

**TOWN OF NEEDHAM
CONSERVATION COMMISSION
MEETING MINUTES
Thursday, March 10, 2011**

LOCATION: Public Services Administration Building - Charles River Room

ATTENDING: Dr. Lisa Standley (Chair), Dawn Stolfi Stalenhoeft (Vice Chair), Paul Alpert, Janet Bernardo, Marsha Salett, Carl Shapiro, Patricia Barry (Agent), Elisa Litchman (Assistant)

GUESTS: Peter Hopple

L. Standley opened the public meeting at 7:37 p.m.

MINUTES

Motion to approve minutes of February 10, 2011 by C. Shapiro, seconded by J. Bernardo, approved 6-0-0. Motion to approve minutes of February 24, 2011 as amended by P. Alpert, seconded by C. Shapiro, approved 6-0-0.

L. Standley reminded Commission members to send their meeting minute comments with track changes via email to P. Barry in advance of the upcoming Commission meeting. She also recommended that from this point forward that the red line version of the revised minutes be distributed to the Commission for final review and approval.

COMMISSION ACTIONS

PERRAULT ROAD (PETRINI APARTMENTS) - MEMORANDUM OF UNDERSTANDING APPROVAL REQUEST

The Commission reviewed the final Memorandum of Agreement for the restoration of the wetland resource areas behind the Petrini Apartments off of Perrault Road. P. Barry stated that a copy of the MOU will be sent to the Department of Environmental Protection and that the MOU is consistent with the MA Department of Environmental Protection's Enforcement Manual (November 2004) procedures and policies. **Motion to approve and sign the Memorandum of Understanding for the wetland resource area restoration off of Perrault Road by P. Alpert, seconded by C. Shapiro, approved 6-0-0.**

146 BEARD WAY (DEP FILE # 234-606) – MINOR MODIFICATION REQUEST

M. Salett recused herself due to a conflict of interest. P. Barry explained that the minor modification was requesting a relocation of the proposed iron fencing because the originally proposed fencing was located within a Town drainage easement and not allowed under the Zoning regulations **Motion to accept the minor modification for 146 Beard Way (DEP File #234-606) by J. Bernardo, seconded by P. Alpert, approved 5-0-0.** . The Commission required that the minor modification letter also reiterate Special Condition #10 of the Order of Conditions, which requires additional plan changes be made and submitted for review and written approval by the Commission prior to the start of construction.

100 ELDER ROAD (DEP FILE #234-583) – CERTIFICATE OF COMPLIANCE REQUEST

P. Barry explained that this was an after-the-fact filing for a deck behind the single family home at 100 Elder Road and a proposed walkway replacement project in the front yard within the 200-foot Riverfront Area. The owners had proposed to use permeable pavers for the new walkway but found cement below and hence installed new bluestone instead. **Motion to issue the Certificate of Compliance for 100-Elder Road (DEP File#234-583) by M. Salett, seconded by J. Bernardo, approved 6-0-0.** The

Commission hand delivered and issued the signed Certificate of Compliance to the owner, Peter Hopple at the public hearing.

OTHER BUSINESS

SPRING INTO ACTION WALK

Spring into Action Walk is scheduled for Monday, May 9, 2011 from 5:30 p.m. to 6:30 p.m. at Ridge Hill Reservation. The Commission scheduled a Sunday, April 10, 2011 10 a.m. trail walk at Ridge Hill Reservation to prepare for the Spring Into Action Walk and April 30th Trail Day.

200 HARRIS AVENUE POLLARD SCHOOL (DEP FILE #234-605) - MINOR MODIFICATION REQUEST

The Needham Permanent Public Facilities Department requested a continuance to the March 24, 2011 public meeting at the Needham Public Services Administration Building - PSAB at 7:30 p.m.

MA DCR CUTLER PARK- TRAIL MAINTENANCE ACTIVITY NOTIFICATION FORM

P. Barry explained that she conducted a site visit and showed the Commission pictures of two of the bridges where the boards are proposed to be replaced. The Commission approved the bridge board replacement but had questions regarding the proposed mechanical trail maintenance clearing at Cutler Park. The meeting was continued to March 24, 2011 at the Needham Public Services Administration Building - PSAB at 7:30 p.m.

NEEDHAM WETLANDS PROTECTION REGULATIONS

P. Barry stated that the regulations had been revised in December 2009 and approved by the Commission in January 2010 at a public hearing but were never finalized electronically. The Commission reviewed the January 2010 approved changes and proposed revisions as necessary to the regulations. L. Standley suggested that the Commission revisit the final revisions at the March 24, 2011 meeting and then determine a date and time for a public hearing on the revisions and give legal notice in the Needham Times.

RIDGE HILL RESERVATION SIGNS

P. Barry showed the Commission various versions of the proposed new Ridge Hill Reservation signs to be installed at the Cartwright Road and Charles River Street entrances. P. Barry explained that the Commission will need to apply to the Design Review Board for the sign installation within the Residential Zone A district and apply for a Building Permit as well. J. Bernardo and/or L. Standley will attend the April 4, 2011 Design Review Board meeting to represent the Commission.

MA PERMIT EXTENSION ACT - GENERIC LETTER APPROVAL

At the request of the Commission, P. Barry drafted a generic letter to be sent to applicants who inquire about the expiration date of their project(s) with respect to the MA Permit Extension Act. L. Standley provided two comments 1) to add the date of permit issuance and (2) to add the original expiration date so it is clear when the new extension will expire. The letter will only be sent to those who request information in writing from the Conservation Department. Currently there are four projects that have requested the information.

Motion to adjourn by P. Alpert, seconded by M. Salett, approved 6-0-0. The meeting was adjourned at 9:15 p.m.

NEXT PUBLIC HEARING

March 24, 2011 at 7:30 p.m. in the Needham Public Services Administration Building, Charles River Room