

Name: Needham Youth Center

Location: Broad meadow Elementary School, Rm. 115

Date: May 8, 2012

Time: 7:30pm-8:30pm

Present: Trish Lincoln, Peter Sylvester, Pam Sickles, Toni Carbone, Melissa Meehan, Ellen Gelep

Excused:

Guests: Jennifer Quinn, Sue Pike, Dani Samut, Kelly Partridge, Janice Berns

1. Review of Youth Center events since last meeting
 - 5/4/12 – all grade event – no issues – between 250-300 students
2. Budget – once all receipts and invoices are submitted – a general ledger summary will be requested
3. Staffing
 - All staff CORIED. No issues.
 - Discussion regarding Alcohol Awareness education for staff as part of prevention efforts
4. DJ
 - No issues.
5. Event food
 - No issues.
6. Police detail
 - Set for next two March events.
7. Drop off at event
 - No issues.
8. Pick up at event
 - No issues
9. Communication of events
 - No issues.
 - HR/Pollard PTC website and newsletter very helpful in getting information to
 - A. Town newspapers - Ellen
 - B. Town of Needham website – info updated
 - C. High Rock Pollard website – info updated
 - D. Posters at schools – Pam and Melissa
 - E. G mail account
10. Communications with High Rock and Pollard schools.
11. Communications with parents
12. Communications with students
13. Planning of future events – schedule set for next year – 16 dates requested – may not use all of them – extra dates in place for possible event cancellations
14. Graduation
15. End of year carnival
 - No plans.
16. Communications with town hall
 - In place
 - A. Assistant town manager
 - B. Board of Selectman
 - C. Town of Needham website
17. Updates from board
 - Janice Berns from the Town of Needham Health Department presented to the group the possibility of the Youth Center being part of the health department's substance prevention initiatives.

The Youth Center would no longer be a formal town board, now would be a group under the Health Department. The BOS must okay this, followed by the other organizations that appoint Youth Center board members. Discussion followed regarding impact of this decision.

Next meeting to be scheduled.