

**PARK AND RECREATION COMMISSION
TOWN OF NEEDHAM, MASSACHUSETTS**

**Minutes of Meeting
March 22, 2021**

PRESENT: Cynthia J. Chaston, Christopher J. Gerstel, Michelle S. Geddes, Matthew M. Toolan

STAFF: Stacey Mulroy, Kristen Wright

Ms. Chaston called the meeting to order at 7:02 PM remotely using Zoom. Ms. Chaston read a statement regarding public meeting process due to COVID-19.

1. Open Forum – Public Comment

None presented.

2. Director's Report

Ms. Mulroy presented the Director's Report. The Commission reviewed the report.

The Commission discussed spring field permitting after the earlier field summit and discussed a field monitor program as well as a communication plan.

Ms. Mulroy discussed playground repairs and provided an update on the Assistant Director position.

Mr. Gerstel reviewed all the CPC projects.

3A. Projects

CPC Update

Provided earlier in the meeting.

3B. Programs

Summer Dates

Ms. Mulroy discussed some proposed dates. The Commission discussed allowing the staff to determine the best dates to run the programs with the best benefit to the community possible.

3C. The Pools at RRC

Ms. Mulroy discussed the potential dates for the summer 2021 season and capacity limits. The Commission discussed the dates and times as well as the desire to increase capacity.

Memberships for 2021

The Commission discussed the memberships for 2021. The Commission determined that the staff could use their discretion about crediting the 2020/2021 membership they had last year. The Commission discussed having a limit of up to 600 memberships which would equate to 200 new memberships. The Commission also discussed outside groups using the Pools and the possibility of swim lessons.

4A. Program Pricing Approvals

The Commission discussed the rates for the Pools and determined that 75% of the 2020 rates would be the pricing for the 2021 seasons.

Mr. Gerstel made a motion to set the membership fees for the 2021 season at the Pools to \$300 for a family membership, \$70 for a senior membership, and \$150 for an individual membership. Memberships will only be available to Needham Residents. Ms. Geddes seconded the motion and it passed 3-0.

4B. Meeting Minutes

March 8, 2021

Mr. Gerstel made a motion to approve the meeting minutes from March 8, 2021. Ms. Geddes seconded the motion and it passed 3-0.

5. Topics for Future Meetings

Mr. Gerstel discussed the sign at DeFazio having some damage and would like it to be looked into. Mr. Gerstel asked when the parking lot would be set up at DeFazio. Ms. Chaston asked about the special event request from the Exchange Club. Ms. Geddes asked for an update of the skate park.

6. Issues Not Reasonably Anticipated by the Chair within 48 Hours

None presented.

7. Next Meetings

The Commission reviewed the next meeting dates.

8. Adjournment of Business Meeting

Mr. Gerstel moved to adjourn the March 22, 2021 Park and Recreation Commission meeting at 8:24pm. Ms. Geddes seconded the motion and the meeting adjourned at 8:24pm.

Respectfully submitted,

Kristen Wright
Administrative Specialist