

**Town of Needham  
Board of Selectmen  
Minutes for September 12, 2017  
Needham Town Hall  
Selectmen's Chamber**

6:45 p.m. Informal Meeting with Citizens: No activity.

7:00 p.m. Call to Order:  
A meeting of the Board of Selectmen was convened by Chairwoman Marianne B. Cooley. Those present were Daniel P. Matthews, John A. Bulian, Maurice P. Handel, Matthew D. Borrelli, Town Manager Kate Fitzpatrick, and Recording Secretary Mary Hunt.

7:00 p.m. Public Hearing: Comcast - Chestnut Street  
Jordan Hawes, Comcast Corporation representative appeared before the Board requesting permission to install approximately 35' of conduit from Pole NT on Lincoln Street across street to Private Property at 148 Chestnut Street (Needham Hospital).

Ms. Cooley invited public comment. No comments were heard.

Ms. Fitzpatrick indicated all paperwork is in order.

**Motion by Mr. Bulian that the Board of Selectmen approve and sign a petition from Comcast Corporation to install approximately 35' of conduit from Pole NT on Lincoln Street across street to Private Property at 148 Chestnut Street (Needham Hospital).**

**Second: Mr. Handel. Unanimously approved 5-0.**

7:01 p.m. Public Hearing Continuation: Eversource Energy - Marked Tree Road  
Maureen Carroll, Eversource Energy representative appeared before the Board requesting permission to install approximately 9 feet of conduit in Marked Tree Road. She stated this work is necessary to provide underground electric service at 159 Marked Tree Road, Needham.

Ms. Cooley invited public comment. No comments were heard.

Ms. Fitzpatrick indicated all paperwork is in order.

**Motion by Mr. Handel that the Board of Selectmen approve and sign a petition from Eversource Energy to install approximately 9 feet of conduit in Marked Tree Road. This work is necessary to provide underground electric service at 159 Marked Tree Road, Needham.**

**Second: Mr. Borrelli. Unanimously approved 5-0.**

7:02 p.m. Public Hearing: Application for a License to Store Fuel Aboveground at 370 Rear 1st Avenue, Needham  
Kevin Daly, President, KPD Advisors and Jill Poschmann, Project Manager, KPD Advisors appeared before the Board requesting a license for Normandy Gap-V Development Needham LLC to garage aboveground parking, an additional 988 vehicles with gasoline and diesel fuel stored in said motor vehicle tanks on property at 370 Rear 1st Avenue, Needham. Mr. Daly noted the total number of vehicles in the garage would be 2,065. It was noted fuel storage for 1,077 spaces was previously approved in 2015. Section 4.3 of the Town of Needham General By-laws states that any amount of liquid petroleum gas in excess of 500 gallons on a property requires a license issued by the Board of Selectmen.

Ms. Cooley invited public comment. No comments were heard.

Ms. Fitzpatrick indicated all paperwork is in order.

**Motion by Mr. Bulian that the Board of Selectmen vote to approve and authorize the Chairwoman to sign license for Normandy Gap-V Development Needham LLC to garage aboveground parking, an additional 988 vehicles with gasoline and diesel fuel stored in said motor vehicle tanks on property at 370 Rear 1st Avenue, Needham.**

**Second: Mr. Handel. Unanimously approved 5-0.**

7:04 p.m. Public Hearing: Application for a License to Store Fuel Aboveground at 27 Charles Street, Needham  
Chris Barbour, Ahearn Holtzman, Inc., appeared before the Board requesting a license for 888 Illuminate PBB, LLC on behalf of AT&T Services to install a tank that will store 1,580 gallons of diesel fuel aboveground at 27 Charles Street, Needham. It was noted Section 4.3 of the Town of Needham General By-laws states that any amount of liquid petroleum gas in excess of 500 gallons on a property requires a license issued by the Board of Selectmen.

Ms. Cooley invited public comment. No comments were heard.

Ms. Fitzpatrick indicated all paperwork is in order.

Mr. Borrelli asked for clarification of the location of the tank on the plot plan, which was shown to him by Mr. Barbour.

**Motion by Mr. Handel that the Board of Selectmen vote to approve and authorize the Chairwoman to sign a license for 888 Illuminate PBB, LLC on behalf of AT&T Services to install a tank that will store 1,580 gallons of diesel fuel aboveground at 27 Charles Street, Needham.**

**Second: Mr. Bulian. Unanimously approved 5-0.**

7:06 p.m.

Public Hearing: New Restaurant All Alcoholic Beverages License - Needham Food & Beverage located at 200 First Avenue

Michael Gendrin, Proposed Manager and Brian J. Hughes, Attorney appeared before the Board with an application for an All Alcoholic Beverages License for Needham Food & Beverage, a separate entity which will be located in the new Claremont Hotel, currently under construction at 200 First Avenue, Michael W. Gendrin, Proposed Manager. Mr. Hughes stated the licensed premises will contain approximately 1,568 sq. ft. on the first floor of the hotel consisting of a bar and dining/lounge, with a total seating capacity of 86 patrons. The premises has two entrances and four exits. It was noted abutters were notified of the public hearing and there are no spiritual or educational organizations located within the required radius.

Ms. Cooley invited public comment. No comments were heard.

Ms. Fitzpatrick indicated all paperwork is in order.

Mr. Matthews reminded Mr. Gendrin of Needham’s status as a historically dry town. He commented the rules must be followed and the Town is not sympathetic if problems arise. He welcomed the business and wished Mr. Gendrin success in Needham.

Mr. Borrelli noted Needham’s recently revised alcohol regulations, suggesting Mr. Gendrin become familiar with them.

**Motion by Mr. Bulian that the Board of Selectmen vote to approve the application for a new Restaurant All Alcohol License for Needham Food & Beverage located at 200 First Avenue, Michael W. Gendrin, Manager, and a 2017 Common Victualler License, and to forward the approved Alcohol License application to the ABCC for approval.**

**Second: Mr. Handel. Unanimously approved 5-0.**

7:12 p.m.

Appointments and Consent Agenda:

**Motion by Mr. Bulian that the Board vote to approve the Appointments and Consent Agenda as presented.**

**APPOINTMENTS:**

- |   |  |
|---|--|
| Conservation Commission                                 | William Murphy (term expires: 6/30/2020)     |
| Council on Aging  | Susan Mullaney (term expires 6/30/2020)      |
| Golf Course Advisory Committee                          | Christopher Gerstel (term expires 6/30/2019) |
| Human Rights Committee                                  | Daniel Rubin (term expires: 6/30/2020)       |
| Needham Community Television<br>Development Corporation | Richard Dollase (term expires: 6/30/2020)    |
| Norfolk County Advisory Board                           | Ron Furman (term expires: 7/31/2018)         |
| Traffic Management<br>Advisory Committee                | Justin McCullen (term expires: 6/30/2020)    |

**CONSENT AGENDA**

1. **Accept the following donations made to the Needham Community Revitalization Trust fund: \$50 from John Russo, \$1500 from Needham Public Library, and \$100 from The Charles River Center.**
2. **Accept the following donations made to the Needham Health Department's Substance Abuse Prevention & Education Program: \$1500 from Needham Bank, and \$500 from Roche Bros. Supermarkets, \$2,500 from the Beth Israel Deaconess-Needham, and \$2,025 from the Needham Knights of Columbus.**
3. **Accept the following donation made to the Needham Health Department's Traveling Meals Program: \$1,000 from Darshana and Sandeep Thakore, Needham residents.**
4. **Accept on-site donations at the Children's Theatre Series totaling \$70.50; on-site donations at the Arts in the Parks Series totaling \$270; and a \$1.00 donation from Carol Proia at an Arts in the Parks concert made to the Needham Park and Recreation Commission.**
5. **Accept the following donation made to the Needham Park and Recreations Commission for its Children's Theatre Series: \$250 from Denise Garlick.**
6. **Accept the following donated items made to the Needham Park and Recreation Commission from Needham Baseball and Softball: quick release bases for Mills Field diamond; installation of electrical switches at Mills Field building; and identification signs for diamonds at Newman School. The estimated value of the items is \$1,950.**
7. **Approve the addition of A Street (across from #40) to Appendix 2 of BOS-LIC-013 Take Out Food Served by Mobile Food Vendors policy.**
8. **Approve minutes from August 15, 2017 Board of Selectmen's meeting.**
9. **Approve a One Day Special Wines & Malt Beverages License for Kayla Malone, of Trip Advisor to host its Octo-Beer-Fest on September 28, 2017 from 4:00 p.m. to 7:00 p.m. The event will be held at Trip Advisor, 400 1st Avenue, Needham MA.**
10. **Ratify a One Day Special Wines & Malt Beverages License for Morgan Murphy, of Restaurant Associates at Trip Advisor to host a Women at Work event on September 12, 2017 from 4:30 p.m. to 7:00 p.m. The event will be held at Trip Advisor, 400 1st Avenue, Needham MA.**
11. **In accordance with Section 20B of the Town Charter, and upon the recommendation of the Town Manager and the Personnel Board, amend the classification and compensation plan for management employees for fiscal year 2018 by 2.5%.**
12. **Approve Water & Sewer Abatement Order No. 1242.**
13. **Approve an event date change for the Circle of Hope to hold its "Full Circle" event on the Town Common, Saturday, November 4, 2017 from 10:00 a.m. to 12:00 p.m. Prior date (which had already been approved by Board) was scheduled for September 23, 2017.**
14. **Approve a request for a 20(b) exemption for Police Officer Johnathan Lewis to work as an Assistant Coach for the Freshman Football Team at Needham High School.**
15. **Authorize the Town Manager to waive all fees associated with the pilot mobile food vendor program this fall.**

- 16. Accept the following donation made to the Needham Health Department's Gift of Warmth Fund: \$500 from the First Baptist Church in Needham.**
- 17. Grant permission for the following residents to hold block parties:**

Name	Address	Party Location	Party Date	Party Rain Date	Party Time
Ratify - James Rochford	74 Rolling Lane	Rolling Lane	9/9/17	9/16/17	2pm-7pm
Jodi Williams	48 Ardmore Rd	Ardmore / Taylor / Lakin/Grasmere Rds	9/23/17	9/24/17	3pm-7pm
Lisa Madkins	15 Bobsled Drive	Bobsled Drive	9/16/17	9/17/17	2pm-9pm
Richard Myers	78 Warren St.	Warren St between May & Great Plain	9/17/17	9/24/17	3pm-7pm
Ratify – Judith Gragg	115 Dawson Drive	Dawson Drive	9/10/17	9/17/17	4pm-7pm
Randy Hammer	89 Oxbow Road	Oxbow Road	9/17/17	N/A	2:30pm-6pm
Maya Ron	45 Rivard Road	Rivard Road	9/24/17	N/A	4pm-8pm
Kara Collin	57 Broad Meadow Road	Broad Meadow Rd	9/23/17	9/24/17	3pm-9pm
Kate Deeley	61 Kenney St	Corner of Lois Lane & Barbara Rd	9/16/17	9/17/17	3pm-11pm
Dale McCarthy	72 Stevens Rd.	Stevens Road	9/24/17	10/1/17	4pm-7pm
Lori Whyte Fernandez	19 Bradford St.	Cleveland Road	10/15/17	10/22/17	4pm-7pm
Ratify -Denise Arrondo	21 Prince St.	Prince Street	9/8/17	9/9/17	5pm-8pm
Ratify - Darren Franco	41 Shirley Road	Shirley Rd cul-de-sac <i>Switched date from 9/2/17.</i>	9/9/17	N/A	4pm-10pm
Rhonda Silva	7 Berkshire Rd	Berkshire Rd	10/07/17	N/A	3pm-5pm
Jamie Scranton Pomerantz	53 Glendoon Rd	Glendoon Road	9/23/17	9/24/17	2pm-8pm
Caitlin Reisman	80 North Hill Ave	Howe Road	9/16/17	9/17/17	3pm-11pm
Jessica Rice	56 Nichols Rd.	Beaufort Ave/Nichols Rd.	10/22/17	N/A	3pm-6pm
Lisa Cherbuliez	17 Lindbergh Ave	Lindbergh Ave between Tower Ave and Paul Revere Rd.	9/16/17	9/17/17	4pm-9pm
Kevin Keane	88 Lexington Ave	Burnside Rd, between Lexington & Concord	10/21/17	N/A	6pm-9pm
Kristen Young	130 Hoover Rd	Hoover Rd between Manning & Webster	9/23/17	9/24/17	4pm-9pm
Ratify – Carolyn Buttilla	64 Dartmouth Ave	64 Dartmouth Ave	9/10/17	9/17/17	4:30pm-7pm
Ratify – Sally Theran	121 Grant Street	Grant Street	9/10/17	N/A	4pm-8pm
Suzanne Francione	22 Stonehurst Rd	Corner of Stonehurst and Richardson	9/16/17	N/A	4pm-10pm

Kim Stone	45 Greendale Ave	Park St. between Greendale & Webster	9/16/17	9/17/17	4pm-8pm
Seema Pandya	43 Valley Road	Intervale & Peacedale	10/28/17	N/A	10am-8pm
Elyse Slayton	24 Fairfax Rd	24 Fairfax Rd	10/1/17	N/A	3pm-7pm

**Second: Mr. Borrelli. Unanimously approved 5-0.**

Ms. Cooley noted the Board granted the Town Manager the right to waive fees associated with the pilot mobile food vendor program allowing for flexibility during the permitting process.

7:13 p.m. Hearing: Change of Manager - Bertucci’s Restaurant Corporation  
 Francesco Guzman, Proposed Manager appeared before the Board to discuss an application submitted by Bertucci’s Restaurant Corp., 1257 Highland Avenue for a change in Manager. Mr. Guzman told the Board of his restaurant experience in both Needham and Boston. It was noted Mr. Guzman meets the statutory requirements to serve as a manager of a facility licensed to dispense alcohol.

Mr. Matthews reminded Mr. Guzman it is important for businesses who serve alcohol to follow the rules. Mr. Guzman concurred.

**Motion by Mr. Handel that the Board of Selectmen approve and sign an application for a Change in Manager to Francesco Guzman for Bertucci’s Restaurant Corp., 1257 Highland Avenue, Needham and to forward this application to the ABCC for approval.**

**Second: Mr. Bulian. Unanimously approved 5-0.**

7:15 p.m. Hearing: Change of Beneficial Interest in Liquor License - Innovative Distributing Concepts, LLC d/b/a Bin Ends

Ms. Cooley said Bin Ends is seeking the Board’s approval of a Change in Beneficial Interest in its liquor license. She noted John Hafferty, owner of Bin Ends, was not in attendance and that there are no concerns with Bin Ends as it operates in Needham. Ms. Sandy Cincotta, Support Services Manager explained the change is due to one party with a beneficial share in Bin Ends who had to relinquish his interest in the license.

**Motion by Mr. Bulian that the Board vote to approve the application submitted for Change in Beneficial Interest by Innovative Distributing Concepts, LLC d/b/a Bin Ends and forward the application to the Alcoholic Beverages Control Corporation for its approval.**

**Second: Mr. Borrelli. Unanimously approved 5-0.**

7:16 p.m. Introduce New Police Officer:

John Schlittler, Chief of Police appeared before the Board to introduce newly transferred Police Officer James Wise. Chief Schlittler noted Officer Wise grew up in Needham. He commented Officer Wise enlisted in the army as a military police officer after graduating from Minuteman High School serving eight years in the military, deploying to Iraq in 2010. Officer Wise is a former patrol officer with the MBTA, and came to Needham last month. Chief Schlittler said experience, ties to Needham, and a quality recommendation from the MBTA stood out to him.

Mr. Matthews concurred with comments made by Chief Schlittler. He welcomed Officer Wise to the service of the Town. He said he wants him to succeed and that during all types of situations the police are the “face of the Town” and counted on by residents. He wished him well.

The Board congratulated Officer Wise on his appointment and welcomed him to Needham.

7:25 p.m.

Needham High School Expansion Project:

Dan Gutekanst, Superintendent of Schools, Heidi Black, School Committee, and Aaron Pressman, Vice Chair, School Committee appeared before the Board to provide background and a description of the proposed High School Expansion Project included on the Special Town Meeting Warrant.

Dr. Gutekanst discussed growing school enrollment in the district. Slides of the proposed plans were shown. Dr. Gutekanst said the project will address and meet four needs at the high school for many years to come and include classroom expansion, chiller replacement, gym A replacement, and gym storage. Dr. Gutekanst said the current cost estimate of \$14.122 million includes design funds appropriated at Town Meeting in May 2017. He summarized the project is worthwhile, realizing it must be affordable for the Town. Dr. Gutekanst discussed the timeline, saying preliminary work could begin in February with completion in August 2018.

Ms. Cooley commented it has been determined to be a better use of Town resources to manage several projects as a package, instead of only classroom expansion.

Mr. Borrelli asked if “How will the project be scaled back if funding is not secured?”

Heidi Black said scaling back would likely be to the gym A project.

Mr. Borrelli suggested a separate warrant article for gym A, commenting he looks forward to hearing about other options.

Mr. Bulian commented if funding is secured the project should be done, as it will be more expensive in the future.

Mr. Matthews said the Town is stretching to complete the project as it makes sense to get it done. He acknowledged the work already done by the PPBC, and other boards and committees.

Mr. Handel said the projects should be completed as a package, recognizing resources are a challenge, and that reducing costs are important.

Ms. Black said the School Committee agrees with the comments and appreciates the support of the Board of Selectmen.

The Board thanked Dr. Gutekanst, Ms. Black, and Mr. Pressman for the update.

7:52 p.m.

Department of Public Works:

Richard P. Merson, Director of Public Works appeared before the Board with three items to discuss:

1. Sign Amendment to Town of Needham Traffic Regulations

Mr. Merson explained the Department of Public Works received a request from the Needham Board of Selectmen asking that an amendment to the Town of Needham Traffic Regulations be adopted. He stated the amendment consists of adding to Section 5-1, General Prohibitions, the following: “n. Upon any way within five (5) feet of a driveway”.

**Motion by Mr. Handel that the Board vote to approve and sign the Amendment to the Town of Needham Traffic Regulations, Permit #R17-09-12, adding to Section 5-1, General Prohibitions, the following: “n. Upon any way within five (5) feet of a driveway.”**

**Second: Mr. Bulian. Unanimously approved 5-0.**

2. Proposed 25 mph Statutory Speed Limits - Various Areas in Town

Mr. Merson explained that at the May 2017 Annual Town Meeting, the Town voted to accept the provisions of Section 193 of Chapter 218 of the Acts of 2016 - Speed Limitations. He said the Town may now create regulations to reduce speed limits in thickly settled or business districts from 30 mph to 25 mph. He said the Department of Public Works has proposed criteria and potential locations to apply a 25 mph speed limit on certain roadways, suggesting playground areas, dense business areas, Town Center, elderly housing or assembly areas, and the golf course. He noted areas that are excluded consist of locations that are statutory 20 mph School Zones, areas outside of Thickly Settled Districts, and areas that have a regulatory speed zone (white speed limit sign).

Mr. Borrelli suggested a public hearing should be held.

Ms. Cooley said after initial provisions, it is likely future recommendations will go through the TMAC.



Mr. Bulian agreed with the suggestion of a public hearing as a means to notify residents.

Mr. Matthews said while the new provisions are a good tool for the Town, he is not sure the selecting criteria should be the type used in a neighborhood. He said how a road functions may be a source of criteria, as well as particular road conditions (slopes, turns, and foot traffic).

Mr. Bulian said more thought is needed, concurring with comments made by Mr. Matthews.

Mr. Handel agreed a public hearing is important. He noted drivers are increasingly distracted, and navigation tools bring cars through neighborhoods which has a major impact on public policy.

Mr. Borrelli agreed with comments made by Mr. Matthew, and suggested targeting certain areas.

3. DPW Central Avenue Storage Facility Update

Ms. Fitzpatrick stated the consultant for the project continues to refine the recommendation of locating the DPW facility at 470 Dedham Avenue, knowing there will be a lack of storage at the site. She said the plan is to locate a storage facility on Central Avenue near the Transfer Station, commenting Weston and Sampson have done a meticulous job detailing fleet information to determine off season storage. Ms. Fitzpatrick said the Town is contemplating recommending the facility in the FY2019 capital plan given the fact construction of 470 Dedham Avenue is scheduled in the later half of the next 10 years. She said an area east of the Transfer Station has been identified as the location for a storage facility.

Mr. Merson discussed topography of the proposed location of the storage facility.

Updated information containing a list of equipment, conceptual plans, and next steps dated August 21, 2017 was provided by the PPBC.

Mr. Borrelli clarified the size and location of the facility is known, with layout of the facility currently being developed.

Ms. Fitzpatrick said a presentation will be made to the Finance Committee.

The Board thanked Ms. Fitzpatrick and Mr. Merson for the update.

8:12 p.m.

Town Manager:

Kate Fitzpatrick, Town Manager appeared before the Board with three items to discuss:

1. Budget Consultation

Kate Fitzpatrick, Town Manager and Dave Davison, Assistant Town Manager/Finance provided the Board with an overview of the five year, pro forma budget analysis for fiscal years 2019-2023. Mr. Davison presented the Selectmen with the “Town of Needham General Fund Revenue and Expense FY2019-FY2023 Pro Forma” dated September 12, 2017. He said the Pro Forma is similar to previous years. He said operating and program costs are a focus in this Pro Forma, noting continued inclusion of anticipated cost increases resulting from capital projects.

Mr. Davison commented revenues total approximately \$157 million in available revenues for FY2019 compared with estimated expenditures of approximately \$161 million. He said the gap is approximately \$3.3 million, noting the gap is refined over time based on local receipts, state aid, and new growth. He said the gap is consistent with previous years. He emphasized the revenue forecast is closer to anticipated revenue than in previous years, noting revenue growth has been much higher in the last few years and will continue to be strong due to development in Needham Crossing. Mr. Davison also commented on state aid, noting assumptions are the same as last year and will decline by 1% per year, with the exception of Chapter 70 aid and Unrestricted Governmental aid. Mr. Davison commented on local receipts assuming the 3% growth rate will remain the same. Mr. Davison commented on increasing interest income, excise tax revenue, hotel/motel room excise, charges for service from a second full time ambulance at Station 2, and Park and Recreation receipts directly related to the reopening of Rosemary Pool. He said the forecast for Medicaid reimbursements is pessimistic due to healthcare reform, with an anticipated 20% decrease in revenue for the next several years. Mr. Davison commented on Free Cash saying for FY2019, the 2% calculation would be based on the FY2017 budget. He noted expenditures including salary and wages, commenting the inflation rate has been trending downward. He said he therefore assumes expenses will grow at a lesser rate than was assumed last year at this time, noting a few exceptions including energy costs, which have been positive for the last 12-36 months. He said electricity is trending upward at a manageable rate. Mr. Davison said allocations for gasoline have been declining and it is anticipated the trend will reverse itself for FY2019. He commented on the cost for repairs and maintenance, professional technical services including SPED tuition, which represents 30% of total spending. Mr. Davison said Facility Focused Changes are also incorporated into the Town and School departmental budgets, costs of new facilities coming “on line” such as Rosemary Pool Complex, Memorial Park building, High School expansion, the Williams Elementary School, DPW Storage Facility, Fire Station #2, and the Public Safety Complex, all of which are planned for the next five years. He said there would also be increased insurance costs for the facilities and higher energy costs that have been factored in to the presented figures. Mr. Davison commented on the challenges of demand for services and the Debt Stabilization Fund, which will have a recurring amount of money that is not already committed to operating expenses to address full day kindergarten (FY2020) and four additional paramedics (FY2020). He said four additional police officers, an additional trades person, custodian, a contract manager, additional IT and technical support are also factored into the budget. Mr. Davison said the Town was awarded a grant by the Commonwealth to consider overall IT

operations and use of outside services. Lastly, he commented on the appropriation by Town Meeting to study best practices and building maintenance. Mr. Davison said the component of the budget driving the gap is town-wide expenses, particularly healthcare costs coupled with the increase in retirement assessment. He commented the Town Manager is aware and contemplating ways for mitigation, a major hurdle.

Ms. Cooley asked for questions from the Board.

Mr. Borrelli thanked Mr. Davison for his work, noting Needham continues to grow. He asked whether town-wide expenses factor in future Town employees? Mr. Davison said the figures are all inclusive, and numbers folks should rely on when recommending funding of a capital project.

The Board thanked Mr. Davison for the presentation.

2. Town Meeting Preparation

Ms. Fitzpatrick said an article previously labeled Article 11 (funding of a replacement vehicle) was removed from the warrant after discussion with the Finance Committee who recommend handling replacement through a Reserve Fund Transfer. She also commented the Planning Board requested swapping the Map Change to the Center Business District article with the FAR article. She asked the Board vote to approve the changes.

The Board took positions on articles contained in the October 2, 2017 Special Town Meeting Warrant:

**Motion by Mr. Matthews that the Board vote to support Article 1 - Fund Collective Bargaining Agreement - DPW/NIPEA in the Special Town Meeting Warrant.**

**Second: Mr. Handel. Unanimously approved 5-0.**

**Motion by Mr. Handel that the Board vote to support Article 2 - Amend the FY2018 Operating Budget in the Special Town Meeting Warrant.**

**Second: Mr. Bulian. Unanimously approved 5-0.**

**Motion by Mr. Handel that the Board vote to support Article 3 - Amend the FY2018 RTS Enterprise Fund Budget in the Special Town Meeting Warrant.**

**Second: Mr. Bulian. Unanimously approved 5-0.**

**Motion by Mr. Bulian that the Board vote to support Article 4 - Amend the FY2018 Sewer Enterprise Fund Budget in the Special Town Meeting Warrant.**

**Second: Mr. Handel. Unanimously approved 5-0.**

**Motion by Mr. Handel that the Board vote to support Article 5 - Amend the FY2018 Water Enterprise Fund Budget in the Special Town Meeting Warrant.**

**Second: Mr. Bulian. Unanimously approved 5-0.**

**Motion by Mr. Bulian that the Board vote to support Article 6 - Rescind Debt Authorization in the Special Town Meeting Warrant.**

**Second: Mr. Handel. Unanimously approved 5-0.**

Article 7 - Authorization for Acquisition of Real Property - Defer

Article 8 - Amend Zoning By-Law - Map Change to Center Business District - Defer

Article 9 - Amend Zoning By-Law - Floor Area Ratio and Lot Coverage Requirement for a Municipal Building or Structure in the General Residence District - Defer

**Motion by Mr. Matthews that the Board vote to support Article 10 - Appropriate for Public Safety Building & Fire Station #2 Design in the Special Town Meeting Warrant.**

**Second: Mr. Borrelli. Unanimously approved 5-0.**

Article 11 - Appropriate for High School Expansion Construction - Defer

**Motion by Mr. Handel that the Board vote to support Article 12 - Extinguish Sewer and Drain Easement/Brookside Road in the Special Town Meeting Warrant.**

**Second: Mr. Bulian. Unanimously approved 5-0.**

**Motion by Mr. Bulian that the Board vote to support Article 13 - Accept Grant of Access Easement/Cartwright Road in the Special Town Meeting Warrant.**

**Second: Mr. Handel. Unanimously approved 5-0.**

**Motion by Mr. Bulian that the Board vote to support Article 14 - Extinguish a Portion of Drainage Easement/Nichols Road in the Special Town Meeting Warrant.**

**Second: Mr. Borrelli. Unanimously approved 5-0.**

Ms. Cooley asked for a motion to approve the order and reduction of articles in the Special Town Meeting Warrant.

**Motion by Mr. Handel that the Board vote to support the order and reduction of the number of articles in the Special Town Meeting Warrant dated October 2, 2017.**

**Second: Mr. Bulian. Unanimously approved 5-0.**

3. Town Manager Update

Ms. Fitzpatrick reported Weston and Sampson won an award from the American Sports Builders Association for the new natural turf fields at the Newman Elementary School.

Ms. Fitzpatrick also reported a \$50,000 trails grant for the Reservoir Trail was awarded, and is the second grant received by the Town in the last several years. She said the Board's input in naming the new trail will be sought in the near future.

8:58 p.m. Board Discussion:

1. Public Safety Reconstruction Project and Debt Exclusion Options

Ms. Cooley said the Board of Selectmen discussed a possible debt exclusion for the Public Safety Reconstruction Project, in the April 2018 timeframe. She said there was concern of risking not getting the project on the November ballot. She noted the November ballot may have extra questions and may be confusing, with thinking the item may be closed out from the ballot. She commented after further investigation, it was determined the item will not be closed out from the November ballot and is an option. She said the sentiment of the Board of Selectmen is the Town would be better served with a broader population voting in November 2018. She asked for Board comment.

Mr. Bulian said the reality is turn out for the April election is generally not good. He said an election in November 2018 should produce an 80% turnout, judging from past elections. He said a large turnout is necessary for a project this size.

Mr. Handel said the more time to make the case to the public for both projects, the better it will be. He said the projects ultimately affect the welfare and safety of the entire Town, agreeing the November 2018 election is prudent.

Mr. Borrelli concurred.

Mr. Matthews agreed with comments made by the Board.

2. Committee Reports

No Committee Reports were made.

9:03 p.m. Executive Session (Exception 3):

**Motion by Mr. Handel that the Board of Selectmen vote to enter into Executive Session.**

**Exception 3 - To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. Not to return to open session prior to adjournment.**

**Second: Mr. Bulian. Ms. Cooley polled the Board. Unanimously approved 5-0.**

A list of all documents used at this Board of Selectmen meeting are available at:

<http://www.needhamma.gov/Archive.aspx?AMID=99&Type=&ADID=>

Note: The meeting adjourned at 9:30 p.m.