

Needham Youth Center meeting minutes

Date: January 11, 2011

Time: 7:30pm – 8:30pm

Place: Stephen Palmer Center

Present: Trish Lincoln, Peter Sylvester, Pam Sickles, Tracey McKay, Toni Carbone, Ellen Gelep

Excused: Stacey Colarusso, Melissa Meehan

1. Review of Youth Center events since last meeting – Attendance continues at about 200 (slight less for 7th and 8th grade events and slight more for 6th grade events). No behavior issues noted. Three 7th grade students attended 6th grade event – permitted to stay – were spoken to regarding attendance at grade specific events. Will place reminder in PTC notice regarding attending grade specific events. Continue to speak to students regarding inappropriate dancing. No slow songs being played at 6th grade events. Only 3 slow songs played at 7th and 8th grade events.

7th and 8th grade event run by Junior class student council at HS – about 200 students attended, \$10 entry fee, about 10 pizzas sold.

2. Budget - we appear to be on track for this year. Trish will request summary from Town Hall to double check costs. Pizza not being served at events
3. Staffing – continue to plan 10-11 staff for event s.
4. DJ – Jim Hinslow as DJ.
5. Event food –students continue to purchase food and drink from vending machines. Water selling well at snack bar. No pizza being sold, only candy.
6. Police detail – set
7. Drop off – no concerns
8. Pick up – no problems with pickup noted.
9. Communication of events – Town newspaper posting events, middle school PTC site has updated info and all permission slips and also a link to town website, town website updated, school posters and school announcements communicating events.

Ellen will communicate with newspapers, school principals, and schedule DL

Tracey will communicate with middle school PTC for website posting.

Trish will communicate with Chris Coleman for town of Needham website and maintain gmail account.

Pam and Melissa will coordinate event posters for the schools – primary contact with students – posters updated regarding sports at each event.

Stacey will contact PTC to attend a meeting to talk about Youth Center

Toni to contact middle school student council regarding 8th grade graduation dance on 4/1/11

10. Communication with middle school principals – email sent
11. Communication with parents – gmail account active – being utilized.
12. Communication with students – posters
13. Planning of future events – 3 point contest went well with about 36 participants. Will run Dr. Dodgeball at next 7th and 8th grade event.
 - a. 1/7/11 6th grade event
 - b. 1/21/11 7th and 8th grade event
 - c. 2/4/11 6th grade event – w/e of middle school musical and ski trip
 - d. 2/11/11 7th and 8th grade event
 - e. 3/11/11 7th and 8th grade event
 - f. 3/25/11 6th and 7th grade event
 - g. 4/1/11 8th grade graduation dance
 - h. 4/8/11 6th and 7th grade event – w/e of 8th grade Quebec trip
 - i. 5/6/11 all grade eventNo event on 4/29 – w/e of middle school drama play
14. Graduation dance – date set for April 1 2011 – communication sent to school and sport teams (Dave Wainwright) by Trish
15. End of year carnival – no plan for carnival – will have some type of all grade event and special activities – date set for May 6 2011
16. Communication with town hall – Nikki at townhall updating YC site on town web page. Cindy in accounting office will provide monthly updates (Budget Summary Report, General ledger, Emcuberance Report) on YC accounts.
17. Updates from board members –all going well, no concerns.

Next meeting February 8, 2011 at the Stephen Palmer Center 7:30pm-8:30pm.

Remaining Youth Center board meeting for this fiscal year are:

March 8, 2011

April 12, 2011

May 10, 2011