

Technology Advisory Board

Meeting Minutes

Date – December 1, 2016

Time - 4:30PM

Location – Town of Needham, Town Hall, 1471 Highland Ave, 02492

Room – Highland Room

Member	Present	Absent
Carl Rubin / Chairperson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Cliff Hayden	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kerry Hurwitch	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Michael Mathias	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Vacant	<input type="checkbox"/>	<input type="checkbox"/>

Ex-Officio Member	Present	Absent
Town:		
Dave Davison / Asst. Town Manager / Director of Finance	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Roger MacDonald / Director, MIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
School:		
Ann Gulati, or a substitute designated by the Superintendent of Schools	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mark Messias, or a substitute designated by the Superintendent of Schools	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Note Taker: Roger MacDonald

Notes:

- 1) Allen Smith who has applied for the vacant position was in attendance to observe the meeting.
- 2) Cliff Hayden opened the meeting.
- 3) Future meeting dates were set
 - a. February 2, 2017
 - b. March 2, 2017
 - c. April 6, 2017
 - d. June 1, 2017
- 4) Carl Rubin motion to adjourn, Cliff Hayden seconded, all in favor.

Agenda Item(s)

1) Disaster Recovery Documentation

Roger MacDonald spoke about the Community Compact Initiative project with the State. There is an application to be filled out and funds are available from the State for this project. The project is now an IT audit of the ITC and will include an overview and report. Members of the TAB will be involved at different levels of the project.

2) Cloud Services

Roger MacDonald spoke to how this will be part of the Community Compact Initiative.

3) Permitting Application

Roger MacDonald spoke to how he has contacted MS Govern, permitting application, to talk to them about mobile options for the permitting solution as well as the ability of citizens or contractors to start permits online.

4) Police Dispatch

Roger MacDonald spoke about the feasibility study for the Public Safety Building/Fire Station 2 plans and how the ITC is working with Police, Fire, and the consultant in IT program designs for the new buildings.

5) Rosemary Pool

Roger MacDonald spoke about the plan for the Rosemary Recreation Complex and how IT is involved with the technology setup.