

Needham Youth Services supports youth in identifying employment opportunities. We do not screen businesses nor youth seeking employment. Youth who wish to utilize the below listing shall indemnify and hold the Town of Needham harmless and release the town from any and all liability, claims, suits, losses, causes of action, or damage arising or occurring out of being hired for a position.

Needham Youth Services

Job Posting 10/26/15

Job Posting: Beaumont Capital Management

Date: 10/20/15

Job Title: Sales/Marketing Internship

Hourly Pay: \$10-\$12

Company Name: Beaumont Capital Management

Age Requirements: 17+

Job Hours: Flexible but looking to start with 8-10 hours per week. This could increase depending on youth availability.

Company Name: Beaumont Capital Management

Company Address: 250 1st Ave, Suite 101, Needham, MA

Company Website: www.investbcm.com

Contact Person: Stephanie Reardon

Number: 781-400-2808

Email: sreardon@investbcm.com

Brief Description of the job duties and qualifications needed (1-2 sentences):

We are seeking a driven junior or senior student with a high willingness and ability to learn and execute a wide variety of tasks. The initial primary task will consist mainly of mailings (company gear and "thank you" notes) to our clients. Other responsibilities could include anything related to sales and marketing. Neat penmanship is a must!

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Job Posting: St. Joseph's Basketball Program

Date: 10/19/15

Job Title: referee

Hourly Pay: \$15 per game

Age Requirements:

Job Hours: varies

Company Name: St Joseph's Basketball Program

Company Address:

Company Website:

Contact Person: Steve Blomberg

Number:

Email: coachsteve39@msn.com

Brief Description of the job duties and qualifications needed (1-2 sentences):

Please Contact Steve Blomberg at: coachsteve39@msn.com. Include your name, grade, email address and a phone number. A refereeing clinic is required from which qualified referees will be selected for the program.

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Job Posting: Staples

Date: 10/15/2015

Company Name: Staples

Job Title: Sales Associate

Hourly Pay: \$9.10 + based on experience

Job Hours: 10-20

Age Requirements: 16+

Company Address: 163 Highland Ave, Needham, MA

Company Website: Staples.com

Contact Person: Tiffany McNulty

Number: 781-449-5766

Email: tiffany.mcnulty@staples.com

Brief Description of the job duties and qualifications needed (1-2 sentences):

No experience necessary...Position Summary: Responsible for providing exceptional customer service and creating a customer centric environment. This person will also be required to perform store operational tasks as needed.

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Job Posting: Walgreens

Date: 10/4/2015

Job Title: Customer Service Associate

Hourly Pay: \$9.00

Age Requirements: 16

Job Hours: Varies, store is open 7am - 10pm. Typical shifts are 7-4 ish or 3-10 ish

Company Name: Walgreens

Company Address: 1478 Highland Ave

Company Website: www.walgreens.com

Contact Person: Andrea Baxter or any other manager on duty

Number: 781-444-5714

Email: mgr.01852@store.walgreens.com

Brief Description of the job duties and qualifications needed (1-2 sentences): Customer Service!!!! Warehouse Management, Store Upkeep, duties vary daily.

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Job Posting: North Hill Communities

Date: 9/29/2015

Job Title: Dinner Server

Hourly Pay: \$12.00

Age Requirements: 16+

Job Hours: 3:30p-8:30p

Company Name: North Hill Communities

Company Address: 865 Central Avenue

Company Website: www.northhill.org/careers

Contact Person: Richard Hilaire, Director of Dining Services

Number: 617-206-7211

Email: rhilaire@northhill.org

Brief Description of the job duties and qualifications needed (1-2 sentences):

Independent living, 2 restaurants. Fine Dining service and casual service. Greeting residents and taking dinner orders. Placing orders for kitchen to prepare, Delivering prepared meals to table, and clearing. Pleasant personality and outgoing preferable. We will train on the job. No experience is necessary but you apply on line, please list 3 years' experience with the school name as employment history or the online system will reject for no experience.

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Job Posting: Jewish Community Center

Date: 09/29/15

Company Name: Jewish Community Center

Job Title: Lifeguards and Swim Instructor

Hourly Pay: Lifeguards \$9 and up, Swim Instructor \$12 and up

Job Hours: after school and weekends

Age Requirements: 15+

Company Address: 333 Nahanton Street Newton 02459

Company Website: www.bostonjcc.org

Contact Person: Korrinn Lubarsky, Aquatics Director

Number: 617-558-6468

Email: klubarsky@jccgb.org

Brief Description of the job duties and qualifications needed (1-2 sentences):

Lifeguards:

Lifeguards are responsible to enforce safety rules and provide appropriate supervision for the pool area, and ensure a safe environment in and around the pool area. Lifeguard candidates **MUST HAVE CURRENT** certifications in American Red Cross Lifeguard Training, American Red Cross CPR for the Professional Rescuer, First Aid, and AED.

Swim Instructors:

Swim Instructors teach swim classes for children and adults using the SwimRight® Method which is a part of the Lenny Krayzelburg Swim Academy at the JCC. Swim Instructors should have experience teaching swim lessons and enjoy working with children. Swim Instructors are mostly needed for afterschool and weekend hours.

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Job Posting: Orange Leaf Frozen Yogurt

Date: 9/24/15

Job Title: Crew

Hourly Pay: \$9

Age Requirements: at least 16 years old

Job Hours: Flexible hours/shifts but must be available between the hours of 3pm-10pm
on weekdays and 12pm-11pm on weekends; weekday shifts are 3-7pm and 7-10pm

Company Name: Orange Leaf Frozen Yogurt

Company Address: 1185 Highland Avenue, Needham

Company Website: www.orangeleafyogurt.com

Contact Person: Stacey Krug

Number: (617)823-2022

Email: Stacey@OLNeedham.com

Brief Description of the job duties and qualifications needed (1-2 sentences):

Customer Service- greeting customers, providing product samples, cashier; light food prep, maintaining cleanliness of the store, closing procedures.

Orange Leaf is a fun, festive, happy place to visit and to work! We're seeking mature, responsible, hard-working candidates to join our awesome team!

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Job Posting: Heritage of Sherborn

Date: 9/29/15

Company Name: Heritage of Sherborn

Job Title: Food Runner

Hourly Pay: 6.00 plus tips

Job Hours: varies

Age Requirements: 16

Company Address: 33 N. Main Street Sherborn, Ma

Company Website: www.heritageofsherborn.com

Contact Person: Kirsten Lee

Number: 508-655-9521

Email: Kirsten@heritageofsherborn.com

Brief Description of the job duties and qualifications needed (1-2 sentences):

A perfect job for students looking to make extra money, while learning the ins and outs of the restaurant business. Work in a high paced environment with a great group of people.

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Job Posting: Heritage of Sherborn

Date: 9/29/15

Company Name: Heritage of Sherborn

Job Title: Host

Hourly Pay: 10.00 hour

Job Hours: varies

Age Requirements: 16

Company Address: 33 N. Main Street Sherborn, Ma

Company Website: www.heritageofsherborn.com

Contact Person: Kirsten Lee

Number: 508-655-9521

Email: Kirsten@heritageofsherborn.com

Brief Description of the job duties and qualifications needed (1-2 sentences):

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Job Posting: Heritage of Sherborn

Date: 9/29/15

Company Name: Heritage of Sherborn

Job Title: Busser

Hourly Pay: 6.00 plus tips

Job Hours: varies

Age Requirements: 16

Company Address: 33 N. Main Street Sherborn, Ma

Company Website: www.heritageofsherborn.com

Contact Person: Kirsten Lee

Number: 508-655-9521

Email: Kirsten@heritageofsherborn.com

Brief Description of the job duties and qualifications needed (1-2 sentences):

A perfect job for students looking to make extra money, while learning the ins and outs of the restaurant business. Work in a high paced environment with a great group of people.

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Job Posting: Charles River Country Club

Date: 9/19/2015

Company Name: Charles River Country Club

Job Title: Food Runners & Bussers

Hourly Pay: N/A

Job Hours: N/A

Age Requirements: Ages 16 and Up

Company Address: 483 Dedham Street, Newton Centre, MA 02459

Company Website: <http://www.charlesrivercc.org/>

Contact Person: Becky Hansen

Number: (617) 332-1320

Email: bhansen@charlesrivercc.org

Brief Description of the job duties and qualifications needed (1-2 sentences):

Employees at Charles River Country Club are energetic and service-oriented individuals. We offer comprehensive benefits, employee meals, uniforms, and limited golf playing privileges. Work schedule for these positions will involve night, weekend, and holiday coverage.

Bussers must be able to carry trays and assist with a la carte service to members and their guests.

The ideal candidate will clear and clean tables as well as bring large trays of glasses and plates into the dish area to be broken down.

Food Runners must be able to carry trays to deliver food to the proper room and Server once a food order has been prepared by the kitchen. Food Runners are the last of the staff to see the meal before it reaches the member, so the ideal candidate should have basic food knowledge to know what each plate looks like. It's also important that the plates are handled carefully and brought out in a timely manner to ensure optimal food temperature.

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Job Posting: Needham Park and Recreation

Date: 9-21-15

Job Title: Ice Skating Instructor

Hourly Pay: \$18/hr

Age Requirements: 16 years and older

Job Hours: Tuesdays and Thursdays, Oct 13-Nov 5, 3:15pm-5:15pm

Company Name: Needham Park and Recreation

Company Address: 500 Dedham Ave, Needham, MA 02492

Company Website: www.needhamma.gov/parkandrecreation

Contact Person: Robyn Fink

Number: 781-455-7550, option 3 at the recording

Email: rfink@needhamma.gov

Brief Description of the job duties and qualifications needed (1-2 sentences):

Instructors needed to teach beginning and intermediate ice skating to kids ages 5 and up.

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Job Posting: Jewish Community Center

Date: 9/18/2015

Job Title: Health Club Attendant

Hourly Pay: \$10/hr

Age Requirements: 17+

Job Hours: Evenings and Weekends

Company Name: Jewish Community Center (JCC)

Company Address: 333 Nananton St

Company Website: www.bostonjcc.org

Contact Person: Audrey Edwards

Number: 617-558-6462

Email: aedwards@jccgb.org

Brief Description of the job duties and qualifications needed (1-2 sentences):

We are looking for part time health club attendants to provide excellent customer service to members in our private men's and women's locker room. Duties include: washing and folding towels, restocking vanities and keeping the lounge area tidy. Must be reliable.

Transportation a must.

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Job Posting: TJX Companies

Date: 10/03/15

Company Name: TJX Companies

Job Title: Varied Positions

Hourly Pay: Minimum wage

Job Hours: Part-Time & Full-Time

Age Requirements:

Company Address: Varied Locations

Company Website: www.tjxjobs.com

Contact Person:

Number: 1-866-831-0865

Email: Workforce.Service@ey.com

Brief Description of the job duties and qualifications needed (1-2 sentences):

Qualifications:

- Ability to work a flexible schedule, including nights and weekends
- Professional appearance
- Solid customer service skills and experience
- Excellent verbal and written skills
- Ability to make timely decisions under challenging circumstances
- Strong organizational skills, attention to detail
- Leadership, takes ownership, can direct others
- Self-motivated, works quickly and efficiently on multiple tasks
- Responsible, dependable and honest

Please note that the above represent the job was received by the Youth Services Office over the course of the past week. For additional employment opportunities, please also check postings from prior weeks as jobs listed there may still be open (i.e. not yet filled).