMENT B

### TOWN OF NEEDHAM DPW/RTS

#### SNOW DUMPING INSTRUCTION FOR HAULERS

1. Only snow free from all debris and contamination may be dumped at the RTS.
2. Snow must be from a location within the Town of Needham and can only be delivered to the RTS in a truck with a plate registered on this permit.
3. Snow Dumping Permit(s) for the snow season will be obtained from the DPW or the RTS, at no cost to the Hauler or Contractor.
4. Arrangements must be made with the DPW/RTS. Please call: (781) 455-7568, at least 8 hours before start time of hauling.
  - a. Snow Hauling Events will normally be scheduled the day AFTER a large snow fall. Town snow removal operations utilize the maximum number of allowable trucks at the RTS snow dump location. On nights when the Town is running full snow removal operations, no private permits for snow dumping shall be granted. Confirm with the DPW's RTS Division to ensure private applications for snow dumping at the RTS do not conflict with planned municipal snow removal and snow dump operations.
  - b. Minimum number of vehicles hauling to justify off-hour opening of the RTS is 4 trucks.
  - c. If the minimum number (4) of snow haulers is not met by 3:00 p.m. on the day of a scheduled snow hauling event, the DPW/RTS will cancel the snow hauling event and notify the registered haulers.
  - d. Snow Hauling Events will not take place on Sunday, except in a declared *State of Emergency*.
5. As each truck and operator arrives with its first snow load to the RTS, the operator must check-in. During the check-in process:
  - a. Payment, in the form of a check or credit card, must be submitted to the RTS staff before any truck is allowed to be unloaded. Billing is **NOT** an option for this service.
  - b. Hauling company and truck plates will be checked and verified for each truck throughout the snow dump event, prior to each truck unloading.

## **ATTACHMENT B - (Cont'd)**

6. Snow dumping fee is as follows:
  - a. Total cost for snow dump operations during an event is \$2,400. for an 8 (eight) hour operation; or \$1,200. for a 4 (four) hour operation. The cost per participating contractor is as follows:
    1. Each contractor will be charged his or her percentage of the operating cost based on the volume of snow (in cu. yds.) brought into the RTS.
    2. The contractor calling for the opening of the Snow Dump will be responsible for the operating cost of the event (\$2,400. or \$1,200.) depending on the operation (8 hour or 4 hour), should no other contractors participate in the event.
7. Hauling hours during a snow removal event will be from 9:00 p.m. - 5:00 a.m. for an 8 (eight) hour operation. Events of a 4 (four) hour operation, will be scheduled between 5:00 p.m. and 7:00 a.m. at the discretion of the RTS.
8. Snow dump permits may be suspended or canceled for failure to follow requirements as listed in Attachment B.
9. As a service to small volume snow haulers and subject to the DPW's ability to take snow, (considerations include available space, cleanup and traffic), an interruptible service may be provided during regular RTS working hours, subject to Items 1, 2, 8 and 10 herein, at a fee of \$4.00 per cubic yard, with a \$15.00 minimum charge.
10. Snow dumping fees will be reviewed and amended, from time to time, by the Director of Public Works and approved by the Board of Selectmen to ensure that all costs for providing the service are recovered by the fees paid by those using the service.