

Tech Adv Board

9/14/09 minutes

Attending: Carl Rubin, Steve Handler, Tom Keating, Wade Davis (members)
Dave Davison, Linda Conneely, Roger MacDonald (*ex officio*)
Mike Mathias

- Setting of future meeting dates:
Agreed on: 10/5 11/9 12/14 1/11 2/1 3/1 4/5 6/7 (no meeting in May)
- Assignment of Secretary duties:
Wade Davis volunteered to record minutes of the meetings
- Park & Rec Online Registration System update:
Communication w/ P&R done via Matt
Things seem to be going well
There were some initial communications issues – those have been resolved
Fine-tuning of data collection via website being done
Most registrations now done online
No overtime from town employees required for registration
Project now considered in maintenance mode
- Scanning:
Town – no change in status, waiting for cap. items to be discussed
Desire for one system for all scanning (town and schools)
Sales rep from Docstar keeps calling periodically
Docutron is another vendor schools have met with
Other towns' solution? Unknown
Some other towns split system between schools and town
An informal needs assessment exists for the schools – copy requested
Current need mentioned is desire to limit paper handling/onsite storage
Town says the need is for a document mgmt system, not just scanning
No system in place now
To be revisited
- Cap Items for Current Year:
No items for Nov Town Meeting
- Request for a rep from TAB to attend PPBC meetings:
PPBC meets twice a month
PPBC has been meeting with a tech consultant (hired by contractor)
Roger has also met with the consultant
Consultant is main source of input wrt technology/tech budget to PPBC
Mike Mathias volunteered to attend PPBC meetings
- Discussion of Newman rehab timeline vis-à-vis Town Meeting

- Discussion of board's role, purpose, and output:
 - Questions asked about output produced by Board:
 - What is the output? Who is output for? How can Board's output be evaluated; i.e. How can it be determined if the board is doing a good job?
 - It was said that according to Board's charter, Selectmen are the recipient of board's output
 - Board's charter is in town's bylaws
 - It was said some value of Board meetings found in roundtable discussion
 - Question was asked about when Board is asked for input in preliminary stages of systems' lifecycle vs. being presented a *fait accompli*.
 - It was noted that there have been no preliminary discussions of systems in the last year, but there had been such discussions in the past and that those discussions had been fruitful

- The town wants to minimize its support for new systems

- Carl expressed a desire to reshow his powerpoint presentation on IT manpower to the Selectmen

- The meeting was adjourned