

Technology Advisory Board (TAB)
Meeting Minutes – 12/03/2007

Attendees:	
Carl Rubin / Chair	Steve Handler / Vice-Chair
Peter Anderson	Michael Greis
Dave Escalante	
Dave Davison	
Roger MacDonald / Secretary	

Items:

- 1) Mr. Rubin called the meeting to order.
- 2) Reverse 911

Mr. Rubin spoke about having the Needham Fire Department and Needham Police Department meet with the TAB in January or February to discuss the Reverse 911. There was some discussion about the use of the system by the Schools however Mr. Davison noted that the Reverse 911 system is under the control of the Fire and Police Department. Mr. Escalante stated that if the system were used by the Schools people would not realize it was the same system. Mr. Rubin noted that the Schools could probably use this type of system one or two times per year. Mr. Davison commented that in the future there may be the need for a second system to be used by the Schools but that discussion should be reserved for a future discussion.

It was brought up that during past usage of the Reverse 911 system that “City of Cambridge” was displayed by those phones using Caller ID. Mr. MacDonald noted that this had been brought to his attention and he was in contact with Verizon to try and fix the problem.

- 3) Changes to TAB Charter

Mr. Rubin spoke about the change in the TAB Charter and how he was hoping to have it on the upcoming May Town Meeting warrant. Mr. Davison noted that the Selectmen had added this topic to the upcoming Selectmen’s Meeting. Mr. Rubin felt that having four ex-officio members to TAB was fine but he was questioning their ability to vote and potentially influencing any vote by the TAB. Mr. Davison felt that in his opinion ex-officio members really shouldn’t vote but that Town Counsel said that it was OK for ex-officio members to vote. The ability to vote by an ex-officio is with the position held not by the person holding the position. Mr. Rubin explained that the TAB is just an advisory / steering body and that the TAB was not designed to hold up or push forward any items. Mr. Rubin’s opinion is that four ex-officio members is fine with two representing the Schools and two representing the Town. Mr. Anderson asked if there were any other boards or committees with voting ex-officio members Mr. Davison answered that the

Permanent Public Building Committee had voting ex-officio members. Mr. Escalante stated that he felt non-voting ex-officio members would be best.

4) Capital Items

Mr. Davison suggested that the TAB schedule to speak with the different departments requesting technology capital items.

January – EMS Incident Management System / Document Records Management System / Disaster Recovery

February – Geographic Information System / Electronic Archives / Communication Archiving System

5) Email

There was a brief discussion between the members about outsourcing email.

6) Hardware Replacement

There was a brief discussion between the members about hardware replacement and the difference between the Schools and Town replacement.

7) Adjourned

With no response to the question of any further discussion;

Mr. Handler motioned for adjournment

Mr. Anderson seconded the motion

Voting for the motion – All

Voting against the motion – None.