

Needham Youth Services

Board of Director Meeting Notes

October 9, 2013

Materials Distributed (both prior to and at the meeting): Agenda; Minutes of 9/11/2013; October Department Report; "A Conversation..." Flyer; QPR Flyer; FY 2013 Statistics; FY 2013 Annual Report, Single Parent Support Group Evaluation Compilation.

- **Accepted Minutes of 9/11/2013**

- **Update on Vacant Office Manager Position**

229 resumes were submitted, 12 people were interviewed by telephone, 5 were asked to meet with the staff, and 4 of these accepted that offer. The staff is still in the process of selecting a candidate and the process will conclude within two weeks.

- **Update on Vacant Board Position**

The Needham Board of Selectmen is has received interest regarding this vacancy, and an appointment is expected in the next month.

- **Community Focus Discussion**

Discussed a range of topics including Project Moves.

- **Programs and Services Updates**

- A Conversation...For Parents of Teens; begins this month.
- Babysitter Trainings began this month.
- Will be addressing parents at the following events/meetings: Mitchell School PTC, parents of students placed out of district, and the Step Up For Education group.
- Working on a committee to implement Middle School Parenting Conference on 11/23.
- Working on a committee to implement High School Parenting Conference on 1/25.
- Update on VIP Program; almost ready for opening night.
- Update on Peer Tutor Program; Peer Tutor Match Saturday went well.
- Update on Forde Award; Nominations close on 10/31.
- Update on Youth Resource Network; first meeting of the year held last week.
- Special Town Meeting to be held on 11/4 and likely continued on 11/6.
- Board is reminded to visit online "In The News" page for articles on and about Youth Services --- www.needhamma.gov/youth/inthenews.

- **FY 2015 Budget Request**

Discussed what we are asking for and why.

- **New/Old Business:**

Appointed the Forde Award Selection Committee --- Susan, Julie, and Karen.

- **Next Meeting:**

The next meeting will be held on November 13, 2013, 2013 in the Highland Meeting Room (Needham Town Hall).

- **Adjourn**

Members Present:	Karen Folb, Julie Stevens, David Bookston, Regina Longley, Justin Jones, Susan Patkin
Members Absent:	Vin Springer
Staff Present:	Jon Mattleman, Katy Colthart, Michelle Butman
Notes By:	Jon Mattleman