

Needham Youth Services supports youth in identifying employment opportunities. We do not screen businesses nor youth seeking employment. Youth who wish to utilize the below listing shall indemnify and hold the Town of Needham harmless and release the town from any and all liability, claims, suits, losses, causes of action, or damage arising or occurring out of being hired for a position.

# Needham Youth Services

## Job Posting 09/26/16

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### **Job Posting: St Joseph's Basketball**

**Date:** 09/19/16

**Job Title:** referee

**Hourly Pay:** \$15 per game

**Age Requirements:**

**Job Hours:** varies

**Company Name:** St Joseph's Basketball Program

**Company Address:**

**Company Website:**

**Contact Person:** Steve Blomberg

**Number:**

**Email:** [coachsteve39@msn.com](mailto:coachsteve39@msn.com)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

Please Contact Steve Blomberg at: [coachsteve39@msn.com](mailto:coachsteve39@msn.com). Include your name, grade, email address and a phone number. A refereeing clinic is required from which qualified referees will be selected for the program.

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## **Job Posting: Captain Marden's Seafood**

**Date:** 9/15/2016

**Company Name:** Captain Marden's Seafoods

**Job Title:** Seafood Counter Clerk

**Hourly Pay:** 10.00

**Job Hours:** 3-6 afternoons, Saturday or Sunday 10-5:30

**Age Requirements:** 15

**Company Address:** 279 Linden Street

**Company Website:** [www.captainmardens.com](http://www.captainmardens.com)

**Contact Person:** Nancy Goodall

**Number:** 781-235-0860 x212

**Email:** [ngoodall@captainmardens.com](mailto:ngoodall@captainmardens.com)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

No experience necessary but excellent customer service skills required. You will handle seafood and help customers with purchases. One weekend day and one or two afterschool days.

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## **Job Posting: Student Music Teacher**

**Date:** 9/13/2016

**Job Title:** *Music Teacher*

**Hourly Pay:** \$20

**Age Requirements:** *14 and older*

**Job Hours:** *1 hour per week/weekend schedule is preferred.*

**Company Name:**

**Company Address:**

**Company Website:**

**Contact Person:** *Myrna Zakarian*

**Number:** 781-449-1105

**Email:** [myrna@myrnazakarian.com](mailto:myrna@myrnazakarian.com)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

We are looking for a high school student(s) to give drum and piano lessons to our sons, Riley (10) and Avery (7). If you play either instrument, please contact us for more information. Thanks!



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## **Job Posting: Cutler & Wilensky, LLP**

**Date:** 9/13/16

**Job Title:** office assistant

**Hourly Pay:** \$12/ hour

**Age Requirements:** 15+

**Job Hours:** 6+

**Company Name:** Cutler & Wilensky, LLp

**Company Address:** 175 Highland Ave, Needham MA

**Company Website:** [www.cutlerlegal.com](http://www.cutlerlegal.com)

**Contact Person:** Barry Wilensky

**Number:** 781-429-3105

**Email:** [Barry@cutlerlegal.com](mailto:Barry@cutlerlegal.com)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

MS office, Light Typing, MS word & Excel, Filing. Mostly administrative in nature but cordial setting in small law firm. Will learn legal concepts and great for resume!

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## **Job Posting: Avante Hair Salon**

**Date:** 9/9/16

**Job Title:** Front Desk Receptionist

**Hourly Pay:** \$12/ hour

**Age Requirements:** 16

**Job Hours:** 1-2 Saturdays/ month 8:30am-5:30pm

**Company Name:** Avante Hair Salon

**Company Address:** 43 Chapel Street, Needham MA

**Company Website:** [AvanteHairSalon.com](http://AvanteHairSalon.com)

**Contact Person:** Kellie M.

**Number:** email only

**Email:** [Avantehairsalon@gmail.com](mailto:Avantehairsalon@gmail.com)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

Duties include checking in clients, answering phones and light cleaning to keep salon looking its best. It is crucial the candidate can multi-task and is able to communicate effectively and can demonstrate attention to detail.

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## **Job Posting: PK Walsh Co**

**Date:** 9/7/16

**Job Title:** Intern

**Hourly Pay:** \$11,00

**Age Requirements:** 16

**Job Hours:** Flexible

**Company Name:** PK Walsh Co

**Company Address:** 75 Second Ave Needham MA Suite 401

**Company Website:** [www.pkwalsh.com](http://www.pkwalsh.com)

**Contact Person:** Kathy Walsh

**Number:** 774-244/0618

**Email:** [Kathyw@pkwalsh.com](mailto:Kathyw@pkwalsh.com)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

Data Entry into QuickBooks, Assist Front Desk Coordinator, Filing, confirming appts, sending reminder/letters,

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## **Job Posting: Mall Cleaners**

**Date:** 9/7/16

**Job Title:** Clerk

**Hourly Pay:** \$10

**Age Requirements:** 15

**Job hours:** 3:00-6:30 Monday-Friday and Sat 8-5 (Start immediately)

**Company name:** Mall Cleaners

**Company Address:** 397A Great Plain Avenue (across from Hersey Train station)

**Company website:** n/a

**Contact person:** Eleni Voyiatzis

**Number:** 617-792-2300

**Email:** [fishboy7375@yahoo.com](mailto:fishboy7375@yahoo.com)

**Brief description Of job duties and qualifications needed (1-2 sentences):**

Family owned business looking for friendly person(s) who enjoys working in customer service. Willing to train, but register experience a plus. Duties include taking in/giving out orders, pinning clothes, and service with a smile.

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## **Job Posting: ReTele Communications, Inc**

**Date:** 9/7/16

**Company Name:** ReTele Communications, Inc.

**Job Title:** Warehouse

**Hourly Pay:** \$15

**Job Hours:** After school 2-3 hours, 2-3 days/week

**Age Requirements:** 16-18

**Company Address:** 29 Franklin Street, Needham, MA 02494

**Company Website:** <http://www.retele.com>

**Contact Person:** Ellen Vigoda

**Number:** 617-692-3704

**Email:** [evigoda@retele.com](mailto:evigoda@retele.com)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

Great entry level part-time job. Packing and shipping boxes and various other duties.

Physically able to lift 40 lbs.



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## **Job Posting: Needham Roche Bros**

**Date:** 9/1/16

**Job Title:** Cashiers

**Hourly Pay:** \$10 to \$12

**Age Requirements:** 14

**Job Hours:** Flexible (Days, Nights, and Weekends)

**Company Name:** Needham Roche Bros.

**Company Address:** 377 Chestnut Street, Needham MA 02492

**Company Website:** <http://www.rochebros.com/>

**Contact Person:** Rob Croft

**Number:** 781-444-0411

**Email:** [rcroft@rochebros.com](mailto:rcroft@rochebros.com)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

Great entry-level part-time job with flexible hours and potential to grow with the company.

Requires exceptional customer service skills and the ability to stand for extended periods of time.

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## **Job Posting: Needham Roche Bros**

**Date:** 9/1/16

**Job Title:** FT Cheese Clerk

**Hourly Pay:** \$10.40 to \$12

**Age Requirements:** 18

**Job Hours:** Flexible (Days, Nights, and Weekends)

**Company Name:** Needham Roche Bros.

**Company Address:** 377 Chestnut Street, Needham MA 02492

**Company Website:** <http://www.rochebros.com/>

**Contact Person:** Rob Croft

**Number:** 781-444-0411

**Email:** [rcroft@rochebros.com](mailto:rcroft@rochebros.com)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

Are you interested in the fun & fascinating world of exotic and local cheeses?

FT Cheese Clerks have the chance to learn everything from the basics of taste and texture to champagne and charcuterie pairings.



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## **Job Posting: Needham Sudbury Farms**

**Date:** 9/1/16

**Job Title:** PT Cashiers

**Hourly Pay:** \$10 to \$12

**Age Requirements:** 14

**Job Hours:** Flexible (Days, Nights, and Weekends)

**Company Name:** Needham Sudbury Farms

**Company Address:** 1177 Highland Avenue, Needham MA 02492

**Company Website:** <http://www.rochebros.com/>

**Contact Person:** John McCarthy

**Number:** 781-449-9180

**Email:** [jmccarthy@rochebros.com](mailto:jmccarthy@rochebros.com)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

Great entry-level part-time job with flexible hours and potential to grow with the company.

Requires exceptional customer service skills and the ability to stand for extended periods of time.

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## **Job Posting: Wellesley Roche Bros**

**Date:** 9/1/16

**Job Title:** FT Cashiers

**Hourly Pay:** \$11 to \$13

**Age Requirements:** 14

**Job Hours:** Flexible (Days, Nights, and Weekends)

**Company Name:** Wellesley Roche Bros.

**Company Address:** 184 Linden Street Wellesley, MA 02481

**Company Website:** <http://www.rochebros.com/>

**Contact Person:** David Ordway

**Number:** 781-237-2115

**Email:** [dordway@rochebros.com](mailto:dordway@rochebros.com)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

Great entry-level part-time job with flexible hours and potential to grow with the company.

Requires exceptional customer service skills and the ability to stand for extended periods of time.



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## **Job Posting: Wellesley Roche Bros**

**Date:** 9/1/16

**Job Title:** FT Cash Office Clerk

**Hourly Pay:** \$10.40 to \$13

**Age Requirements:** 18

**Job Hours:** Flexible (Days, Nights, and Weekends)

**Company Name:** Wellesley Roche Bros.

**Company Address:** 184 Linden Street Wellesley, MA 02481

**Company Website:** <http://www.rochebros.com/>

**Contact Person:** David Ordway

**Number:** 781-237-2115

**Email:** [dordway@rochebros.com](mailto:dordway@rochebros.com)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

Are you interested in Accounting or Finance? As a Full-Time Cash Office Clerk you will gain valuable skills including handling cash drawers, credit card statements, and other financial transactions.

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## **Job Posting: Mathnasium Needham**

**Date:** 8/29/2016**Job**

**Title:** Junior Math Tutor

**Hourly Pay:** \$12 to \$18/hour (Training: \$10/hour)

**Job Hours:** After school 3-4 hours for two to three days a week (you choose)

**Age Requirements:** 16 – 19

**Company Name:** Mathnasium Needham

**Company Address:** 1299 Highland Ave, Needham, MA 02494

**Company Website:** [www.Mathnasium.com/Needham](http://www.Mathnasium.com/Needham)

**Contact Person:** Myrtha Chang

**Number:** 617-922-9202

**Email:** PLEASE SUBMIT APPLICATION at: <http://mathsense.com/jobs/jobs-tutors/>

**Brief Description:** Mathnasium is an innovative math-only learning center at 1299 Highland Ave, NEEDHAM, in the Bertucci's plaza. We have several openings for motivated math tutors who have a passion for teaching children from 1st Grade to 8th Grade.

**Requirements:**

1. **Must be strong at math through Algebra 1.**
2. An SAT Math score of at least 700 or equivalent.
3. Must enjoy working with kids (1st-8th grade).
4. Must believe that all kids can get better at math with the right instruction.
5. Must be open to learning new ways of teaching math and working with children
6. No official tutoring experience needed.

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## **Job Posting: North Hill**

**Date:** 8/31/2016

**Job Title:** Waitstaff

**Hourly Pay:** \$12.00 to \$15.00 based on experience with a \$500.00 sign on bonus

**Age Requirements:** 16 +

**Job Hours:** 3:30p-8pm - 2 shifts during the week and one on weekend

**Company Name:** North Hill, Needham Inc.

**Company Address:** 865 Central Ave, Needham , MA

**Company Website:** [www.northhill.org/careers](http://www.northhill.org/careers)

**Contact Person:** Judith Saraf

**Number:** 781-433-6302

**Email:** [jobs@northhill.org](mailto:jobs@northhill.org)

### **Brief Description of the job duties and qualifications needed (1-2 sentences)**

We are looking for Part-Time Waitstaff to serve our Residents, Guests and Team Members in our Fine Dining & Bistro venues. We are seeking energetic candidates with exceptional customer service skills to help enhance the "Dining Experience." The ideal candidate must be available to work 2 evening shifts during the week and 1 evening shift on the weekend (approximately 3:00pm - 8:30 pm). Occasional holidays are required.

We are offering a starting salary of \$12.00 - \$15.00 per hour based upon experience, with a \$500 Sign - On Bonus.

North Hill offers free meals, free parking, free uniforms, and a free on-site fitness center.

For more information and to apply, please visit [www.northhill.org/careers](http://www.northhill.org/careers)

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## **Job Posting: Needham Sudbury Farm**

**Date:** 9/1/16

**Job Title:** Cashiers

**Hourly Pay:** \$10 to \$12

**Age Requirements:** 14

**Job Hours:** Flexible (Days, Nights, and Weekends)

**Company Name:** Needham Sudbury Farms

**Company Address:** 1177 Highland Avenue, Needham MA 02492

**Company Website:** <http://www.rochebros.com/>

**Contact Person:** John McCarthy

**Number:** 781-449-9180

**Email:** [jmccarthy@rochebros.com](mailto:jmccarthy@rochebros.com)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

Great entry-level part-time job with flexible hours and potential to grow with the company.

Requires exceptional customer service skills and the ability to stand for extended periods of time.



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## **Job Posting: Staples**

**Date:** 9/1/2016

**Company Name:** Staples

**Job Title:** Sales Associate

**Hourly Pay:** \$9.10 + based on experience

**Job Hours:** 10-20

**Age Requirements:** 16+

**Company Address:** 163 Highland Ave, Needham, MA

**Company Website:** Staples.com

**Contact Person:** Tiffany McNulty

**Number:** 781-449-5766

**Email:** [tiffany.mcnulty@staples.com](mailto:tiffany.mcnulty@staples.com)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

**No experience necessary...Position Summary:** Responsible for providing exceptional customer service and creating a customer centric environment. This person will also be required to perform store operational tasks as needed.

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## **Job Posting: Walgreens**

**Date:** 9/1/2016

**Job Title:** Customer Service Associate

**Hourly Pay:** \$9.00

**Age Requirements:** 16

**Job Hours:** Varies, store is open 7am - 10pm. Typical shifts are 7-4 ish or 3-10 ish

**Company Name:** Walgreens

**Company Address:** 1478 Highland Ave

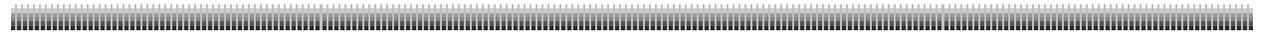
**Company Website:** [www.walgreens.com](http://www.walgreens.com)

**Contact Person:** Andrea Baxter or any other manager on duty

**Number:** 781-444-5714

**Email:** [mgr.01852@store.walgreens.com](mailto:mgr.01852@store.walgreens.com)

Brief Description of the job duties and qualifications needed (1-2 sentences): Customer Service!!!! Warehouse Management, Store Upkeep, duties vary daily.



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## **Job Posting: TJX Companies**

**Date:** 9/1/16

**Company Name:** TJX Companies

**Job Title:** Varied Positions

**Hourly Pay:** Minimum wage

**Job Hours:** Part-Time & Full-Time

**Age Requirements:**

**Company Address:** Varied Locations

**Company Website:** [www.tjxjobs.com](http://www.tjxjobs.com)

**Contact Person:**

**Number:** 1-866-831-0865

**Email:** [Workforce.Service@ey.com](mailto:Workforce.Service@ey.com)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

Qualifications:

- Ability to work a flexible schedule, including nights and weekends
- Professional appearance
- Solid customer service skills and experience
- Excellent verbal and written skills
- Ability to make timely decisions under challenging circumstances
- Strong organizational skills, attention to detail
- Leadership, takes ownership, can direct others
- Self-motivated, works quickly and efficiently on multiple tasks
- Responsible, dependable and honest

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**Please note that the above represent the job was received by the Youth Services Office over the course of the past week. For additional employment opportunities, please also check postings from prior weeks as jobs listed there may still be open (i.e. not yet filled).**

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