

Needham Youth Services supports youth in identifying employment opportunities. We do not screen businesses nor youth seeking employment. Youth who wish to utilize the below listing shall indemnify and hold the Town of Needham harmless and release the town from any and all liability, claims, suits, losses, causes of action, or damage arising or occurring out of being hired for a position.

# Needham Youth Services

## Job Posting 3/30/15

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### **Job Posting: The Charles River Center**

**Date:** 3/24/15

**Job Title:** Part time Receptionist position begins in June and continues through the school year

**Hourly Pay:** \$9-10/hr

**Company Name:** The Charles River Center

**Age Requirements:** 16+ reliable transportation required

**Job Hours:** Mon, Wed, Fri 3-5 pm

**Company Address:** 59 E. Militia Heights Drive Needham

**Company Website:** [www.charlesrivercenter.org](http://www.charlesrivercenter.org)

**Contact Person:** HR Recruiter

**Number:** 781-972-1059

**Email:** [recruiter@charlesrivercenter.org](mailto:recruiter@charlesrivercenter.org)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

After school job answering phones and directing applicants to interviews or handing out and collecting applications for employment. Busy human services agency. Reliability a must!!

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## **Job Posting: Computer Whiz**

**Date:** 3/25/15

**Job Title:** Computer Whiz

**Hourly Pay:** \$10.00 p/h

**Age Requirements:** None

**Job Hours:** 2-10 hours per week

**Company Name:** Simply Fancy Co.

**Company Address:** 40 Chestnut Street Needham, MA 02492

**Company Website:** [www.simplyfancyco.com](http://www.simplyfancyco.com)

**Contact Person:** Karen Reiss

**Number:** 781-431-8170

**Email:** [info@simplyfancyco.com](mailto:info@simplyfancyco.com)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

We have a dress store in Needham Center and we are looking for a person to help us with social media advertising. This is a short term position that would start IMMEDIATELY and end at the end of May. Your responsibilities would include updating our web site with current pictures of dresses that we carry in our store as well as posting pictures on Instagram daily and sending out tweets to help promote our business.

This position can be done at your own home and you can make your own hours.

Call to email us to schedule an interview

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## **Job Posting: The Center**

**Date:** March, 19 2015

**Job Title:** Youth Worker

**Hourly Pay:** Starting wage at \$9 an hour

**Age Requirements:** 15+

**Job Hours:** Any day(s) Monday through Friday from 3:00pm to 6:30

**Company Name:** The Center

**Company Address:** 1154 Great Plain Avenue, Needham Ma 02492

**Contact Person:** Francis Henk-Interim Director, Stephanie Black-Assistant Director

**Company Website:** [www.myyouthcenter.org](http://www.myyouthcenter.org)

**Number:** 781-453-4078

**Email:** [info@myyouthcenter.org](mailto:info@myyouthcenter.org)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

Are you good with kids? Do you enjoy playing with children? Come and apply today. We are a small after-school program for High Rock students. We're open Monday through Friday from 3:00 to 6:30, with flexible scheduling. Workers would be required to engage with the youth, create fun activities, assist with homework, and be a good role model.

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## **Job Posting: Needham Junction Ice Cream**

**Date:** 03/11/15

**Job Title:** Counter help

**Hourly Pay:** \$10

**Age Requirements:** 18+

**Job Hours:** 1-9 and 3-9 shifts, 12-20 hours per week

**Company Name:** Needham Junction Ice Cream

**Company Address:** 40 Junction Street, Needham, MA

Company Website:

**Contact Person:** Dana Turransky

**Number:**

**Email:** Needhamjunction2015@yahoo.com

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

Needham Junction Ice Cream is Looking for part time workers for this upcoming 2015ice cream season. The season will be from April2015 thru September 2015, Sunday- Saturday with 1pm-9pm and 3pm-9pm shifts available. Responsibilities will include counter help, cashiering, and daily cleaning procedures. We are looking for energetic employees with strong customer service skills.

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## **Job Posting: Rehl Gardens, Inc.**

**Date:** 5/20/15

**Job Title:** Associate Gardener

**Hourly Pay:** \$11 - \$13 per hour, depending on professional experience

**Age Requirements:** 16+

**Job Hours:** 25-30 per week

**Company Name:** Rehl Gardens, Inc.

**Company Address:** 68 Walnut St, Natick, MA

**Company Website:** rehlgardens.com

**Contact Person:** Chris

**Number:** 508.653.3511

**Email:** jobs@rehlgardens.com

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

Rehl Gardens, one of MetroWest Boston's leading Fine Gardening companies, is looking for summer help in managing beautiful gardens.

You will work with supervisors and staff to learn all aspects of commercial gardening. Training is provided. The work includes planting, weeding, mulching and pruning. This is a great opportunity to develop references for college admissions and for your future job search. You will also learn important life skills including; teamwork, leadership skills and responsibility.

Access to a vehicle for you to use is required and you must be willing to travel from your home to client's locations in other towns (Wellesley, Weston, Newton) to work. You do not need to travel to our headquarters in Natick or our shop in Holliston every day. Good physical condition and the ability to work in all kinds of weather are also required.

If you are interested in this opportunity please contact Chris Rehl at [jobs@rehlgardens.com](mailto:jobs@rehlgardens.com)

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## **Job Posting: Domino's Pizza**

**Date:** 03/09/15

**Job Title:** Order taker/Pizza Maker

**Hourly Pay:** Starting at \$9.00

**Age Requirements:** 16+

**Job Hours:** 10-20 hrs. per week

**Company Name:** Domino's Pizza

**Company Address:** 240 Chestnut Street

**Company Website:** dominos.carrers.com

**Contact Person:** Andy Polvay

**Number:** 781-248-0464

**Email:** [Jobs@dominos.com](mailto:Jobs@dominos.com)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

You got spring in your step? You want the best job in the world! And schedules that work with you, not against you? You'll have plenty of time left over for school, hanging with your friends, or whatever. Sound good? APPLY TODAY

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## **Job Posting: The Center Cafe**

**Date:** March 5, 2015

**Job Title:** Dishwasher

**Hourly Pay:** \$10.50 per hour to start

**Age Requirements:** Junior only

**Job Hours:** part time, weekend, 1 or 2 shifts a week 2-10pm

**Company Name:** The Center Cafe

**Company Address:** 1027 Great Plain Ave., Needham, MA

**Company Website:**

**Contact Person:** Steve

**Number:** 781-455-8800

**Email:** thecentercafeneedham@gmail.com

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

Wash dishes, pots/pans, silverware, take out trash.

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## **Job Posting: Dancers Warehouse**

**Date:** 03/09/15

**Company Name:** Dancers Warehouse

**Job Title:** Sales Associate

**Hourly Pay:** presented at interview

**Job Hours:** open

**Age Requirements:** 16+

**Company Address:** 330 A Washington St. Wellesley Hills, MA 02481

**Company Website:** [www.dancerswarehouse.com](http://www.dancerswarehouse.com)

**Contact Person:** Lynne

**Number:** 781-237-5526

**Email:** [wellelsey@dancerswarehouse.com](mailto:wellelsey@dancerswarehouse.com)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

Sales, stock. Customer service.

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## **Job Posting: Bertuccis Italian Restaurants**

**Company Name:** Bertuccis Italian Restaurant

**Job Title:** Host and Carryout Guest relations

**Hourly Pay:** \$9.00

**Job Hours:** All hours available

**Age Requirements:** 17 years and older

**Company Address:** 1257 Highland Ave. Needham

**Company Website:** [WWW.Bertuccis.Com](http://WWW.Bertuccis.Com)

**Contact Person:** Francisco J. Guzman

**Number:** 781-449-3777

**Email:** [Bert104@bertuccis.com](mailto:Bert104@bertuccis.com)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

**Host:** Greet guest as they arrive. Seat them while maintaining seating rotation. Inform guest of promotions. Bid a fond farewell as guest are leaving.

**Carryout:** Greet guest as they arrive to desk. Pack guest take out orders ensuring they are correct and complete. Take payment for takeout orders. Answer telephone and take orders. Enter into ordering system.

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## **Job Posting: JCC Kaleidoscope Creative Arts & Science Camp**

**Date:** June 29-August 21

**Job Title:** Camp Counselor

**Hourly Pay:** \$1600-\$2200 depending on age and experience

**Age Requirements:** 18 or rising HS senior or older

**Job Hours:** 8:45am-4:10pm M-F

**Company Name:** JCC Kaleidoscope Creative Arts & Science Camp

**Company Address:** 333 Nahanton St., Newton, MA

**Company Website:** [www.bostonjcc.org/kaleidoscope](http://www.bostonjcc.org/kaleidoscope)

**Contact Person:** Betty Lehrman, Camp Director

**Number:** 617 558-6523

**Email:** [kaleidoscope@jccgb.org](mailto:kaleidoscope@jccgb.org)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

Counselors work with boys and girls entering grades K-8 and CITs in grades 9-11. Upper camp counselors also assist with or teach activities including boating, crafts, costuming, theater tech and guitar. Must have experience with and love kids! Send employment application (available at [bostonjcc.org/kaleidoscope](http://bostonjcc.org/kaleidoscope)) and letters of reference to above address.

**Please note that the above represent the job was received by the Youth Services Office over the course of the past week. For additional employment opportunities, please also check postings from prior weeks as jobs listed there may still be open (i.e. not yet filled).**