

**TOWN OF NEEDHAM**  
CONTRIBUTORY RETIREMENT BOARD  
1471 HIGHLAND AVENUE  
NEEDHAM, MASSACHUSETTS 02492-2669

EVELYN M. PONESS  
CHAIRMAN

KATE FITZPATRICK  
JOHN P. KRAWIECKI  
ROBERT P. MEARLS  
THOMAS A. WELCH

TELEPHONE (781) 455-7595  
FAX (781) 449-4569

RETIREMENT BOARD MEETING  
December 18, 2007  
*Amended*

1. Review Minutes of the November 12, 2007 meeting.
2. Approve the membership of 13 employees. See Attachment A.
3. Approve the transfer of 5 former employees. See Attachment A.
4. Approve the refund of 3 former employees. See Attachment A.
5. Review Operating Statement for October.
6. Marjarita Doherty – review status of Supplementary Regulations project.
7. Set meeting dates January – June 2008.
8. Other Business

**Next scheduled meeting:** TBD  
Selectmen's Meeting Room



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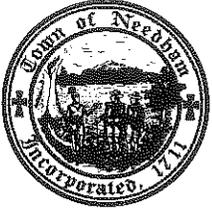
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**RETIREMENT BOARD MEETING**  
November 14, 2007

1. Review Minutes of the October 3, 2007 meeting.
2. Approve the membership of 13 employees. See Attachment A.
3. Approve the transfer of 7 former employees. See Attachment A.
4. Approve the refund of 6 former employees. See Attachment A.
5. Approve the retirement of 1 former employee. See Attachment A.
6. Review Operating Statement for September.
7. Marjarita Doherty – review status of Supplementary Regulations project.
8. Other Business: PERAC Board Survey.

**Next scheduled meeting:** Wednesday, December 12, 2007  
Selectmen's Meeting Room  
Time: 8:30 AM



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**RETIREMENT BOARD MEETING**  
October 3, 2007

1. Review Minutes of the September 12, 2007 meeting.
2. Approve the membership of 10 employees. See Attachment A.
3. Approve the transfer of 3 former employees. See Attachment A.
4. Approve the refund of 1 former employee. See Attachment A.
5. Review Operating Statement for August.
6. Other Business:

**Next scheduled meeting:** Wednesday, November 14, 2007  
Selectmen's Meeting Room  
Time: 8:30 AM



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**RETIREMENT BOARD MEETING**  
September 12, 2007  
Amended Agenda

1. Review Minutes of the August 8, 2007 meeting.
2. Approve the membership of 22 employees. See Attachment A.
3. Approve the transfer of 1 former employee. See Attachment A.
4. Approve the refund of 2 former employees. See Attachment A.
5. Review Operating Statement for July.
6. 8:45 - Meeting with Marjarita Doherty re: Supplemental Regulations.
7. 9:00 – Michael Reardon PRIT.
8. Review draft of Melanson audit for the year 2006.
9. MACRS Conference October 14-17 in Springfield
10. FY '08 Budget.
11. Other Business: DALA Receipt of Appeal by Karen Bumpus

**Next scheduled meeting:** Wednesday, October 3, 2007  
Selectmen's Meeting Room  
Time: 8:30 AM



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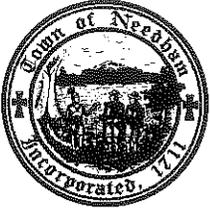
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RETIREMENT BOARD MEETING  
August 8, 2007  
Agenda

1. Review Minutes of the July 11, 2007 meeting.
2. Approve the transfer of 1 former employee. See Attachment A.
3. Approve the refund of 5 former employees. See Attachment A.
4. Review Operating Statement for June.
5. 8:45 A.M. - Robert Harrington Accidental Disability Hearing.
6. FY '08 Budget.
7. Other Business.

**Next scheduled meeting:** Wednesday, September 12, 2007  
Selectmen's Meeting Room  
Time: 8:30 AM



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RETIREMENT BOARD MEETING  
July 11, 2007  
Agenda

1. Review Minutes of the June 20, 2007 meeting.
2. Approve the refund of 3 former employees. See Attachment A.
3. Approve the retirement of 3 former employees. See Attachment A.
4. Review Operating Statement for May.
5. Status of Supplementary Regulations.
6. Appointment of legal counsel for the board.
7. Report from John Krawiecki on PERAC's Emerging Issues Forum.
8. Other Business.

**Next scheduled meeting:** Wednesday, August 8, 2007  
Selectmen's Meeting Room  
Time: 8:30 AM



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RETIREMENT BOARD MEETING  
June 20, 2007  
**Amended Agenda**

1. Review Minutes of the May 9, 2007 meeting.
2. Approve the membership application of 2 employees. See Attachment A.
3. Approve the transfer of 1 former employee. See Attachment A.
4. Approve the refund of 2 former employees. See Attachment A.
5. Review Operating Statement for March.
6. 9:30 AM – Preliminary review of Robert Harrington's Application for Accidental Disability Retirement.
7. 10:00AM First Lawyer interview: Nick Poser
8. 10:30AM Second lawyer interview: Gregory Galvin.
9. Election by Declaration.
10. **Request by Cheryl for Section 101 benefits on behalf of James McDonough.**
11. Schedule meetings for July through December of 2007.
12. Membership Supplementary Regulations.
13. Other Business.

**Next scheduled meeting:** TBD  
Selectmen's Meeting Room  
Time: 9:30 AM



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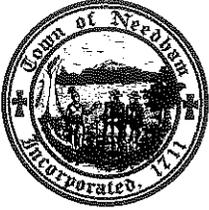
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RETIREMENT BOARD MEETING  
May 9, 2007  
Agenda

1. Review Minutes of the April 18, 2007 meeting.
2. Approve the membership application of 2 employees. See Attachment A.
3. Approve the transfer of 1 former employee. See Attachment A.
4. Approve the refund of 1 former employee. See Attachment A.
5. Approve the retirement of 1 former employee. See Attachment A.
6. Review Operating Statement for March.
7. 10:30 Dan Sherman presentation on Actuarial Study as of 1/1/07.
8. Tentative-Review of Robert Harrington's Application for Accidental Disability Retirement, pending receipt of Narrative report in Physician's Statement.
9. Update of Election process.
10. Update of RFR project.
11. Schedule meetings for July through December of 2007.
12. Supplementary Regulation project overview.
13. Other Business.

**Next scheduled meeting:** Wednesday, June 20th  
Selectmen's Meeting Room  
Time: 9:30 AM



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RETIREMENT BOARD MEETING  
April 18, 2007  
Agenda

1. Review Minutes of the March 28, 2007 meeting.
2. Approve the membership application of 3 employees. See Attachment A.
3. Approve the transfer of 1 former employee. See Attachment A.
4. Approve the refund of 4 former employees. See Attachment A.
5. Approve the retirement of 3 former employees. See Attachment A.
6. Review Operating Statement for February.
7. Reminder of FinCom meeting on April 25<sup>th</sup> re: warrant article for Chapter 55 legislation.
8. Update of Election process.
9. Update of RFR project.
10. Other Business:

**Next scheduled meeting:** Wednesday, May 9th  
Selectmen's Meeting Room  
Time: 9:30 A.M.



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**RETIREMENT BOARD MEETING**  
**March 28, 2007**  
**Agenda**

1. Review Minutes of the February 28, 2007 meeting.
2. Approve the membership application of 3 employees. See Attachment A.
3. Approve the transfer of 1 former employee. See Attachment A.
4. Approve the refund of 3 former employees. See Attachment A.
5. Approve the retirement of 1 former employee. See Attachment A.
6. Review Operating Statement for January.
7. Review of 2006 PERAC Annual Statement.
8. Final draft of the 2005 audit by Melanson Heath Co.
9. Request for Response-Legal services.
10. Appointment of Election Officer for July election.
11. Other Business:

**Next scheduled meeting:** Wednesday, April 18th  
Selectmen's Meeting Room  
Time: 9:30 A.M.



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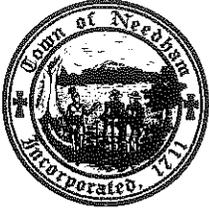
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RETIREMENT BOARD MEETING  
February 28, 2007  
Agenda

1. Review Minutes of the January 24, 2007 meeting.
2. Approve the membership application of 6 employees. See Attachment A.
3. Approve the transfers of 3 former employees. See Attachment A.
4. Approve the refund of 3 former employees. See Attachment A.
5. Approve the retirement of 2 former employees. See Attachment A.
6. Review Operating Statement for December.
7. Vote on COLA for FY 08.
8. 9:30 AM – Hearing on Gary Eklund's application for Accidental Disability Retirement.
9. Accidental Death benefit increase for dependent children.
10. Letter of Engagement for Buck Consultants for <sup>Actuarial Study</sup> Audit as of 1/1/07.
11. Response to the PERAC audit of 2003-2005.
12. Review of audit findings from Melanson, Heath for the year 2005.
13. Request for Response-Legal services.
14. Other Business: Insurance Advisory Committee

**Next scheduled meeting:** Wednesday, March 28<sup>th</sup>  
Selectmen's Meeting Room  
Time: 9:30 A.M.



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RETIREMENT BOARD MEETING  
January 24, 2007  
Agenda

1. Review Minutes of the December 20, 2006 meeting.
2. Approve the membership application of 8 employees. See Attachment A.
3. Approve the refund of 4 former employees. See Attachment A.
4. Approve the retirement of 1 former employee. See Attachment A.
5. Review Operating Statement for November.
6. Request for Response-Legal services.
7. Other Business

**Next scheduled meeting:** Wednesday, February 21<sup>st</sup>  
Selectmen's Meeting Room  
Time: 9:30 A.M.